

AGENDA ITEM: VII-A

DATE: February 16, 2011

ACTION: Approved

CITY OF MORRO BAY
PLANNING COMMISSION
SYNOPSIS MINUTES

(Complete audio- and videotapes of this meeting are available from the City upon request)

Veteran's Memorial Building
Regular Meeting, 6:00 p.m.

209 Surf Street, Morro Bay
February 7, 2011

Vice-Chairperson Jamie Irons
Commissioner Paul Nagy

Chairperson John Diodati
Rob Livick, Secretary

Commissioner Rick Grantham
Commissioner John Solu

I. CALL MEETING TO ORDER

Chairperson Diodati called the meeting to order at 6:00 p.m.

II. PLEDGE OF ALLEGIANCE

Diodati led the pledge.

III. ROLL CALL

Chairperson Diodati took roll and noted that all Commissioners are present, including the presence of three new Commissioners. Each of the Commissioners briefly introduced themselves.

Staff Present: Rob Livick, Kathleen Wold, Sierra Davis and City Attorney Rob Schultz.

IV. ELECTION OF CHAIR AND VICE-CHAIR

MOTION: Commissioner Solu moved to nominate Commissioner Grantham as Chair and Commissioner Nagy seconded the motion. The motion carried unanimously (5-0).

MOTION: Irons moved to nominate Commissioner Diodati as Vice-Chair and Grantham seconded the motion. The motion carried unanimously (5-0).

V. APPOINTMENT OF SECRETARY

Commissioners agreed to appoint Public Services Director Rob Livick as Secretary.

VI. ACCEPTANCE OF AGENDA

Irons moved to accept the Agenda and Vice-Chairperson Diodati seconded the motion. The motion carried unanimously (5-0).

VII. DIRECTOR'S REPORT/WRITTEN COMMUNICATIONS

Rob Livick briefed the Commission on the new meeting schedule approved by the City Council for the Planning Commission, Public Works Advisory Board, and Joint Powers Agreement (JPA) meeting. Livick also summarized items scheduled for the February 8, 2011 City Council meeting.

VIII. PUBLIC COMMENT

Grantham opened the Public Comment period and hearing no public comment, closed the Public Comment period.

IX. CONSENT CALENDAR

A. Approval of minutes from the meeting on December 20, 2010.

MOTION: Solu moved the Planning Commission approve the minutes. Irons seconded the motion. The motion carried unanimously (5-0).

X. PRESENTATIONS

City Attorney Rob Schultz gave a detailed presentation on the Brown Act explaining the history, importance and applicability of the Brown Act to the Planning Commission.

XI. FUTURE AGENDA ITEMS – None

XII. PUBLIC HEARINGS - None

XIII. OLD BUSINESS

A. Current Planning Processing List/Advanced Work Program

Wold explained the current and advance projects work program clarifying how the list is ordered. Commissioners reviewed the work program and had no discussion.

B. Status of Sign Ordinance

Davis presented a staff report updating the Planning Commission on the City Sign Ordinance including a public workshop soliciting input on the Sign Ordinance at the next Planning Commission meeting on February 16, 2011.

Commissioner Solu offered the following discussion items: clarification on banners and window signs, definition of permanent versus temporary, the available time to put A-frame signs out, cost of signs, and whether signs need to remain on the premises or if allowed in the public right of way.

XIV. NEW BUSINESS

A. Discussion of topics for the Joint City Council/Planning Commission meeting, February 22, 2011

Commissioners discussed potential topics and agreed upon the following:

1. Address and identify resolutions that pertain to the Planning Commission and which affect decision-making;
2. Bylaws affecting the Planning Commission specifically those establishing rules and procedures;
3. Section 2.28 of the Municipal Code and whether changes are needed;
4. Downtown visioning status; and
5. City Council direction for Planning Commission.

XV. ADJOURNMENT

Chairperson Grantham adjourned the meeting at 7:15p.m. to the next regularly scheduled Planning Commission meeting at the Veterans Hall, 209 Surf Street, on Wednesday, February 16th, 2011 at 6:00 p.m.

Rick Grantham, Chairperson

ATTEST:

Rob Livick, Secretary