



CITY OF MORRO BAY RECREATION AND PARKS COMMISSION AGENDA

*The City of Morro Bay is dedicated to the preservation and enhancement of the quality of life.
The City shall be committed to this purpose and will provide a level of municipal service and safety
consistent with and responsive to the needs of the public.*

**Regular Meeting - Thursday, September 20, 2012
Veteran's Memorial Building - 5:30 P.M.
209 Surf Street, Morro Bay, CA**

Chairperson Karen Croley

Vice-Chairperson John Bates
Brian Dorfman
Al Romero

Anita Ayoob
Johnny Munoz
Drew Sidaris

ESTABLISH QUORUM AND CALL TO ORDER
MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE
ANNOUNCEMENTS / PRESENTATIONS

PUBLIC COMMENT PERIOD

Members of the audience wishing to address the Commission on City business matters other than scheduled items may do so at this time. To increase the effectiveness of the Public Comment Period, the following rules shall be followed:

- When recognized by the Chair, please come forward to the podium and state your name and address for the record. Commission meetings are audio and video recorded and this information is voluntary and desired for the preparation of minutes.
- Comments are to be limited to three minutes.
- All remarks shall be addressed to the Commission, as a whole, and not to any individual member thereof.
- The Commission respectfully requests that you refrain from making slanderous, profane or personal remarks against any elected official, commission and/or staff.
- Please refrain from public displays or outbursts such as unsolicited applause, comments or cheering.
- Any disruptive activities that substantially interfere with the ability of the Commission to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.
- Your participation in Commission meetings is welcome and your courtesy will be appreciated.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Recreation and Parks' Administrative Technician at (805) 772-6280. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

A. CONSENT CALENDAR

A-1 Approval of Minutes from Recreation and Parks Commission meeting held on
July 19, 2012

Staff Recommendation: Approve minutes.

A-2 Correspondence/Citizen's Reports

Staff Recommendation: Receive and file.

- A-3 Participation Reports
 - Youth and Senior Services
 - Recreation Classes and Affiliated Clubs
 - Youth and Adult Sports
 - Facilities and Parks

Staff Recommendation: Receive and file.

- A-4 Department Program/Project Status Report
- Staff Recommendation: Receive and file.**

B. PUBLIC HEARINGS

None

C. UNFINISHED BUSINESS

- C-1 Review of Mutt Mitt Program – 12 Months
- Staff Recommendation: Review and discuss the current Mutt Mitt program and provide suggestions to staff for the continued success of this program.**

D. NEW BUSINESS

- D-1 Review Teen Action Committee
- Staff Recommendation: Receive and file.**
- D-2 Review Park Improvements: Anchor and City Parks
- Staff Recommendation: Review and Comment**
- D-3 Program Evaluation: Spring Adult Softball - 2012
- Staff Recommendation: Receive and file.**
- D-4 Program Evaluation: Youth T-Ball/Coach Pitch - 2012
- Staff Recommendation: Receive and file.**
- D-5 Program Evaluation: Rock to Pier/Rock n Around the Pier Runs – 2012
- Staff Recommendation: Receive and file.**
- D-6 Program Evaluation: Labor Day Classic- 2012
- Staff Recommendation: Receive and file.**

E. FUTURE AGENDA ITEMS

F. ADJOURNMENT

Adjourn to a regular meeting scheduled at the Veteran's Memorial Building, 209 Surf Street, November 15, 2012 at 5:30 P.M.

This agenda is subject to amendment up to 72 hours prior to the date and time set for the meeting. Please refer to the agenda posted at the Morro Bay Community Center, 1001 Kennedy Way, for any revisions or call the department at 772-6280 for further information.

Materials related to an item on this Agenda are available for public inspection during normal business hours at the Recreation and Parks Department and at Mill's/ASAP, 495 Morro Bay Boulevard, or online at www.morro-bay.ca.us/rpc. Materials related to an item on this Agenda submitted to the Commission after publication of the Agenda packet are available for inspection at the Recreation and Parks Department during normal business hours or at the scheduled meeting.

This Agenda is available for copying at Mills Copy Center

MINUTES – MORRO BAY RECREATION AND PARKS COMMISSION

REGULAR MEETING –JULY 20, 2012

VETERANS MEMORIAL BUILDING – 5:30 P.M.

Vice-Chair Bates stated there was not a quorum present to conduct the meeting. He announced that Project Surf Camp had a presentation and if a quorum is present following the presentation the meeting would be called to order.

PRESENTATIONS

John Taylor, Executive Director of Project Surf Camp told commissioners about Project Surf Camp. The camp is for children with special needs and has grown from just a handful of children to 260 participants last year. The camp has approximately 400- 500 volunteers. A video made by Cal Poly Recreation Administration students was shown. John said the camp is about community with all the volunteers. He brought the idea of partnership to the Recreation and Parks Department where it was well received. Project Surf Camp worked with City of Morro Bay's Recreation and Parks Department staff to offer this year's program based at Coleman Park. He stated it is a great relationship and added that Morro Bay Police Department came out that day to volunteer and the Fire Department will be out next Friday. Many local businesses, group and high school students also volunteer.

CALL TO ORDER: Vice-Chair Bates called the meeting to order at 5:40 p.m.

ROLL CALL: PRESENT: Commissioner Sidaris, Commissioner Munoz, Commissioner Ayoob, Vice-Chair Bates, and Staff Woods. ABSENT: Chair Croley, Commissioner Romero, Commissioner Dorfman.

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

COMMISSIONER REPORTS AND ANNOUNCEMENTS

None

PUBLIC COMMENT

None

A. CONSENT CALENDAR

Unless an item is pulled for separate action by the Commission, the following items are approved without discussion.

A-1 APPROVAL OF MINUTES OF THE MARCH 15, 2012 MEETING

RECOMMENDATION: Approve as submitted.

A-2 CITIZEN'S REPORTS AND CORRESPONDENCE

RECOMMENDATION: Approve as submitted.

A-3 YOUTH SERVICES SUMMARY FOR MARCH AND APRIL 2012
SPORTS AND FITNESS SUMMARY MARCH AND APRIL 2012
FACILITIES AND PARK USE FOR MARCH AND APRIL 2012

RECOMMENDATION: Approve as submitted.

MOTION: Commissioner Munoz moved the Commission approve Consent Calendar Item A-1, A-2, and A-3 for file. The motion was seconded by Commissioner Sidaris and carried. (4-0)

A-4 RECREATION AND PARKS DEPARTMENT STATUS REPORT

RECOMMENDATION: Approve as submitted.

Staff Woods reported on the conversion of the City Bus Stop to 'Grandma's Living Room' began today. The concrete couch was delivered and the interior and exterior walls have been painted. There are still some finishing touches that need to be completed.

It was announced the Department was experiencing some turnover. Maintenance Lead Worker Dan Robertson is leaving the end of the month. Recruitment for the position is currently open and will close on August 10th.

Staff reported on items that had been forwarded to City Council. The Department is offering 'Free Chess' using the plastic pieces during the months of June July and August. Maintenance staff puts them out on their morning rounds and then puts them away during their afternoon rounds. The new interpretative panel is also on site.

The sixteen trash receptacles currently at the Rock will be replaced with five Big Belly double units (trash and recycling).

Staff Woods briefed the Commission on items mentioned in the Status Report to include: Project Surf Camp, Del Mar Tennis Courts, Cloisters Parkway Project, Labor Day Softball Tournament, Junior Lifeguard Program, Beach Camp, Brian Waterbury Rock to Pier Run and Half Marathon, Kids Camp and summer hours at the Teen Center.

Commissioner Munoz inquired what days the Chess Pieces were available for free play. Staff Woods replied they are available Monday through Friday. He added the Chess Club is there on Saturday and provide some instruction as well as have small chess pieces for individuals to use at the tables.

MOTION: Commissioner Munoz moved the Commission approve Consent Calendar Item A-4 for file. The motion was seconded by Commissioner Sidaris and carried. (4-0)

B. PUBLIC HEARINGS

None

C. UNFINISHED BUSINESS

C-1 SCHEDULING OF THE ANNUAL PARKS TOUR

Staff Woods recommended the Commission select a date and time for the Annual Parks Tour as well as confirm the proposed route presented. He stated the Department is targeting the third Thursday in August for the tour.

Vice-Chair Bates thought the proposed route targeting the north parks would be good.

Commissioner Ayoob agreed saying there have been a number of changes to the Dog Park as well as the completion of the Tennis Courts.

MOTION: Commissioner Sidaris moved the Commission schedule the Annual Parks Tour for Thursday, August 16th beginning at 5:30 p.m. at the Morro Bay Community Center and to approve the proposed route that includes the parks in North Morro Bay but to add City Park to view the changes to the Bus Stop. The motion was seconded by Commissioner Ayoob and carried. (4-0)

D. NEW BUSINESS

D-1 SUMMARY OF RECENTLY COMPLETED ARRA FUNDED ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT LIGHTING RETROFIT PROJECTS

Staff Woods recommended the Commission recognize the recent accomplishments and continue to support lighting retrofits and equipment upgrades at all public facilities and parks for the purpose of energy savings and greenhouse gas reduction. In August 2009 staff filed intent to apply for funding should it become available and initiated the pre-qualification process by requesting the California Energy Commission to conduct an energy audit of our facilities and parks. An audit was completed and a list of qualifying energy saving opportunities were identified and documented in a formal report by the CEC. On December 14, 2009 staff was authorized by City Council to apply for the Energy Efficiency and Conservation Block Grant. Staff executed the agreement with the CEC on June 14, 2010 for \$55,983.00 in EECBG funding. Staff informed City Council that supplementary funding would be required to complete all the recommendations in the CEC audit. Resources did not become available and staff amended the agreement on January 28, 2011 to include only a portion of the identified lighting retrofit projects. Included in the retrofit were six City buildings and seven City parks. Staff collected and stored the used ballasts, lamps and fixtures and they properly disposed of them at the Integrated Waste Management Authority facility in San Luis Obispo. The fiscal impact to the City is currently calculated at a net positive savings of approximately \$12,000 per year.

Commissioner Munoz inquired about the lighting around the park restrooms. Is the amount of illumination sufficient for safety? Staff Woods commented the Cloisters Restroom went from a 32 watt florescent to a 28 watt bulb. Lumens have not been reduced as the LED bulbs are more efficient. We are not reducing visibility, we are enhancing it.

No action required.

D-2 RECREATION AND PARKS DEPARTMENT PROGRAMS AND SERVICES - INVENTORY ANALYSIS
FISCAL SUSTAINABILITY PROGRAM

Pat Cirone, Recreation and Parks Department Intern recommended the Commission review the current progress related to the Fiscal Sustainability Program and make recommendations to staff regarding the scope and content. The Program in an in-depth look at Department services and programs and is an excellent way to take an inventory and assessment of the offerings of the Department. It provides a clear understanding of what the programs and services offer in terms of benefits to the community, individuals and the Department can be seen. Staff attended two workshops sponsored by the California Parks and Recreation Society regarding the Fiscal Sustainability Program and received information and handouts on how to begin the step by step process of the program. Staff began working on the program in June. Cost Recovery Goals had been set at a Commission meeting in December 2004. Meeting or exceeding the set goals is of the utmost importance to the Department and have been set in line with Individual Benefit vs. Community Benefit. Staff has evaluated each Department program using the service assessment matrix and identifies the service in regards to return on investment in terms of community, individual, economic and environmental benefit. The matrix also identifies if the program/service is attractive as an investment in future or current resources. With the review of the market position it defines the Department's ability to deliver a potential service stronger than other agencies. Alternative coverage refers to the number of like or similar programs/services that are offered in the area. After each of the programs has gone through the filters it falls into diagnosis category. These categories include: (1) Affirm Market Position; (2) Advance Market Position; (3) Divest; (4) Invest, Collaborate or Divest; (5) Complementary Development; (6) Core Service; (7) Collaborate or Divest; (8) Collaborate; (9) Divest. The program in the future can be used to understand where new programs or services would fall into the Department's philosophy and current goals. With these findings the Department can make decisions based on what is best for our customer base and the community overall.

Staff Woods commented we looked at programs and services the Department offers and follow the recommendations based on the Service Assessment Matrix. If the indicators point to divesting, then staff would look to drop that service/program. Staff added, as more registrations are completed On-Line, staff time will decrease, therefore increasing the programs cost recovery. Staff feeling the Department is going in the right direction with implementing a full service/program analysis.

Commissioner Ayoob said she was surprised the Spaghetti Dinner was categorized in the 0-10% cost recovery. Staff replied the Spaghetti Dinner program is a joint venture with the Morro Bay Community Foundation and RPC and our Department. It is a fundraiser with a majority of the expenses being donated and is a complete community benefit.

Commissioner Munoz commented Pat Cirone did a great job and looks like staff is going to benefit from this tool.

Commissioner Sidaris agreed it looks great. He added that the Spaghetti Dinner is not to make money but give the proceeds to another group. He also commented on the benefits to the community and businesses when the Department brings in the softball tournaments.

Staff will be coming back with the inventory Pat has developed as well as the partnership and sponsorship policies.

MOTION: Commissioner Munoz moved the Department continue using the Inventory Analysis Fiscal Sustainability Program. The motion was seconded by Commissioner Sidaris and carried. (4-0)

D-4 RECREATION AND PARKS DEPARTMENT PROGRAM EVALUATIONS

Staff Woods reviewed the program evaluation for the 2011/2012 Kids' Club Program. The program is held at Del Mar Elementary School. Total direct costs were \$154,614.00. Support costs totaled \$21,090.00 for a total of \$175,704. Revenues included registration fees. They totaled \$123,631.00. Net loss was \$52,073.00 for a cost recovery of 70%. This program is classified as Merit Service with a target revenue goal of 70-79%. *The Department currently uses a cost/time allocation study last released in May 2004. The current study does not reflect online registration or Department reorganization. Staff estimates that when the cost/time allocation study is updated, the support costs of Kids' club would be greatly reduced, bringing the cost recovery above the target recovery of 70%.*

MOTION: Commissioner Munoz moved to accept the Recreation and Parks Department Program Evaluation for file. The motion was seconded by Commissioner Sidaris and carried. (4-0)

E. FUTURE AGENDA ITEMS

It was the consensus of the Commission to continue the Fiscal Sustainability Program and other working parts of the program.

Commissioner Sidaris would like an update on the status of the proposed ramp down to the beach.

F. ADJOURNMENT

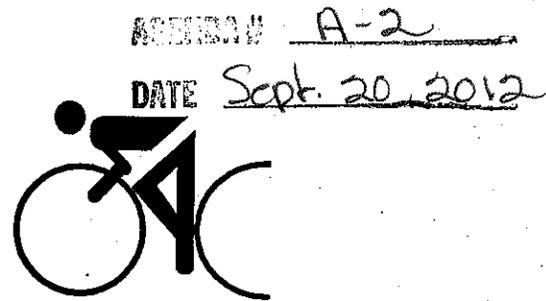
Motion to adjourn the meeting by Commissioner Sidaris, second Commissioner Munoz. The meeting was adjourned at 6:54 p.m.

Respectfully submitted,

Barbara Wright
Administrative Technician

Morro Bay Citizens Bike Committee

Recreation and Parks Department
595 Harbor Street, Morro Bay CA 93442



Dedicated to the advocacy and creation of an efficient interconnected network of safe, scenic bikeways and community paths in the Morro Bay area.

August 3, 2012

To: Recreation and Parks Commission
Recreation and Parks Department
Public Works Advisory Board

Citizens Bike Committee met August 1, 2012.

Mr Rands reported that a grant application for Bicycle Transportation Act funds has been submitted. The project will provide a safe crossing of Atascadero Road for bicyclists and pedestrians east of the east entrance to Morro Bay High School by constructing a short section of Class I multi-use trail and a crosswalk connecting existing termini of the Class I trail. In a separate but related location, the project will also close the gap between Morro Bay-Cayucos Connector and Cloisters Class I trail by designating Beachcomber and Sandalwood Avenues as Class 3 bikeways from Toro Lane to Azure Street.

Mr Rands reported that Dynegy will not grant an easement for a bike path until they cease operations.

Mr Rands reported that Caltrans denied the Safe Routes to School grant application to provide Class 2 bike lanes on San Jacinto from Main Street to Greenwood; a sidewalk on San Jacinto in the same area; and a crosswalk at Birch. He believes that he can improve the application and will resubmit it. In the meantime, he will see about painting bike lanes on San Jacinto and restricting parking.

Mr Abrecht, Bicycle Advocate for the San Luis Obispo Bicycle Club, has asked the City to do some work on South Bay Blvd to improve conditions for bicycling. Mr Rands will get a cost quote to restripe bike lanes with thermoplastic. He will also see if the paving contractor currently at work in the City will resurface the section between Quintana Road and Hwy 1. That section may be striped in the future with Class II bike lanes. Mr Abrecht will research the feasibility of painting green bike lanes as San Luis Obispo, Los Angeles and Long Beach have done. [Note: Mr Abrecht emailed today this message - "I have some information about green bike lanes. Peggy Mandeville, with the City of San Luis Obispo, said they used a product called StreetBond

for the green bike lanes on California Blvd. The product is not a paint and apparently does not become slick when damp or wet. This product / process is supposed to have a much greater life span than simply painting parts of the roadway green.”]

Mr Davis reported on some ramifications of the new Federal Transportation Reauthorization Legislation, called MAP-21. A new program called Transportation Alternatives replaces Transportation Enhancements and Safe Routes to School. Funding level is about the same but the program is a block grant and competitive statewide. SLOCOG is working on crafting legislation that will continue the existing formula allocations to small MPOs.

Mr Davis and Mr Rands reviewed status of the following Bikeway/Pedestrian Improvement Requests collected this year by SLOCOG:

1. Re-engineer intersection of Quintana/Main St
 - a. This is a high priority project awaiting funding.
2. Replace fixed metal bollard obstructions on bike paths
 - a. Committee will write a report with specific recommendations
3. Class II bike lanes on San Jacinto from Main to Ironwood
 - a. This project will be resubmitted for grant funding
4. Re-engineer intersection of San Jacinto/Main streets
 - a. Committee members will follow up on this with Mr Livick and with Caltrans
5. Crosswalks on Atascadero Road to connect bike path on both sides
 - a. This is part of a pending BTA grant application
6. Raise Class I bike path next to PG&E above flood plain
 - a. Mr Rands raised this issue with a FEMA representative earlier this year. It is unlikely to qualify for FEMA assistance. The project awaits other funding possibilities.

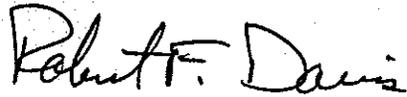
Mr Davis noted some local projects that are included in the draft 2013 Federal Transportation Improvement Plan:

1. Morro Creek Trail & Bridge
 - a. A fund request for preliminary engineering has been submitted for a National Scenic Byways grant. Construction funding is programmed for FY 2014. [Note: email received from Mr Rands August 2 – “We just received notice that our grant to do the engineering for the bike/ped bridge has been awarded! I’ll get busy on putting together an RFP for the design.”]
2. Chorro Valley Trail Study
 - a. SLOCOG will select a consultant in October to begin a feasibility study for a Class I bike trail from Cal Poly to Morro Bay.
3. Morro Bay-Cayucos Connector
 - a. EIR is complete. Preliminary Engineering has started and County has applied for Scenic Byway funding for construction sometime beyond 2016. [Note: email received from Geiska Velasquez

August 2 - "sadly the Morro Bay to Cayucos Connector did NOT get the Byway funding they were hoping for."]

Mr Rands noted that two local businesses have requested bike racks under the Racks with Plaques program.

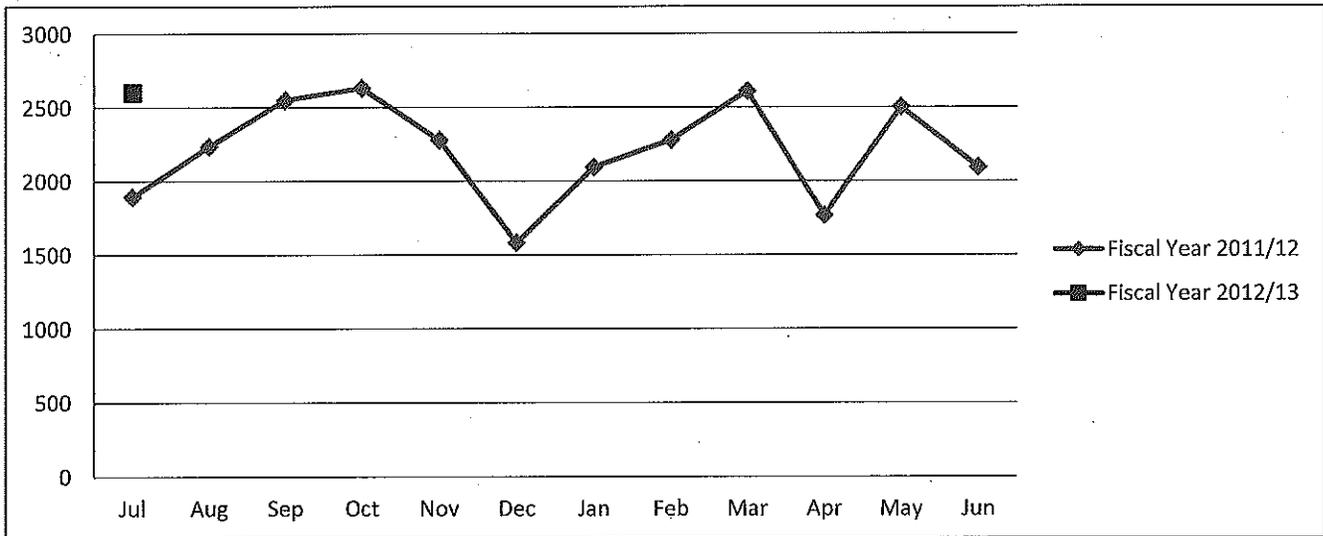
Next meeting will be November 7, 2012, at Community Center Conference Room at 5pm.

A handwritten signature in black ink that reads "Robert F. Davis". The signature is written in a cursive style with a large initial 'R'.

Robert Davis, Chair

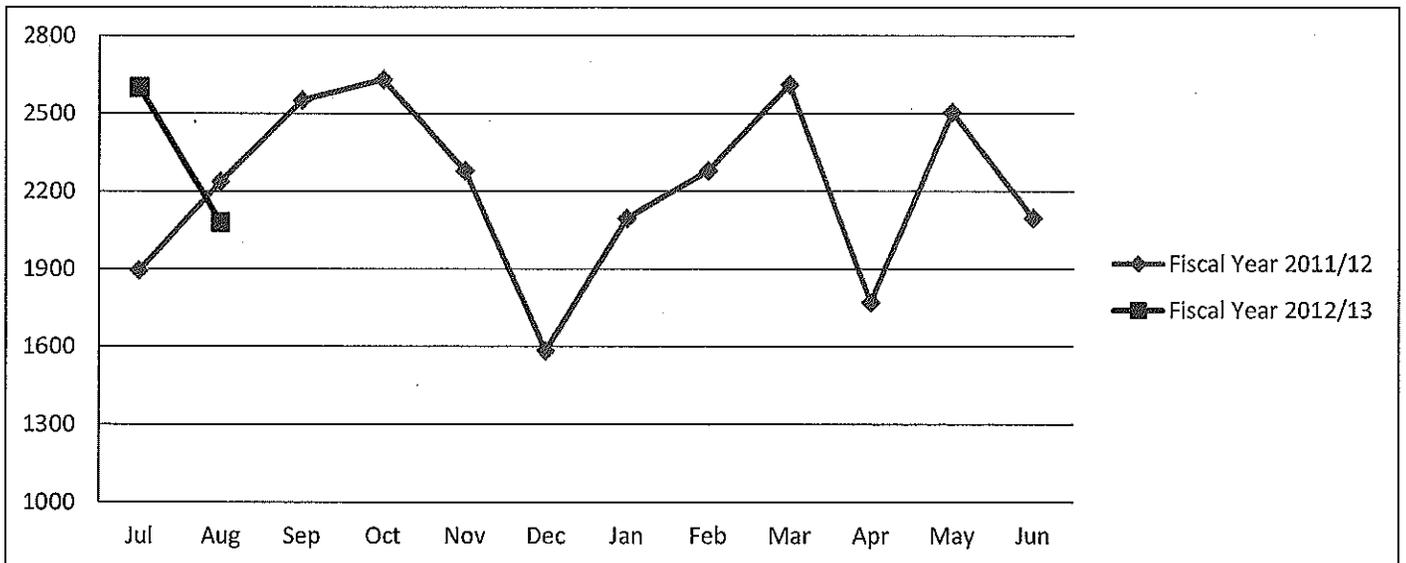
City of Morro Bay
 Recreation and Parks Department
 Youth & Senior Services Division
PARTICIPATION REPORT
July 2012

<u>Participations</u>	<u>July</u>	<u>FY 12/13 Total to Date</u>	<u>FY 11/12 Total to Date</u>	<u>Fy 11/12 Total</u>
ACES	155	155	140	1451
P.A.C.E. (People with Arthritis Can Exercise)	162	162	112	1204
Senior Tai Chi	63	63	19	155
Kids' Camp	1244	1244	983	2325
Kids' Club Before-School	0	0	0	3659
Kids' Club Kinder Kids	0	0	0	2111
Kids' Club After-School	0	0	0	6157
Kids' Club Drop-in	0	0	0	2102
Teen Center	977	977	627	7358
	2601	2601	1881	26522



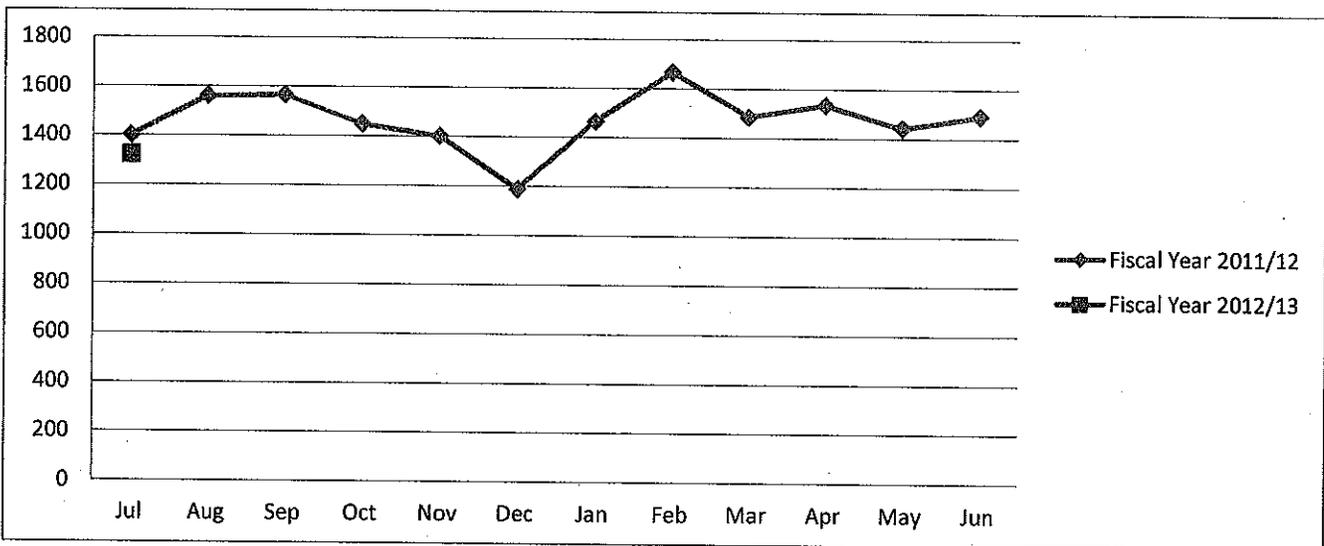
City of Morro Bay
 Recreation and Parks Department
 Youth & Senior Services Division
 PARTICIPATION REPORT
 August 2012

<u>Participations</u>	<u>August</u>	<u>FY 12/13 Total to Date</u>	<u>FY 11/12 Total to Date</u>	<u>Fy 11/12 Total</u>
ACES	153	308	309	1451
P.A.C.E. (People with Arthritis Can Exercise)	155	317	223	1204
Senior Tai Chi	51	114	75	155
Kids' Camp	408	1652	1773	2325
Kids' Club Before-School	98	98	102	3659
Kids' Club Kinder Kids	77	77	48	2111
Kids' Club After-School	231	231	168	6157
Kids' Club Drop-in	68	68	55	2102
Teen Center	840	1817	1359	7358
	2081	4682	4112	26522



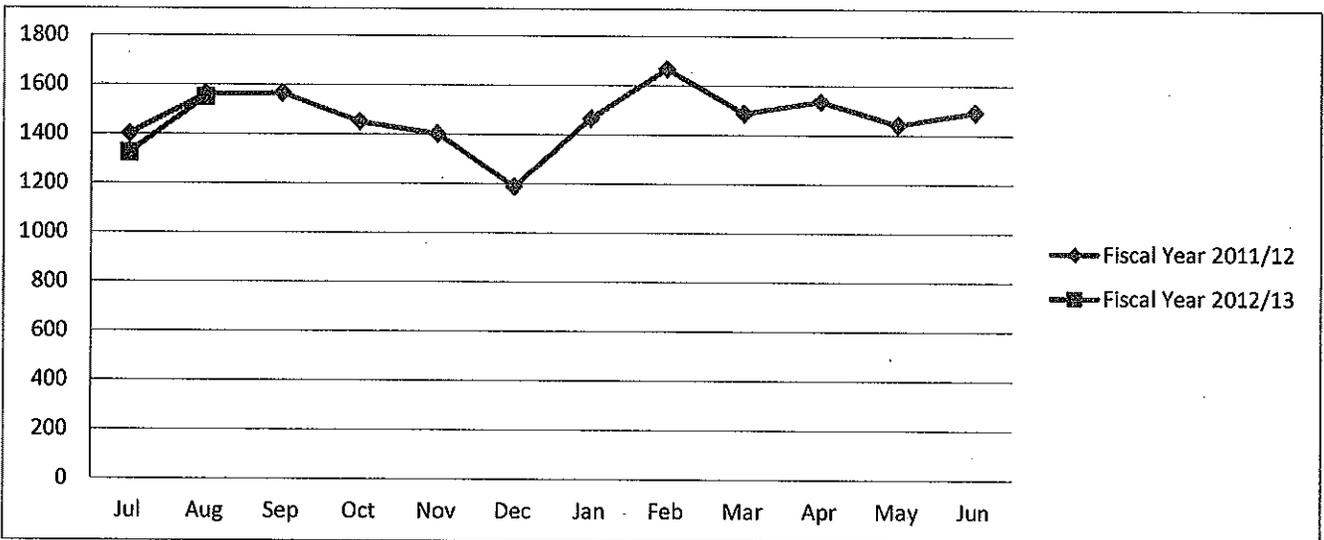
City of Morro Bay
 Recreation and Parks Department
Recreation Classes & Affiliated Clubs
 PARTICIPATION REPORT
 July 2012

<u>Participations</u>	<u>July</u>	<u>FY 12/13 Total to Date</u>	<u>FY 11/12 Total to Date</u>	<u>FY 11/12 Total</u>
Acrylics/Watercolor Painting	60	60	114	625
Aikido	19	19	22	250
Bellydance Class	32	32	20	241
Country & Western Line Dancing	42	42	50	119
Crochet (Beginning)	0	0	0	32
FIT CLUB/Zumba	658	658	495	8171
Flip City Gymnastics	18	18	72	621
Hoops Camp	0	0	54	229
Kidz Love Soccer	0	0	45	350
Life Drawing	42	42	40	477
Music Appreciation	0	0	0	173
Okinawan Karate for Children	63	63	80	968
Okinawan Karate	36	36	16	268
Playday Tennis	65	65	24	380
Quilting & Sewing	0	0	0	356
Quilt Guild	46	46	40	573
Restorative Yoga	75	75	72	805
Singing (Beginning)	0	0	0	50
Tennis Lessons	32	32	24	327
39+ Dance	137	137	234	2649
	1325	1325	1402	17664



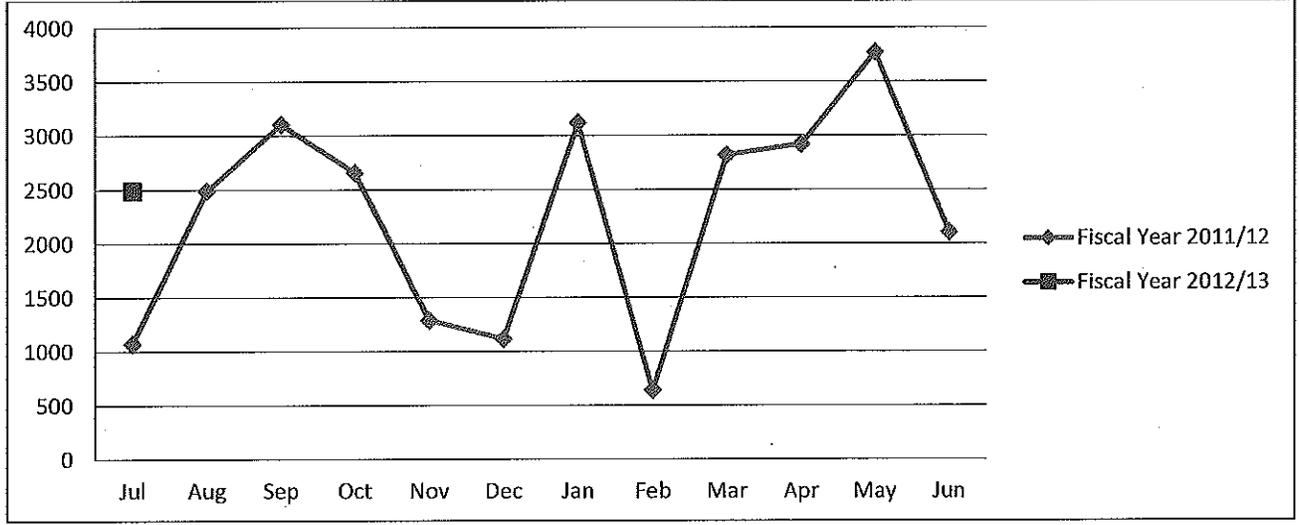
City of Morro Bay
 Recreation and Parks Department
 Recreation Classes & Affiliated Clubs
 PARTICIPATION REPORT
 August 2012

<u>Participations</u>	<u>August</u>	<u>FY 12/13 Total to Date</u>	<u>FY 11/12 Total to Date</u>	<u>FY 11/12 Total</u>
Acrylics/Watercolor Painting	75	135	202	625
Aikido	25	44	39	250
Bellydance Class	28	60	28	241
Country & Western Line Dancing	64	106	86	119
Crochet (Beginning)	0	0	0	32
FIT CLUB/Zumba	662	1320	1178	8171
Flip City Gymnastics	25	43	127	621
Hoops Camp	0	0	54	229
Kidz Love Soccer	0	0	72	350
Life Drawing	52	94	74	477
Music Appreciation	4	4	8	173
Okinawan Karate for Children	63	126	170	968
Okinawan Karate	27	63	43	268
Playday Tennis	80	145	47	380
Quilting & Sewing	0	0	0	356
Quilt Guild	44	90	89	573
Restorative Yoga	112	187	154	805
Singing (Beginning)	0	0	0	50
Tennis Lessons	13	45	47	327
39+ Dance	277	414	546	2649
	1551	2876	2964	17664



City of Morro Bay
 Recreation and Parks Department
 Youth & Adult Sports Division
PARTICIPATION REPORT
July 2012

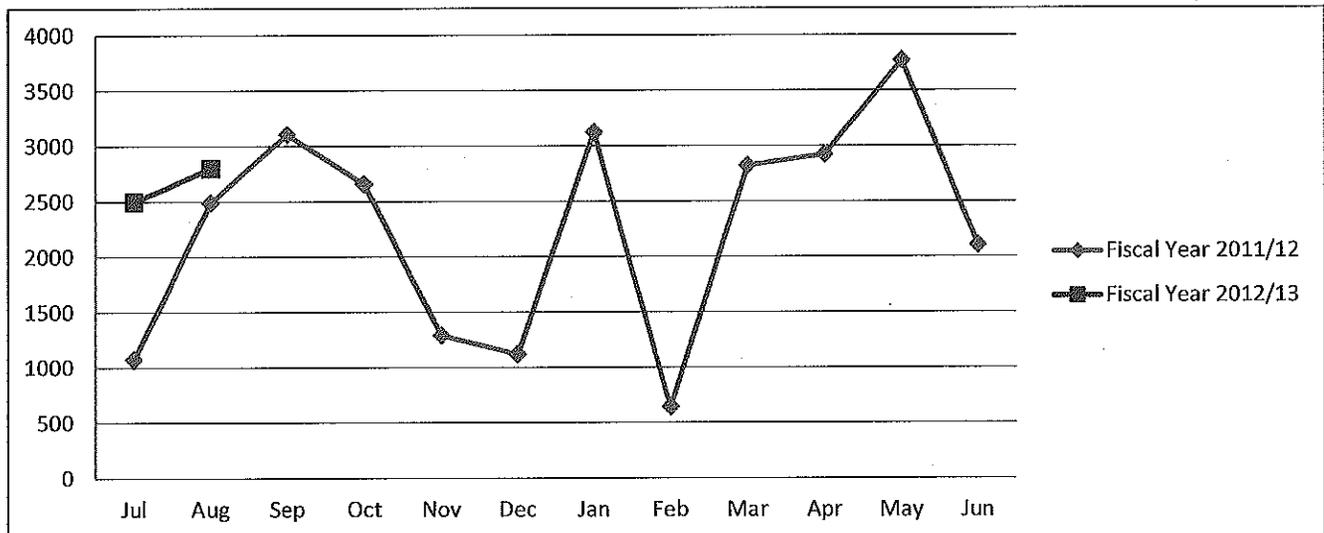
<u>Participations</u>	FY 12/13		FY 11/12	FY 11/12
	<u>July</u>	<u>Total to Date</u>	<u>Total to Date</u>	<u>Total</u>
Adult CO-ED Soccer (Winter)	0	0	0	432
Adult Softball EOS (Spring/Fall)	180	180	90	720
Adult Softball League (Spring/Fall)	900	900	0	7280
Beach Camp	85	85	75	301
Futsal (Spring)	0	0	0	1233
Junior Lifeguard (Summer)	1333	1333	910	1955
Youth Basketball (Winter)	0	0	0	4465
Youth Basketball EOS (Winter)	0	0	0	602
Youth Soccer (Fall)	0	0	0	4661
Youth Soccer EOS (Fall)	0	0	0	618
Youth Softball (Spring)	0	0	0	3784
Youth Softball EOS (Spring)	0	0	0	616
Youth T-ball/Coach Pitch (Spring)	0	0	0	484
	2498	2498	1075	27151



City of Morro Bay
 Recreation and Parks Department
 Youth & Adult Sports Division
PARTICIPATION REPORT
August 2012

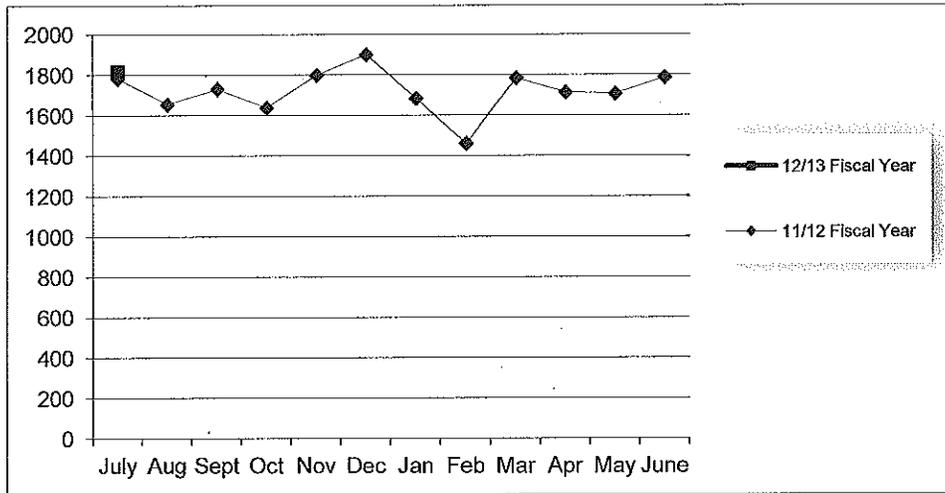
<u>Participations</u>	<u>August</u>	<u>FY 12/13 Total to Date</u>	<u>FY 11/12 Total to Date</u>	<u>FY 11/12 Total</u>
Adult CO-ED Soccer (Winter)	0	0	0	432
Adult Softball EOS (Spring/Fall)	0	180	90	720
Adult Softball League (Spring/Fall)	1380	2280	1430	7280
Beach Camp	140	225	169	301
Futsal (Spring)	0	0	0	1233
Junior Lifeguard (Summer)	680	2013	1450	1955
Youth Basketball (Winter)	0	0	0	4465
Youth Basketball EOS (Winter)	0	0	0	602
Youth Soccer (Fall)	602	602	427	4661
Youth Soccer EOS (Fall)	0	0	0	618
Youth Softball (Spring)	0	0	0	3784
Youth Softball EOS (Spring)	0	0	0	616
Youth T-ball/Coach Pitch (Spring)	0	0	0	484

2802 5300 3566 27151



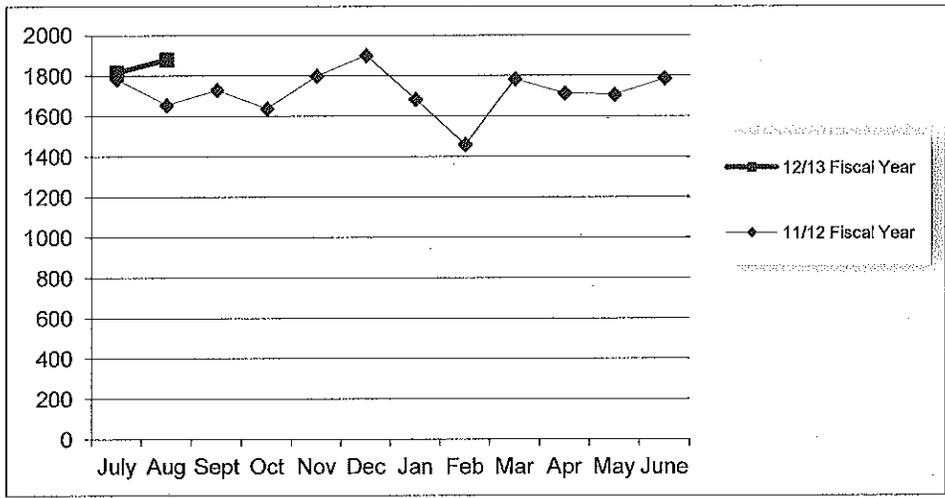
City of Morro Bay
 Recreation and Parks Department
Facilities and Parks
PARTICIPATION REPORT
JULY 2012

<u>Facilities</u>	<u>Monthly Hours</u>	<u>Hours to Date FY 12/13</u>	<u>Hrs to date FY 11/12</u>	<u>Total Hours Previous FY</u>
MBCC	1133	1,133	2059	13,988
VMB	226	226	522	2,937
Lib. Prog. Rm.	0	0	0	1,018
Facilities Subtotal	1359	1,359	2581	17,943
Parks				
Lila Keiser	298	298	459	1,811
Monte Young	37	37	90	413
Del Mar	96	96	189	354
City Park	22	22	37	128
Centennial Parkway	4	4	82	245
Parks Subtotal	457	457	857	2,951
Grand Total	1816	1,816	3,438	20,894



City of Morro Bay
 Recreation and Parks Department
Facilities and Parks
PARTICIPATION REPORT
AUGUST 2012

<u>Facilities</u>	<u>Monthly Hours</u>	<u>Hours to Date FY 12/13</u>	<u>Hrs to date FY 11/12</u>	<u>Total Hours Previous FY</u>
MBCC	1206	2,339	2059	13,988
VMB	295	521	522	2,937
Lib. Prog. Rm.	0	0	0	1,018
Facilities Subtotal	1501	2,860	2581	17,943
Parks				
Lila Keiser	252	550	459	1,811
Monte Young	35	72	90	413
Del Mar	65	161	189	354
City Park	24	46	37	128
Centennial Parkway	4	8	82	245
Parks Subtotal	380	837	857	2,951
Grand Total	1881	3,697	3,438	20,894





AGENDA NO: A-4

MEETING DATE: 9/20/2012

STAFF REPORT

TO: Recreation and Parks Commission **DATE: 9/20/2012**
FROM: Joseph M. Woods, Recreation and Parks Director
SUBJECT: Recreation and Parks Department Status Report

RECOMMENDATION:

Staff recommends Commission review the current Status Report and accept for file.

SUMMARY:

The following is a brief review of the status of current projects/programs.

Department Staffing

Staff has completed the recruitment process to fill the vacancy of Maintenance Leader Worker. Our new hire will be subject to a background check prior to being offered a contract of employment. This position has been vacant since the retirement of Mr. Dan Robertson on July 31, 2012. If the hiring process goes as planned, the new hire would start in October.

Lila Keiser Park

Staff has been working with the City's Risk Management Division to replace the bleachers at Lila Keiser Park. The bleachers at both the East and West field have been inspected by the City's Self Insured Company and have been recommended to be replaced. Through funding by the Risk Management Fund, the Department has ordered replacement bleachers, which are scheduled to be delivered late September. Staff plans to replace the West field sections upon available resources and has scheduled the East Field replacements in November when the Park fields are closed for seasonal renovation.

Civic Landscape Improvement Program - CLIP

The Civic Landscape Improvement Program was envisioned by staff as a way to establish continuity and cohesion among the civic properties through the renovation of landscape and vegetation. The program continues with the final plantings and bark mulch at Public Services, 955 Shasta Street. Upon completion, staff will be reviewing and adjusting the planting at the Police, Fire, and Harbor offices, before moving on to the Veterans Memorial Building.

Aquatics Center

Staff has recently met with Mr. Miller of the San Luis Unified School District as part of an annual review of our Joint Facility Use Agreement. During our meeting we confirmed both parties commitment to establishing a pool in Morro Bay, provided expectations can be met and resources are available. Staff is working on completing the letter of intent between the City, County, District, and Pool Foundation to maintain unity and intent for fund raising and project progression.

North Point Natural Area Assessment District

Staff has been working on the repair of the North Point staircase to provide safe and enjoyable access to and from the beach. After obtaining several competitive bids, we contracted with a local contractor to repair the upper section of the staircase. The work began last week and is scheduled to be complete the week of September 17th. After the completion of this first section, staff will determine the time line to complete the remaining sections based on available resources and public safety.

Cloisters Assessment District

Staff has hosted several neighborhoods meeting with the residents of the Cloisters Assessment District to discuss maintenance issues and general concerns. Pursuant to City Council direction, staff presented the possibility of a Neighborhood Advisory Board at the Council's regular meeting on August 28, 2012. Council reviewed the issue and voted to not establish a new Advisory Board and to continue having staff meet with residents in a neighborhood meeting format. Staff will be hosting the next neighborhood meeting on November 7, 2012. Furthermore, Council directed staff to conduct these neighborhood meetings on a quarterly basis to enhance community communication and to better serve the needs and expectations of the Assessment Districts' property owners.

Northern Embarcadero Implementation Plan (NEIP)

The Master Planning process for Coleman Park, Target Rock area and Morro Rock parking lot was reviewed by City Council at their regular meeting on August 14, 2012. Council accepted the Morro Rock parking area into the currently approved Concept Plan for Coleman Park and Target Rock area. Furthermore, Council directed staff to continue working on the NEIP Master Plan utilizing Park in Lieu funds when available. Staff is working with RRM's proposal to complete the Master Plan process, which would include a Citizen's Technical Advisory Committee.

D-2 RECOMMENDATION TO MOVE FORWARD IN MASTER PLANNING THE NORTHERN EMBARCADERO AREAS INCLUDING COLEMAN PARK, TARGET ROCK AND THE MORRO ROCK PARKING LOT; (RECREATION & PARKS)

MOTION: Councilmember Johnson moved that we move forward with master planning the Northern Embarcadero areas to include Coleman Park, Target Rock and the Morro Rock Parking Lot and wait until implementation until funds are available for the project. The motion was seconded by Councilmember Smukler and passed unanimously 5-0.

Morro Rock

The current trash receptacles are scheduled to be replaced with Big Bellies, a solar powered trash compactor with a recycling unit. Staff has ordered the units which are currently being staged at the Corporation Yard. Staff will be installing the units in coordination with Public Services and Harbor Departments based on availability of resources.

Estero Bay Youth Soccer

Opening day for the 2012 Estero Bay Youth Soccer Program was on Saturday, September 8, 2012. In 2012, we have 22 teams with 180 boys and girls ages 4-14 playing. Games will be held on Saturdays through November 3. We are collaborating with leagues from Los Osos, Cambria, Templeton, Atascadero and Paso Robles. An End of Season tournament will be held on Saturday November 10 for our U10-U14 divisions.

Adult Softball

The Summer/Fall Adult Softball League is about 65% percent complete. Games are held on Monday, Tuesday and Thursday evenings at Lila Keiser Park.

Morro Bay Junior Lifeguard Program

Morro Bay Junior Lifeguard Program concluded its Summer 2012 season on August 10 with a family bbq at the end of session 2. Virg's Landing generously took our program participants on a fishing trip during both sessions. TKD's provided participants with goodie bags for both sessions as well. There were 85 boys and girls ages 9-15 participating during the 2nd session.

Morro Rock Beach Camps

This summer saw three sessions of Morro Rock Beach Camps. These one week surfing and body boarding camps were well attending. This program is a great alternative to our Junior Lifeguard Program. In this camp, the focus is on teaching the children safety and basic surfing and body boarding skills. The camp is taught by our Junior Lifeguard Instructors. This summer we had a total of 61 children participate this summer.

Labor Day Classic Softball Tournament

The 2012 Labor Day Classic Softball Tournament was held Labor Day weekend. There were 22 teams participating and a total of 44 games. Of the 22, only 2 were from SLO County. The Tournament Champion was The Hitting Crew from Santa Maria with Team Cush from Visalia in second place. This tournament is an unlimited homerun event. Over the weekend a total of 402 homeruns were hit. The individual home run champion went to Rene of The Hitting Crew and Mark from the Guzzlers.

Estero Bay Youth Basketball

Registration for the 2013 Estero Bay Youth Basketball League will begin September 24 and will continue through November 16, 2012. Due to increasing costs of gyms and basketballs, the cost will be \$105 this season. The registration fee includes uniform, one indoor basketball practice per week, an age appropriate basketball, participation award, games (Friday/Saturday). Volunteer coaches are needed as are experience referees.

Upcoming Lila Keiser Events

Over the weekend of September 22-23, Lila Keiser will play host to the ASA Senior Men's Tournament. This tournament has a 60 and 65 age group divisions. Also on the schedule is a Triple Crown Baseball Event over the weekend of October 6-7.

Kids' Club Children's Center

Kids' Club Children's Center is a licensed before and after school enrichment program for students in K through 6th grades. Kids' Club is open every day school is in session. Kids' Club enrollees have the opportunity to participate in a wide-variety of activities that enhance their social, emotional and cognitive skills. In addition to activities that enhance developmental skills, Kids' Club Leaders also provide homework assistance when needed.

Rockies – The Morro Bay Teen Center and Skate Park

Rockies provides safe and healthy alternatives to local youth. Rockies is open Mondays through Fridays from 3 to 7 p.m. and on Saturdays from 1 to 7 p.m. The Morro Bay Teen Center is open to all youth in grades 7th through 12th and the Morro Bay Skate Park is open to all ages. The Skate Park has scheduled bike only days for Wednesdays during the school year.

Morro Bay Teen Action Club (TAC)

The TAC continues to fulfill their weekly duties through the Adopt-A-Park program at Lila Keiser Park. The TAC is also working on a public parking lot re-striping project, and after the successful re-striping of the lot at Rockies, the T.A.C. will begin re-striping the parking lot at Lila Keiser Park this month.

City Website/Recreation and Parks Pages

Staff continues to update content for the Recreation and Parks website pages. With the success of the e-Request Form, staff is has developed a City-wide online request form utilizing the Request Tracker module within the City's website. This new option "Let Us Know", allows the public to follow the status of their requests.

Morro Bay Senior Citizens, Inc.

The Morro Bay Senior Citizens, Inc. (MBSCI) will be installing their new Board of Directors at their Annual Membership Meeting in October. MBSCI held their Annual AWESOME Indoor Yard Sale on Saturday, September 15th at the Veterans' Memorial Building. The MBSCI continues to work with the City Council to develop a community van program. This program would to replace or offer the same services as the current MV Transportation Call A Ride program. The community van would provide transportation to destinations outside of Morro Bay, such as doctor appointments and shopping, for Senior Citizens.



AGENDA NO: C-1

MEETING DATE: 9/20/2012

Staff Report

TO: Recreation and Parks Commission **DATE:** 9/14/2012
FROM: Joe Woods, Recreation and Parks Director
SUBJECT: Review of Mutt Mitt Program – 12 Months

RECOMMENDATION:

That the Recreation and Parks Commission review and discuss the current Mutt Mitt program and provide suggestions to staff for the continued success of this program.

FISCAL IMPACT:

The Mutt Mitt program has been funded through the years from National Estuary Program (NEP) grants, and donations/contributions from Rotary Club of Morro Bay, Power Plant, City of Morro Bay, CA State Parks, and private individuals. Our current managing volunteer raised \$3,600 in private donations last year. Those donations were supplemented by the support of the City of Morro Bay through the Storm Water Management Plan. A combination of funding has and will continue to be the bases of the Mutt Mitt program's success.

SUMMARY:

The Mutt Mitt program provides dispensers in locations frequented by dog walkers to help reduce the amount of bacterial pollutions entering the Morro Bay estuary. The partnership between the City of Morro Bay and NEP and community volunteers has proven to be highly effective approach to providing a much needed and required service. Staff will continue working with these very dedicated partners to provide a program essential to maintaining water quality in the estuary and enjoyable and safe public parks.

BACKGROUND:

The Mutt Mitt program started over eleven years ago in 2000 with the City of Morro Bay partnering with the National Estuary Program. The first dispensers were installed by volunteers, a local couple, Sandra and Curt Beebe. Funding through the years has been from NEP grants, Rotary Club, Power Plant, City of Morro Bay, CA State Parks, and many private individuals.

Prepared By: *jmw*

Dept Review: *jmw*

These two community volunteers, the Beebes installed, with City and State approval, all the dispensers throughout the City utilizing existing posts when available. Sandra and Curt, along with several friends, kept the dispensers continually filled and the extra mitts were stored in their garage. They bought the Mitts in bulk to save shipping costs and to get a cheaper price. The Beebes were the champions of the Mutt Mitt program for about a decade. Unfortunately, they decided to relocate out of the area, leaving the program's future in jeopardy.

Without missing a step, a new community volunteer stepped up and requested to opportunity to manage the program. Our new program champions are Diane and Fred Moore, along with the program's other dedicated volunteers. Through their efforts in servicing the Mutt Mitt dispensers as well as soliciting and collecting private donations, the program continues to have great success. Donations to the program are received by the NEP, which allows individuals a tax deduction for donating to the program.

DISCUSSION:

The Mutt Mitt program currently has 20 dispensers at 12 locations throughout the City of Morro Bay. The volunteer team is made up of 6 people filling the various dispensers and 2 people maintaining the dispensers and coordinating program logistics. The volunteer team consistently checks the dispensers and restocks with replacement bags as needed. The team has been extremely diligent in accounting for the usage at each dispenser by recording dates and amounts of bags restocked. All of their time and effort is very much appreciated as this information will assist in the programs future success. The inventory provided (attachment) identifies the Mutt Mitt dispenser's location and the amount of bags dispensed for 6 month and 12 month periods.

Attachments:

September 6, 2012 Mutt Mitt inventory and volunteer hours - Moore

March 7, 2012 Partnership letter from Morro Bay National Estuary Program

February 23, 2012 Mutt Mitt inventory and volunteer hours - Moore

Morro Bay Mutt Mitt Program- Inventory**Date: 9-6-12****Inventory Dates: 9-2-11 to 9-5-12**

1. North Point Park- 1 dispenser- 2,059 average per month	13,700 for 6 months	1 year total- 24,700
2. Cloisters Park- 2 dispensers 4,950 average per month	32,000 for 6 months	1 year total- 59,400
3. Lila Keiser Park 2 dispensers- 984 average per month	4,500 for 6 months	1 year total- 11,800
4. Harbor Walk- 3 dispensers 3,600 average per month	21,900 for 6 months	1 year total- 43,200
5. The Rock Parking Lot- 2 dispensers 1,709 average per month	10,500 for 6 months	1 year total 20,500
6. Centennial Park- 1 dispenser 384 average per month	2,700 for 6 months	1 year total- 4,600
7. Tideland Parks- 2 dispensers 2,000 average per month	10,000 for 6 months	1 year total- 24,000
8. Morro Cove Park- 2 dispensers 1,667 average per month	7,980 for 6 months	1 year total- 20,000
9. Bayshore Bluff Park- 1 dispenser 667 average per month	3,000 for 6 months	1 year total- 8,000
10. Del Mar Park- 2 dispensers 2,225 average per month	14,500 for 6 months	1 year total- 26,700
11. Morro Bay City Park- 1 dispenser 484 average per month	2,400 for 6 months	1 year total- 5,800
12. Monty Young Park- 1 dispenser 467 average per month	2,800 for 6 months	* 6 months total- 2,800 * Installed 6 months ago

Dates: 9-2-11 to 9-5-12 Inventory total for 1 year**Total Dispensers- 20 Usage per year- 251,500 bags 2,000 bags per box= 125.75 boxes per year****NOTE: Total volunteer hours- 1,039 for 8 people
6 people fill dispensers & 2 people maintain dispensers.**

Morro Bay Mutt Mitt Program- Inventory**Date: 9-6-12****Inventory Dates: 9-2-11 to 9-5-12**

1. North Point Park- 1 dispenser- 2,059 average per month	13,700 for 6 months	1 year total- 24,700
2. Cloisters Park- 2 dispensers 4,950 average per month	32,000 for 6 months	1 year total- 59,400
3. Lila Keiser Park 2 dispensers- 984 average per month	4,500 for 6 months	1 year total- 11,800
4. Harbor Walk- 3 dispensers 3,600 average per month	21,900 for 6 months	1 year total- 43,200
5. The Rock Parking Lot- 2 dispensers 1,709 average per month	10,500 for 6 months	1 year total 20,500
6. Centennial Park- 1 dispenser 384 average per month	2,700 for 6 months	1 year total- 4,600
7. Tideland Parks- 2 dispensers 2,000 average per month	10,000 for 6 months	1 year total- 24,000
8. Morro Cove Park- 2 dispensers 1,667 average per month	7,980 for 6 months	1 year total- 20,000
9. Bayshore Bluff Park- 1 dispenser 667 average per month	3,000 for 6 months	1 year total- 8,000
10. Del Mar Park- 2 dispensers 2,225 average per month	14,500 for 6 months	1 year total- 26,700
11. Morro Bay City Park- 1 dispenser 484 average per month	2,400 for 6 months	1 year total- 5,800
12. Monty Young Park- 1 dispenser 467 average per month	2,800 for 6 months	* 6 months total- 2,800 * Installed 6 months ago

Dates: 9-2-11 to 9-5-12 Inventory total for 1 year**Total Dispensers- 20 Usage per year- 251,500 bags 2,000 bags per box= 125.75 boxes per year****NOTE: Total volunteer hours- 1,039 for 8 people
6 people fill dispensers & 2 people maintain dispensers.**



MORRO BAY
NATIONAL
ESTUARY
PROGRAM

March 7, 2012

Joe Woods
Director, Recreation and Parks Department
City of Morro Bay
1001 Kennedy Way
Morro Bay, CA 93442

RE: City of Morro Bay and Morro Bay National Estuary Program Mutt Mitts Partnership

Dear Mr. Woods,

The Morro Bay National Estuary Program actively supports the city of Morro Bay's efforts to provide clean and enjoyable parks through the extremely successful Mutt Mitts program. Placing Mutt Mitts dispensers in locations frequented by dog walkers can help reduce the amount of bacterial pollution entering the Morro Bay estuary. Bacterial pollution is a priority issue for the Estuary Program and is a concern for maintaining safe water quality for the health of the community. The partnership between the Estuary Program and the city of Morro Bay has been effective in reducing this source of bacteria and aiding in the maintenance of enjoyable and safe public parks.

Our partnership began at the start of the Mutt Mitts program in 2000, when the City began providing public space for dispenser locations. Over the years, the partnership has grown to include a dozen Mutt Mitts dispensers in the Morro Bay watershed alone, providing approximately 100,000 Mutt Mitt bags to the community every year. The program now includes a volunteer component that the Estuary Program manages, along with other administrative duties. The City provides much needed storage facilities for supplies, helps to identify new locations for dispensers, and supports the supply of Mutt Mitts to city park locations. In addition, we are beginning to work together to develop educational signage to inform citizens about the environmental, safety, and community benefits to picking up after their pets.

The Estuary Program believes the Mutt Mitts program is essential to maintaining water quality in the estuary and keeping our local community enjoyable and safe for recreation. Our partnership with the City of Morro Bay is what makes this program so successful and we look forward to continuing this good work together well into the future.

Thank you for your continued effort in sustaining this effective partnership.

Sincerely,

Lexie Bell
Assistant Director

Morro Bay Mutt Mitt Inventory

Date: 2-23-12

Inventory- Start: 8-2-11 End: 2-2-12 (6 months)

Page 1-

1. North Point Park- 1 dispenser

Total- 13,700 bags

High usage month- December 3,800 bags

Low usage month- August 1,500 bags

2. Cloisters Park- 2 dispensers

Total- 25,700 bags

Restroom parking lot-

Total-13,000 bags

High usage month- November 2,500 bags

Low usage month- October 1,700 bags

State Parks Parking lot-

Total-12,700 bags

High usage month- December 3,100 bags

Low usage month- September 1,500 bags

3. Lila Keiser Park- 2 dispensers

Total- 5,500 bags

Parking Lot- 2,850 bags

High usage month- September 800 bags

Low usage month- October 100 bags

Ball Park- 2,650 bags

High usage month- January 900 bags

Low usage month- October 200 bags

4. Harbor Walk- 3 dispensers

Total- 23,450 bags

Embarcadero St. & Beach St.- 6,850 bags

High usage month- December 1,300

Low usage month- September 400 bags

Coleman Park- 8,800 bags

High usage month- November 1,700 bags

Low usage month- September- 600 bags

Across from restrooms- 7,800 bags

High usage month- January 1,200 bags

Low usage month- September 300 bags

5. The Rock Parking Lot- 2 dispensers

Total- 10,300 bags

By the Rock- 5,000 bags

High usage month- November 900 bags

Low usage month- September 300 bags

Near the Harbor Walk- 5,300 bags

High usage month- November 1,000 bags

Low usage month- September 300 bags

6. Centennial Park- 1 dispenser

Total- 2,700 bags

High usage month- August 700 bags

Low usage month- October 300 bags

7. Tidelands Park- 2 dispensers

Total- 6,000 bags
Restroom Parking Lot- 3,000 bags
Dock Parking Lot- 3,000 bags
Do not have usage per month info.

8. Morro Cove Park- 2 dispensers

Total- 7,800 bags
Morro Street- 3,990 bags
Short Street- 3,990 bags
Do not have usage per month info.

9. Bayshore Bluff Park- 1 dispenser

Total- 3,000 bags
Do not have usage per month info.

10. Del Mar Park- 2 dispensers

Total- 14,600 bags
Ironwood Parking Lot- 7,100 bags
High usage month- December 1,400 bags
Island Parking Lot- 7,500 bags
High usage month- December 1,500 bags

Low usage month- September 700 bags
Low usage month- September 700 bags

11. Morro Bay City Parks- 1 dispenser

Total- 2,400 bags
High usage month- December 700 bags

Low usage month- January 100 bags

Total- 102,450 bags for 6 month 2,000 bags per box = 51.23 boxes per 6 months

Total dispensers- 19

Total volunteers- 8

Total volunteers to fill dispensers- 6
Total volunteers to maintain the program and dispensers- 2

Total volunteer hours for one year- 1,468 October 2010 to October 2011

Total hours for 6 volunteers to fill the dispensers for a year- 584
Total hours for 2 volunteers to maintain the program and dispensers for a year- 884

Note: Maintenance hours were high the first year. The second year will be less.



AGENDA NO: D-1
MEETING DATE: 09/20/12

Staff Report

TO: Recreation and Parks Commission **DATE:** 09/20/12
FROM: Heather Salyer-Frith, Recreation Supervisor
SUBJECT: T.A.C. (Teen Action Club) 2011/12

RECOMMENDATION:

It is recommended that the Commission review and accept this program evaluation for file.

SUMMARY:

This report will illustrate the positive impact Teenagers (7th through 12th grades) have made on the City of Morro Bay through their volunteer efforts over the past fiscal year. These volunteer efforts have been coordinated by Department Staff with various groups and organizations throughout the City.

BACKGROUND:

During the 09/10 City Budget hearings, the Morro Bay Teen Center and associated programming was evaluated for potential elimination by then City Council. At the following Morro Bay City Council Budget Workshop (June 29, 2009) City Council accepted comment from the community regarding potential reductions to the budgets of all City Departments. It was at this meeting that many teenagers spoke about how the Teen Center had positively impacted their lives. After these testimonies, then Mayor, Janice Peters asked Council for a unanimous vote to remove the Teen Center and associated program from the slate of items to be eliminated or reduced.

Staff envisioned teen volunteerism as a way to maintain fiscal responsibility and therefore formed the Teen Action Club (T.A.C.). The T.A.C. developed the following mission: (1) "Give back to Morro Bay" because Morro Bay gives them a fun and safe place to go after-school at no cost. (2) Develop community awareness and support through information, visibility, and representation. (3) Raise funds to support special Teen Center events.

DISCUSSION:

The T.A.C. has provided volunteer services consisting of food service, kitchen prep, clean-up & set-up, concessions, poster/flyer distribution, parking postings, solid waste management and overall event assistance.

2009/10 T.A.C. volunteered: 119.5 hours

- Morro Bay Fundraiser Follies
- Morro Bay Community Foundation – Spaghetti Dinner
- Morro Bay Senior Citizens, Inc.

Prepared By: HSF

Dept Review: *jsm*

- Lila Keiser Adopt-A-Park
- Morro Bay Kite Festival & Parade
- Morro Bay Music Festival

2010/11 T.A.C. volunteer hours: 335.5 hours

- Morro Bay 4th of July Celebration
- Lila Keiser Adopt-A-Park
- Morro Bay Community Foundation – Rock to Rock Fun Run
- Morro Bay Tree Committee – Make a Difference Day
- Morro Bay Fundraiser Follies
- Morro Bay Community Foundation – Spaghetti Dinner
- Morro Bay Kite Festival & Parade
- Morro Bay Senior Citizens, Inc.
- Morro Bay Music Festival

2011/12 T.A.C. volunteer hours: 472

- Morro Bay 4th of July Celebration
- Lila Keiser Adopt-A-Park
- Morro Bay Senior Citizens, Inc.
- Morro Bay Recreation & Parks Rock to Pier Run
- Morro Bay Merchants Street Faire
- Morro Bay Dahlia Daze & Cypress Nights
- Morro Bay Harbor Festival
- Morro Bay Community Foundation – Concert
- Morro Bay Tree Committee
- Morro Bay Community Foundation- Spaghetti Dinner
- Central Coast Monster Skate Series
- Morro Bay Fundraiser Follies
- Morro Bay Kite Festival & Parade
- Morro Bay Music Festival

CONCLUSION:

Staff works diligently with community groups to increase volunteer opportunities for teenagers within the City. Staff is enthusiastic about a new volunteer project that the T.A.C. began in July. The T.A.C. is re-striping public parking lots and has completed their first project at Rockies – home of the Morro Bay Teen Center and Skate Park. The public parking lot re-striping project has the potential to reduce City expenditures for re-striping of lots such as those found at City parks and buildings. Staff have found that not only do the teenagers perform their volunteer responsibility at a high level, they have also developed a sense of pride and appreciation for their community. Additionally the T.A.C. has developed a positive reputation with many organizations and groups within the City, thus increasing their volunteer opportunities over the past 3 years.

Item D-2

Review Park Improvements: Anchor and City Parks

Will Be Available At The Meeting

Indirect Costs:

Light Surcharge 28 x \$20	\$ 560.00
Total Indirect Costs:	\$ 540.00
TOTAL EXPENSES:	\$14,732.33

REVENUES:

Registration Fees:	\$13,609.00
TOTAL REVENUE	\$13,609.00

Net Loss: <-\$1,123.33>
Cost Recovery: 92%

This program classified Merit Service with a target revenue goal of 70-79%. (program costs + support costs). When the indirect costs are removed, this program recovers 96% of it's costs with a net loss of \$583.33.

PROGRAM RECOMMENDATIONS:

1. Use Dudley SB12 for Coed Men's, Yellow Dudley Thunder SY for Men's D1, Worth 11" Green Dot for the Coed Women, and the Yellow Gold Dot (12"ball) or Yellow Dudley Thunder SY for Master's Division.
2. Continue to offer the teams the opportunity to purchase the additional insurance through SCMAF at the cost difference.
3. Play a 10 game season with an end of season tournament. League champions will receive a t-shirt and photo plaque. End of Season tournament to be determined.
4. Any team with more than 3 forfeits may be ineligible to participate in the End of Season tournament.
5. Sports Staff to review classification for Coed Division and revise the current policy prior to the Spring 2013 Manager's Meeting.



AGENDA NO: D-4
MEETING DATE: 09/20/2012

Staff Report

TO: Recreation and Parks Commission **DATE:** 09/20/2012
FROM: Karen Sweeny, Sports Supervisor
SUBJECT: Program Evaluation – 2012 Youth T-ball/Coach Pitch

RECOMMENDATION:

It is recommended that the Commission review and accept program evaluation for file.

SUMMARY:

The 2012 Youth T-Ball/Coach program had 34 boys and girls ages 4-6. The program was held from April to June in 2012. The season begins with T-ball and is progressed to coach-pitch after three weeks. The season ended with parent vs child games and a Potluck BBQ.

COST ANALYSIS:

Expenses:

Direct Costs:

Field Rental--Morro Elementary	\$ 140.00
Uniforms	\$ 550.00
Hats, balls, and Tees	\$ 432.00
Trophies	\$ 141.00
Smart and Final BBQ	\$ 80.00
Field Paint/Chalk	\$ 75.00
Staff Costs	
3 umpires x \$8/hr x 2.5 hrs/week x 8 weeks	\$ 480.00
1 Coordinator x \$12.87 x 2.5 hr/wk x 8 weeks	\$ 257.00
Website	\$ 9.00

Total Direct Costs: **\$2164.00**

Indirect Costs:

Cost Allocation 34 participants x \$12.29	\$ 418.00
---	-----------

Total Expenses: **\$ 2582.00**

Prepared By: _____ Dept. Review: _____
City Manager Review: _____
City Attorney Review: _____

Revenue:

Registration

\$2218.00

Total Revenue

\$2218.00

Net Loss

\$ 364.00

Cost Recovery:

86%

This program is a Merit Services Level with a cost recovery target of 70-79% of Program Costs +Support Costs. This program exceeded the cost recovery target.

PROGRAM RECOMMENDATIONS:

1. Continue to use umpire/field supervisors to assist with early practices and umpiring during the games.
2. Continue to finish season with Potluck BBQ.
3. Review equipment and replace as necessary.
4. Per request of coaches, have a practice day once games begin (i.e. odd number of teams with each team rotating a bye day). This is helpful especially before making the switch to coach pitch.
5. Continue to have t-ball games/practices at Morro Elementary and coach/pitch games at Lila Keiser. Outline fields and batter's boxes.
6. Continue to transition from t-ball to coach pitch during the season.
7. Have small teams (just enough to field an infield) so everyone gets more opportunities to reach the ball.
8. Hats were added to the uniform this season (at the request of parents). Continue to purchase caps as everyone appreciated them.



AGENDA NO: D-5
MEETING DATE: 09/15/2012

Staff Report

TO: Recreation and Parks Commission **DATE:** 09/20/2012
FROM: Karen Sweeny, Sports Supervisor
SUBJECT: Program Evaluation – 2012 Brian Waterbury Memorial Rock to Pier Run & Rock'n Around the Pier Half Marathon

RECOMMENDATION:

It is recommended that the Commission review and accept program evaluation for file.

SUMMARY

The 2012 Brian Waterbury Memorial Rock to Pier Run was held on Saturday July 7, 2012 marking the 43rd running of the event. There were 1220 runners/walkers registered with an age range was age 7 to 80 years old.

2012 marked the inaugural running of the Rock'n Around the Pier Half Marathon. There were 200 runners registered with 190 people running the event. Participant's age range was 14-65 years old.

Cost Recovery for this event was 136% with a net profit of \$7481.50.

DISCUSSION

A post event breakfast of eggs, sausage, hash browns, and strawberries were cooked and served by Shoreline Calvary Chapel. Music for the day was provided by the Mud Skippers. Three buses were used to transport participants back to the Rock following the event. In 2012, we used Eternal Timing from Paso Robles for timing services. They provided assistance at the start with check-in and as well as at the finish line. The Teen Action Committee assisted with food and water at the finish line and members of Morro Bay Foursquare Church assisted with packet pickup on Friday night and Saturday morning.

Water was generously donated by Kitzman's Culligan Water and a trailer for the stage was provided by Mike Burton Trucking & Grading Backhoe Service. Elemental Herbs provided sunscreen at cost and Fitness Works was a sponsor. Marku Lange of Steadfast

Prepared By: _____ Dept. Review: _____
City Manager Review: _____
City Attorney Review: _____

Personal Training lead a morning stretch and Caitlyn Bitto provided pre-event, post-event messages and music. Clif Bar and V8 Fusion Smoothies provided samples for the event.

For the Rock to Pier Run, the overall Male winner was Andrew Aerie, age 21, from San Luis Obispo in a time of 31.10. The overall Female winner was Annelis Walker, age 15, from Clovis in a time of 40.55. For the Half Marathon, the overall Male winner was Cameron Miller, age 18, from Bakersfield in a time of 1:11.51 and the overall Female winner was Rebecca Cutler, age 38, from Fresno in time of 1:34.09.

COST ANALYSIS:

Expenses:

Timing Company	\$ 4,469.00
Three Ink (R2P)	\$ 7,050.00
Namify (1/2 marathon shirts)	\$ 1,796.00
Ribbons Galore	\$ 828.00
Permits—County of SLO, State Parks	\$ 408.00
Bus	\$ 1,986.00
Portapotties	\$ 892.00
Finish Line Food	\$ 300.00
Medals (half marathon)	\$ 1,135.00
Overall Trophies (half marathon & R2P)	\$ 143.00
Plaques (half marathon)	\$ 457.00
Breakfast	\$ 2,682.00
Safety Pins/extra R2P numbers	\$ 98.00
½ Marathon Race Numbers	\$ 123.00
Sunscreen (elemental Herbs)	\$ 425.00
Waterbottles	\$ 1,145.00
Dumpster	\$ 89.00
Banners and Posters	\$ 607.00
Miscellaneous supplies	\$ 62.00
Stereo Rental (Taylor Rents)	\$ 147.00
Uhaul (MB Uhaul)	\$ 111.00
Chair/Trailer Rental (Oasis)	\$ 140.00
Chalk (parking lot)	\$ 35.00
Pizza Friday night (volunteers)	\$ 164.00
	<u>\$25,292.00</u>

Staff:

Friday night and Saturday	\$ 3,180.00
---------------------------	-------------

Cost Allocation:

R2P Pre-reg: 356 x \$3.50	\$ 1,246.00
½ Marathon Pre-reg: 23 x \$3.50	\$ 80.50
R2P Online : 764 x \$3.00	\$ 2,292.00

½ Marathon Online: 173 x \$3.00	\$ 519.00
Race Day: 100 x \$4.00	\$ 400.00
	<u>\$ 4,537.50</u>

Total Expenses: \$33,009.50

Revenues:

Active.Com	
R2P	\$19,850.00
Half Marathon	\$ 7,785.00
Pre-reg	
R2P (&Race Day)	\$ 11,112.00
Half Marathon	\$ 1,204.00
Sub total	\$39,951.00
McFarland Cross Country	\$ 340.00
Fitness Sponsor	<u>\$ 200.00</u>
Total Revenues:	\$40,491.00

Cost Recovery 136%
Net Profit—\$7481.50

PROGRAM RECOMMENDATIONS:

Planning

1. Continue to use active.com for online registration.
2. Use Eternal Timing for event timing. Also use arch again for starting line and Rock Finish line.
3. Improve the sound system at the start of the event and include the generator @ the start. Check to make sure that sound system is compatible with other equipment—computer/cd/ipod prior to date of event. (checked by person who will be monitoring it during the event.)
4. Continue to have post race music.
5. Continue to recruit sponsors to help with cost/in-kind donation. Offer sponsorship levels.
6. Continue to use finisher ribbons and medals for 1st, 2nd, and 3rd in each division for Rock to Pier. Plaques for Half Marathon winners.
7. Continue with post event meal after the event back at the Rock. (breakfast or lunch depending on time of the event).
8. Consider using recycled cotton shirts again. They were well received. Research another supplier for Half Marathon shirts.
9. Continue to have Portapotties at the start as well as the finish.

10. Use three buses to transport participants back to the start.
11. Have someone designated to announce awards and take pictures (both at start and finish).
12. Rent U-haul to transport start line equipment, shirts etc. Made Race Day set up easier as everything was in one vehicle.
13. Meet with Police Volunteers early to discuss assisting with parking
14. Decrease the time limit for the Half Marathon to 3 hours. Only 10 participants were over 3 hours. Also increase registration to 250 to 300. Cloisters loop will continue to be at the end of the race.
15. Remember no duplicate numbers for the Half Marathon and Rock to Pier, i.e. Half Marathon will have numbers 1-300, Rock to Pier 301+. Makes it easier to identify who is doing which event.
16. To encourage registration at an earlier point, have the event's price increase over time, i.e. May 6-June 6 2012 prices, increase \$5(R2P)-10 (1/2) June 7-July 7, and July 8-12 increase another \$5 (R2P) and \$10 (1/2). No race day registration for 2013. In 2012, only 100 people registered on race day as opposed to 300-400 in previous years.
17. Ask timing company if we can get a download of participants that pick up their numbers on Friday night so that we can more accurately account for t-shirts so after race day we don't have extras.
18. Work with Chamber or Visitors Center in arranging discounts for participants during race weekend.
19. Make sure all plaques/awards are checked for correct spelling and correct age groups.

Event Logistics

General

1. Event Banners with sponsors at both the Rock and the Pier.
2. Make sure all mile markers are put out and are close to the water. Increase size and make them in bright colors. White and black were not visible in the fog.
3. Water stations must be at water line so participants, especially the runners, don't have to veer off course.
4. Course Sweeper(s) a must for both directions to ensure that the course is clear.
5. Improve signage for the event. Have consistent size, color and design to improve recognition

Packet Pickup

1. Continue to use Auditorium for packet pick-up on Friday night. (more room, less wait).
2. Have registration signs posted above tables as participants miss those placed low.
3. Have better crowd control for packet pick-up. (Think Disneyland ques) Have person at front of line control where participant go. Maybe have computer stations have flags to indicate when they are ready for the next participant?
4. Have one location or point of contact for High School Cross Country Teams to check in. Make location known to coaches if we are aware they are coming. Pull their tags and shirts prior to opening packet pickup on Friday night.

Rock

- 1. Line parking lot on Friday if possible**
- 2. Have a minimum of 3-4 people on parking detail throughout the event. One should be a crossing guard at the boardwalk access. Bus access needs to be better marked.**
- 3. Better designate the finish line at the Rock. Arch was a great addition but it did not keep people from blocking the finish. Use delinators and flags to funnel participants to the arch and keep spectators out of the way. (on both side of the finish line).**
- 4. Have a person designated to hand out finishers medals at the Rock.**
- 5. Have Mayor, City Council member or R & P Commissioner as the official race starter.**
- 6. Stagger the start with a gun start for each group. Either use grouping from this year or have wave starts with different start times.**

Pier

- 1. Split the snacks at the finish into 2 areas to be more efficient.**
- 2. Have Rock to Pier finish higher on the beach with the Half Marathon participants turning lower to the water.**
- 3. Better set up Half Marathon water/Gatorade station as Rock to Pier Finisher's were accessing it and site ran out of Gatorade prior to the last Half Marathoner.**

Cloisters

- 1. Mark Cloister's Loop with sidewalk chalk the day before.**
- 2. Have a responsible staff member (not a coordinator) be in charge of Cloister's Loop with additional marking to identify entry point from the beach and exit point back to the beach.**
- 3. Have a person at on the beach with sign prior to point, one with a water/Gatorade station at entrance to Cloisters, and at least one or two along the loop.**

Staff/Volunteers

- 1. Look at having volunteers and staff in a different colored shirts and/or hats.**
- 2. Have a staff/volunteer check in at each location (Rock, Cloisters, Pier) for people to check in with and receive assignments. Should not be Supervisor or Coordinators. Remind staff/volunteer to notify site supervisor when they are leaving to ensure adequate coverage can be maintained.**
- 3. Have volunteers (maybe Senior's) assigned to water stations with Lifeguard Staff.**
- 4. Have counters at aid stations to count number of runners/walkers passing so we have a more accurate count.**



AGENDA NO: 0-6
Meeting Date: 9/20/12 Action: _____

Staff Report

TO: RECREATION AND PARKS COMMISSION

DATE: 9/20/12

FROM: SPORTS SUPERVISOR

SUBJECT: Program Evaluation – 2012 Labor Day Classic

RECOMMENDATION:

It is recommended that the Commission review and accept program evaluation for file.

SUMMARY:

The 2012 Labor Day Classic Men's Softball Tournament was held over Labor Day weekend (September 1-3, 2012). There were 22 teams in attendance, 2 from the Central Coast and 20 from out of the area. The Hitting Crew from Santa Maria was the tournament winner over Team Cush from Visalia. This tournament has unlimited homeruns and Rene from Hitting Crew and Mark R from the Guzzlers were the overall Home run Champions with 15. Over the three day weekend 402 home runs were hit.

Morro Bay Lion's Club operated the snack bar. We had one team forfeit due to using an unrostered player which lead to a scuffle between spectators. The incident was handled quickly. Injury to one of the spectators resulted in a bruise to the face. Fiscal impact and recommendations follow. Cost recovery for this event is 101% with a net profit of \$18.

FISCAL IMPACT:

Expenses:

Direct Costs:

Balls	\$240.00
Chalk	\$ 21.00
Lights 6 hrs x \$14	\$ 84.00
ASA Fees 20 x \$20	\$400.00
Sanction Fee	\$ 25.00
ASA Insurance	\$150.00
T-shirts	\$496.00

Prepared By: _____ Dept. Review: _____
City Manager Review: _____
City Attorney Review: _____

Awards	
T-shirts	\$540.00
Plaques	\$ 80.00
Pictures	\$ 6.00

Staff Costs	
Field Preps	\$175.00
Umpires (via ASA)	\$1075.00
Scorekeepers games x \$9	\$216.00
Scorekeepers games x \$10	\$180.00
Field Set-up	\$665.00
Supervisor	\$1439.00
Total Direct Costs	\$5497.00

Support Costs:	
Cost Allocation 22x \$22.50	\$495.00
Total Support Costs	\$495.00

Indirect Costs:	
Light Surcharge 22 x \$20	\$440.00
Total Indirect Costs:	\$440.00

TOTAL EXPENSES: \$6432.00

REVENUES:	
Registration Fees: 22 x \$275	\$6,050.00
T-Shirts	\$ 400.00
TOTAL REVENUE	\$6450.00
Net Revenue	\$ 18.00
Cost Recovery:	101%

This program is classified as an Enterprise Program with target revenue goal of 100% (program costs + support costs + indirect costs.) We exceeded our target revenue recovery goal for this program. Two teams were previously registered as tournament teams in ASA and we did not have to pay for their tournament registration, thus saving us \$40 in ASA fees.

PROGRAM RECOMMENDATIONS:

1. Registration continues to be a battle with most teams waiting until right before the event to register and pay. Offer an early bird incentive to teams that pay before a certain date.
2. Meet with Special Events Team prior to the event to make them aware of the event and garner suggestions for success.
3. Call Morro Bay Garbage to request blue recycling containers for the event. Girl Scout Troop 40620 provided signage and assistance with picking up recyclables during the tournament.

4. T-shirts in different colors for sale and awards are well received. Reduce number of shirts for sale by 2 dozen to 4 dozen total as many shirts were leftover, or consider not selling t-shirts.
5. Continue to have photo plaques for team awards.
6. Research the possibility of having a bat manufacturer sponsor this tournament to decrease the use of "illegal bats". (no way to check to see if a bat has been altered). The sponsor would provide the bats for use during the tournament with the winning team leaving with the bats. Or increase the cost of the tournament by \$50 to be used to purchase three bats per field with the Home Run Champ taking one home, two bats to second place team and three bats to the first place team.
7. Work again with the Chamber to provide package deals to participating teams.