



**CITY OF MORRO BAY
PUBLIC WORKS ADVISORY BOARD
A G E N D A**

The City of Morro Bay is dedicated to the preservation and enhancement of the quality of life. The City shall be committed to this purpose and will provide a level of municipal service and safety consistent with and responsive to the needs of the public.

Veteran's Memorial Building
Regular Meeting, 6:00 p.m.

209 Surf Street, Morro Bay
Wednesday, August 18, 2010

Matt Makowetski, Chair
Bill Olson
Richard Rutherford

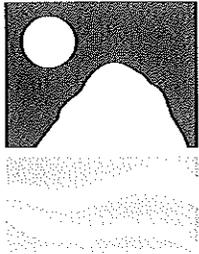
June Krystoff-Jones, Vice Chair
Jenny Brantlee

- I. CALL TO ORDER AND ROLL CALL**
- II. PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**
- III. ACCEPTANCE OF AGENDA**
- IV. ANNOUNCEMENTS**
- V. WRITTEN COMMUNICATIONS**
- VI. PUBLIC COMMENTS/PRESENTATIONS**
 - A. Distracted Driving Video – America's New Deadly Obsession (Chief Olivas/Mayor Peters)
- VII. CONSENT CALENDAR**
 - A. Approval of Minutes of June 16, 2010
- VIII. DIRECTOR'S REPORT/INFORMATION ITEMS – No action required**
- IX. NEW BUSINESS**
 - A. Main and San Jacinto Intersection (Brantlee)
- X. OLD BUSINESS**
 - A. None
- XI. FUTURE AGENDA ITEMS**
- XII.**

Pavement Management Plan (Livick)	Water Conservation (Wade)
City Facility Tour (Staff)	Collection System Repairs (Randall)
- XIII. ADJOURNMENT – Next Regular Meeting: 6:00 p.m., Wednesday, September 15, 2010**

THIS AGENDA IS SUBJECT TO AMENDMENT UP TO 72 HOURS PRIOR TO THE DATE AND TIME SET FOR THE MEETING. PLEASE REFER TO THE AGENDA POSTED AT THE DEPARTMENT OF PUBLIC SERVICES, 955 SHASTA AVENUE, FOR ANY REVISIONS OR CALL THE DEPARTMENT AT 772-6261 FOR FURTHER INFORMATION.

MATERIALS RELATED TO AN ITEM ON THIS AGENDA SUBMITTED TO THE PUBLIC WORKS ADVISORY BOARD AFTER DISTRIBUTION OF THE AGENDA PACKET ARE AVAILABLE FOR PUBLIC INSPECTION AT; PUBLIC SERVICES OFFICE AT 955 SHASTA AVENUE, MORRO BAY, CA 93442; MORRO BAY LIBRARY AT 625 HARBOR STREET, MORRO BAY, CA 93442; MILLS/ASAP REPROGRAPHICS AT 495 MORRO BAY BOULEVARD, MORRO BAY, CA 93442 DURING NORMAL BUSINESS HOURS. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DEPARTMENT OF PUBLIC SERVICES AT LEAST 24 HOURS PRIOR TO THE MEETING TO INSURE THAT REASONABLE ARRANGEMENTS CAN BE MADE TO PROVIDE ACCESSIBILITY TO THE MEETING.



City of Morro Bay

Morro Bay, CA 93442 • 805-772-6200
www.morro-bay.ca.us

AGENDA ITEM NO: V.
DATE: August 18, 2010
ACTION: _____

July 9, 2010

Carl Grilli
416 Kern Ave
Morro Bay, CA 93442

RE: Seal Coat at 416 Kern Ave

Dear Mr. Grilli,

The City is in receipt of your invoice in the amount of \$212.50 (Dated 6/23/2010) for seal coating a portion of the City Street adjacent to your home at 416 Kern Avenue. The City cannot pay for this work as the work was not performed per City Standards and Specifications, nor was the work requested. Seal coating in itself is not a standard pavement maintenance technique that I would recommend for public streets and is more appropriate for private driveways and parking lots.

Should you wish to perform work within the City's right of way in the future, please have your contractor take out an encroachment permit so that we can insure that the work meets City Standards and Specifications.

Thank you for your concern regarding street maintenance and we look forward to your support when the Pavement Management Plan is presented to City council later this year. The Pavement Management Plan will detail the strategy for repairing and maintaining the City's pavement infrastructure along with a list of priority paving and pavement preservation projects and their associated costs.

Sincerely,

Rob Livick, PE/PLS
Public Services Director/City Engineer

Cc: Mayor and Council,
PWAB
Andrea Lueker

s:\planning\projects\kern\kern 416\public works\grilli seal coat response letter.doc

FINANCE
595 Harbor Street
HARBOR DEPARTMENT
1275 Embarcadero Road

ADMINISTRATION
595 Harbor Street
CITY ATTORNEY
955 Shasta Avenue

FIRE DEPARTMENT
715 Harbor Street
POLICE DEPARTMENT
850 Morro Bay Boulevard

PUBLIC SERVICES
955 Shasta Street
RECREATION AND PARKS
1001 Kennedy Way

6/23/2010

Carl Grilli
416 Kern Ave
Morro Bay CA. 93442

Morro Bay City
Public Works Dept.
595 Harbor
Morro Bay CA. 93442

RECEIVED

JUN 25 2010

City of Morro Bay
Public Services Department

Copies:
Mayor
P.W.A.B.
Council

RE: Seal Coating City Street.

I recently seal coated my driveway and also did a 12 foot X 52 foot section of city dedicated street.

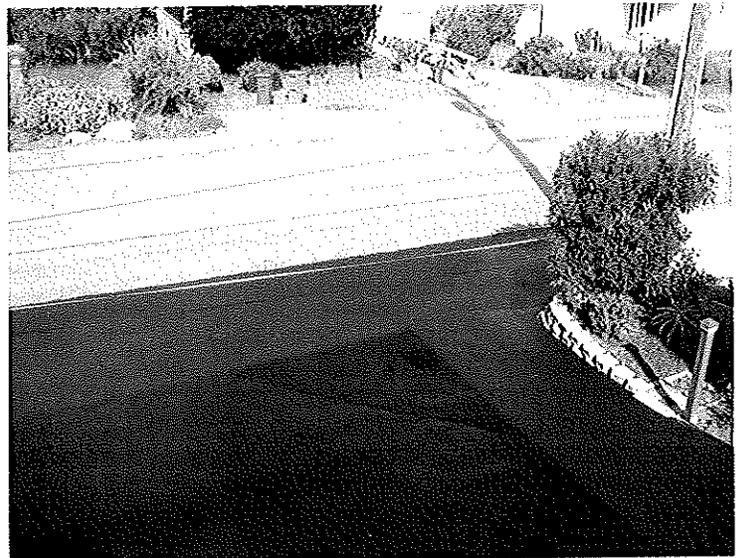
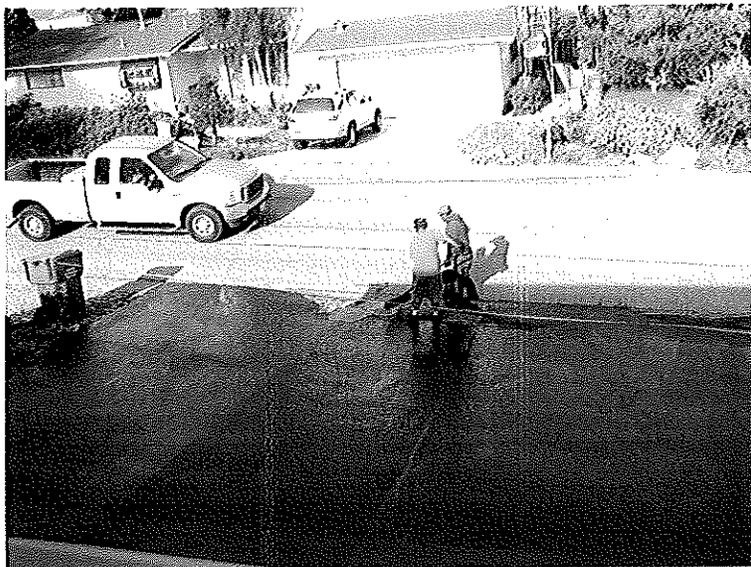
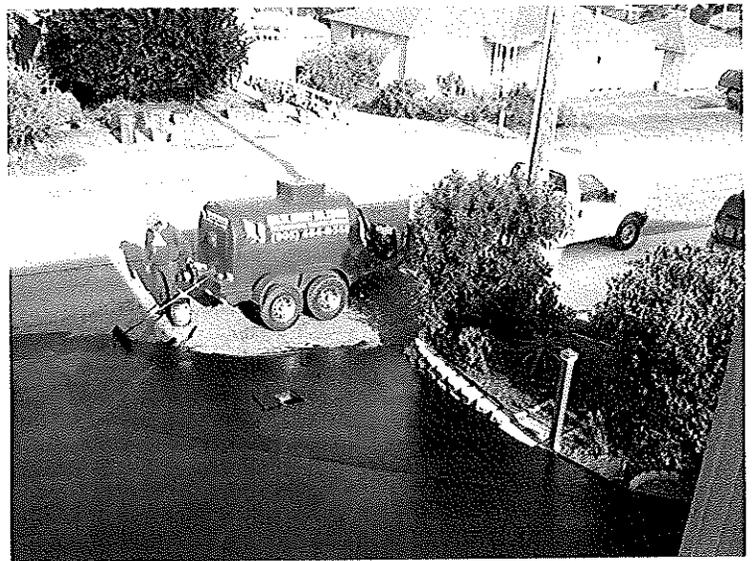
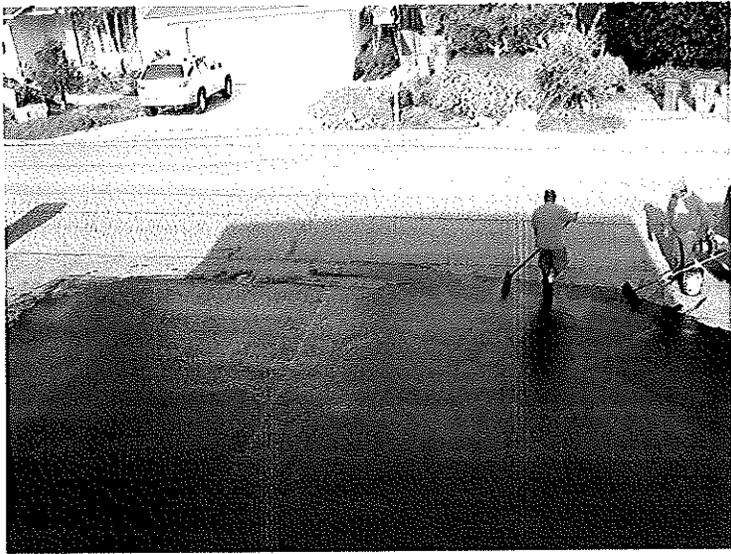
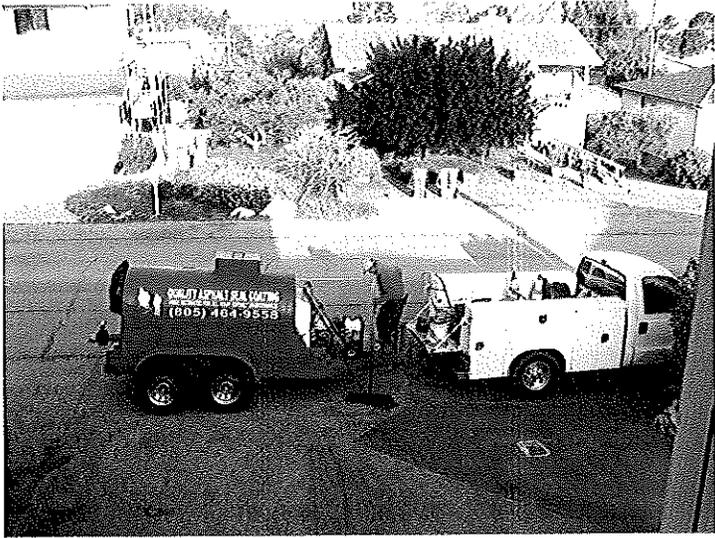
People daily park here, also use it as a turnout. It is used for temporary parking while telephoning, etc.

Enclosed is a photo sequence of the street being sealed and a copy of the contractors bill.

I would appreciate the city paying their portion, which I estimate to be \$212.50
Or one-third.

Sincerely,





ADDITIONAL WORK AUTHORIZATION

Robert Garcia
Seat Coatings
(805) 464-9558
Atascadero 93422

CHANGE ORDER #	DATE
CUSTOMER NAME	
STREET	
CITY	STATE/ZIP

Original Job Information:

JOB NAME	LOCATION
JOB/CONTRACT #	DATE

We hereby submit the following specifically described additional work:

Recoat of seat

B/G

paid

Additional charge for above described work is: \$

with payments to be made as follows:

Additional work to be performed under same conditions as specified in original contract unless otherwise stipulated.

We propose hereby to furnish material and labor — complete in accordance with these specifications at above stated price.

Respectfully submitted

ACCEPTANCE OF ADDITIONAL WORK

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Date of Acceptance

Signature

AGENDA ITEM: VII-A _____

DATE: 8-18-2010 _____

ACTION: _____

**CITY OF MORRO BAY
PUBLIC WORKS ADVISORY BOARD
SYNOPSIS MINUTES**

(Complete audio- and videotapes of this meeting are available from the City upon request)

Veterans Memorial Hall
Regular Meeting, 6:00 p.m.

209 Surf Street, Morro Bay
Wednesday, June 16, 2010

Matt Makowetski, Chair

June Krystoff-Jones, Vice Chair
Bill Olson

Jenny Brantlee
Richard Rutherford

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 6:01 p.m.

Members Present: Matt Makowetski, June Krystoff-Jones, Jenny Brantlee, and Richard Rutherford

Members Absent: Bill Olson

Staff Present: Rob Livick, Damaris Hanson, and Cathy Weaver

II. MOMENT OF SILENCE

Makowetski called for a moment of silence.

III. ACCEPTANCE OF AGENDA: Accepted as presented

IV. ANNOUNCEMENTS: Makowetski noted that two members of the Public Works Advisory Board, John Zweemer and Susan Shaw, had recently resigned and they would be missed, he wanted to thank them for their service on the board.

V. WRITTEN COMMUNICATIONS: None

VI. PUBLIC COMMENTS/PRESENTATIONS:

A. Master Tree List Presentation by Taylor Newton of the Morro Bay Citizens Tree Committee. He gave his presentation and asked the Board for their input. Livick noted the next step would be Planning Commission approval. Brantlee asked about the gray-water reclamation list, the complimentary key, and historic walking tour. Wally McCray gave some history on the preceding Master Tree Lists. Krystoff-Jones said it had a great layout and the committee had done a good job. She stated the public should know they can plant any tree they want on private property. Discussion included using drought tolerant trees, disseminate tree lists to local businesses (i.e. landscape architects, arborist, nurseries, real estate offices, etc.), and have it on the City website.

B. Bicycle Empowerment Presentation by San Luis Obispo Bicycle Coalition. Executive Director Dan Rivoire gave the presentation. He explained the Coalition was a nonprofit group that promotes biking. He explained the three issues that stop people from biking are safety, parking, and bike maintenance. Those are some issues they focus on in their programs They advocate with public agencies and encourage, promote, and educate citizens about bike usage and safety.

VII. CONSENT CALENDAR:

- A. Approval of Minutes from the April 21, 2010 meeting.

MOTION: Makowetski to approve minutes as presented (Rutherford 2nd)

Vote: 4-0

VIII. DIRECTOR'S REPORT/INFORMATION ITEMS: Rutherford asked for an update on traffic issues at the Quintana and South Bay intersection. Other items discussed included: Chorro Valley water system; street tree and park maintenance; Main St and Quintana Rd intersection; Street Pavement Plan; Bike Plan map on website; and water production numbers.

IX. NEW BUSINESS:

A. Stormwater Annual Report: Livick gave some background information and turned it over to Hanson to give the presentation. She recommends the Public Works Advisory Board review the Report and provide any recommendations to staff to be included in the document which will be submitted to the Water Board.

X. OLD BUSINESS:

- A. Master Street Tree List: Presentation heard at the beginning of the meeting.

MOTION: Matkowetski to forward the Master Tree List to the Planning Commission and recommend adoption. It was with the understanding that PWAB Members would get the final document and have time to comment prior to Planning Commission action (2nd by Brantlee)

Vote: 4-0

XI. FUTURE AGENDA ITEMS: Main and San Jacinto Intersection (Brantlee), South Bay and Quintana Intersection Update (Livick). City Facility Tour (Staff), Water Conservation (Wade), Collection System Repairs (Randall). Pavement Management Plan (Livick), Water Conservation/Water Bill Online Presentation.

XII. ADJOURNMENT

MOTION: Makowetski to cancel the July 21, 2010 Public Works Advisory Board meeting (2nd by Rutherford)

Vote: 4-0

The meeting was adjourned at 8:20 p.m. to the next regularly scheduled meeting at the Veteran's Hall on Wednesday, August 18 2010, at 6:00 pm.

PUBLIC WORKS ADVISORY BOARD
 City of Morro Bay, Department of Public Services
Director's Report / Information Items
 Prepared: 08/11/2010

AGENDA NO.: **VIII**
 DATE: **08/18/2010**

Category	Information Item	Staff Contact	Status
Transit	Dial-A-Ride	Janeen Burlingame	Morro Bay Transit fixed route and Call-A-Ride services began July 1, 2010. Attached is a copy of the brochure with more information. Staff will hold a special early session of PWAB on September 15 to hear comments from the public on the new transit service.
Wastewater	Joint Powers Agreement (JPA)	Bruce Keogh	<p>- Morro Bay – Cayucos WWTP: The public review copy of the Environmental Impact Report will be released later this month. The Board recently awarded a contract for project management to Dennis Delzeit partnered with the Wallace group.</p> <p>The JPA meets the second Thursday of each month and The JPA TAC meets the third Thursday of each month. Agendas and minutes are available on the City's website for review.</p> <p>A Conceptual Design Report (CDR) is anticipated from PERC Water on or about September 6, 2010. The CDR will be evaluated against the currently approved project.</p>
Other Capital Projects	Fire Station 53 Admin/Living Quarters Project	Dylan Wade	The project has been awarded a 1.6 million dollar Federal Emergency Management Agency (FEMA) grant. We have awarded a contract to AES consulting to complete the FEMA NEPA process by preparing an Environmental Assessment (EA) and the subsequent Finding of No Significant Impact (FONSI). Once this is complete we will be able to send the project out to bid.

Category	Information Item	Staff Contact	Status
Water	Resource Management, Operations	Dylan Wade, Michael Randall, Jamie James	<ul style="list-style-type: none"> - <u>Mandatory Water Conservation Measures</u>: Mandatory Water Conservation Measures are in effect. The community is currently at a Moderately Restricted Water Supply condition in accordance with section 13 of the municipal code. - <u>State Water Project</u>: The delivery allocation and statewide deliveries have been increased to 40% for 2010. Under this delivery scenario the community will have sufficient quantities of water during the summer peak this year due to the unallocated County's allocation. The City is currently receiving and delivering State Water. - <u>Potable Water Production</u>: Total potable annual water production for 2009 was 1429 acre feet with 235 acre feet of groundwater, 64 acre feet of desalinated water, and 1069 acre feet of State Water. Total July Water production was 131 af with 9.93 af of brackish treated water, 121.15 af of State Water, and no groundwater. - <u>Chorro Valley</u>: The City hired a consulting firm to perform a study on the interference on Chorro Creek from the operation of the wells. This work was recently completed and will be used in discussions on a water rights complaint filed with the State Water Resources Control Board by one of the land owners in the basin. - <u>Desal Plant Brackish Treatment System</u>: The newly installed BWRO treatment trains are being used to augment the State Water Supply. - <u>Nutmeg Main Line Leak</u>: The water crews recently repaired a leak on an 8" pumping line that feeds from the Nutmeg Tank Site down along Nutmeg Avenue. Several residences had water damage as a result.
Collection System	Collection System	Dylan Wade, Michael Randall, Jim Hayes	<ul style="list-style-type: none"> - <u>Collection System Operator</u>: The collections division recently lost one of its greatest resources with the passing of Albert Calvillo. He was a beloved member of our community and team. He will be greatly missed. - <u>Lift Station 3 (Quintana Road)</u>: The 50% design submittal package has been reviewed and the project is progressing through the design phase. The adjacent property Owner has agreed to grant the City an easement for utilities, the City is preparing the Right of Way documents for use in this process. - <u>Lift Station 2 (Front Street)</u>: Design work is complete on the Lift Station #2 Replacement Project. The preparation of bid documents including the Front end specification are the last remaining work item. The lift station has continued to experience problems with reliability. - <u>Collection System</u>: The City has recently let another in a series of construction contracts to repair and rehabilitate sections of the collections system. Section #2 consists of the North end of Morro Bay on the East side of the Highway. Work will be starting on this contract in the coming weeks. With this series of contracts we will be implementing projects designed to both rehabilitate our system as well as investigate the effectiveness of various trenched and trenchless repair techniques.

Category	Information Item	Staff Contact	Status
Streets/Sidewalks	Local Street Maintenance Projects ARRA (Stimulus \$)	Rob Livick	Street, Sidewalk, Street Tree and Stormdrain maintenance has shifted to the Recreation and Parks Maintenance Division as of July 1, 2010. If you have street, street tree or storm drain maintenance issues please call 772-6278 so that it can be added to the list of work. North Main Bike Lanes contract award is planned for the August 23, 2010 City Council Meeting. Cal-Portland is the apparent low bidder at \$432,117.10.
Storm Water	Storm Water Plan	Rob Livick	Annual Creek Clearing is commencing under the City's Annual Fish and Game Permit. Property owners adjoining the creeks have been notified and invited to participate.
Bike Paths	City-wide Bike Lanes	Rob Livick	Bike Plan will be the next priority after the pavement management plan.
Misc			Sign up for Notify Me on the City's Website for notification of Council, Boards and Commissions information.

*** Please contact individual staff members prior to the meeting if possible for more detailed information.**

ADDITIONAL TRANSIT SERVICES

Regional Transit Authority

slorta.org
541-2228
541-2544 Runabout information

Operates transit services connecting communities in San Luis Obispo county.

Fixed Route Service

Route 12 serves Morro Bay. Connections between RTA's fixed route and the City's Fixed Route are made at City Park.

Runabout

RTA also operates Runabout the American's with Disabilities Act (ADA) service to fixed routes for San Luis Obispo county.

To learn if you qualify to use Runabout, visit RTA's website, slorta.org/runabout or call RTA.

SLO Regional Rideshare

rideshare.org
541-2277

One-stop-shop for transportation information to increase mobility for people living, working and visiting San Luis Obispo County.

Ride On Transportation

ride-on.org
541-8747

Ride On operates a senior and medical shuttle within the county.

North Coast Senior Shuttle

- Seniors 65 and older
- Fare is \$3 each way
- Monday and Wednesday
- 9 am until 5 pm
- Travel anywhere between Cambria and SLO

Medical Shuttle

- CenCal or Medi-Cal insurance pays for trip
- Medical appointment shuttle service to and from doctor's office or hospital anywhere in SLO County.
- Ask for the Medi-Cal Secretary when calling for a ride

Friendly Ride

Morro Bay Senior Center
772-4421

A senior in need of a ride to an appointment can call the Morro Bay Senior Center and be referred to a Friendly Ride driver who will transport you to and from the appointment.

TRANSIT CONNECTIONS

The Fixed Route connects with the San Luis Obispo Regional Transit Authority Route 12 at City Park.

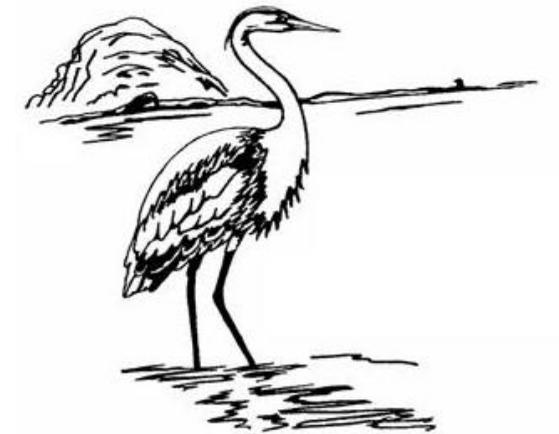
During the trolley season, the Fixed Route connects with trolley routes at City Park and at the Centennial Stairway on Market Street.

TRAVEL TIPS

- No eating, drinking, smoking, or playing loud music.
- No standing or sitting in the step wells.
- No animals, except service animals, unless in a container for transporting.
- Do not willfully disturb the driver or other passengers.
- No graffiti, alcohol, drugs or weapons of any kind.
- Keep the bus clean by using the trash receptacle.
- Remain seated until the bus comes to a complete stop.

MORRO BAY
TRANSIT

Fixed Route
and
Call-A-Ride
Transit Services



morro-bay.ca.us/transit
772-2744

MORRO BAY TRANSIT

Bus stop times are shown in minutes on the hour during service hours.

Days and Hours

Monday through Friday
6:40 a.m. - 5:30 p.m.

Fixed Route Stops

1. Main at Spencer's Market
2. Main at Sequoia
3. Main at Jamaica
4. Main at Tahiti
5. Beachcomber at Mindoro (stairs to campground)
6. Sandalwood at San Jacinto (beach access)
7. Atascadero at 200 Block (Teen Center; High School)
8. Quintana at Cookie Crock
9. Quintana at Albertson's
10. City Park at Harbor
11. Piney Way at Anchor
12. Market at Morro Bay Blvd. (Centennial Stairway)
13. City Park at Harbor
14. Main at Errol
15. Main at Bonita

It is recommended catching the fixed route bus at the designated bus stops. You may board or leave the bus at any point along the route where the driver can make a safe stop.

Call-A-Ride ~ 772-2744

Call-A-Ride curb-to-curb service is available to K-12, senior and disabled individuals. The fixed route bus will flex off route up to 3/4 of a mile to pick up/drop off the rider, then return on route before the next scheduled stop. **Be ready when the bus arrives by being out at the curb at your scheduled pick up time.**

To schedule a Call-A-Ride trip, call between the hours of 8 a.m. to 10 a.m., Monday through Friday, to schedule a ride for the next day. Monday trips will need to be scheduled on the Friday before.

Transit Connections

The Fixed Route connects with the Regional Transit Authority Route 12 at City Park. In addition, during the trolley season, the Fixed Route connects with trolley routes at City Park and at the Centennial Stairway on Market Street.

Holidays

Fixed Route and Call-A-Ride service is not available on City observed holidays.

Bag Limit

Due to limited space in the bus, each passenger may bring either 2 paper or 3 plastic bags on board the bus.

Bicycle Racks

The bus is equipped with a bicycle rack for your use. Space is on a first come, first served basis. Passengers are responsible for both loading and unloading the bicycle from the rack.

Please signal to the driver that you will be loading your bicycle. Also, when exiting the bus, remind the driver that you will be unloading your bicycle from the rack.

The City is not responsible for bicycles left on or for damages arising from bicycles not properly affixed to the rack.

No bicycles will be allowed inside the bus.

morro-bay.ca.us/transit
(805) 772-2744

Beachcomber at Mindoro Stairs to campground :50

Spencers :40

Teen Center High School :00

City Park :10/:30

FARE INFORMATION

Fare is on a per ride basis
Fixed Route - \$1.25
Discount Fixed Route* - \$0.60
Call-A-Ride - \$2.50

*Seniors (65 & over) and disabled individuals are eligible for the discount fare.

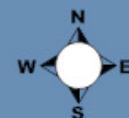
Children under 5 years old ride the fixed route free with a fare paying adult (limit 2).

PASS INFORMATION

Day Pass:
Fixed Route - \$4
Discount Fixed Route - \$2

Punch Pass: 11 rides
Fixed Route - \$12.50
Discount Fixed Route - \$6
Call-A-Ride - \$25

The Fixed Route will accept RTA Regional Day and 31 Day Passes.



- School
- Flex Route Stops
- Public Parking Lot
- Unpaved Public Parking Lot
- Campground



PUBLIC WORKS ADVISORY BOARD MEETING MEMORANDUM
SAN JACINTO/HIGHWAY ONE/MAIN STREET INTERSECTION

presented by Jenny Brantlee, member of the Public Works Advisory Board, August 2010

There is frequently a backlog of cars at this stoplight intersection, east of Highway one, where Main Street and San Jacinto turn onto Highway One. There is also a safety issue for people walking the crosswalk on Main Street, at the south end of this same intersection. I met and consulted with a licensed traffic engineer from Caltrans and asked him about this intersection, the traffic mitigation possibilities and safety improvements--those that would be relatively easily implemented by the City of Morro Bay and ones that, in his opinion, might find cooperation with Caltrans.

Our ideas have three areas, in the order presented here:

- 1) Southbound Main Street, 2) Westbound San Jacinto, and 3) Northbound Highway 1.

1) Southbound Main Street at San Jacinto (please refer to the attached map, letter A):

Issue: Backed up traffic to turn right onto Highway One: To create less of a backup at that stoplight, there already exists room to create two lanes there. The furthest right/west lane could be a right-hand turn only lane, and then the "middle" lane could be for traffic flowing straight or turning right. Traffic flowing right from the new "middle" lane would be directed, using dotted lane lines, to the center lane on San Jacinto. These arrows could be continued on the San Jacinto east side of the intersection, as well.

To create even more space for this improvement, part of the landscaping could be removed and the lane widened by setting back the curb more westerly. Though this is not entirely necessary, that option exists.

2) Westbound San Jacinto Street (please refer to the attached map, letter B):

Issue: Insufficient Lanes: a redesign of the directional arrows would allow more flexibility for the cars here. The center aisle could be painted to allow for cars in that lane to make a left hand turn onto Highway One southbound. Dotted lane lines would keep the cars in their lane. Another option would be to paint a three-way arrow to allow cars to turn left or right, as well as right from that lane, also with dotted lane guides. This assumes cars having the two lanes only. However, many cars use the gutter as a right hand turn lane. There could also be a creation--especially viable if southbound Main Street were widened as mentioned above--of a third, right-hand-turn-only lane. See letter C on the attached map.

3) Northbound Highway 1 (please refer to the attached map, letter D):

Dangerous Right Hand Turn: There exists, in my opinion, a safety issue with cars exiting Highway 1 turning eastbound onto San Jacinto. If these cars have a green light, they come into the right at high speeds, and then they sometimes continue onto Main Street southbound where there is a crosswalk. As a short term solution, one could lengthen the right hand turn lane there to slow down the exit. As a long term solution, you implement a "no right turn on red" from Highway One northbound onto San Jacinto.

I present these ideas as a conversation starter for this intersection. None of this is conclusive, but there may be opportunity for improvements in that part of town.

(W)

SAN JACINTO

Highway 1



(S)

MAIN STREET

LEDSBEN

D

TRUCK

000

OUT

(B)

(C)

STOP

Highway 1

WIDEN TRUCKS

WIDEN TRUCKS

(N)

TRUCK

(A)

MAIN STREET

(E)

SAN JACINTO