



**CITY OF MORRO BAY
PUBLIC WORKS ADVISORY BOARD
A G E N D A**

The City of Morro Bay is dedicated to the preservation and enhancement of the quality of life. The City shall be committed to this purpose and will provide a level of municipal service and safety consistent with and responsive to the needs of the public.

**Thursday, October 18, 2012
Veteran's Memorial Building - 6:00 P.M.
209 Surf Street, Morro Bay, CA**

Matt Makowetski, Chair

Ron Burkhart
Bill Olson

Richard Rutherford
Stephen Shively

ESTABLISH QUORUM AND CALL TO ORDER
MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE
ANNOUNCEMENTS / PRESENTATIONS

PUBLIC COMMENT PERIOD

Members of the audience wishing to address the Board on City business matters other than scheduled items may do so at this time. To increase the effectiveness of the Public Comment Period, the following rules shall be followed:

- When recognized by the Chair, please come forward to the podium and state your name and address for the record. Board meetings are audio and video recorded and this information is voluntary and desired for the preparation of minutes.
- Comments are to be limited to three minutes.
- All remarks shall be addressed to the Board, as a whole, and not to any individual member thereof.
- The Board respectfully requests that you refrain from making slanderous, profane or personal remarks against any elected official, commission and/or staff.
- Please refrain from public displays or outbursts such as unsolicited applause, comments or cheering.
- Any disruptive activities that substantially interfere with the ability of the Board to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.
- Your participation in Board meetings is welcome and your courtesy will be appreciated.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Public Services' Administrative Technician at (805) 772-6291. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

A. CONSENT CALENDAR

- A-1 Approval of Minutes of August 16, 2012 - Recommendation: Approve minutes.
- A-2 Director's Report/Information Items - Recommendation: Receive and file.

B. OLD BUSINESS - None

C. NEW BUSINESS - None

D. FUTURE AGENDA ITEMS

Joint Update on Pavement Management and Streets Maintenance Programs

E. ADJOURNMENT

Adjourn to the next regularly scheduled Public Works Advisory Board meeting at the Veteran's Memorial Building, 209 Surf Street, on Thursday, December 20, 2012 at 6:00 p.m.

This agenda is subject to amendment up to 72 hours prior to the date and time set for the meeting. Please refer to the agenda posted at the Public Services Department, 955 Shasta Avenue, for any revisions or call the department at 772-6261 for further information.

Materials related to an item on this Agenda are available for public inspection during normal business hours in the Public Services Department, at Mill's/ASAP, 495 Morro Bay Boulevard, or the Morro Bay Library, 695 Harbor, Morro Bay, CA 93442, or online at www.morro-bay.ca.us/pwab . Materials related to an item on this Agenda submitted to the Board after publication of the Agenda packet are available for inspection at the Public Services Department during normal business hours or at the scheduled meeting.

SYNOPSIS MINUTES - MORRO BAY PUBLIC WORKS ADVISORY BOARD
REGULAR MEETING – AUGUST 16, 2012
VETERAN’S HALL – 6:00 P.M.

Chairperson Makowetski called the meeting to order at 6:00 p.m.

PRESENT:	Matt Makowetski	Chairperson
	Ron Burkhart	Vice-Chairperson
	Bill Olson	Board Member
	Richard Rutherford	Board Member
	Stephen Shively	Board Member

STAFF:	Andrea Lueker	City Manager
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ESTABLISH QUORUM AND CALL TO ORDER
MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE

ANNOUNCEMENTS/PRESENTATIONS

Chairperson Makowetski announced receipt of correspondence from Morro Bay Citizen’s Bike Committee.

PUBLIC COMMENT PERIOD – None.

CONSENT CALENDAR

A-1 Approval of Minutes of June 21, 2012 - Recommendation: Approve minutes.

Boardmember Olson stated he did not say on page two of the minutes that he expressed concern about the Rock parking lot being closed. Boardmember Shively agreed stating the minutes on page two are not worded well, especially his comments regarding the BBQ pit and vendors such as the Kite Festival which might need to be relocated and so the comments might have gotten lost in translation during the transcribing of minutes.

MOTION: Rutherford moved to approve the June 21, 2012 minutes. The motion was seconded by Olson and carried unanimously. (5-0).

A-2 Director’s Report/Information Items - Recommendation: Receive and file.

Andrea Lueker updated the PWAB Board on the Morro Bay Transit audit work with the County Council of Governments (SLOCOG) as well as the status of the Coastal Commission appeal of the Wastewater Treatment Plant Upgrade project.

Boardmember Shively asked if a fallback position has been looked at in regards to controlling the WWTP consultant costs and asked if Rob Livick, Public Services Director could respond. Lueker responded that she would forward his concerns to Livick. Shively also asked if the City has any risk of being fined by the Regional Water Quality Control Board for not moving forward with the project. Lueker stated that RWQCB has given us a “timeout” while the coastal appeal is in process.

Lueker also reviewed with Chairperson Makowetski and the PWAB Board an update on the Streets Rehabilitation project, Lift Station 2 project, and water rates.

A-3 Morro Bay Citizens Bike Committee Memo dated August 3, 2012 – Recommendation: Receive and file.

No discussion.

OLD BUSINESS – None.

NEW BUSINESS – None.

FUTURE AGENDA ITEMS

Boardmember Shively asked that wastewater be a future agenda item; the status of what's happening and where it's going.

Chairperson Makowetski noted that the next JPA Board meeting will be on Thursday, September 13, 2012.

Noah Smukler stated on the City's website, residents can click on "Citizen E-Request" which is an online tool that residents can use to request public works maintenance requests from City staff.

No future agenda items were requested from the Board.

ADJOURNMENT

The meeting adjourned at 6:30 p.m. to the next scheduled meeting to be held at the Veteran's Memorial Hall on Thursday, October 18, 2012, at 6:00 p.m.

PUBLIC WORKS ADVISORY BOARD
 City of Morro Bay, Department of Public Services
Director's Report / Information Items
 Prepared: 10/15/2012

AGENDA NO.: **A-2**
 DATE: **10/18/2012**

Category	Information Item	Staff Contact	Status
Transit	Morro Bay Transit	Janeen Burlingame	<p>The San Luis Obispo Council of Governments (SLOCOG) and local transit agency staff reviewed and scored proposals received for the Request for Proposals to perform the State Transportation Development Act required Triennial Performance Audit for the City's transit system, as well as 5 other agencies' systems, for the three year period ending June 30, 2012. The SLOCOG will award a contract at its November meeting and work is anticipated to begin in late November with completion by June 30, 2013.</p> <p>SLOCOG will be issuing a Request for Proposals to perform transit survey work for all agencies providing service in the north coast region of San Luis Obispo county in preparation for the North Coast Transit Plan update that will begin in late 2013.</p>
Wastewater	Joint Powers Agreement (JPA)	Bruce Keogh, Rob Livick	<p>Morro Bay – Cayucos WWTP: City staff are working on preparing for the appeal process through the California Coastal Commission. The City and CSD has hired DUDEK corporation to assist in the preparation of alternatives and coastal hazards analysis as required by the CCC prior to the De Novo hearing for a Coastal Development for the MBCSD proposed project. We now anticipate the hearing with the Coastal Commission at their November meeting in Santa Monica. The Coastal Commission appeal process has significantly delayed completion of the upgrade of the Waste Water Treatment Plant to tertiary treatment. The City has been granted a reprieve from the settlement agreement between the JPA board and the Regional Water Quality Control Board due to this appeal. The JPA typically meets the second Thursday of each month. Agendas, minutes, additional information on the upgrade can be found on the City's website at www.morro-bay.ca.us/wwtpupgrade .</p>
Other Capital Projects	Fire Station 53 Admin/Living Quarters Project	Rob Livick	<p>The project is well underway with the interior and exterior finishes being installed. Glazing should be going in the next several weeks. The project is headed for December 8, 2012 completion.</p>

Category	Information Item	Staff Contact	Status
Water	Resource Management, Operations	Rob Livick, Jamie James	<p>- <u>Mandatory Water Conservation Measures</u>: Mandatory Water Conservation Measures are in effect. The community is currently at a Moderately Restricted Water Supply condition in accordance with section 13 of the municipal code.</p> <p>- <u>State Water Project</u>: The annual State Water maintenance shutdown is scheduled for November 2, 2012 through noon on November 19, 2012. The City will use the Conservation, Brackish Water reverse Osmosis, City wells and transfers with the California Mens Colony to meet the City's demand. Current deliveries are adequate to ensure that Morro Bay will receive 100% of its entitlement.</p> <p>- <u>Potable Water Production</u>: Total potable annual water production for 2011 was 1242 acre feet with 14 acre feet of direct consumed groundwater, 84 acre feet of brackish reverse osmosis treated water, and 1144 acre feet of State Water.</p> <p>Total monthly water production for August 2012 was 37.7 million gallons with 36.9 million gallons of state water and 0.79 million gallons of water treated at the Brackish Water Reverse Osmosis plant for an average production of 1.22 mgd.</p> <p>Total monthly water production for September 2012 was 34.6 million gallons with 33.8 million gallons of state water and 0.80 million gallons of water treated at the Brackish Water Reverse Osmosis plant for an average production of 1.15 mgd.</p> <p><u>Chorro Valley</u>: The City has begun the process of securing permits for the installation of the gauges in the Chorro valley in order to resolve the outstanding permit issues. - <u>Morro Valley</u>: The City has retained council to advise the City on how to protect its interest in the Morro Valley groundwater basin and to help ensure that further nitrate contamination does not occur.</p> <p>- <u>Desal Plant Brackish Treatment System</u>: The newly installed BWRO treatment trains are being modified using funds from a California Department of Public Health grant to enable both the brackish and salt water trains to operate simultaneously. These modifications will likely run through 2013.</p> <p><u>Water Rates</u>: The City will need to revise its water rate which was originally adopted in 1997 and has not been increased subsequently. Look to the City's website, an upcoming utility news letter, PWAB discussion, and council meetings on this topic later in 2012.</p>
Collection System Capital Projects	Collection System	Jarrod Whelan Rob Livick	<p>- <u>Lift Station 3 (Quintana Road)</u>: The Lift station #3 and force main project is underway by Specialty Construction Inc of San Luis Obispo. Traffic control necessitated the restrictions to West bound Quintana Rd. Construction should commence in September and be complete by March 2013.</p> <p>- <u>Lift Station 2 (Front Street)</u>: The project is largely complete and is in operation. Demolition of the former Lift Station is nearing completion and the Contractor is working on the final few items of work.</p>

Category	Information Item	Staff Contact	Status
Misc			<p>Notify Me: Sign up for Notify Me on the City’s Website for notification of Council, Boards and Commissions information. Notify Me can be accessed from a link on the City’s Homepage.</p> <p>Let Us Know: The City has added a new feature to the website, Let Us Know, which is replacing the Citizen E-Request link on the City's Homepage.</p> <p>With Let Us Know, citizens can submit a compliment, request, or report a concern to the City for predetermined issues without the need to phone the City during business hours (for example: reporting a pothole).</p> <p>Staff can also add requests to Let Us Know for someone over the phone or in the office if they do not have access to a computer. Each category in Let Us Know is assigned to the appropriate staff member to handle so citizens don't have to figure out what department to contact for an issue they need to report on.</p>

*** Please contact individual staff members prior to the meeting if possible for more detailed information.**