

City of Morro Bay

Citizens Oversight Committee Agenda

Mission Statement

The City of Morro Bay is dedicated to the preservation and enhancement of the quality of life. The City shall be committed to this purpose and will provide a level of municipal service and safety consistent with and responsive to the needs of the public.

REGULAR MEETING – THURSDAY, JANUARY 3, 2013, 9:00 AM

**CITY HALL
CONFERENCE ROOM
595 HARBOR STREET, MORRO BAY, CA**

ESTABLISH QUORUM AND CALL TO ORDER

PUBLIC COMMENT PERIOD - Members of the audience wishing to address the Committee on business matters may do so at this time.

To increase the effectiveness of the Public Comment Period, the following rules shall be followed:

- When recognized by the Chairperson, please come forward to the podium, and state your name and address for the record. Comments are to be limited to three minutes.
- All remarks shall be addressed to the Committee, as a whole, and not to any individual member thereof.
- The Committee respectfully requests that you refrain from making slanderous, profane or personal remarks against any elected official, commissioner and/or staff.
- Please refrain from public displays or outbursts such as unsolicited applause, comments or cheering.
- Any disruptive activities that substantially interfere with the ability of the Committee to carry out its meeting will not be permitted, and offenders will be requested to leave the meeting.
- Your participation in Committee meetings is welcome, and your courtesy will be appreciated.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk, (805) 772-6205. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

A. CONSENT CALENDAR

1. APPROVAL OF MINUTES FROM 12/12/12 CITIZENS OVERSIGHT COMMITTEE MEETING

B. ADJOURNMENT

THIS AGENDA IS SUBJECT TO AMENDMENT UP TO 72 HOURS PRIOR TO THE DATE AND TIME SET FOR THE MEETING. PLEASE REFER TO THE AGENDA POSTED AT CITY HALL FOR ANY REVISIONS, OR CALL CITY HALL AT 772-6201 FOR FURTHER INFORMATION.

MATERIALS RELATED TO AN ITEM ON THIS AGENDA SUBMITTED TO THE COMMITTEE AFTER DISTRIBUTION OF THE AGENDA PACKET ARE AVAILABLE FOR PUBLIC INSPECTION AT CITY HALL LOCATED AT 595 HARBOR STREET DURING NORMAL BUSINESS HOURS.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN A CITY MEETING, PLEASE CONTACT THE CITY CLERK'S OFFICE AT LEAST 24 HOURS PRIOR TO THE MEETING TO INSURE THAT REASONABLE ARRANGEMENTS CAN BE MADE TO PROVIDE ACCESSIBILITY TO THE MEETING.

Chairman Alexander called the meeting to order at 9:02 a.m.

PRESENT: Homer Alexander Chairman
 Dan Glesmann Member
 Barbara Spagnola Member
 Elaine Giannini Member
 Michael Durick Vice-Chairman

STAFF: Susan Slayton Administrative Services Director
 Joe Woods Recreation and Parks Director
 Michael Wilcox R & P Maintenance Superintendent
 Amy Christey Police Chief
 Mike Pond Fire Chief
 Steve Knuckles Fire Captain
 Barry Rands Associate Civil Engineer

PLEDGE OF ALLIGIANCE

The Pledge of Allegiance was led by Vice-Chairman Durick.

PUBLIC COMMENT

None

A. CONSENT CALENDAR

A-1 APPROVAL OF MINUTES FROM 1/10/12 CITIZENS OVERSIGHT COMMITTEE MEETING

MOTION: Vice-Chairman Durick moved to accept the minutes. The motion was seconded by Member Spagnola, and carried unanimously (5/0).

B. NEW BUSINESS

B-1 REVIEW OF F/Y 2011/12 UNAUDITED TRANSACTIONS FROM THE COLLECTION OF THE GENERAL PURPOSE LOCAL SALES TAX, COMMONLY KNOWN AS "MEASURE Q"

Discussion resulted in the following questions/comments:

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1. Vice-Chairman Durick: Communications Tower allocation – have \$65,000 set aside for this, and understand that tower now doesn't need to be replaced. Should that money go through the approval process and get reallocated? Associate Civil Engineer Barry Rands commented that the Communication Committee is deliberating on this, as they want to use it for the most pertinent communications needs.
2. Vice-Chairman Durick: Root grinding and Arborist expenditure in Streets – Mr. Rands stated that areas of streets up heaved by tree roots have to be cut out so the roots can be ground down and barriers put in. Also, the arborist is consulted to determine if the tree is viable or needs to be removed. This is all part of the pavement management process.
3. Vice-Chairman Durick: Laser fiche – Police Chief Amy Christey believes that this is software that provides the ability to file with the D A's office; Member Giannini believes this to be true as well. Ms. Slayton will provide the committee with the Measure Q request for it.
4. Vice-Chairman Durick: Limit lines painted on streets – seemed to be a lag between paving and striping. Mr. Rands stated that the sub-contractor wanted to do all of the work at the same time. Member Spagnola asked if there was guidance on where the limit lines are placed as she observed that they seemed to be too far back. Mr. Rands said yes, the lines are placed further back to accommodate pedestrians, but that the DMV says drivers should first stop at the limit line, and then move forward to be able to see.
5. Member Giannini – Police grants for equipment, such as entry vests, appears to be lost. Ms. Slayton stated that the Police Department participates in the federal Bullet-Proof Vest program, which provides grant money to reimburse a portion of the vests. Other money has dried up. Member Giannini commented that she was surprised that they aren't budgeted since they have a shelf-life. Ms. Slayton stated that the former Police Chiefs had budgeted this out of the Police General Fund budget or COPS, but once the General Fund budget got tighter, they looked for other sources.
6. Member Spagnola – Needs more clarity on the \$32,000 transfer out. Ms. Slayton stated that the School Resource Officer is paid out of the General Fund, with 25% of his costs coming from Measure Q. The expenditure was made correctly, but should have been charged to cash; this will be corrected. Member Spagnola asked to have updated sheets sent to the Committee.
7. Member Spagnola – HdL sales tax reports do not match the City's reports, and wondered how these were audited and why there was a discrepancy. Ms. Slayton

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stated that the HdL reports are based on economic impact; payments received in one quarter that are applicable to another are moved to correctly reflect the amount of tax received. The City records actual cash receipt plus accrual, so the reports are always going to be different. Member Spagnola thought that HdL should put a caveat on the reports stating that they may not always match local records.

8. Member Glesmann – Storm Drain Management Plan and how it is a \$6.2 million problem. Feels that this is overstated as it is more of a bureaucratic education and monitoring exercise than infrastructure construction. Mr. Rands stated that the Plan is what would happen in an ideal world. Currently there is no prioritization to spend the money. Member Glesmann wondered why there were no management time charges. Ms. Slayton stated that the Measure Q Committee didn't want any salaries paid for out of Measure Q, with the exception of the Firefighter. Mr. Rands does record time to Measure Q on his time sheet, but we do not charge it there. Member Glesmann stated that he doesn't want to backfill the General Fund, and without salaries, the \$6.2 million is unrealistic.
9. Member Glesmann – Street signs “YOUR MEASURE Q ½ CENT SALES TAX DOLLARS AT WORK;” didn't see any put up where the streets were being fixed. Feels that this is important because if the people see where there tax dollars are going, we could get another ½ cent sales tax devoted to paying off a loan for the street repaving, and get it done in his lifetime. Chairman Alexander stated that there had been a discussion on getting signs, we bought them, and they are at the City yard. Member Giannini did see some. Chairman Alexander stated that next time you get \$1 million, it would be helpful to put the signs up.

No changes to the report were recommended.

MOTION: Member Giannini moved to approve the FY 2011/12 unaudited transactions. The motion was seconded by Member Spagnola, and carried unanimously (5/0).

B-2 REVIEW OF F/Y 2011/12 CARRYOVER REPORT, F/Y-T-D 2012/13 CARRYOVER, AND UNALLOCATED CASH FROM THE COLLECTION OF THE GENERAL PURPOSE LOCAL SALES TAX, COMMONLY KNOWN AS "MEASURE Q"

Discussion resulted in the following questions/comments:

1. Member Durick – clarification on the antenna project, as the carryover report was what called his attention to it. He believes that the Communication Committee will meet and evaluate the needs and intended purpose for spending, and then go back through the budget process. All members, Mr. Rands and Ms. Slayton agreed.

2. Chairman Alexander – huge carryover in Storm Drains, and more is put in each year. What are the plans to spend rather than accumulate a huge chunk of money? Mr. Rands stated that storm drain projects require a lot of money because they are a major expenditure. Chairman Alexander recommends that we are more specific on how we plan to use the money, as the voters increased taxes because they wanted to see things happen, not just money accumulating. Member Spagnola agrees, stating that if we were to go to the people for another tax increase, there may be questions about the \$1.5 million holding account. Vice-Chairman Durick stated that we should think about California State Parks and public perception.
3. Chairman Alexander – concerns about accounts that have been overspent (Police items). Ms. Slayton stated that these would fold up into each other as they are all for Police.
4. Chairman Alexander – the \$166,000 unallocated amount should have a recommendation to Council to spend. All agreed that it should be recommended to spend on streets.

No changes to the report were recommended.

MOTION: Vice-Chairman Durick moved to approve the carryover reports. The motion was seconded by Member Giannini, and carried unanimously (5/0).

B-3 REVIEW OF F/Y-T-D 2012/13 TRANSACTIONS FROM THE COLLECTION OF THE GENERAL PURPOSE LOCAL SALES TAX, COMMONLY KNOWN AS "MEASURE Q"

Discussion resulted in the following questions/comments:

1. Member Glesmann – concerned about a tree charged to the Pavement Management Plan. Mr. Rands stated that he alluded to that earlier, saying that a tree that was damaging the street might have to be removed or the roots chopped off.
2. Member Spagnola – would like to see the Pavement Management Plan published. Ms. Slayton stated that it is in the annual budget on the City's website.
3. Chairman Alexander – believes that the City did the 2011/12 and 2012/13 streets together, so there will be no more major street repairs until 2014. Mr. Rands agreed.
4. Chairman Alexander – review of the Fire Station project. Is it the City's intention not to use the \$300,000 USDA loan? Ms. Slayton stated that we won't draw on it if we don't have to. Member Spagnola stated that if we don't use it, we need to clearly retire the loan. Vice-Chairman Durick commended Chief Pond and Captain Knuckles on a job well done. Vice-Chairman Durick asked when we could expect a full recap on this project. Ms. Slayton stated January or early February.

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No changes to the report were recommended.

MOTION: Member Glesmann moved to approve the FY-T-D 2011/12 transactions. The motion was seconded by Vice-Chairman Durick, and carried unanimously (5/0).

B-4 DISCUSSION OF PRESENTATION OF COMMITTEE RECOMMENDATIONS TO CITY COUNCIL AND SET DATE FOR APPROVAL OF 12/12/12 MINUTES

Members selected January 3, 2013 at 9 a.m. at City Hall for approving the 12/12/12 minutes.

Member Spagnola offered to compile the recommendation report for Council with input from the other members.

C. ADJOURNMENT

The meeting was adjourned at 9:51 a.m.