



CITY OF MORRO BAY RECREATION AND PARKS COMMISSION AGENDA

*The City of Morro Bay is dedicated to the preservation and enhancement of the quality of life.
The City shall be committed to this purpose and will provide a level of municipal service and safety
consistent with and responsive to the needs of the public.*

**Regular Meeting - Thursday, January 19, 2012
Veteran's Memorial Building - 5:30 P.M.
209 Surf Street, Morro Bay, CA**

Chairperson Christi Hale

Vice-Chairperson Karen Croley
Johnny Munoz
Al Romero

Anita Ayoob
John Bates
Drew Sidaris

ESTABLISH QUORUM AND CALL TO ORDER
MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE
ANNOUNCEMENTS / PRESENTATIONS

PUBLIC COMMENT PERIOD

Members of the audience wishing to address the Commission on City business matters other than scheduled items may do so at this time. To increase the effectiveness of the Public Comment Period, the following rules shall be followed:

- When recognized by the Chair, please come forward to the podium and state your name and address for the record. Commission meetings are audio and video recorded and this information is voluntary and desired for the preparation of minutes.
- Comments are to be limited to three minutes.
- All remarks shall be addressed to the Commission, as a whole, and not to any individual member thereof.
- The Commission respectfully requests that you refrain from making slanderous, profane or personal remarks against any elected official, commission and/or staff.
- Please refrain from public displays or outbursts such as unsolicited applause, comments or cheering.
- Any disruptive activities that substantially interfere with the ability of the Commission to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.
- Your participation in Commission meetings is welcome and your courtesy will be appreciated.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Recreation and Parks' Administrative Technician at (805) 772-6280. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

A. CONSENT CALENDAR

- A-1 Approval of Minutes from Recreation and Parks Commission meeting held on November 17, 2011
Staff Recommendation: Approve minutes.
- A-2 Correspondence/Citizen's Reports
Staff Recommendation: Receive and file.
- A-3 Participation Reports
Staff Recommendation: Receive and file.

- A-4 Department Program/Project Status Report
Staff Recommendation: Receive and file.

B. PUBLIC HEARINGS

B-1

C. UNFINISHED BUSINESS – None

D. NEW BUSINESS

- D-1 Recreation and Parks Department Program Evaluations

Staff Recommendation: Receive and file.

- D-2 Discussion of the 23rd Annual Dixon's Hafley Spaghetti Dinner Fundraiser

Staff Recommendation: Receive and Recommend.

E. FUTURE AGENDA ITEMS

F. ADJOURNMENT

Adjourn to a regular meeting scheduled at the Veteran's Memorial Building, 209 Surf Street, March 15, 2012 at 5:30 P.M.

This agenda is subject to amendment up to 72 hours prior to the date and time set for the meeting. Please refer to the agenda posted at the Morro Bay Community Center, 1001 Kennedy Way, for any revisions or call the department at 772-6280 for further information.

Materials related to an item on this Agenda are available for public inspection during normal business hours at the Recreation and Parks Department and at Mill's/ASAP, 495 Morro Bay Boulevard, or online at www.morro-bay.ca.us/rpc. Materials related to an item on this Agenda submitted to the Commission after publication of the Agenda packet are available for inspection at the Recreation and Parks Department during normal business hours or at the scheduled meeting.

MINUTES – MORRO BAY RECREATION AND PARKS COMMISSION

REGULAR MEETING –NOVEMBER 17, 2011
VETERANS MEMORIAL BUILDING – 5:30 P.M.

CALL TO ORDER: Vice-Chair Croley called the meeting to order.

ROLL CALL: PRESENT: Commissioner Romero, Commissioner Croley, Commissioner Bates, Commissioner Sidaris, Staff Woods. ABSENT: Chair Hale, Commissioner Munoz, Commissioner Ayoob.

PLEDGE OF ALLEGIANCE

Commissioner Munoz arrived.

COMMISSIONER REPORTS AND ANNOUNCEMENTS

Commissioner Croley announced the Tall Ship 'Lady Washington' was in the Harbor. She also commented the Merchant's Street Faire will be held the Sunday after Thanksgiving and the Lighted Boat Parade will be on December 3rd.

Staff Woods announced the Holiday Tree Lighting will be held on Saturday, December 3rd at 4:30 p.m. at City Park. Additionally, on Friday, December 2nd there will be luminaries along Morro Bay Boulevard.

PRESENTATIONS

None

PUBLIC COMMENT

None

A. CONSENT CALENDAR

Unless an item is pulled for separate action by the Commission, the following items are approved without discussion.

Commissioner Bates asked to have Item A-4 Recreation and Parks Department Status Report pulled.

MOTION: Commissioner Sidaris moved the Commission approve Consent Calendar Items A-1, A-2, and A-3 for file. The motion was seconded by Commissioner Bates and carried. (5-0)

A-1 APPROVAL OF MINUTES OF THE SEPTEMBER 15, 2011 MEETING

RECOMMENDATION: Approve as submitted.

A-2 CITIZEN'S REPORTS AND CORRESPONDENCE

RECOMMENDATION: Approve as submitted.

A-3 YOUTH SERVICES SUMMARY FOR SEPTEMBER AND OCTOBER 2011
SPORTS AND FITNESS SUMMARY FOR SEPTEMBER AND OCTOBER 2011
FACILITIES AND PARK USE FOR SEPTEMBER AND OCTOBER 2011

RECOMMENDATION: Approve as submitted.

A-4 RECREATION AND PARKS DEPARTMENT STATUS REPORT

RECOMMENDATION: Approve as submitted.

Staff Woods reported Proposition 40 Funds for the Lila Keiser Field renovations are still on our wish list. We are trying to fulfill the land tenure agreement which hopefully will occur at the December 13, 2011 City Council meeting.

The Del Mar Park Tennis Court project should have bids in within the next 3 to 4 weeks and then we can proceed with the project.

The Energy Efficiency and Conservation Block Grant is working on exterior lighting at buildings, parking lots, stairways and park walkways.

Adopt-a-Park has two new groups to help with the parks. Eco Rotary of Morro Bay has adopted Bayshore Bluffs and the Morro Cove Homeowners Association will be caring for the Morro Cove area. Additionally, there will be a tree planting in conjunction with Arbor Day on December 4th. Staff is continuing to work on the parkways at Cloisters.

Kids' Camp will be offered during Spring Break in April 2012 and the Teen Advisory Committee continues to support the community. They will be present at the Merchant's Street Faire and helping with the Senior Citizen's General Meeting.

MOTION: Commissioner Sidaris moved the Commission approve Consent Calendar Item A-4 for file. The motion was seconded by Commissioner Munoz and carried. (5-0)

B. PUBLIC HEARINGS

B-1 REVIEW OF PUBLIC ART PROPOSAL FOR THE BUS SHELTER AT CITY PARK

Staff Woods recommended the Commission review the current proposal from the Morro Bay Public Art Foundation to design and paint the bus shelter at City Park. Staff is looking for a recommendation to forward to City Council. The group brought you a different proposal last year which you recommended to City Council and they approved. The group has encountered some difficulties in funding and is presenting a second proposal this evening.

Chair Hale arrived.

Neil Farrell, President Morro Bay Public Art Foundation – The funding for our original underwater theme fell short so board members were asked to rethink the project. We had meetings with the City and RTA and looked at the site. We will be consolidating signs, keep the outside the same color and clean it up. The design is out of the box but believe it would be a great concept. We have almost enough money to get well into the project.

Nancy Barta, Secretary Morro Bay Public Art Foundation – We did surveys at two Art in the Park events and researched designs for bus stops and came up with the living room design. We can add more amenities as funding comes in.

Commissioner Bates said he likes the idea of being able to add to it, however, he has concerns that some type of nature element should be incorporated. Mr. Farrell stated there is a lot of wall space and artists could paint original works of art that would bring us back to the location, perhaps a painted window with a view of the Rock.

Commissioner Romero inquired if the project would require a permitting process. Mr. Farrell we are basically putting paint on the walls and redo the ceiling and floor as well as adding other little touches.

Commissioner Munoz would like to see the outdoors brought in, maybe a window showing a seascape, something nautical.

Chair Hale suggested an aquarium might be incorporated.

Staff Woods commented on the concrete site furniture. He stated the project has to be sure it is in line with regulatory agencies.

MOTION: Commissioner Munoz moved the Commission approve the Morro Bay Public Art Foundation proposal for the City Park bus shelter and have staff forward the recommendation to City Council for approval. The motion was seconded by Commissioner Sidaris and carried. (6-0)

B-2 DISCUSSION OF IMPROVEMENTS FOR PEDESTRIAN ACCESS FROM MORRO ROCK PARKING AREA TO THE BEACH

Staff Woods stated this item was discussed at City Council and the City Council unanimously agreed to send this item to the City's advisory boards for review and recommendations. Development of the beach access ramp from the Rock parking lot to the beach will need to meet the Federal Access Board requirements for beach access. Improvements in the approved Waterfront Master Plan include a stair access from the parking lot to the beach level, however, in order to comply with ADA, a ramp would need to be constructed along with the stairway to accommodate all potential users. Construction of only a ramp would meet ADA guidelines and staff feels it would accommodate potential users. Staff recommends the Commission review this item and make recommendations and potential funding sources and forward to City Council for their final approval.

Chair Hale asked if there was a need for both stairs and a ramp and asked if the estimated cost of \$83,200 includes only a ramp or a ramp and a staircase. She felt a nautical theme would be appropriate but keep it clean looking. She also mentioned the possibility of stained concrete. Staff replied a ramp would meet both state and federal guidelines and the cost includes only the ramp.

Commissioner Sidaris commented it would be nice to have benches at the top of the ramp. It is hard to get to the beach and the ramp would be a great improvement.

Commissioner Croley likes the idea of the ramp and benches but indicated maybe some tables could be added also.

Commissioner Romero asked if it would be possible to see how the ramp would be configured. Staff said we are looking at some sort of formal entrance and then there has to be a certain percentage of slope and cross slope to meet ADA requirements. It has to be of a certain length because of the slope that must be maintained. Staff said possible funding could come from State Parks, Land and Water

Conservation Fund, Recreational Trails Program and possibly Park-in-Lieu and Council discretionary funds.

Commissioner Munoz asked if the monument at Target Rock should be taken into consideration and felt the design should incorporate that.

Commissioner Bates felt any benches should be located primarily near the top of the ramp. He said making it disappear into the landscape would be best, not bring a lot of attention to it.

MOTION: Commissioner Munoz moved the Commission recommend to staff to forward to City Council to proceed with the pedestrian access from the Morro Rock parking area to the beach as a ramp with no staircase and to have at least two benches and tie in with the Target Rock access. He also recommended staff proceed to submit for grants for additional funding for the project. Chair Hale amended the motion to include the design take into consideration the visual environmental impact with color and view corridor. The motion was seconded by Commissioner Sidaris and carried. (6-0)

C. UNFINISHED BUSINESS

None

D. NEW BUSINESS

D-1 RECREATION AND PARKS DEPARTMENT PROGRAM EVALUATIONS

Staff Woods reviewed the program evaluation for the 2011 Kids' Camp Program. Total program costs were \$51,513.00 with registration revenues of \$47,540.00 for a cost recovery of 92%. Support costs totaled \$13,145.00 so the total program and support costs equaled \$64,658.00. The cost recovery including supports costs was 73%. This program is classified under the Merit Service category, which has a target revenue goal of 70-79% cost recovery of program and support costs.

The 2011 Girls Softball Program had total expenses of \$18,753.00 including support costs. Revenues totaled \$16,260.00 for a net loss of \$2,493.00. This program is a Merit Service Program and set to recover 70-79% of its costs. This program recovered 87% of its cost including the light surcharge.

MOTION: Commissioner Munoz moved to accept the Recreation and Parks Department Program Evaluations for file. The motion was seconded by Commissioner Sidaris and carried. (6-0)

E. FUTURE AGENDA ITEMS

Commissioner Croley would like to discuss the possibility of having tables along with benches at the Rock.

Chair Hale mentioned the Coleman Park Master Plan status.

F. ADJOURNMENT

Motion to adjourn the meeting by Commissioner Romero, second Commissioner Croley. The meeting was adjourned at 6:46 p.m.

Respectfully submitted,

Barbara Wright
Administrative Technician

AGENDA # A-2
DATE 1/19/2012

Morro Bay Harbor Festival, Inc.



Dear Captain,

First off – **THANK YOU!** For all your hard work and dedication to the 2011 Morro Bay Harbor Festival. In my inaugural year as Volunteer Coordinator I was very appreciative for all the hard work and support you contributed.

We encountered some confusion – before, during and after the festival, but your input of ideas for next year has buoyed my enthusiasm for 2012 and beyond! I welcome your continued input, criticism and support as we move forward. Together – we will make the next festival even more successful.

Enclosed you will find the check(s) for your participation/volunteer efforts for this year's Harbor Festival. I acknowledge the delay in receipt of these funds and sincerely apologize. The Board of Directors has undergone re-structuring and requested an audit of the financial records in order to arrive at verified figures upon which your pay-out was determined.

Weather issues during the Morro Bay Music Festival did not bring the expected income and the final turn-out for the Harbor Festival was a bit less than anticipated. Due to the economic down-turn that we've all felt in our own lives – The Board of Directors made a decision to revise the By-Laws of our organization in order to pay for your volunteer efforts. **The Directors and Staff feel that every effort made on behalf of our valued volunteers and your causes are of the utmost importance.**

I look forward to working with you and your group of hard-working volunteers in the coming year. I'm extremely positive about the new ideas already in the works for 2012. The Board of Directors are ramping up, welcoming new Directors and committing to making positive changes that will benefit our community and the causes you support.

My best wishes for a peaceful and happy New Year for you and your families.

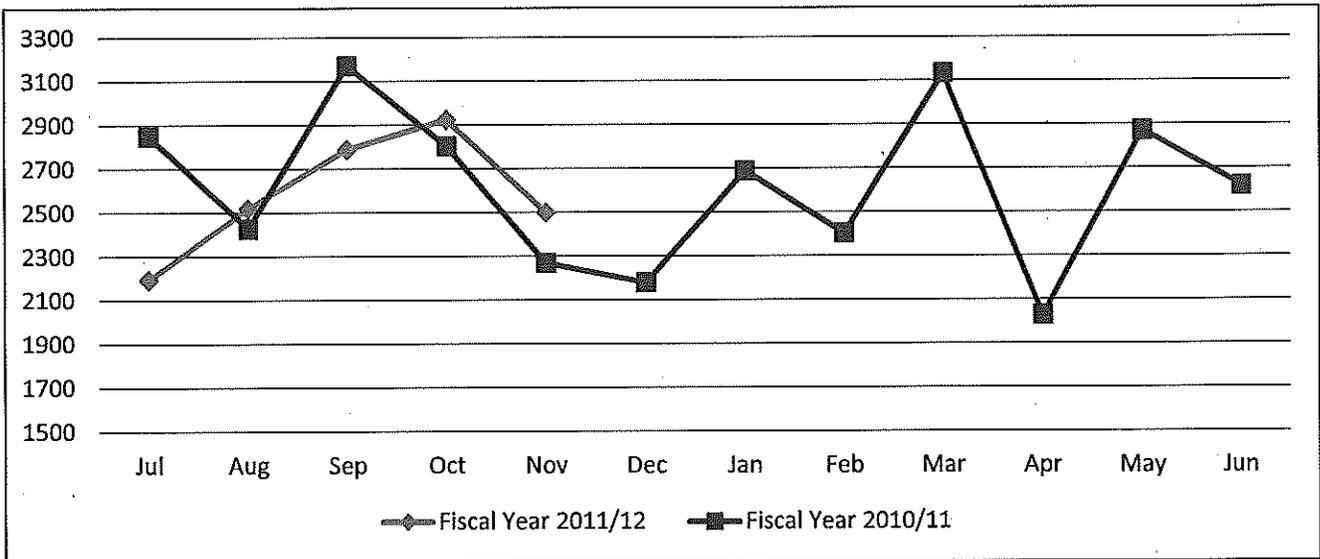
In appreciation,

Caron Cook
Office Manager – Volunteer Coord.
Morro Bay Harbor Festival, Inc.
805-772-1155

City of Morro Bay
 Recreation and Parks Department
 Youth Services Division
PARTICIPATION REPORT
November 2011

<u>Participations</u>	<u>November</u>	<u>Total To Date</u>	<u>2010/11 Fiscal Date</u>
39+ Dance	248	1286	1178
Acrylics/Watercolor Painting	24	346	443
Bellydance Class	14	74	344
Country & Western Line Dancing	0	119	112
Life Drawing	16	158	193
Music Appreciation	32	96	126
Quilting & Sewing	41	97	100
Quilt Guild	47	234	206
Restorative Yoga	66	376	0
Singing (Beginning)	20	20	0
Kids' Camp	0	1773	2181
Kids' Club Before-School	408	1392	1344
Kids' Club Kinder Kids	204	693	940
Kids' Club After-School	629	2351	2213
Kids' Club Drop-in	203	696	869
Teen Center	549	3196	3252
Teen Summer Trips (Movies in SLO)	0	21	23

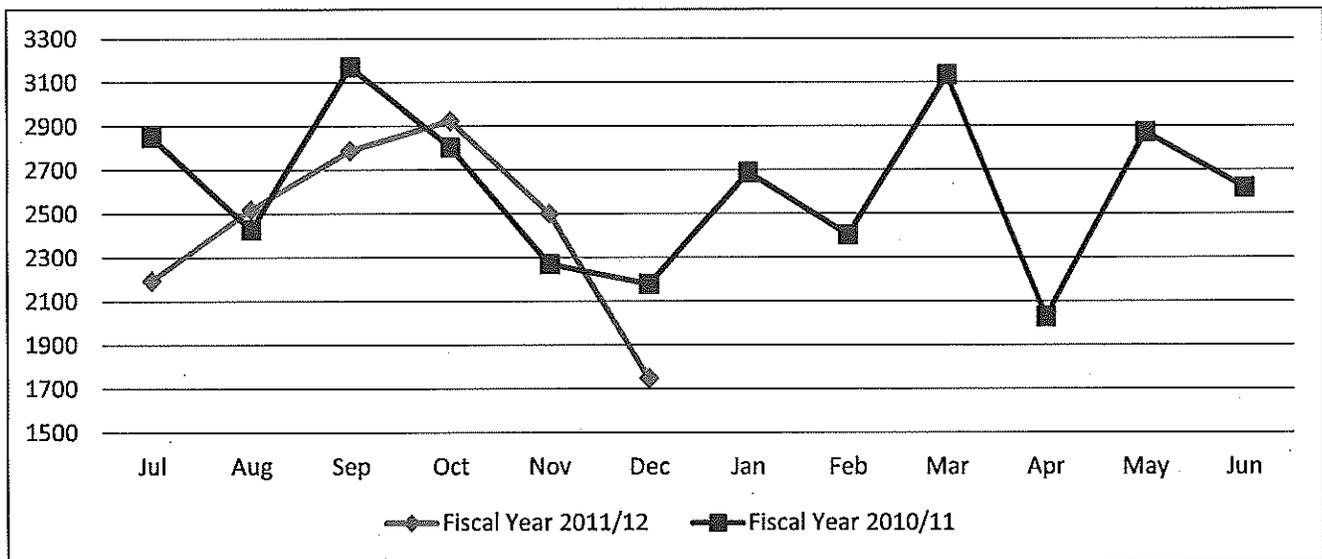
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City of Morro Bay
 Recreation and Parks Department
 Youth Services Division
PARTICIPATION REPORT
December 2011

<u>Participations</u>	<u>December</u>	<u>Total To Date</u>	<u>2010/11 Fiscal Date</u>
39+ Dance	106	1392	1379
Acrylics/Watercolor Painting	24	370	443
Bellydance Class	16	90	352
Country & Western Line Dancing	0	119	112
Life Drawing	19	177	214
Music Appreciation	0	96	138
Quilting & Sewing	16	113	114
Quilt Guild	46	280	256
Restorative Yoga	36	412	31
Singing (Beginning)	30	50	0
Kids' Camp	0	1773	2181
Kids' Club Before-School	240	1632	1667
Kids' Club Kinder Kids	144	837	1161
Kids' Club After-School	432	2783	2740
Kids' Club Drop-in	133	829	1097
Teen Center	507	3703	3796
Teen Summer Trips (Movies in SLO)	0	21	23

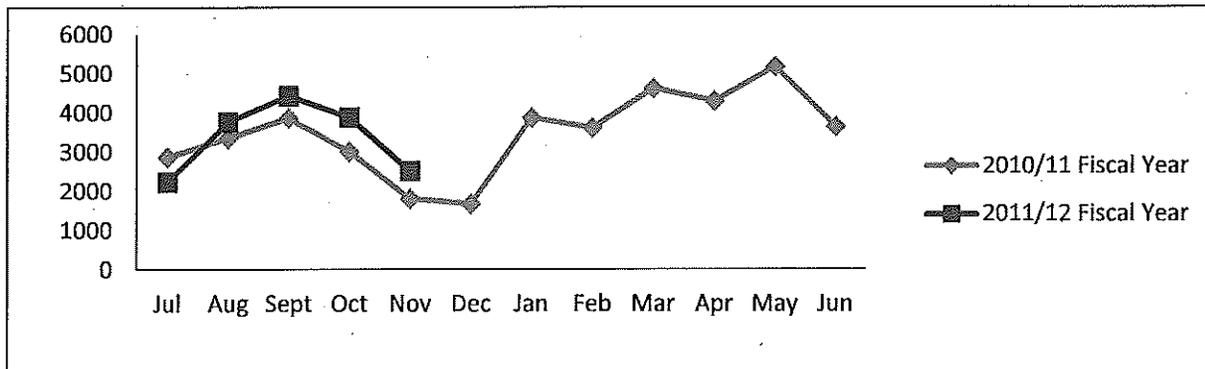
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Fiscal Year 2010/11

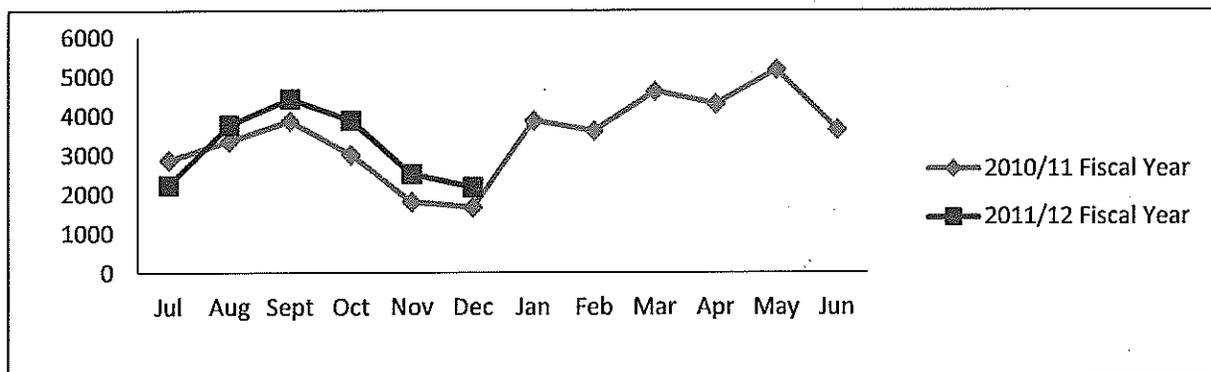
City of Morro Bay
 Recreation and Parks Department
 Sports Division
PARTICIPATION REPORT
Nov-11

<u>Participations</u>	<u>Nov</u>	<u>Year to Date</u>	<u>10/11 FY to Date</u>
ACES	158	767	572
Aikido	12	100	185
Adult CO-ED Soccer (Winter)	0	0	0
Adult Softball EOS (Spring/Fall)	0	450	450
Adult Softball League (Spring/Fall)	0	3200	3165
Beach Camp	0	169	0
C.C. Hoops Camp (June)	0	54	0
Flip City Gymnastics	38	261	319
Futsal (Spring)	0	0	0
FIT CLUB/Zumba	695	3154	1234
Junior Lifeguard (Summer)	0	1450	1265
Kidz Love Soccer	28	188	266
Okinawan Karate for Children	63	411	518
Okinawan Karate	14	108	130
PAGE	129	588	711
Playday Tennis	74	481	526
Tennis Lessons	22	150	15
Youth Basketball (Winter)	200	200	0
Youth Basketball EOS (Winter)	0	0	0
Youth Soccer EOS (Fall)	498	498	513
Youth Soccer (Fall)	596	4661	4423
Youth Softball (Spring)	0	0	0
Youth Softball EOS (Spring)	0	0	0
Youth T-ball/Coach Pitch (Spring)	0	0	0
	2527	16890	14292



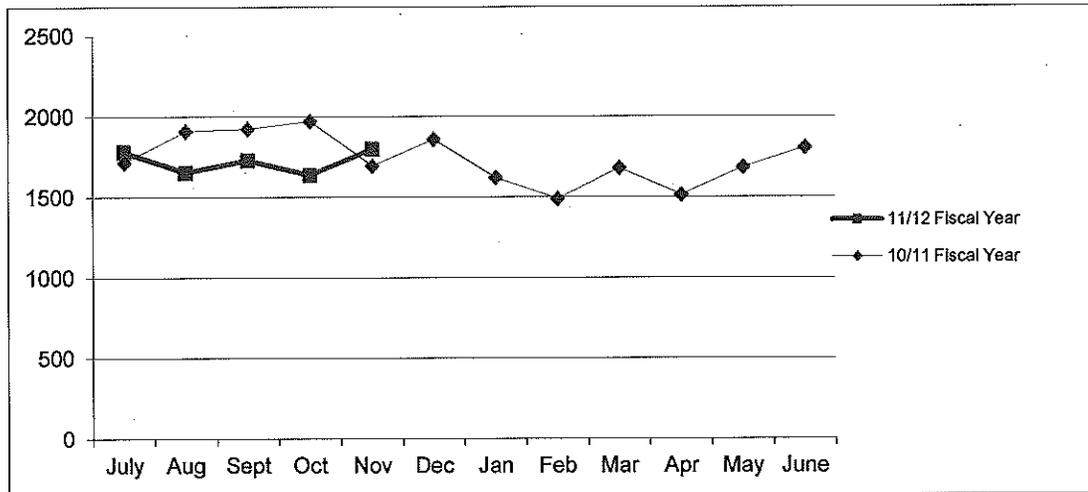
City of Morro Bay
 Recreation and Parks Department
 Sports Division
PARTICIPATION REPORT
Dec-11

<u>Participations</u>	<u>Dec</u>	<u>Year to Date</u>	<u>10/11 FY to Date</u>
ACES	63	830	637
Aikido	16	116	215
Adult CO-ED Soccer (Winter)	0	0	0
Adult Softball EOS (Spring/Fall)	0	450	450
Adult Softball League (Spring/Fall)	0	3200	3165
Beach Camp	0	169	0
C.C. Hoops Camp (June)	0	54	0
Flip City Gymnastics	14	275	339
Futsal (Spring)	0	0	0
FIT CLUB/Zumba	763	3917	1705
Junior Lifeguard (Summer)	0	1450	1265
Kidz Love Soccer	0	160	200
Okinawan Karate for Children	40	451	563
Okinawan Karate	8	116	145
PACE	65	653	777
Playday Tennis	72	553	614
Tennis Lessons	27	177	18
Youth Basketball (Winter)	1000	1200	868
Youth Basketball EOS (Winter)	0	0	0
Youth Soccer EOS (Fall)	120	618	513
Youth Soccer (Fall)	0	4661	4423
Youth Softball (Spring)	0	0	0
Youth Softball EOS (Spring)	0	0	0
Youth T-ball/Coach Pitch (Spring)	0	0	0
	2188	19050	15897



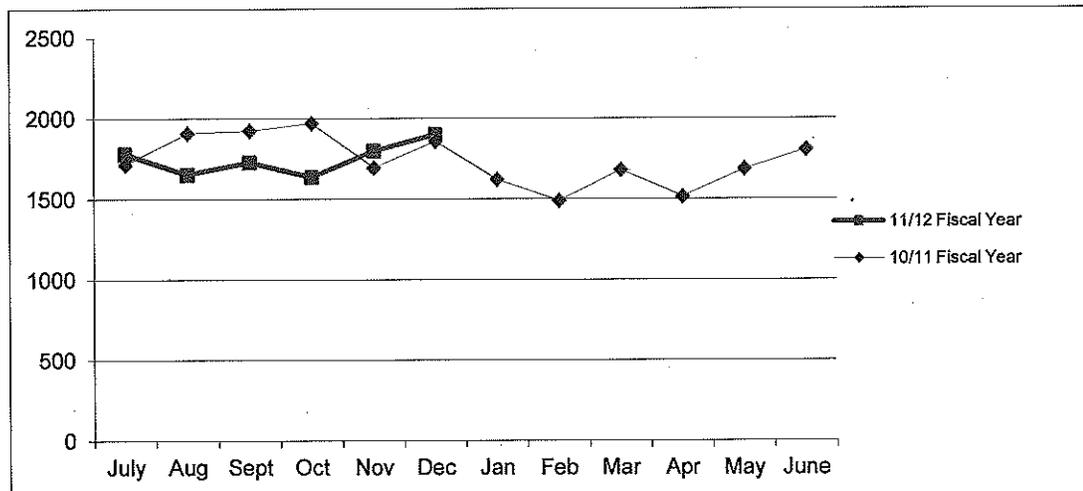
City of Morro Bay
 Recreation and Parks Department
Facilities and Parks
PARTICIPATION REPORT
November 2011

<u>Facilities</u>	<u>Hrs to date Total</u>		
	<u>Hours to Date FY 11/12</u>	<u>FY 10/11</u>	<u>Hours Previous FY</u>
MBCC	5,536	5715	13,988
VMB	1,335	1325	2,937
Lib. Prog. Rm.	0	672	1,018
Facilities Subtotal	6,871	7712	17,943
Parks			
Lila Keiser	1,007	976	1,811
Monte Young	187	105	413
Del Mar	273	241	354
City Park	82	86	128
Centennial Parkway	185	107	245
Parks Subtotal	1,734	1515	2,951
Grand Total	8,605	9,227	20,894



City of Morro Bay
 Recreation and Parks Department
Facilities and Parks
PARTICIPATION REPORT
December 2011

<u>Facilities</u>	Hrs to date Total		
	<u>Hours to Date FY 11/12</u>	<u>FY 10/11</u>	<u>Hours Previous FY</u>
MBCC	7,042	7179	13,988
VMB	1,660	1551	2,937
Lib. Prog. Rm.	0	787	1,018
Facilities Subtotal	8,702	9517	17,943
Parks			
Lila Keiser	1,007	976	1,811
Monte Young	222	138	413
Del Mar	279	241	354
City Park	91	86	128
Centennial Parkway	205	124	245
Parks Subtotal	1,804	1565	2,951
Grand Total	10,506	11,082	20,894





AGENDA NO: A-4

MEETING DATE: 1/19/2012

STAFF REPORT

TO: Recreation and Parks Commission **DATE:** 1/19/2012
FROM: Joseph M. Woods, Recreation and Parks Director
SUBJECT: Recreation and Parks Department Status Report

RECOMMENDATION:

Staff recommends Commission review the current Status Report and accept for file.

SUMMARY:

The following is a brief review of the status of current projects/programs.

Lila Keiser field renovation

Staff has received an executed contract from the State for the extension of Proposition 40 funds and will be submitting our land tenure agreement to the State as the final requirement for the LK project.

The land tenure agreement is part of the lease amendments which are scheduled for Council's review within the first quarter of 2012.

Del Mar Tennis Courts

The project contract has been awarded to Malibu Pacific, a tennis court contractor. The construction is scheduled to begin the week of January 22, 2012. The project basically includes two soft tennis courts, walkway, and fencing.

Civic Landscape Improvement Program - CLIP

The Civic Landscape Improvement Program was envisioned by staff as a way to establish continuity and cohesion among the civic properties through the renovation of landscape and vegetation. The program is designed to be a perpetual effort improving civic property. Staff is working with a landscape contractor to finalize plans and pricing for this site.

Centennial Parkway

The interpretive panel for the Giant Chess board is complete and will be installed late January. Staff is planning an unveiling ceremony on an upcoming Saturday to be announced.

Cloisters Parkway Project

Staff continues to renovate the parkways within the Cloisters District. We are addressing the project by irrigation station to ensure each station is working properly before moving on to the next section. Currently, we have completed two irrigation zones, C-4 and C-5. These two zones represent XX lots.

Energy Efficiency Conservation Block Grant

The projects are headed towards a June completion date. Most recent on the list were the installation of high efficiency LED light on the stairwells at Bayshore Bluffs and Olive Street, and throughout Centennial Parkway. The original lights were 150 watt high pressure sodium fixtures. The replacement fixtures are 20 watts. Additional installations included parking lot and walkway lighting at the Police Department where 1300 total watts of lighting fixtures were replaced with 72 total watts of lighting fixtures. Upcoming project will include the relighting of Del Mar Park walkway with 20 watt LED fixtures.

Pavement Management Plan (PMP)

Staff will be working at approximately 15 different locations in the South end of town repairing and preparing streets for the capital overlay projects. Many of these locations require full depth over-excavation and re-compaction of the base and a few of these locations will require removal of the nearby street trees.

Adopt A Park Program

Recently, staff has partnered with various community groups to compliment our current workforce in providing parkland services for the community and visitors. Current parks which have been adopted include:

- Tidelands – Yacht Club
- Mariner – Embarcadero Inn
- Centennial - Morro Bay Sport Fishing
- Lila Keiser – Teen Advisory Committee
- Round About – Rotary of Morro Bay
- *Bayshore Bluffs – Eco Rotary of Morro Bay
- *Morro Cove – Morro Cove Home Owners Association

* newly added

Estero Bay Youth Soccer

All-Star teams from Estero Bay Youth Soccer competed in the South Bay Shootout on the weekend of December 10. Our U10 Boys won their division and the U12 Girls took 4th. The U12 Boys had a tough game schedule.

On the weekend of December 17, the U10 Boys and the U12 Boys played in the Atascadero Freeze tournament. The U10 Boys took the championship in this tournament as well.

All-Star play was funded through a BBQ Fundraiser and generous donations from Central Coast Emergency Physicians Association, Rabobank, Tackett Family Vineyard, Sunshine Health Food and an anonymous donor.

2012 Adult Coed Soccer

Adult Soccer will begin on Monday, January 16. We have 4 teams with 7-8 players per team. This is a non-competitive league and we will play 8 games on Monday nights.

Estero Bay Youth Basketball League

Youth Basketball games have begun. We have 33 teams playing on Friday nights and Saturday's. Games will continue through the end of February and will conclude with an End of the Season Tournament March 2 and 3.

Coast Girls Softball

Registration is underway for the 2012 Coast Girls Softball League. Assessments will be held on Saturday February 4 at Lila Keiser Park. The season will begin on March 10 with opening ceremonies, first games and a MLB Hit, Pitch and Run Contest. ASA will be holding a league meeting to discuss new rules and regulations on January 29 in Templeton. Staff will be attending.

Spring Adult Softball

Registration for the Spring season of Adult Softball will begin January 30. The expected start date will be late March, early April. We expect to have 4 nights of play with 5 leagues for the 2012 season—Coed Middle and Lower on Monday, Seniors on Tuesday, Mens on Thursday and Coed Upper on Friday.

Dixon's Spaghetti Dinner

The 23rd Annual Dixon's Spaghetti Dinner will be held on Friday March 23 at the Morro Bay Community Center. This dinner is a fundraiser for the Morro Bay Community Foundation's Youth Scholarship Fund. Volunteers and donations are needed to make the event a success.

Kids' Club Children's Center

Kids' Club Children's Center is a licensed before and after school enrichment program for students in K through 6th grades. Kids' Club is open every day school is in session. Kids' Club enrollees have the opportunity to participate in a wide-variety of activities that enhance their social, emotional and cognitive skills. In addition to activities that enhance developmental skills, Kids' Club Leaders also provide homework assistance when needed.

Kids' Camp – Spring Break

The Department will be offering a day camp for all children in K through 6th grades during the San Luis Coastal Unified School District Spring Break (4/2-4/13/2012). Staff is currently planning Kids' Camp Spring Break which will feature special enrollment packages, local and destination field trips, as well as, plenty of leader-lead activities.

Rockies – The Morro Bay Teen Center and Skate Park

Rockies is open Monday through Friday from 3 to 7 p.m. and Saturday from 1 to 7 p.m. The Morro Bay Teen Center is open to all youth in grades 7th through 12th and the Morro Bay Skate Park is open to all ages. Rockies provides a safe and healthy alternatives to local youth.

Morro Bay Teen Advisory Committee (TAC)

The TAC continues to fulfill their weekly duties through the Adopt-A-Park program at Lila Keiser Park. The TAC continues to assist the Morro Bay Senior Citizens, Inc. with their wide-variety of activities and events.

City Website/Recreation and Parks Pages

Staff continues to update content for the Recreation and Parks website pages. Recently a new Facility Rental Guide was developed and published that is linked to the City website. This new guide depicts facility location, amenities and fees, along with full color pictures. Look for more information regarding the Department's Senior Center to be coming in the next few months as content is developed.

Morro Bay Senior Citizens, Inc.

The Morro Bay Senior Citizens, Inc. will be holding a special dinner, Friday, February 17th at the MB Veterans' Memorial Building. This dinner is free to all members and \$7 for guests. The MBSCI has recently added a few new utilities to their CheckFree utilities payment center. In addition to paying PG&E, Morro Bay Garbage and SoCal Gas utility bills at the Morro Bay Senior Center, the public may now pay Charter Communications, DirecTV, Dish Network, AT&T Mobility (both land and wireless) for a small convenience fee.



AGENDA NO: D-1

MEETING DATE: 1/19/2012

Staff Report

TO: Recreation and Parks Commission **DATE:** 1/13/2012
FROM: Heather Salyer-Frith, Recreation Supervisor
SUBJECT: Program Evaluation – Community Holiday Tree Lighting

RECOMMENDATION:

It is recommended that the Commission review and accept this program evaluation for file.

FISCAL IMPACT:

Program Costs:

• Staffing:	1 @ \$26.35 x 2 hours	\$53.00
	1 @ \$18.04 x 2 hours	\$37.00
	1 @ \$14.73 x 2 hours	\$30.00
	1 @ \$12.87 x 2 hours	\$26.00
	1 @ 8.94 x 2 hours (Rental Attendant)	\$18.00
• Costume Rental:		\$133.00
• Cider & Cookies		\$75.00
• Printing:		\$96.00
Program Costs Total:		\$468.00
Gross Revenue:		\$0.00
Cost Recovery:		0%

This program is classified under the Basic Service category, which has a target revenue goal of 0-10% cost recovery of program and support costs.

Support Costs:

• Cost Allocation:	200 participants x \$2.57	
Cost Allocation Total:		\$514.00
Program & Support Total Costs:		\$982.00
Net Revenue:		(-\$982.00)
Cost Recovery:		0%

SUMMARY:

This yearly family orientated community event opened with hot cider and cookies offered to all. Once again, the Morro Bay Senior Citizens, Inc. provided most of the home-made

Prepared By: HSF

Dept Review: JM

cookies. The celebration was hosted by Mayor William Yates and opened with a performance by Del Mar Elementary Kids' Club students. The Kids' Club students graciously filled-in for a last minute performance cancellation. The Morro Bay High School Chamber Choir followed and ended with holiday sing-alongs. After children gathered around the holiday tree, Santa arrived and read "'Twas the Night Before Christmas" and lead the countdown for the lights to magically light up the tree. Santa stayed for children to tell him their Christmas wishes.

CONCLUSION:

This year the Morro Bay Merchant's Association along with other City officials requested the Holiday Tree Lighting be held on Saturday. Staff was able to accommodate the request and will continue with the Saturday date.

Suggestions for the 2112 Holiday Tree Lighting:

- Procure a banner to be hung in City Park announcing the dates of the Holiday Tree Lighting and Lighted Boat Parade
- When children arrive at the holiday tree to await Santa's arrival, lead simple Christmas carols to fill time during the wait
- Create a large print book for Santa to read from and have "Santa's Helper" use the other book to show pictures to the children
- Procure a cordless clip-on or ear piece microphone for Santa's use



AGENDA NO: D-2

MEETING DATE: 1/19/2012

Staff Report

TO: Recreation and Parks Commission **DATE:** 1/19/2012
FROM: Ken Zink, Morro Bay Recreation and Parks Intern
SUBJECT: Discussion of the 23rd Annual Dixon's Spaghetti Dinner Fundraiser

RECOMMENDATION:

Staff recommends the Recreation and Parks Commission review last year's event evaluation and discuss suggestions for this year's 23rd Dixon's Annual Spaghetti Dinner.

FISCAL IMPACT:

Morro Bay Recreation and Parks will utilize staff time and resources towards fundraising efforts. This year's costs and expenditures for the department are undetermined at this time, but estimated at just over \$1,100, which is based on last year's costs. Proceeds from the Spaghetti Dinner fundraiser support the Morro Bay Community Foundation, which distributes scholarships to qualified families. Last year the Spaghetti Dinner raised \$3,371.45 for youth recreational scholarships.

SUMMARY:

One of the major fund-raising events for the Morro Bay Community Foundation, Inc. is the Annual Dixon's Spaghetti Dinner. All proceeds from the event go toward providing recreation scholarships to children in Morro Bay, Los Osos, and Cayucos. Historically, this event is held on a Friday evening in March and sponsored by the collective efforts of the Morro Bay Community Foundation, Inc., the Morro Bay Recreation and Parks Commission, the Morro Bay Senior Citizen's, Inc. and the Morro Bay Recreation and Parks Department. Since 2007, the event has annually raised \$2,400 - \$3,400 for recreation scholarships.

Prepared By: KZ

Dept Review: [Signature]

DISCUSSION:

The 23rd Annual Dixon's Spaghetti Dinner is scheduled for **March 23, 2012**. The 2011 evaluation of the event is attached, which includes a list of our contributing volunteers and sponsors. The artwork used on the flyer is created each year through an art contest held for members of the Morro Bay Kids Club. This annual contest is held in January and judged at the Morro Bay Community Foundation meeting early February. Our ticket prices will remain the same this year: \$9 for adult (16+), \$7 senior (55+) and youth (6-15), and a family ticket (up to four people) will be \$26. Ticket prices will be \$1 more at the door for all age groups. Tickets and family packages will be available at the Community Center on February 14, 2012.

Food donation requests will begin in January. The Recreation and Parks department will be requesting donations from local business such as Albertson's and Spencer's Market for meat, bread, milk, and produce. We will also reach out to the distributors Barilla and Francesco Rinaldi for the pasta and sauce donations. Recreation and Parks personnel will ensure the charitable donations are delivered prior to the event. All other donations and support must be generated by members of the RPC, MBCF, and community volunteers.

Finally, there are a number of duties identified for volunteers. The Recreation and Parks Commission can assist with any aspect of the event, and staff encourages community members to get involved. This volunteer list includes but is not limited to: raffle ticket contributions and sales, food preparation, event staffing, and clean-up crew. Recreation and Parks personnel will be in contact with members of the Commission to determine job responsibilities and schedules. We look forward to partnering with the Commission to make this year's dinner a successful fundraiser for the whole community.



AGENDA NO:

MEETING DATE: 1/19/2012

Staff Report

TO: Recreation and Parks Commission **DATE:** January 19, 2012
FROM: Karen Sweeny, Recreation Supervisor, Sports
SUBJECT: Dixon's Spaghetti Dinner

RECOMMENDATION:

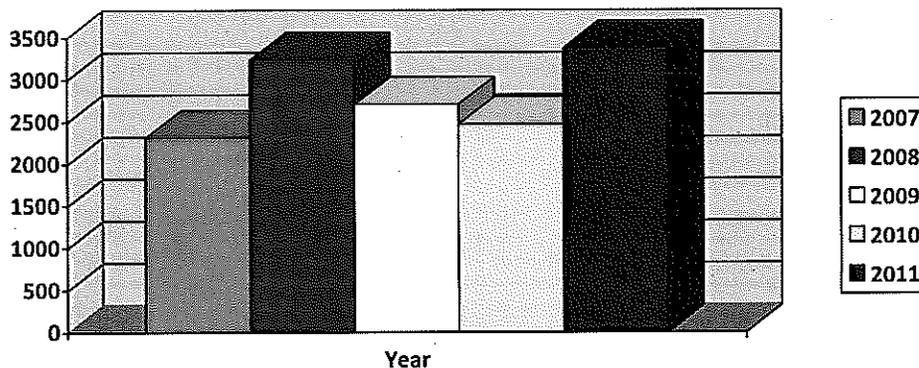
Staff recommends the Recreation and Parks Commission review the evaluation of the 2011 Dixon's Spaghetti Dinner and provide suggestions for the 2012 event.

SUMMARY:

Dixon's Spaghetti Dinner was held on Friday, March 25, 2011 as a fundraising event for the Morro Bay Community Foundation, Inc., Youth Scholarship Fund. Over 400 dinners were served, and \$3,371.45 was deposited into the Youth Scholarship Fund. This report provides a fiscal breakdown, list of sponsors and donations as well as recommendations generated by staff and volunteers.

BACKGROUND:

2011 marked the 22nd year for this event. This event is co-sponsored by the Morro Bay Community Foundation, the Morro Bay Recreation and Parks Commission, Morro Bay Senior Citizen's Inc, and the Morro Bay Recreation and Parks Department. See chart for amounts of money raised for the Morro Bay Community Foundation's Youth Scholarship Fund.



FISCAL IMPACT:

Prepared By: _____ Dept Review: _____
City Manager Review: _____
City Attorney Review: _____

None on Recreation and Parks Budget. Cost Analysis included below to track costs.

Direct Costs:

Smart & Final (plates, dressing, napkins, etc)	\$356.00
Dollar Tree (foil pans)	\$ 13.05
Hay Printing (Posters)	<u>\$130.50</u>
Total Direct Costs	\$499.55

Indirect Costs:

Cost Allocation	<u>\$1,178.63</u>
Total Indirect Costs	\$1,178.63

Revenue:

Raffle Tickets	\$ 1,509.00
Senior Donation	\$ 350.00
Ticket Sales	<u>\$2,362.00</u>
Total Revenue:	\$3,871.00

Total amount deposited into the Morro Bay Community Foundation Youth Scholarship Fund was \$3,371.45

RECOMMENDATIONS:

1. Choose a date that does not conflict with other fundraisers.
2. Continue to precook the pasta the day before.
3. Find a volunteer cook to oversee the kitchen.
4. Contact Francesco Rinaldi and American Pasta Company/Barilla USA in early January to request donation of sauce and pasta respectively.
5. Seek donations of food to keep costs down.
6. Continue to have Brownies for dessert.
7. Better define tasks between sponsoring agencies to ensure nothing is overlooked.
8. Continue with the poster contest.
9. Have the ticket takers at the entrance to the auditorium and move the raffle prizes down from the entrance to avoid having a bottleneck at the entrance and better defining where to go.
10. Have the band play from the stage.

DONATIONS:

This event would not be as successful without the support of local citizens and businesses.

Volunteer Coordinator: Eleanor Walt

Setup: Girl Scout Troop 40620

6th Grade CAP Project Students: Emma Hotaling, Kendall Schemmer and Naomi Wilson from Teach Elementary and Aly Sweeny from Monach Grove Elementary

TAC:

Precook Spaghetti: Joe Woods

Food:

Pasta—Senior Citizen's Inc.
Salad—The Galley Restaurant and Grill
Hamburger and Sausage--Spencer's Fresh Markets
Brownies--Christina Gigante, Liz and Ger (of Beach House Bistro)
Tableclothes—Mission Linen
Coffee—SLO Roasted Coffee

Raffle Prizes:

Bean's Roofing
Sunshine Health Foods
AZHIAZIAM
Anderson Inn
Galley Seafood Grill & Bar
Gold Tree
Sandy Christey
Taco Temple
Anthony Hansen
Morro Bay Community Foundation

Fitness Works
Mud Fudge
Serenity By The Sea
Mud Fudge
Dockside Restaurant
The Garden Gallery
Susan Shaw
Dockside Restaurant
the Skin stop

Door Prizes:

Village Dry Cleaners
Blue Bean Espresso Bar
Carla's Country Kitchen
Coalesce A Book Store & More
Coffee Pot Restaurant
AZHIAZIAM
La Parisienne French Bakery
Trader Joe's

Top Dog Coffee Bar
Wavelength's Surf Shop
Marlene Peter
Shirt Shop
Lolo's Mexican Food
Taco Temple