



CITY OF MORRO BAY RECREATION AND PARKS COMMISSION A G E N D A

*The City of Morro Bay is dedicated to the preservation and enhancement of the quality of life.
The City shall be committed to this purpose and will provide a level of municipal service and safety
consistent with and responsive to the needs of the public.*

**Regular Meeting - Thursday, November 17, 2011
Veteran's Memorial Building - 5:30 P.M.
209 Surf Street, Morro Bay, CA**

Chairperson Christi Hale

Vice-Chairperson Karen Croley
Johnny Munoz
Al Romero

Anita Ayoob
John Bates
Drew Sidaris

ESTABLISH QUORUM AND CALL TO ORDER
MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE
ANNOUNCEMENTS / PRESENTATIONS

PUBLIC COMMENT PERIOD

Members of the audience wishing to address the Commission on City business matters other than scheduled items may do so at this time. To increase the effectiveness of the Public Comment Period, the following rules shall be followed:

- When recognized by the Chair, please come forward to the podium and state your name and address for the record. Commission meetings are audio and video recorded and this information is voluntary and desired for the preparation of minutes.
- Comments are to be limited to three minutes.
- All remarks shall be addressed to the Commission, as a whole, and not to any individual member thereof.
- The Commission respectfully requests that you refrain from making slanderous, profane or personal remarks against any elected official, commission and/or staff.
- Please refrain from public displays or outbursts such as unsolicited applause, comments or cheering.
- Any disruptive activities that substantially interfere with the ability of the Commission to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.
- Your participation in Commission meetings is welcome and your courtesy will be appreciated.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Recreation and Parks' Administrative Technician at (805) 772-6280. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

A. CONSENT CALENDAR

- A-1 Approval of Minutes from Recreation and Parks Commission meeting held on September 15, 2011
Staff Recommendation: Approve minutes.
- A-2 Correspondence/Citizen's Reports
Staff Recommendation: Receive and file.
- A-3 Participation Reports
Staff Recommendation: Receive and file.

- A-4 Department Program/Project Status Report
Staff Recommendation: Receive and file.

B. PUBLIC HEARINGS

- B-1 Review of Public Art Proposal for the Bus Shelter at City Park
Staff Recommendation: Review proposal and forward recommendation to City Council.
- B-2 Discussion of Improvements for Pedestrian Access from Morro Rock Parking Area to the Beach
Staff Recommendation: Review proposal and forward recommendation to City Council.

C. UNFINISHED BUSINESS – None

D. NEW BUSINESS

- D-1 Recreation and Parks Department Program Evaluations
Staff Recommendation: Receive and file.

E. FUTURE AGENDA ITEMS

F. ADJOURNMENT

Adjourn to a regular meeting scheduled at the Veteran's Memorial Building, 209 Surf Street, January 19, 2012 at 5:30 P.M.

This agenda is subject to amendment up to 72 hours prior to the date and time set for the meeting. Please refer to the agenda posted at the Morro Bay Community Center, 1001 Kennedy Way, for any revisions or call the department at 772-6280 for further information.

Materials related to an item on this Agenda are available for public inspection during normal business hours at the Recreation and Parks Department and at Mill's/ASAP, 495 Morro Bay Boulevard, or online at www.morro-bay.ca.us/rpc. Materials related to an item on this Agenda submitted to the Commission after publication of the Agenda packet are available for inspection at the Recreation and Parks Department during normal business hours or at the scheduled meeting.

MINUTES – MORRO BAY RECREATION AND PARKS COMMISSION

REGULAR MEETING –SEPTEMBER 15, 2011
VETERANS MEMORIAL BUILDING – 5:30 P.M.

CALL TO ORDER: Chair Hale called the meeting to order.

ROLL CALL: PRESENT: Commissioner Munoz, Commissioner Croley, Commissioner Sidaris, Commissioner Romero, Commissioner Ayoob, Chair Hale, Staff Woods.

ABSENT: Commissioner Bates

COMMISSIONER REPORTS AND ANNOUNCEMENTS

Commissioner Croley announced the Morro Bay Community Pool Foundation will be gathering this Saturday at the Veteran's Building at 1:30 p.m. She urged the community to come and support the cause. They will be offering free barbeque hot dogs. She reminded everyone of the Avocado Margarita Festival this Saturday sponsored by the Chamber of Commerce and the upcoming Harbor Festival on October 1st and 2nd.

PRESENTATIONS

None

PUBLIC COMMENT

None

A. CONSENT CALENDAR

Unless an item is pulled for separate action by the Commission, the following items are approved without discussion.

Commissioner Sidaris asked to have Item A-4 Recreation and Parks Department Status Report pulled for a brief summary.

A-1 APPROVAL OF MINUTES OF THE JULY 21, 2011 MEETING

RECOMMENDATION: Approve as submitted.

A-2 CITIZEN'S REPORTS AND CORRESPONDENCE

RECOMMENDATION: Approve as submitted.

A-3 YOUTH SERVICES SUMMARY FOR JULY AND AUGUST 2011
SPORTS AND FITNESS SUMMARY FOR JULY AND AUGUST 2011
FACILITIES AND PARK USE FOR JULY AND AUGUST 2011

RECOMMENDATION: Approve as submitted.

A-4 RECREATION AND PARKS DEPARTMENT STATUS REPORT

RECOMMENDATION: Approve as submitted.

Planning Staff has scheduled the environmental documents for the Del Mar Tennis Courts to be completed by September 12, 2011. The Planning Commission is tentatively scheduled to review at their October 5, 2011 meeting.

The Morro Bay Community Pool Foundation is hosting a community outreach on September 17, 2011 at the Veteran's Building.

The City Council on August 23, 2011 adopted the amended the Master Fee Schedule to reflect the C.P.I. Department fees increased slightly and are available on the City website.

The 2011 Labor Day Classic Softball tournament was held September 3rd – 5th at Lila Keiser Park. Twenty-four teams were in attendance, three from San Luis Obispo County. Hinson's Tires of Morro Bay won the tournament after having to face R.U.M. from the valley in a two game final.

The Teen Advisory Committee continues to fulfill their Adopt-a-Park duties at Lila Keiser Park. Additionally they will provide community service at the Harbor Festival and Morro Bay Senior Citizen's, Inc. activities and events.

With the encouragement of Commissioner Romero we have added tennis opportunities to the City website to include the location of facilities and tennis program in the Estero Bay area.

MOTION: Commissioner Munoz moved the Commission approve Consent Calendar Items A-1, A-2, A-3 and A-4 for file. The motion was seconded by Commissioner Croley and carried. (6-0)

B. PUBLIC HEARINGS

B-1 REVIEW OF PUBLIC ART PROPOSAL FROM THE CENTRAL COAST WOMEN FOR FISHERIES FOR A SCULPTURE PROJECT TO BE LOCATED AT THE MORRO BAY TARGET ROCK AREA.

Staff Woods reported that in early 2008, the CCWF submitted a concept plan of the sculpture to the city for initial review and concept approval as a prerequisite for fundraising for the project. The concept and location were reviewed by the Commission and City Council with approval by City Council on April 14, 2008. The CCWF have submitted an application to donate the Fisherman's Family Sculpture to the City of Morro Bay and it has met the City Manager's criteria. Recommendations regarding the request to donate public art are forwarded to the City Council for final consideration. This is a three piece sculpture valued at \$107,000 and a little different than the original concept. The figures should be ready in Spring 2012. The donation is for the particular site and the Commission's decision is to decide if the art is acceptable for this location. There is no parking in this area and we may be ready to introduce road/parking components for this stage of the plan.

Chair Hale opened the Public Hearing

Susan McNarry and Kathy Morris, representatives from CCWF introduced themselves. Kathy stated she wasn't sure if the size of the area needed had been addressed. She said there are options as to how they can be placed in the area. She added that the artist, Elizabeth McQueen, is local and she felt that

was important. Her works include the Chinese figures at the Railroad station in San Luis Obispo, Puck at the Downtown Cinemas and sculptures of children at the Laureate School.

Commissioner Sidaris inquired if there would be some sort of plaque or signage. Kathy Morris replied the figures will be on a bronze or cement platform and CCWF has discussed several ideas including plaques or donor tiles.

Commissioner Munoz asked if CCWF would be taking charge of the maintenance and if we complete on schedule will be able to install the sculpture without the rest of the project done. Staff replied the maintenance will be a community effort. He added that if the sculptures are the first component, can it be stand alone. It should all happen at the same time but the site might not be prepared if it is going to be a project with a timeline. The diagram shows the figurines on dirt and the boy on a rock. The concept presented in 2008 had a plaza. Kathy Morris said they would like to have it placed as pictured. If it has to go in a plaza, keep it in a more natural setting, just raised a bit. If the boy is not placed on a real rock, then placement could be on a manmade rock. Commissioner Munoz stated we need to take in to consideration the closeness of the water. Commissioner Sidaris added the area is pretty bumpy and it should be cleaned up and graded first.

Chair Hale closed the Public Hearing

Commissioner Croley recommended there be some kind of grading and paving and have that established prior to placement.

Commissioner Ayoob likes the idea and thinks we can deter people by placing natural boulders.

Commissioner Romero asked if the location has a lot of open space to make improvements. Staff replied there is sufficient space.

MOTION: Commissioner Sidaris moved to recommend to City Council to accept the donated art as it meets the criteria and to include that the Commission recommends grading and paving of the area. The motion was seconded by Commissioner Munoz and carried. (6-0)

C. UNFINISHED BUSINESS

None

D. NEW BUSINESS

D-1 REVIEW OF THE COMMUNITY WORKSHOP FOR THE MORRO BAY BICYCLE AND PEDESTRIAN MASTER PLAN.

Staff reported that Public Services formed a technical advisory committee to review Morro Bay's current bike plan and suggest ideas, direction and procedures for the development of the Bicycle/Pedestrian Master Plan.

The topic of a master plan was discussed at the San Luis Obispo County of Governments and funds were made available to the City of Morro Bay for the development of a Bicycle/Pedestrian Master Plan. A

Public Workshop was held on Tuesday, August 30th. Staff Woods said citizen involvement is being gathered through the online e-request form on the City's website. Another workshop, Family Bicycle Education Class, will be held at the Teen Center in October. Commissioner Croley commented she was surprised to learn that the last time the City updated the bike infrastructure plan was in 1991. She said the workshop was very participatory and the community was able to voice their concerns.

Chair Hale inquired if e-request forms are still being accepted. Staff replied they are being accepted and for further information people can contact Barry Rands at 772-6261.

Commissioner Croley said she would like to follow this item through fruition.

D-2 REVIEW OF THE CITY OF MORRO BAY ADVISORY BOARDS HANDBOOK AND BY-LAWS AS REVISED BY CITY COUNCIL ON AUGUST 23, 2011.

Staff Woods reported this item is informational only and no action is required. Having reduced the number of regular meetings from twelve to six per year, the Absence from Meetings section was amended to be more proportional within the Handbook. The revised Policy section includes special meetings and does not differentiate between excused or non excused absences.

Absence of the Board Member from two (2) consecutive meetings or three (3) meetings in any consecutive 12-month period will constitute a voluntary resignation of the absent member and the position will be declared vacant.

Staff also advised the Commission that the Advisory boards' Handbook and By-Laws is a single document and the above is only one section. The complete document can be reviewed at the City Of Morro Bay website.

No action required.

D-3 RECREATION AND PARKS DEPARTMENT PROGRAM EVALUATIONS

Program Evaluation – 2011 Spring Adult Softball: The Spring Adult League was held April through June. There were three nights of play with three divisions for a total of 24 teams. Total direct costs were \$10,921.41; support costs \$1,440.00 and indirect costs \$480.00. Total expenses were \$12,841.41 and revenues were \$11,868.00. Cost recovery was 92%. This program is classified as Merit Service with a target revenue goal of 70-79%.

Program Evaluation – 2011 Youth T-Ball/Coach Pitch: The 2011 T-Ball/Coach Pitch Program had forty-four participants on six teams and ran April to June. Total direct costs were \$2,084.00; indirect costs were \$541.00 for total expenses of \$2,625.50. Revenues were \$2,678. Cost recovery was 102%. This program is classified as Merit Service with a target revenue goal of 70-79%.

Program Evaluation – 2011 Youth Futsal: The 2011 League was held from March 23rd through June 3rd with 114 boys and girls ages 5 – 15 years participating. There were six to seven games per team. Direct program costs were \$6,765.00 with support costs of \$1,401.00. Total expenses were \$8,166 and revenues were \$8,229.00. Cost recovery was 100%. This program is classified as Merit Service with a target revenue goal of 70-79%.

Program Evaluation – 2011 Brian Waterbury Memorial Rock to Pier Run: The 2011 event was held on Saturday, July 16th marking the 42nd running of the event. There were 1114 runners with an age range of 7 to 77 years of age. Total expenses were \$23,837.00 and revenues totaled \$31,933.00. The cost recovery was 134%.

Program Evaluation – 2011 Coast Girls Softball: The Girls Softball Season was held from February through June. There were eleven teams of girls ages 6 – 14 years from the communities of Los Osos, Morro Bay, Cayucos and Cambria. Total expenses totaled \$18,753.00 and revenues were \$16,260.00. The cost recovery was 87%. This program is classified as Merit Service with a target revenue goal of 70-79%. The Coast Riptide All-Stars expenses were \$6,079.00 and the expenses were the same. This program is an Enterprise program and is set at 100% recovery. Our goal was met. The Coast Summer had revenues of \$9,661.00 and expenses of \$12,845.00. The program is an Enterprise program and is set at 100% recovery. The \$3,184.00 gain is placed in the placed in the Coast Girls All Star fund, a part of the Youth Sports Trust Fund, to be used for the 2012 All-Star Program.

Program Evaluation – 2011 Morro Rock Beach Camps: The 2011 Morro rock Beach Camps had fifty-two participants in four one-week camps held between Spring Break and August. Total direct costs were \$4,536.46 and revenues were \$5,051.00 for a net gain of \$514.54. Cost recovery was 111%. This program is an Enterprise program and is set at 100% recovery.

Program Evaluation – Kids' Club 2010/11: Kids' Club is licensed by the State of California and provides quality before and after school enrichment activities for children. Program costs were \$142,539.00 and tuition revenues were \$124,577.00. Gross revenues were (-\$17,962.00) with a cost recover of 87%. This program is classified as Merit Service with a target revenue goal of 70-79%.

MOTION: Commissioner Munoz moved to accept the Recreation and Parks Department Program Evaluations for file. The motion was seconded by Commissioner Sidaris and carried. (6-0)

E. FUTURE AGENDA ITEMS

None

F. ADJOURNMENT

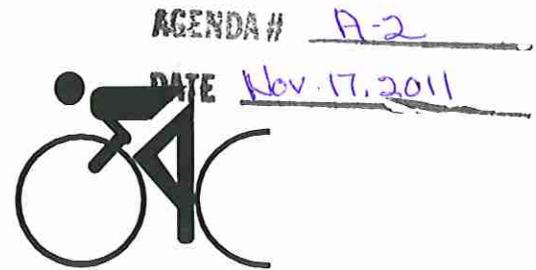
Motion to adjourn the meeting by Commissioner Munoz, second Commissioner Croley. The meeting was adjourned at 7:03 p.m.

Respectfully submitted,

Barbara Wright
Administrative Technician

Morro Bay Citizens Bike Committee

Recreation and Parks Department
595 Harbor Street, Morro Bay CA 93442



Mission Statement: Dedicated to the advocacy and creation of an efficient interconnected network of safe, scenic bikeways and community paths in the Morro Bay area.

November 8, 2011

To: Recreation and Parks Commission
Recreation and Parks Department
Public Works Advisory Board

Citizens Bike Committee met November 2, 2011.

Mr Barry Rands reported that PWAB unanimously recommended adoption of the Morro Bay Bicycle and Pedestrian Master Plan. The policy section is currently being revised to correlate with other planning documents. Emphasis is being placed on producing strong policies, including compliance with the Complete Streets Act. The plan will go to Planning Commission December 7, 2011, and then to Council for adoption.

Mr Rands reported that negotiations are underway between the City and Dynegy to approve an easement through the plant for a paved bike route that will connect Main Street to the Embarcadero. He noted that this project received the most votes in a public survey of desired bikeway projects conducted this year. Funding will be required to provide a security fence that will separate the bike path from the plant and no source for those funds has been identified. Ms Johnson noted that a neighborhood organization, the Beach Tractors, is considering a donation of \$500 as seed money to try to raise money for the project.

Mr Robert Davis reported that San Luis Obispo Bicycle Club is discussing using Morro Bay High School as the start point for its annual September Lighthouse Bike Ride for Charities.

Mr Davis reported that EIR preparation for Morro Bay-Cayucos Connector continues using a route on the west side of Highway 1.

Mr Davis reported that the Chorro Valley Study, a bike path from Cal Poly to Morro Bay, has received federal funding for preliminary planning.

Mr Rands reported that the City's application for a Scenic Byways grant to fund a bridge across Morro Creek west of the Dynegy plant was not successful.

Mr Rands reported that the City is in the planning stage for a bike rack program.

Ms Christine Johnson reported that Del Mar Elementary School is embarking on a program called "Walk and Roll Wednesdays." On the first Wednesday of each month, students are encouraged to bike or walk to school. The goal is to amass enough total miles to walk the length of California. A prize will be awarded at the end of the year.

Ms Johnson also reported that SLO County Bike Coalition put on the first ever Bike Ed class in Morro Bay October 12, 2011. Twenty-five people attended at the Teen Center to learn how to confidently ride bicycles on streets with traffic.

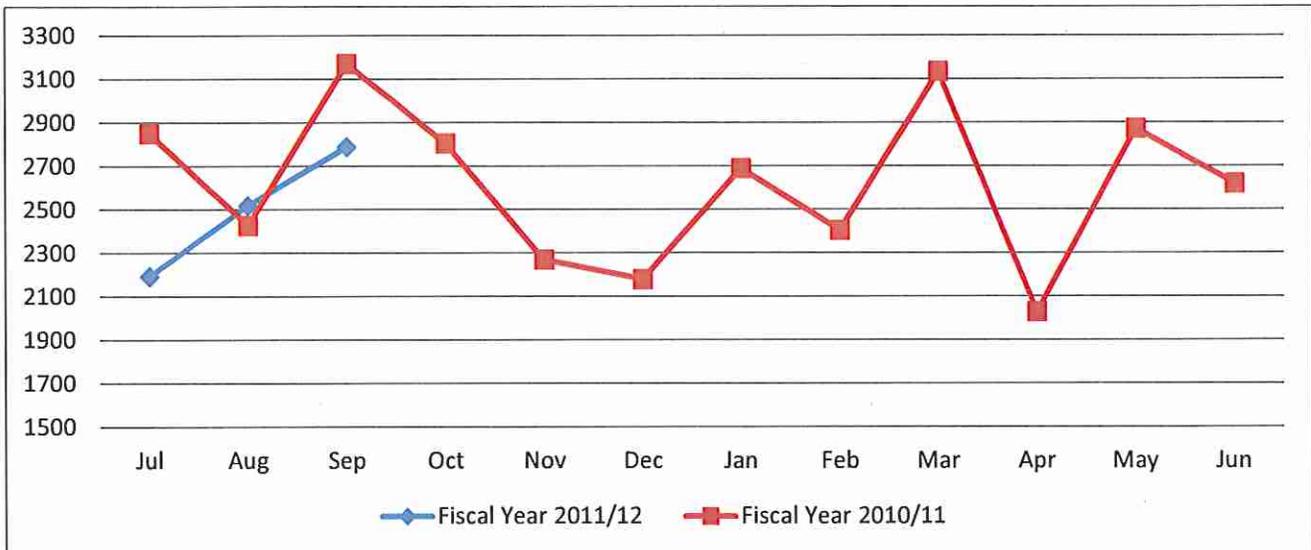
Committee approved a meeting schedule for 2012 - Feb 1, May 2, Aug 1 & Nov 7.

Next meeting will be February 1, 2012, at Community Center Conference Room at 5pm.

Robert Davis, Chair

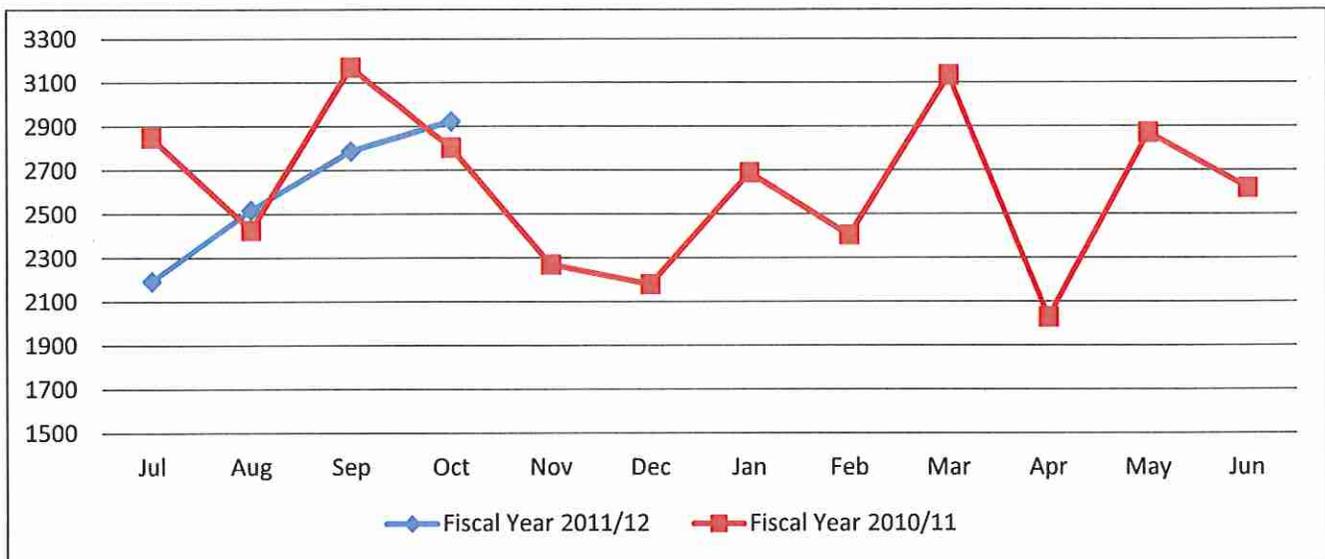
City of Morro Bay
 Recreation and Parks Department
 Youth Services Division
PARTICIPATION REPORT
September 2011

<u>Participations</u>	<u>September</u>	<u>Total To Date</u>	<u>2010/11 Fiscal Date</u>
39+ Dance	249	795	784
Acrylics/Watercolor Painting	55	257	279
Bellydance Class	20	48	238
Country & Western Line Dancing	33	119	112
Life Drawing	44	118	118
Music Appreciation	32	40	55
Quilting & Sewing	24	24	42
Quilt Guild	51	140	108
Yoga	69	223	0
Kids' Camp	0	1773	2181
Kids' Club Before-School	420	522	567
Kids' Club Kinder Kids	189	237	422
Kids' Club After-School	756	924	972
Kids' Club Drop-in	220	275	320
Teen Center	627	1986	2228
Teen Summer Trips (Movies in SLO)	0	21	23
	2789	7502	8449



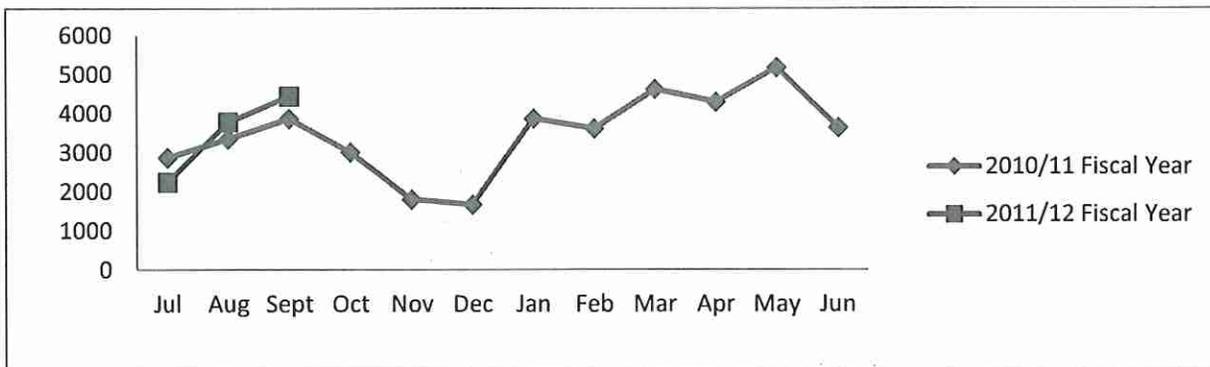
City of Morro Bay
 Recreation and Parks Department
 Youth Services Division
PARTICIPATION REPORT
October 2011

<u>Participations</u>	<u>October</u>	<u>Total To Date</u>	<u>2010/11 Fiscal Date</u>
39+ Dance	243	1038	1033
Acrylics/Watercolor Painting	65	322	379
Bellydance Class	12	60	290
Country & Western Line Dancing	0	119	112
Life Drawing	24	142	164
Music Appreciation	24	64	90
Quilting & Sewing	32	56	79
Quilt Guild	47	187	163
Restorative Yoga	87	310	0
Singing (Beginning)	0	0	0
Kids' Camp	0	1773	2181
Kids' Club Before-School	462	984	987
Kids' Club Kinder Kids	252	489	702
Kids' Club After-School	798	1722	1652
Kids' Club Drop-in	218	493	611
Teen Center	661	2647	2788
Teen Summer Trips (Movies in SLO)	0	21	23
	2925	10427	11254



City of Morro Bay
Recreation and Parks Department
Sports Division
PARTICIPATION REPORT
Sep-11

<u>Participations</u>	<u>Sept</u>	<u>Year to Date</u>	<u>10/11 FY to Date</u>
ACES	158	467	385
Aikido	25	64	81
Adult CO-ED Soccer (Winter)	0	0	0
Adult Softball EOS (Spring/Fall)	90	180	210
Adult Softball League (Spring/Fall)	1290	2720	3165
Beach Camp	0	169	0
C.C. Hoops Camp (June)	0	54	0
Flip City Gymnastics	60	187	191
Futsal (Spring)	0	0	0
FIT CLUB/Zumba	637	1815	617
Junior Lifeguard (Summer)	0	1450	1265
Kidz Love Soccer	36	108	115
Okinawan Karate for Children	90	260	342
Okinawan Karate	27	70	90
PACE	137	360	480
Playday Tennis	108	305	351
Tennis Lessons	57	104	0
Youth Basketball (Winter)	0	0	0
Youth Basketball EOS (Winter)	0	0	0
Youth Soccer EOS (Fall)	0	0	0
Youth Soccer (Fall)	1728	2155	2183
Youth Softball (Spring)	0	0	0
Youth Softball EOS (Spring)	0	0	0
Youth T-ball/Coach Pitch (Spring)	0	0	0
	4443	10468	9475

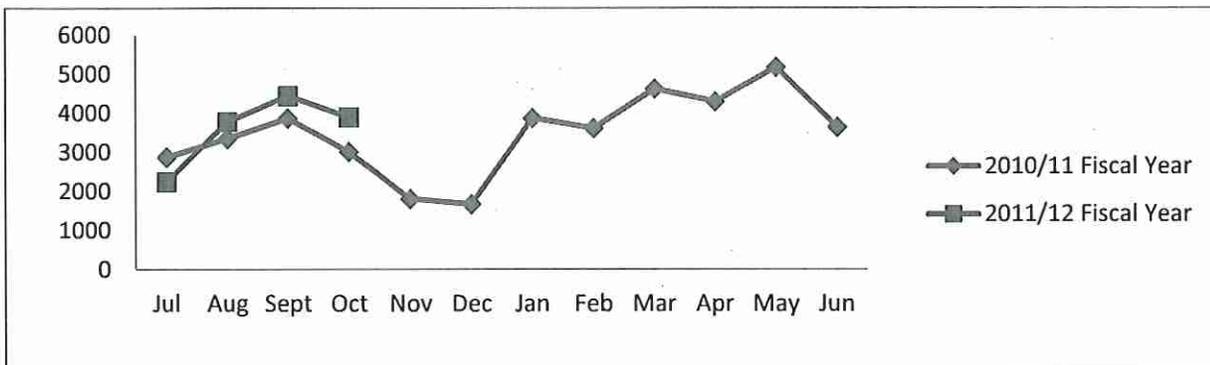


AGENDA # A-3

DATE Nov. 17, 2011

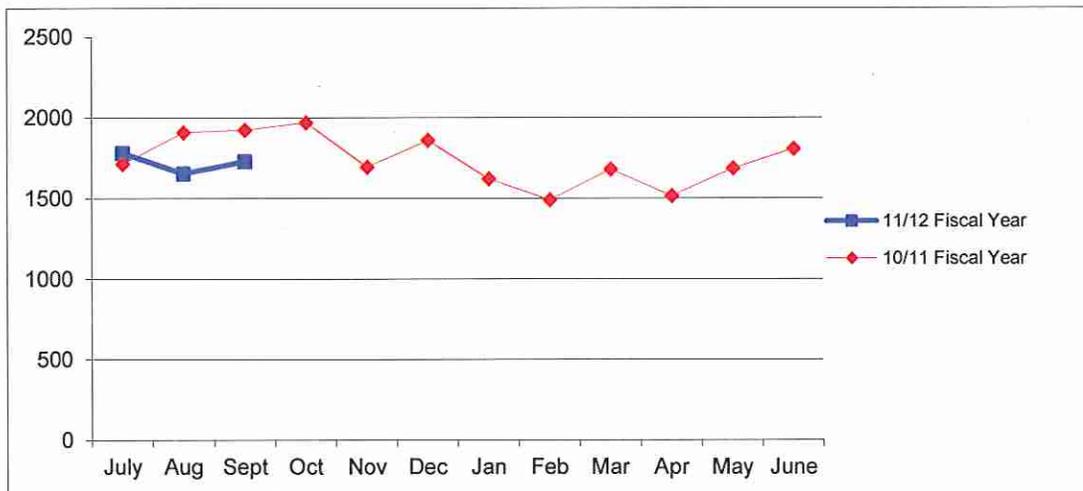
City of Morro Bay
Recreation and Parks Department
Sports Division
PARTICIPATION REPORT
Oct-11

<u>Participations</u>	<u>Oct</u>	<u>Year to Date</u>	<u>10/11 FY to Date</u>
ACES	142	609	474
Aikido	24	88	121
Adult CO-ED Soccer (Winter)	0	0	0
Adult Softball EOS (Spring/Fall)	270	450	450
Adult Softball League (Spring/Fall)	480	3200	3165
Beach Camp	0	169	0
C.C. Hoops Camp (June)	0	54	0
Flip City Gymnastics	36	223	267
Futsal (Spring)	0	0	0
FIT CLUB/Zumba	644	2459	922
Junior Lifeguard (Summer)	0	1450	1265
Kidz Love Soccer	52	160	200
Okinawan Karate for Children	88	348	438
Okinawan Karate	24	94	106
PACE	99	459	610
Playday Tennis	102	407	460
Tennis Lessons	24	128	0
Youth Basketball (Winter)	0	0	0
Youth Basketball EOS (Winter)	0	0	0
Youth Soccer EOS (Fall)	0	0	0
Youth Soccer (Fall)	1910	4065	4007
Youth Softball (Spring)	0	0	0
Youth Softball EOS (Spring)	0	0	0
Youth T-ball/Coach Pitch (Spring)	0	0	0
	3895	14363	12485



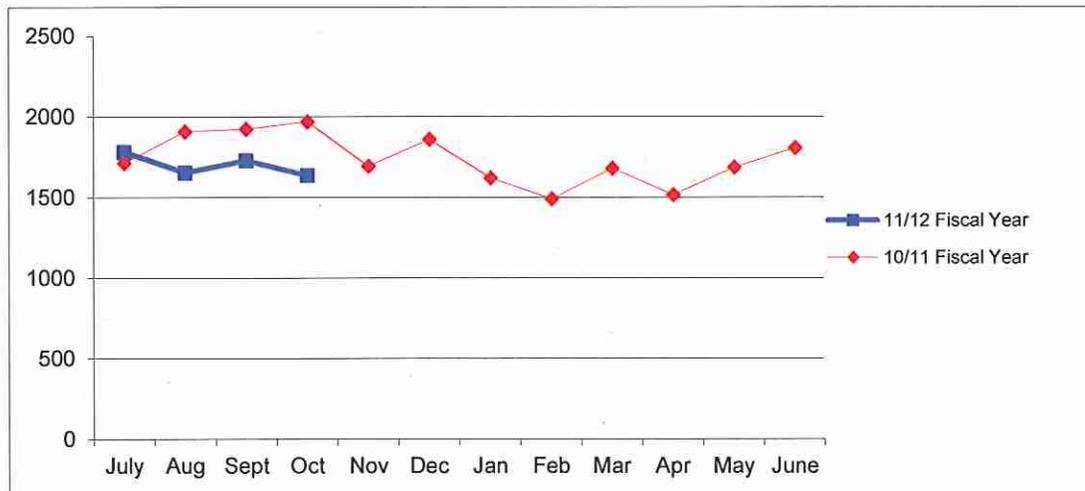
City of Morro Bay
 Recreation and Parks Department
Facilities and Parks
 PARTICIPATION REPORT
 September 2011

<u>Facilities</u>	Hrs to date Total		
	<u>Hours to Date FY 11/12</u>	<u>FY 10/11</u>	<u>Hours Previous FY</u>
MBCC	3,087	3330	13,988
VMB	805	790	2,937
Lib. Prog. Rm.	0	394	1,018
Facilities Subtotal	3,892	4514	17,943
Parks			
Lila Keiser	723	627	1,811
Monte Young	125	54	413
Del Mar	224	220	354
City Park	82	86	128
Centennial Parkway	122	58	245
Parks Subtotal	1,276	1045	2,951
Grand Total	5,168	5,559	20,894



City of Morro Bay
 Recreation and Parks Department
Facilities and Parks
 PARTICIPATION REPORT
 October 2011

<u>Facilities</u>	<u>Hrs to date Total</u>		
	<u>Hours to Date FY 11/12</u>	<u>FY 10/11</u>	<u>Hours Previous FY</u>
MBCC	4,119	4589	13,988
VMB	1,062	1074	2,937
Lib. Prog. Rm.	0	524	1,018
Facilities Subtotal	5,181	6187	17,943
Parks			
Lila Keiser	951	865	1,811
Monte Young	157	72	413
Del Mar	273	237	354
City Park	82	86	128
Centennial Parkway	162	84	245
Parks Subtotal	1,625	1344	2,951
Grand Total	6,806	7,531	20,894





AGENDA NO: A-4

MEETING DATE: 11/17/2011

STAFF REPORT

TO: Recreation and Parks Commission **DATE: 11/17/2011**

FROM: Joseph M. Woods, Recreation and Parks Director

SUBJECT: Recreation and Parks Department Status Report

RECOMMENDATION:

Staff recommends Commission review the current Status Report and accept for file.

SUMMARY:

The following is a brief review of the status of current projects/programs.

Lila Keiser field renovation

Staff has learned of the extension of Proposition 40 funds and will be submitting our land tenure agreement to the State as the final requirement for the LK project. The land tenure agreement is part of the lease amendments which are scheduled for Council's review on December 13, 2011.

SB 87 budget bill (chaptered) State Parks: Proposition 40 Local Assistance Grants. The state budget package re-allocates local assistance grant funds for projects whose funds have previously been appropriated from Proposition 40 but whose funds have not been liquidated. The funding for these projects shall be available for expenditure until June 30, 2013.

Del Mar Tennis Courts

Project has been reassigned to the Capital Projects manager for permitting and construction. Currently, the project is being reviewed by the Planning Division of Public Services. The project is currently out to bid.

Civic Landscape Improvement Program - CLIP

The Civic Landscape Improvement Program was envisioned by staff as a way to establish continuity and cohesion among the civic properties through the renovation of landscape and vegetation. The program will be complete when the final civic property, Public Services, is renovated. Staff is working with a landscape contractor to finalize plans and pricing for this site.

Energy Efficiency and Conservation Block Grant project

Staff will begin the installation of ninety eight LED fixtures around buildings, parking lots, stairwells, and walkways in the fall of 2011. The EECBG project must be completed by June 2012.

Deferred Maintenance Projects

The Senior Center roof and the upper deck of the Community Center have been replaced by the services of Bean Roofing. Additional completed maintenance includes the Police Department evidence locker renovation and the French drain repair at the Community Center along Kennedy Way. Projects in the queue are exterior painting of the Community Center, Veteran's Memorial Building, Public Services and City Hall and the demo of rental properties on Shasta Street.

Adopt A Park Program

Recently, staff has partnered with various community groups to compliment our current workforce in providing parkland services for the community and visitors. Current parks which have been adopted include:

Tidelands – Yacht Club

Mariner – Embarcadero Inn

Centennial - Morro Bay Sport Fishing

Lila Keiser – Teen Advisory Committee

Round About – Rotary of Morro Bay

*Bayshore Bluffs – Eco Rotary of Morro Bay

*Morro Cove – Morro Cove Home Owners Association

* newly added

Cloisters Parkway Project

Staff continues to renovate the parkways within the Cloisters District. We are addressing the project by irrigation station to ensure each station is working properly before moving on to the next section. We are scheduled to replant the first complete station during the week of November 14, 2011.

Estero Bay Youth Soccer

End of Season Tournaments were held on November 12. Estero Bay hosted the U10 Girls tournament. Games were evenly matched, with both the lower division and upper division finals going to a shootout. Estero Bay's U10 Boys won their division.

Next on tap for Youth Soccer is All-Stars. We will have 4 teams. The U10 Girls and U12 Girls will play in one tournament while the U10 Boys and U12 Boys will play in two. Fundraising efforts are underway.

2012 Adult Coed Soccer

Registration is underway for the 2012 Adult Coed Soccer League. The league will begin in January and will play on Monday evenings at Lila Keiser Park.

Estero Bay Youth Basketball League

Registration is open through Friday November 18. Assessments will be on Saturday, November 19 at Morro Bay High School in the Old Gym. Coaches meetings will be held on November 21 (girls) and November 22 (boys). Coaches are still being sought.

Kids' Club Children's Center

Kids' Club Children's Center is a licensed before and after school enrichment program for students in K through 6th grades. Kids' Club is open every day school is in session. Kids' Club enrollees have the opportunity to participate in a wide-variety of activities that enhance their social, emotional and cognitive skills. In addition to activities that enhance developmental skills, Kids' Club Leaders also provide homework assistance when needed.

Kids' Camp – Spring Break

The Department will be offering a day camp for all children in K through 6th grades during the San Luis Coastal Unified School District Spring Break (4/2-4/13/2012). Staff is currently planning Kids' Camp Spring Break which will feature special enrollment packages, local and destination field trips, as well as, plenty of leader-lead activities.

Rockies – The Morro Bay Teen Center and Skate Park

Rockies is open Monday through Friday from 3 to 7 p.m. and Saturday from 1 to 7 p.m. The Morro Bay Teen Center is open to all youth in grades 7th through 12th and the Morro Bay Skate Park is open to all ages. Rockies provides safe and healthy alternative to local youth.

This WINTER BREAK (12/19/11-1/3/12) Rockies will be open limited dates as follows: Tuesday-Thursday (12/20-12/22) and Tuesday-Thursday (12/27-12/29), hours: 1-7 PM.

Morro Bay Teen Advisory Committee (TAC)

The TAC continues to fulfill their weekly duties through the Adopt-A-Park program at Lila Keiser Park. The TAC will be providing community service for the up-coming MB Merchants Holiday Street Faire, slated for Sunday, November 27th. The TAC continues to assist the Morro Bay Senior Citizens, Inc. with their wide-variety of activities and events.

City Website/Recreation and Parks Pages

Staff continues to update content for the Recreation and Parks website pages. Recently, "View and Register" buttons have been added to our pages that allow the public a easy 1-click access to Active.Net, the Department's Registration module. With the success of the e-Request Form, staff is currently looking to utilize the Request Tracker module, which would allow the public to follow the status of their requests. Look for more information regarding the Department's Senior Center to be coming in the next few months as content is developed.

Morro Bay Senior Citizens, Inc.

The Morro Bay Senior Citizens, Inc. will be at the MB Merchants Holiday Street Faire on Sunday, November 27th, make sure to stop by their booth. The MBSCI will be holding a special holiday dinner, Friday, November 18th at the MB Veterans' Memorial Building. This dinner is free to all members and \$7 for guests. The MBSCI has recently added a few new utilities to their CheckFree utilities payment center. In addition to paying PG&E, Morro Bay Garbage and SoCal Gas utility bills at the Morro Bay Senior Center, the public may now pay Charter Communications, DirecTV, Dish Network, AT&T Mobility (both land and wireless) for a small convenience fee.

Community Holiday Tree Lighting

This magical event is scheduled for Saturday, December 3rd beginning at 4:30 p.m. at City Park. The Morro Bay High School Chamber Choir will perform along with a very "special performance". Santa will arrive to read "T'was the Night Before Christmas" and there will be cookies and hot cider for all.



AGENDA NO: B-1

MEETING DATE: 11/17/2011

Staff Report

TO: Recreation and Parks Commission **DATE:** 11/17/2011
FROM: Joe Woods, Recreation and Parks Director
SUBJECT: Review of Public Art Proposal for the Bus Shelter at City Park.

RECOMMENDATION:

Staff recommends Commission review the current proposal from the Morro Bay Public Art Foundation to design and paint the Bus Shelter at City Park as Public Art; and make recommendations to City Council.

FISCAL IMPACT:

Other than Staff's time to coordinate the project with the Morro Bay Public Art Foundation, there should not be any financial impact to the City.

BACKGROUND/DISCUSSION:

In October 2010, the RPC considered a proposal from the Morro Bay Public Art Foundation to paint a beach and ocean scene on the outside of the City Park bus shelter and an underwater scene of a giant kelp forests in fish on the inside of the bus shelter.

The RPC recommended that the City Council endorse the proposed mural, and consequently the City Council approved the proposed mural and accepted its placement on the City Park bus shelter. After the City Council's approval of the proposed mural, the funding for the project fell through and the Art Foundation began seeking donations to be able to complete the project.

With the recent changes to the north coast routes for the Regional Transit Authority (RTA), the agency decided to provide some funds to get the mural project started. In August 2011, staff from the RTA, the Art Foundation, the San Luis Obispo Council of Governments and the City went to the bus shelter to discuss a new concept the Art Foundation wanted to pursue instead of the previously approved beach, ocean and underwater theme. The new art concept is vastly different from the previously approved concept, therefore this new proposal must return to the public art policy process for full review.

Prepared By: 

Dept Review: _____

Attached is a description of the new art mural concept from the Morro Bay Public Art Foundation, including a rough sketch of the new design concept. In addition, the mural will be coated with an anti-graffiti coating that protects the paint from tagging and allows for easy graffiti removal. The Morro Bay Public Art Foundation will maintain the mural with an annual power wash and anti-graffiti recoating.

CONCLUSION

Staff has included the public art policy as well and as the previously submitted Morro Bay Public Art Foundation's public art request for your review. Staff recommends the RPC review the proposal from the Morro Bay Public Art Foundation to paint a mural on the City Park bus shelter, including additional work tasks related to the bus shelter, and recommend to City Council whether or not to endorse the proposed mural and accept its placement on the City Park bus shelter

**City of Morro Bay
PUBLIC ART POLICY**

Approved by Morro Bay City Council on February 27, 2006

PURPOSE

The City of Morro Bay encourages public art on appropriate City owned property. The purpose of this policy is to set forth standardized policies and procedures for the acceptance of donated artwork offered to the City by the artist.

DEFINITION OF PUBLIC ART

For the purpose of this policy, public art will be artwork located in public places (indoor or outdoor) owned by the City of Morro Bay.

REVIEW PROCEDURE

- A. Any artist wishing to donate artwork to the City of Morro Bay must submit an application to the City Manager's office in the form attached hereto:
 - 1. Photo, plans or model of proposed donation
 - 2. Technical description of the work
 - 3. Any special care, maintenance, mounting or display requirements
 - 4. Resume of the artist
 - 5. Statement of value of the proposed donation

- B. City staff shall review the application and supporting documentation for the proposed donation. Upon finding that the application is complete, City staff shall place the application on the agenda of all City boards and commissions for their comments. Input shall be encouraged from the Morro Bay Art Association, Morro Bay Public Art Foundation and the public at large. It shall then go to the City Council for final approval or denial.

SELECTION CRITERIA

- A. The City Council will consider the following criteria when considering whether to accept or reject a donation of public art.
 - 1. The design and placement of public art will not impede pedestrian or vehicle traffic or conflict with public or private easements.
 - 2. Whether the artist has the necessary funds/resources to properly install, care for and maintain the donated public art.
 - 3. Appropriateness of the site.

ACCEPTANCE

- A. If the City Council votes to accept the donated artwork, the artist shall enter into a donation agreement. Upon execution of the agreement by the artist, title of the artwork shall pass to the City.

- B. The City in its sole discretion may remove from its collection any donated artwork. In such event the City shall make reasonable efforts to contact the artist who donated the artwork and offer to return the artwork. If the artist cannot be located after reasonable efforts, or the artist declines to accept the return of the artwork, the City may determine the disposition of the artwork.

TO: Janeen Burlingame, Management Analyst

FROM: Nancy Barta, Morro Bay Public Art Foundation

After conducting a small survey at the last Art in the Park event, I came to the realization that although our local citizens loved the work of our mural artists, they were hungry for an experience that went a little beyond the seaside themes. I had been doing some research on bus stops that were getting attention as interesting public art projects and came up with the idea that making the bus stop look like a living room would be fun and a good example of the creative spirit our town has. I ran the idea by Gary Ryan and he came up with the original sketch that you were first shown.

The painting style is trompe l'oeil or "trick of the eye. An example of such a painting is shown below. It is a trick of your eyes – realistic murals that make you feel as if you're in another place! At the present time the feedback I get from the riders is that they feel as though they are sitting in a prison cell.



RECEIVED

OCT 25 2011

City of Morro Bay
Public Services Department

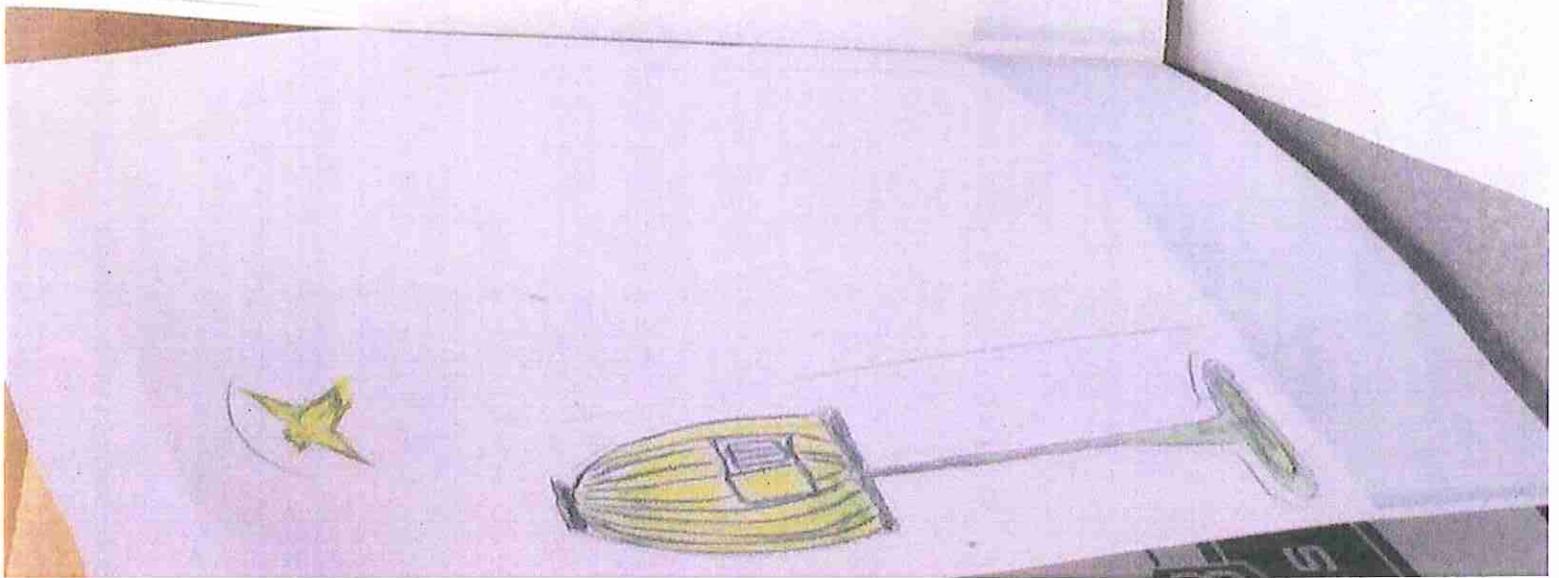
The above is a sample of a trompe l'oeil painting. Looks very realistic.

We would like to leave the outside of the building as is to blend in with the other building in the park.

We would like to paint the walls so that you feel as though you are sitting in a living room. The walls would have objects i.e. paintings on the wall, floor lamp, bird cage, and sconces, and floor rug.. We have met with an artist who works in Ferro cement and can make custom benches that look like a leather couch and chair. He was recommended by SLO Art Center.

When we spoke with the bus company we discussed consolidating the signs and placing them outside the bus stop under the eave. In addition, the windows really need to be replaced. We have tried a sample re-surfacing and it quickly looked as bad as the rest of the windows. We can do a painted effect on the existing windows, but frankly they are worn out.

If you have any questions, please call Nancy Barta, 772-0250.



MORRO BAY PUBLIC ART FOUNDATION
630 Quintana Road #167
Morro Bay, California 93442

Janeen Burlingame, Management Analyst
City of Morro Bay
955 Shasta
Morro Bay, Ca 93442

Dear Janeen,

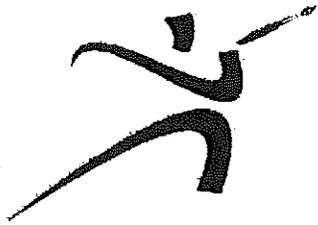
I am writing in response to the Morro Bay Public Art Foundation's project at City Park. I have enclosed a copy of our concept plan for the bus stop remodel. We made a diorama for our presentation and I have enclosed a copy of the pieces involved in that concept model. We have been in contact with a fabricator that can design special bus benches. He was referred to us by the San Luis Obispo Art Center. We thought that it would be better to paint the ceiling inside the bus stop a lighter color and leave the outside of the bus stop as is to blend in with the other building in the park. The recommended plan by the bus company was to consolidate the signage and place it on the outside wall of the bus stop under the eaves. We also would strongly recommend that the windows be replaced. We contracted a window company to re-surface one of the windows and within a couple of weeks it looked just as bad as the rest of the windows. Is it possible to use tempered glass?

We would like to be present at the facilities tour when the tour stops at the bus stop and share our concepts in person. Is it possible to estimate the time when the tour would be a City Park on November 1?

Please call if you have any questions,



Nancy Barta
Morro Bay Public Art Foundation
805 772-0250
Cell: 805 305-2432



Morro Bay Public Art Foundation

To: Janine Burlingame, Andrea Lueker, the PWAB and Rec & Parks Commission

From: The Morro Bay Public Art Foundation

Re: A new public art project at Morro Bay City Park

The Morro Bay Public Art Foundation, a 501(C-3) non-profit public benefit corporation, is proposing a public art project to transform the RTA bus stop on Harbor Street in Morro Bay City Park into a public work of art.

How this came about is that MBPAF president Neil Farrell was in contact with the RTA for an unrelated issue when he was told that the transportation agency was contemplating replacement of the bus stop — at a cost of \$100,000 or more (most like much more).

Neil suggested a public art project be done instead of spending that much money replacing a building that is really just a bit tired and in need of a makeover.

RTA was intrigued by the idea and has preliminarily pledged to contribute up to \$4,000 to the project. We are also pursuing a grant from the SLO County Community Foundation and some local service organizations, and soliciting donations from the public as well.

Local artists, Kim Hixson, Anne Godsey and Jeff Odell have been engaged to design and paint the murals for the bus.

As you will see from the renderings we have submitted, the artwork depicts a beach and ocean scene on the outside and an underwater scene inside of a giant kelp forest and the fish and other marine critters that live there.

The enclosed depictions are a working design, for as anyone who paints can attest, the final product is a work in progress. However, the illustrations we've submitted do show the spirit and the theme of the piece and as with all of our projects, we propose to allow the artists much leeway in their final work.

As per the City's Public Art Policy:

Photo, plans or model of proposed donation:

See pdf files included with our submittal (via E-mail) of the existing conditions at the bus stop and the proposed artwork superimposed over it. The artwork is a depiction of the ocean and shore on the outside and an underwater scene in a giant kelp forest on the interior. The mural would extend inside into the ceiling toward the pyramid skylight at the apex.

Technical description of the work

The project will require extensive prep work on the building, bike rack and the benches and then consist of three artists putting paint on the walls. There are no structural changes being proposed to the bus stop. A partial list of chores to be done includes:

- Complete cleaning and power washing of the building inside and out
- Patching holes as need then priming the entire bus stop inside and out to make ready for paint. Paint will be a special outdoor acrylic paint made by Novacolor which is guaranteed to never fade in the sun (we've used this exclusively on our projects as well at Morro Bay Beautiful's Art Cans project).
- Refinishing of the three benches including changing a metal one (it's bent up) into a wooden bench. All benches are being incorporated into the artwork and we are asking the city to allow us to offer them to residents as memorial benches to help pay for the project
- Replacement of the plexi-glass windows — RTA has suggested this and is being asked to pay for it, plus we will likely ask a local glass shop to make a donation (perhaps free installation).
- Cleaning of the pyramid skylight at the apex of the bus stop (could the city trim the giant tree that looms over?)
- Refinishing and painting of a metal bike rack
- Anti-graffiti coating of the murals
- We are also asking the city and RTA to consider all the signs on the building with an eye toward consolidating them in one place or perhaps removing some all together. We propose a meeting on site to discuss this once the project is completed.

Special care, maintenance, mounting or display requirements

The project will be coated with an anti-graffiti coating that protects the paint from tagging. The coating washes away with a special soap and removes the graffiti with it. The mural is then re-coated.

The MBPAF will keep an eye on the artwork and should something happen, will arrange for correcting it (we also have a regular maintenance program for our other murals — power wash and re-coat with anti-graffiti coating once a year — and would

add this project to our maintenance list).

We have had a very good track record so far with our other murals around downtown and the Embarcadero. Only once has one of our artworks been tagged.

Resumes of the artists

Three local artists are collaborating on the Bus Stop project — Anne Godsey, Dana Kim Hixon and Jeff Odell.

Kim Hixson of Morro Bay wanted to be an artist since she was a little girl and saw her aunts art on an easel and said "ah, that's what I want to do". But she went to a private school where they discouraged art saying, "that's not an honorable profession".

In High School she rediscovered art and took as many art courses as she could. However life gets in the way and she turned to hair styling, became a beautician, opened her own shop and did hair for 27 years, all the time taking every art class and workshop she could at Cuesta College.

Her chance finally came about 7 years ago, with the support of her husband, she quit her job and started painting. Kim does very detailed work, has done very successful Open Studios Tours and is finding a following for her art. She specializes in sea life and flowers and her jellyfish paintings are astounding. Kim has designed the majority of the interior mural.

Anne Godsey of Morro Bay studied art at San Diego State University where she earned a bachelor's degree and continued her master's degree work at San Jose State University. She has devoted some 16 years to teaching art to high school students in the San Francisco bay Area and at the American School in London. She studied art in Europe and has now exchanged her teaching/artist position for a full-time painting experience in Morro Bay.

Ann has also participated in and painted more than 100 murals in her professional life.

Former city councilman Jeff Odell has been drawing and painting since early childhood. He began his formal art education at Cuesta College, and also studied at the Kansas City Art Institute, Kansas City, Mo., where he earned a bachelor of fine arts degree in 1979.

He then returned to Morro Bay where he has painted on location (plein air) images of the local scenery for the more than 30 years. Jeff is the consulting artist for the MBPAF and has done two projects with us — a large mural on the wall of Back Bay Salon at 960 Main St. and a historic mural project with students at the former Morro Elementary School (their painting now hangs at Del Mar Elementary).

In addition to landscapes, his subjects include portrait and figurative works, interiors and still life, and "anything that will sit still long enough to serve as a subject."

Statement of value of the proposed donation

As with any mural, the value of the artwork is pretty much in the eye of the beholder, because unlike a sculpture or public garden, etc... in essence it's just paint. We have a budget of \$8,000-\$10,000 for this project but the actual value of the work is difficult to put a number on.

Conclusion

We hope that the city will see the value of this project in dressing up a very visible structure in the city's most visible park. Also, this is the site for Art in the Park held three times a year and is the city's signature event paying tribute to the arts.

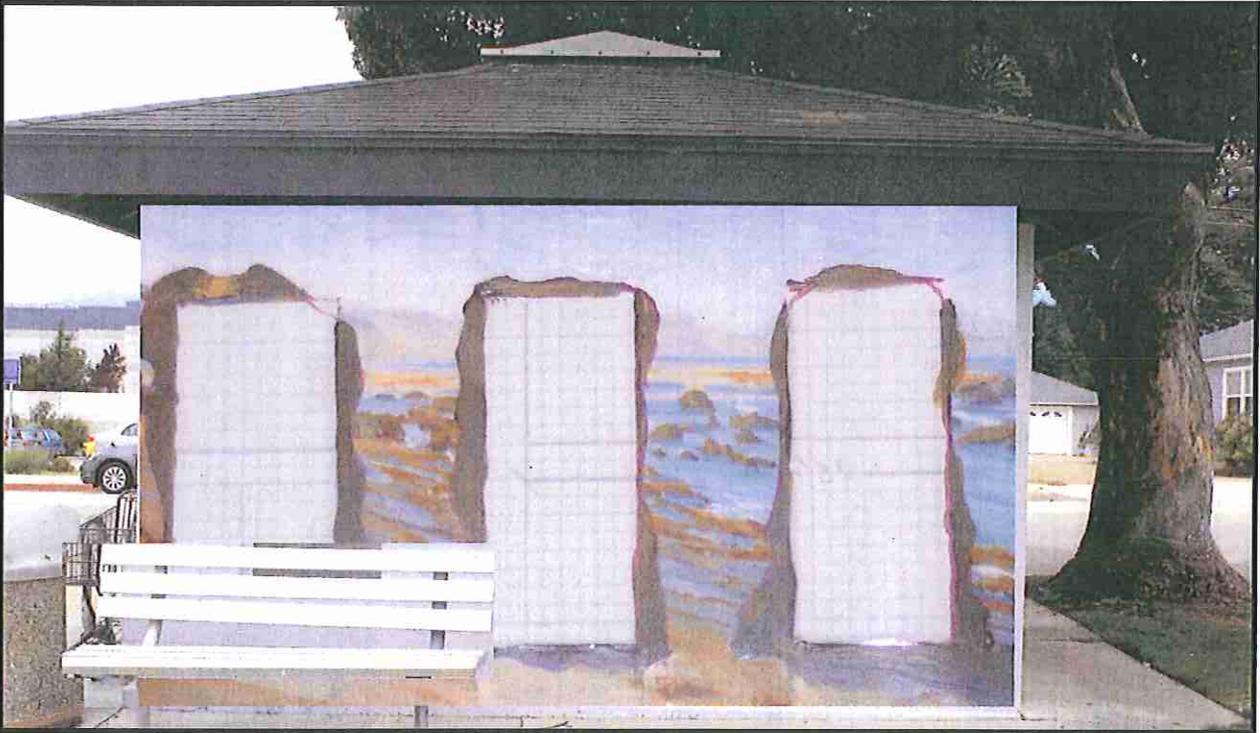
It is good and fitting to use this tired structure as a testimony to our naturally beautiful environment and the fascinating species that inhabit our coastal waters.

And should the project be well-received we would propose something similar be done with the public restroom at City Park, which one must admit could do with a bit of sprucing up.

I look forward to presenting this project to PWAB and the Recreation and Parks Commission. Thank you and warm regards,

Neil Farrell, President
Morro Bay Public Art Foundation
Phone No. 772-8291









179 Cross Street, Suite A
San Luis Obispo, CA 93401
(805) 781-4472 Fax (805) 781-1291
www.slorta.org

October 21, 2010

Joe Woods
City of Morro Bay
595 Harbor St.
Morro Bay, CA 93442

RE: Public Art Project at the Morro Bay Park Bus Shelter

Dear Mr. Woods:

Hi Joe - nice to speak with you yesterday about the Public Art Project that has been proposed by Neil Farrell and the Morro Bay Arts Council. I really appreciate your thoroughness in finding out the history of the Morro Bay Park bus shelter. I'm actually glad to hear that it's your shelter and not ours - in hopes that this provides further impetus for the city to work with us on a visual upgrade. On that note, Neil's proposal came after a conversation he and I had early in 2010 about the possibilities and opportunities for improvement of this location. In addition to serving members of the community at the park and customers of Morro Bay Transit and the Summer Trolley, it is a stop frequently used by RTA customers.

Neil and I further spoke about the project and in May, at which time he sent me and I reviewed preliminary plans of the proposed underwater scene artwork for the inside of the shelter and the coastal scene outside. I especially liked the underwater artwork they proposed for the inside, and also the group's comprehensive plan for maintenance and repair should there be any damage. We agreed that he would proceed with the request and public process.

As far as funding for the project, early on I was under the assumption that I could use some bus stop amenity funds for improving an existing structure and I told Neil that RTA may be able to contribute between \$3,000-4,000 towards the cost of supplies. More recently I have learned that we are unable to be reimbursed through our bus stop amenities grant for public art. However, I am hoping that we can find a partner for some of this cost and can still move forward with the project, once approved.

I'll look forward to hearing that there is a go-ahead and working with all involved so we can make it work.

Sincerely,

Aimee Wyatt
RTA Marketing and Community Relations

Cc: Ed King, Janeen Burlingame, Neil Farrell

The Regional Transit Authority is a Joint Powers Agency serving residents and visitors of:

Arroyo Grande Atascadero Grover Beach Morro Bay Paso Robles Pismo Beach San Luis Obispo and The County of San Luis Obispo



AGENDA NO: B-2

MEETING DATE: 11/17/2011

Staff Report

TO: Recreation and Parks Commission **DATE:** 11/17/2011
FROM: Joe Woods, Recreation and Parks Director
SUBJECT: Discussion of Improvements for pedestrian access from Morro Rock parking area to the beach.

RECOMMENDATION:

Commission review and discuss the proposed improvements to the Morro Bay Rock parking lot and forward recommendations and potential funding sources to the City Council.

FISCAL IMPACT:

Development of a pedestrian access ramp from the parking lot level down to the beach level that meets required accessibility requirements for beach access is estimated to be \$83,200.

SUMMARY:

Development of the beach access ramp from the Rock parking lot to the beach will need to meet the Federal Access Board requirements for beach access. Additionally, the landing will need to be able to withstand the wave action during the winter storm season. The area proposed for the development of the access is within the Coastal Commission's original jurisdiction and will require a Coastal Permit issued by the California Coastal Commission along with the required local permits. Additionally, the project will require specialized foundation design by an engineer with specialty in coastal engineering due to the impact of wave action.

BACKGROUND:

At the August 23, 2011 meeting of the City Council, Councilperson Smukler requested the subject of beach access from the Rock parking lot down to the beach area near the wet sand, be agendaized and brought back for Council's discussion. This item was discussed at the regular City Council meeting on October 31, 2011. City Council unanimously agreed to send this item to the City's advisory boards for review and recommendations

DISCUSSION:

Improvements recommended in the approved Waterfront Master Plan include a stair access from the parking lot to the beach level. Development of stairs for the able-bodied without accommodations for the disabled would be problematic and could expose the City to potential legal action under the Americans with Disabilities Act. In order to comply with ADA, a ramp would need to be constructed along with the stairway to accommodate all potential users. Instead of building both a staircase and a ramp, the construction of only a ramp would meet ADA guidelines and staff feels it would accommodate potential users.

The ramp would be approximately 90 feet in length with periodic level areas for resting in accordance with United States Access Board's guidelines for beach access facilities. Additionally, the ramp would be 8 feet in width in order to accommodate all potential users. One concern to keep in mind is the lower terminus of the ramp and the potential to exposure of wave action during winter storms.

CONCLUSION:

The development of the beach access ramp near the North Side of the Rock parking lot is consistent with the approved Waterfront Master Plan and would provide an accessible path of travel to the beach. Staff recommends this item be reviewed by the RPC with recommendations and potential funding sources being forwarded to City Council for their final approval.

u.j.parks.morro rock access ramp Commission 2011.doc

Prepared By: _____

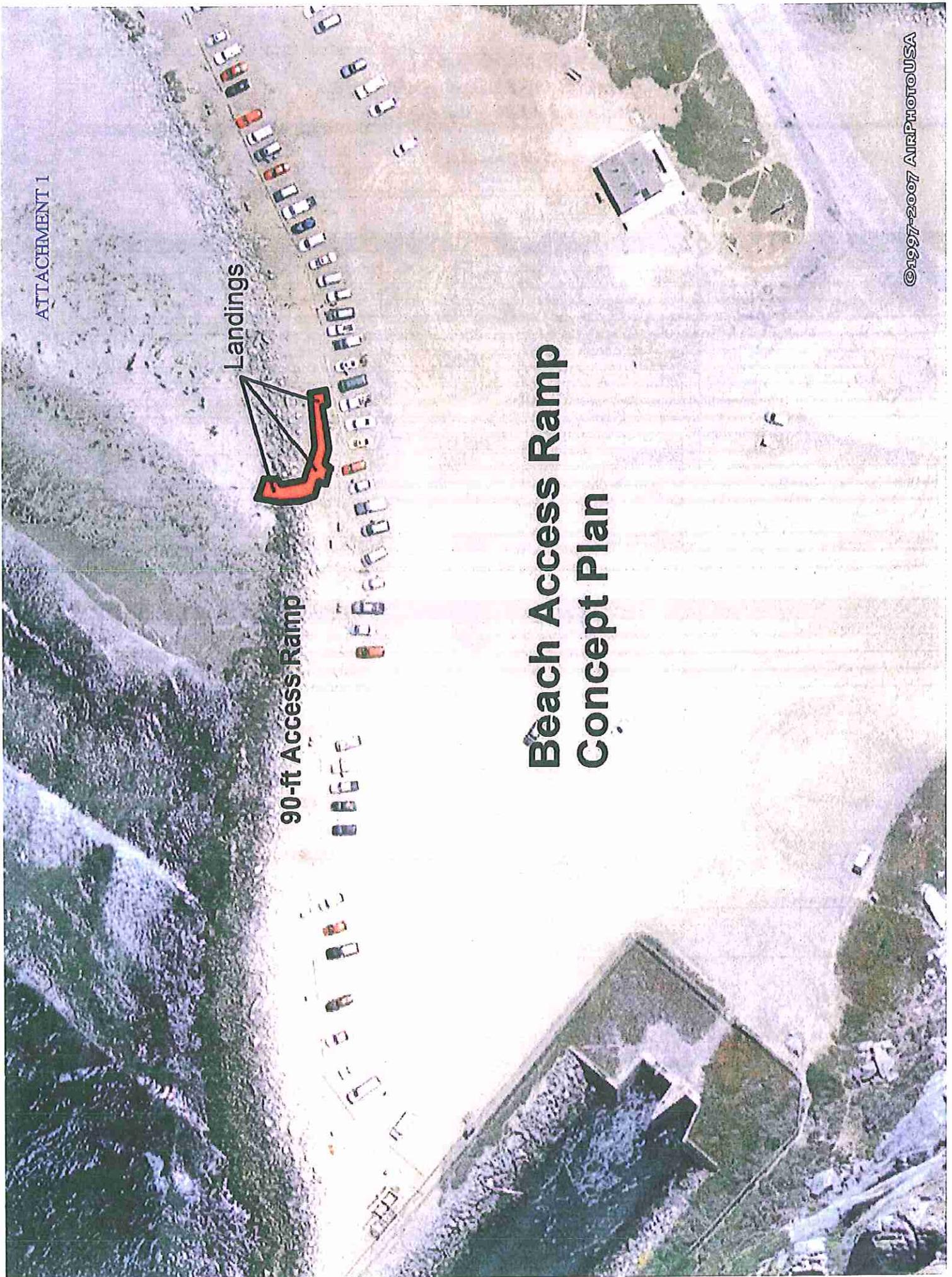
Dept Review: _____

Landings

90-ft Access Ramp



Beach Access Ramp Concept Plan



**CITY OF MORRO BAY
DEPARTMENT OF PUBLIC SERVICES
OPINION OF PROBABLE COSTS**

Project: Beach Access Ramp at Rock Parking Lot

Prepared by: Rob Livick, PE/PLS

Date: November 2, 2011

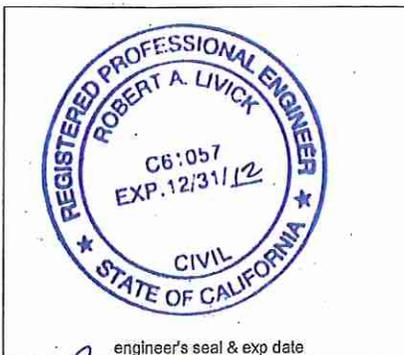
SITE PREPARATION: SEC. 2-1	TYPE	UNIT COST	UNIT	MINIMUM	QUANTITY	TOTAL
CLEARING AND GRUBBING		\$0.03	SF	1000	100	1,000.00
CUT & FILL	0-1000 CY	\$22.00	CY	\$500	60	1,320.00
FINE GRADING		\$0.30	SF	1000		300.00
REIVETMENT WORK		\$5,000.00	LS		1	5,000.00
<i>Subtotal</i>						<i>7,620.00</i>

CURB ONLY	C-2A	\$16.00	LF		180	2,880.00
SIDEWALK	C-4	\$10.00	SF		540	5,400.00
GUARDRAIL		\$40.00	LF		180	7,200.00
<i>Subtotal</i>						<i>15,480.00</i>

CONSTRUCTION AREA SIGNS		\$400.00	EA		2	800.00
TRAFFIC CONTROL	% OF IMPV.	3%	EA		42000	1,260.00
<i>Subtotal</i>						<i>2,060.00</i>

RETAINING WALLS	CMU/POURED	\$38.00	SF (FACE WALL)		540	20520.00
<i>Subtotal</i>						<i>20520.00</i>

EROSION CONTROL: SEC. 1.1.2.J & APP.E	TYPE	UNIT COST	UNIT	MINIMUM	QUANTITY	TOTAL
SAND OR GRAVEL BAG		\$3.00	EA		25	75.00
SILT FENCE		\$2.81	LF		250	702.50
<i>Subtotal</i>						<i>777.50</i>



engineer's seal & exp date

[Handwritten Signature]
Engineer's signature

11-2-2011

date

Subtotal	\$48,957.50
Cost Index Factor	1.00
Adjusted Subtotal	\$48,957.50
Contingency (20%)	\$9,791.50
Inflation (10%)	\$4,895.75
Administration/Permits (20%-40%)	\$19,583.00
Probable Cost	\$83,200
(rounded to the nearest \$100)	

revised 7/9/10

S:\City Council Staff Reports\Livick\2011\OPC_Rock Beach Access.xlsx\OPC



AGENDA NO: D-1

MEETING DATE: 11/17/2011

Staff Report

TO: Recreation and Parks Commission **DATE:** 11/10/2011
FROM: Heather Salyer-Frith, Recreation Supervisor
SUBJECT: Program Evaluation – Kids' Camp 2011

RECOMMENDATION:

It is recommended that the Commission review and accept this program evaluation for file.

FISCAL IMPACT:

Program Costs: Field trip expenditures such as transportation and admissions (if any) and participant t-shirt costs are not taken from the General Fund, and therefore, not part of this report.

- Staffing \$46,333.00
- Rent (room) \$3,562.00
- Supplies (groceries, janitorial, misc.) \$1,211.00
- Uniforms (Staff) \$43.00
- Cell Phone/Telephone/Utilities \$354.00
- Other \$10.00

Program Costs Total:	\$51,513.00
Registration Revenue:	\$47,540.00
Gross Revenue:	-\$3,973.00
Cost Recovery:	92%

This program is classified under the Merit Service category, which has a target revenue goal of 70-79% cost recovery of program and support costs.

Support Costs: The number of children participating for the entire 8 weeks is an estimated amount. This is due to flexible enrollment.

- Cost Allocation: \$175.27/child for 8 weeks
\$175.27 X 75 children for 8 weeks

Cost Allocation Total:	\$13,145.00
Program & Support Total Costs:	\$64,658.00
Net Revenue:	-\$17,118.00
Cost Recovery:	73%

Prepared By: HSF

Dept Review: *[Signature]*

SUMMARY:

Kids' Camp continues to offer flexible rates. A child may be signed up for as little as one day or for every day of the 8-week program. Flexibility is also given for summer school students; however, drop-in spaces are not available. This is mostly due to the nature of the program. Kids' Camp is constantly on the move and accommodating drop-in care is simply not possible. Online enrollment was again offered at a discount. The online enrollment reduces the indirect costs of the program that staff projects will be noticed when the Department's time allocation study is reviewed and up-dated.

BACKGROUND/DISCUSSION/CONCLUSION:

Kids' Camp is a summer day camp program for children entering 1st through 6th grades and operated 8-weeks during the summer between the hours of 7:00 a.m. and 6:00 p.m. Kids' Camp is located at Del Mar Elementary and utilizes two/three classrooms and divides the children into each classroom according to grades. Among the many fun, exciting and learning activities provided each day at camp, Kids' Camp also provides local and destination field trips. Kids' Camp also collaborates with local organizations to enhance the quality of the program. Kids' Camp employs approximately 35 staff members each summer, of which approximately 10 are titled Counselors-In-Training (C.I.T.). C.I.T. positions are reserved for high school students and a specialized job training program is implemented for these students.



AGENDA NO: D-1
MEETING DATE: 09/15/2011

Staff Report

TO: Recreation and Parks Commission **DATE:** 11/17/2011
FROM: Karen Sweeny, Sports Supervisor
SUBJECT: Program Evaluation – 2011 Coast Girls Softball

RECOMMENDATION:

It is recommended that the Commission review and accept program evaluation for file.

SUMMARY:

The 2011 Coast Girls Softball Season was held from February through June. There 11 teams of girls ages 6-14 from the communities of Los Osos, Morro Bay, Cayucos and Cambria. Regular season games were played with San Luis Obispo Girls Softball, Atascadero Girls Softball, Nipomo Girls Softball and Five Cities Girls Softball.

Each team was sponsored by a local business. Our sponsors for this season were: Dent Pro, Calderwood Construction, Basile Law Firm, Julie Adams Education Consulting, Dr. Scott Taylor, Woodman's Cabinets, Hearst Ranch, Seaside Realty, Four Paws on the Beach, Diego Masonry, and Mission Linen.

Due to field closure at Lila Keiser Park, Opening Day was held at Sunnyside Elementary in Los Osos. Closing Ceremonies were held on May 9 at Lila Keiser Park and included participation awards, introduction of sponsors and all-star teams and a potluck BBQ.

Following the regular season, was the All-Star season. We had three teams—10 & Un, 12 & Un and 14 & Un. These teams all did well in the ASA "C" Division All-Stars bringing home several first place trophies.

This report includes cost analysis for the regular season, all-stars and the Coast Summer Slam Softball Tournament. All-Stars and the Coast Summer Slam are not General Fund programs, and their funding comes from the Youth Sports Trust Fund and from Player fees.

The 2011 Coast Summer Slam Softball Tournament hosted 29 teams in three divisions. The tournament was held at Sunnyside Elementary in Los Osos, Lila Keiser Park and Morro Bay High School. The event was staffed by parent volunteers and umpires

provided by ASA. Tournament Champions were Coast Riptide in the 10 & Un Division, Coast Riptide in the 12 & Un Division and Paso Robles in the 14 & Un Division.

COST ANALYSIS:

Coast Girls Softball Regular Season

Expenses:

Direct Costs:

Field Rental	
Sunnyside	\$ 1,694.00
Coast	\$ 427.00
MBHS	\$ 270.00
Opening Day Snack Bar	\$ 348.00
End of Season BBQ	\$ 378.00
Banners	\$ 575.00
Portapotties (Sunnyside, Coast)	\$ 682.00
Participation Awards	\$ 549.00
Sweatshirts	\$ 1,190.00
Equipment	
Chin Straps	\$ 91.00
L Screen	\$ 112.00
Balls	\$ 875.00
Keys	\$ 84.00
Helmets and equipment bags	\$ 335.00
Bats	\$ 296.00
Field equipment	\$ 426.00
Chalk	\$ 250.00
Binders	\$ 65.00
Battery for tractor	\$ 33.00
Uniforms	
Sets	\$ 2,521.00
Printing	\$ 587.00
ASA Registration--Players	\$ 2,055.00
ASA Registration—Coaches	\$ 523.00
ASA Umpire Registration	\$ 230.00
Staff Costs	
Field Supervision	\$ 800.00
Umpires	\$ 1,394.00

Lights 5 games x 2 hours x \$14	\$ 140.00
Cost Allocation	
Online registration 33 x \$8.00	\$ 264.00
In person registration 100 x \$12.29	\$ 1,229.00
Indirect Costs	
Light Surcharge 11 x \$30	\$ 330.00
Total Expenses:	\$18,753.00

Revenues:

Registration Fees	\$12,410.00
Sponsors	\$ 2,750.00
Sweatshirts	\$ 1,100.00
Total Revenue	\$16,260.00

Program Cost:

Net Loss <\$2493.00>
 Cost recovery 87%

This program is a Merit Service Program and set to recover 70-79% of its costs. This program recovered 87% of its costs including the Light surcharge.

Cost Analysis: Coast Riptide All-Stars

Expenses:

Uniforms	\$ 616.00
Visors	\$ 449.00
Printing	\$ 324.00
Sweatshirts	\$ 740.00
Field Rental	
Sunnyside	\$ 720.00
Coast	\$ 104.00
Portapotties	\$ 158.00
Tournament Fees	
10 & Un	\$ 1,100.00
12 & Un	\$ 1,100.00

14 & Un	\$ <u>750.00</u>
Total Expenses	\$ 6,079.00
Revenue:	
Player Fees	\$ 4,285.00
From 2010 All-Star tournament (YSTF)	<u>\$ 1,794.00</u>
Total Revenue	\$ 6,079.00

This program is an Enterprise program and is set at 100% cost recovery. Our goal was met.

Cost Analysis: Coast Summer Slam Softball Tournament

Expenses:

Field Rental	
Sunnyside	\$ 666.00
Morro Bay High School	\$ 1,040.00
Portapotties	\$ 500.00
Umpire Fees	\$3,744.00
Tournament Fees (ASA)	\$ 365.00
Insurance (ASA)	\$ 140.00
Awards	\$ 779.00
Chalk	\$ 210.00
Sports Coordinator	\$ 354.00
Balls	\$ 348.00
Snack Bar	<u>\$ 1,515.00</u>
Total Expenses:	\$ 9,661.00

Revenues:

Tournament Registration	\$ 9,650.00
Snack Bar	\$ 2,785.00
T-shirt/Helmets	<u>\$ 410.00</u>
Total Revenue:	\$12,845.00

This program is an Enterprise program and is set at 100% cost recovery. The \$3,184.00 gain is placed in the Coast Girls All-Star Fund, a part of the Youth Sports Trust Fund, to be used to the 2012 All-Star program.

PROGRAM RECOMMENDATIONS:

1. Work with Morro Bay High School to offer a pre-season player and coaches clinic. The 2011 clinic was rained out.
2. Meet early with adjoining leagues to discuss season plans.
3. Determine a better place to store softball equipment.
4. Purchase new equipment as needed due to wear and tear.
5. Recruit additional umpires.
6. Encourage more parent involvement through the Coast Girls Softball Board.
7. Have Friday night double headers at Lila Keiser Park and encourage community involvement.
8. Work with Little League on field use and snack bar use schedules.
9. Have a preseason field prep class for coaches and parents. Include Little League.
10. Have pitching clinics to assist our girls with pitching.
11. Coast Summer Slam to be held again Father's Day Weekend. Request in October.
12. Coaches are asking for pants instead of shorts with uniforms. Research costs to see if feasible.
13. Include sponsors in Opening and Closing Ceremonies.
14. Continue to use sponsor banners. Teams not always putting them up, possibly have a set at Lila Keiser, Sunnyside and Coast Union.

<p>Prepared By: _____ Dept. Review: _____ City Manager Review: _____ City Attorney Review: _____</p>
--