

# **City of Morro Bay**

## **Citizens Oversight Committee Agenda**

---

### *Mission Statement*

*The City of Morro Bay is dedicated to the preservation and enhancement of the quality of life. The City shall be committed to this purpose and will provide a level of municipal service and safety consistent with and responsive to the needs of the public.*

---

**SPECIAL MEETING – TUESDAY, JANUARY 10, 2012, 9:30 AM**

**CITY HALL  
CONFERENCE ROOM  
595 HARBOR ST, MORRO BAY, CA**

**ESTABLISH QUORUM AND CALL TO ORDER**

**PUBLIC COMMENT PERIOD** - Members of the audience wishing to address the Committee on business matters may do so at this time.

To increase the effectiveness of the Public Comment Period, the following rules shall be followed:

- When recognized by the Chairperson, please come forward to the podium, and state your name and address for the record. Comments are to be limited to three minutes.
- All remarks shall be addressed to the Committee, as a whole, and not to any individual member thereof.
- The Committee respectfully requests that you refrain from making slanderous, profane or personal remarks against any elected official, commissioner and/or staff.
- Please refrain from public displays or outbursts such as unsolicited applause, comments or cheering.
- Any disruptive activities that substantially interfere with the ability of the Committee to carry out its meeting will not be permitted, and offenders will be requested to leave the meeting.
- Your participation in Committee meetings is welcome, and your courtesy will be appreciated.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk, (805) 772-6205. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

A. CONSENT CALENDAR

1. APPROVAL OF MINUTES FROM 12/08/10 CITIZENS OVERSIGHT COMMITTEE MEETING

B. ADJOURNMENT

**THIS AGENDA IS SUBJECT TO AMENDMENT UP TO 72 HOURS PRIOR TO THE DATE AND TIME SET FOR THE MEETING. PLEASE REFER TO THE AGENDA POSTED AT CITY HALL FOR ANY REVISIONS, OR CALL THE CITY HALL AT 772-6201 FOR FURTHER INFORMATION.**

**MATERIALS RELATED TO AN ITEM ON THIS AGENDA SUBMITTED TO THE COMMITTEE AFTER DISTRIBUTION OF THE AGENDA PACKET ARE AVAILABLE FOR PUBLIC INSPECTION AT CITY HALL LOCATED AT 595 HARBOR STREET DURING NORMAL BUSINESS HOURS.**

**IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN A CITY MEETING, PLEASE CONTACT THE CITY CLERK'S OFFICE AT LEAST 24 HOURS PRIOR TO THE MEETING TO INSURE THAT REASONABLE ARRANGEMENTS CAN BE MADE TO PROVIDE ACCESSIBILITY TO THE MEETING.**



AGENDA NO: A-1

MEETING DATE: 1/10/12

# Staff Report

**TO: Honorable Chairman and Committee Members    DATE: December 28, 2011**

**FROM: Susan Slayton, Administrative Services Director/City Treasurer**

**SUBJECT: Approval of Minutes from 12/7/11 Citizens Oversight Committee Meeting**

## **RECOMMENDATION:**

**MOTION: I move for approval of the 12/7/11 Citizens Oversight Committee meeting minutes.**

## **DISCUSSION:**

Staff presents the minutes from the 12/7/11 Citizens Oversight committee meeting for review and approval.

Chairman Alexander called the meeting to order at 12:58 p.m.

PRESENT: Homer Alexander Chairman  
Dan Glesmann Member  
Barbara Spagnola Member  
Elaine Giannini Member  
Michael Durick Vice-Chairman

STAFF: Andrea Lueker City Manager  
Susan Slayton Administrative Services Director  
Joe Woods Recreation and Parks Director

PLEDGE OF ALLIGIANCE

The Pledge of Allegiance was led by Member Durick.

Chairman Alexander relayed information for the public on the Committee and its purpose.

PUBLIC COMMENT

None

A. CONSENT CALENDAR

**A-1 APPROVAL OF MINUTES FROM 12/08/10 CITIZENS OVERSIGHT COMMITTEE MEETING**

MOTION: Vice-Chairman Durick moved to accept the minutes. The motion was seconded by Member Spagnola, and carried unanimously (5/0).

B. NEW BUSINESS

**B-1 REVIEW OF F/Y 2010/11 UNAUDITED TRANSACTIONS FROM THE COLLECTION OF THE GENERAL PURPOSE LOCAL SALES TAX, COMMONLY KNOWN AS "MEASURE Q"**

Discussion resulted in the one question regarding CalPERS 4<sup>th</sup> level survivor benefits, which requires a follow-up memo. No changes to the report were recommended.

MOTION: Vice-Chairman Durick moved to approve the FY 2010/11 unaudited transactions. The motion was seconded by Member Giannini, and carried unanimously (5/0).

**B-2 REVIEW OF F/Y 2010/11 CARRYOVER REPORT FROM THE COLLECTION OF THE GENERAL PURPOSE LOCAL SALES TAX, COMMONLY KNOWN AS "MEASURE Q"**

Discussion resulted in the two questions requiring follow-up memos: 1) What streets are scheduled for repair in the 2011/12 fiscal year; and 2) A water tank overflowed, which Vice-Chairman Durick thought was a contractor's fault, and he asked if the contractor had been billed for the cost of the City's response to the incident. Chairman Alexander stated: "My only comment is that I want to reinforce something that Mr. Glesmann pointed out. On this report, there's a little over 2 million dollars of funds that have not been spent yet. The citizens voted for this sales tax because they wanted to see improvements in the City, and all I can do is stress to the City Manager that she stress to her department heads to try to spend some of this money so the citizens can start seeing smoother streets, better sidewalks rather than just having this money to accumulate."

No changes to the report were recommended.

MOTION: Member Glesmann moved to approve the FY 2010/11 carryover report. The motion was seconded by Member Spagnola, and carried unanimously (5/0).

**B-3 REVIEW OF F/Y-T-D 2011/12 TRANSACTIONS FROM THE COLLECTION OF THE GENERAL PURPOSE LOCAL SALES TAX, COMMONLY KNOWN AS "MEASURE Q"**

Discussion resulted in one question regarding the utility charge for the Apparatus Bay, which requires a follow-up memo. No changes to the report were recommended.

MOTION: Chairman Alexander moved to approve the FY-T-D 2011/12 transactions. The motion was seconded by Vice-Chairman Durick, and carried unanimously (5/0).

**B-4 DISCUSSION OF PRESENTATION OF COMMITTEE RECOMMENDATIONS TO CITY COUNCIL**

Discussions resulted in two questions. The first question was regarding the presentation of the Committee's findings and recommendations, and the amount of time that would be given to the Committee member who presents. City Manager, Andrea Lueker, stated that the Committee would be permitted the same time allotment as was allowed with last year's report. The other question was about approving the minutes sooner than the next annual meeting (e.g., via e-mail); Ms. Lueker stated that she and Ms. Slayton would ask the City Attorney. The annual report will be presented to the City Council by Member Spagnola.

**C. ADJOURNMENT**

The meeting was adjourned at 1:30 p.m.