

City of Morro Bay

City Council Agenda

Mission Statement

The City of Morro Bay is dedicated to the preservation and enhancement of the quality of life. The City shall be committed to this purpose and will provide a level of municipal service and safety consistent with and responsive to the needs of the public.

REVISED

REGULAR MEETING
TUESDAY, FEBRUARY 26, 2013

CLOSED SESSION
CITY HALL CONFERENCE ROOM - 5:00 P.M.
595 HARBOR ST., MORRO BAY, CA

- CS-1 **GOVERNMENT CODE SECTION 54957.6; CONFERENCE WITH LABOR NEGOTIATOR:** Conference with City Manager, the City's Designated Representative, for the purpose of reviewing the City's position regarding the terms and compensation paid to the following employee organizations and giving instructions to the Designated Representative: Firefighters Association (FFA), Police Officer's Association (POA), and Service Employee's International Union, SEIU Local 620.
- CS-2 **REAL PROPERTY TRANSACTIONS -- GOVERNMENT CODE SECTION 54956.8:** Instructing City's real property negotiator regarding the price and terms of payment for the purchase, sale, exchange, or lease of real property as to one parcel.
- **Property: Right of Way Adjacent to 3420 Toro Lane**
Negotiating Parties: G. Frye and City of Morro Bay
Negotiations: Voluntary Purchase and Sale

**IT IS NOTED THAT THE CONTENTS OF CLOSED SESSION MEETINGS
ARE CONFIDENTIAL AND EXEMPT FROM DISCLOSURE.**

**PUBLIC SESSION
VETERANS MEMORIAL HALL - 6:00 P.M.
209 SURF ST., MORRO BAY, CA**

ESTABLISH QUORUM AND CALL TO ORDER
MOMENT OF SILENCE
PLEDGE OF ALLEGIANCE
MAYOR AND COUNCILMEMBERS ANNOUNCEMENTS & PRESENTATIONS
CLOSED SESSION REPORT

PUBLIC COMMENT PERIOD - Members of the audience wishing to address the Council on City business matters (other than Public Hearing items under Section B) may do so at this time.

To increase the effectiveness of the Public Comment Period, the following rules shall be followed:

- When recognized by the Mayor, please come forward to the podium and state your name and address for the record. Comments are to be limited to three minutes.
- All remarks shall be addressed to Council, as a whole, and not to any individual member thereof.
- The Council respectfully requests that you refrain from making slanderous, profane or personal remarks against any elected official, commission and/or staff.
- Please refrain from public displays or outbursts such as unsolicited applause, comments or cheering.
- Any disruptive activities that substantially interfere with the ability of the City Council to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.
- Your participation in City Council meetings is welcome and your courtesy will be appreciated.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk, (805) 772-6205. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

A. CONSENT CALENDAR

Unless an item is pulled for separate action by the City Council, the following actions are approved without discussion.

A-1 APPROVAL OF CITY COUNCIL MINUTES FOR THE CITY COUNCIL MEETING OF FEBRUARY 13, 2013; (ADMINISTRATION)

RECOMMENDATION: Approve as submitted.

A-2 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORRO BAY, CALIFORNIA RESCINDING RESOLUTION 45-11 AND RESTORING COMMERCIAL IMPACT FEES TO THEIR PRE JULY 1, 2011 LEVEL; (PUBLIC SERVICES)

RECOMMENDATION: Adopt Resolution 16-13.

A-3 AWARD OF CONTRACT FOR MB-2012-H2, HARBOR PATROL VESSEL REPLACEMENT AND BUDGET AMENDMENT TO COMPLETE FUNDING; (HARBOR)

RECOMMENDATION: Award Contract and authorize necessary budget amendment.

A-4 A PROCLAMATION OF THE CITY COUNCIL OF THE CITY OF MORRO BAY SUPPORTING THE BUY LOCAL POLICY OF THE COUNTY OF SAN LUIS OBISPO (ADMINISTRATION)

RECOMMENDATION: Adopt Proclamation

A-5 A PROCLAMATION OF THE CITY COUNCIL OF THE CITY OF MORRO BAY DECLARING TUESDAY, FEBRUARY 26, 2013 AS "WORLD SPAY DAY"; (ADMINISTRATION)

RECOMMENDATION: Adopt Proclamation.

A-6 PRESENTATION BY THE MORRO BAY NATURAL HISTORY MUSEUM; (ADMINISTRATION)

RECOMMENDATION: Receive presentation; no action is required.

B. PUBLIC HEARINGS, REPORTS & APPEARANCES

B-1 PUBLIC INPUT ON 2013 CITY COUNCIL GOALS; (ADMINISTRATION)

RECOMMENDATION: Open the public hearing and accept comment from the public on Goals for the City of Morro Bay.

C. UNFINISHED BUSINESS - None

D. NEW BUSINESS

D-1 RESOLUTION NO. 15-13 ADOPTING THE MID-YEAR BUDGET AMENDMENTS, PLUS THE MEASURE Q COMMITTEE REPORT AND THE DECEMBER 2012 PORTFOLIO PERFORMANCE; (ADMINISTRATIVE SERVICES)

RECOMMENDATION: Adopt Resolution No. 15-13, authorizing the budget amendments as revised at this meeting.

D-2 DISCUSSION OF THE TEMPORARY IMPROVEMENTS AT THE CORNER OF SHASTA AND DUNES STREETS; (RECREATION & PARKS)

RECOMMENDATION: Review the Recreation and Parks Commission's recommendation and provide staff with direction to either improve the area or continue with its current use.

D-3 SELECTION OF TWO (2) PUBLIC WORKS ADVISORY BOARD MEMBERS;
(ADMINISTRATION)

RECOMMENDATION: Discuss applicant pool and appoint 2 members to the Public Works Advisory Board.

D-4 DISCUSSION AND DIRECTION ON THE PROPOSAL TO UPDATE THE 2008 MANAGEMENT PARTNERS STUDY (ASSESSMENT OF CITY ORGANIZATION AND FINANCIAL OPTIONS); (ADMINISTRATION)

RECOMMENDATION: Review the proposal from Management Partners to update the 2008 Assessment of City Organization and Financial Options document and provide staff direction.

D-5 DISCUSSION AND RECOMMENDATION ON PROPOSED REVISIONS TO THE COUNCIL POLICIES AND PROCEDURES; (CITY COUNCIL)

RECOMMENDATION: Review and discuss the proposed red-lined changes to the Council Policies & Procedures and authorize changes to be made as approved by a majority of Council.

D-6 DISCUSSION ON THE STATUS OF THE CITY OF MORRO BAY AND CAYUCOS SANITARY DISTRICT WASTE WATER TREATMENT PLANT PROJECT AND REVIEW AND APPROVAL OF LETTERS TO STATE AND FEDERAL LEGISLATORS REGARDING SUPPORT AND FUNDING FOR THE PROJECT; (CITY COUNCIL)

RECOMMENDATION: Provide status update and review, revise and approve letter for distribution.

E. DECLARATION OF FUTURE AGENDA ITEMS

F. ADJOURNMENT

THIS AGENDA IS SUBJECT TO AMENDMENT UP TO 72 HOURS PRIOR TO THE DATE AND TIME SET FOR THE MEETING. PLEASE REFER TO THE AGENDA POSTED AT CITY HALL FOR ANY REVISIONS OR CALL THE CLERK'S OFFICE AT 772-6205 FOR FURTHER INFORMATION.

MATERIALS RELATED TO AN ITEM ON THIS AGENDA SUBMITTED TO THE CITY COUNCIL AFTER DISTRIBUTION OF THE AGENDA PACKET ARE AVAILABLE FOR PUBLIC INSPECTION AT CITY HALL LOCATED AT 595 HARBOR STREET; MORRO BAY LIBRARY LOCATED AT 625 HARBOR STREET; AND MILL'S COPY CENTER LOCATED AT 495 MORRO BAY BOULEVARD DURING NORMAL BUSINESS HOURS.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN A CITY MEETING, PLEASE CONTACT THE CITY CLERK'S OFFICE AT LEAST 24 HOURS PRIOR TO THE MEETING TO INSURE THAT REASONABLE ARRANGEMENTS CAN BE MADE TO PROVIDE ACCESSIBILITY TO THE MEETING.

AGENDA NO: A-1

MEETING DATE: 2/26/2013

MINUTES - MORRO BAY CITY COUNCIL
REGULAR MEETING – FEBRUARY 13, 2013
VETERAN’S MEMORIAL HALL – 6:00P.M.

Mayor Irons called the meeting to order at 6:00 p.m.

PRESENT:	Jamie Irons	Mayor
	Christine Johnson	Councilmember
	Nancy Johnson	Councilmember
	George Leage	Councilmember
	Noah Smukler	Councilmember
STAFF:	Andrea Lueker	City Manager
	Robert Schultz	City Attorney
	Jamie Boucher	City Clerk
	Rob Livick	Public Services Director
	Amy Christey	Police Chief
	Steve Knuckles	Interim Fire Chief
	Eric Endersby	Harbor Director
	Susan Slayton	Administrative Services Director
	Joe Woods	Recreation & Parks Director
	Kathleen Wold	Planning Manager
	Cindy Jacinth	Assistant Planner

ESTABLISH QUORUM AND CALL TO ORDER

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

MAYOR AND COUNCIL MEMBERS REPORTS, ANNOUNCEMENTS & PRESENTATIONS

CLOSED SESSION REPORT – City Attorney Robert Shultz reported that City Council met in Closed Session and no reportable action under the Brown Act was taken on the following items: Lease Site 93-95/93W-95W, 901 Embarcadero; Lease Site 96/96W, 945 Embarcadero; and, Lease Site 129W-131W, 1231 Embarcadero. Regarding Closed Session Item 887 Atascadero Road, Council authorized staff to obtain an appraisal of the property.

PUBLIC COMMENT

Robert Davis, President of Morro Bay Friends of the Library discussed their upcoming remodel of the library. He also advertised that they will be speaking at the Chamber Business Forum on February 21st at 9am at the Embarcadero Grill.

Violette Nava, Hattie Taylor, Marisa Dinsmoor, and Maia Burton, all members of Del Mar’s Student Council presented a report of what’s going on at Del Mar Elementary School. They are participating in a school service project helping Woods Humane Society; they are celebrating Read Across America Day on March 1st where they can dress as their favorite storybook character; and, they are raising monies thru recycling efforts.

Karen Croley announced the Morro Bay Community Pool Foundation's fundraising event, "Cayucos Cellars Zinfandel Party #9" being held on Saturday, March 16th. The event will feature entertainment, an auction and a Hawaiian buffet dinner.

Valerie Seymour expressed her support of the pool's MOU that is being voted on tonight. This has been a collaborative effort with huge commitments being made by all three of the organizations. She feels though that the MOU is vague and instead would like to see the involved groups' commitment to %'s of dollars they are willing to commit to.

Pat Starkey, the Community Outreach Person for the pool project, also spoke on behalf of the Morro Bay Community Pool Foundation and their efforts to build a pool locally.

Silvio DiSantis spoke as a new member of the Pool Foundation. He has spoken with many local businesses and most are really enthused about the group's commitment to getting a pool established in Morro Bay.

Karen Croley also spoke on behalf of the City's Recreation & Parks Commission stating that they are in full support of the MOU.

Mandy Davis continues to be pleased with the City's stance on the issue of acoustic seismic testing. In Coast Alliance's work, they came across information that PG&E has been doing acoustic seismic testing which they called LESS (low energy seismic study). This is of great concern as the decibel level of the testing is at 220 decibels or more. The Alliance has requested the permits that allowed for this but have yet to receive them.

Barry Brannon spoke on an item he feels will be coming before Council in the future; the abandonment of a piece of property which has been approved at the Planning Commission level. He feels it is the City's responsibility and primary goal to uphold and maintain the Local Coastal Plan which he feels this abandonment doesn't do.

Bill Martony also spoke on the abandonment of the property which is located on the west side of Highway 1. The City owed piece of property is 15,000 square feet and Mr. Martony feels that there are better uses of this property; City land should be used for the good of all.

Bill Shirkey spoke on the adoption of Resolution 14-13, restoring residential impact fees to their pre-October 23, 2012 levels. His concern is with the grandfathering language as he has a current project in the pipeline. He has submitted plans and made payments in September 2012 and January 2013. And as of today, he submitted complete plans and paid for his permit. He is hopeful Council will take fair consideration in performing due diligence in grandfathering in his and other applications.

Phil Kerno also spoke in support of the Pool's MOU. This is a coastal community who should have a thriving swim culture.

Elias Nimeh spoke as the Executive Director of the County Senior Nutrition Program. This program serves 200 seniors in the Morro Bay area, most of those free of charge. The meal program is important to seniors as it extends their good health as well as extends their

opportunities for independent living. They need every communities' help to keep this important lifesaving program going and urged Council's support.

Lynda Merrill spoke in support of Item C-2 (Discussion on Potential Rezone and General Plan Amendment for the M-1 area along Atascadero Road Specifically the Wastewater Facility Site and Surrounding Area) and Item D-2 (Discussion on the Status of the City of Morro Bay and Cayucos Sanitary District Waste Water Treatment Plant Project and Approval for City to Send Letters to State and Federal Legislators Regarding Support and Funding for the Project). She also hoped that at the conclusion of the goal setting workshop, there would be a report about what is being considered, in what order things might be taken care of and what we can and what we can't do.

Carla Wixom addressed the Closed Session Property Transaction Item: Property: 887 Atascadero Road, Negotiating Parties: Clarice E. Righetti Trust and City of Morro Bay, Negotiations: Voluntary Purchase and Sale. She spoke of the Coastal Commissions site visit and it was her understanding that they felt that this was an inferior site. Other issues present on the site include: it is outside of the City limits and would require rezoning by the County, it is prime ag grazing land; it floods every year; it is a large archeological site; the Cambria earthquake fault runs through it; it interferes with coastal ranges and is a view shed; and, it abuts approximately 50 Morro Bay homes. There would be visual impacts on the street and to the neighbors. She urged Council that before you spend \$2 million of rate payers' dollars, to reconsider this location.

Mayor Irons closed the public comment period.

A. CONSENT CALENDAR

Unless an item is pulled for separate action by the City Council, the following actions are approved without discussion.

A-1 APPROVAL OF CITY COUNCIL MINUTES FOR THE CITY COUNCIL MEETING OF JANUARY 22, 2013; (ADMINISTRATION)

RECOMMENDATION: Approve as submitted.

A-2 PRESENTATION BY THE MORRO BAY NATURAL HISTORY MUSEUM; (ADMINISTRATION)

RECOMMENDATION: Receive presentation; no action is required.

A-3 ADOPTION OF ORDINANCE NO. 582 REPEALING AND REPLACING MORRO BAY MUNICIPAL CODE SECTIONS 5.28 AND 5.30 WITH NEW SECTION 5.30 RELATING TO VIDEO SERVICE PROVIDERS; (PUBLIC SERVICES)

RECOMMENDATION: Adopt Ordinance 582.

A-4 AUTHORIZATION TO FILE NOTICE OF COMPLETION FOR PROJECT NO. MB2011-S2: MORRO BAY LIFT STATION #2 REPLACEMENT; (PUBLIC SERVICES)

RECOMMENDATION: File the Notice of Completion for Morro Bay Lift Station #2 Replacement Project.

A-5 RESOLUTION NO. 11-13 ACCEPTING \$100,000 GRANT FROM THE STATE OF CALIFORNIA CITIZENS OPTION FOR PUBLIC SAFETY (COPS) PROGRAM; (POLICE)

RECOMMENDATION: Adopt Resolution No. 11-13.

A-6 RESOLUTION 13-13 AMENDING THE CITY OF MORRO BAY ADVISORY BOARDS HANDBOOK AND BY-LAWS; (CITY ATTORNEY)

RECOMMENDATION: Review the attached Advisory Board Handbook and By-Laws and approve Resolution 13-13.

A-7 2012 TROLLEY SEASON SUMMARY; (PUBLIC SERVICES)

RECOMMENDATION: Receive and file the 2012 Trolley season summary.

Item A-2, Presentation by the Morro Bay Natural History Museum was not made.

Councilmember Smukler pulled Item A-6 from the Consent Calendar.

MOTION: Councilmember Christine Johnson moved the City Council approve Items A-1, A-3, A-4, A-5, and A-7 of the Consent Calendar as presented. The motion was seconded by Councilmember Nancy Johnson and carried unanimously 5-0.

A-6 RESOLUTION 13-13 AMENDING THE CITY OF MORRO BAY ADVISORY BOARDS HANDBOOK AND BY-LAWS; (CITY ATTORNEY)

Councilmember Smukler pulled this item for public information as he wanted to point out that the Public Works Advisory Board would be increasing its members from 5 to 7. He also requested information on the Planning Commission's meeting schedule change. He feels it's important to continue to have that Commission meet bimonthly.

MOTION: Councilmember Nancy Johnson moved for approval of Item A-6, adoption of Resolution 13-13 as presented. The motion was seconded by Councilmember Leage and failed 2-3 with Mayor Irons and Councilmembers Christine Johnson and Smukler voting no.

MOTION: Councilmember Smukler moved for approval of Resolution 13-13, the Advisory Board Bylaws as presented with the exception of the section of the Planning Commission's Procedures: remove "... held **monthly**..." and replace with "... **held twice a month**...". The motion was seconded by Councilmember Christine Johnson and carried 3-2 with Councilmembers Nancy Johnson and Leage voting no.

B. PUBLIC HEARINGS, REPORTS & APPEARANCES

B-1 PUBLIC INPUT ON 2013 CITY COUNCIL GOALS; (ADMINISTRATION)

City Manager Andrea Lueker announced the first of two opportunities for the public to address Council on goals for the upcoming year.

Mayor Irons opened the Public Hearing for public comments.

Bill Martony felt that it was important for tourism and locals alike for the parking lot at Morro Rock to be more aesthetic and user friendly – possibly landscaped and have stairs down to the beach.

Dorothy Cutter requested the Council look at the Granny Unit Law/Secondary Units.

Karin Moss hoped that Council continues making tourism marketing a major goal of the community. She reminded Council that Morro Bay tourism is a primary source of our revenue and income.

Kathleen Karle hoped Council would consider a City Tobacco Retail Licensing Ordinance which would allow for consistent compliance as well as it is the best strategy for reducing sales of tobacco to underage minors.

Melissa Peters concurred with Kathleen Karle.

Aaron Ochs feels we should be offering incentives to bring in more and more diverse entertainment/music/events to Morro Bay. After speaking with many business owners, he found that it takes 5-7 years to construct and get businesses operational in Morro Bay and many get frustrated with that – his hope is that we could make this more streamlined (process and codes). We need to grow Morro Bay organically.

Barry Brannon feels a big issue is how we look to tourists. Highway One in North Morro Bay is very unattractive as the dead trees that Cal Trans cut are still there. He feels we should reinstate Code Enforcement as that will make our City look better.

Silvio DiSantis also feels that Highway One could look much better. If we replaced the chain linked fence with a better quality and more aesthetic looking fencing, that would enhance our look.

Mayor Irons closed the Public Hearing.

B-2 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM FUNDING RECOMMENDATIONS FOR 2013/2014 (PUBLIC SERVICES)

Assistant Planner Cindy Jacinth presented the staff report.

Mayor Irons opened the Public Hearing for public comments.

Elias Nimeh reiterated his program's need for community and public funds in order for their program to continue. He also said he is available for questions if there were any.

Mayor Irons closed the Public Hearing.

MOTION: Councilmember Nancy Johnson moved approval of B-2 as submitted. The motion was seconded by Councilmember Smukler and carried unanimously 5-0.

B-3 2012 ANNUAL WATER REPORT; (PUBLIC SERVICES)

Planning Manager Kathleen Wold presented the staff report.

Mayor Irons opened the Public Hearing for public comments.

Barry Brannon stated that we haven't had any rain which will affect our water supply. He also said that starting this year, there will be cutbacks to our state water supply delivery. This is the time to talk about water.

Mayor Irons closed the Public Hearing.

Councilmember Smukler stated that while we are stable right now, we are just a drought away from trouble.

MOTION: Councilmember Smukler moved for approval of the 2012 Annual Water Report. The motion was seconded by Councilmember Nancy Johnson and carried unanimously 5-0.

C. UNFINISHED BUSINESS

C-1 ADOPTION OF RESOLUTION 14-13 RESTORING RESIDENTIAL IMPACT FEES TO THEIR PRE-OCTOBER 23, 2012 LEVEL AND DISCUSSION OF COMMERCIAL IMPACT FEES; (PUBLIC SERVICES)

Public Services Director Rob Livick presented the staff report.

Mayor Irons requested that this item be looked at in two parts – residential and commercial.

Councilmember Smukler affirmed his support for the definition of "in the pipeline".

MOTION: Mayor Irons moved approval of Resolution 14-13 restoring residential impact fees to their pre-October 23, 2012 levels. The motion was seconded by Councilmember Smukler and passed 3-2 with Councilmembers Nancy Johnson and Leage voting no.

Councilmember Nancy Johnson agrees with information that City Attorney Rob Schultz shared and suggests making the commercial impact fee waivers City-wide until July 2014. She did find out that we currently don't have an agreement with Rabobank for the loan program. She is also

in favor of working with the Economic Development Director letting business property owners, many of whom don't live in Morro Bay, know that this program exists. In the long run, this will prove to be valuable as the increased income from better looking business properties will improve our City's sales tax revenues.

Councilmember Christine Johnson wanted to focus this on the Old Town area but understands that without an AB1600 Impact Fee Study, we can't. She would like to see the Chamber, through their Economic Development program, flesh out what it is that would be the kinds of projects Morro Bay needs, and then incentivize those to come. She said that the Chamber is getting ready to send a survey to the entire Morro Bay community to see what kinds of businesses we are lacking. She thinks we should wait until the results of that study are known, giving us more knowledge and a better plan, before looking at the potential of moving forward with waiving any commercial impact fees.

Councilmember Leage would like to see the commercial impact fee waiver that is currently in place continue through July 2014. We need to try and stimulate work. He doesn't feel a lot of people received the initial information.

Councilmember Smukler continues to feel that the City's infrastructure is the first priority. He is willing to have future discussion about what a program could look like but at this point we need to start at square 1 as opposed to backing into square 1. He would like to see us move forward without the impact fee reductions.

Mayor Irons wants to spur on economic development revitalize our downtown. We also have a Parking-in-Lieu Fee Resolution about to expire. Economic Development should be something we set as one of our goals. For our commercial areas to see the benefit of impact fee reductions, he feels we need to do something more robust, not just through 2014. Considering the amount of time it takes to bring forward a project to construction, we need to set economic development as a goal specific to our commercial sector. If we want to make incentives for commercial growth, it needs to be done beyond 2014 and it needs to be restructured into an entire economic development plan that will include much more than just impact fee reductions.

Councilmember Christine Johnson stated that it is the Council's responsibility to find balance in promoting commercial development and ensuring we have a strong future with our infrastructure needs. With a new focus and direction, Council hopes to have a full court press on how to help the entire City.

MOTION: Councilmember Smukler moved to reestablish the commercial impact fees to the 2007 level. The motion was seconded by Councilmember Christine Johnson and carried 3-2 with Councilmembers Nancy Johnson and Leage voting no.

C-2 DISCUSSION ON POTENTIAL REZONE AND GENERAL PLAN AMENDMENT FOR THE M-1 AREA ALONG ATASCADERO ROAD SPECIFICALLY THE WASTEWATER FACILITY SITE AND SURROUNDING AREA (PARCELS 066331032, 066331033, 066331034, 066331038, 066331039 (PORTION), 066332001, 066332002, 066333002); (PUBLIC SERVICES)

Public Services Director Rob Livick pointed out in the analysis of the various parcels surrounding the area, we inadvertently attributed ownership of some of the parcels to the City of Morro Bay and instead should be designated as jointly owned property with the City and Cayucos.

Planning Manager Kathleen Wold presented the staff report.

Councilmember Smukler feels that with the treatment plant being moved, this is a good time to be looking at this. Also, with the construction of the bridge over the creek happening soon, the potential for this land is big as it is being severely underutilized. This is the only City owned beachfront property. Now is the time to start planning more aggressively for our long term vision for Morro Bay.

Councilmember Nancy Johnson is opposed to doing a single re-zoning. The City's LCP has to be updated, the maps are outdated and incomplete, and the General Plan has to be updated. This is in direct conflict to long term planning – we are just taking one small section of town. She also wondered how people's businesses were going to be affected by this. The City needs an industrial zone for its economic base. Finally, she wondered when construction of the bridge over the creek will begin.

Public Services Director Livick stated that we were waiting for a signed agreement from Cal Trans so that we can begin the planning and design process for the bridge; the construction dollars are planned to come in the year 14/15.

Councilmember Christine Johnson believes this falls into our overall plan for the City. The area hadn't been on the table for discussion as it had a different use. As a side benefit, we will get a map update. The number one reason people come to California is the beaches and that's what we have here; and this would be a good time to discuss what else could be there in the future.

Councilmember George Leage stated that the high school is there, how are we going to make this a thru-way down there? There will be a lot of added congestion. He also wondered that if we can't find a place for the wastewater treatment plant and it has to come back – would the area have to be rezoned again?

Mayor Irons agreed that the City has a lot on its plate and doesn't want to see something like this distracting us from getting the General Plan and LCP completed. At the same time, having discussions and moving forward on this wouldn't mean that it is going to take precedent as we still have to go through the goal setting process.

A majority of Council felt it important to move forward in gathering information on costs, realizing that through goal setting, this may or may not take precedent. Staff was directed to gather information with consultants through an RFP process – get proposals on more refined costs for environmental review, costs to prepare maps, etc... Once the goal setting occurs, it will be determined where this falls in with the priorities. This information needs to be provided by March 13, 2013.

C-3 DISCUSSION AND RECOMMENDATION ON THE SELECTION PROCESS FOR VOLUNTEER COMMUNITY SERVICES COORDINATOR; (CITY COUNCIL)

City Manager Andrea Lueker presented the staff report. She recommended that an adjustment be made to the job description in the “housing” of the volunteer position. She suggested that the phrase “...located at the Senior Citizen’s Inc. ...” be replaced with “... located in a City facility...”.

Councilmember Nancy Johnson has been working on this for quite some time and would be in favor of moving forward in the process and begin the advertising process.

Councilmember Smukler is glad to see this item back and is support of moving forward. He felt there were key items that he would like to see added to the job description in order for it to function more efficiently: a phone number, voice mail account, physical computer, email account, business cards, and miscellaneous office supplies. He would see those being added to the section that stated: “... and physically located at a City facility and would likely be supplied with the following resources: (above)”.

Councilmember Nancy Johnson felt it important that this person be allowed the use of a City vehicle. She also felt it important to advertise the position; she would like to see the most qualified person receive this position.

Councilmember Christine Johnson has been very inspired by the work of the EBAC – Estero Bay Alliance for Care.

Councilmember Leage felt this is a wonderful thing that is being done.

Mayor Irons asked if there had been any consideration as to the length of time for the person’s commitment to the position – 1 year then reapply or what kind of timeframe.

Councilmember Johnson felt that there should and could be a quarterly report given and likes the potential of a 2 year commitment.

MOTION: Councilmember Nancy Johnson moved approval of the job description with the amendment of physical location to read “City facility” and approve the selection process. The motion was seconded by Mayor Irons and carried unanimously 5-0.

D. NEW BUSINESS

D-1 APPROVAL OF MOU BETWEEN THE ESTERO BAY COMMUNITY POOL FOUNDATION, SAN LUIS COASTAL UNIFIED SCHOOL DISTRICT AND CITY OF MORRO BAY REGARDING THE ESTERO BAY COMMUNITY POOL PROJECT ”; (RECREATION & PARKS)

Recreation & Parks Director Joe Woods presented the staff report.

Councilmember Nancy Johnson is totally and completely in favor of this MOU. She did question the lack of % monetary commitment from the various organizations though.

Councilmember Smukler is also very excited we are moving forward with this. He wasn't aware that the County was no longer interested; he contacted Supervisor Gibson's office and he said they felt there was some potential interest. Also, given the cost of energy, he challenged the project to the highest standards of energy efficiency.

Mayor Irons directed Director Woods to contact the County and report back to Council with an update on how that dialogue is proceeding.

MOTION: Councilmember Christine Johnson moved approval of Item D-1, Approval of MOU between the Estero Bay Community Pool Foundation, San Luis Coastal Unified School District and the City of Morro Bay regarding the Estero Bay Community Pool Project. The motion was seconded by Councilmember Smukler and carried unanimously 5-0.

D-2 DISCUSSION ON THE STATUS OF THE CITY OF MORRO BAY AND CAYUCOS SANITARY DISTRICT WASTE WATER TREATMENT PLANT PROJECT AND APPROVAL FOR CITY TO SEND LETTERS TO STATE AND FEDERAL LEGISLATORS REGARDING SUPPORT AND FUNDING FOR THE PROJECT; (CITY COUNCIL)

Mayor Irons presented a brief oral report requesting consensus of Council to reach out to State and Federal constituents by sending letters asking for support and to put on their radar screen that we are looking for funding potentials.

Councilmember Nancy Johnson feels we are being premature as we haven't met with Cayucos yet. She doesn't feel we can send out letters without a project manager and without the status of our joint agreement.

Councilmember Leage also feels the need to see what Cayucos has in mind.

Councilmember Christine Johnson is looking forward to meeting with our JPA partners. If we are looking for sources of funding then it is in the best interest of the rate payers in both communities to find funding sooner than later.

Councilmember Smukler stated that it is never too soon to reach out. We are moving forward with building a new wastewater treatment plant and looks forward to any help that they could bring. He also hopes that we will continue to have a placeholder on the agenda to talk about wastewater treatment plant project issues.

Councilmember Nancy Johnson thanked Mr. Enns for staying through this meeting. She reiterated that we don't have a project yet; we don't know what Cayucos is going to do until tomorrow; and it can't hurt to wait one more day to formulate letters.

Mayor Irons stated that the remarks regarding Cayucos are well founded. He is in support of drafting these letters to be brought back in 2 weeks requesting help and funding support. The sooner the letters get sent out, the quicker we get on their radar screens.

There was no motion taken on this item; draft letters are to be brought back in 2 weeks to the next meeting.

E. DECLARATION OF FUTURE AGENDA ITEMS

Councilmember Christine Johnson requested a report summarizing the outcome of the Street Summit; Mayor Irons and Councilmember Smukler concurred.

Councilmember Smukler requested a review of what a Volunteer Budget Review Committee would look like; Mayor Irons and Councilmembers Christine Johnson and Leage concurred.

Councilmember Smukler requested an update on LESS (Low Energy Seismic Study); Councilmembers Christine Johnson and Leage concurred.

ADJOURNMENT

The meeting adjourned at 9:50pm.

Recorded by:

Jamie Boucher
City Clerk

RESOLUTION NO. 16-13

**RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF MORRO BAY, CALIFORNIA
RESCINDING RESOLUTION 45-11 AND RESTORING COMMERCIAL
IMPACT FEES TO THEIR PRE JULY 1, 2011 LEVEL**

**THE CITY COUNCIL
City of Morro Bay, California**

WHEREAS, the City Council adopted Resolution 47-07, setting impact fees for development based on a comprehensive development impact fee justification study; and

WHEREAS, the City Council determined that impact fees, with the adoption of Resolution 47-07, shall be reduced by 50-percent to the greatest extent practical without affecting existing fees; and

WHEREAS, on June 14, 2011 the City discussed and voted to place a moratorium on Commercial Impact Fees for three years; and

WHEREAS, on June 28, 2011 the City Council adopted Resolution 45-11, establishing the three year moratorium on development impact fees on commercial projects and modified the Resolution to include “mixed use projects”; and

WHEREAS, on August 23, 2011, the City Council ratified Resolution 45-11, to clarify the inclusion of the “mixed use projects”; and

WHEREAS, on January 22, 2013 the City Council discussed the issue of impact fees; and

WHEREAS, on February 13, 2013 the City Council adopted Resolution 14-13 eliminating the reduction in Residential Impact Fees and also voted to eliminate the moratorium on commercial impact fees; and

WHEREAS, on February 13, 2013 the City Council also determined that those projects that had relied on the Commercial Fee reduction shall not be subject to the reinstatement of commercial impact fees.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Morro Bay, California, does hereby rescind Resolution 45-11 restoring commercial impact fees to their pre July 1, 2011 level; and

BE IT FURTHER RESOLVED that those projects that have “Technically Complete” Planning Applications after July 1, 2011, but before the date of this resolution shall only pay those impact fees as set by Resolution 45-11; and

BE IT FURTHER RESOLVED that those projects that have complete Building Permit Applications after July 1 2011, but before the date of this resolution shall only pay those impact fees as set by Resolution 45-11.

PASSED AND ADOPTED by the City Council of the City of Morro Bay at a regular meeting thereof held on the 26th day of February, 2013 on the following vote:

AYES:

NOES:

ABSENT:

JAMIE L. IRONS, Mayor

ATTEST:

JAMIE BOUCHER, City Clerk



AGENDA NO: A-3

MEETING DATE: February 26, 2013

Staff Report

TO: Honorable Mayor and City Council **DATE:** February 19, 2013

FROM: Eric Endersby, Harbor Director

SUBJECT: Award of Contract for MB-2012-H2, Harbor Patrol Vessel Replacement and Budget Amendment to Complete Funding

RECOMMENDATION

City Council award bid Contract MB-2012-02 for a new Harbor Patrol vessel to D.R. Radon Boatbuilding in addition to authorizing a budget amendment of \$121,760 to complete funding for the project.

FISCAL IMPACT

When the initial \$200,000 was budgeted, it was done with the knowledge that further funding would be needed and sought. With an \$80,000 grant secured from the Department of Boating and Waterways (DBW), there is still a funding shortfall of \$121,760. A Cable Committee grant proposal of another \$80,000 is pending, but at this time is not secured. In addition, staff is intending to apply for a second DBW grant of the same amount in the upcoming 2013/2014 grant cycle, but again, at this point it is not secured. Finally, staff is also in contact with the USDA about the possibility of USDA grant funding from one of their grant funding lines.

In order to make up the full shortfall, staff is requesting that an additional \$121,760 be transferred from the Harbor Accumulation Fund to the Equipment Replacement Fund. The current balance available in the Harbor Accumulation Fund is approximately \$500,000. Should further grant funding be secured, those amounts will offset those needed from the Harbor Accumulation Fund.

Once the new vessel is completed and fully operational, re-evaluation of the department's vessel fleet will be performed. It is anticipated that additional funds will be obtained with the sale of the surplus vessel capacity in the department. Surplus amounts ranging between \$30,000 to \$50,000 are estimated, which will be returned to the Harbor Accumulation Fund.

SUMMARY

Prepared By: _____ Dept Review: _____

City Manager Review: _____

City Attorney Review: _____

Harbor Patrol Vessel 68 is in need of replacement as the Harbor Department's primary all-weather response and rescue vessel. The planning and budgeting processes for this project began during the spring of 2012. \$200,000 of Harbor Accumulation funds were budgeted in FY 2012/2013, \$80,000 in grant funding is currently secured, and further grant funding is aggressively being pursued as was discussed when the initial funding was allocated. Requests for Proposals were put out, and a lowest responsible bid for the project received. Award of the contract to construct the vessel as well as additional City funding is being requested of the City Council, after approval of which construction will begin. The deadline for use of the secured DBW grant mandates a speedy award and commencement of the project.

BACKGROUND

On January 18, 2012 Harbor Patrol Vessel 68, the department's primary response and rescue vessel built in 1984, suffered a significant structural failure on the hull bottom while on an emergency call. Although the vessel was successfully repaired and returned to limited service, there became a need to begin the process to secure a replacement primary vessel. With Council direction to build a replacement, \$200,000 was transferred from the Harbor Accumulation Fund to the Equipment Replacement Fund for the project during the FY 2012/2013 budget process. In addition, \$80,000 was secured in September, 2012 from a DBW Equipment Grant, while another \$80,000 grant has been applied for from the Central California Joint Cable/Fisheries Liaison Committee Commercial Fishing Industry Improvement Fund grant program. Consideration of that grant by the Cable Committee is pending; we will hear by February 27, 2013. A public Request for Proposals bid process for vessel construction was conducted beginning late 2012, bids were due and opened on February 7, 2013, and D.R. Radon Boatbuilding was the lowest responsible bidder.

DISCUSSION

Following the incident on Vessel 68, staff began the scoping process to replace the vessel. The initial estimate last spring for replacement was \$250,000-\$300,000 for a 26-27 foot twin-engine gasoline-powered vessel. However, as the vessel was scoped, other patrol agencies queried, and potential boat builders contacted, it was determined that a 28-30 foot diesel-powered twin-engine vessel would be the best all-around platform to meet the various modern mission requirements of the City including search and rescue, fire fighting, and vessel assist. As such, the bid specifications were created using those parameters.

Requests for Proposals went out on January 14, 2013 and were due and opened on February 7, 2013. Two bids were received; one from D.R. Radon Boatbuilding of Goleta, and one from Anderson Custom Boats, also of Goleta. Bids were \$401,760 and \$529,000, respectively.

Upon the bid award and the budget amendment approval, construction of the vessel will begin immediately. Pursuant to the DBW grant, the deadline for completion, delivery, and acceptance of the vessel is September 30, 2013.

CONCLUSION

Last spring the process was begun to replace Vessel 68 as the department's primary all-weather response and rescue vessel. A low bid has been secured, and a contract for construction is ready for award by Council. Additional funding is required. Staff is requesting and recommending award of the contract and a budget amendment to complete funding of the project.

**A PROCLAMATION OF THE CITY COUNCIL
OF THE CITY OF MORRO BAY
SUPPORTING THE BUY LOCAL POLICY
OF THE COUNTY OF SAN LUIS OBISPO**

**CITY COUNCIL
City of Morro Bay, California**

WHEREAS, the City of Morro Bay is committed to preserving local agricultural land and an open space within its city limits and hosts two weekly Farmer's Markets as well as a community garden where citizens engage in urban agriculture; and

WHEREAS, extraordinary agricultural products are produced year around, within San Luis Obispo County; and

WHEREAS, public institutions play a vital role in providing leadership and setting an example in support of a sustainable food supply; and

WHEREAS, many restaurants in our City buy locally and feature locally grown food on their menus not only to provide patrons with excellent food but also to showcase regional specialties; and

WHEREAS, Buying Local supports our local economy, keeps money circulating within our own community and helps ensure food security by keeping local farms and ranches in production, and

WHEREAS, fresh food is healthier and tastier and helps fight the obesity epidemic; and

WHEREAS, Buying Local may help us decrease our carbon footprint by reducing long distance transportation and large scale packaging, storage and preparation of food.

NOW, THEREFORE, BE IT RESOLVED, that I, Mayor Jamie L. Irons and the City Council of the City of Morro Bay, hereby proclaim support for Buying Local and urge city residents to purchase and consume local agricultural products to help promote economic vitality, support our local foodshed and to promote public health by making fresh and nutritious produce readily available for all.

IN WITNESS WHEREOF I have hereunto
set my hand and caused the seal of the City
of Morro Bay to be affixed this 26th day of
February, 2013

JAMIE L. IRONS, MAYOR
City of Morro Bay, California

**A PROCLAMATION OF THE CITY COUNCIL
OF THE CITY OF MORRO BAY
DECLARING
Tuesday, February 26, 2013 AS
“WORLD SPAY DAY”**

**CITY COUNCIL
City of Morro Bay, California**

WHEREAS, pets provide companionship to more than 71,000,000 households in the United States; and

WHEREAS, humane societies and animal shelters have to put down millions of cats, dogs, rabbits and other animals each year, many of whom are healthy and adoptable, due to a lack of critical resources and public awareness; and

WHEREAS, this tragic overpopulation of pets costs citizens and taxpayers of this country millions of dollars annually through animal service programs aimed at coping with the millions of homeless animals; and

WHEREAS, spaying and neutering has been shown to dramatically reduce the overpopulation of pets and feral cats, proving to be a wise investment in saving animal lives and taxpayer dollars; and

WHEREAS, veterinarians, national and local animal protection organizations, and private citizens worked together to ensure the spaying or neutering of more than 49,000 pets and feral cats through “World Spay Day” in the United States in 2012; and

WHEREAS, veterinarians, national and local animal protection organizations, and private citizens have joined together again to advocate the spaying and neutering of pets and feral cats on “World Spay Day 2013”:

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Morro Bay does hereby proclaims FEBRUARY 26, 2013 AS “WORLD SPAY DAY” calling for the citizens of Morro Bay to observe the day by having their own pets spayed or neutered or by sponsoring the spaying or neutering of another person’s pet or of an animal in a shelter awaiting adoption.

IN WITNESS WHEREOF I have
hereunto set my hand and caused the
seal of the City of Morro Bay to be
affixed this 26th day of February, 2013

Jamie L. Irons, Mayor
City of Morro Bay, California

AGENDA NO: A-6

MEETING DATE: February 26, 2013

PRESENTATION

by

Morro Bay
Natural History Museum

This will be a verbal
presentation only;

No action is required



AGENDA NO: B-1

MEETING DATE: 2/26/13

Staff Report

TO: Honorable Mayor and City Council

DATE: February 20, 2013

FROM: Andrea K. Lueker, City Manager

SUBJECT: Public Input on 2013 City Council Goals

RECOMMENDATION

Staff recommends the City Council open the public hearing and accept comment from the public on Goals for the City of Morro Bay, in advance of the City Council Goal Setting sessions.

BACKGROUND

Each year, the City Council has conducted an annual goal setting process and as a part of that process, asked for public comment. Our 2013 process has expanded the outreach for public comment to include input at two public hearing sessions during City Council meetings (one was held on February 13th and today, February 26th), a Public Input Form (attached) that can be faxed or hand delivered as well as a designated e-mail address for input (goals@morro-bay.ca.us).

Prepared By: AL

Dept Review: _____

City Manager Review: _____

City Attorney Review: _____



City of Morro Bay

Morro Bay, CA 93442

(805) 772-6200

The Morro Bay City Council wants to hear from you ...

What are the most important goals for the City over the next 2 years?

Please list important goals for the City, why they are important to you, and any ideas that you have about how they might be achieved (for example, collaborations with nonprofits or service clubs, other resources, etc.).

<i>Suggested Goal</i>	<i>Why it's important to you</i>	<i>Ideas about how to achieve it</i>

There are several ways to provide your input:

- 1. Return this form to City Hall, 595 Harbor Street, or**
- 2. Give this form to a member of the Morro Bay City Council, or**
- 3. Fax this form to 805.772.7329, or**
- 4. Submit your information by email to goals@morro-bay.ca.us**

Please try and provide this information by February 28, 2013.

Thank you!

Name _____ Address _____ E-Mail _____
(This information is optional)



AGENDA NO: D-1
MEETING DATE: 02/26/13

Staff Report

TO: Honorable Mayor and City Council **DATE:** February 20, 2013
FROM: Susan Slayton, Administrative Services Director
SUBJECT: Resolution No. 15-13 Adopting the Mid-Year Budget Amendments, plus the Measure Q Committee Report and the December 2012 Portfolio Performance

RECOMMENDATION:

Staff recommends that Council adopt Resolution No. 15-13, authorizing the budget amendments, as revised at this meeting.

FISCAL IMPACT:

Revenue amendments:

General Fund	\$	167,341
Measure Q Fund		36,000
Sewer Equipment Replacement Fund		20,000
Harbor Operating Fund		8,400
Harbor Capital Projects Fund		<u>5,000</u>
Total Revenue amendments	\$	236,741

Expenditure amendments:

General Fund	\$	165,450
District Transaction "Meas Q" Fund		49,500
Sewer Accumulation Fund		20,000
Harbor Equipment Replacement Fund		12,000
Harbor Capital Projects Fund		5,000
Harbor Accumulation Fund		<u>5,000</u>
Total Expenditure amendments		256,950

Prepared by: SS Dept Review: _____
City Manager Review: AY
City Attorney Review: _____

SUMMARY:

The 2012/13 mid-year budget amendment requests, as summarized above, are presented along with the budget performance reports for December 31, 2012. Staff recommends that Council review the requested amendments, and adopt Resolution No. 15-13, with any revisions made at this meeting. Additionally, staff requests that the District Transaction Tax "Measure Q" Committee be permitted to give its report on the activities for the 2011/12 fiscal year; a copy of the Committee's recommendations is included. Finally, the investment portfolio as of December 31, 2012, is included as requested.

DISCUSSION:

The requested budget amendments are presented herewith including a description justifying each request. Separately provided are December 31, 2012 budget performance reports for all budgeted funds.

The overall economy continues to improve, although that improvement is slight and gradual. Morro Bay's economy is slowly improving, but doing well when compared to other areas in the county, state and nation.

The General Fund's performance is as anticipated. Some one time money has not shown up, which explains the low revenue percentage (44% - see Page 5). An example of this is the franchise money that arrives in March and April. Transient Occupancy Tax (TOT) is always a full month behind, so the December report actually has only TOT for July through November. Another big issue with revenues is timing. State agencies are keeping their money to earn as much interest as possible before releasing it. The COPS grant in the SLESF Fund 282 is now being released quarterly, instead of one lump sum in October.

Expenditures are also subject to timing, although the volatility is not as great as with revenues. Some expenditures are made at the beginning of the year, so an expenditure account may have 80% spent, but will not incur further expenditures at the same rate. Or like Recreation and Parks expenditures, purchases are made based on activities planned. As of December 31, 2012, the General Fund had expended 64% of its budget (see Page 23). This excess is due to spending for items that were not anticipated, primarily retirements.

REQUESTED AMENDMENTS - REVENUE:

Adjustments being made to the General Fund are in the property tax in lieu budgets based on actual information provide by the County of San Luis Obispo Tax Collector's office. The In-Lieu VLF budget is being reduced by \$5,079 and the In-Lieu Sales budget is being increased by \$8,820. Also, the Transient Occupancy Tax budget is being increased by \$95,000, while the Cable TV Franchise fee is being reduced by \$11,000, both adjusting to actual performance. Finally, a cash transfer into the General Fund from Risk Management is being requested to pay for the retirement costs that were not anticipated in the budget for vacation payouts and service retirement incentives. These costs amounted to \$79,600. Please see Attachment "A," Page 1, for the full report on these revenue amendments.

On Attachment "B," the District Transaction Tax "Measure Q" is being increased by \$36,000, based the recommendation of our consultant, Hinderliter, de Llamas and Associates (HdL). The upswing in the economy, primarily in car sales, is causing this estimate to be revised up.

On Attachment "C," there is a request to increase the Transfer In to the Sewer Equipment Replacement Fund by \$20,000 to cover the cost of the utility truck purchase that was approved with the 2012/13 annual budget. Preliminary estimates indicate that the original, approved \$50,000 budget will not be enough. Any funds remaining after the purchase will be set aside in that fund for the eventual replacement of the Hydrovac.

Also, the Harbor Operating Fund is requesting an adjustment to increase miscellaneous revenues by \$8,400 for a lease agreement with the Coast Guard for use of our storage shed next to the Fisherman's Gear Storage area. Finally, the Harbor Capital Projects Fund is requesting an additional transfer in from the Accumulation Fund in the amount of \$5,000 to cover extra repairs to the storage shed on Coleman Drive. The current door on that storage shed is too low to move boats in and out, and staff will be using this money to replace the existing door with a roll up one.

REQUESTED AMENDMENTS – EXPENDITURES:

There are \$165,450 of expenditure amendments requested by various departments as detailed on Attachment "A," Page 2. The majority of these (\$79,600) are costs related to retirements, such as accrued leave payouts and service incentives. The remaining amounts are related to items that were not budgeted, and will cause the General Fund to exceed its budget at year end if not adjusted.

On Attachment "B," the Police Department is requesting to release the \$60,000 encumbrance of Measure Q earmarked for the communications tower, as has been determined that it does not have to be replaced. Police Chief Christey is requesting that those funds be programmed for upgrading the tower equipment, such as the antennas, mounting hardware and coaxial cables. Additionally, Chief Christey is requesting that \$37,700 of carryover plus an additional \$11,800 of new funds be programmed for the purchase of mobile repeaters and portable radios. Chief Christey's formal request is included with Attachment "B."

On Attachment "C," expenditure requests have mostly been discussed above in the Revenue Amendments section (the Sewer utility truck and the Harbor storage shed). The remaining request is from the Harbor Department for the purchase of a 4-wheel drive pick up truck to replace an existing truck that is at the end of its useful life. There are sufficient funds in the Harbor Equipment Replacement Fund to cover this purchase.

Resolution No. 15-13, adopting the mid-year budget amendments, is presented for approval. The Resolution's supporting spreadsheet will reflect any amendments made at this meeting.

MEASURE Q COMMITTEE REPORT:

The Measure Q committee is here tonight to present its report on the 2011/12 fiscal year activities. Enclosed with this report is a copy of that report.

PORTFOLIO PERFORMANCE:

The December 31, 2012, portfolio performance report is included, per Council request.

RESOLUTION NO. 15-13

**RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF MORRO BAY, CALIFORNIA,
AUTHORIZING THE 2012/13 MID-YEAR AMENDMENTS TO THE CITY'S
OPERATING AND CAPITAL IMPROVEMENT BUDGETS**

**THE CITY COUNCIL
City of Morro Bay, California**

WHEREAS, the City of Morro Bay is required to appropriate and expend public funds to conduct its day-to-day business activities; and

WHEREAS, the City Council adopted the original Operating and Capital Improvement Budgets on June 26, 2012 by Resolution No. 29-12 and on July 10, 2012 by Resolution 38-12; and

WHEREAS, the City Council deems it necessary to amend said budgets.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Morro Bay, California, that the operating budgets of the City of Morro Bay are amended by the additional revenues and expenditures as shown on the attached schedule.

PASSED AND ADOPTED by the City Council of the City of Morro Bay at a regular meeting thereof held on the 26th day of February 2013, by the following vote:

AYES:

NOES:

ABSENT:

JAMIE L. IRONS, Mayor

ATTEST:

JAMIE BOUCHER, City Clerk

2012/13 MID-YEAR BUDGET ADJUSTMENTS

GENERAL FUND

DEPARTMENT	ACCOUNT #	DESCRIPTION	2012/13 BUDGET		JUSTIFICATION
			CURRENT	PROPOSED CHANGE	
<u>REVENUES:</u>					
Finance	001-3510-3021	Property Tax in Lieu-VLF	\$ 814,293	\$ 809,214	\$ (5,079) Adjust to County estimates
	001-3510-3022	Prop. Tax In-Lieu Sales	355,652	364,472	8,820 Adjust to County estimates
	001-3510-3064	Transient Occupancy Tax	1,905,000	2,000,000	95,000 Adjust to increase in TOT
	001-3510-3067	Cable TV Franchise Fee	160,000	149,000	(11,000) Adjust to lower payments from Charter
Transfers	001-7710-3801	Transfer in	1,281,696	1,361,296	Transfer cash from Risk Management for retirement payouts
Total change to revenues			\$ 4,516,641	\$ 4,683,982	\$ 167,341

2012/13 MID-YEAR BUDGET ADJUSTMENTS

GENERAL FUND

DEPARTMENT	ACCOUNT #	DESCRIPTION	2012/13 BUDGET		JUSTIFICATION
			CURRENT	PROPOSED	
<u>EXPENDITURES:</u>					
City Council	001-2110-6510	Meetings & Conferences	500	2,500	2,000 Insufficient budget
City Manager	001-3110-4599	Other Pay	5,000	7,500	2,500 Insufficient budget to cover annual payout of excess leave balances
	001-3110-6106	Contractual Services	1,000	3,000	2,000 Insufficient budget
	001-3110-6125	Professional Development	500	2,000	1,500 Insufficient budget
	001-3110-6760	Recruitment	-	15,000	15,000 Police Chief recruitment
Human Resources	001-3140-4599	Other Pay	1,000	4,000	3,000 Insufficient budget to cover annual payout of excess leave balances
	001-3140-6760	Recruitment	17,000	27,000	10,000 High volume of recruitment activity
City Attorney	001-3210-4599	Other Pay	-	3,000	3,000 Not budgeted
	001-3210-6750	Business Equipment Rental	-	2,550	2,550 Copier lease not budgeted
Finance	001-3510-6750	Business Equipment Rental	-	5,300	5,300 Copier lease not budgeted
Information Tech	001-3520-4599	Other Pay	-	5,000	5,000 Not budgeted
Police	001-4110-4599	Other Pay	70,000	90,000	20,000 Retirement not budgeted
	001-4110-6153	Pre-employment testing	4,000	9,000	5,000 New officers
	001-4110-6502	Shipping & Moving	-	15,000	15,000 Costs of Interim Chief and new Chief relocation
Fire	001-4210-4599	Other Pay	11,000	31,000	20,000 Retirement not budgeted
	001-5205-4599	Other Pay	6,200	7,200	1,000 Insufficient budget to cover annual payout of excess leave balances
Public Services Admin		Contractual Services	50,000	56,000	6,000
Street Maint		Other Pay	-	15,000	15,000 Retirement not budgeted
R & P Admin	001-6110-4599	Other Pay	-	3,000	3,000 Not budgeted
R & P Sports	001-6130-4599	Utilities	-	4,000	4,000 Not budgeted
R & P Teen Programs	001-6143-6300	Other Pay	-	13,000	13,000 Retirement not budgeted
R & P Facilities	001-6150-4599	Other Pay	-	11,600	11,600 Retirement not budgeted
R & P Parks	001-6160-4599	Other Pay	-		
		Total change to expenditures	\$ 166,200	\$ 331,650	\$ 165,450
		Revenues over (under) expenditures			\$ 1,891

2012/13 MID-YEAR BUDGET ADJUSTMENTS

DISTRICT TRANSACTION TAX (MEASURE Q)

<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>2012/13 BUDGET</u>			<u>JUSTIFICATION</u>
		<u>CURRENT</u>	<u>PROPOSED</u>	<u>CHANGE</u>	
<u>REVENUES:</u>					
	District sales tax	\$ 803,000	\$ 839,000	\$ 36,000	Estimates from HdL
	003-1111-3021				
<u>EXPENDITURES:</u>					
Police	Release encumbrance on carryover funds	60,000	-	(60,000)	The tower does not need to be replaced.
	Communications tower project carryover				Upgrade tower equipment - antennas,
	Communications tower project carryover	-	60,000	60,000	mounting hardware and coaxial cables
	New communications request	-	49,500	49,500	Mobile repeaters and portable radios
	Total change to expenditures	\$ 60,000	\$ 109,500	\$ 49,500	



City of Morro Bay

POLICE DEPARTMENT

850 Morro Bay Blvd.

Morro Bay, CA 93442

(805) 772-6225 fax: (805) 772-2224

Amy Christey
Police Chief

January 8, 2013

Director Susan Slayton
City of Morro Bay Administrative Services
595 Harbor Street
Morro Bay, CA 93442

Ms. Slayton,

Measure Q City Wide Communications Project

The stakeholders of the Measure Q City Wide Communications Project met December 27, 2012. The group included; Chief Amy Christey Morro Bay Police Department, Chief Steve Knuckles Morro Bay Fire Department, Becka Kelly Morro Bay Harbor Department, Commander Bryan Millard Morro Bay Police Department, David Bierman Wastewater Treatment Plant, Manager Bruce Keogh Wastewater Treatment Plant, Barry Rands Morro Bay Public Services, Scott Subler Morro Bay Fire Department, and Bill Pierce Coast Electronics.

The discussion focused on the \$90,000 that had been earmarked for a communications project and the proposed rebuilding of the "antiquated" communication tower and antennas.

Moreover, we discussed the premise of Measure Q and that it was adopted to preserve the safety and character of Morro Bay with a priority on funding essential public safety services. These services include radio communications.

During fiscal year 2011/2012 budget, the "A" List Measure Q Budget Requests designated \$68,000 for a City-wide communications upgrade. This project proposed rebuilding the radio tower located at the Morro Bay Police Department, the antennas and cabling. Within the proposal was an additional \$35,000 that had been allocated for the communications upgrade the prior fiscal year. Since that time, \$9,000 of the earmarked funds was spent to narrowband the city's emergency services radios as required by the FCC.

Not long after the funds were designated, Barry Rands, the Public Services Department, worked with an engineer who inspected the radio tower. The engineer's recommendations were as follows; the tower does not need to be replaced and seems to be adequate to support our communication requirements. The tower base showed very little sign of degradation, such as cracking or crumbling, and the tower itself did not show any rust at the tower base. However, the antennas, mounting hardware and coaxial cables all appear to be ready for replacement.

The engineer provided an assessment for the required equipment upgrade to improve the multi-user site. The cost estimate at the time of the proposal was \$42,000; however the estimate could now be closer to \$80,000.



City of Morro Bay

POLICE DEPARTMENT

850 Morro Bay Blvd.

Morro Bay, CA 93442

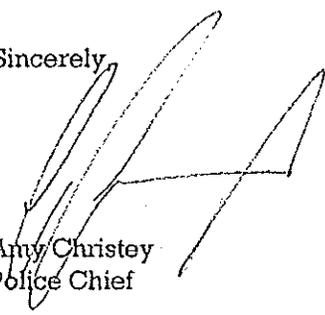
(805) 772-6225 fax: (805) 772-2224

Amy Christey
Police Chief

The communications public safety stakeholders agreed that the designated Measure Q funds should be spent to upgrade/improve our public safety city wide communications system. This should be done in the following order:

1. Upgrade/improve the communications tower located at the Morro Bay Police Department (\$60,000).
2. Install Mobile Repeaters inside the six police department response vehicles and five fire department engines, purchase the compatible radios, and reconnect the rooftop mounted antenna located at Black Hill. This purchase would address the communication "dead spots" that have resulted from the FCC mandated narrowband program. This program could cost roughly \$33,000 for the mobile repeaters and \$16,500 for the portable radios.
3. Finally, a long term plan to build/rebuild the antenna(s) located on Black Hill and Nutmeg.

Sincerely,


Amy Christey
Police Chief

2012/13 MID-YEAR BUDGET ADJUSTMENTS

GENERAL FUND

DEPARTMENT	ACCOUNT #	DESCRIPTION	2012/13 BUDGET			JUSTIFICATION
			CURRENT	PROPOSED	CHANGE	
<u>REVENUES:</u>						
Sewer Equip Replacement	054-7710-3802	Intrafund transfer	\$ 50,000	\$ 70,000	\$ 20,000	Originally budgeted \$50k; early research indicates that the truck plus utility bed will be higher. Additional \$20K will cover the extra cost, and any remaining funds can be left to accumulate for the Hydrovac replacement.
Harbor Operating	331-6510-3999	Other revenues	-	8,400	8,400	Lease agreement with Coast Guard
Harbor Capital Projects	923-7710-3802	Intrafund transfer	-	5,000	5,000	Transfer in from Harbor Accumulation for Storage Shed door
Total change to revenues			\$ 50,000	\$ 83,400	\$ 33,400	
<u>EXPENDITURES:</u>						
Sewer Accumulation	952-7710-8410	Intrafund transfer	\$ 25,000	\$ 45,000	\$ 20,000	Additional transfer to Sewer Equip Replacement fund
Harbor Equip Replacement	055-6510-7202	Trucks	-	30,000	30,000	Purchase 4-wheel drive truck to replace existing one that is at the end of its service life.
Harbor Capital Projects	923-8106-6602	Outside Structures Repair	15,000	20,000	5,000	Additional funds to install a roll-up door; existing door too low to move boats in or out.
Harbor Accumulation	953-7710-8410	Intrafund transfer	133,909	138,909	5,000	Transfer funds to capital projects for Storage Shed door
Total change to expenditures			\$ 173,909	\$ 233,909	\$ 60,000	
Revenues over (under) expenditures			\$ (26,600)			

Budget Performance Report

Fiscal Year to Date 12/31/12

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
Fund 001 - General Fund									
REVENUE									
Department 1111 - Undistributed/Non-Dept.									
3710	Interest Income	.00	.00	.00	61,374.90	(61,374.90)	+++	+++	59,460.00
	Department 1111 - Undistributed/Non-Dept. Totals	\$0.00	\$0.00	\$0.00	\$61,374.90	(\$61,374.90)	+++	+++	\$59,460.00
Department 3110 - City Manager's Office									
3990	Other Misc. Revenues	19,000.00	.00	19,000.00	.00	19,000.00	0	0	.00
	Department 3110 - City Manager's Office Totals	\$19,000.00	\$0.00	\$19,000.00	\$0.00	\$19,000.00	0%	0%	\$0.00
Department 3140 - Human Resources									
3302	Federal Grant Public Svc	.00	.00	.00	.00	.00	+++	+++	38.00
	Department 3140 - Human Resources Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	+++	\$38.00
Department 3210 - City Attorney									
3401	Sale of Copies & Books	.00	.00	.00	30.25	(30.25)	+++	+++	247.06
	Department 3210 - City Attorney Totals	\$0.00	\$0.00	\$0.00	\$30.25	(\$30.25)	+++	+++	\$247.06
Department 3510 - Accounting & Treasury									
3011	Property Tax Curr. Sec.	2,424,753.00	.00	2,424,753.00	1,314,084.95	1,110,668.05	54	54	1,320,447.19
3012	Property Tax Curr. Unsecu	53,450.00	.00	53,450.00	53,106.49	343.51	99	99	54,073.48
3015	Property Tax Prior Unsec	.00	.00	.00	(3,752.43)	3,752.43	+++	+++	1,476.62
3017	Property Tax H-Subvent	19,378.00	.00	19,378.00	2,872.14	16,505.86	15	15	2,949.55
3019	Property Tax - Other	.00	.00	.00	10.39	(10.39)	+++	+++	38.14
3020	Property Tax-Cnty Adm Fee	(104,000.00)	.00	(104,000.00)	.00	(104,000.00)	0	0	.00
3021	Property Tax in Lieu-VLF	814,293.00	.00	814,293.00	.00	814,293.00	0	0	.00
3022	Prop. Tax In-Lieu Sales	355,652.00	.00	355,652.00	.00	355,652.00	0	0	.00
3051	Sales Tax-City Portion	1,180,000.00	.00	1,180,000.00	539,721.19	640,278.81	46	46	481,872.09
3052	Sales Tax Prop. 172	110,000.00	.00	110,000.00	54,107.19	55,892.81	49	49	48,548.18
3061	Transfer Tax	52,000.00	.00	52,000.00	27,690.65	24,309.35	53	53	21,549.51
3064	Transient Occupancy Tax	1,905,000.00	.00	1,905,000.00	898,655.42	1,006,344.58	47	47	1,028,620.42
3065	Electric Franchise Tax	85,000.00	.00	85,000.00	.00	85,000.00	0	0	6,240.74
3066	Garbage Franchise	170,000.00	.00	170,000.00	80,315.15	89,684.85	47	47	74,826.25
3067	Cable TV Franchise Fees	160,000.00	.00	160,000.00	37,298.75	122,701.25	23	23	38,066.90
3068	Natural Gas Franchise Fee	77,000.00	.00	77,000.00	.00	77,000.00	0	0	.00
3220	State Motor In-Lieu	.00	.00	.00	5,437.92	(5,437.92)	+++	+++	5,248.03
3408	Finance Services	.00	.00	.00	700.00	(700.00)	+++	+++	831.92
3499	Other Rev/Current Svc	15,000.00	.00	15,000.00	.00	15,000.00	0	0	.00
3630	Interest Del. Taxes	.00	.00	.00	2.52	(2.52)	+++	+++	.37
3690	Other Fine/Forfeit/Pen.	.00	.00	.00	164.39	(164.39)	+++	+++	(5.70)

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
3710	Interest Income	.00	.00	.00	.00	.00	+++		181.91
3730	Rental Income	228,000.00	.00	228,000.00	93,777.87	134,222.13	41	41	82,032.95
3905	Bad Debts Recovery	.00	.00	.00	.00	.00	+++	+++	42.23
3913	Sale of Real Property	.00	.00	.00	.00	.00	+++	+++	1,433.00
3922	Refunds/Adj/Restitution	.00	.00	.00	(70.00)	70.00	+++	+++	(1,609.32)
3990	Other Misc. Revenues	4,817.00	.00	4,817.00	814.12	4,002.88	17	17	1,397.65
3991	Cash Variations	.00	.00	.00	(94.78)	94.78	+++	+++	(17.72)
Department 3510 - Accounting & Treasury Totals		\$7,550,343.00	\$0.00	\$7,550,343.00	\$3,104,841.93	\$4,445,501.07	41%	41%	\$3,168,244.39
Department 3520 - Information Services									
3499	Other Rev/Current Svc	.00	50,000.00	50,000.00	10,000.00	40,000.00	20	20	.00
3922	Refunds/Adj/Restitution	.00	.00	.00	283.82	(283.82)	+++	+++	.00
Department 3520 - Information Services Totals		\$0.00	\$50,000.00	\$50,000.00	\$10,283.82	\$39,716.18	21%	21%	\$0.00
Department 4110 - Police Department									
3230	State Mandated Cost Reimb	5,500.00	.00	5,500.00	3,739.00	1,761.00	68	68	4,284.02
3247	P.O.S.T. Subvention	8,500.00	.00	8,500.00	7,102.31	1,397.69	84	84	7,357.83
3248	Police Impound Fees	12,000.00	.00	12,000.00	3,509.00	8,491.00	29	29	5,340.00
3302	Federal Grant Public Svc	.00	.00	.00	.00	.00	+++	+++	951.00
3401	Sale of Copies & Books	1,900.00	.00	1,900.00	555.25	1,344.75	29	29	616.00
3460	Subpoenas	700.00	.00	700.00	6,350.78	(5,650.78)	907	907	386.08
3461	Fingerprinting Fees	6,200.00	.00	6,200.00	4,945.00	1,255.00	80	80	2,711.00
3465	Police Cost Recovery	5,000.00	.00	5,000.00	4,193.77	806.23	84	84	1,785.47
3468	Booking Fees	.00	.00	.00	(815.64)	815.64	+++	+++	(2,121.95)
3469	Special Events	13,000.00	.00	13,000.00	12,650.43	349.57	97	97	5,586.23
3499	Other Rev/Current Svc	78,440.00	(78,440.00)	.00	.00	.00	+++	+++	.00
3610	Parking Bail Violations	13,500.00	.00	13,500.00	2,597.80	10,902.20	19	19	6,221.31
3615	Administrative Citations	1,000.00	.00	1,000.00	314.00	686.00	31	31	438.00
3690	Other Fine/Forfeit/Pen.	4,000.00	.00	4,000.00	3,454.01	545.99	86	86	1,747.93
3905	Bad Debts Recovery	.00	.00	.00	.00	.00	+++	+++	853.11
3919	Auctioned Property	1,500.00	.00	1,500.00	1,261.49	238.51	84	84	1,245.84
3922	Refunds/Adj/Restitution	200.00	.00	200.00	71.54	128.46	36	36	37.10
3990	Other Misc. Revenues	2,000.00	.00	2,000.00	1,680.93	319.07	84	84	858.00
Department 4110 - Police Department Totals		\$153,440.00	(\$78,440.00)	\$75,000.00	\$51,609.67	\$23,390.33	69%	69%	\$38,296.97
Department 4115 - Communications									
3302	Federal Grant Public Svc	.00	.00	.00	.00	.00	+++	+++	168.00
Department 4115 - Communications Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	+++	\$168.00
Department 4210 - Fire Department									

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
3190	Other Licenses & Permits	.00	.00	.00	105.00	(105.00)	+++		122.00
3302	Federal Grant Public Svc	.00	.00	.00	.00	.00	+++		1,653.00
3391	Other Grant Public Svc	.00	.00	.00	.00	.00	+++		(2,977.54)
3393	Nuclear Planning Assist	13,000.00	.00	13,000.00	.00	13,000.00	0		2,050.00
3401	Sale of Copies & Books	100.00	.00	100.00	84.00	16.00	84		54.00
3425	Filing/Certification Fees	.00	.00	.00	1,653.80	(1,653.80)	+++		958.18
3426	Plan Checking Fees	10,000.00	.00	10,000.00	4,232.26	5,767.74	42		6,934.77
3427	Building Inspection Fees	3,200.00	.00	3,200.00	.00	3,200.00	0		.00
3469	Special Events	1,400.00	.00	1,400.00	1,440.18	(40.18)	103		522.71
3472	Other Fire Services	15,000.00	.00	15,000.00	.00	15,000.00	0		.00
3473	EMS Service & Transport	81,779.00	.00	81,779.00	20,833.27	60,945.73	25		20,444.82
3499	Other Rev/Current Svc	5,000.00	.00	5,000.00	.00	5,000.00	0		.00
3913	Sale of Real Property	.00	.00	.00	3,200.00	(3,200.00)	+++		.00
3919	Auctioned Property	.00	.00	.00	.00	.00	+++		495.30
3922	Refunds/Adj/Restitution	.00	.00	.00	108.00	(108.00)	+++		1,000.96
3990	Other Misc. Revenues	.00	.00	.00	.00	.00	+++		70.00
Department 4210 - Fire Department Totals		\$129,479.00	\$0.00	\$129,479.00	\$31,656.51	\$97,822.49	24%		\$31,328.20
Department 5205 - Public Services Admin									
3101	General Business License	278,355.00	.00	278,355.00	213,553.94	64,801.06	77		212,333.70
3104	Transient Vendor Fees	5,900.00	.00	5,900.00	3,103.10	2,796.90	53		3,040.71
3120	Building Permit	230.00	.00	230.00	129.40	100.60	56		1,082.40
3121	Encroachment Permit	7,500.00	.00	7,500.00	1,821.00	5,679.00	24		3,330.00
3127	Coastal Permit	21,000.00	.00	21,000.00	16,091.00	4,909.00	77		9,309.00
3130	Sign	675.00	.00	675.00	1,034.00	(359.00)	153		1,109.00
3132	Conditional Use Permit	30,000.00	.00	30,000.00	1,977.00	28,023.00	7		7,778.38
3190	Other Licenses & Permits	3,750.00	.00	3,750.00	.00	3,750.00	0		.00
3401	Sale of Copies & Books	150.00	.00	150.00	245.00	(95.00)	163		50.00
3403	Sale of Plans/Specs	75.00	.00	75.00	76.00	(1.00)	101		.00
3404	Tentative Parcel Map	6,750.00	.00	6,750.00	(26.00)	6,776.00	0		5,173.00
3405	Tentative Tract Map	3,000.00	.00	3,000.00	(1,058.00)	4,058.00	-35		379.00
3410	Planning & Zoning App Fee	660.00	.00	660.00	793.00	(133.00)	120		540.00
3412	Variance Fee	2,200.00	.00	2,200.00	.00	2,200.00	0		4,718.00
3414	Retrofit Application	375.00	.00	375.00	.00	375.00	0		.00
3415	Environmental Determine	12,000.00	.00	12,000.00	2,881.14	9,118.86	24		8,584.00
3416	Zoning Amendment	165.00	.00	165.00	3,077.86	(2,912.86)	1865		5,909.00
3417	Land Use Determination	500.00	.00	500.00	.00	500.00	0		324.00

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3419	Permit Filing Fees	1,100.00	.00	1,100.00	.00	1,100.00	0		.00
3420	Design Review Fees	2,640.00	.00	2,640.00	2,500.00	140.00	95		1,790.83
3422	Parking Exception Fees	500.00	.00	500.00	360.00	140.00	72		235.00
3426	Plan Checking Fees	84,700.00	.00	84,700.00	22,791.88	61,908.12	27		30,714.94
3427	Building Inspection Fees	75,000.00	.00	75,000.00	38,208.39	36,791.61	51		37,311.75
3450	Engineer's Review Fees	1,125.00	.00	1,125.00	96.00	1,029.00	9		10.00
3499	Other Rev/Current Svc	75.00	.00	75.00	.00	75.00	0		.00
Department 5205 - Public Services Admin Totals		\$538,425.00	\$0.00	\$538,425.00	\$307,654.71	\$230,770.29	57%		\$333,722.71
Department 5210 - Engineering & Admin									
3920	Notification Fee	.00	.00	.00	1,290.00	(1,290.00)	+++		2,540.00
Department 5210 - Engineering & Admin Totals		\$0.00	\$0.00	\$0.00	\$1,290.00	(\$1,290.00)	+++		\$2,540.00
Department 5230 - Street Maintenance									
3499	Other Rev/Current Svc	.00	.00	.00	.00	.00	+++		1,655.28
3919	Auctioned Property	.00	.00	.00	.00	.00	+++		294.66
Department 5230 - Street Maintenance Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++		\$1,949.94
Department 5270 - Curbside Recycling									
3499	Other Rev/Current Svc	21,000.00	.00	21,000.00	11,319.12	9,680.88	54		10,352.88
Department 5270 - Curbside Recycling Totals		\$21,000.00	\$0.00	\$21,000.00	\$11,319.12	\$9,680.88	54%		\$10,352.88
Department 6110 - R & P Administration									
3490	Program Revenue	60,000.00	.00	60,000.00	32,442.04	27,557.96	54		40,542.52
3501	Processing Fees	(6,000.00)	.00	(6,000.00)	(4,216.80)	(1,783.20)	70		(3,560.73)
3995	Non-Resident Revenue	.00	.00	.00	946.34	(946.34)	+++		1,125.30
Department 6110 - R & P Administration Totals		\$54,000.00	\$0.00	\$54,000.00	\$29,171.58	\$24,828.42	54%		\$38,107.09
Department 6125 - Dance 39+									
3499	Other Rev/Current Svc	12,000.00	.00	12,000.00	7,063.37	4,936.63	59		7,650.00
Department 6125 - Dance 39+ Totals		\$12,000.00	\$0.00	\$12,000.00	\$7,063.37	\$4,936.63	59%		\$7,650.00
Department 6130 - Rec & Parks Sports									
3302	Federal Grant Public Svc	.00	.00	.00	.00	.00	+++		16.00
3480	R & P Sports Fees	135,000.00	.00	135,000.00	78,239.39	56,760.61	58		74,484.68
3481	R & P Sport Passes	.00	.00	.00	60.00	(60.00)	+++		120.00
3922	Refunds/Adj/Restitution	.00	.00	.00	.00	.00	+++		270.00
Department 6130 - Rec & Parks Sports Totals		\$135,000.00	\$0.00	\$135,000.00	\$78,299.39	\$56,700.61	58%		\$74,890.68
Department 6140 - R & P Youth Services									
3482	R & P Youth Services	160,000.00	.00	160,000.00	77,831.80	82,168.20	49		78,438.75
Department 6140 - R & P Youth Services Totals		\$160,000.00	\$0.00	\$160,000.00	\$77,831.80	\$82,168.20	49%		\$78,438.75
Department 6143 - Teen Programs Division									

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3482	R & P Youth Services	3,000.00	.00	3,000.00	2,005.00	995.00	67		2,394.00
	Department 6143 - Teen Programs Division Totals	\$3,000.00	\$0.00	\$3,000.00	\$2,005.00	\$995.00	67%		\$2,394.00
	Department 6145 - Skate Park Division								
3482	R & P Youth Services	.00	.00	.00	40.00	(40.00)	+++		.00
	Department 6145 - Skate Park Division Totals	\$0.00	\$0.00	\$0.00	\$40.00	(\$40.00)	+++		\$0.00
	Department 6150 - R & P City Facilities								
3302	Federal Grant Public Svc	.00	.00	.00	.00	.00	+++		107.00
3483	R & P Facility Fees	10,000.00	.00	10,000.00	233.00	9,767.00	2		133.00
3730	Rental Income	60,000.00	.00	60,000.00	26,803.36	33,196.64	45		25,142.21
3990	Other Misc. Revenues	.00	.00	.00	3,033.83	(3,033.83)	+++		.00
	Department 6150 - R & P City Facilities Totals	\$70,000.00	\$0.00	\$70,000.00	\$30,070.19	\$39,929.81	43%		\$25,382.21
	Department 6155 - Gifts & Donations R & P								
3291	Other Donations/Cont.	.00	.00	.00	600.00	(600.00)	+++		238.89
	Department 6155 - Gifts & Donations R & P Totals	\$0.00	\$0.00	\$0.00	\$600.00	(\$600.00)	+++		\$238.89
	Department 6160 - R & P Parks Division								
3469	Special Events	.00	.00	.00	7,234.67	(7,234.67)	+++		5,632.06
3911	Property Damage	.00	.00	.00	248.04	(248.04)	+++		60.17
3919	Auctioned Property	.00	.00	.00	.00	.00	+++		1,089.36
	Department 6160 - R & P Parks Division Totals	\$0.00	\$0.00	\$0.00	\$7,482.71	(\$7,482.71)	+++		\$6,781.59
	Department 6210 - Property Management								
3730	Rental Income	17,400.00	.00	17,400.00	8,003.53	9,396.47	46		9,342.08
	Department 6210 - Property Management Totals	\$17,400.00	\$0.00	\$17,400.00	\$8,003.53	\$9,396.47	46%		\$9,342.08
	Department 7710 - Interfund Transactions								
3801	Transfers In	1,281,696.00	.00	1,281,696.00	633,096.01	648,599.99	49		175,036.58
3802	Intrafund Revenue Trans.	100,000.00	.00	100,000.00	41,200.00	58,800.00	41		603,966.00
	Department 7710 - Interfund Transactions Totals	\$1,381,696.00	\$0.00	\$1,381,696.00	\$674,296.01	\$707,399.99	49%		\$779,002.58
	REVENUE TOTALS	\$10,244,783.00	(\$28,440.00)	\$10,216,343.00	\$4,494,924.49	\$5,721,418.51	44%		\$4,668,576.02
	EXPENSE								
	Department 2110 - City Council								
4110	Regular Pay	33,900.00	.00	33,900.00	15,779.01	18,120.99	47		16,428.64
4310	Part-Time Pay	.00	.00	.00	519.24	(519.24)	+++		.00
4910	Employer Paid Benefits	37,201.00	.00	37,201.00	17,900.08	19,300.92	48		18,224.83
5110	Fuel Oil & Lubricants	100.00	.00	100.00	.00	100.00	0		62.12
5175	Computer Operating Supp.	.00	.00	.00	130.70	(130.70)	+++		.00
5305	Forms Printing	200.00	.00	200.00	285.54	(85.54)	143		.00
6105	Consulting Services	.00	.00	.00	.00	.00	+++		2,730.00

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6107	Promotion & Advertising	.00	.00	.00	.00	.00	+++		480.00
6401	General Liability	6,516.00	.00	6,516.00	3,258.00	3,258.00	50		4,654.02
6411	Property Damage Ins.	706.00	.00	706.00	352.98	353.02	50		352.98
6472	Other Ins./Employee Bond	84.00	.00	84.00	42.00	42.00	50		42.00
6510	Meetings & Conferences	500.00	.00	500.00	1,970.00	(1,470.00)	394		.00
6511	Mileage Reimbursement	100.00	.00	100.00	.00	100.00	0		.00
6513	Meals & Lodging	2,624.00	.00	2,624.00	607.12	2,016.88	23		422.04
6514	Travel Expense	.00	.00	.00	171.29	(171.29)	+++		.00
6710	Notices & Publications	.00	.00	.00	.00	.00	+++		166.20
Department 2110 - City Council Totals		\$81,931.00	\$0.00	\$81,931.00	\$41,015.96	\$40,915.04	50%		\$43,562.83
Department 3110 - City Manager's Office									
4110	Regular Pay	226,520.00	.00	226,520.00	107,280.04	119,239.96	47		95,931.00
4599	Other Pay	5,000.00	.00	5,000.00	7,506.44	(2,506.44)	150		22,400.22
4910	Employer Paid Benefits	90,000.00	.00	90,000.00	43,115.92	46,884.08	48		37,238.99
5110	Fuel Oil & Lubricants	420.00	.00	420.00	1,161.26	(741.26)	276		1,019.91
5175	Computer Operating Supp.	500.00	9,200.00	9,700.00	10,873.65	(1,173.65)	112		.00
5199	Misc. Operating Supplies	1,000.00	.00	1,000.00	60.00	940.00	6		513.49
5301	General Office Supplies	1,600.00	.00	1,600.00	110.45	1,489.55	7		921.49
5303	Books & Manuals	500.00	.00	500.00	20.44	479.56	4		25.00
5304	Periodical/Subscriptions	.00	.00	.00	186.00	(186.00)	+++		186.00
5305	Forms Printing	700.00	.00	700.00	.00	700.00	0		.00
5352	Award/Trophy Supplies	.00	.00	.00	2.59	(2.59)	+++		.00
5504	Machinery/Equip/Supplies	.00	.00	.00	.00	.00	+++		30.09
6105	Consulting Services	5,000.00	.00	5,000.00	500.00	4,500.00	10		.00
6106	Contractual Services	1,000.00	.00	1,000.00	2,836.40	(1,836.40)	284		2,683.95
6125	Professional Development	500.00	.00	500.00	1,562.99	(1,062.99)	313		130.00
6199	Other Professional Svc	56,984.00	.00	56,984.00	26,700.00	30,284.00	47		25,000.00
6300	Utilities	10,000.00	.00	10,000.00	5,306.59	4,693.41	53		5,478.88
6401	General Liability	2,078.00	.00	2,078.00	2,038.98	39.02	98		2,913.00
6411	Property Damage Ins.	283.00	.00	283.00	141.48	141.52	50		141.48
6472	Other Ins./Employee Bond	33.00	.00	33.00	16.50	16.50	50		16.50
6473	Vehicle Insurance	122.00	.00	122.00	61.02	60.98	50		61.02
6510	Meetings & Conferences	600.00	.00	600.00	1,575.88	(975.88)	263		724.00
6513	Meals & Lodging	1,000.00	.00	1,000.00	899.07	100.93	90		556.87
6514	Travel Expense	.00	.00	.00	254.17	(254.17)	+++		.00
6519	Association Membership	12,700.00	.00	12,700.00	11,927.00	773.00	94		6,584.95

Budget Performance Report

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
6604	Outside Vehicle Repair/Maint	.00	.00	.00	469.98	(469.98)	+++		95.96
6710	Notices & Publications	6,600.00	.00	6,600.00	466.82	6,133.18	7		641.27
6720	Medical Examinations	.00	.00	.00	.00	.00	+++		25.98
6750	Business Equipment Rental	3,000.00	.00	3,000.00	1,278.29	1,721.71	43		1,412.50
6760	Recruitment	.00	.00	.00	14,254.66	(14,254.66)	+++		779.00
8721	Payment To Other Agency	12,661.00	.00	12,661.00	12,561.69	99.31	99		12,660.98
Department 3110 - City Manager's Office Totals		\$438,801.00	\$9,200.00	\$448,001.00	\$253,168.31	\$194,832.69	57%		\$218,172.53
Department 3115 - Contract Services									
6740	Fiscal Management Fees	8,000.00	.00	8,000.00	2,003.35	5,996.65	25		.00
6770	Animal Services	46,005.00	.00	46,005.00	23,000.50	23,004.50	50		22,330.50
Department 3115 - Contract Services Totals		\$54,005.00	\$0.00	\$54,005.00	\$25,003.85	\$29,001.15	46%		\$22,330.50
Department 3120 - Elections									
5303	Books & Manuals	100.00	.00	100.00	.00	100.00	0		52.28
5305	Forms Printing	400.00	.00	400.00	.00	400.00	0		9.69
5352	Award/Trophy Supplies	.00	.00	.00	354.86	(354.86)	+++		.00
6162	Mandated Fees/Inspections	19,500.00	.00	19,500.00	.00	19,500.00	0		.00
Department 3120 - Elections Totals		\$20,000.00	\$0.00	\$20,000.00	\$354.86	\$19,645.14	2%		\$61.97
Department 3140 - Human Resources									
4110	Regular Pay	50,800.00	.00	50,800.00	23,632.55	27,167.45	47		24,017.93
4599	Other Pay	1,000.00	.00	1,000.00	3,844.42	(2,844.42)	384		436.08
4910	Employer Paid Benefits	21,440.00	.00	21,440.00	10,563.84	10,876.16	49		10,812.97
5199	Misc. Operating Supplies	.00	.00	.00	60.00	(60.00)	+++		146.19
5301	General Office Supplies	1,500.00	.00	1,500.00	120.45	1,379.55	8		834.39
5303	Books & Manuals	200.00	.00	200.00	.00	200.00	0		.00
5304	Periodical/Subscriptions	.00	.00	.00	.00	.00	+++		199.00
5305	Forms Printing	.00	.00	.00	181.02	(181.02)	+++		181.02
5352	Award/Trophy Supplies	500.00	.00	500.00	.00	500.00	0		.00
6106	Contractual Services	25,400.00	.00	25,400.00	14,159.88	11,240.12	56		14,269.63
6125	Professional Development	.00	.00	.00	.00	.00	+++		75.00
6300	Utilities	300.00	.00	300.00	184.20	115.80	61		45.94
6472	Other Ins./Employee Bond	25.00	.00	25.00	.00	25.00	0		.00
6511	Mileage Reimbursement	.00	.00	.00	90.80	(90.80)	+++		.00
6519	Association Membership	335.00	.00	335.00	.00	335.00	0		.00
6710	Notices & Publications	.00	.00	.00	.00	.00	+++		148.75
6750	Business Equipment Rental	2,900.00	.00	2,900.00	1,278.27	1,621.73	44		1,412.50
6760	Recruitment	17,000.00	.00	17,000.00	14,699.08	2,300.92	86		8,693.23

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
Department 3140 - Human Resources Totals		\$121,400.00	\$0.00	\$121,400.00	\$68,814.51	\$52,585.49	57%	57%	\$61,272.63
Department 3170 - Promotion & Advertising									
6106	Contractual Services	.00	.00	.00	.00	.00	+++	+++	11,310.21
6113	Print Ads - So. Region	.00	.00	.00	.00	.00	+++	+++	3,110.13
6118	Promotion - Media	.00	.00	.00	.00	.00	+++	+++	3,368.00
6119	Promotion - Other	.00	.00	.00	.00	.00	+++	+++	4,071.58
6126	Advertising Prod/Design	.00	.00	.00	.00	.00	+++	+++	5,233.02
Department 3170 - Promotion & Advertising Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	+++	\$27,092.94
Department 3171 - Chamber of Comm - Economic Dev									
Department 3171 - Chamber of Comm - Economic Dev		58,425.00	.00	58,425.00	29,212.50	29,212.50	50	50	.00
6105	Consulting Services	\$58,425.00	\$0.00	\$58,425.00	\$29,212.50	\$29,212.50	50%	50%	\$0.00
Department 3172 - Visitor's Center									
Department 3172 - Visitor's Center		152,490.00	.00	152,490.00	76,245.00	76,245.00	50	50	88,952.50
6107	Promotion & Advertising	\$152,490.00	\$0.00	\$152,490.00	\$76,245.00	\$76,245.00	50%	50%	\$88,952.50
Department 3210 - City Attorney									
Department 3210 - City Attorney		82,849.00	.00	82,849.00	39,123.58	43,725.42	47	47	35,887.21
4110	Regular Pay	.00	.00	.00	.00	.00	+++	+++	(22.33)
4310	Part-Time Pay	.00	.00	.00	.00	.00	+++	+++	1,165.12
4599	Other Pay	.00	.00	.00	2,917.95	(2,917.95)	+++	+++	14,885.43
4910	Employer Paid Benefits	29,605.00	.00	29,605.00	15,905.92	13,699.08	54	54	.00
5108	Communication Supplies	350.00	.00	350.00	474.68	(124.68)	136	136	885.41
5175	Computer Operating Supp.	.00	.00	.00	394.90	(394.90)	+++	+++	522.78
5199	Misc. Operating Supplies	684.00	.00	684.00	167.68	516.32	25	25	327.84
5301	General Office Supplies	150.00	.00	150.00	110.43	39.57	74	74	.00
5302	Copying Supplies	150.00	.00	150.00	.00	150.00	0	0	.00
5303	Books & Manuals	170.00	.00	170.00	53.81	116.19	32	32	.00
5304	Periodical/Subscriptions	120.00	.00	120.00	.00	120.00	0	0	21.75
5305	Forms Printing	.00	.00	.00	(38.82)	38.82	+++	+++	.00
6101	Legal Services	4,055.00	.00	4,055.00	78.00	3,977.00	2	2	820.00
6106	Contractual Services	.00	.00	.00	236.32	(236.32)	+++	+++	290.17
6125	Professional Development	3,862.00	.00	3,862.00	2,160.48	1,701.52	56	56	2,570.16
6199	Other Professional Svc	5,970.00	.00	5,970.00	.00	5,970.00	0	0	489.20
6201	Telephone	1,000.00	(1,000.00)	.00	.00	.00	+++	+++	.00
6300	Utilities	.00	1,000.00	1,000.00	1,053.69	(53.69)	105	105	881.76
6401	General Liability	465.00	.00	465.00	1,232.52	(767.52)	265	265	1,761.00
6411	Property Damage Ins.	247.00	.00	247.00	123.48	123.52	50	50	123.48
6472	Other Ins./Employee Bond	33.00	.00	33.00	14.52	18.48	44	44	14.52

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
6510	Meetings & Conferences	75.00	.00	75.00	55.95	19.05	75	.00	
6513	Meals & Lodging	500.00	.00	500.00	820.84	(320.84)	164	356.31	
6514	Travel Expense	.00	.00	.00	189.81	(189.81)	+++	225.35	
6519	Association Membership	650.00	.00	650.00	640.00	10.00	98	615.00	
6604	Outside Vehicle Repair/Maint	.00	.00	.00	753.28	(753.28)	+++	73.70	
6750	Business Equipment Rental	.00	.00	.00	1,278.20	(1,278.20)	+++	1,412.39	
	Department 3210 - City Attorney Totals	\$130,935.00	(\$0.00)	\$130,935.00	\$67,747.22	\$63,187.78	52%	\$63,306.25	
	Department 3510 - Accounting & Treasury								
4110	Regular Pay	231,900.00	.00	231,900.00	109,756.34	122,143.66	47	112,582.98	
4310	Part-Time Pay	8,736.00	.00	8,736.00	173.41	8,562.59	2	3,927.97	
4599	Other Pay	4,000.00	.00	4,000.00	3,465.52	534.48	87	6,501.52	
4910	Employer Paid Benefits	97,708.00	.00	97,708.00	45,184.48	52,523.52	46	48,733.11	
5175	Computer Operating Supp.	.00	.00	.00	7.99	(7.99)	+++	2,032.54	
5199	Misc. Operating Supplies	.00	.00	.00	381.84	(381.84)	+++	382.94	
5201	Other Expense	.00	.00	.00	.00	.00	+++	10.00	
5301	General Office Supplies	4,525.00	.00	4,525.00	1,776.81	2,748.19	39	765.02	
5303	Books & Manuals	.00	.00	.00	.00	.00	+++	175.00	
5304	Periodical/Subscriptions	.00	.00	.00	.00	.00	+++	50.00	
5305	Forms Printing	1,000.00	.00	1,000.00	758.44	241.56	76	925.34	
6103	Financial Audits	45,000.00	.00	45,000.00	4,934.00	40,066.00	11	6,725.50	
6106	Contractual Services	53,770.00	.00	53,770.00	44,266.94	9,503.06	82	26,522.44	
6125	Professional Development	200.00	.00	200.00	135.00	65.00	68	160.00	
6220	Postage	10,000.00	.00	10,000.00	4,097.14	5,902.86	41	3,892.17	
6300	Utilities	9,000.00	.00	9,000.00	4,644.91	4,355.09	52	3,907.18	
6401	General Liability	3,426.00	.00	3,426.00	3,712.98	(286.98)	108	5,304.00	
6411	Property Damage Ins.	848.00	.00	848.00	424.02	423.98	50	424.02	
6472	Other Ins./Employee Bond	62.00	.00	62.00	42.00	20.00	68	42.00	
6510	Meetings & Conferences	.00	.00	.00	120.00	(120.00)	+++	425.00	
6519	Association Membership	300.00	.00	300.00	268.34	31.66	89	300.00	
6604	Outside Vehicle Repair/Maint	.00	.00	.00	.00	.00	+++	95.96	
6640	Maintenance Contracts	.00	.00	.00	347.27	(347.27)	+++	347.27	
6740	Fiscal Management Fees	.00	.00	.00	2,625.85	(2,625.85)	+++	2,740.66	
6741	Misc. Bank Charges	9,000.00	.00	9,000.00	3,322.42	5,677.58	37	4,759.45	
6750	Business Equipment Rental	3,000.00	.00	3,000.00	1,278.29	1,721.71	43	1,412.50	
8711	Non Capital Asset Expense	20,000.00	.00	20,000.00	13,250.00	6,750.00	66	540.00	
	Department 3510 - Accounting & Treasury Totals	\$502,475.00	\$0.00	\$502,475.00	\$244,973.99	\$257,501.01	49%	\$233,684.57	

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
Department 3520 - Information Services									
4110	Regular Pay	85,026.00	.00	85,026.00	40,460.00	44,566.00	48		40,856.79
4599	Other Pay	.00	.00	.00	5,113.66	(5,113.66)	+++		1,281.94
4910	Employer Paid Benefits	36,410.00	.00	36,410.00	16,308.87	20,101.13	45		16,531.33
5110	Fuel Oil & Lubricants	.00	.00	.00	.00	.00	+++		10.45
5125	Repairs/Maint. Materials	.00	10,000.00	10,000.00	.00	10,000.00	0		3.11
5175	Computer Operating Supp.	4,000.00	.00	4,000.00	1,361.68	2,638.32	34		2,069.81
5199	Misc. Operating Supplies	.00	.00	.00	.00	.00	+++		120.00
5201	Other Expense	.00	.00	.00	(35.94)	35.94	+++		.00
5301	General Office Supplies	75.00	.00	75.00	.00	75.00	0		.00
5303	Books & Manuals	25.00	.00	25.00	.00	25.00	0		.00
6105	Consulting Services	8,000.00	.00	8,000.00	603.75	7,396.25	8		4,567.50
6106	Contractual Services	8,000.00	.00	8,000.00	7,210.81	789.19	90		6,814.50
6199	Other Professional Svc	.00	.00	.00	85.00	(85.00)	+++		.00
6300	Utilities	1,300.00	.00	1,300.00	202.94	1,097.06	16		472.55
6472	Other Ins./Employee Bond	17.00	.00	17.00	.00	17.00	0		.00
6473	Vehicle Insurance	122.00	.00	122.00	61.02	60.98	50		61.02
6604	Outside Vehicle Repair/Maint	.00	.00	.00	.00	.00	+++		106.12
6640	Maintenance Contracts	3,500.00	.00	3,500.00	.00	3,500.00	0		.00
Department 3520 - Information Services Totals		\$146,475.00	\$10,000.00	\$156,475.00	\$71,371.79	\$85,103.21	46%		\$72,895.12
Department 4110 - Police Department									
4110	Regular Pay	1,480,414.00	.00	1,480,414.00	638,940.43	841,473.57	43		674,956.67
4120	Overtime Pay	80,000.00	.00	80,000.00	48,464.26	31,535.74	61		37,906.79
4310	Part-Time Pay	24,250.00	.00	24,250.00	53,669.40	(29,419.40)	221		13,287.00
4515	Standby Pay	6,000.00	.00	6,000.00	2,697.49	3,302.51	45		1,466.83
4599	Other Pay	70,000.00	.00	70,000.00	84,377.84	(14,377.84)	121		67,577.67
4910	Employer Paid Benefits	953,692.00	.00	953,692.00	452,499.13	501,192.87	47		465,964.12
4999	Labor Costs Applied	.00	(78,440.00)	(78,440.00)	.00	(78,440.00)	0		(7,219.05)
5101	Janitorial Supplies	1,700.00	.00	1,700.00	1,132.39	567.61	67		1,045.70
5105	First Aide Supplies	800.00	.00	800.00	.00	800.00	0		.00
5109	Uniforms/Safety Equipment	15,400.00	.00	15,400.00	3,835.32	11,564.68	25		2,095.15
5110	Fuel Oil & Lubricants	45,000.00	.00	45,000.00	27,831.87	17,168.13	62		27,050.04
5113	Evidence Supplies	1,400.00	.00	1,400.00	903.58	496.42	65		610.69
5150	Weapons/Range/Ammunition	6,500.00	.00	6,500.00	5,365.49	1,134.51	83		3,345.83
5175	Computer Operating Supp.	6,500.00	.00	6,500.00	2,339.94	4,160.06	36		2,264.32
5301	General Office Supplies	3,000.00	.00	3,000.00	1,131.66	1,868.34	38		1,226.10

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
5303	Books & Manuals	250.00	.00	250.00	.00	250.00	0	0	.00
5304	Periodical/Subscriptions	800.00	.00	800.00	333.92	466.08	42	42	375.42
5305	Forms Printing	3,000.00	.00	3,000.00	878.82	2,121.18	29	29	633.58
5350	Audio-Visual Supplies	.00	.00	.00	.00	.00	+++	+++	39.81
5502	Building Maint. Supplies	500.00	.00	500.00	215.81	284.19	43	43	213.24
5503	Rolling Stock Supplies	5,000.00	.00	5,000.00	5,234.54	(234.54)	105	105	3,381.87
5504	Machinery/Equip/Supplies	2,500.00	.00	2,500.00	1,819.76	680.24	73	73	2,512.23
5530	Small Tools	2,500.00	.00	2,500.00	1,153.90	1,346.10	46	46	814.37
6101	Legal Services	1,500.00	.00	1,500.00	.00	1,500.00	0	0	.00
6105	Consulting Services	500.00	.00	500.00	.00	500.00	0	0	247.50
6106	Contractual Services	3,500.00	.00	3,500.00	2,025.00	1,475.00	58	58	2,025.00
6107	Promotion & Advertising	500.00	.00	500.00	109.50	390.50	22	22	10.98
6125	Professional Development	18,500.00	.00	18,500.00	7,019.89	11,480.11	38	38	6,708.15
6150	Fingerprinting	2,000.00	.00	2,000.00	3,568.00	(1,568.00)	178	178	1,216.00
6151	Investigations	750.00	.00	750.00	640.89	109.11	85	85	113.77
6153	Pre-Employment Testing	4,000.00	.00	4,000.00	7,007.61	(3,007.61)	175	175	2,535.99
6170	Pest Control Services	500.00	.00	500.00	289.00	211.00	58	58	214.00
6199	Other Professional Svc	1,900.00	.00	1,900.00	344.00	1,556.00	18	18	1,245.00
6220	Postage	550.00	.00	550.00	188.13	361.87	34	34	357.17
6300	Utilities	35,000.00	.00	35,000.00	15,769.30	19,230.70	45	45	16,334.41
6401	General Liability	40,774.00	.00	40,774.00	22,887.00	17,887.00	56	56	32,695.98
6411	Property Damage Ins.	2,612.00	.00	2,612.00	1,306.02	1,305.98	50	50	1,306.02
6472	Other Ins./Employee Bond	384.00	.00	384.00	192.00	192.00	50	50	192.00
6473	Vehicle Insurance	2,195.00	.00	2,195.00	1,097.52	1,097.48	50	50	1,097.52
6502	Shipping & Moving	.00	.00	.00	14,787.00	(14,787.00)	+++	+++	.00
6510	Meetings & Conferences	2,000.00	.00	2,000.00	1,843.01	156.99	92	92	10,680.17
6513	Meals & Lodging	.00	.00	.00	.00	.00	+++	+++	75.73
6519	Association Membership	1,250.00	.00	1,250.00	445.00	805.00	36	36	95.00
6601	Outside Equip. Repair/Mat	1,000.00	.00	1,000.00	38.01	961.99	4	4	1,299.70
6602	Outside Structural Repair	500.00	.00	500.00	.00	500.00	0	0	250.00
6604	Outside Vehicle Repair/Maint	20,000.00	.00	20,000.00	6,138.25	13,861.75	31	31	5,781.41
6640	Maintenance Contracts	8,000.00	.00	8,000.00	7,525.00	475.00	94	94	7,260.00
6741	Misc. Bank Charges	.00	.00	.00	.00	.00	+++	+++	41.00
6750	Business Equipment Rental	2,500.00	.00	2,500.00	1,442.60	1,057.40	58	58	1,131.40
7201	Automobiles	.00	.00	.00	364.74	(364.74)	+++	+++	8,977.84
8721	Payment To Other Agency	24,600.00	.00	24,600.00	24,855.32	(255.32)	101	101	4,450.04

Budget Performance Report

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
Department 4110 - Police Department Totals									
	Department 4115 - Communications	\$2,884,221.00	(\$78,440.00)	\$2,805,781.00	\$1,452,708.34	\$1,353,072.66	52%	52%	\$1,405,890.16
4110	Regular Pay	252,842.00	.00	252,842.00	113,458.09	139,383.91	45	45	99,859.78
4120	Overtime Pay	21,000.00	.00	21,000.00	16,112.58	4,887.42	77	77	13,281.18
4310	Part-Time Pay	21,000.00	.00	21,000.00	10,704.00	10,296.00	51	51	23,422.70
4599	Other Pay	12,000.00	.00	12,000.00	10,971.58	1,028.42	91	91	11,018.54
4910	Employer Paid Benefits	129,948.00	.00	129,948.00	50,744.87	79,203.13	39	39	51,758.27
5175	Computer Operating Supp.	1,200.00	.00	1,200.00	472.28	727.72	39	39	395.16
5301	General Office Supplies	2,500.00	.00	2,500.00	625.57	1,874.43	25	25	416.21
5504	Machinery/Equip/Supplies	500.00	.00	500.00	.00	500.00	0	0	.00
6125	Professional Development	2,200.00	.00	2,200.00	415.36	1,784.64	19	19	716.01
6300	Utilities	5,688.00	.00	5,688.00	1,076.63	4,611.37	19	19	1,520.59
6519	Association Membership	160.00	.00	160.00	.00	160.00	0	0	50.00
6601	Outside Equip. Repair/Mat	2,000.00	.00	2,000.00	.00	2,000.00	0	0	.00
6640	Maintenance Contracts	.00	.00	.00	7,476.72	(7,476.72)	+++	+++	7,580.04
6750	Business Equipment Rental	3,000.00	.00	3,000.00	1,442.60	1,557.40	48	48	1,583.96
8721	Payment To Other Agency	15,000.00	.00	15,000.00	3,257.64	11,742.36	22	22	2,723.99
	Department 4115 - Communications Totals	\$469,038.00	\$0.00	\$469,038.00	\$216,757.92	\$252,280.08	46%	46%	\$214,326.43
Department 4210 - Fire Department									
4110	Regular Pay	832,766.00	.00	832,766.00	300,303.25	532,462.75	36	36	355,949.36
4120	Overtime Pay	145,000.00	.00	145,000.00	129,468.96	15,531.04	89	89	72,928.12
4310	Part-Time Pay	129,000.00	.00	129,000.00	125,679.76	3,320.24	97	97	66,989.50
4510	Acting Pay	4,050.00	.00	4,050.00	.00	4,050.00	0	0	.00
4599	Other Pay	11,000.00	.00	11,000.00	41,451.87	(30,451.87)	377	377	29,185.62
4910	Employer Paid Benefits	520,366.00	.00	520,366.00	267,598.83	252,767.17	51	51	330,023.18
5101	Janitorial Supplies	400.00	.00	400.00	373.53	26.47	93	93	166.18
5105	First Aide Supplies	9,775.00	.00	9,775.00	3,829.72	5,945.28	39	39	4,542.26
5106	Photographic Supplies	75.00	.00	75.00	.00	75.00	0	0	58.43
5108	Communication Supplies	6,000.00	.00	6,000.00	1,124.68	4,875.32	19	19	3,781.95
5109	Uniforms/Safety Equipment	4,100.00	.00	4,100.00	6,099.40	(1,999.40)	149	149	2,536.98
5110	Fuel Oil & Lubricants	23,540.00	.00	23,540.00	11,908.51	11,631.49	51	51	10,775.65
5111	Fire Hoses & Couplings	850.00	.00	850.00	232.47	617.53	27	27	.00
5121	Safety Equipment	16,700.00	.00	16,700.00	2,312.44	14,387.56	14	14	1,112.11
5130	Advanced Life Support Equ	800.00	.00	800.00	.00	800.00	0	0	800.00
5175	Computer Operating Supp.	700.00	.00	700.00	.00	700.00	0	0	.00
5199	Misc. Operating Supplies	1,425.00	.00	1,425.00	2,683.44	(1,258.44)	188	188	1,521.31

Budget Performance Report

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
5301	General Office Supplies	650.00	.00	650.00	419.24	230.76	64	64	417.42
5302	Copying Supplies	500.00	.00	500.00	88.72	411.28	18	18	.00
5303	Books & Manuals	300.00	.00	300.00	247.52	52.48	83	83	327.14
5304	Periodical/Subscriptions	75.00	.00	75.00	29.95	45.05	40	40	.00
5305	Forms Printing	.00	.00	.00	124.99	(124.99)	+++	+++	113.86
5350	Audio-Visual Supplies	100.00	.00	100.00	.00	100.00	0	0	.00
5501	Grounds Maint. Supplies	100.00	.00	100.00	.00	100.00	0	0	208.98
5502	Building Maint. Supplies	500.00	.00	500.00	133.83	366.17	27	27	106.00
5503	Rolling Stock Supplies	4,000.00	.00	4,000.00	2,688.42	1,311.58	67	67	1,135.84
5504	Machinery/Equip/Supplies	2,825.00	.00	2,825.00	359.75	2,465.25	13	13	761.02
5530	Small Tools	2,875.00	.00	2,875.00	492.88	2,382.12	17	17	728.66
6104	Engineering Services	6,750.00	.00	6,750.00	3,010.00	3,740.00	45	45	4,075.00
6105	Consulting Services	.00	.00	.00	1,024.35	(1,024.35)	+++	+++	.00
6106	Contractual Services	6,595.00	.00	6,595.00	4,138.00	2,457.00	63	63	3,138.00
6125	Professional Development	14,511.00	.00	14,511.00	6,809.50	7,701.50	47	47	6,711.95
6160	Vehicle Inspections	.00	.00	.00	.00	.00	+++	+++	48.75
6162	Mandated Fees/Inspections	370.00	.00	370.00	.00	370.00	0	0	250.00
6199	Other Professional Svc	.00	.00	.00	.00	.00	+++	+++	450.00
6220	Postage	125.00	.00	125.00	61.85	63.15	49	49	10.60
6300	Utilities	18,900.00	.00	18,900.00	9,679.62	9,220.38	51	51	7,503.86
6401	General Liability	13,609.00	.00	13,609.00	9,304.50	4,304.50	68	68	13,291.98
6411	Property Damage Ins.	1,158.00	.00	1,158.00	579.00	579.00	50	50	579.00
6472	Other Ins./Employee Bond	173.00	.00	173.00	87.48	85.52	51	51	87.48
6473	Vehicle Insurance	4,464.00	.00	4,464.00	2,232.00	2,232.00	50	50	2,232.00
6510	Meetings & Conferences	150.00	.00	150.00	827.64	(677.64)	552	552	40.00
6513	Meals & Lodging	1,000.00	.00	1,000.00	96.77	903.23	10	10	1,494.76
6514	Travel Expense	150.00	.00	150.00	206.08	(56.08)	137	137	82.85
6519	Association Membership	585.00	.00	585.00	300.00	285.00	51	51	365.00
6601	Outside Equip. Repair/Mat	1,600.00	.00	1,600.00	1,245.58	354.42	78	78	823.61
6602	Outside Structural Repair	200.00	.00	200.00	.00	200.00	0	0	.00
6604	Outside Vehicle Repair/Maint	9,400.00	.00	9,400.00	3,070.70	6,329.30	33	33	4,204.26
6640	Maintenance Contracts	780.00	.00	780.00	515.94	264.06	66	66	396.71
6710	Notices & Publications	500.00	.00	500.00	.00	500.00	0	0	.00
6720	Medical Examinations	4,500.00	.00	4,500.00	1,185.00	3,315.00	26	26	190.00
6730	Data Processing	150.00	.00	150.00	.00	150.00	0	0	.00
6750	Business Equipment Rental	2,000.00	.00	2,000.00	799.39	1,200.61	40	40	1,427.76

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
8721	Payment To Other Agency	2,000.00	.00	2,000.00	1,000.00	1,000.00	50	52%	1,000.00
	Department 4210 - Fire Department Totals	\$1,808,142.00	\$0.00	\$1,808,142.00	\$943,825.56	\$864,316.44			\$932,573.14
	Department 4220 - EOC Disaster Preparedness								
5175	Computer Operating Supp.	100.00	.00	100.00	.00	100.00	0	0	.00
5199	Misc. Operating Supplies	175.00	.00	175.00	170.35	4.65	97	97	.00
5305	Forms Printing	200.00	.00	200.00	.00	200.00	0	0	.00
5504	Machinery/Equip/Supplies	100.00	.00	100.00	.00	100.00	0	0	.00
6300	Utilities	1,774.00	.00	1,774.00	750.55	1,023.45	42	42	884.25
6510	Meetings & Conferences	150.00	.00	150.00	.00	150.00	0	0	.00
6513	Meals & Lodging	.00	.00	.00	253.00	(253.00)	+++	+++	.00
6601	Outside Equip. Repair/Mat	400.00	.00	400.00	.00	400.00	0	0	.00
	Department 4220 - EOC Disaster Preparedness Totals	\$2,899.00	\$0.00	\$2,899.00	\$1,173.90	\$1,725.10		40%	\$884.25
	Department 5205 - Public Services Admin								
4110	Regular Pay	496,821.00	.00	496,821.00	222,790.87	274,030.13	45	45	230,044.99
4120	Overtime Pay	3,000.00	.00	3,000.00	.00	3,000.00	0	0	14.04
4310	Part-Time Pay	.00	.00	.00	22,879.50	(22,879.50)	+++	+++	1,213.80
4599	Other Pay	6,200.00	.00	6,200.00	7,230.93	(1,030.93)	117	117	1,782.11
4910	Employer Paid Benefits	252,473.00	.00	252,473.00	100,874.99	151,598.01	40	40	120,326.34
4999	Labor Costs Applied	(40,000.00)	.00	(40,000.00)	2,218.52	(42,218.52)	-6	-6	7,898.69
5110	Fuel Oil & Lubricants	2,000.00	.00	2,000.00	1,005.02	994.98	50	50	727.02
5125	Repairs/Maint. Materials	4,062.00	.00	4,062.00	.00	4,062.00	0	0	.00
5175	Computer Operating Supp.	.00	.00	.00	1,837.98	(1,837.98)	+++	+++	53.86
5199	Misc. Operating Supplies	10,000.00	.00	10,000.00	4,069.64	5,930.36	41	41	3,010.64
5303	Books & Manuals	3,000.00	.00	3,000.00	.00	3,000.00	0	0	.00
5503	Rolling Stock Supplies	.00	.00	.00	.00	.00	+++	+++	120.00
5504	Machinery/Equip/Supplies	.00	.00	.00	.00	.00	+++	+++	392.49
6105	Consulting Services	5,000.00	.00	5,000.00	10,854.43	(5,854.43)	217	217	14,695.00
6106	Contractual Services	23,000.00	.00	23,000.00	22,234.87	765.13	97	97	13,580.50
6125	Professional Development	1,500.00	.00	1,500.00	30.00	1,470.00	2	2	205.00
6160	Vehicle Inspections	200.00	.00	200.00	.00	200.00	0	0	151.25
6161	Licenses & Permits	350.00	.00	350.00	.00	350.00	0	0	.00
6162	Mandated Fees/Inspections	200.00	.00	200.00	.00	200.00	0	0	.00
6199	Other Professional Svc	.00	.00	.00	84.50	(84.50)	+++	+++	.00
6220	Postage	.00	.00	.00	.00	.00	+++	+++	37.84
6300	Utilities	14,921.00	.00	14,921.00	7,293.18	7,627.82	49	49	5,667.44
6401	General Liability	23,739.00	.00	23,739.00	13,369.50	10,369.50	56	56	19,099.50

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
6411	Property Damage Ins.	1,554.00	.00	1,554.00	777.00	777.00	50	50	777.00
6472	Other Ins./Employee Bond	163.00	.00	163.00	81.48	81.52	50	50	81.48
6473	Vehicle Insurance	244.00	.00	244.00	121.98	122.02	50	50	121.98
6510	Meetings & Conferences	4,500.00	.00	4,500.00	447.49	4,052.51	10	10	459.84
6511	Mileage Reimbursement	1,000.00	.00	1,000.00	.00	1,000.00	0	0	.00
6513	Meals & Lodging	1,000.00	.00	1,000.00	.00	1,000.00	0	0	.00
6514	Travel Expense	.00	.00	.00	.00	.00	+++	+++	148.94
6519	Association Membership	3,000.00	.00	3,000.00	918.34	2,081.66	31	31	605.00
6601	Outside Equip. Repair/Mat	.00	.00	.00	.00	.00	+++	+++	179.11
6604	Outside Vehicle Repair/Maint	100.00	.00	100.00	.00	100.00	0	0	.00
6701	Outside Clerical/Sec. Svc	2,000.00	.00	2,000.00	.00	2,000.00	0	0	.00
6710	Notices & Publications	5,000.00	.00	5,000.00	4,288.63	711.37	86	86	6,357.04
6741	Misc. Bank Charges	.00	.00	.00	1,314.86	(1,314.86)	+++	+++	674.26
6810	Equipment Rental	.00	.00	.00	238.50	(238.50)	+++	+++	223.40
8711	Non Capital Asset Expense	.00	.00	.00	(9,650.36)	9,650.36	+++	+++	(9,650.36)
8750	Bad Debts Written Off	.00	.00	.00	.00	.00	+++	+++	473.94
Department 5205 - Public Services Admin Totals		\$825,027.00	\$0.00	\$825,027.00	\$415,311.85	\$409,715.15	50%	50%	\$419,472.14
Department 5220 - Vehicle Maintenance									
4110	Regular Pay	50,336.00	.00	50,336.00	25,361.60	24,974.40	50	50	24,514.60
4599	Other Pay	.00	.00	.00	579.11	(579.11)	+++	+++	.00
4910	Employer Paid Benefits	38,262.00	.00	38,262.00	15,651.87	22,610.13	41	41	17,320.85
4999	Labor Costs Applied	1,500.00	.00	1,500.00	.00	1,500.00	0	0	.00
5105	First Aide Supplies	100.00	.00	100.00	.00	100.00	0	0	.00
5109	Uniforms/Safety Equipment	750.00	.00	750.00	738.29	11.71	98	98	570.90
5110	Fuel Oil & Lubricants	1,500.00	.00	1,500.00	2,473.11	(973.11)	165	165	2,022.85
5125	Repairs/Maint. Materials	.00	.00	.00	.00	.00	+++	+++	325.00
5199	Misc. Operating Supplies	1,000.00	.00	1,000.00	73.24	926.76	7	7	1,185.70
5502	Building Maint. Supplies	.00	.00	.00	.00	.00	+++	+++	13.41
5530	Small Tools	500.00	.00	500.00	16.15	483.85	3	3	.00
6106	Contractual Services	.00	.00	.00	.00	.00	+++	+++	690.00
6161	Licenses & Permits	3,000.00	.00	3,000.00	810.40	2,189.60	27	27	3,057.23
6162	Mandated Fees/Inspections	15,000.00	.00	15,000.00	2,779.11	12,220.89	19	19	2,347.29
6300	Utilities	4,500.00	.00	4,500.00	1,262.92	3,237.08	28	28	1,392.60
6401	General Liability	1,567.00	.00	1,567.00	1,033.50	533.50	66	66	1,476.48
6411	Property Damage Ins.	141.00	.00	141.00	70.50	70.50	50	50	70.50
6472	Other Ins./Employee Bond	16.00	.00	16.00	8.52	7.48	53	53	8.52

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
6473	Vehicle Insurance	122.00	.00	122.00	61.02	60.98	50	50	61.02
6720	Medical Examinations	95.00	.00	95.00	95.00	.00	100	100	.00
6810	Equipment Rental	.00	.00	.00	73.07	(73.07)	+++	+++	214.71
Department 5220 - Vehicle Maintenance Totals		\$118,389.00	\$0.00	\$118,389.00	\$51,087.41	\$67,301.59	43%	43%	\$55,271.66
Department 5230 - Street Maintenance									
4110	Regular Pay	88,649.00	.00	88,649.00	37,420.32	51,228.68	42	42	27,936.77
4120	Overtime Pay	.00	.00	.00	138.98	(138.98)	+++	+++	.00
4310	Part-Time Pay	.00	.00	.00	.00	.00	+++	+++	7,091.25
4910	Employer Paid Benefits	50,663.00	.00	50,663.00	22,361.13	28,301.87	44	44	21,975.44
4999	Labor Costs Applied	2,708.00	.00	2,708.00	5,114.33	(2,406.33)	189	189	5,671.84
5109	Uniforms/Safety Equipment	600.00	.00	600.00	657.77	(57.77)	110	110	1,386.96
5110	Fuel Oil & Lubricants	3,400.00	.00	3,400.00	7,234.22	(3,834.22)	213	213	8,454.68
5125	Repairs/Maint. Materials	1,000.00	.00	1,000.00	.00	1,000.00	0	0	362.22
5175	Computer Operating Supp.	.00	.00	.00	550.00	(550.00)	+++	+++	.00
5199	Misc. Operating Supplies	15,000.00	.00	15,000.00	7,902.58	7,097.42	53	53	8,490.15
5302	Copying Supplies	.00	.00	.00	.00	.00	+++	+++	17.78
5503	Rolling Stock Supplies	.00	.00	.00	89.19	(89.19)	+++	+++	.00
5504	Machinery/Equip/Supplies	300.00	.00	300.00	75.82	224.18	25	25	517.69
5530	Small Tools	.00	.00	.00	120.38	(120.38)	+++	+++	265.51
6106	Contractual Services	50,000.00	.00	50,000.00	27,771.81	22,228.19	56	56	25,610.36
6161	Licenses & Permits	1,060.00	.00	1,060.00	.00	1,060.00	0	0	.00
6162	Mandated Fees/Inspections	.00	.00	.00	225.00	(225.00)	+++	+++	.00
6300	Utilities	4,300.00	.00	4,300.00	2,550.92	1,749.08	59	59	2,694.38
6399	Other Utilities	3,611.00	.00	3,611.00	.00	3,611.00	0	0	.00
6401	General Liability	2,887.00	.00	2,887.00	1,693.50	1,193.50	59	59	2,434.02
6411	Property Damage Ins.	73.00	.00	73.00	36.48	36.52	50	50	36.48
6472	Other Ins./Employee Bond	34.00	.00	34.00	16.50	17.50	49	49	16.50
6473	Vehicle Insurance	96.00	.00	96.00	48.00	48.00	50	50	48.00
6510	Meetings & Conferences	.00	.00	.00	199.00	(199.00)	+++	+++	.00
6519	Association Membership	173.00	.00	173.00	.00	173.00	0	0	.00
6604	Outside Vehicle Repair/Maint	.00	.00	.00	559.13	(559.13)	+++	+++	15,801.29
6710	Notices & Publications	.00	.00	.00	669.13	(669.13)	+++	+++	.00
Department 5230 - Street Maintenance Totals		\$224,554.00	\$0.00	\$224,554.00	\$115,434.19	\$109,119.81	51%	51%	\$128,811.32
Department 5232 - Street Trees									
4110	Regular Pay	43,918.00	.00	43,918.00	6,244.97	37,673.03	14	14	7,434.88
4120	Overtime Pay	.00	.00	.00	.00	.00	+++	+++	131.02

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
4310	Part-Time Pay	.00	.00	.00	1,685.00	(1,685.00)	+++		.00
4910	Employer Paid Benefits	21,095.00	.00	21,095.00	6,752.84	14,342.16	32		4,906.66
4999	Labor Costs Applied	.00	.00	.00	6,708.38	(6,708.38)	+++		453.11
5109	Uniforms/Safety Equipment	270.00	.00	270.00	.00	270.00	0		.00
5110	Fuel Oil & Lubricants	1,350.00	.00	1,350.00	.00	1,350.00	0		.00
5125	Repairs/Maint. Materials	3,000.00	.00	3,000.00	844.59	2,155.41	28		.00
5199	Misc. Operating Supplies	3,833.00	.00	3,833.00	408.90	3,424.10	11		.00
5501	Grounds Maint. Supplies	300.00	.00	300.00	.00	300.00	0		.00
5502	Building Maint. Supplies	.00	.00	.00	28.03	(28.03)	+++		.00
5504	Machinery/Equip/Supplies	300.00	.00	300.00	.00	300.00	0		.00
6105	Consulting Services	270.00	.00	270.00	.00	270.00	0		.00
6106	Contractual Services	20,461.00	.00	20,461.00	21,280.00	(819.00)	104		22,307.50
6160	Vehicle Inspections	30.00	.00	30.00	.00	30.00	0		1,670.00
6161	Licenses & Permits	15.00	.00	15.00	.00	15.00	0		.00
6162	Mandated Fees/Inspections	75.00	.00	75.00	.00	75.00	0		.00
6300	Utilities	4,268.00	.00	4,268.00	.00	4,268.00	0		.00
6401	General Liability	723.00	.00	723.00	361.50	361.50	50		516.48
6411	Property Damage Ins.	79.00	.00	79.00	39.48	39.52	50		39.48
6472	Other Ins./Employee Bond	17.00	.00	17.00	.00	17.00	0		.00
6473	Vehicle Insurance	330.00	.00	330.00	165.00	165.00	50		165.00
6603	Outside Ground Repair	2,100.00	.00	2,100.00	27.13	2,072.87	1		.00
Department 5232 - Street Trees Totals		\$102,434.00	\$0.00	\$102,434.00	\$44,545.82	\$57,888.18	43%		\$37,624.13
Department 5234 - Street Lighting									
4910	Employer Paid Benefits	.00	.00	.00	30.48	(30.48)	+++		.00
4999	Labor Costs Applied	.00	.00	.00	63.64	(63.64)	+++		.00
6106	Contractual Services	.00	.00	.00	.00	.00	+++		751.65
6300	Utilities	.00	.00	.00	40,206.06	(40,206.06)	+++		40,062.23
6301	Electricity	105,000.00	.00	105,000.00	.00	105,000.00	0		.00
Department 5234 - Street Lighting Totals		\$105,000.00	\$0.00	\$105,000.00	\$40,300.18	\$64,699.82	38%		\$40,813.88
Department 5235 - Storm Drain/Creek Maint.									
4110	Regular Pay	56,112.00	.00	56,112.00	10,674.45	45,437.55	19		12,391.28
4120	Overtime Pay	900.00	.00	900.00	.00	900.00	0		.00
4910	Employer Paid Benefits	27,730.00	.00	27,730.00	8,548.03	19,181.97	31		13,638.32
4999	Labor Costs Applied	.00	.00	.00	6,306.33	(6,306.33)	+++		11,400.11
5109	Uniforms/Safety Equipment	300.00	.00	300.00	.00	300.00	0		.00
5110	Fuel Oil & Lubricants	2,250.00	.00	2,250.00	.00	2,250.00	0		.00

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
5125	Repairs/Maint. Materials	5,000.00	.00	5,000.00	.00	5,000.00	0	0	.00
5199	Misc. Operating Supplies	10,490.00	.00	10,490.00	522.90	9,967.10	5	5	5,225.21
5501	Grounds Maint. Supplies	500.00	.00	500.00	.00	500.00	0	0	.00
5530	Small Tools	300.00	.00	300.00	.00	300.00	0	0	.00
6105	Consulting Services	2,500.00	.00	2,500.00	.00	2,500.00	0	0	.00
6106	Contractual Services	9,000.00	.00	9,000.00	3,879.05	5,120.95	43	43	3,185.53
6107	Promotion & Advertising	.00	.00	.00	.00	.00	+++	+++	344.55
6161	Licenses & Permits	6,000.00	.00	6,000.00	.00	6,000.00	0	0	7,279.00
6162	Mandated Fees/Inspections	.00	.00	.00	7,279.00	(7,279.00)	+++	+++	.00
6300	Utilities	7,113.00	.00	7,113.00	64.70	7,048.30	1	1	.00
6401	General Liability	1,205.00	.00	1,205.00	602.52	602.48	50	50	860.52
6411	Property Damage Ins.	131.00	.00	131.00	65.52	65.48	50	50	65.52
6472	Other Ins./Employee Bond	17.00	.00	17.00	.00	17.00	0	0	.00
6473	Vehicle Insurance	550.00	.00	550.00	274.98	275.02	50	50	274.98
6510	Meetings & Conferences	500.00	.00	500.00	.00	500.00	0	0	.00
6519	Association Membership	250.00	.00	250.00	95.00	155.00	38	38	100.00
6710	Notices & Publications	.00	.00	.00	.00	.00	+++	+++	1,468.99
6810	Equipment Rental	.00	.00	.00	.00	.00	+++	+++	1,356.93
Department 5235 - Storm Drain/Creek Maint. Totals		\$130,848.00	\$0.00	\$130,848.00	\$38,312.48	\$92,535.52	29%	29%	\$57,590.94
Department 5270 - Curbside Recycling		21,000.00	.00	21,000.00	.00	21,000.00	0	0	.00
Labor Costs Applied		\$21,000.00	\$0.00	\$21,000.00	\$0.00	\$21,000.00	0%	0%	\$0.00
Department 6110 - R & P Administration		167,489.00	.00	167,489.00	74,511.62	92,977.38	44	44	74,529.91
4110	Regular Pay	.00	.00	.00	157.20	(157.20)	+++	+++	.00
4120	Overtime Pay	40,000.00	.00	40,000.00	34,739.83	5,260.17	87	87	29,777.33
4310	Part-Time Pay	.00	.00	.00	16,787.32	(16,787.32)	+++	+++	7,956.46
4599	Other Pay	67,606.00	.00	67,606.00	32,172.96	35,433.04	48	48	34,379.63
4910	Employer Paid Benefits	2,200.00	.00	2,200.00	742.14	1,457.86	34	34	38.43
5175	Computer Operating Supp.	750.00	.00	750.00	404.77	345.23	54	54	198.11
5199	Misc. Operating Supplies	600.00	.00	600.00	187.67	412.33	31	31	316.11
5301	General Office Supplies	100.00	.00	100.00	.00	100.00	0	0	.00
5350	Audio-Visual Supplies	18,500.00	.00	18,500.00	3,367.00	15,133.00	18	18	5,455.40
6106	Contractual Services	200.00	.00	200.00	.00	200.00	0	0	.00
6107	Promotion & Advertising	.00	.00	.00	.00	.00	+++	+++	150.00
6125	Professional Development	250.00	.00	250.00	199.32	50.68	80	80	190.00

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
6300	Utilities	3,500.00	.00	3,500.00	2,021.09	1,478.91	58	58	1,203.13
6401	General Liability	3,208.00	.00	3,208.00	2,104.02	1,103.98	66	66	3,005.52
6411	Property Damage Ins.	281.00	.00	281.00	140.52	140.48	50	50	140.52
6472	Other Ins./Employee Bond	34.00	.00	34.00	25.02	8.98	74	74	25.02
6473	Vehicle Insurance	122.00	.00	122.00	61.02	60.98	50	50	61.02
6510	Meetings & Conferences	.00	.00	.00	69.11	(69.11)	+++	+++	.00
6519	Association Membership	500.00	.00	500.00	495.00	5.00	99	99	635.00
6601	Outside Equip. Repair/Mat	700.00	.00	700.00	.00	700.00	0	0	.00
6640	Maintenance Contracts	8,775.00	.00	8,775.00	2,827.78	5,947.22	32	32	3,466.18
6710	Notices & Publications	500.00	.00	500.00	50.00	450.00	10	10	.00
Department 6110 - R & P Administration Totals		\$315,315.00	\$0.00	\$315,315.00	\$171,063.39	\$144,251.61	54%	54%	\$161,527.77
6106	Contractual Services	9,600.00	.00	9,600.00	5,755.30	3,844.70	60	60	5,582.40
Department 6125 - Dance 39+ Totals		\$9,600.00	\$0.00	\$9,600.00	\$5,755.30	\$3,844.70	60%	60%	\$5,582.40
Department 6130 - Rec & Parks Sports									
4110	Regular Pay	57,015.00	.00	57,015.00	29,320.12	27,694.88	51	51	28,219.50
4120	Overtime Pay	671.00	.00	671.00	384.00	287.00	57	57	199.10
4310	Part-Time Pay	75,000.00	.00	75,000.00	62,109.33	12,890.67	83	83	60,350.02
4599	Other Pay	.00	.00	.00	3,309.88	(3,309.88)	+++	+++	1,915.75
4910	Employer Paid Benefits	33,157.00	.00	33,157.00	19,174.04	13,982.96	58	58	21,049.08
5102	Recreation Supplies	22,000.00	.00	22,000.00	25,120.34	(3,120.34)	114	114	22,235.31
5105	First Aide Supplies	100.00	.00	100.00	114.64	(14.64)	115	115	414.25
5109	Uniforms/Safety Equipment	500.00	.00	500.00	265.05	234.95	53	53	381.86
5199	Misc. Operating Supplies	2,300.00	.00	2,300.00	379.61	1,920.39	17	17	1,703.71
5301	General Office Supplies	1,000.00	.00	1,000.00	51.79	948.21	5	5	125.02
5305	Forms Printing	500.00	.00	500.00	453.24	46.76	91	91	351.81
5352	Award/Trophy Supplies	9,000.00	.00	9,000.00	3,971.17	5,028.83	44	44	2,714.62
6106	Contractual Services	6,800.00	.00	6,800.00	8,186.07	(1,386.07)	120	120	5,593.89
6300	Utilities	550.00	.00	550.00	40.82	509.18	7	7	52.72
6401	General Liability	1,299.00	.00	1,299.00	649.50	649.50	50	50	927.48
6411	Property Damage Ins.	141.00	.00	141.00	70.50	70.50	50	50	70.50
6472	Other Ins./Employee Bond	17.00	.00	17.00	8.52	8.48	50	50	8.52
6473	Vehicle Insurance	.00	.00	.00	30.48	(30.48)	+++	+++	30.48
6519	Association Membership	8,779.00	.00	8,779.00	6,276.50	2,502.50	71	71	3,502.00
6812	Space Rental	22,000.00	.00	22,000.00	1,260.00	20,740.00	6	6	500.00
Department 6130 - Rec & Parks Sports Totals		\$240,829.00	\$0.00	\$240,829.00	\$161,175.60	\$79,653.40	67%	67%	\$150,345.62

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
Department 6140 - R & P Youth Services									
4110	Regular Pay	59,866.00	.00	59,866.00	29,593.53	30,272.47	49	49	28,461.76
4120	Overtime Pay	.00	.00	.00	15.37	(15.37)	+++	+++	91.43
4310	Part-Time Pay	147,000.00	.00	147,000.00	80,808.69	66,191.31	55	55	96,072.90
4599	Other Pay	.00	.00	.00	315.23	(315.23)	+++	+++	292.48
4910	Employer Paid Benefits	49,782.00	.00	49,782.00	27,944.48	21,837.52	56	56	33,177.89
5102	Recreation Supplies	8,000.00	.00	8,000.00	3,034.22	4,965.78	38	38	4,508.00
5105	First Aide Supplies	400.00	.00	400.00	245.78	154.22	61	61	.00
5109	Uniforms/Safety Equipment	1,500.00	.00	1,500.00	1,053.68	446.32	70	70	199.59
5199	Misc. Operating Supplies	1,573.00	.00	1,573.00	443.82	1,129.18	28	28	226.23
5301	General Office Supplies	600.00	.00	600.00	230.01	369.99	38	38	425.22
5304	Periodical/Subscriptions	35.00	.00	35.00	.00	35.00	0	0	.00
5305	Forms Printing	500.00	.00	500.00	400.08	99.92	80	80	127.28
6125	Professional Development	200.00	.00	200.00	50.00	150.00	25	25	55.00
6150	Fingerprinting	500.00	.00	500.00	328.00	172.00	66	66	81.00
6161	Licenses & Permits	600.00	.00	600.00	.00	600.00	0	0	.00
6300	Utilities	2,000.00	.00	2,000.00	632.85	1,367.15	32	32	688.79
6401	General Liability	1,233.00	.00	1,233.00	616.50	616.50	50	50	880.50
6411	Property Damage Ins.	141.00	.00	141.00	70.50	70.50	50	50	70.50
6472	Other Ins./Employee Bond	17.00	.00	17.00	8.52	8.48	50	50	8.52
6473	Vehicle Insurance	.00	.00	.00	30.48	(30.48)	+++	+++	30.48
6519	Association Membership	250.00	.00	250.00	150.00	100.00	60	60	140.00
6812	Space Rental	.00	.00	.00	1,887.00	(1,887.00)	+++	+++	3,562.00
Department 6140 - R & P Youth Services Totals		\$274,197.00	\$0.00	\$274,197.00	\$147,858.74	\$126,338.26	54%	54%	\$169,099.57
Department 6143 - Teen Programs Division									
4110	Regular Pay	.00	.00	.00	797.75	(797.75)	+++	+++	.00
4120	Overtime Pay	.00	.00	.00	9.86	(9.86)	+++	+++	.00
4310	Part-Time Pay	43,000.00	.00	43,000.00	21,708.21	21,291.79	50	50	22,737.40
4910	Employer Paid Benefits	6,707.00	.00	6,707.00	3,989.29	2,717.71	59	59	4,234.96
5102	Recreation Supplies	6,317.00	.00	6,317.00	1,776.25	4,540.75	28	28	1,951.63
5105	First Aide Supplies	50.00	.00	50.00	.00	50.00	0	0	.00
5109	Uniforms/Safety Equipment	100.00	.00	100.00	.00	100.00	0	0	.00
5199	Misc. Operating Supplies	600.00	.00	600.00	355.14	244.86	59	59	348.29
5301	General Office Supplies	300.00	.00	300.00	93.54	206.46	31	31	195.46
5304	Periodical/Subscriptions	.00	.00	.00	.00	.00	+++	+++	14.99
5305	Forms Printing	.00	.00	.00	.00	.00	+++	+++	4.53

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
6106	Contractual Services	200.00	.00	200.00	.00	200.00	0	0	77.89
6161	Licenses & Permits	400.00	.00	400.00	.00	400.00	0	0	518.96
6300	Utilities	.00	.00	.00	2,046.38	(2,046.38)	+++	+++	2,056.66
6472	Other Ins./Employee Bond	17.00	.00	17.00	.00	17.00	0	0	.00
6742	Cr. Card Processing Chgs.	.00	.00	.00	.00	.00	+++	+++	3.97
Department 6143 - Teen Programs Division Totals		\$57,691.00	\$0.00	\$57,691.00	\$30,776.42	\$26,914.58	53%	53%	\$32,144.74
Department 6150 - R & P City Facilities									
4110	Regular Pay	137,343.00	.00	137,343.00	26,698.57	110,644.43	19	19	48,218.23
4120	Overtime Pay	500.00	.00	500.00	203.09	296.91	41	41	589.03
4310	Part-Time Pay	15,000.00	.00	15,000.00	15,456.94	(456.94)	103	103	23,692.38
4599	Other Pay	.00	.00	.00	13,360.14	(13,360.14)	+++	+++	1,754.16
4910	Employer Paid Benefits	109,252.00	.00	109,252.00	26,873.08	82,378.92	25	25	40,216.58
4999	Labor Costs Applied	.00	.00	.00	2,927.28	(2,927.28)	+++	+++	1,355.48
5101	Janitorial Supplies	15,000.00	.00	15,000.00	13,015.41	1,984.59	87	87	8,836.24
5109	Uniforms/Safety Equipment	3,000.00	.00	3,000.00	1,955.03	1,044.97	65	65	1,237.70
5110	Fuel Oil & Lubricants	5,000.00	.00	5,000.00	2,729.69	2,270.31	55	55	3,269.23
5199	Misc. Operating Supplies	3,000.00	.00	3,000.00	2,500.13	499.87	83	83	2,358.66
5201	Other Expense	2,000.00	.00	2,000.00	1,474.00	526.00	74	74	.00
5301	General Office Supplies	.00	.00	.00	.00	.00	+++	+++	70.04
5501	Grounds Maint. Supplies	.00	.00	.00	663.70	(663.70)	+++	+++	399.03
5502	Building Maint. Supplies	4,000.00	.00	4,000.00	2,949.54	1,050.46	74	74	921.27
5503	Rolling Stock Supplies	.00	.00	.00	423.82	(423.82)	+++	+++	.00
5504	Machinery/Equip/Supplies	4,000.00	.00	4,000.00	334.14	3,665.86	8	8	4,831.39
5530	Small Tools	500.00	.00	500.00	1,869.43	(1,369.43)	374	374	91.20
6106	Contractual Services	.00	.00	.00	5,267.84	(5,267.84)	+++	+++	2,698.15
6199	Other Professional Svc	3,000.00	.00	3,000.00	1,129.74	1,870.26	38	38	613.30
6300	Utilities	36,000.00	.00	36,000.00	12,559.32	23,440.68	35	35	17,254.90
6401	General Liability	4,795.00	.00	4,795.00	2,897.52	1,897.48	60	60	4,139.52
6411	Property Damage Ins.	495.00	.00	495.00	247.50	247.50	50	50	247.50
6472	Other Ins./Employee Bond	58.00	.00	58.00	28.98	29.02	50	50	28.98
6473	Vehicle Insurance	366.00	.00	366.00	183.00	183.00	50	50	183.00
6601	Outside Equip. Repair/Mat	1,500.00	.00	1,500.00	.00	1,500.00	0	0	88.19
6602	Outside Structural Repair	2,000.00	.00	2,000.00	.00	2,000.00	0	0	.00
6604	Outside Vehicle Repair/Maint	1,000.00	.00	1,000.00	173.60	826.40	17	17	.00
6640	Maintenance Contracts	3,000.00	.00	3,000.00	272.50	2,727.50	9	9	1,590.04
Department 6150 - R & P City Facilities Totals		\$350,809.00	\$0.00	\$350,809.00	\$136,193.99	\$214,615.01	39%	39%	\$164,684.20

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
Department 6160 - R & P Parks Division									
4110	Regular Pay	200,922.00	.00	200,922.00	106,692.60	94,229.40	53	53	96,705.16
4120	Overtime Pay	650.00	.00	650.00	.00	650.00	0	0	.00
4310	Part-Time Pay	.00	.00	.00	8,937.24	(8,937.24)	+++	+++	844.68
4599	Other Pay	.00	.00	.00	11,849.53	(11,849.53)	+++	+++	.00
4910	Employer Paid Benefits	133,442.00	.00	133,442.00	65,397.63	68,044.37	49	49	58,873.27
4999	Labor Costs Applied	(5,000.00)	.00	(5,000.00)	2,611.80	(7,611.80)	-52	-52	.00
5101	Janitorial Supplies	.00	.00	.00	.00	.00	+++	+++	14.00
5109	Uniforms/Safety Equipment	2,000.00	.00	2,000.00	1,089.05	910.95	54	54	1,085.80
5110	Fuel Oil & Lubricants	8,000.00	.00	8,000.00	3,311.91	4,688.09	41	41	3,051.63
5199	Misc. Operating Supplies	5,650.00	.00	5,650.00	3,464.84	2,185.16	61	61	4,383.78
5501	Grounds Maint. Supplies	5,000.00	.00	5,000.00	3,418.05	1,581.95	68	68	2,953.00
5502	Building Maint. Supplies	.00	.00	.00	851.57	(851.57)	+++	+++	.00
5503	Rolling Stock Supplies	.00	.00	.00	751.00	(751.00)	+++	+++	9.15
5504	Machinery/Equip/Supplies	.00	.00	.00	1,299.27	(1,299.27)	+++	+++	2,154.13
5530	Small Tools	1,000.00	.00	1,000.00	1,653.76	(653.76)	165	165	285.43
6106	Contractual Services	.00	.00	.00	1,685.00	(1,685.00)	+++	+++	3,025.00
6199	Other Professional Svc	9,000.00	.00	9,000.00	175.00	8,825.00	2	2	85.00
6201	Telephone	2,000.00	.00	2,000.00	.00	2,000.00	0	0	.00
6300	Utilities	153,400.00	.00	153,400.00	52,636.53	100,763.47	34	34	86,381.14
6401	General Liability	2,357.00	.00	2,357.00	1,678.50	678.50	71	71	2,398.02
6411	Property Damage Ins.	336.00	.00	336.00	168.00	168.00	50	50	168.00
6472	Other Ins./Employee Bond	75.00	.00	75.00	37.50	37.50	50	50	37.50
6473	Vehicle Insurance	122.00	.00	122.00	4.98	117.02	4	4	4.98
6601	Outside Equip. Repair/Mat	1,016.00	.00	1,016.00	.00	1,016.00	0	0	.00
6602	Outside Structural Repair	5,955.00	.00	5,955.00	41.29	5,913.71	1	1	1,920.34
6604	Outside Vehicle Repair/Maint	4,000.00	.00	4,000.00	(506.86)	4,506.86	-13	-13	461.25
6720	Medical Examinations	.00	.00	.00	.00	.00	+++	+++	155.00
6810	Equipment Rental	4,000.00	.00	4,000.00	2,632.76	1,367.24	66	66	2,083.23
6812	Space Rental	300.00	.00	300.00	.00	300.00	0	0	.00
7302	Equipment Acquisition	.00	32,000.00	32,000.00	36,078.28	(4,078.28)	113	113	.00
Department 6160 - R & P Parks Division Totals		\$534,225.00	\$32,000.00	\$566,225.00	\$305,959.23	\$260,265.77	54%	54%	\$267,079.49
Department 6210 - Property Management									
5201	Other Expense	.00	.00	.00	2,848.57	(2,848.57)	+++	+++	.00
6106	Contractual Services	2,000.00	.00	2,000.00	3,524.40	(1,524.40)	176	176	.00
6170	Pest Control Services	500.00	.00	500.00	.00	500.00	0	0	.00

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
6300	Utilities	.00	.00	.00	213.85	(213.85)	+++		201.44
	Department 6210 - Property Management Totals	\$2,500.00	\$0.00	\$2,500.00	\$6,586.82	(\$4,086.82)	263%		\$201.44
	Department 6212 - Special Signage								
6106	Contractual Services	.00	.00	.00	.00	.00	+++		949.00
6107	Promotion & Advertising	2,703.00	.00	2,703.00	418.40	2,284.60	15		467.80
	Department 6212 - Special Signage Totals	\$2,703.00	\$0.00	\$2,703.00	\$418.40	\$2,284.60	15%		\$1,416.80
	Department 7710 - Interfund Transactions								
8501	Transfers Out	58,425.00	.00	58,425.00	1,382,631.88	(1,324,206.88)	2367		661.12
	Department 7710 - Interfund Transactions Totals	\$58,425.00	\$0.00	\$58,425.00	\$1,382,631.88	(\$1,324,206.88)	2367%		\$661.12
	EXPENSE TOTALS	\$10,244,783.00	(\$27,240.00)	\$10,217,543.00	\$6,545,785.41	\$3,671,757.59	64%		\$5,077,333.04
	Fund 001 - General Fund Totals								
	REVENUE TOTALS	10,244,783.00	(28,440.00)	10,216,343.00	4,494,924.49	5,721,418.51	44		4,668,576.02
	EXPENSE TOTALS	10,244,783.00	(27,240.00)	10,217,543.00	6,545,785.41	3,671,757.59	64		5,077,333.04
	Fund 001 - General Fund Totals	\$0.00	(\$1,200.00)	(\$1,200.00)	(\$2,050,860.92)	\$2,049,660.92			(\$408,757.02)

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
Fund 050 - Gen. Gov. Vehicle Replacement									
REVENUE									
Department 1111 - Undistributed/Non-Dept.									
3710	Interest Income	1,000.00	.00	1,000.00	.00	1,000.00	0	0%	.00
	Department 1111 - Undistributed/Non-Dept. Totals	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	0%	0%	\$0.00
Department 6160 - R & P Parks Division									
3990	Other Misc. Revenues	.00	.00	.00	.00	.00	+++	+++	1,500.00
	Department 6160 - R & P Parks Division Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	+++	\$1,500.00
	REVENUE TOTALS	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	0%	0%	\$1,500.00
EXPENSE									
Department 4110 - Police Department									
7201	Automobiles	70,000.00	.00	70,000.00	67,702.19	2,297.81	97	97%	35,106.79
	Department 4110 - Police Department Totals	\$70,000.00	\$0.00	\$70,000.00	\$67,702.19	\$2,297.81	97%	97%	\$35,106.79
Department 4210 - Fire Department									
7201	Automobiles	57,131.00	.00	57,131.00	.00	57,131.00	0	0%	.00
	Department 4210 - Fire Department Totals	\$57,131.00	\$0.00	\$57,131.00	\$0.00	\$57,131.00	0%	0%	\$0.00
Department 6160 - R & P Parks Division									
7201	Automobiles	.00	.00	.00	.00	.00	+++	+++	2,581.65
	Department 6160 - R & P Parks Division Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	+++	\$2,581.65
	EXPENSE TOTALS	\$127,131.00	\$0.00	\$127,131.00	\$67,702.19	\$59,428.81	53%	53%	\$37,688.44
Fund 050 - Gen. Gov. Vehicle Replacement Totals									
	REVENUE TOTALS	1,000.00	.00	1,000.00	.00	1,000.00	0	0%	1,500.00
	EXPENSE TOTALS	127,131.00	.00	127,131.00	67,702.19	59,428.81	53	53%	37,688.44
	Fund 050 - Gen. Gov. Vehicle Replacement Totals	(\$126,131.00)	\$0.00	(\$126,131.00)	(\$67,702.19)	(\$58,428.81)			(\$36,188.44)

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
Fund 051 - G/F Emergency Reserve Fund									
REVENUE									
Department 1111 - Undistributed/Non-Dept.									
3710	Interest Income	15,000.00	.00	15,000.00	.00	15,000.00	0	0%	.00
	Department 1111 - Undistributed/Non-Dept. Totals	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00	0%	0%	\$0.00
	REVENUE TOTALS	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00	0%	0%	\$0.00
EXPENSE									
Department 7710 - Interfund Transactions									
8410	Intrafund Expense Trans.	100,000.00	.00	100,000.00	218,005.00	(118,005.00)	218	218%	150,000.00
8501	Transfers Out	126,803.00	.00	126,803.00	.00	126,803.00	0	0%	.00
	Department 7710 - Interfund Transactions Totals	\$226,803.00	\$0.00	\$226,803.00	\$218,005.00	\$8,798.00	96%	96%	\$150,000.00
	EXPENSE TOTALS	\$226,803.00	\$0.00	\$226,803.00	\$218,005.00	\$8,798.00	96%	96%	\$150,000.00
Fund 051 - G/F Emergency Reserve Fund Totals									
	REVENUE TOTALS	15,000.00	.00	15,000.00	.00	15,000.00	0	0%	.00
	EXPENSE TOTALS	226,803.00	.00	226,803.00	218,005.00	8,798.00	96	96%	150,000.00
Fund 051 - G/F Emergency Reserve Fund Totals		(\$211,803.00)	\$0.00	(\$211,803.00)	(\$218,005.00)	\$6,202.00			(\$150,000.00)

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
Fund 052 - G/F Facility Maint. Fund									
REVENUE									
Department 1111 - Undistributed/Non-Dept.									
3710	Interest Income	.00	.00	\$0.00	50,200.00	(50,200.00)	+++	+++	.00
	Department 1111 - Undistributed/Non-Dept. Totals	\$0.00	\$0.00	\$0.00	\$50,200.00	(\$50,200.00)	+++	+++	\$0.00
Department 6150 - R & P City Facilities									
3913	Sale of Real Property	50,200.00	.00	50,200.00	.00	50,200.00	0	0	.00
	Department 6150 - R & P City Facilities Totals	\$50,200.00	\$0.00	\$50,200.00	\$0.00	\$50,200.00	0%	0%	\$0.00
	REVENUE TOTALS	\$50,200.00	\$0.00	\$50,200.00	\$50,200.00	(\$0.00)	100%	100%	\$0.00
EXPENSE									
Department 6150 - R & P City Facilities									
5199	Misc. Operating Supplies	.00	.00	.00	3,686.60	(3,686.60)	+++	+++	54.81
5501	Grounds Maint. Supplies	.00	.00	.00	198.26	(198.26)	+++	+++	3,534.96
6106	Contractual Services	.00	.00	.00	1,100.00	(1,100.00)	+++	+++	75,350.78
6161	Licenses & Permits	.00	.00	.00	.00	.00	+++	+++	3,964.75
6199	Other Professional Svc	.00	.00	.00	.00	.00	+++	+++	2,964.00
6602	Outside Structural Repair	92,028.00	.00	92,028.00	.00	92,028.00	0	0	429.67
6603	Outside Ground Repair	.00	.00	.00	.00	.00	+++	+++	169.13
	Department 6150 - R & P City Facilities Totals	\$92,028.00	\$0.00	\$92,028.00	\$4,984.86	\$87,043.14	5%	5%	\$86,468.10
	EXPENSE TOTALS	\$92,028.00	\$0.00	\$92,028.00	\$4,984.86	\$87,043.14	5%	5%	\$86,468.10
Fund 052 - G/F Facility Maint. Fund Totals									
	REVENUE TOTALS	50,200.00	.00	50,200.00	50,200.00	.00	100	100	.00
	EXPENSE TOTALS	92,028.00	.00	92,028.00	4,984.86	87,043.14	5	5	86,468.10
	Fund 052 - G/F Facility Maint. Fund Totals	(\$41,828.00)	\$0.00	(\$41,828.00)	\$45,215.14	(\$87,043.14)			(\$86,468.10)

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
Fund 003 - Sales & Use Tax Measure Q									
REVENUE									
Department 1111 - Undistributed/Non-Dept.									
3051	Sales Tax-City Portion	803,000.00	.00	803,000.00	404,659.95	398,340.05	50	50	346,942.85
	Department 1111 - Undistributed/Non-Dept. Totals	\$803,000.00	\$0.00	\$803,000.00	\$404,659.95	\$398,340.05	50%	50%	\$346,942.85
Department 4210 - Fire Department									
3302	Federal Grant Public Svc	.00	.00	.00	.00	.00	+++	+++	349.00
	Department 4210 - Fire Department Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	+++	\$349.00
Department 7710 - Interfund Transactions									
3801	Transfers In	126,803.00	.00	126,803.00	126,803.00	.00	100	100	(349.00)
	Department 7710 - Interfund Transactions Totals	\$126,803.00	\$0.00	\$126,803.00	\$126,803.00	\$0.00	100%	100%	(\$349.00)
	REVENUE TOTALS	\$929,803.00	\$0.00	\$929,803.00	\$531,462.95	\$398,340.05	57%	57%	\$346,942.85
EXPENSE									
Department 4110 - Police Department									
4110	Regular Pay	.00	.00	.00	7,364.56	(7,364.56)	+++	+++	.00
4120	Overtime Pay	.00	.00	.00	413.67	(413.67)	+++	+++	.00
4599	Other Pay	.00	.00	.00	713.74	(713.74)	+++	+++	.00
4910	Employer Paid Benefits	.00	.00	.00	5,096.05	(5,096.05)	+++	+++	2,174.33
4999	Labor Costs Applied	.00	.00	.00	.00	.00	+++	+++	5,044.72
5504	Machinery/Equip/Supplies	.00	.00	.00	.00	.00	+++	+++	975.00
6106	Contractual Services	27,000.00	.00	27,000.00	.00	27,000.00	0	0	.00
7201	Automobiles	.00	.00	.00	.00	.00	+++	+++	21,328.69
8110	Interest Expense	.00	.00	.00	.00	.00	+++	+++	294.71
8721	Payment To Other Agency	.00	.00	.00	929.50	(929.50)	+++	+++	.00
	Department 4110 - Police Department Totals	\$27,000.00	\$0.00	\$27,000.00	\$14,517.52	\$12,482.48	54%	54%	\$29,817.45
Department 4210 - Fire Department									
4110	Regular Pay	63,135.00	.00	63,135.00	24,542.11	38,592.89	39	39	23,759.14
4120	Overtime Pay	.00	.00	.00	5,224.29	(5,224.29)	+++	+++	6,386.10
4310	Part-Time Pay	46,483.00	.00	46,483.00	.00	46,483.00	0	0	.00
4599	Other Pay	.00	.00	.00	2,653.92	(2,653.92)	+++	+++	2,613.28
4910	Employer Paid Benefits	37,483.00	.00	37,483.00	17,411.89	20,071.11	46	46	19,782.62
8110	Interest Expense	95,700.00	.00	95,700.00	33,912.50	61,787.50	35	35	.00
8711	Non Capital Asset Expense	.00	.00	.00	76,875.18	(76,875.18)	+++	+++	.00
	Department 4210 - Fire Department Totals	\$242,801.00	\$0.00	\$242,801.00	\$160,619.89	\$82,181.11	66%	66%	\$52,541.14
Department 5230 - Street Maintenance									
5125	Repairs/Maint. Materials	.00	.00	.00	73.25	(73.25)	+++	+++	4,915.74

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
5199	Misc. Operating Supplies	.00	.00	.00	2,381.72	(2,381.72)	+++		8,490.82
5502	Building Maint. Supplies	169,179.00	.00	169,179.00	976.69	168,202.31	1		.00
6106	Contractual Services	.00	.00	.00	41,170.68	(41,170.68)	+++		127,374.64
Department 5230 - Street Maintenance Totals		\$169,179.00	\$0.00	\$169,179.00	\$44,602.34	\$124,576.66	26%		\$140,781.20
Department 5235 - Storm Drain/Creek Maint.									
5199	Misc. Operating Supplies	.00	.00	.00	5,120.00	(5,120.00)	+++		.00
6105	Consulting Services	70,000.00	.00	70,000.00	.00	70,000.00	0		500.00
Department 5235 - Storm Drain/Creek Maint. Totals		\$70,000.00	\$0.00	\$70,000.00	\$5,120.00	\$64,880.00	7%		\$500.00
Department 7710 - Interfund Transactions									
8501	Transfers Out	44,020.00	.00	44,020.00	33,289.54	10,730.46	76		22,012.00
Department 7710 - Interfund Transactions Totals		\$44,020.00	\$0.00	\$44,020.00	\$33,289.54	\$10,730.46	76%		\$22,012.00
Department 9614 - Pavement Management Plan									
5199	Misc. Operating Supplies	.00	.00	.00	.00	.00	+++		2,788.27
6105	Consulting Services	.00	.00	.00	60,904.04	(60,904.04)	+++		13,586.00
6106	Contractual Services	376,803.00	.00	376,803.00	1,041,222.79	(664,419.79)	276		3,846.00
6710	Notices & Publications	.00	.00	.00	(340.00)	340.00	+++		.00
Department 9614 - Pavement Management Plan Totals		\$376,803.00	\$0.00	\$376,803.00	\$1,101,786.83	(\$724,983.83)	292%		\$20,220.27
EXPENSE TOTALS		\$929,803.00	\$0.00	\$929,803.00	\$1,359,936.12	(\$430,133.12)	146%		\$265,872.06
Fund 003 - Sales & Use Tax Measure Q Totals									
REVENUE TOTALS		929,803.00	.00	929,803.00	531,462.95	398,340.05	57		346,942.85
EXPENSE TOTALS		929,803.00	.00	929,803.00	1,359,936.12	(430,133.12)	146		265,872.06
Fund 003 - Sales & Use Tax Measure Q Totals		\$0.00	\$0.00	\$0.00	(\$828,473.17)	\$828,473.17			\$81,070.79

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
Fund 200 - Comm. Development Grants									
REVENUE									
Department 3650 - CDGB									
3371	State Grant Public Svc	57,533.00	.00	57,533.00	.00	57,533.00	0	0%	.00
	Department 3650 - CDGB Totals	\$57,533.00	\$0.00	\$57,533.00	\$0.00	\$57,533.00	0%	0%	\$0.00
	REVENUE TOTALS	\$57,533.00	\$0.00	\$57,533.00	\$0.00	\$57,533.00	0%	0%	\$0.00
EXPENSE									
Department 3650 - CDGB									
6106	Contractual Services	57,533.00	.00	57,533.00	.00	57,533.00	0	0%	.00
	Department 3650 - CDGB Totals	\$57,533.00	\$0.00	\$57,533.00	\$0.00	\$57,533.00	0%	0%	\$0.00
Department 3680 - Home									
4910	Employer Paid Benefits	.00	.00	.00	1,563.15	(1,563.15)	+++	+++	1,287.84
4999	Labor Costs Applied	.00	.00	.00	2,996.28	(2,996.28)	+++	+++	2,204.30
	Department 3680 - Home Totals	\$0.00	\$0.00	\$0.00	\$4,559.43	(\$4,559.43)	+++	+++	\$3,492.14
	EXPENSE TOTALS	\$57,533.00	\$0.00	\$57,533.00	\$4,559.43	\$52,973.57	8%	8%	\$3,492.14
Fund 200 - Comm. Development Grants Totals									
REVENUE TOTALS		57,533.00	.00	57,533.00	.00	57,533.00	0	0%	.00
EXPENSE TOTALS		57,533.00	.00	57,533.00	4,559.43	52,973.57	8	8%	3,492.14
	Fund 200 - Comm. Development Grants Totals	\$0.00	\$0.00	\$0.00	(\$4,559.43)	\$4,559.43			(\$3,492.14)
Fund 201 - CDBG Loan Repayment Fund									
REVENUE									
Department 1111 - Undistributed/Non-Dept.									
3710	Interest Income	.00	.00	.00	600.00	(600.00)	+++	+++	700.00
	Department 1111 - Undistributed/Non-Dept. Totals	\$0.00	\$0.00	\$0.00	\$600.00	(\$600.00)	+++	+++	\$700.00
	REVENUE TOTALS	\$0.00	\$0.00	\$0.00	\$600.00	(\$600.00)	+++	+++	\$700.00
Fund 201 - CDBG Loan Repayment Fund Totals									
REVENUE TOTALS		.00	.00	.00	600.00	(600.00)	+++	+++	700.00
EXPENSE TOTALS		.00	.00	.00	.00	.00	+++	+++	.00
	Fund 201 - CDBG Loan Repayment Fund Totals	\$0.00	\$0.00	\$0.00	\$600.00	(\$600.00)			\$700.00

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
Fund 250 - State Gas Tax Fund									
REVENUE									
Department 5230 - Street Maintenance									
3211	Gas Tax - Section 2105	51,273.00	.00	51,273.00	18,946.60	32,326.40	37	37	20,814.85
3212	Gas Tax - Section 2106	39,094.00	.00	39,094.00	19,378.81	19,715.19	50	50	19,877.10
3213	Gas Tax - Section 2107	73,584.00	.00	73,584.00	31,958.88	41,625.12	43	43	31,987.33
3214	Gas Tax - Section 2107.5	3,000.00	.00	3,000.00	.00	3,000.00	0	0	.00
3219	R&T 7360-Section 2103	115,146.00	.00	115,146.00	29,123.66	86,022.34	25	25	46,815.97
	Department 5230 - Street Maintenance Totals	\$282,097.00	\$0.00	\$282,097.00	\$99,407.95	\$182,689.05	35%	35%	\$119,495.25
	REVENUE TOTALS	\$282,097.00	\$0.00	\$282,097.00	\$99,407.95	\$182,689.05	35%	35%	\$119,495.25
EXPENSE									
Department 7710 - Interfund Transactions									
8501	Transfers Out	282,097.00	.00	282,097.00	99,407.95	182,689.05	35	35	153,915.79
	Department 7710 - Interfund Transactions Totals	\$282,097.00	\$0.00	\$282,097.00	\$99,407.95	\$182,689.05	35%	35%	\$153,915.79
	EXPENSE TOTALS	\$282,097.00	\$0.00	\$282,097.00	\$99,407.95	\$182,689.05	35%	35%	\$153,915.79
Fund 250 - State Gas Tax Fund Totals									
	REVENUE TOTALS	282,097.00	.00	282,097.00	99,407.95	182,689.05	35	35	119,495.25
	EXPENSE TOTALS	282,097.00	.00	282,097.00	99,407.95	182,689.05	35	35	153,915.79
	Fund 250 - State Gas Tax Fund Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			(\$34,420.54)

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
Fund 270	Lower Cost Visitor Accom Fund								
	REVENUE								
Department 1111	Undistributed/Non-Dept.								
3710	Interest Income	.00	.00	.00	815.04	(815.04)	+++		.00
	Department 1111 - Undistributed/Non-Dept. Totals	\$0.00	\$0.00	\$0.00	\$815.04	(\$815.04)	+++		\$0.00
Department 5240	Water								
3710	Interest Income	500.00	.00	500.00	.00	500.00	0		.00
	Department 5240 - Water Totals	\$500.00	\$0.00	\$500.00	\$0.00	\$500.00	0%		\$0.00
	REVENUE TOTALS	\$500.00	\$0.00	\$500.00	\$815.04	(\$315.04)	163%		\$0.00
Fund 270	Lower Cost Visitor Accom Fund Totals								
	REVENUE TOTALS	500.00	.00	500.00	815.04	(315.04)	163		.00
	EXPENSE TOTALS	.00	.00	.00	.00	.00	+++		.00
Fund 270	Lower Cost Visitor Accom Fund Totals	\$500.00	\$0.00	\$500.00	\$815.04	(\$315.04)			\$0.00

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
Fund 280 - Traffic Safety Fund									
REVENUE									
Department 4110 - Police Department									
3620	Statutory Violations	30,000.00	.00	30,000.00	9,668.96	20,331.04	32	32%	9,882.50
	Department 4110 - Police Department Totals	\$30,000.00	\$0.00	\$30,000.00	\$9,668.96	\$20,331.04		32%	\$9,882.50
Department 4185 - Traffic Safety PD Grants									
3371	State Grant Public Svc	.00	.00	.00	4,566.40	(4,566.40)	+++	+++	9,875.68
	Department 4185 - Traffic Safety PD Grants Totals	\$0.00	\$0.00	\$0.00	\$4,566.40	(\$4,566.40)		+++	\$9,875.68
Department 7710 - Interfund Transactions									
3801	Transfers In	.00	.00	.00	3,640.60	(3,640.60)	+++	+++	.00
	Department 7710 - Interfund Transactions Totals	\$0.00	\$0.00	\$0.00	\$3,640.60	(\$3,640.60)		+++	\$0.00
	REVENUE TOTALS	\$30,000.00	\$0.00	\$30,000.00	\$17,875.96	\$12,124.04		60%	\$19,758.18
EXPENSE									
Department 7710 - Interfund Transactions									
8501	Transfers Out	30,000.00	.00	30,000.00	12,442.10	17,557.90	41	41%	24,053.79
	Department 7710 - Interfund Transactions Totals	\$30,000.00	\$0.00	\$30,000.00	\$12,442.10	\$17,557.90		41%	\$24,053.79
	EXPENSE TOTALS	\$30,000.00	\$0.00	\$30,000.00	\$12,442.10	\$17,557.90		41%	\$24,053.79
Fund 280 - Traffic Safety Fund Totals									
	REVENUE TOTALS	30,000.00	.00	30,000.00	17,875.96	12,124.04	60	60%	19,758.18
	EXPENSE TOTALS	30,000.00	.00	30,000.00	12,442.10	17,557.90	41	41%	24,053.79
Fund 280 - Traffic Safety Fund Totals		\$0.00	\$0.00	\$0.00	\$5,433.86	(\$5,433.86)			(\$4,295.61)

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
Fund 282 - Special Safety Grants									
REVENUE									
Department 4190 - State Police Grants									
3229	CA COPS Program SLESF	.00	.00	.00	26,750.00	(26,750.00)	+++	+++	37,600.00
	Department 4190 - State Police Grants Totals	\$0.00	\$0.00	\$0.00	\$26,750.00	(\$26,750.00)	+++	+++	\$37,600.00
	REVENUE TOTALS	\$0.00	\$0.00	\$0.00	\$26,750.00	(\$26,750.00)	+++	+++	\$37,600.00
EXPENSE									
Department 4190 - State Police Grants									
4310	Part-Time Pay	.00	.00	.00	.00	.00	+++	+++	320.00
4910	Employer Paid Benefits	.00	.00	.00	.00	.00	+++	+++	(59.86)
5109	Uniforms/Safety Equipment	.00	.00	.00	32.55	(32.55)	+++	+++	.00
5175	Computer Operating Supp.	.00	.00	.00	.00	.00	+++	+++	15,599.73
5504	Machinery/Equip/Supplies	.00	.00	.00	1,622.92	(1,622.92)	+++	+++	.00
6107	Promotion & Advertising	.00	.00	.00	400.67	(400.67)	+++	+++	46.88
7201	Automobiles	.00	.00	.00	15,254.61	(15,254.61)	+++	+++	.00
	Department 4190 - State Police Grants Totals	\$0.00	\$0.00	\$0.00	\$17,310.75	(\$17,310.75)	+++	+++	\$15,906.75
	EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$17,310.75	(\$17,310.75)	+++	+++	\$15,906.75
Fund 282 - Special Safety Grants Totals									
	REVENUE TOTALS	.00	.00	.00	26,750.00	(26,750.00)	+++	+++	37,600.00
	EXPENSE TOTALS	.00	.00	.00	17,310.75	(17,310.75)	+++	+++	15,906.75
Fund 282 - Special Safety Grants Totals		\$0.00	\$0.00	\$0.00	\$9,439.25	(\$9,439.25)	+++	+++	\$21,693.25

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
Fund 299 - Parking In-Lieu Fund									
REVENUE									
Department 1111 - Undistributed/Non-Dept.									
3430	Parking In-Lieu	5,000.00	.00	5,000.00	.00	5,000.00	0	0	27,500.00
3710	Interest Income	1,000.00	.00	1,000.00	4,254.12	(3,254.12)	425	425	2,313.64
Department 1111 - Undistributed/Non-Dept. Totals		\$6,000.00	\$0.00	\$6,000.00	\$4,254.12	\$1,745.88	71%	71%	\$29,813.64
REVENUE TOTALS		\$6,000.00	\$0.00	\$6,000.00	\$4,254.12	\$1,745.88	71%	71%	\$29,813.64
Fund 299 - Parking In-Lieu Fund Totals									
REVENUE TOTALS		6,000.00	.00	6,000.00	4,254.12	1,745.88	71	71	29,813.64
EXPENSE TOTALS		.00	.00	.00	.00	.00	+++	+++	.00
Fund 299 - Parking In-Lieu Fund Totals		\$6,000.00	\$0.00	\$6,000.00	\$4,254.12	\$1,745.88			\$29,813.64
Fund 302 - Bike Path									
REVENUE									
Department 5262 - Bikeway Paths									
3233	DAR LTF Bikepaths	7,622.00	.00	7,622.00	.00	7,622.00	0	0	.00
Department 5262 - Bikeway Paths Totals		\$7,622.00	\$0.00	\$7,622.00	\$0.00	\$7,622.00	0%	0%	\$0.00
REVENUE TOTALS		\$7,622.00	\$0.00	\$7,622.00	\$0.00	\$7,622.00	0%	0%	\$0.00
Fund 302 - Bike Path Totals									
REVENUE TOTALS		7,622.00	.00	7,622.00	.00	7,622.00	0	0	.00
EXPENSE TOTALS		.00	.00	.00	.00	.00	+++	+++	.00
Fund 302 - Bike Path Totals		\$7,622.00	\$0.00	\$7,622.00	\$0.00	\$7,622.00			\$0.00

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
Fund 430 - Risk Management									
REVENUE									
Department 1111 - Undistributed/Non-Dept.									
3710	Interest Income	10,000.00	.00	10,000.00	.00	10,000.00	0	0	294.71
3922	Refunds/Adj/Restitution	6,000.00	.00	6,000.00	.00	6,000.00	0	0	.00
	Department 1111 - Undistributed/Non-Dept. Totals	\$16,000.00	\$0.00	\$16,000.00	\$0.00	\$16,000.00	0%	0%	\$294.71
Department 4312 - Worker's Comp Insurance									
3916	Chgs To Other Departments	150,000.00	.00	150,000.00	.00	150,000.00	0	0	.00
	Department 4312 - Worker's Comp Insurance Totals	\$150,000.00	\$0.00	\$150,000.00	\$0.00	\$150,000.00	0%	0%	\$0.00
Department 4314 - Unemployment Reserve									
3916	Chgs To Other Departments	55,000.00	.00	55,000.00	.00	55,000.00	0	0	.00
	Department 4314 - Unemployment Reserve Totals	\$55,000.00	\$0.00	\$55,000.00	\$0.00	\$55,000.00	0%	0%	\$0.00
Department 4316 - Liability Insurance									
3909	Special Event Insurance	.00	.00	.00	4,198.50	(4,198.50)	+++	+++	4,446.60
3916	Chgs To Other Departments	735,000.00	.00	735,000.00	155,493.54	579,506.46	21	21	186,287.52
	Department 4316 - Liability Insurance Totals	\$735,000.00	\$0.00	\$735,000.00	\$159,692.04	\$575,307.96	22%	22%	\$190,734.12
Department 4317 - Other Insurance									
3916	Chgs To Other Departments	11,000.00	.00	11,000.00	7,632.36	3,367.64	69	69	7,958.34
	Department 4317 - Other Insurance Totals	\$11,000.00	\$0.00	\$11,000.00	\$7,632.36	\$3,367.64	69%	69%	\$7,958.34
Department 4318 - Property Damage/Fire Ins									
3916	Chgs To Other Departments	45,000.00	.00	45,000.00	102,899.04	(57,899.04)	229	229	102,350.52
	Department 4318 - Property Damage/Fire Ins Totals	\$45,000.00	\$0.00	\$45,000.00	\$102,899.04	(\$57,899.04)	229%	229%	\$102,350.52
Department 4320 - Vehicle Insurance									
3916	Chgs To Other Departments	4,000.00	.00	4,000.00	5,830.50	(1,830.50)	146	146	5,830.50
	Department 4320 - Vehicle Insurance Totals	\$4,000.00	\$0.00	\$4,000.00	\$5,830.50	(\$1,830.50)	146%	146%	\$5,830.50
	REVENUE TOTALS	\$1,016,000.00	\$0.00	\$1,016,000.00	\$276,053.94	\$739,946.06	27%	27%	\$307,168.19
EXPENSE									
Department 4301 - Administrative Services									
5199	Misc. Operating Supplies	.00	.00	.00	1,503.93	(1,503.93)	+++	+++	.00
6101	Legal Services	.00	.00	.00	3,500.00	(3,500.00)	+++	+++	.00
6106	Contractual Services	.00	.00	.00	406.77	(406.77)	+++	+++	.00
6513	Meals & Lodging	.00	.00	.00	645.82	(645.82)	+++	+++	1,164.03
6514	Travel Expense	.00	.00	.00	828.05	(828.05)	+++	+++	513.06
	Department 4301 - Administrative Services Totals	\$0.00	\$0.00	\$0.00	\$6,884.57	(\$6,884.57)	+++	+++	\$1,677.09

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 Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
6106	Department 4308 - Health Flex Plan Contractual Services	.00	.00	.00	.00	.00	+++	+++	329.40
	Department 4308 - Health Flex Plan Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	+++	\$329.40
6451	Department 4312 - Worker's Comp Insurance Worker's Comp. Insurance	150,000.00	.00	150,000.00	232,470.00	(82,470.00)	155	155%	.00
	Department 4312 - Worker's Comp Insurance Totals	\$150,000.00	\$0.00	\$150,000.00	\$232,470.00	(\$82,470.00)	155%	155%	\$0.00
6461	Department 4314 - Unemployment Reserve Unemployment Insurance	55,000.00	.00	55,000.00	6,732.00	48,268.00	12	12%	22,517.98
	Department 4314 - Unemployment Reserve Totals	\$55,000.00	\$0.00	\$55,000.00	\$6,732.00	\$48,268.00	12%	12%	\$22,517.98
6106	Department 4316 - Liability Insurance Contractual Services	.00	.00	.00	.00	.00	+++	+++	6,662.00
6401	General Liability	735,000.00	.00	735,000.00	405,068.00	329,932.00	55	55	.00
6421	Boiler Insurance	.00	.00	.00	3,525.00	(3,525.00)	+++	+++	3,439.00
6499	Earthquake & Flood Insurance	.00	.00	.00	195,582.73	(195,582.73)	+++	+++	189,462.28
	Department 4316 - Liability Insurance Totals	\$735,000.00	\$0.00	\$735,000.00	\$604,175.73	\$130,824.27	82%	82%	\$199,563.28
6472	Department 4317 - Other Insurance Other Ins./Employee Bond	11,000.00	.00	11,000.00	.00	11,000.00	0	0	.00
6499	Earthquake & Flood Insurance	.00	.00	.00	8,476.75	(8,476.75)	+++	+++	.00
	Department 4317 - Other Insurance Totals	\$11,000.00	\$0.00	\$11,000.00	\$8,476.75	\$2,523.25	77%	77%	\$0.00
6411	Department 4318 - Property Damage/Fire Ins Property Damage Ins.	45,000.00	.00	45,000.00	24,860.07	20,139.93	55	55	15,835.00
6603	Outside Ground Repair	.00	.00	.00	34,570.01	(34,570.01)	+++	+++	1,900.00
	Department 4318 - Property Damage/Fire Ins Totals	\$45,000.00	\$0.00	\$45,000.00	\$59,430.08	(\$14,430.08)	132%	132%	\$17,735.00
6473	Department 4320 - Vehicle Insurance Vehicle Insurance	20,000.00	.00	20,000.00	15,983.00	4,017.00	80	80	15,671.00
	Department 4320 - Vehicle Insurance Totals	\$20,000.00	\$0.00	\$20,000.00	\$15,983.00	\$4,017.00	80%	80%	\$15,671.00
8510	Department 7710 - Interfund Transactions Transfer To General Fund	100,000.00	.00	100,000.00	50,002.00	49,998.00	50	50	.00
	Department 7710 - Interfund Transactions Totals	\$100,000.00	\$0.00	\$100,000.00	\$50,002.00	\$49,998.00	50%	50%	\$0.00
	EXPENSE TOTALS	\$1,116,000.00	\$0.00	\$1,116,000.00	\$984,154.13	\$131,845.87	88%	88%	\$257,493.75
	Fund 430 - Risk Management Totals								
	REVENUE TOTALS	1,016,000.00	.00	1,016,000.00	276,053.94	739,946.06	27	27	307,168.19
	EXPENSE TOTALS	1,116,000.00	.00	1,116,000.00	984,154.13	131,845.87	88	88	257,493.75
	Fund 430 - Risk Management Totals	(\$100,000.00)	\$0.00	(\$100,000.00)	(\$708,100.19)	\$608,100.19			\$49,674.44

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
Fund 500 - Assessment Districts									
REVENUE									
Department 6162 - North Point Park									
3018	Property Tax Spec. Assess	5,645.00	.00	5,645.00	3,672.25	1,972.75	65		3,672.25
	Department 6162 - North Point Park Totals	\$5,645.00	\$0.00	\$5,645.00	\$3,672.25	\$1,972.75	65%		\$3,672.25
Department 6163 - Loperena Storm Drain No 1									
3018	Property Tax Spec. Assess	2,832.00	.00	2,832.00	1,734.96	1,097.04	61		.00
	Department 6163 - Loperena Storm Drain No 1 Totals	\$2,832.00	\$0.00	\$2,832.00	\$1,734.96	\$1,097.04	61%		\$0.00
Department 6167 - Cloisters Park									
3018	Property Tax Spec. Assess	148,944.00	.00	148,944.00	86,442.94	62,501.06	58		87,525.60
	Department 6167 - Cloisters Park Totals	\$148,944.00	\$0.00	\$148,944.00	\$86,442.94	\$62,501.06	58%		\$87,525.60
	REVENUE TOTALS	\$157,421.00	\$0.00	\$157,421.00	\$91,850.15	\$65,570.85	58%		\$91,197.85
EXPENSE									
Department 6162 - North Point Park									
4910	Employer Paid Benefits	.00	.00	.00	45.76	(45.76)	+++		301.68
4999	Labor Costs Applied	.00	.00	.00	181.70	(181.70)	+++		532.38
5501	Grounds Maint. Supplies	.00	.00	.00	80.28	(80.28)	+++		6.66
6199	Other Professional Svc	5,645.00	.00	5,645.00	7,969.00	(2,324.00)	141		.00
6300	Utilities	.00	.00	.00	879.71	(879.71)	+++		529.48
6401	General Liability	.00	.00	.00	.00	.00	+++		124.98
	Department 6162 - North Point Park Totals	\$5,645.00	\$0.00	\$5,645.00	\$9,156.45	(\$3,511.45)	162%		\$1,495.18
Department 6167 - Cloisters Park									
4110	Regular Pay	.00	.00	.00	(860.63)	860.63	+++		20,753.55
4310	Part-Time Pay	.00	.00	.00	.00	.00	+++		23.34
4910	Employer Paid Benefits	.00	.00	.00	(650.91)	650.91	+++		31,642.35
4999	Labor Costs Applied	.00	.00	.00	723.28	(723.28)	+++		25,706.79
5109	Uniforms/Safety Equipment	.00	.00	.00	.00	.00	+++		360.33
5110	Fuel Oil & Lubricants	.00	.00	.00	.00	.00	+++		1,125.46
5199	Misc. Operating Supplies	.00	.00	.00	97.04	(97.04)	+++		1,061.44
5501	Grounds Maint. Supplies	.00	.00	.00	.00	.00	+++		586.95
5503	Rolling Stock Supplies	.00	.00	.00	.00	.00	+++		138.01
5504	Machinery/Equip/Supplies	.00	.00	.00	.00	.00	+++		321.68
5530	Small Tools	.00	.00	.00	.00	.00	+++		137.42
6106	Contractual Services	.00	.00	.00	32,301.90	(32,301.90)	+++		7,977.50
6199	Other Professional Svc	148,944.00	.00	148,944.00	.00	148,944.00	0		.00

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
6300	Utilities	.00	.00	.00	13,238.31	(13,238.31)	+++	+++	18,826.30
6401	General Liability	.00	.00	.00	.00	.00	+++	+++	1,750.02
6411	Property Damage Ins.	.00	.00	.00	150.00	(150.00)	+++	+++	150.00
6473	Vehicle Insurance	.00	.00	.00	300.00	(300.00)	+++	+++	300.00
6810	Equipment Rental	.00	.00	.00	.00	.00	+++	+++	520.84
Department 6167 - Cloisters Park Totals		\$148,944.00	\$0.00	\$148,944.00	\$45,298.99	\$103,645.01	30%	30%	\$111,381.98
EXPENSE TOTALS		\$154,589.00	\$0.00	\$154,589.00	\$54,455.44	\$100,133.56	35%	35%	\$112,877.16
Fund 500 - Assessment Districts Totals									
REVENUE TOTALS		157,421.00	.00	157,421.00	91,850.15	65,570.85	58	58	91,197.85
EXPENSE TOTALS		154,589.00	.00	154,589.00	54,455.44	100,133.56	35	35	112,877.16
Fund 500 - Assessment Districts Totals		\$2,832.00	\$0.00	\$2,832.00	\$37,394.71	(\$34,562.71)			(\$21,679.31)

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
Fund 900 - Governmental Impact Fees									
REVENUE									
Department 3110 - City Manager's Office									
3950	Impact Fees	.00	.00	.00	14,451.50	(14,451.50)	+++	+++	10,706.22
	Department 3110 - City Manager's Office Totals	\$0.00	\$0.00	\$0.00	\$14,451.50	(\$14,451.50)	+++	+++	\$10,706.22
Department 4110 - Police Department									
3950	Impact Fees	.00	.00	.00	4,661.78	(4,661.78)	+++	+++	3,453.61
	Department 4110 - Police Department Totals	\$0.00	\$0.00	\$0.00	\$4,661.78	(\$4,661.78)	+++	+++	\$3,453.61
Department 4210 - Fire Department									
3950	Impact Fees	.00	.00	.00	5,127.96	(5,127.96)	+++	+++	3,798.99
	Department 4210 - Fire Department Totals	\$0.00	\$0.00	\$0.00	\$5,127.96	(\$5,127.96)	+++	+++	\$3,798.99
Department 5230 - Street Maintenance									
3950	Impact Fees	.00	.00	.00	21,444.16	(21,444.16)	+++	+++	15,974.03
	Department 5230 - Street Maintenance Totals	\$0.00	\$0.00	\$0.00	\$21,444.16	(\$21,444.16)	+++	+++	\$15,974.03
Department 5235 - Storm Drain/Creek Maint.									
3950	Impact Fees	.00	.00	.00	932.34	(932.34)	+++	+++	780.45
	Department 5235 - Storm Drain/Creek Maint. Totals	\$0.00	\$0.00	\$0.00	\$932.34	(\$932.34)	+++	+++	\$780.45
Department 6160 - R & P Parks Division									
3950	Impact Fees	.00	.00	.00	8,114.54	(8,114.54)	+++	+++	9,366.35
	Department 6160 - R & P Parks Division Totals	\$0.00	\$0.00	\$0.00	\$8,114.54	(\$8,114.54)	+++	+++	\$9,366.35
	REVENUE TOTALS	\$0.00	\$0.00	\$0.00	\$54,732.28	(\$54,732.28)	+++	+++	\$44,079.65
Fund 900 - Governmental Impact Fees Totals									
	REVENUE TOTALS	.00	.00	.00	54,732.28	(54,732.28)	+++	+++	44,079.65
	EXPENSE TOTALS	.00	.00	.00	.00	.00	+++	+++	.00
	Fund 900 - Governmental Impact Fees Totals	\$0.00	\$0.00	\$0.00	\$54,732.28	(\$54,732.28)	+++	+++	\$44,079.65

Budget Performance Report

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
Fund 904 - Park Fee Fund									
	REVENUE								
	Department 1111 - Undistributed/Non-Dept.								
3710	Interest Income	250.00	.00	250.00	.00	250.00	0	0%	.00
	Department 1111 - Undistributed/Non-Dept. Totals	\$250.00	\$0.00	\$250.00	\$0.00	\$250.00	0%	0%	\$0.00
	Department 6160 - R & P Parks Division								
3431	Parks In-Lieu	.00	.00	.00	.00	.00	+++	+++	9,019.67
	Department 6160 - R & P Parks Division Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	+++	\$9,019.67
	REVENUE TOTALS	\$250.00	\$0.00	\$250.00	\$0.00	\$250.00	0%	0%	\$9,019.67
	EXPENSE								
	Department 6160 - R & P Parks Division								
5501	Grounds Maint. Supplies	.00	.00	.00	.00	.00	+++	+++	3,000.00
6106	Contractual Services	.00	.00	.00	.00	.00	+++	+++	7,421.42
	Department 6160 - R & P Parks Division Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	+++	\$10,421.42
	EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	+++	\$10,421.42
	Fund 904 - Park Fee Fund Totals								
	REVENUE TOTALS	250.00	.00	250.00	.00	250.00	0	0%	9,019.67
	EXPENSE TOTALS	.00	.00	.00	.00	.00	+++	+++	10,421.42
	Fund 904 - Park Fee Fund Totals	\$250.00	\$0.00	\$250.00	\$0.00	\$250.00			(\$1,401.75)

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
Fund 915 - Capital Projects Fund									
REVENUE									
Department 1111 - Undistributed/Non-Dept.									
3710	Interest Income	.00	.00	.00	25.47	(25.47)	+++		.00
	Department 1111 - Undistributed/Non-Dept. Totals	\$0.00	\$0.00	\$0.00	\$25.47	(\$25.47)	+++		\$0.00
Department 7710 - Interfund Transactions									
3801	Transfers In	.00	.00	.00	1,376,364.86	(1,376,364.86)	+++		580.21
	Department 7710 - Interfund Transactions Totals	\$0.00	\$0.00	\$0.00	\$1,376,364.86	(\$1,376,364.86)	+++		\$580.21
Department 8444 - Fire Station 53 Admin									
3305	ARRA/FEMA Federal Grant	.00	.00	.00	480,882.00	(480,882.00)	+++		102,000.00
3990	Other Misc. Revenues	.00	.00	.00	2,960.81	(2,960.81)	+++		.00
	Department 8444 - Fire Station 53 Admin Totals	\$0.00	\$0.00	\$0.00	\$483,842.81	(\$483,842.81)	+++		\$102,000.00
Department 8478 - ARRA Energy Efficiency Retrofits									
3305	ARRA/FEMA Federal Grant	.00	.00	.00	.00	.00	+++		(5,708.63)
	Department 8478 - ARRA Energy Efficiency Retrofits Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++		(\$5,708.63)
Department 9818 - Tennis Ct. DelMar Park									
3403	Sale of Plans/Specs	.00	.00	.00	.00	.00	+++		330.00
	Department 9818 - Tennis Ct. DelMar Park Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++		\$330.00
	REVENUE TOTALS	\$0.00	\$0.00	\$0.00	\$1,860,233.14	(\$1,860,233.14)	+++		\$97,201.58
EXPENSE									
Department 8213 - Parks Renovation									
5199	Misc. Operating Supplies	.00	.00	.00	6,078.50	(6,078.50)	+++		.00
	Department 8213 - Parks Renovation Totals	\$0.00	\$0.00	\$0.00	\$6,078.50	(\$6,078.50)	+++		\$0.00
Department 8230 - MB Blvd/Quintana Intersec									
6104	Engineering Services	.00	.00	.00	1,112.50	(1,112.50)	+++		.00
	Department 8230 - MB Blvd/Quintana Intersec Totals	\$0.00	\$0.00	\$0.00	\$1,112.50	(\$1,112.50)	+++		\$0.00
Department 8444 - Fire Station 53 Admin									
4910	Employer Paid Benefits	.00	.00	.00	2,121.40	(2,121.40)	+++		6,989.48
4999	Labor Costs Applied	.00	.00	.00	6,437.74	(6,437.74)	+++		19,309.00
5199	Misc. Operating Supplies	.00	.00	.00	.00	.00	+++		5,769.46
5307	Blueprint/Doc Reproduced	.00	.00	.00	.00	.00	+++		2,939.38
6101	Legal Services	.00	.00	.00	.00	.00	+++		28,500.00
6105	Consulting Services	.00	.00	.00	52,584.51	(52,584.51)	+++		232,286.05
6106	Contractual Services	.00	.00	.00	1,302,991.47	(1,302,991.47)	+++		38,179.20
6161	Licenses & Permits	.00	.00	.00	.00	.00	+++		25.00
6513	Meals & Lodging	.00	.00	.00	30.58	(30.58)	+++		61.75

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
6514	Travel Expense	.00	.00	.00	36.79	(36.79)	+++		207.10
6710	Notices & Publications	.00	.00	.00	.00	.00	+++		145.01
8999	Capital Project Budget	1,242,683.00	.00	1,242,683.00	.00	1,242,683.00	0		.00
	Department 8444 - Fire Station 53 Admin Totals	\$1,242,683.00	\$0.00	\$1,242,683.00	\$1,364,202.49	(\$121,519.49)		110%	\$334,411.43
	Department 8478 - ARRA Energy Efficiency Retrofits								
4910	Employer Paid Benefits	.00	.00	.00	.00	.00	+++		198.14
4999	Labor Costs Applied	.00	.00	.00	.00	.00	+++		564.63
5199	Misc. Operating Supplies	.00	.00	.00	.00	.00	+++		75.43
8999	Capital Project Budget	4,401.00	.00	4,401.00	.00	4,401.00	0		.00
	Department 8478 - ARRA Energy Efficiency Retrofits	\$4,401.00	\$0.00	\$4,401.00	\$0.00	\$4,401.00	0%		\$838.20
	Department 9614 - Pavement Management Plan								
4910	Employer Paid Benefits	.00	.00	.00	2,584.34	(2,584.34)	+++		579.40
4999	Labor Costs Applied	.00	.00	.00	6,119.57	(6,119.57)	+++		1,281.07
5199	Misc. Operating Supplies	.00	.00	.00	782.57	(782.57)	+++		.00
	Department 9614 - Pavement Management Plan Totals	\$0.00	\$0.00	\$0.00	\$9,486.48	(\$9,486.48)	+++		\$1,860.47
	Department 9818 - Tennis Ct. DelMar Park								
4910	Employer Paid Benefits	.00	.00	.00	.00	.00	+++		1,887.35
4999	Labor Costs Applied	.00	.00	.00	.00	.00	+++		3,945.13
5305	Forms Printing	.00	.00	.00	.00	.00	+++		72.41
6161	Licenses & Permits	.00	.00	.00	.00	.00	+++		2,094.00
6710	Notices & Publications	.00	.00	.00	.00	.00	+++		1,030.35
	Department 9818 - Tennis Ct. DelMar Park Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++		\$9,029.24
	EXPENSE TOTALS	\$1,247,084.00	\$0.00	\$1,247,084.00	\$1,380,879.97	(\$133,795.97)		111%	\$346,139.34
	Fund 915 - Capital Projects Fund Totals								
	REVENUE TOTALS	.00	.00	.00	1,860,233.14	(1,860,233.14)	+++		97,201.58
	EXPENSE TOTALS	1,247,084.00	.00	1,247,084.00	1,380,879.97	(133,795.97)	111		346,139.34
	Fund 915 - Capital Projects Fund Totals	(\$1,247,084.00)	\$0.00	(\$1,247,084.00)	\$479,353.17	(\$1,726,437.17)			(\$248,937.76)

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
Fund 924 - State Park Marina									
REVENUE									
Department 6510 - Harbor Department									
3302	Federal Grant Public Svc	.00	.00	.00	647,974.81	(647,974.81)	+++		.00
	Department 6510 - Harbor Department Totals	\$0.00	\$0.00	\$0.00	\$647,974.81	(\$647,974.81)	+++		\$0.00
Department 8107 - St Park Marina Dredging									
3440	Harbor Leases	.00	.00	.00	33,230.74	(33,230.74)	+++		33,611.63
	Department 8107 - St Park Marina Dredging Totals	\$0.00	\$0.00	\$0.00	\$33,230.74	(\$33,230.74)	+++		\$33,611.63
Department 8445 - State Park Marina Grant									
3440	Harbor Leases	61,000.00	.00	61,000.00	.00	61,000.00	0		.00
	Department 8445 - State Park Marina Grant Totals	\$61,000.00	\$0.00	\$61,000.00	\$0.00	\$61,000.00	0%		\$0.00
	REVENUE TOTALS	\$61,000.00	\$0.00	\$61,000.00	\$681,205.55	(\$620,205.55)	1117%		\$33,611.63
EXPENSE									
Department 6510 - Harbor Department									
6106	Contractual Services	.00	.00	.00	1,116,094.05	(1,116,094.05)	+++		41,869.26
	Department 6510 - Harbor Department Totals	\$0.00	\$0.00	\$0.00	\$1,116,094.05	(\$1,116,094.05)	+++		\$41,869.26
Department 8107 - St Park Marina Dredging									
6106	Contractual Services	.00	.00	.00	28,542.91	(28,542.91)	+++		.00
	Department 8107 - St Park Marina Dredging Totals	\$0.00	\$0.00	\$0.00	\$28,542.91	(\$28,542.91)	+++		\$0.00
Department 8445 - State Park Marina Grant									
6106	Contractual Services	61,000.00	.00	61,000.00	.00	61,000.00	0		.00
	Department 8445 - State Park Marina Grant Totals	\$61,000.00	\$0.00	\$61,000.00	\$0.00	\$61,000.00	0%		\$0.00
	EXPENSE TOTALS	\$61,000.00	\$0.00	\$61,000.00	\$1,144,636.96	(\$1,083,636.96)	1876%		\$41,869.26
Fund 924 - State Park Marina Totals									
	REVENUE TOTALS	61,000.00	.00	61,000.00	681,205.55	(620,205.55)	1117		33,611.63
	EXPENSE TOTALS	61,000.00	.00	61,000.00	1,144,636.96	(1,083,636.96)	1876		41,869.26
Fund 924 - State Park Marina Totals		\$0.00	\$0.00	\$0.00	(\$463,431.41)	\$463,431.41			(\$8,257.63)

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
Fund 941 - Affordable Housing In-Lieu Fund									
REVENUE									
Department 1111 - Undistributed/Non-Dept.									
3432	Housing In-Lieu	.00	.00	.00	54,660.94	(54,660.94)	+++		3,649.20
3710	Interest Income	500.00	.00	500.00	.00	500.00	0		.00
	Department 1111 - Undistributed/Non-Dept. Totals	\$500.00	\$0.00	\$500.00	\$54,660.94	(\$54,160.94)	10932%	\$3,649.20	
	REVENUE TOTALS	\$500.00	\$0.00	\$500.00	\$54,660.94	(\$54,160.94)	10932%	\$3,649.20	
EXPENSE									
Department 1111 - Undistributed/Non-Dept.									
Contractual Services									
6106	Contractual Services	.00	.00	.00	.00	.00	+++		(41,742.00)
	Department 1111 - Undistributed/Non-Dept. Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++		(\$41,742.00)
	EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++		(\$41,742.00)
Fund 941 - Affordable Housing In-Lieu Fund Totals									
	REVENUE TOTALS	500.00	.00	500.00	54,660.94	(54,160.94)	10932		3,649.20
	EXPENSE TOTALS	.00	.00	.00	.00	.00	+++		(41,742.00)
	Fund 941 - Affordable Housing In-Lieu Fund Totals	\$500.00	\$0.00	\$500.00	\$54,660.94	(\$54,160.94)			\$45,391.20

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
Fund 301 - Transit Fund									
REVENUE									
Department 5261 - Dial - A - Ride									
3231	LTF Transit	198,264.00	.00	198,264.00	.00	198,264.00	0	0	120,992.50
3232	DAR LTF TDA Audit	.00	.00	.00	.00	.00	+++	+++	750.00
3234	DAR STA	27,688.00	.00	27,688.00	.00	27,688.00	0	0	11,957.50
3453	Van Farebox Receipts	16,500.00	.00	16,500.00	10,105.91	6,394.09	61	61	5,699.30
Department 5261 - Dial - A - Ride Totals		\$242,452.00	\$0.00	\$242,452.00	\$10,105.91	\$232,346.09	4%	4%	\$139,399.30
Department 5262 - Bikeway Paths									
3233	DAR LTF Bikepaths	.00	.00	.00	.00	.00	+++	+++	3,467.50
Department 5262 - Bikeway Paths Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	+++	\$3,467.50
Department 5265 - Trolley									
3231	LTF Transit	54,110.00	.00	54,110.00	.00	54,110.00	0	0	.00
3453	Van Farebox Receipts	15,200.00	.00	15,200.00	9,742.50	5,457.50	64	64	9,967.35
3499	Other Rev/Current Svc	6,000.00	.00	6,000.00	.00	6,000.00	0	0	.00
3730	Rental Income	2,000.00	.00	2,000.00	1,172.09	827.91	59	59	1,419.40
Department 5265 - Trolley Totals		\$77,310.00	\$0.00	\$77,310.00	\$10,914.59	\$66,395.41	14%	14%	\$11,386.75
REVENUE TOTALS		\$319,762.00	\$0.00	\$319,762.00	\$21,020.50	\$298,741.50	7%	7%	\$154,253.55
EXPENSE									
Department 5261 - Dial - A - Ride									
5110	Fuel Oil & Lubricants	22,000.00	.00	22,000.00	13,004.26	8,995.74	59	59	8,819.23
5301	General Office Supplies	50.00	.00	50.00	.00	50.00	0	0	.00
5504	Machinery/Equip/Supplies	2,500.00	.00	2,500.00	784.05	1,715.95	31	31	406.07
6103	Financial Audits	1,500.00	.00	1,500.00	.00	1,500.00	0	0	.00
6105	Consulting Services	.00	.00	.00	.00	.00	+++	+++	225.00
6106	Contractual Services	119,365.00	.00	119,365.00	49,586.74	69,778.26	42	42	37,506.24
6107	Promotion & Advertising	3,000.00	.00	3,000.00	441.00	2,559.00	15	15	769.80
6160	Vehicle Inspections	100.00	.00	100.00	100.00	.00	100	100	100.00
6300	Utilities	3,400.00	.00	3,400.00	1,679.70	1,720.30	49	49	1,527.48
6519	Association Membership	320.00	.00	320.00	.00	320.00	0	0	.00
6741	Misc. Bank Charges	50.00	.00	50.00	64.63	(14.63)	129	129	48.00
8711	Non Capital Asset Expense	30,192.00	.00	30,192.00	.00	30,192.00	0	0	.00
Department 5261 - Dial - A - Ride Totals		\$182,477.00	\$0.00	\$182,477.00	\$65,660.38	\$116,816.62	36%	36%	\$49,401.82
Department 5265 - Trolley									
5110	Fuel Oil & Lubricants	13,440.00	.00	13,440.00	5,654.08	7,785.92	42	42	9,136.28
5504	Machinery/Equip/Supplies	1,000.00	.00	1,000.00	25.50	974.50	3	3	361.94

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
6106	Contractual Services	43,070.00	.00	43,070.00	25,681.57	17,388.43	60	60	30,981.14
6160	Vehicle Inspections	.00	.00	.00	61.75	(61.75)	+++	+++	.00
	Department 5265 - Trolley Totals	\$57,510.00	\$0.00	\$57,510.00	\$31,422.90	\$26,087.10		55%	\$40,479.36
8501	Department 7710 - Interfund Transactions								
	Transfers Out	79,775.00	.00	79,775.00	39,887.00	39,888.00	50	50	54,887.00
	Department 7710 - Interfund Transactions Totals	\$79,775.00	\$0.00	\$79,775.00	\$39,887.00	\$39,888.00		50%	\$54,887.00
	EXPENSE TOTALS	\$319,762.00	\$0.00	\$319,762.00	\$136,970.28	\$182,791.72		43%	\$144,768.18
	Fund 301 - Transit Fund Totals								
	REVENUE TOTALS	319,762.00	.00	319,762.00	21,020.50	298,741.50	7	7	154,253.55
	EXPENSE TOTALS	319,762.00	.00	319,762.00	136,970.28	182,791.72	43	43	144,768.18
	Fund 301 - Transit Fund Totals	\$0.00	\$0.00	\$0.00	(\$115,949.78)	\$115,949.78			\$9,485.37

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
Fund 053 - Water Equip. Replacement									
REVENUE									
Department 1111 - Undistributed/Non-Dept.									
3710	Interest Income	1,500.00	.00	1,500.00	.00	1,500.00	0	0%	\$0.00
	Department 1111 - Undistributed/Non-Dept. Totals	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	0%	0%	\$0.00
	REVENUE TOTALS	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	0%	0%	\$0.00
Fund 053 - Water Equip. Replacement									
REVENUE TOTALS		1,500.00	.00	1,500.00	.00	1,500.00	0	0%	.00
EXPENSE TOTALS		.00	.00	.00	.00	.00	+++	+++	.00
Fund 053 - Water Equip. Replacement									
Totals		\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00			\$0.00

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 Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
Fund 311 - Water Revenue Fund									
REVENUE									
Department 5240 - Water									
3302	Federal Grant Public Svc	.00	.00	.00	.00	.00	.00	+++	342.00
3454	Water Services	3,400,000.00	.00	3,400,000.00	1,576,987.55	1,823,012.45	46	46	1,595,770.69
3455	Water NSF Fees	.00	.00	.00	280.00	(280.00)	+++	+++	315.00
3456	Water Reconnection Fees	.00	.00	.00	2,025.00	(2,025.00)	+++	+++	1,958.00
3459	Water Service Application	.00	.00	.00	5,250.00	(5,250.00)	+++	+++	5,150.00
3496	Mitigation Fees	12,500.00	.00	12,500.00	11,182.01	1,317.99	89	89	16,932.01
3631	Penalties	50,000.00	.00	50,000.00	30,595.42	19,404.58	61	61	30,216.70
3905	Bad Debts Recovery	.00	.00	.00	445.62	(445.62)	+++	+++	307.22
3919	Auctioned Property	.00	.00	.00	.00	.00	+++	+++	945.55
Department 5240 - Water Totals		\$3,462,500.00	\$0.00	\$3,462,500.00	\$1,626,765.60	\$1,835,734.40	47%	47%	\$1,651,937.17
Department 7710 - Interfund Transactions									
3801	Transfers In	.00	.00	.00	.00	.00	+++	+++	(342.00)
3802	Intrafund Revenue Trans.	928,896.00	.00	928,896.00	.00	928,896.00	0	0	.00
Department 7710 - Interfund Transactions Totals		\$928,896.00	\$0.00	\$928,896.00	\$0.00	\$928,896.00	0%	0%	(\$342.00)
REVENUE TOTALS		\$4,391,396.00	\$0.00	\$4,391,396.00	\$1,626,765.60	\$2,764,630.40	37%	37%	\$1,651,595.17
EXPENSE									
Department 3510 - Accounting & Treasury									
5305	Forms Printing	.00	.00	.00	1,731.66	(1,731.66)	+++	+++	2,464.25
6106	Contractual Services	20,000.00	.00	20,000.00	6,334.58	13,665.42	32	32	8,056.06
6220	Postage	.00	.00	.00	12.40	(12.40)	+++	+++	55.00
6640	Maintenance Contracts	.00	.00	.00	367.89	(367.89)	+++	+++	.00
Department 3510 - Accounting & Treasury Totals		\$20,000.00	\$0.00	\$20,000.00	\$8,446.53	\$11,553.47	42%	42%	\$10,575.31
Department 5240 - Water									
4110	Regular Pay	560,000.00	.00	560,000.00	175,787.15	384,212.85	31	31	179,346.52
4120	Overtime Pay	30,000.00	.00	30,000.00	10,443.50	19,556.50	35	35	9,967.17
4310	Part-Time Pay	40,000.00	.00	40,000.00	12,986.40	27,013.60	32	32	35,612.42
4515	Standby Pay	25,600.00	.00	25,600.00	6,055.00	19,545.00	24	24	6,265.00
4599	Other Pay	10,000.00	.00	10,000.00	18,751.82	(8,751.82)	188	188	4,441.22
4910	Employer Paid Benefits	300,000.00	.00	300,000.00	111,674.53	188,325.47	37	37	117,501.87
4999	Labor Costs Applied	25,000.00	.00	25,000.00	26,326.68	(1,326.68)	105	105	18,466.96
5109	Uniforms/Safety Equipment	.00	.00	.00	316.65	(316.65)	+++	+++	.00
5110	Fuel Oil & Lubricants	25,000.00	.00	25,000.00	8,779.22	16,220.78	35	35	9,597.68
5175	Computer Operating Supp.	.00	.00	.00	3,259.80	(3,259.80)	+++	+++	.00

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
5199	Misc. Operating Supplies	55,000.00	.00	55,000.00	3,473.53	51,526.47	6		5,971.76
5502	Building Maint. Supplies	80,000.00	.00	80,000.00	58,667.02	21,332.98	73		50,852.01
5503	Rolling Stock Supplies	.00	.00	.00	120.00	(120.00)	+++		661.48
5504	Machinery/Equip/Supplies	.00	.00	.00	106.44	(106.44)	+++		.00
5969	Water Conservation Rebate	10,000.00	.00	10,000.00	500.00	9,500.00	5		2,374.73
6101	Legal Services	70,000.00	.00	70,000.00	.00	70,000.00	0		.00
6105	Consulting Services	50,000.00	.00	50,000.00	9,765.88	40,234.12	20		39,484.06
6106	Contractual Services	150,000.00	.00	150,000.00	41,494.61	108,505.39	.28		88,332.95
6131	State Water Contract	2,150,000.00	.00	2,150,000.00	864,589.93	1,285,410.07	40		1,458,426.85
6160	Vehicle Inspections	.00	.00	.00	48.75	(48.75)	+++		107.50
6161	Licenses & Permits	25,000.00	.00	25,000.00	7,578.58	17,421.42	30		13,176.61
6162	Mandated Fees/Inspections	.00	.00	.00	2,847.11	(2,847.11)	+++		.00
6199	Other Professional Svc	.00	.00	.00	1,226.38	(1,226.38)	+++		1,704.09
6220	Postage	.00	.00	.00	583.26	(583.26)	+++		651.01
6300	Utilities	100,000.00	.00	100,000.00	55,079.19	44,920.81	55		50,775.91
6401	General Liability	47,171.00	.00	47,171.00	23,585.52	23,585.48	50		23,587.02
6411	Property Damage Ins.	1,130.00	.00	1,130.00	565.02	564.98	50		565.02
6472	Other Ins./Employee Bond	91.00	.00	91.00	62.52	28.48	69		62.52
6473	Vehicle Insurance	854.00	.00	854.00	427.02	426.98	50		427.02
6499	Earthquake & Flood Insurance	.00	.00	.00	10,067.22	(10,067.22)	+++		10,034.64
6510	Meetings & Conferences	3,000.00	.00	3,000.00	5,315.38	(2,315.38)	177		1,338.73
6513	Meals & Lodging	.00	.00	.00	76.05	(76.05)	+++		.00
6514	Travel Expense	2,500.00	.00	2,500.00	1,669.55	830.45	67		.00
6519	Association Membership	2,500.00	.00	2,500.00	831.81	1,668.19	33		211.40
6601	Outside Equip. Repair/Mat	.00	.00	.00	.00	.00	+++		473.28
6602	Outside Structural Repair	.00	.00	.00	.00	.00	+++		1,550.00
6604	Outside Vehicle Repair/Maint	.00	.00	.00	1,774.45	(1,774.45)	+++		258.03
6710	Notices & Publications	12,000.00	.00	12,000.00	.00	12,000.00	0		193.63
6720	Medical Examinations	.00	.00	.00	243.50	(243.50)	+++		.00
6741	Misc. Bank Charges	.00	.00	.00	2,381.57	(2,381.57)	+++		2,054.24
6811	Auto & Truck Rental	.00	.00	.00	263.35	(263.35)	+++		.00
6812	Space Rental	22,000.00	.00	22,000.00	20,400.00	1,600.00	93		20,000.00
7499	Other Capital Outlay	.00	.00	.00	.00	.00	+++		15,785.37
8711	Non Capital Asset Expense	.00	.00	.00	33,616.30	(33,616.30)	+++		9,212.75
8750	Bad Debts Written Off	15,000.00	.00	15,000.00	1,425.84	13,574.16	10		3,665.77
8760	UM Customer Adjustments	.00	.00	.00	7,175.19	(7,175.19)	+++		8,070.15

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
	Department 5240 - Water Totals	\$3,811,846.00	\$0.00	\$3,811,846.00	\$1,530,341.72	\$2,281,504.28	40%	40%	\$2,191,207.37
	Department 7710 - Interfund Transactions								
	Transfers Out	271,188.00	.00	271,188.00	112,995.00	158,193.00	42	42	135,594.00
8501	Department 7710 - Interfund Transactions Totals	\$271,188.00	\$0.00	\$271,188.00	\$112,995.00	\$158,193.00	42%	42%	\$135,594.00
	EXPENSE TOTALS	\$4,103,034.00	\$0.00	\$4,103,034.00	\$1,651,783.25	\$2,451,250.75	40%	40%	\$2,337,376.68
	Fund 311 - Water Revenue Fund Totals								
	REVENUE TOTALS	4,391,396.00	.00	4,391,396.00	1,626,765.60	2,764,630.40	37	37	1,651,595.17
	EXPENSE TOTALS	4,103,034.00	.00	4,103,034.00	1,651,783.25	2,451,250.75	40	40	2,337,376.68
	Fund 311 - Water Revenue Fund Totals	\$288,362.00	\$0.00	\$288,362.00	(\$25,017.65)	\$313,379.65			(\$685,781.51)

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
Fund 921 - Water Capital Impv Fund									
REVENUE									
Department 7710 - Interfund Transactions									
3801	Transfers In	.00	.00	.00	7,632.48	(7,632.48)	+++		.00
3802	Intrafund Revenue Trans.	.00	.00	.00	66,765.05	(66,765.05)	+++		(12,240.01)
	Department 7710 - Interfund Transactions Totals	\$0.00	\$0.00	\$0.00	\$74,397.53	(\$74,397.53)	+++		(\$12,240.01)
Department 8464 - Desal Energy Recovery Sys									
3371	State Grant Public Svc	.00	.00	.00	.00	.00	+++		169,624.66
3403	Sale of Plans/Specs	.00	.00	.00	1,000.00	(1,000.00)	+++		.00
	Department 8464 - Desal Energy Recovery Sys Totals	\$0.00	\$0.00	\$0.00	\$1,000.00	(\$1,000.00)	+++		\$169,624.66
	REVENUE TOTALS	\$0.00	\$0.00	\$0.00	\$75,397.53	(\$75,397.53)	+++		\$157,384.65
EXPENSE									
Department 5240 - Water									
4910	Employer Paid Benefits	.00	.00	.00	125.08	(125.08)	+++		.00
4999	Labor Costs Applied	.00	.00	.00	229.46	(229.46)	+++		.00
6106	Contractual Services	.00	.00	.00	2,950.00	(2,950.00)	+++		.00
	Department 5240 - Water Totals	\$0.00	\$0.00	\$0.00	\$3,304.54	(\$3,304.54)	+++		\$0.00
Department 7710 - Interfund Transactions									
8410	Intrafund Expense Trans.	.00	.00	.00	.00	.00	+++		135,864.31
	Department 7710 - Interfund Transactions Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++		\$135,864.31
Department 8425 - Blanca Pipeline									
8998	Budget Carryover	250,000.00	.00	250,000.00	.00	250,000.00	0	0%	.00
	Department 8425 - Blanca Pipeline Totals	\$250,000.00	\$0.00	\$250,000.00	\$0.00	\$250,000.00	0	0%	\$0.00
Department 8437 - Nutmeg Tank									
4910	Employer Paid Benefits	.00	.00	.00	493.47	(493.47)	+++		606.66
4999	Labor Costs Applied	.00	.00	.00	1,134.73	(1,134.73)	+++		1,251.96
6105	Consulting Services	.00	.00	.00	4,719.50	(4,719.50)	+++		5,317.50
6161	Licenses & Permits	.00	.00	.00	.00	.00	+++		8,855.00
8998	Budget Carryover	334,846.00	.00	334,846.00	.00	334,846.00	0	0%	.00
	Department 8437 - Nutmeg Tank Totals	\$334,846.00	\$0.00	\$334,846.00	\$6,347.70	\$328,498.30	2%		\$16,031.12
Department 8464 - Desal Energy Recovery Sys									
4910	Employer Paid Benefits	.00	.00	.00	2,976.94	(2,976.94)	+++		1,534.27
4999	Labor Costs Applied	.00	.00	.00	6,543.55	(6,543.55)	+++		2,960.82
5199	Misc. Operating Supplies	.00	.00	.00	2,391.34	(2,391.34)	+++		.00
6105	Consulting Services	.00	.00	.00	57,138.00	(57,138.00)	+++		4,766.88
6106	Contractual Services	.00	.00	.00	.00	.00	+++		2,000.00

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
8998	Budget Carryover	915,806.00	.00	915,806.00	.00	915,806.00	0	0	.00
	Department 8464 - Desal Energy Recovery Sys Totals	\$915,806.00	\$0.00	\$915,806.00	\$69,049.83	\$846,756.17	8%	8%	\$11,261.97
8998	Budget Carryover	205,660.00	.00	205,660.00	.00	205,660.00	0	0	.00
	Department 9704 - Chorro Creek Stream Gauge	\$205,660.00	\$0.00	\$205,660.00	\$0.00	\$205,660.00	0%	0%	\$0.00
	EXPENSE TOTALS	\$1,706,312.00	\$0.00	\$1,706,312.00	\$78,702.07	\$1,627,609.93	5%	5%	\$163,157.40
	Fund 921 - Water Capital Impv Fund Totals	.00	.00	.00	75,397.53	(75,397.53)	+++	+++	157,384.65
	REVENUE TOTALS	1,706,312.00	.00	1,706,312.00	78,702.07	1,627,609.93	5	5	163,157.40
	EXPENSE TOTALS	(\$1,706,312.00)	\$0.00	(\$1,706,312.00)	(\$3,304.54)	(\$1,703,007.46)			(\$5,772.75)

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
Fund 951 - Water Accumulation Fund									
	REVENUE								
Department 1111 - Undistributed/Non-Dept.									
3710	Interest Income	15,000.00	.00	15,000.00	.00	15,000.00	0	0%	\$0.00
	Department 1111 - Undistributed/Non-Dept. Totals	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00	0%	0%	\$0.00
Department 5205 - Public Services Admin									
3455	Water NSF Fees	.00	.00	.00	(210.23)	210.23	+++	+++	106.00
	Department 5205 - Public Services Admin Totals	\$0.00	\$0.00	\$0.00	(\$210.23)	\$210.23	+++	+++	\$106.00
Department 5240 - Water									
3457	Connection Fees	.00	.00	.00	.00	.00	+++	+++	(2,950.20)
3950	Impact Fees	.00	.00	.00	13,970.00	(13,970.00)	+++	+++	4,552.00
	Department 5240 - Water Totals	\$0.00	\$0.00	\$0.00	\$13,970.00	(\$13,970.00)	+++	+++	\$1,601.80
Department 7710 - Interfund Transactions									
3802	Intrafund Revenue Trans.	.00	.00	.00	.00	.00	+++	+++	135,864.31
	Department 7710 - Interfund Transactions Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	+++	\$135,864.31
	REVENUE TOTALS	\$15,000.00	\$0.00	\$15,000.00	\$13,759.77	\$1,240.23	92%	92%	\$137,572.11
	EXPENSE								
Department 7710 - Interfund Transactions									
8410	Intrafund Expense Trans.	928,896.00	.00	928,896.00	74,397.53	854,498.47	8	8%	(12,240.01)
	Department 7710 - Interfund Transactions Totals	\$928,896.00	\$0.00	\$928,896.00	\$74,397.53	\$854,498.47	8%	8%	(\$12,240.01)
	EXPENSE TOTALS	\$928,896.00	\$0.00	\$928,896.00	\$74,397.53	\$854,498.47	8%	8%	(\$12,240.01)
Fund 951 - Water Accumulation Fund Totals									
	REVENUE TOTALS	15,000.00	.00	15,000.00	13,759.77	1,240.23	92	92%	137,572.11
	EXPENSE TOTALS	928,896.00	.00	928,896.00	74,397.53	854,498.47	8	8%	(12,240.01)
	Fund 951 - Water Accumulation Fund Totals	(\$913,896.00)	\$0.00	(\$913,896.00)	(\$60,637.76)	(\$853,258.24)			\$149,812.12

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
Fund 054 - Sewer Equip. Replacement									
REVENUE									
Department 7710 - Interfund Transactions									
3801	Transfers In	.00	.00	.00	25,000.00	(25,000.00)	+++		.00
3802	Intrafund Revenue Trans.	25,000.00	.00	25,000.00	.00	25,000.00	0		.00
	Department 7710 - Interfund Transactions Totals	\$25,000.00	\$0.00	\$25,000.00	\$25,000.00	(\$0.00)	100%		\$0.00
	REVENUE TOTALS	\$25,000.00	\$0.00	\$25,000.00	\$25,000.00	(\$0.00)	100%		\$0.00
EXPENSE									
Department 5251 - Wastewater Collection									
7202	Trucks	50,000.00	.00	50,000.00	.00	50,000.00	0		.00
	Department 5251 - Wastewater Collection Totals	\$50,000.00	\$0.00	\$50,000.00	\$0.00	\$50,000.00	0%		\$0.00
	EXPENSE TOTALS	\$50,000.00	\$0.00	\$50,000.00	\$0.00	\$50,000.00	0%		\$0.00
Fund 054 - Sewer Equip. Replacement Totals									
	REVENUE TOTALS	25,000.00	.00	25,000.00	25,000.00	.00	100		.00
	EXPENSE TOTALS	50,000.00	.00	50,000.00	.00	50,000.00	0		.00
	Fund 054 - Sewer Equip. Replacement Totals	(\$25,000.00)	\$0.00	(\$25,000.00)	\$25,000.00	(\$50,000.00)			\$0.00

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
Fund 321 - Sewer Revenue Fund									
REVENUE									
Department 5251 - Wastewater Collection									
3302	Federal Grant Public Svc	.00	.00	.00	.00	.00	+++	7.00	
3403	Sale of Plans/Specs	.00	.00	.00	.00	.00	+++	200.00	
3452	Sewer Services	3,500,000.00	.00	3,500,000.00	1,726,740.86	1,773,259.14	49	1,632,267.82	
3631	Penalties	20,000.00	.00	20,000.00	13,089.37	6,910.63	65	12,901.27	
3730	Rental Income	19,000.00	.00	19,000.00	17,977.80	1,022.20	95	17,565.50	
3919	Auctioned Property	.00	.00	.00	.00	.00	+++	970.55	
3922	Refunds/Adj/Restitution	(3,000.00)	.00	(3,000.00)	.00	(3,000.00)	0	.00	
Department 5251 - Wastewater Collection Totals		\$3,536,000.00	\$0.00	\$3,536,000.00	\$1,757,808.03	\$1,778,191.97	50%	\$1,663,912.14	
Department 7710 - Interfund Transactions									
3801	Transfers In	.00	.00	.00	.00	.00	+++	(7.00)	
Department 7710 - Interfund Transactions Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(\$7.00)	
REVENUE TOTALS		\$3,536,000.00	\$0.00	\$3,536,000.00	\$1,757,808.03	\$1,778,191.97	50%	\$1,663,905.14	
EXPENSE									
Department 3510 - Accounting & Treasury									
5199	Misc. Operating Supplies	5,000.00	.00	5,000.00	.00	5,000.00	0	.00	
5305	Forms Printing	.00	.00	.00	1,731.65	(1,731.65)	+++	2,464.24	
6106	Contractual Services	15,000.00	.00	15,000.00	6,334.52	8,665.48	42	7,389.28	
6220	Postage	.00	.00	.00	12.40	(12.40)	+++	55.00	
6640	Maintenance Contracts	.00	.00	.00	367.89	(367.89)	+++	.00	
Department 3510 - Accounting & Treasury Totals		\$20,000.00	\$0.00	\$20,000.00	\$8,446.46	\$11,553.54	42%	\$9,908.52	
Department 5251 - Wastewater Collection									
4110	Regular Pay	304,760.00	.00	304,760.00	126,513.63	178,246.37	42	130,602.01	
4120	Overtime Pay	10,000.00	.00	10,000.00	746.23	9,253.77	7	2,398.76	
4310	Part-Time Pay	25,000.00	.00	25,000.00	5,012.35	19,987.65	20	21,895.46	
4515	Standby Pay	20,000.00	.00	20,000.00	6,090.00	13,910.00	30	6,160.00	
4599	Other Pay	5,000.00	.00	5,000.00	9,371.72	(4,371.72)	187	21,598.76	
4910	Employer Paid Benefits	169,528.00	.00	169,528.00	69,845.40	99,682.60	41	88,491.02	
4999	Labor Costs Applied	100,000.00	.00	100,000.00	19,009.78	80,990.22	19	15,075.84	
5109	Uniforms/Safety Equipment	.00	.00	.00	46.82	(46.82)	+++	.00	
5110	Fuel Oil & Lubricants	15,000.00	.00	15,000.00	6,740.45	8,259.55	45	9,270.12	
5120	Chemical Supplies	.00	.00	.00	925.88	(925.88)	+++	1,122.06	
5175	Computer Operating Supp.	.00	.00	.00	2,490.25	(2,490.25)	+++	.00	

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
5199	Misc. Operating Supplies	65,000.00	.00	65,000.00	24,397.75	40,602.25	38		5,916.91
5502	Building Maint. Supplies	7,500.00	.00	7,500.00	854.01	6,645.99	11		551.65
5504	Machinery/Equip/Supplies	.00	.00	.00	3.94	(3.94)	+++		.00
6105	Consulting Services	100,000.00	.00	100,000.00	.00	100,000.00	0		17,961.40
6106	Contractual Services	250,000.00	.00	250,000.00	48,855.86	201,144.14	20		13,711.96
6161	Licenses & Permits	5,000.00	.00	5,000.00	1,521.00	3,479.00	30		3,547.00
6220	Postage	.00	.00	.00	596.61	(596.61)	+++		639.22
6300	Utilities	25,000.00	.00	25,000.00	7,277.55	17,722.45	29		9,090.85
6401	General Liability	28,303.00	.00	28,303.00	14,151.48	14,151.52	50		14,151.48
6411	Property Damage Ins.	565.00	.00	565.00	282.48	282.52	50		282.48
6472	Other Ins./Employee Bond	28.00	.00	28.00	37.50	(9.50)	134		37.50
6473	Vehicle Insurance	488.00	.00	488.00	244.02	243.98	50		244.02
6499	Earthquake & Flood Insurance	.00	.00	.00	4,355.34	(4,355.34)	+++		4,313.64
6510	Meetings & Conferences	1,750.00	.00	1,750.00	750.00	1,000.00	43		385.45
6511	Mileage Reimbursement	500.00	.00	500.00	.00	500.00	0		.00
6513	Meals & Lodging	500.00	.00	500.00	651.44	(151.44)	130		.00
6514	Travel Expense	.00	.00	.00	77.51	(77.51)	+++		39.76
6519	Association Membership	2,000.00	.00	2,000.00	466.81	1,533.19	23		547.40
6604	Outside Vehicle Repair/Maint	.00	.00	.00	48.75	(48.75)	+++		422.37
6710	Notices & Publications	8,000.00	.00	8,000.00	.00	8,000.00	0		424.58
6720	Medical Examinations	.00	.00	.00	161.00	(161.00)	+++		95.00
6741	Misc. Bank Charges	.00	.00	.00	2,381.58	(2,381.58)	+++		2,054.22
8721	Payment To Other Agency	1,464,624.00	.00	1,464,624.00	708,389.15	756,234.85	48		.00
8750	Bad Debts Written Off	10,000.00	.00	10,000.00	1,379.32	8,620.68	14		4,013.40
8760	UM Customer Adjustments	.00	.00	.00	4,458.05	(4,458.05)	+++		4,091.30
Department 5251 - Wastewater Collection Totals		\$2,618,546.00	\$0.00	\$2,618,546.00	\$1,068,133.66	\$1,550,412.34	41%		\$379,135.62
Department 7710 - Interfund Transactions									
8410	Intrafund Expense Trans.	1,794,657.00	.00	1,794,657.00	.00	1,794,657.00	0		.00
8501	Transfers Out	161,630.00	.00	161,630.00	80,816.00	80,814.00	50		80,816.00
Department 7710 - Interfund Transactions Totals		\$1,956,287.00	\$0.00	\$1,956,287.00	\$80,816.00	\$1,875,471.00	4%		\$80,816.00
EXPENSE TOTALS		\$4,594,833.00	\$0.00	\$4,594,833.00	\$1,157,396.12	\$3,437,436.88	25%		\$469,860.14
Fund 321 - Sewer Revenue Fund Totals									
REVENUE TOTALS		3,536,000.00	.00	3,536,000.00	1,757,808.03	1,778,191.97	50		1,663,905.14
EXPENSE TOTALS		4,594,833.00	.00	4,594,833.00	1,157,396.12	3,437,436.88	25		469,860.14
Fund 321 - Sewer Revenue Fund Totals		(\$1,058,833.00)	\$0.00	(\$1,058,833.00)	\$600,411.91	(\$1,659,244.91)			\$1,194,045.00

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
Fund 922 - Sewer Capital Impv Fund									
REVENUE									
Department 7710 - Interfund Transactions									
3802	Intrafund Revenue Trans.	.00	.00	.00	928,855.14	(928,855.14)	+++	+++	48,469.85
	Department 7710 - Interfund Transactions Totals	\$0.00	\$0.00	\$0.00	\$928,855.14	(\$928,855.14)	+++	+++	\$48,469.85
Department 8310 - Reconstruct Lift St. #2									
3403	Sale of Plans/Specs	.00	.00	.00	.00	.00	+++	+++	1,425.00
	Department 8310 - Reconstruct Lift St. #2 Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	+++	\$1,425.00
	REVENUE TOTALS	\$0.00	\$0.00	\$0.00	\$928,855.14	(\$928,855.14)	+++	+++	\$49,894.85
EXPENSE									
Department 8228 - Reconstruct Lift St.#3									
4120	Overtime Pay	.00	.00	.00	396.24	(396.24)	+++	+++	.00
4910	Employer Paid Benefits	.00	.00	.00	4,067.09	(4,067.09)	+++	+++	243.69
4999	Labor Costs Applied	.00	.00	.00	14,474.52	(14,474.52)	+++	+++	622.70
5199	Misc. Operating Supplies	.00	.00	.00	690.84	(690.84)	+++	+++	281.03
6105	Consulting Services	.00	.00	.00	59,901.44	(59,901.44)	+++	+++	2,036.89
6106	Contractual Services	.00	.00	.00	750,155.04	(750,155.04)	+++	+++	.00
8998	Budget Carryover	1,205,983.00	.00	1,205,983.00	.00	1,205,983.00	0	0	.00
	Department 8228 - Reconstruct Lift St.#3 Totals	\$1,205,983.00	\$0.00	\$1,205,983.00	\$829,685.17	\$376,297.83	69%	69%	\$3,184.31
Department 8310 - Reconstruct Lift St. #2									
4120	Overtime Pay	.00	.00	.00	821.95	(821.95)	+++	+++	.00
4910	Employer Paid Benefits	.00	.00	.00	2,596.36	(2,596.36)	+++	+++	3,798.54
4999	Labor Costs Applied	.00	.00	.00	6,110.84	(6,110.84)	+++	+++	10,066.92
5199	Misc. Operating Supplies	.00	.00	.00	63.96	(63.96)	+++	+++	5,472.99
6105	Consulting Services	.00	.00	.00	31,027.92	(31,027.92)	+++	+++	21,551.73
6106	Contractual Services	.00	.00	.00	48,388.02	(48,388.02)	+++	+++	4,869.38
6710	Notices & Publications	.00	.00	.00	.00	.00	+++	+++	950.98
8998	Budget Carryover	322,672.00	.00	322,672.00	.00	322,672.00	0	0	.00
	Department 8310 - Reconstruct Lift St. #2 Totals	\$322,672.00	\$0.00	\$322,672.00	\$89,009.05	\$233,662.95	28%	28%	\$46,710.54
Department 8455 - No.Main Truck Line Repic									
8998	Budget Carryover	32,994.00	.00	32,994.00	.00	32,994.00	0	0	.00
	Department 8455 - No.Main Truck Line Repic Totals	\$32,994.00	\$0.00	\$32,994.00	\$0.00	\$32,994.00	0%	0%	\$0.00
Department 9606 - Construct Hydro Bldg.									
8998	Budget Carryover	72,464.00	.00	72,464.00	.00	72,464.00	0	0	.00
	Department 9606 - Construct Hydro Bldg. Totals	\$72,464.00	\$0.00	\$72,464.00	\$0.00	\$72,464.00	0%	0%	\$0.00

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
Department 9809 - Sewer Line Rehabilitation									
6106	Contractual Services	.00	.00	.00	10,160.92	(10,160.92)	+++		.00
8999	Capital Project Budget	158,552.00	.00	158,552.00	.00	158,552.00	0		.00
Department 9809 - Sewer Line Rehabilitation	Totals	\$158,552.00	\$0.00	\$158,552.00	\$10,160.92	\$148,391.08	6%		\$0.00
	EXPENSE TOTALS	\$1,792,665.00	\$0.00	\$1,792,665.00	\$928,855.14	\$863,809.86	52%		\$49,894.85
Fund 922 - Sewer Capital Impv Fund	Totals								
	REVENUE TOTALS	.00	.00	.00	928,855.14	(928,855.14)	+++		49,894.85
	EXPENSE TOTALS	1,792,665.00	.00	1,792,665.00	928,855.14	863,809.86	52		49,894.85
Fund 922 - Sewer Capital Impv Fund	Totals	(\$1,792,665.00)	\$0.00	(\$1,792,665.00)	\$0.00	(\$1,792,665.00)			\$0.00

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
Fund 952 - Sewer Accumulation Fund									
REVENUE									
Department 1111 - Undistributed/Non-Dept.									
3710	Interest Income	30,000.00	.00	30,000.00	.00	30,000.00	0	0%	\$0.00
	Department 1111 - Undistributed/Non-Dept. Totals	\$30,000.00	\$0.00	\$30,000.00	\$0.00	\$30,000.00	0%	0%	\$0.00
Department 5205 - Public Services Admin									
3125	WW Coil Connection Permit	.00	.00	.00	(2,257.20)	2,257.20	+++	+++	(18,283.20)
	Department 5205 - Public Services Admin Totals	\$0.00	\$0.00	\$0.00	(\$2,257.20)	\$2,257.20	+++	+++	(\$18,283.20)
Department 5251 - Wastewater Collection									
3950	Impact Fees	.00	.00	.00	19,462.00	(19,462.00)	+++	+++	8,356.00
	Department 5251 - Wastewater Collection Totals	\$0.00	\$0.00	\$0.00	\$19,462.00	(\$19,462.00)	+++	+++	\$8,356.00
Department 7710 - Interfund Transactions									
3802	Intrafund Revenue Trans.	1,794,657.00	.00	1,794,657.00	.00	1,794,657.00	0	0%	\$0.00
	Department 7710 - Interfund Transactions Totals	\$1,794,657.00	\$0.00	\$1,794,657.00	\$0.00	\$1,794,657.00	0%	0%	\$0.00
	REVENUE TOTALS	\$1,824,657.00	\$0.00	\$1,824,657.00	\$17,204.80	\$1,807,452.20	1%	1%	(\$9,927.20)
EXPENSE									
Department 7710 - Interfund Transactions									
8410	Intrafund Expense Trans.	25,000.00	.00	25,000.00	928,855.14	(903,855.14)	3715	3715	48,469.85
8501	Transfers Out	.00	.00	.00	25,000.00	(25,000.00)	+++	+++	.00
	Department 7710 - Interfund Transactions Totals	\$25,000.00	\$0.00	\$25,000.00	\$953,855.14	(\$928,855.14)	3815%	3815%	\$48,469.85
	EXPENSE TOTALS	\$25,000.00	\$0.00	\$25,000.00	\$953,855.14	(\$928,855.14)	3815%	3815%	\$48,469.85
Fund 952 - Sewer Accumulation Fund Totals									
	REVENUE TOTALS	1,824,657.00	.00	1,824,657.00	17,204.80	1,807,452.20	1	1	(9,927.20)
	EXPENSE TOTALS	25,000.00	.00	25,000.00	953,855.14	(928,855.14)	3815	3815	48,469.85
	Fund 952 - Sewer Accumulation Fund Totals	\$1,799,657.00	\$0.00	\$1,799,657.00	(\$936,650.34)	\$2,736,307.34			(\$58,397.05)

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
Fund 055 - Harbor Equip. Replacement									
REVENUE									
Department 7710 - Interfund Transactions									
3801	Transfers In	.00	.00	.00	31,000.00	(31,000.00)	+++		.00
3802	Intrafund Revenue Trans.	200,000.00	.00	200,000.00	.00	200,000.00	0		.00
	Department 7710 - Interfund Transactions Totals	\$200,000.00	\$0.00	\$200,000.00	\$31,000.00	\$169,000.00	16%		\$0.00
	REVENUE TOTALS	\$200,000.00	\$0.00	\$200,000.00	\$31,000.00	\$169,000.00	16%		\$0.00
EXPENSE									
Department 6510 - Harbor Department									
7202	Trucks	200,000.00	.00	200,000.00	.00	200,000.00	0		.00
	Department 6510 - Harbor Department Totals	\$200,000.00	\$0.00	\$200,000.00	\$0.00	\$200,000.00	0%		\$0.00
	EXPENSE TOTALS	\$200,000.00	\$0.00	\$200,000.00	\$0.00	\$200,000.00	0%		\$0.00
Fund 055 - Harbor Equip. Replacement Totals									
	REVENUE TOTALS	200,000.00	.00	200,000.00	31,000.00	169,000.00	16		.00
	EXPENSE TOTALS	200,000.00	.00	200,000.00	.00	200,000.00	0		.00
Fund 055 - Harbor Equip. Replacement Totals		\$0.00	\$0.00	\$0.00	\$31,000.00	(\$31,000.00)			\$0.00

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
Fund 331 - Harbor Operating Fund									
REVENUE									
Department 1104 - Harbor Nature Conservancy Grant									
3303	Fed Grant Other Govt Svc	.00	.00	.00	25,000.00	(25,000.00)	+++	+++	17,500.00
		\$0.00	\$0.00	\$0.00	\$25,000.00	(\$25,000.00)	+++	+++	\$17,500.00
Department 1201 - NFWF Plan/Dev Grant									
3303	Fed Grant Other Govt Svc	.00	.00	.00	67,500.00	(67,500.00)	+++	+++	.00
		\$0.00	\$0.00	\$0.00	\$67,500.00	(\$67,500.00)	+++	+++	\$0.00
Department 6510 - Harbor Department									
3302	Federal Grant Public Svc	.00	.00	.00	.00	.00	+++	+++	853.00
3391	Other Grant Public Svc	.00	.00	.00	7,921.00	(7,921.00)	+++	+++	(23,806.00)
3401	Sale of Copies & Books	50.00	.00	50.00	29.00	21.00	58	58	15.00
3437	Live Aboard Services	5,000.00	.00	5,000.00	3,797.20	1,202.80	76	76	1,885.50
3439	Other Harbor Services	10,000.00	.00	10,000.00	5,789.03	4,210.97	58	58	5,039.10
3440	Harbor Leases	1,379,835.00	.00	1,379,835.00	772,180.85	607,654.15	56	56	551,430.47
3441	North T-Pier Dockage	55,000.00	.00	55,000.00	13,210.61	41,789.39	24	24	25,355.10
3442	South T-Pier Dockage	45,000.00	.00	45,000.00	(7,956.11)	52,956.11	-18	-18	18,667.35
3443	Mooring Rental	83,000.00	.00	83,000.00	62,621.14	20,378.86	75	75	60,450.51
3444	Slip Rental	84,000.00	.00	84,000.00	58,171.28	25,828.72	69	69	62,001.76
3445	Slip Transient Sublease	50,000.00	.00	50,000.00	651.18	49,348.82	1	1	(8,688.58)
3447	Floating Dockage Rental	7,000.00	.00	7,000.00	3,191.79	3,808.21	46	46	4,021.82
3469	Special Events	500.00	.00	500.00	910.00	(410.00)	182	182	1,386.00
3499	Other Rev/Current Svc	15,500.00	.00	15,500.00	777.00	14,723.00	5	5	.00
3810	Trans. From General Fund	.00	.00	.00	.00	.00	+++	+++	(36.52)
3905	Bad Debts Recovery	.00	.00	.00	878.89	(878.89)	+++	+++	.00
3919	Auctioned Property	.00	.00	.00	4,520.00	(4,520.00)	+++	+++	.00
3990	Other Misc. Revenues	.00	.00	.00	974.66	(974.66)	+++	+++	.00
3991	Cash Variations	.00	.00	.00	.00	.00	+++	+++	420.00
	Department 6510 - Harbor Department Totals	\$1,734,885.00	\$0.00	\$1,734,885.00	\$927,667.52	\$807,217.48	53%	53%	\$698,994.51
Department 8479 - Launch Ramp Parking									
3499	Other Rev/Current Svc	25,000.00	.00	25,000.00	14,551.00	10,449.00	58	58	16,211.00
	Department 8479 - Launch Ramp Parking Totals	\$25,000.00	\$0.00	\$25,000.00	\$14,551.00	\$10,449.00	58%	58%	\$16,211.00
	REVENUE TOTALS	\$1,759,885.00	\$0.00	\$1,759,885.00	\$1,034,718.52	\$725,166.48	59%	59%	\$732,705.51
EXPENSE									
Department 1104 - Harbor Nature Conservancy Grant									
4310	Part-Time Pay	.00	.00	.00	18,972.00	(18,972.00)	+++	+++	22,848.00

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
4910	Employer Paid Benefits	.00	.00	.00	207.55	(207.55)	+++	+++	1,222.26
6101	Legal Services	.00	.00	.00	880.00	(880.00)	+++	+++	1,676.26
6105	Consulting Services	.00	.00	.00	.00	.00	+++	+++	6,970.00
6510	Meetings & Conferences	.00	.00	.00	.00	.00	+++	+++	406.24
	Department 1104 - Harbor Nature Conservancy Grant	\$0.00	\$0.00	\$0.00	\$20,059.55	(\$20,059.55)	+++	+++	\$33,122.76
	Department 1201 - NFWF Plan/Dev Grant								
4310	Part-Time Pay	.00	.00	.00	1,680.00	(1,680.00)	+++	+++	.00
4910	Employer Paid Benefits	.00	.00	.00	743.16	(743.16)	+++	+++	.00
6105	Consulting Services	.00	.00	.00	28,696.00	(28,696.00)	+++	+++	.00
	Department 1201 - NFWF Plan/Dev Grant Totals	\$0.00	\$0.00	\$0.00	\$31,119.16	(\$31,119.16)	+++	+++	\$0.00
	Department 6510 - Harbor Department								
4110	Regular Pay	471,861.00	.00	471,861.00	198,123.48	273,737.52	42	42	220,569.28
4120	Overtime Pay	3,000.00	.00	3,000.00	2,825.61	174.39	94	94	1,757.74
4310	Part-Time Pay	63,000.00	.00	63,000.00	37,723.84	25,276.16	60	60	39,219.43
4515	Standby Pay	12,775.00	.00	12,775.00	5,565.00	7,210.00	44	44	5,180.00
4599	Other Pay	3,000.00	.00	3,000.00	5,339.46	(2,339.46)	178	178	10,977.18
4910	Employer Paid Benefits	288,230.00	.00	288,230.00	120,052.76	168,177.24	42	42	146,383.20
5105	First Aide Supplies	850.00	.00	850.00	.00	850.00	0	0	382.40
5108	Communication Supplies	1,500.00	.00	1,500.00	121.77	1,378.23	8	8	1,348.44
5109	Uniforms/Safety Equipment	3,500.00	.00	3,500.00	2,835.47	664.53	81	81	3,328.42
5110	Fuel Oil & Lubricants	25,000.00	.00	25,000.00	11,565.35	13,434.65	46	46	13,554.41
5125	Repairs/Maint. Materials	1,000.00	.00	1,000.00	.00	1,000.00	0	0	1,413.05
5175	Computer Operating Supp.	200.00	.00	200.00	136.82	63.18	68	68	332.45
5199	Misc. Operating Supplies	750.00	.00	750.00	460.31	289.69	61	61	274.30
5301	General Office Supplies	2,500.00	.00	2,500.00	1,517.71	982.29	61	61	787.28
5304	Periodical/Subscriptions	300.00	.00	300.00	.00	300.00	0	0	.00
5305	Forms Printing	2,000.00	.00	2,000.00	948.26	1,051.74	47	47	1,072.44
5501	Grounds Maint. Supplies	2,500.00	.00	2,500.00	1,980.61	519.39	79	79	1,283.17
5502	Building Maint. Supplies	2,000.00	.00	2,000.00	302.49	1,697.51	15	15	259.10
5503	Rolling Stock Supplies	.00	.00	.00	591.28	(591.28)	+++	+++	.00
5504	Machinery/Equip/Supplies	10,000.00	.00	10,000.00	11,141.68	(1,141.68)	111	111	6,189.87
5530	Small Tools	1,000.00	.00	1,000.00	710.49	289.51	71	71	168.95
6101	Legal Services	2,000.00	.00	2,000.00	.00	2,000.00	0	0	.00
6102	Legislative Analyst	8,400.00	.00	8,400.00	.00	8,400.00	0	0	.00
6103	Financial Audits	15,000.00	.00	15,000.00	.00	15,000.00	0	0	.00
6105	Consulting Services	1,000.00	.00	1,000.00	.00	1,000.00	0	0	.00

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
6106	Contractual Services	10,000.00	.00	10,000.00	4,736.53	5,263.47	47	47	4,885.77
6107	Promotion & Advertising	2,000.00	.00	2,000.00	2,367.64	(367.64)	118	118	758.50
6125	Professional Development	5,000.00	.00	5,000.00	898.40	4,101.60	18	18	1,329.63
6199	Other Professional Svc	1,000.00	.00	1,000.00	573.87	426.13	57	57	1,512.55
6201	Telephone	4,500.00	.00	4,500.00	2,436.72	2,063.28	54	54	.00
6220	Postage	1,000.00	.00	1,000.00	711.29	288.71	71	71	741.86
6300	Utilities	.00	.00	.00	137.50	(137.50)	+++	+++	52,188.92
6301	Electricity	22,600.00	.00	22,600.00	9,856.05	12,743.95	44	44	.00
6302	Natural Gas	900.00	.00	900.00	311.75	588.25	35	35	.00
6303	Water	29,000.00	.00	29,000.00	18,177.86	10,822.14	63	63	.00
6305	Disposal	51,000.00	.00	51,000.00	27,145.20	23,854.80	53	53	.00
6401	General Liability	50,316.00	.00	50,316.00	25,158.00	25,158.00	50	50	25,158.00
6411	Property Damage Ins.	1,130.00	.00	1,130.00	9,041.78	(7,911.78)	800	800	7,679.76
6472	Other Ins./Employee Bond	16,134.00	.00	16,134.00	67.02	16,066.98	0	0	67.02
6473	Vehicle Insurance	610.00	.00	610.00	304.98	305.02	50	50	304.98
6510	Meetings & Conferences	3,500.00	.00	3,500.00	1,112.28	2,387.72	32	32	4,107.28
6519	Association Membership	2,500.00	.00	2,500.00	2,045.00	455.00	82	82	2,300.00
6601	Outside Equip. Repair/Mat	20,000.00	.00	20,000.00	29,558.64	(9,558.64)	148	148	32,505.11
6602	Outside Structural Repair	8,000.00	.00	8,000.00	21,912.16	(13,912.16)	274	274	2,506.78
6603	Outside Ground Repair	2,000.00	.00	2,000.00	600.00	1,400.00	30	30	2,045.00
6604	Outside Vehicle Repair/Maint	2,000.00	.00	2,000.00	48.75	1,951.25	2	2	5,812.48
6640	Maintenance Contracts	1,500.00	.00	1,500.00	564.00	936.00	38	38	564.00
6710	Notices & Publications	500.00	.00	500.00	70.24	429.76	14	14	186.70
6741	Misc. Bank Charges	.00	.00	.00	3,185.05	(3,185.05)	+++	+++	2,142.92
6742	Cr. Card Processing Chgs.	500.00	.00	500.00	.00	500.00	0	0	.00
6750	Business Equipment Rental	2,500.00	.00	2,500.00	588.81	1,911.19	24	24	576.86
6810	Equipment Rental	500.00	.00	500.00	234.22	265.78	47	47	212.80
8110	Interest Expense	48,019.00	.00	48,019.00	48,018.84	.16	100	100	51,758.37
8130	Principal Repayment	86,840.00	.00	86,840.00	86,840.16	(.16)	100	100	83,100.63
Department 6510 - Harbor Department Totals					\$1,294,915.00	\$596,269.87	54%	54%	\$736,927.03
Department 6511 - Harbor Lifeguards									
4120	Overtime Pay	.00	.00	.00	256.13	(256.13)	+++	+++	.00
4310	Part-Time Pay	35,000.00	.00	35,000.00	25,722.87	9,277.13	73	73	28,818.65
4910	Employer Paid Benefits	8,275.00	.00	8,275.00	4,855.62	3,419.38	59	59	5,864.17
5105	First Aide Supplies	500.00	.00	500.00	.00	500.00	0	0	.00
5109	Uniforms/Safety Equipment	500.00	.00	500.00	.00	500.00	0	0	34.44

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
5199	Misc. Operating Supplies	1,000.00	.00	1,000.00	71.80	928.20	7		98.90
	Department 6511 - Harbor Lifeguards Totals	\$45,275.00	\$0.00	\$45,275.00	\$30,906.42	\$14,368.58	68%		\$34,816.16
	Department 7710 - Interfund Transactions								
8410	Intrafund Expense Trans.	133,909.00	.00	133,909.00	.00	133,909.00	0		.00
8501	Transfers Out	281,986.00	.00	281,986.00	140,992.00	140,994.00	50		136,726.00
	Department 7710 - Interfund Transactions Totals	\$415,895.00	\$0.00	\$415,895.00	\$140,992.00	\$274,903.00	34%		\$136,726.00
	Department 8479 - Launch Ramp Parking								
5501	Grounds Maint. Supplies	1,000.00	.00	1,000.00	.00	1,000.00	0		.00
5504	Machinery/Equip/Supplies	500.00	.00	500.00	.00	500.00	0		.00
6106	Contractual Services	1,200.00	.00	1,200.00	1,647.36	(447.36)	137		1,877.76
6300	Utilities	600.00	.00	600.00	150.26	449.74	25		224.95
6601	Outside Equip. Repair/Mat	500.00	.00	500.00	.00	500.00	0		.00
6741	Misc. Bank Charges	.00	.00	.00	379.79	(379.79)	+++		384.73
	Department 8479 - Launch Ramp Parking Totals	\$3,800.00	\$0.00	\$3,800.00	\$2,177.41	\$1,622.59	57%		\$2,487.44
	EXPENSE TOTALS	\$1,759,885.00	\$0.00	\$1,759,885.00	\$923,899.67	\$835,985.33	52%		\$944,079.39
	Fund 331 - Harbor Operating Fund Totals								
	REVENUE TOTALS	1,759,885.00	.00	1,759,885.00	1,034,718.52	725,166.48	59		732,705.51
	EXPENSE TOTALS	1,759,885.00	.00	1,759,885.00	923,899.67	835,985.33	52		944,079.39
	Fund 331 - Harbor Operating Fund Totals	\$0.00	\$0.00	\$0.00	\$110,818.85	(\$110,818.85)			(\$211,373.88)

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
Fund 923 - Harbor Capital Impv Fund									
EXPENSE									
Department 8413 - Infrastructure Repairs & Maint.									
6106	Contractual Services	.00	.00	.00	.00	.00	+++		56,685.00
8998	Budget Carryover	657,915.00	.00	657,915.00	.00	657,915.00	0		.00
Department 8413 - Infrastructure Repairs & Maint.									
		\$657,915.00	\$0.00	\$657,915.00	\$0.00	\$657,915.00	0%		\$56,685.00
Department 8435 - Boat Repair/Storage Yard									
8998	Budget Carryover	55,332.00	.00	55,332.00	.00	55,332.00	0		.00
Department 8435 - Boat Repair/Storage Yard Totals									
		\$55,332.00	\$0.00	\$55,332.00	\$0.00	\$55,332.00	0%		\$0.00
Department 8470 - Derelict Vessels									
6106	Contractual Services	.00	.00	.00	.00	.00	+++		15,534.00
Department 8470 - Derelict Vessels Totals									
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++		\$15,534.00
EXPENSE TOTALS									
		\$713,247.00	\$0.00	\$713,247.00	\$0.00	\$713,247.00	0%		\$72,219.00
Fund 923 - Harbor Capital Impv Fund Totals									
REVENUE TOTALS									
		.00	.00	.00	.00	.00	+++		.00
EXPENSE TOTALS									
		713,247.00	.00	713,247.00	.00	713,247.00	0		72,219.00
Fund 923 - Harbor Capital Impv Fund Totals									
		(\$713,247.00)	\$0.00	(\$713,247.00)	\$0.00	(\$713,247.00)			(\$72,219.00)

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
Fund 953 - Harbor Accumulation Fund									
REVENUE									
Department 1111 - Undistributed/Non-Dept.									
3710 Interest Income		4,000.00	.00	4,000.00	.00	4,000.00	0	0%	\$0.00
Department 1111 - Undistributed/Non-Dept. Totals		\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	0%		\$0.00
Department 7710 - Interfund Transactions									
3802 Intrafund Revenue Trans.		133,909.00	.00	133,909.00	.00	133,909.00	0	0%	.00
Department 7710 - Interfund Transactions Totals		\$133,909.00	\$0.00	\$133,909.00	\$0.00	\$133,909.00	0%		\$0.00
REVENUE TOTALS		\$137,909.00	\$0.00	\$137,909.00	\$0.00	\$137,909.00	0%		\$0.00
EXPENSE									
Department 7710 - Interfund Transactions									
8410 Intrafund Expense Trans.		230,000.00	.00	230,000.00	.00	230,000.00	0	0%	.00
8501 Transfers Out		.00	.00	.00	31,000.00	(31,000.00)	+++		.00
Department 7710 - Interfund Transactions Totals		\$230,000.00	\$0.00	\$230,000.00	\$31,000.00	\$199,000.00	13%		\$0.00
EXPENSE TOTALS		\$230,000.00	\$0.00	\$230,000.00	\$31,000.00	\$199,000.00	13%		\$0.00
Fund 953 - Harbor Accumulation Fund Totals									
REVENUE TOTALS		137,909.00	.00	137,909.00	.00	137,909.00	0	0%	.00
EXPENSE TOTALS		230,000.00	.00	230,000.00	31,000.00	199,000.00	13		.00
Fund 953 - Harbor Accumulation Fund Totals		(\$92,091.00)	\$0.00	(\$92,091.00)	(\$31,000.00)	(\$61,091.00)			\$0.00

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
Fund 599 - MB/CS Waste Water Fund									
REVENUE									
	Department 5255 - Wastewater Treatment								
3302	Federal Grant Public Svc	.00	.00	.00	.00	.00	.00	+++	635.00
3499	Other Rev/Current Svc	1,954,832.00	.00	1,954,832.00	923,935.05	1,030,896.95	47	47	2,406.98
	Department 5255 - Wastewater Treatment Totals	\$1,954,832.00	\$0.00	\$1,954,832.00	\$923,935.05	\$1,030,896.95	47%	47%	\$3,041.98
Department 7710 - Interfund Transactions									
3801	Transfers In	.00	.00	.00	.00	.00	.00	+++	(635.00)
	Department 7710 - Interfund Transactions Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	+++	(\$635.00)
	REVENUE TOTALS	\$1,954,832.00	\$0.00	\$1,954,832.00	\$923,935.05	\$1,030,896.95	47%	47%	\$2,406.98
EXPENSE									
Department 1105 - WWTP CA Coastal Comm Appeal									
4910	Employer Paid Benefits	.00	.00	.00	.00	.00	.00	+++	11,567.17
4999	Labor Costs Applied	.00	.00	.00	.00	.00	.00	+++	31,460.33
	Department 1105 - WWTP CA Coastal Comm Appeal Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	+++	\$43,027.50
Department 1107 - WWTP Outfall Emergency Repairs									
4910	Employer Paid Benefits	.00	.00	.00	.00	.00	.00	+++	194.33
4999	Labor Costs Applied	.00	.00	.00	.00	.00	.00	+++	676.38
	Department 1107 - WWTP Outfall Emergency Repairs Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	+++	\$870.71
Department 5255 - Wastewater Treatment									
4110	Regular Pay	456,038.00	.00	456,038.00	226,654.99	229,383.01	50	50	209,854.74
4120	Overtime Pay	10,000.00	.00	10,000.00	3,106.14	6,893.86	31	31	3,909.24
4515	Standby Pay	12,775.00	.00	12,775.00	6,090.00	6,685.00	48	48	6,300.00
4599	Other Pay	.00	.00	.00	288.50	(288.50)	+++	+++	12,732.88
4910	Employer Paid Benefits	292,079.00	.00	292,079.00	126,489.24	165,589.76	43	43	129,771.83
5101	Janitorial Supplies	1,250.00	.00	1,250.00	584.34	665.66	47	47	568.36
5105	First Aide Supplies	500.00	.00	500.00	87.16	412.84	17	17	.00
5108	Communication Supplies	1,000.00	.00	1,000.00	.00	1,000.00	0	0	.00
5109	Uniforms/Safety Equipment	12,000.00	.00	12,000.00	6,877.22	5,122.78	57	57	3,663.40
5110	Fuel Oil & Lubricants	5,000.00	.00	5,000.00	1,880.98	3,119.02	38	38	1,681.03
5112	Lab Supplies	16,500.00	.00	16,500.00	9,610.84	6,889.16	58	58	7,038.52
5120	Chemical Supplies	130,000.00	.00	130,000.00	56,333.92	73,666.08	43	43	44,629.04
5125	Repairs/Maint. Materials	500.00	.00	500.00	.00	500.00	0	0	.00
5175	Computer Operating Supp.	1,500.00	.00	1,500.00	89.42	1,410.58	6	6	328.62
5199	Misc. Operating Supplies	1,500.00	.00	1,500.00	89.27	1,410.73	6	6	540.97
5301	General Office Supplies	1,700.00	.00	1,700.00	861.52	838.48	51	51	846.24

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
5303	Books & Manuals	100.00	.00	100.00	74.00	26.00	74	.00	.00
5501	Grounds Maint. Supplies	2,500.00	.00	2,500.00	875.63	1,624.37	35	.00	.00
5502	Building Maint. Supplies	12,000.00	.00	12,000.00	(120.00)	12,120.00	-1	2,160.38	2,160.38
5503	Rolling Stock Supplies	.00	.00	.00	120.00	(120.00)	+++	18.46	18.46
5504	Machinery/Equip/Supplies	108,000.00	.00	108,000.00	90,168.40	17,831.60	83	46,901.18	46,901.18
5530	Small Tools	2,000.00	.00	2,000.00	.00	2,000.00	0	1,087.54	1,087.54
6101	Legal Services	200.00	.00	200.00	.00	200.00	0	.00	.00
6103	Financial Audits	6,000.00	.00	6,000.00	.00	6,000.00	0	.00	.00
6104	Engineering Services	10,000.00	.00	10,000.00	9,895.00	105.00	99	27,325.00	27,325.00
6105	Consulting Services	25,000.00	.00	25,000.00	.00	25,000.00	0	.00	.00
6106	Contractual Services	211,000.00	.00	211,000.00	5,698.46	205,301.54	3	81,619.31	81,619.31
6125	Professional Development	2,500.00	.00	2,500.00	2,253.22	246.78	90	250.92	250.92
6160	Vehicle Inspections	250.00	.00	250.00	.00	250.00	0	.00	.00
6161	Licenses & Permits	6,000.00	.00	6,000.00	.00	6,000.00	0	.00	.00
6162	Mandated Fees/Inspections	26,000.00	.00	26,000.00	13,010.00	12,990.00	50	17,136.56	17,136.56
6199	Other Professional Svc	1,500.00	.00	1,500.00	500.31	999.69	33	642.97	642.97
6201	Telephone	2,000.00	.00	2,000.00	1,057.97	942.03	53	647.50	647.50
6220	Postage	.00	.00	.00	4.35	(4.35)	+++	113.55	113.55
6301	Electricity	120,000.00	.00	120,000.00	59,947.15	60,052.85	50	58,889.29	58,889.29
6302	Natural Gas	5,000.00	.00	5,000.00	1,212.93	3,787.07	24	1,012.07	1,012.07
6303	Water	7,500.00	.00	7,500.00	3,910.33	3,589.67	52	2,475.80	2,475.80
6305	Disposal	600.00	.00	600.00	383.82	216.18	64	311.27	311.27
6307	Disposal of Sludge	12,500.00	.00	12,500.00	7,363.40	5,136.60	59	9,851.38	9,851.38
6399	Other Utilities	14,000.00	.00	14,000.00	4,407.72	9,592.28	31	6,347.05	6,347.05
6401	General Liability	50,316.00	.00	50,316.00	25,158.00	25,158.00	50	25,158.00	25,158.00
6411	Property Damage Ins.	1,130.00	.00	1,130.00	565.02	564.98	50	565.02	565.02
6472	Other Ins./Employee Bond	.00	.00	.00	67.02	(67.02)	+++	67.02	67.02
6473	Vehicle Insurance	244.00	.00	244.00	121.98	122.02	50	121.98	121.98
6499	Earthquake & Flood Insurance	166,000.00	.00	166,000.00	81,735.96	84,264.04	49	81,261.72	81,261.72
6502	Shipping & Moving	1,000.00	.00	1,000.00	1,038.84	(38.84)	104	.00	.00
6510	Meetings & Conferences	.00	.00	.00	23.92	(23.92)	+++	242.67	242.67
6514	Travel Expense	1,500.00	.00	1,500.00	.00	1,500.00	0	.00	.00
6519	Association Membership	150.00	.00	150.00	.00	150.00	0	.00	.00
6601	Outside Equip. Repair/Mat	132,500.00	.00	132,500.00	49,934.94	82,565.06	38	48,495.54	48,495.54
6602	Outside Structural Repair	20,000.00	.00	20,000.00	1,155.81	18,844.19	6	26,455.20	26,455.20
6604	Outside Vehicle Repair/Maint	2,500.00	.00	2,500.00	803.86	1,696.14	32	312.15	312.15

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
6810	Equipment Rental	2,500.00	.00	2,500.00	.00	2,500.00	0		.00
7202	Trucks	.00	.00	.00	28,683.81	(28,683.81)	+++		.00
7203	Other Maintenance Vehicle	30,000.00	.00	30,000.00	.00	30,000.00	0		.00
8721	Payment To Other Agency	30,000.00	.00	30,000.00	.00	30,000.00	0		.00
Department 5255 - Wastewater Treatment Totals		\$1,954,832.00	\$0.00	\$1,954,832.00	\$829,095.39	\$1,125,736.61	42%		\$861,334.40
Department 8433 - WWTP Upgrade Design									
4910	Employer Paid Benefits	.00	.00	.00	.00	.00	+++		2,621.76
4999	Labor Costs Applied	.00	.00	.00	.00	.00	+++		4,280.78
Department 8433 - WWTP Upgrade Design Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++		\$6,902.54
Department 8462 - WWTP Environmental Permit									
4910	Employer Paid Benefits	.00	.00	.00	.00	.00	+++		163.95
4999	Labor Costs Applied	.00	.00	.00	.00	.00	+++		524.07
Department 8462 - WWTP Environmental Permit Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++		\$688.02
EXPENSE TOTALS		\$1,954,832.00	\$0.00	\$1,954,832.00	\$829,095.39	\$1,125,736.61	42%		\$912,823.17
Fund 599 - MB/CS Waste Water Fund Totals									
REVENUE TOTALS		1,954,832.00	.00	1,954,832.00	923,935.05	1,030,896.95	47		2,406.98
EXPENSE TOTALS		1,954,832.00	.00	1,954,832.00	829,095.39	1,125,736.61	42		912,823.17
Fund 599 - MB/CS Waste Water Fund Totals		\$0.00	\$0.00	\$0.00	\$94,839.66	(\$94,839.66)			(\$910,416.19)

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget Remaining	Used/Rec'd	%	Prior Year YTD
Fund 930 - WWTP Capital Impv Fund									
EXPENSE									
Department 1103 - WWTP Project Management									
6105	Consulting Services	.00	.00	.00	32,311.80	(32,311.80)	+++		.00
8999	Capital Project Budget	88,122.00	.00	88,122.00	.00	88,122.00	0		.00
	Department 1103 - WWTP Project Management Totals	\$88,122.00	\$0.00	\$88,122.00	\$32,311.80	\$55,810.20	37%		\$0.00
Department 1105 - WWTP CA Coastal Comm Appeal									
4910	Employer Paid Benefits	.00	.00	.00	7,796.68	(7,796.68)	+++		.00
4999	Labor Costs Applied	.00	.00	.00	21,693.13	(21,693.13)	+++		.00
5110	Fuel Oil & Lubricants	.00	.00	.00	135.59	(135.59)	+++		.00
5199	Misc. Operating Supplies	.00	.00	.00	31.23	(31.23)	+++		.00
6106	Contractual Services	.00	.00	.00	27,468.07	(27,468.07)	+++		.00
6510	Meetings & Conferences	.00	.00	.00	222.88	(222.88)	+++		.00
6513	Meals & Lodging	.00	.00	.00	1,527.12	(1,527.12)	+++		.00
8999	Capital Project Budget	92,023.00	.00	92,023.00	.00	92,023.00	0		.00
	Department 1105 - WWTP CA Coastal Comm Appeal	\$92,023.00	\$0.00	\$92,023.00	\$58,874.70	\$33,148.30	64%		\$0.00
Department 8433 - WWTP Upgrade Design									
4910	Employer Paid Benefits	.00	.00	.00	981.23	(981.23)	+++		.00
4999	Labor Costs Applied	.00	.00	.00	1,689.05	(1,689.05)	+++		.00
6104	Engineering Services	.00	.00	.00	732.00	(732.00)	+++		.00
8999	Capital Project Budget	2,262,810.00	.00	2,262,810.00	.00	2,262,810.00	0		.00
	Department 8433 - WWTP Upgrade Design Totals	\$2,262,810.00	\$0.00	\$2,262,810.00	\$3,402.28	\$2,259,407.72	0%		\$0.00
Department 8438 - WWTP Master Plan (JPA)									
8999	Capital Project Budget	55,000.00	.00	55,000.00	.00	55,000.00	0		.00
	Department 8438 - WWTP Master Plan (JPA) Totals	\$55,000.00	\$0.00	\$55,000.00	\$0.00	\$55,000.00	0%		\$0.00
Department 8462 - WWTP Environmental Permit									
4910	Employer Paid Benefits	.00	.00	.00	(33.25)	33.25	+++		.00
4999	Labor Costs Applied	.00	.00	.00	104.13	(104.13)	+++		.00
	Department 8462 - WWTP Environmental Permit	\$0.00	\$0.00	\$0.00	\$70.88	(\$70.88)	+++		\$0.00
	EXPENSE TOTALS	\$2,497,955.00	\$0.00	\$2,497,955.00	\$94,659.66	\$2,403,295.34	4%		\$0.00
Fund 930 - WWTP Capital Impv Fund Totals									
	REVENUE TOTALS	.00	.00	.00	.00	.00	+++		.00
	EXPENSE TOTALS	2,497,955.00	.00	2,497,955.00	94,659.66	2,403,295.34	4		.00
	Fund 930 - WWTP Capital Impv Fund Totals	(\$2,497,955.00)	\$0.00	(\$2,497,955.00)	(\$94,659.66)	(\$2,403,295.34)			\$0.00

TO: Mayor Irons and City Council Members

CC: Andrea Lueker, Chiefs Christey and Pond, Directors Endersby, Livick, Slayton and Woods

FROM: District Transaction Tax (Q) Citizens Oversight Committee

DATE: January 3, 2013

RE: Fiscal Year 2011/2012 Review of Measure Q Expenditures

On December 12, 2012 the Oversight Committee held a public meeting at the Community Center and reviewed all of the Measure Q transactions including transfers into and from the fund. We are pleased to inform you and the residents of Morro Bay that for the third consecutive year we will not be recommending that any of the Measure Q fund transactions be reversed. City Staff has done a good job of spending this additional tax revenue in ways that the voters intended when the ballot initiative was passed in 2006. Below is a narrative that addresses our discussions, findings and recommendations.

In the fiscal year ending June 30, 2012 the District Transaction Tax Fund (Q) received \$792,436 in revenue from taxes, interest and investment gains. The fund additionally received a transfer of \$183,158 resulting in total revenues for the fiscal year of \$975,594. The majority of the transfer amount was from the excess General Fund emergency reserve that Council dedicated to streets' maintenance. The total expenditures for the fiscal year were \$508,517. The ending fund balance as of June 30, 2012 was \$1,555,883. This amount includes all prior years' carryover amounts and miscellaneous year end accounting adjustments. There are \$166,000 in available funds that have not been budgeted.

We have attached the carryover report for your information.

Police Department – The Police Department used their allocated funds to service the internal debt for vehicles for a final year, to purchase a software upgrade and maintenance contract for their Laserfich computer system, and to replace three ballistic entry vests. The Laserfich software program is used by the department to file cases with the District Attorney's Office, and the vests are a mandatory safety requirement which were formerly funded by the COPS grant but are now funded by Measure Q.

There was \$65,000 budgeted in fiscal year 2011/2012 for the new communications tower. Earlier assessments of a need to replace the tower have been proven inaccurate by experts, and therefore a new tower is not needed; however there are areas within the city-wide communications network that are in need of upgrades to preserve and enhance public safety. Staff indicated that the Communications Committee (which is composed of a representative from each City department plus former council member Bill Peirce) met and has developed a list of needed equipment and will have recommendations for City Council sometime in early calendar year 2013.

Police Department Recommendation – It was the opinion of the Committee that the \$65,000 should be resubmitted through the budget process clearly identifying the new scope and necessity of work.

Fire Department – This is the fourth year that Measure Q revenue has been used to fund a fourth Fire Fighter for each shift. The availability of four Fire Fighters allows the City of Morro Bay to be in compliance with OSHA standards, which is very important for the safety of our Fire Fighters. The majority of the remaining Fire Department allocated funds from Measure Q were used for the construction of the new Fire Station.

Since Measure Q is subsidizing the majority of the construction costs for the new Fire Station, the Citizens Oversight Committee spent a few minutes reviewing the project. Due to the decisions made in the early stages of construction of the new building, it appears that little, if any, of the second USDA loan will be needed. The Committee was assured by Ms. Slayton that this approved loan of \$300,000 would only be used for payment of any late invoices submitted for building completion. It should be noted that not having to draw down this full loan amount, including interest, would save the future Measure Q fund approximately half a million dollars.

Fire Department Recommendation – Since construction of the new Fire Station is now completed, City Staff should provide a full financial summary recap of the project in February 2013, and if all or part of the second USDA loan are unnecessary, then the Committee recommends cancellation of the loan and/or associated line of credit.

Street Maintenance Department – The Street Maintenance Department used their allocated funds primarily for street repairs including cross gutter construction and associated tree work, in accordance with the City's Pavement Management Plan.

Street Maintenance Recommendation – The \$166,000 unallocated amount from the 2011/2012 fiscal year should be re-allocated to street maintenance in the 2013/2014 fiscal year. The Committee also recommends that in the future the "YOUR MEASURE Q ½ CENT SALES TAX DOLLARS AT WORK" street signs be prominently displayed when and where each and every street repair work is being performed.

Storm Drains – The Committee discussed the increasingly large carryover amount in the Storm Drain allocated funds. Below is a summary of the discussion.

Background:

- 1) In 1987 Morro Bay contracted John Wallace & Associates (SLO) to develop a Storm Drain Master Plan (SDMP)
- 2) The plan identified 22 projects which involve construction. Twenty-five years ago the aggregate budget forecast cost was \$3.2 million. In today's dollars that is approximately 6.2 million dollars.
- 3) Barry Rands, Public Services Department engineer, does not believe any of these infrastructure projects has ever been completed. This raises the question, "Do we really have a \$6.2 million problem?"
- 4) Measure Q funds budgeted for SDMP work have been underspent resulting in a present carryover in excess of \$445,000. Over the last five years there have been several minor storm drain projects, but the majority of the money that was spent was to supplement the work done on the roundabout and recent work done on the new lift station at the bottom

of Surf St. When the Committee asked Mr. Rands if there were any specific plans to spend this carryover amount, he stated he was unaware of any major projects in the pipeline.

- 5) Per the spirit of the Measure Q spending guidelines, no staff time is charged to Measure Q. The majority of SDMP activity is related to public education outreach and reports to regulating agencies.
- 6) Mr. Rands did say that some of the culvert pipes are reported to be corroded. That leaves open the question of a possible need for emergency repairs. An example is the recent storm drain piping replacement (\$91,500) below Surf St and across the Embarcadero. This work was triggered during the Lift Station #2 replacement. The piping replacement was not on the 25-year old master list of storm drain projects.
- 7) In the residential areas, streets are the primary storm drains.

Storm Drains Recommendation – The Committee recommends the following actions:

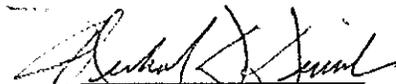
- 1) Reallocate most of the Measure Q storm drain carryover to the Pavement Management Plan.
- 2) Incorporate storm drain improvements when the related streets receive heavy maintenance. Possibly rethink the Pavement Management Plan priorities to take into consideration the need to replace storm drains that could fail in the not too distant future.
- 3) Annually budget \$30,000 of the Measure Q funds for storm drains (4 of the past 6 years' mean expenditure). This amount will cover the cost of any community outreach that might be required. When larger expenditures (> \$30,000) are required, include them in budget for the Pavement Management Plan projects.

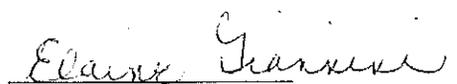
Concluding Comments

In last year's report, the Measure Q Citizens Oversight Committee noted the Measure Q fund was still accumulating increased amounts and recommended that City Council encourage City Staff to spend the money to ensure City residents were seeing the benefit of this extra tax assessment. We are pleased to inform the City Council and Morro Bay citizens that some of this accumulated money was spent this past fall resulting in accelerated street maintenance repairs. The unspent funds as of June 2012 were over \$1.5 million; when the 2012/2013 budgeted amounts were added there was approximately \$2.5 million available to spend during the current fiscal year. This past fall the total amount of unspent Measure Q funds was significantly reduced to just over a million dollars. The Committee encourages the City Council to continue following up with City Staff to ensure the Measure Q funds are being spent in a timely manner, consistent with the guidelines of the Measure Q initiative approved by the voters in 2006.

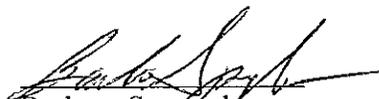
Respectively submitted,


Homer Alexander


Michael Durick


Elaine Giannini


Dan Glesmann


Barbara Spagnola

CITY OF MORRO BAY
DISTRICT TRANSACTION TAX FUND
SCHEDULE OF DEPARTMENTAL CARRYOVER (from Audits and Budgets)

	2006/07	2007/08	2008/09	2009/10	2010/11	UNAUDITED 2011/12	TOTAL
1/2 cent sales tax	\$ 66,000.00	\$ 831,804.88	\$ 813,733.89	\$ 711,273.05	\$ 758,824.78	\$ 780,980.10	\$ 3,962,616.70
Interest	556.00	12,543.00	12,859.00	15,235.00	9,456.00	11,456.00	62,105.00
Other	-	-	115,000.00	-	(15,000.00)	183,158.00	283,158.00
Total revenues	\$ 66,556.00	\$ 844,347.88	\$ 941,592.89	\$ 726,508.05	\$ 753,280.78	975,594.10	\$ 4,307,879.70
Budgets by dept:							
Fire	\$ -	\$ 390,000.00	\$ 375,000.00	\$ -	\$ -	\$ -	\$ 765,000.00
Fire - staff	-	-	-	191,121.00	191,121.00	187,884.00	570,126.00
Fire - construction	-	-	-	168,000.00	168,000.00	-	336,000.00
Fire - debt	-	-	-	-	-	98,937.00	98,937.00
Streets - construction	-	97,500.00	100,000.00	275,000.00	125,000.00	446,158.00	1,043,658.00
Streets - repairs/potholes/sidewalks	-	-	-	-	140,196.00	-	140,196.00
Storm drain	-	97,500.00	100,600.00	150,000.00	125,000.00	204,000.00	677,100.00
Police	-	-	50,000.00	64,700.00	35,000.00	19,000.00	168,700.00
Police - SRO	-	-	-	-	-	23,000.00	23,000.00
City-wide communications	-	-	-	-	-	83,300.00	83,300.00
Public safety	-	65,000.00	37,400.00	43,250.00	43,257.00	28,831.00	217,738.00
Total budgets	\$ -	\$ 650,000.00	\$ 663,000.00	\$ 892,071.00	\$ 827,574.00	\$ 1,091,110.00	\$ 4,123,755.00
Expenditures by dept:							
Fire	\$ -	\$ 439,118.01	\$ 284,583.09	\$ 10,151.93	\$ 39,335.63	\$ 601.00	\$ 773,789.66
Fire - staff	-	-	-	149,184.93	164,810.91	178,777.37	492,773.21
Fire - construction	-	-	-	-	336,000.00	-	336,000.00
Fire - debt	-	-	-	-	-	1,467.12	1,467.12
Streets - construction	-	95,923.45	8,360.97	135,517.38	38,245.72	94,587.76	372,635.28
Streets - repairs/potholes/sidewalks	-	-	-	-	15,625.14	148,656.94	164,282.08
Storm drain	-	6,510.21	56,648.92	121,058.50	20,549.88	500.00	205,267.51
Police	-	-	104,184.44	41,396.18	11,839.83	18,127.19	175,547.64
Police - SRO	-	-	-	-	-	29,641.02	29,641.02
City-wide communications	-	-	-	-	-	7,327.59	7,327.59
Public safety	-	65,238.99	-	40,479.20	41,710.62	28,831.38	176,260.19
Start up cost	17,354.24	-	-	-	-	-	17,354.24
Total expenditures	\$ 17,354.24	\$ 606,790.66	\$ 453,777.42	\$ 497,788.12	\$ 668,117.73	\$ 508,517.37	\$ 2,752,345.54
Remaining funds for dept carryover:							
Fire - construction	\$ -	\$ (49,118.01)	\$ 90,416.91	\$ 31,784.14	\$ (13,025.54)	\$ 8,505.63	\$ 68,563.13
Fire - staff	-	-	-	-	-	-	-
Fire - construction	-	-	-	168,000.00	(168,000.00)	-	-
Fire - debt	-	-	-	-	-	97,469.88	97,469.88
Streets - construction	-	1,576.55	91,639.03	139,482.62	86,754.28	351,570.24	671,022.72
Streets - repairs/potholes/sidewalks	-	-	-	-	124,570.86	(148,656.94)	(24,086.08)
Storm drain	-	90,989.79	43,951.08	28,941.50	104,450.12	203,500.00	471,832.49
Police	-	-	(54,184.44)	23,303.82	23,160.17	872.81	(6,847.64)
Police - SRO	-	-	-	-	-	(6,641.02)	(6,641.02)
City-wide communications	-	-	-	-	-	75,972.41	75,972.41
Public safety	-	(238.99)	37,400.00	2,770.80	1,546.38	(0.38)	41,477.81
Total carryover	\$ -	\$ 43,209.34	\$ 209,222.58	\$ 394,282.88	\$ 159,456.27	\$ 582,592.63	\$ 1,388,763.70

Unallocated (revenues - expenditures - carryover)

166,770.46

Cash as of June 30, 2012

1,502,636.00

NOTE:

In 2007/08, the Police Department's division was authorized to purchase replacement vehicles; however, they traded in vehicles that had not reached their full depreciation level. The division was charged \$19,300 for disposal of those vehicles.

With the 2011/12 budget, Council granted the Fire-staff carryover to be dedicated to the construction of the building

With the 2012/13 budget, Council allocated only the amount of revenues estimated (\$803,000)

CITY OF MORRO BAY
DISTRICT TRANSACTION TAX FUND
SCHEDULE OF DEPARTMENTAL CARRYOVER (from Audits and Budgets)

	2006/07	2007/08	2008/09	2009/10	2010/11	UNAUDITED 2011/12	Y-T-D 2012/13	TOTAL
1/2 cent sales tax	\$ 66,000.00	\$ 831,804.88	\$ 813,733.89	\$ 711,273.05	\$ 758,824.78	\$ 780,980.10	\$ 251,077.49	\$ 4,213,694.19
Interest	556.00	12,543.00	12,859.00	15,235.00	9,456.00	11,456.00	-	62,105.00
Other	-	-	115,000.00	-	(15,000.00)	183,158.00	126,803.00	409,961.00
Total revenues	\$ 66,556.00	\$ 844,347.88	\$ 941,592.89	\$ 726,508.05	\$ 753,280.78	975,594.10	377,880.49	\$ 4,685,760.19
Budgets by dept:								
Fire	\$ -	\$ 390,000.00	\$ 375,000.00	\$ -	\$ -	\$ -	\$ -	\$ 765,000.00
Fire - staff	-	-	-	191,121.00	191,121.00	187,884.00	191,121.00	761,247.00
Fire - construction	-	-	-	168,000.00	168,000.00	-	-	336,000.00
Fire - debt	-	-	-	-	-	98,937.00	95,700.00	194,637.00
Streets - construction	-	97,500.00	100,000.00	275,000.00	125,000.00	446,158.00	376,803.00	1,420,461.00
Streets - repairs/potholes/sidewalks	-	-	-	-	140,196.00	-	169,179.00	309,375.00
Storm drain	-	97,500.00	100,600.00	150,000.00	125,000.00	204,000.00	70,000.00	747,100.00
Police	-	-	50,000.00	64,700.00	35,000.00	19,000.00	4,000.00	172,700.00
Police - SRO	-	-	-	-	-	23,000.00	23,000.00	46,000.00
City-wide communications	-	-	-	-	-	83,300.00	-	83,300.00
Public safety	-	65,000.00	37,400.00	43,250.00	43,257.00	28,831.00	-	217,738.00
Total budgets	\$ -	\$ 650,000.00	\$ 663,000.00	\$ 892,071.00	\$ 827,574.00	\$ 1,091,110.00	\$ 929,803.00	\$ 5,053,558.00
Expenditures by dept:								
Fire	\$ -	\$ 439,118.01	\$ 284,583.09	\$ 10,151.93	\$ 39,335.63	\$ 601.00	\$ -	\$ 773,789.66
Fire - staff	-	-	-	149,184.93	164,810.91	178,777.37	70,746.96	563,520.17
Fire - construction	-	-	-	-	336,000.00	-	-	336,000.00
Fire - debt	-	-	-	-	-	1,467.12	33,912.50	35,379.62
Streets - construction	-	95,923.45	8,360.97	135,517.38	38,245.72	94,587.76	1,035,046.93	1,407,682.21
Streets - repairs/potholes/sidewalks	-	-	-	-	15,625.14	148,656.94	44,602.34	208,884.42
Storm drain	-	6,510.21	56,648.92	121,058.50	20,549.88	500.00	96,613.22	301,880.73
Police	-	-	104,184.44	41,396.18	11,839.83	18,127.19	929.50	176,477.14
Police - SRO	-	-	-	-	-	29,641.02	10,611.53	40,252.55
City-wide communications	-	-	-	-	-	7,327.59	-	7,327.59
Public safety	-	65,238.99	-	40,479.20	41,710.62	28,831.38	-	176,260.19
Start up cost	17,354.24	-	-	-	-	-	-	17,354.24
Total expenditures	\$ 17,354.24	\$ 606,790.66	\$ 453,777.42	\$ 497,788.12	\$ 668,117.73	\$ 508,517.37	\$ 1,292,462.98	\$ 4,044,808.52
Remaining funds for dept carryover:								
Fire	\$ -	\$ (49,118.01)	\$ 90,416.91	\$ 31,784.14	\$ (13,025.54)	\$ 8,505.63	\$ -	\$ 68,563.13
Fire - staff	-	-	-	-	-	-	120,374.04	120,374.04
Fire - construction	-	-	-	168,000.00	(168,000.00)	-	-	-
Fire - debt	-	-	-	-	-	97,469.88	61,787.50	159,257.38
Streets - construction	-	1,576.55	91,639.03	139,482.62	86,754.28	351,570.24	(658,243.93)	12,778.79
Streets - repairs/potholes/sidewalks	-	-	-	-	124,570.86	(148,656.94)	124,576.66	100,490.58
Storm drain	-	90,989.79	43,951.08	28,941.50	104,450.12	203,500.00	(26,613.22)	445,219.27
Police	-	-	(54,184.44)	23,303.82	23,160.17	872.81	3,070.50	(3,777.14)
Police - SRO	-	-	-	-	-	(6,641.02)	12,388.47	5,747.45
City-wide communications	-	-	-	-	-	75,972.41	-	75,972.41
Public safety	-	(238.99)	37,400.00	2,770.80	1,546.38	(0.38)	-	41,477.81
Total carryover	\$ -	\$ 43,209.34	\$ 209,222.58	\$ 394,282.88	\$ 159,456.27	\$ 582,592.63	\$ (362,659.98)	\$ 1,026,103.72

Notes:
Streets expenditures for 2012/13 include \$659,023.83 posted, but unpaid, invoices as of December 7.
Storm Drain expenditures for 2012/13 include a \$91,493.22 pending invoice as of December 7.



**CITY OF MORRO BAY
QUARTERLY PORTFOLIO PERFORMANCE
12/31/2012**

INVESTMENT OR CUSIP NUMBER	INSTITUTION	PURCHASE PRICE	MARKET VALUE	COUPON INTEREST RATE	PURCHASE DATE	MATURITY DATE	DAYS TO MATURITY
LAIF	LOCAL AGENCY INVESTMENT FUND	\$ 623,146	\$ 623,146	0.326%	DAILY	DAILY	1
MONEY MARKET ACCOUNT:							
MM	RABOBANK - MONEY MARKET	5,830,571	5,830,571	0.326%	DAILY	DAILY	1
SWEEP	RABOBANK - SWEEP	3,284,889	3,284,889	0.010%	DAILY	DAILY	1
MM	FOOTHILL SECURITIES	14,230	14,230	0.010%	DAILY	DAILY	1
AGENCY INVESTMENTS HELD BY SUTTER SECURITIES:							
3133XU2S1	FEDERAL HOME LOAN BANK	500,000	522,950	3.350%	6/24/2009	6/26/2014	542
3136FT44	FEDERAL HOME LOAN MORT CORP (STEPS)	500,004	500,415	1.000%	1/26/2012	2/8/2017	1,500
3134G3TJ9	FEDERAL HOME LOAN BANK	500,004	507,620	1.350%	3/14/2012	3/28/2017	1,548
CERTIFICATES OF DEPOSIT:							
2829844	ACCESS NATIONAL	100,000	100,000	2.710%	1/8/2010	1/8/2013	8
1242677314	CAPITAL ONE	100,000	100,000	4.640%	4/30/2008	5/1/2013	121
31970001028936	M & T BANK	99,000	99,000	5.000%	6/11/2008	6/12/2013	163
4122703616	BEAL BANK	250,000	250,000	1.250%	11/8/2011	11/8/2013	312
16011	WORLD'S FOREMOST BANK	100,000	100,000	5.400%	11/20/2008	11/20/2013	324
71 013310 2	BROADWAY BANK	250,000	250,000	1.450%	1/13/2012	1/13/2015	743
02005QT94	SANTA BARBARA BANK & TRUST	249,000	249,000	1.000%	11/14/2012	11/14/2015	1,048
4656	ALLY BANK	250,004	250,004	0.900%	12/5/2012	12/7/2015	1,071
11413176	FIRST CHOICE	250,000	250,000	1.100%	12/15/2012	12/14/2015	1,078
38143AXT7	OPUS BANK	250,000	250,000	0.900%	12/20/2012	12/20/2015	1,084
814602 - 814604	GOLDMAN SACHS BANK	250,004	250,004	1.400%	8/1/2012	8/1/2016	1,309
50007651	TRIUMPH SAVINGS BANK (3)	250,000	250,000	1.916%	1/11/2012	1/11/2017	1,472
	UNITED CENTRAL BANK	249,000	249,000	1.920%	1/11/2012	1/11/2017	1,472
		<u>\$ 13,899,852</u>	<u>\$ 13,930,829</u>				

WEIGHTED AVERAGE RATE OF EARNINGS	% OF LIQUID PORTFOLIO HOLDINGS		WEIGHTED AVERAGE MATURITY
	9/30/2012	12/31/2012	
0.699%	70.165%	307	

QUARTERLY PERFORMANCE COMPARISON - PORTFOLIO VS LAIF

	12/31/2011	3/31/2012	6/30/2012	9/30/2012	12/31/2012
Portfolio - weighted average rate of earnings	0.827%	0.856%	0.850%	0.926%	0.699%
LAIF - quarterly earnings rate	0.400%	0.400%	0.358%	0.358%	0.326%
Portfolio over (under) LAIF	0.427%	0.456%	0.492%	0.568%	0.373%

Portfolio holdings as of the second quarter ended December 31, 2012, are in compliance with the current Investment Policy. With 70.165% of the portfolio held in liquid instruments, the cash needs of the City will be met.



AGENDA NO: D-2

MEETING DATE: 2/26/2013

Staff Report

TO: Honorable Mayor and City Council

DATE: 2/26/2013

FROM: Joseph M. Woods, Recreation and Parks Director

SUBJECT: Discussion of the Temporary Improvements at the Corner of Shasta and Dunes Streets

RECOMMENDATION

Review the Recreation and Parks Commission's recommendation regarding the property on the corner of Shasta and Dunes Street, and provide staff with direction to either improve the area or continue with its current use.

FISCAL IMPACT

If improvements are desired, the costs of those improvements will depend directly on the magnitude of amenities. If picnic tables are included, staff would utilize the four surplus tables from City Park at no cost. If fruit trees are included and are not a donated item, the cost is estimated at less than \$100 per tree, which would include soil additives. Additional costs may include staff time to organize the project and to provide initial direction as well as ongoing management of volunteer community members and/or clubs.

SUMMARY

The properties on Shasta and Dunes Street were purchased in 1995 by the City with plans to develop a Civic Center. The properties consisted of existing residential housing, one duplex and one single unit. While Civic Center plans stagnated, the City made the properties available as rentals to generate interim revenue. The properties deteriorated and the costs to complete the deferred maintenance outweighed the City's available resources. Council directed staff to remove the structures and prepare the site for a possible pocket park or community garden. Concepts for improvements were discussed by the Recreation and Parks Commission as a public hearing item. Recommendations for Council's consideration include fruit trees, flower gardens, picnic tables, benches, paths, a water feature, and the involvement of local artists.

Prepared By: JMW

Dept Review: JMW

City Manager Review: _____

City Attorney Review: _____

BACKGROUND

The properties on Shasta and Dune Street were purchased in 1995 by the City with plans to develop a Civic Center. The properties consisted of existing residential housing, one duplex and one single unit. With no immediate plans to develop the property, the City made the dwellings available as rentals to generate interim revenue. At the regular meeting of City Council on October 11, 2011, Council reviewed the condition of the rental properties at 985 and 983 Shasta Street. The properties were in poor condition and required significant maintenance to ensure tenant safety and real property asset value. After careful review, staff was directed to demolish the structures and leave the lot ready for a pocket park. After training exercises by both the Police and Fire Department, the structures were removed. The empty lot was covered with bark mulch to reduce weed growth and staff provided a water supply and hose bib for access.

DISCUSSION

In the mid months of 2012, staff was approached by representatives of the Morro Bay Garden Club who expressed interest in the development and maintenance of a pocket park on the subject property. The Garden Club discussed the possibility of partnering with the Morro Bay 4-H Club to perform the initial planting of flowers and fruit trees. Our discussions included the consideration of a longer term commitment utilizing the Adopt-a-Park program. Like other park adoptions, the club(s) would be expected to perform periodic light maintenance and consistent communication with the City.

At the regular meeting of RPC on January 17, 2013, the Commission reviewed and discussed future improvement projects for the empty Shasta/Dunes Street lot. Staff provided one potential draft concept of a pocket park as a baseline for discussion. This first concept is attached and labeled as Community (Pocket) Park One. After staff reviewed the history of the site, the RPC began discussions and provides the following recommendations for Council's consideration:

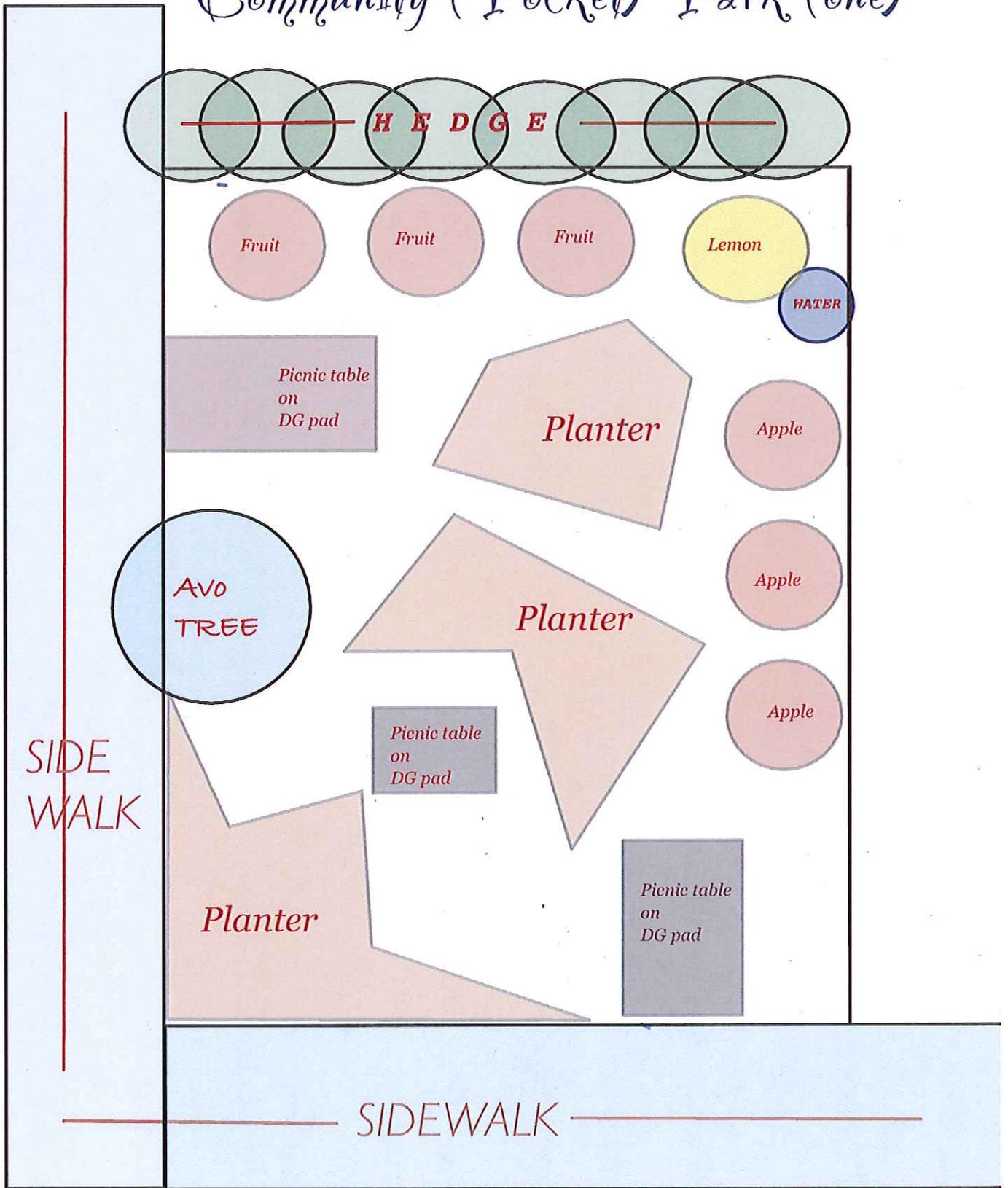
1. Provide fruit trees, flower gardens and picnic tables
2. Include sitting benches
3. Provide walking path to amenities
4. Use local artists to provide some form of public art
5. Use local artists to design a water feature with consideration of perimeter seating
6. Provide interactive and functioning elements within the design

Staff has provided additional concept plans for Council's consideration or basis for discussion, whichever is preferred.

CONCLUSION

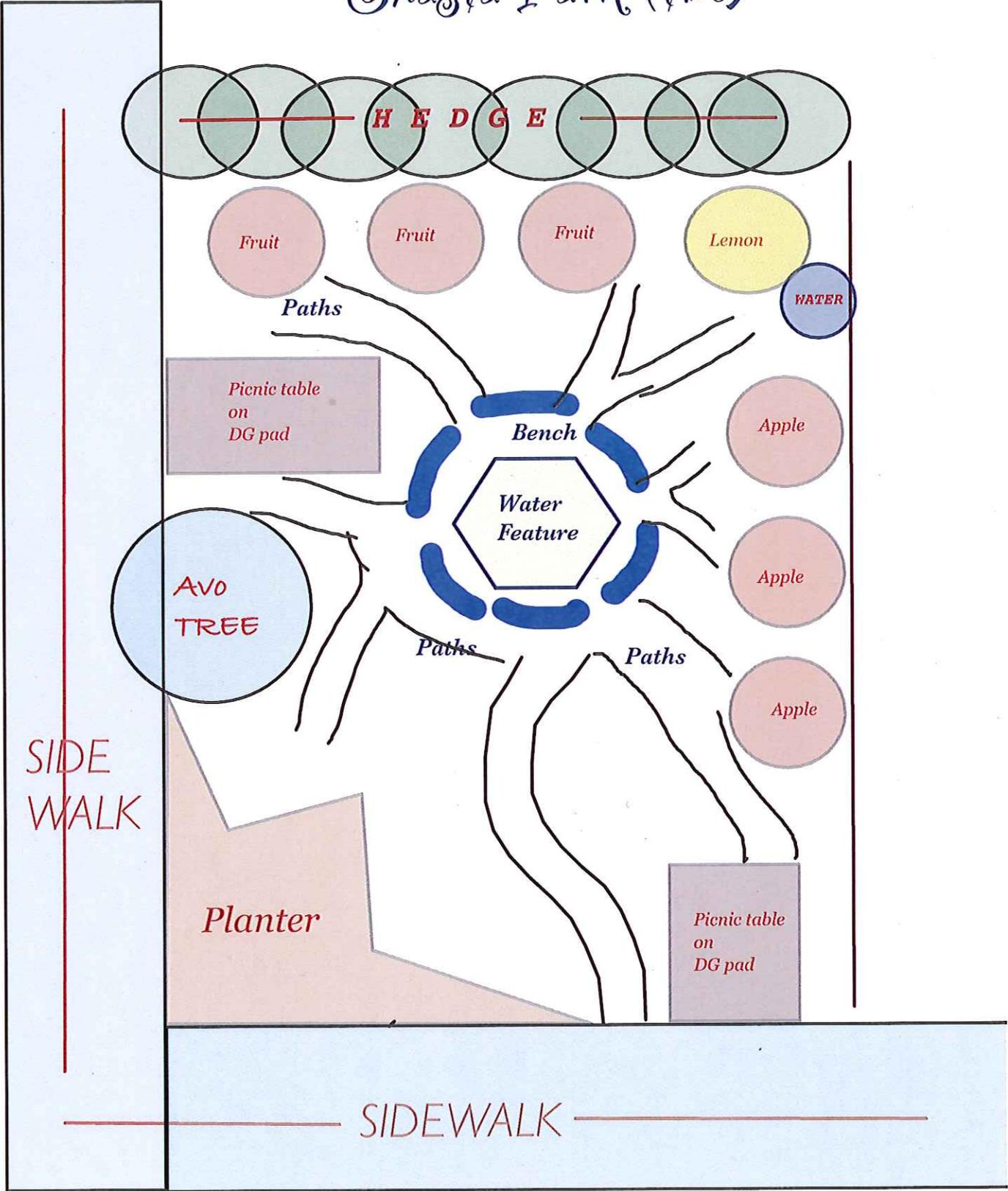
Council's directive to staff has been completed, as the corner lot on Shasta and Dunes Street is prepared for either a community garden or pocket park. The lot is covered in bark mulch and has an available water supply. Staff is prepared to make property improvements, or not, based on Council's decision.

Community (Pocket) Park (one)



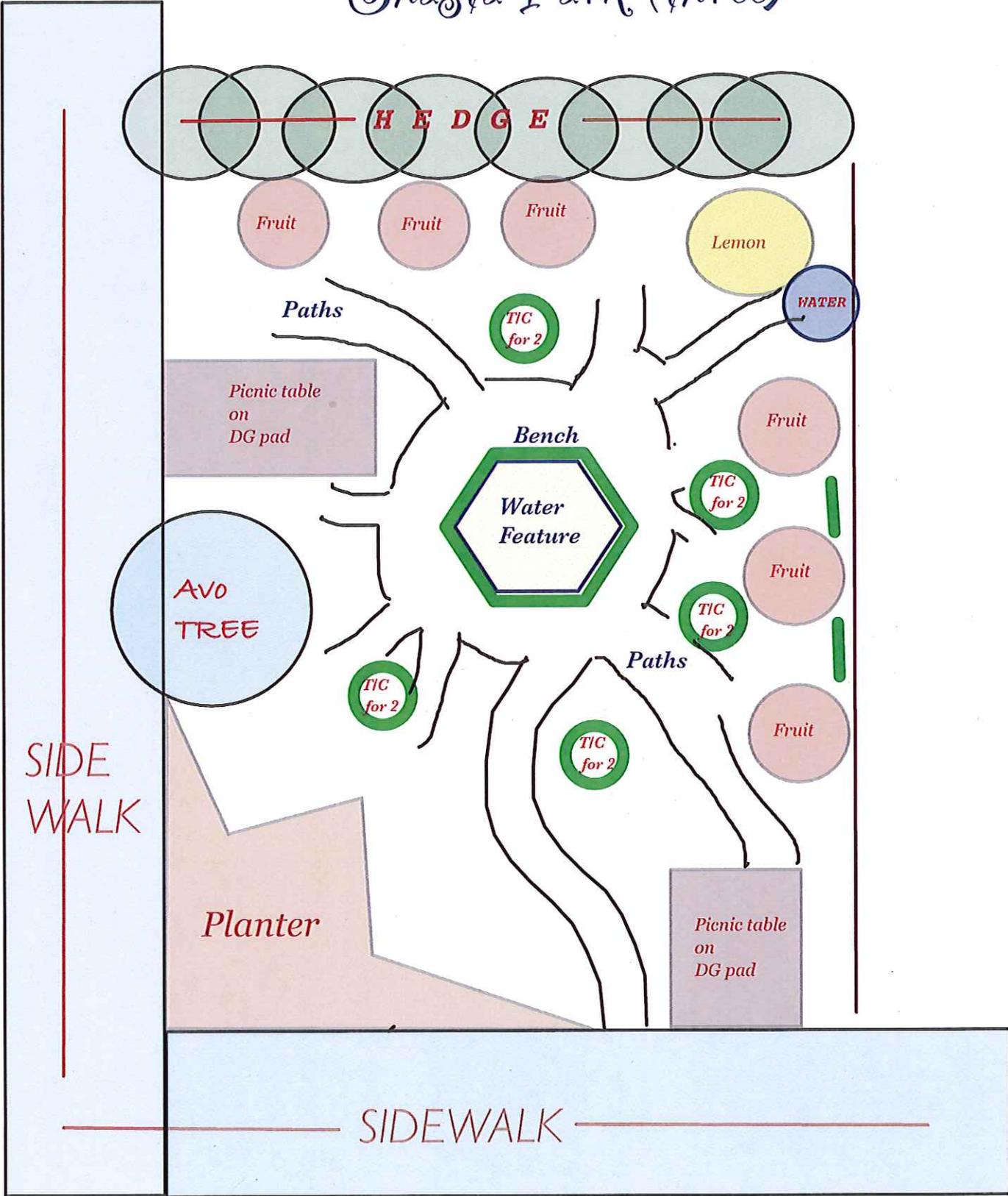
DUNES STREET

Shasta Park (two)



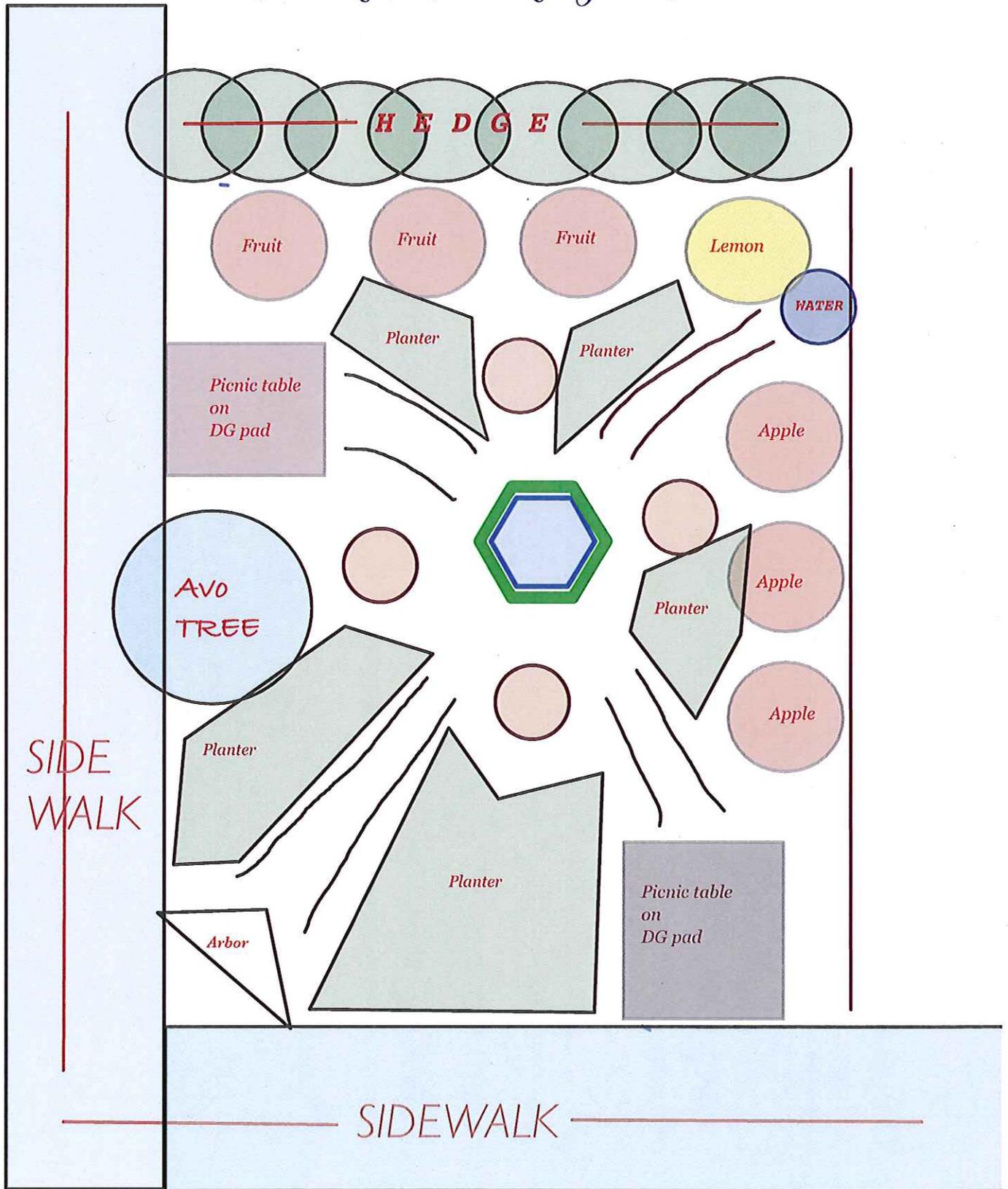
DUNES STREET

Shasta Park (three)



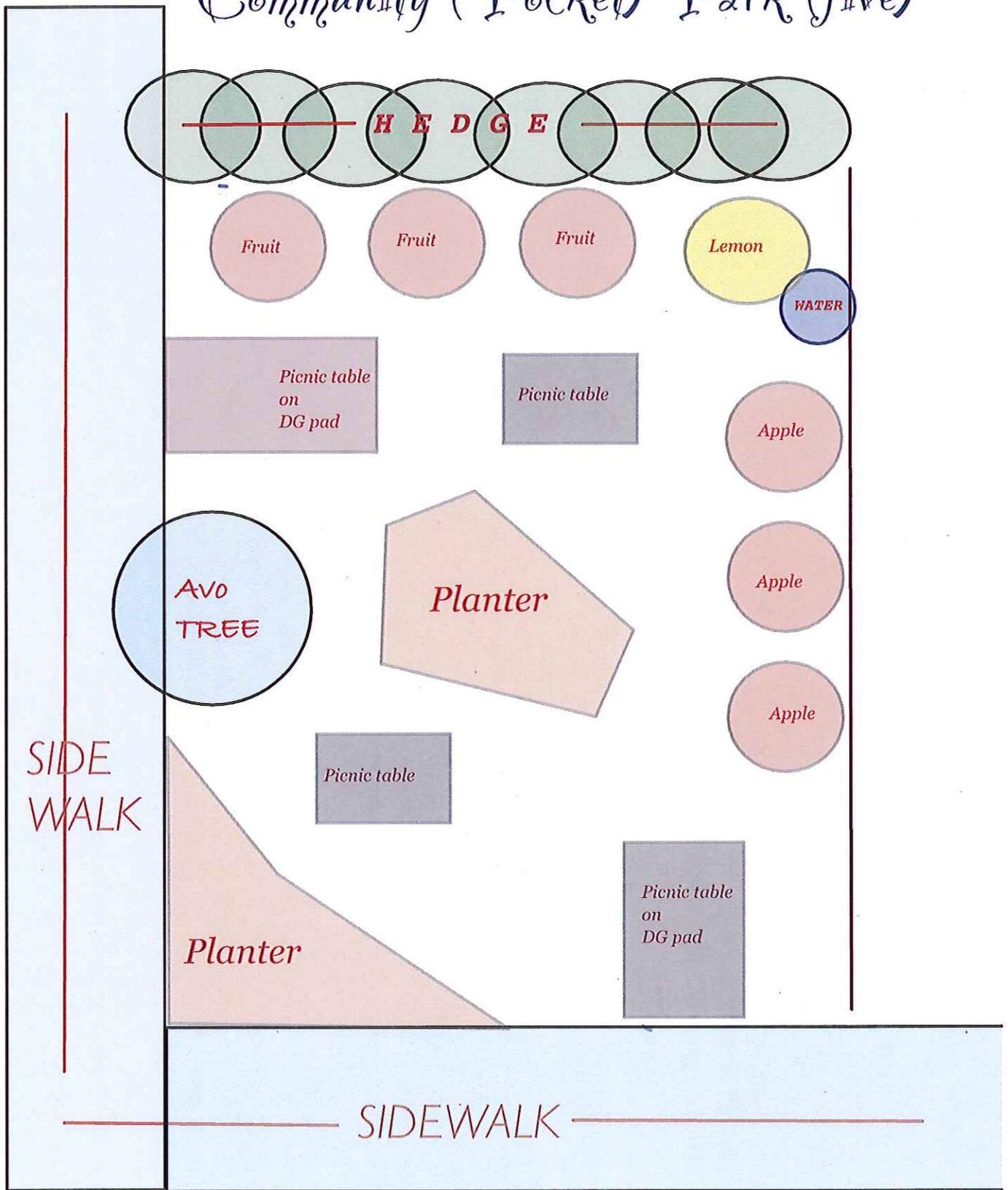
DUNES STREET

Pocket Park (four)



DUNES STREET

Community (Pocket) Park (five)



DUNES STREET

D-3 REVIEW AND DISCUSS DEVELOPMENT OF THE EMPTY LOT AT SHASTA AND DUNES STREETS

Staff Woods gave a brief history on how the City came to possess the lot at Shasta and Dunes Streets and how the lot reached its current state. The Council's desire was to prepare the lot for a future pocket park by clearing the lot and maintaining a water supply which staff has done. Staff has been approached by representatives from the Morro Bay Garden Club and the local 4-H Club all interested in helping develop a pocket park or community garden at the site. The details of such a development have to be worked out, but staff wanted to present an initial concept for the Commission to review. Staff recognizes the use of this lot could ultimately be very different than the concept being presented and is requesting the Commission to provide their ideas and recommendations.

Chair Croley recommended including benches along the edges of the proposed planters.

Commissioner Dorfman suggested including some form of public art.

Commissioner Sidaris recommended seeing what the community groups come up with and the RPC make suggestions later.

Chair Croley and Commissioner Dorfman both recommended making the area as interactive as possible. Making sure there are plenty of places for people to sit and linger.

Commissioner Dorfman asked about sun exposure and recommended that any plantings be appropriate for the limited exposure the lot receives.

Chair Croley suggested getting some input from the City employees working in the adjoining buildings. Staff Woods stated that he has poled a sampling of those employees and they are excited to be able to use the park to get out on breaks and lunches to enjoy nature and the outdoors.

Commissioner Dorfman further suggested including a center water feature; also recommending that the functionality of the area be a high consideration in the design. Staff Woods noted that many of the suggested features could be created by local talent thereby providing the community tie-in the City is looking for.

Staff Woods asked for recommendations for a title for the project and for a Commissioner willing to follow the item to Council. The Commission left the name open at this time and Commissioner Sidaris volunteered to follow the item.

MOTION: Commissioner Sidaris moved to recommend improvements at Shasta and Dunes Streets using the concept plan with the Commission's suggestions. The motion was seconded by Commissioner Romero and carried. (4-0)



AGENDA NO: D-3

MEETING DATE: 1/17/2013

STAFF REPORT

TO: Recreation and Parks Commission

DATE: 1/11/2013

FROM: Joseph M. Woods, Recreation and Parks Director

SUBJECT: Discussion of Potential Use of the Empty Lot on the Corner of Shasta and Dunes Streets.

RECOMMENDATION:

Review and discuss possible improvements to the corner lot on Shasta and Dunes Streets; and forward recommendations to City Council.

FISCAL IMPACT:

Action regarding this item has no current fiscal impact. Future projects which may be a result of any recommendations may require fiscal resource allocations, besides that of staff time regarding related reports and research.

BACKGROUND:

The properties addressed 983 and 985 Shasta were purchased by the City of Morro Bay as the preliminary steps in the development of a civic improvement project. This land is adjacent to existing property owned by the City and would expand the City's holdings to allow for a large civic improvement project. As a temporary operation, the City would rent the three units as residential property providing some return on investment while future civic improvement plans were generated. In the course of time, these properties required certain repairs and maintenance. Most of the major maintenance was deferred with the expectation of a comprehensive facility site master plan forthcoming. With conditions at these properties steadily deteriorating, staff was presented with a condition which either needed to have fiscal allocations or be removed to limit any potential liability exposures.

Staff presented the situation to City Council at their regular meeting on October 11, 2011.

Based on the staff report and due to the condition of the three structures located at both 983 and 985 Shasta Avenue, Council directed staff to demolish the structures and clear the site. Please find the attached Council minutes on October 11, 2011. Furthermore, staff was directed to prepare the site for a pocket park or community (garden) park and provide site water via a hose bib.

Prepared By: *JM Woods*

Dept Review: *JM Woods*

DISCUSSION:

Staff has been approached by representatives of the Morro Bay Garden Club, who have expressed interest in the development and maintenance of a pocket park on the corner of Shasta and Dune Streets. The Garden Club further mentioned the possibility of the local 4-H club volunteering either for the installation or continual maintenance, or both. Staff would request a written agreement prior to any work performed at the site to ensure proper management of the real property and any amenities.

During the informal discussions, staff has put some concepts together to assist in the space design. This concept drawing is attached for your review. The idea was to have the perimeter of the site lined with fruit trees and the interior of the site dotted with raised planters for flowers. Staff would relocate (reuse) three picnic tables from City Park to allow visitors the opportunity for gathering and possibly picnicking. The idea of an arbor on the corner was talked about as well as a name for the area; however neither made it past casual conversation.

CONCLUSION:

Staff realizes the use of this empty lot could be something very different than the concept presented, and pocket parks or community gardens could be represented with various layouts. Staff would request the RPC present other ideas for discussion and recommendation.

Attachments:

- Minutes MB City Council regular meeting October 11, 2011 – Discussion on status of City rental property on Shasta Avenue.
- Draft conceptual drawing of pocket (community) park

MINUTES - MORRO BAY CITY COUNCIL
REGULAR MEETING – OCTOBER 11, 2011

~~Ms. Stayton recommended the City Council approve the introduction and first reading of Ordinance No. 574, authorizing the amendment of Different Level of Benefits, 2% @ 60 Full Formula and Three-Year Final Compensation for all newly-hired PERS miscellaneous employees.~~

Mayor Yates opened the hearing for public comment; there were no comments, and Mayor Yates closed the hearing for public comment.

MOTION: Councilmember Johnson moved the City Council approve the introduction and first reading of Ordinance No. 574, authorizing the amendment of Different Level of Benefits, 2% @ 60 Full Formula and Three-Year Final Compensation for all newly-hired PERS miscellaneous employees. The motion was seconded by Councilmember Borchard and carried unanimously. (5-0)

City Manager Andrea Lueker read Ordinance No. 574 by number and title only.

~~C. UNFINISHED BUSINESS – None~~

D. NEW BUSINESS

D-1 DISCUSSION ON THE STATUS OF THE CITY RENTAL PROPERTY ON SHASTA AVENUE; (RECREATION & PARKS)

Recreation and Parks Director Joe Woods stated staff has inspected the current condition of the real property at both 983 and 985 Shasta Avenue, and has found that both structures have failing building systems and would be costly to repair. The residences are non-inhabitable due to failing infrastructure, and extremely dilapidated building systems. Both structures contain significant amounts of hazardous material, which by regulation; require specific handling, which would have to be addressed should any repair work or demolition to occur. The option of repair costs has doubled based on the deteriorating conditions of the buildings and availability for a more thorough inspection due to the properties now being vacant. Staff feels the benefit of removal of these structures would allow for City resources to be redirected. Mr. Woods recommended the City Council consider the high cost of renovating the real property at 983 and 985 Shasta Avenue and direct staff to proceed with demolition of each site.

MOTION: Mayor Yates moved the City Council direct staff to demolish the properties at 975, 983 and 985 Shasta Avenue; that the demolition leaves the ground ready for a pocket park or community (garden) park; and, that staff includes the installation of a hose bib on the property upon completion. The motion was seconded by Councilmember Leage.

MINUTES - MORRO BAY CITY COUNCIL
REGULAR MEETING – OCTOBER 11, 2011

Mayor Yates amended his motion to include that this project will be brought to a conclusion within six months. Councilmember Leage accepted the amendment to his second to the motion.

~~VOTE: The motion carried unanimously. (5-0)~~

~~D-2 DISCUSSION ON TOILET RETROFIT REBATE PROGRAM; (PUBLIC SERVICES)~~

~~Utilities/Capital Projects Manager Dylan Wade stated this item is being brought to the City Council for discussion on how or if to pursue the retrofit rebate program. Some potential options are: 1) keep the current program as it exists and is interpreted. Positive aspects are the City will continue to provide an incentive for the conversion of the few remaining 3gpm toilets. The potential negative aspects are that there are few remaining fixtures out there and that the program in this fashion may not be interpreted as adequate by DWR during the 2015 Urban Water Management Plan (UWMP) review process; 2) allow and provide an incentive to convert between 1.6gpf and 1.28gpf. The positive aspects are that the City's program would likely be acceptable in the 2015 UWMP review and some additional conservation will be achieved. The negative aspects are the potential liability to the water fund of replacing all of the toilets in Morro Bay at \$100 each; 3) create a program that provides an incentive for retrofitting below the 1.28gpf such as requiring dual flush toilets that use .8gpf for one flush type and 1.28 for the other. The positive aspects of this decision are that the City's program would likely be acceptable in the 2015 UWMP review and some additional conservation will be achieved. The negative aspects are the potential liability to the water fund of replacing all of the toilets in Morro Bay at \$100 each; 4) some other alternative that the Council develops that staff did not anticipate; or, 5) elimination of the entire program. The positive aspects are the reduced costs associated with implementing the program. The negatives are the potential impact to future grant funding opportunities. Mr. Wade recommended the City Council review and discusses the City of Morro Bay's Toilet Retrofit Rebate Program and provides direction to staff on any changes.~~

~~MOTION: Councilmember Smukler moved the City Council approve Option #1: Keep the current program as it exists and is interpreted. Positive aspects are the City will continue to provide an incentive for the conversion of the few remaining 3gpm toilets. The potential negative aspects are that there are few remaining fixtures out there and that the program in this fashion may not be interpreted as adequate by DWR during the 2015 UWMP review process. Council added an adjustment that dual flush toilets will be used as the standard with future retrofits in the program. The motion was seconded by Councilmember Leage and carried unanimously. (5-0)~~

government essential services. The idea was to have a combination Police and Fire station on Shasta St. in between Dunes and Harbor St. The plan also included the development of a Civic Center at 675 Harbor St. The properties on Shasta St. were rented to generate income in the interim period.

DISCUSSION:

Since the Shasta St. rental properties were purchased the City has spent approximately \$7,000 a year for maintenance and upkeep. The expenses for the properties have included, but are not limited to, interior painting, electrical system repair, sewer system repair and replacement, pest eradication, roof and window repairs, and appliance replacements.

Recently both 983 and 985 Shasta have recently become vacant, which has allowed staff to perform a more in depth inspection of the building systems. The following is a summary of the deficiencies found and their related costs:

975 Shasta

This property has been vacant for over four years. The house is in complete system failure and has been scheduled for demolition. Cost to demolition and abatement of hazardous material is \$13,000.

985 Shasta

Repair Dry Rot and Bath Fixtures	\$18,000
Repair Plumbing	\$ 5,000
Replacement of Fascia Board and Gutters	\$ 750
Replace Carpet	\$ 1,250
Paint Interior and Exterior	\$ 5,000
Replace Double Wall Furnace	\$ 1,500
Repair Approximately 75% of the Subfloor	\$30,000*
Replace Stove/Oven	\$ 1,000
Treat for Termites	\$ 4,000
Service the Electrical Panel	\$ 850
Remove and Replace Damaged Drywall	\$ 2,500*
Replace the Bathroom Window	\$ 500
<u>Repair Shower/Tub Enclosure</u>	<u>\$ 1,850</u>
Subtotal	\$72,200

*hazardous material

983 Shasta

Repair Dry Rot	\$ 5,500
Repair Plumbing	\$ 2,500
Replace Heater	\$ 1,000
Paint Exterior	\$ 3,500
Repair Staircase	\$ 550
Repair Approximately 80% of the Subfloor	\$15,000*
Replaced two Windows	\$ 1,000
Replace Stove/Oven	\$ 350
<u>Replace Water Heater</u>	<u>\$ 500</u>
Subtotal	\$29,900

*hazardous material

Total estimate for repair of existing buildings at 985 and 983 Shasta, to include handling hazardous materials, is \$102,100. The above estimates are based on current market prices and historical work done on the site.

CONCLUSION:

The option of repair costs has doubled based on the deteriorating conditions of the buildings and availability for a more thorough inspection due to the properties now being vacant. Staff feels the benefit of removal of these structures would allow for City resources to be redirected.



AGENDA NO: D-3

MEETING DATE: 2/26/13

Staff Report

TO: Honorable Mayor and City Council **DATE:** February 20, 2013

FROM: Andrea K. Lueker, City Manager

SUBJECT: Selection of Two (2) Public Works Advisory Board Members

RECOMMENDATION

Staff recommends the City Council appoint two (2) Public Works Advisory Board members from the current applicant pool.

BACKGROUND

Interviews for openings on the City's Commissions and Advisory Boards occurred at a Special City Council meeting held on Tuesday, January 29, 2013. At that time, Richard Rutherford and Marlys McPherson were appointed to the 2 vacant spots on the Public Works Advisory Board (PWAB). At the February 13, 2013 City Council meeting, the Advisory Board's Handbook and Bylaws were amended allowing for a 7 member board. There are 4 applicants who went through the initial interview process but who were not appointed; all of whom have expressed their interest in being appointed to one of these openings. They are Deborah Owen, Stewart Skiff, Eliane Wilson and Janith Goldman. It is staffs hope that Council will appoint two of these applicants to the PWAB this evening.

Prepared By: AL

Dept Review: _____

City Manager Review: _____

City Attorney Review: _____



AGENDA NO: D-4

Meeting Date: 2/26/13

Staff Report

TO: Honorable Mayor and City Council

DATE: 02/20/13

FROM: Andrea K. Lueker, City Manager

SUBJECT: Discussion and Direction on the Proposal to Update the 2008 Management Partners Study (Assessment of City Organization and Financial Options)

RECOMMENDATION

Staff recommends the City Council review the proposal from Management Partners to update the 2008 Assessment of City Organization and Financial Options document and provide staff direction.

FISCAL IMPACT

The fiscal impact for the update is \$39,500 which will provide 229 hours of work from Management Partners.

BACKGROUND

In 2006/2007, the City of Morro Bay experienced significant financial hardships with expenses to provide public services increasing faster than city revenues could keep up. To make matters worse, the City was lagging in important general revenue sources such as sales tax. In the Fall of 2007, the City Council requested a study be performed that would identify opportunities for improvement at various levels of the City's organization. The scope of the study included an examination of processes and procedures, effectiveness and efficiency of service delivery, organizational design and staffing levels as well as other resources currently being provided. At the November 13, 2007 meeting, the City Council reviewed the four proposals received for doing an organizational analysis and narrowed their selection to two proposals. At the December 10, 2007 City Council meeting, the decision was made to contract with Management Partners.

Management Partners began fact finding and research for the study in early 2008. They used a number of analytical and management techniques for the project which enabled the Management Partners staff to obtain high quality stakeholder input and suggestions on potential strategies, gain full understanding of the extent of the City's financial situation, and compare and contrast Morro Bay against other peer jurisdictions. The research and fact-finding techniques included a thorough review of documents, personal interviews with the key managers in the City, selection of 10 communities (in consultation with the City) for benchmarking purposes, implementation of two

Prepared By: _____

Dept Review: _____

City Manager Review: _____

City Attorney Review: _____

Page 1 of 2

electronic surveys (one to City employees and the second for elected officials and advisory boards and commissions), organization of city employee focus groups (6 in total with 63 people participating) and financial modeling.

The report produced by Management Partners, entitled City Organization and Financial Options which can be found on the City's website, contains 38 recommendations, including 21 Expenditure Control Strategies, 13 Revenue Creation Strategies and 4 Long Range Strategies the City could consider for overall improved financial health. After receiving the document in May 2008, the City Council held a public workshop in August (the delay between receipt of the document and the 1st public workshop was due to the City being in the midst of the fiscal year budget adoption process as well as the hiring of a permanent City Manger). The August 13, 2008 Workshop was held with staff first providing an update on the progress made on recommendations that had occurred since receipt of the document, approximately 10 strategies/recommendations had been addressed at that time. Just prior to the August 2008 Workshop, the City Council ranked the Management Partner recommendations on a scale of 1 to 5 (in conjunction with the priorities determined in the Goal Setting Workshop held in June 2008). During the August 2008 Workshop, the City Council focused their discussion on those top scoring recommendations. Following the August 2008 Workshop, staff provided an update on the Management Partner recommendations in January 2009 and then again, at a second workshop that was held in August 2009.

The City also included the Management Partners recommendations in their discussions during the goal setting processes in June 2008, February 2009 and March 2010 which were conducted by Amy Paul of Management Partners.

DISCUSSION

At the December 11, 2012 City Council meeting during the Declaration of Future Agenda Items, Mayor Irons asked and received support for City staff to bring back a proposal to update the Management Partners study. Following the meeting, staff contacted Andy Belknap of Management Partners and asked that he provide a proposal to update the study that was originally completed in 2008. Mr. Belknap has provided a proposal, a copy of which is attached.



February 13, 2013

Ms. Andrea K. Lueker
City Manager
City of Morro Bay
595 Harbor Street
Morro Bay, CA 92442

Dear Ms. Lueker:

Management Partners is pleased to submit a proposal to conduct a focused update of the financial and budget analysis we completed for Morro Bay in 2008 as part of a citywide organizational assessment. The Morro Bay City Council will be holding goal setting workshops on March 11 and March 13, and the City is in the process of soliciting public input on priorities for the next two years. An updated financial assessment is desired so that Council's goals can be considered in the context of budgetary opportunities and constraints.

As you know from our previous work with the City, Management Partners is a professional management consulting firm specializing in helping local government leaders. Our team members, comprised of experienced consultants who were previously city and county managers and other local government professionals, provide expertise in all aspects of municipal operations. Each assignment we undertake receives careful, professional attention and we have a well-earned reputation for the superior quality of our work products.

Our Understanding of the Engagement

Since we assessed the Morro Bay organization and its financial options in 2008, the City has taken a variety of steps to improve its financial condition. These include implementing expenditure controls, negotiating labor concessions including pension reform and benefit cost-sharing with employees, and achieving voter approval for Measure Q, a half-cent sales tax measure to provide unrestricted funds primarily for public safety and infrastructure needs. For the first time in seven years, the City's General Fund is balanced, in part due to improved sales tax, transient occupancy tax, and building fee revenues. Although the recovery is encouraging,

Morro Bay continues to have long-term financial challenges in the form of deferred maintenance of capital assets, increasing labor costs, and future revenue uncertainty.

As mentioned previously, the City Council is scheduled to hold a pair of goal setting workshops on March 11 and March 13. In preparation for those workshops, public input about important goals and priorities for the City during the next two years is being actively solicited through the City's website and other engagement opportunities. It is likely that many of the identified goals will have significant financial impacts. To ensure Morro Bay is able to live within its means as it responds to the needs of the community, the City desires a focused update of the budget and financial condition assessment Management Partners previously performed.

Management Partners has helped other jurisdictions assess their financial situation to align community needs with available resources, and we are prepared to do the same for Morro Bay.

Our Approach

The outcome of this assignment will be an updated analysis of the City's budget and overall financial condition, including a multi-year forecast and revenue and expenditure analysis. We will work collaboratively with you and the City's finance director to ensure the analysis is based on accurate information and the latest financial data. The following plan of work is subject to refinement based on your specific needs.

Activity 1 – Start Project

Management Partners will begin by meeting with you to ensure that we have a clear understanding of the objectives for the budget and financial assessment. We will create a detailed work plan that includes specific activities and tasks and a proposed schedule so it is clear who will be responsible for key steps during the process. During the kick-off meeting we will confirm and review the work plan and schedule of key deliverables.

In addition to covering logistics, we will discuss the approach and timing of this project in relation to other activities in the City. During the initial meeting we will also present a document and data request that will allow us to begin collecting data for the following activity.

Following the meeting, we will fine-tune the scope of work, review the relevant background information and finalize the schedule. Throughout the project, we will keep you informed of our progress and be available to staff for any needed assistance.

Activity 2 – Gather and Analyze Data

We will begin this activity by meeting with you and the finance director to discuss the City's current financial condition, as well as the changes implemented since 2008 and their financial impacts. We will update the benchmarking comparisons previously conducted, such as general



fund revenues per capita, property and sales taxes as a percentage of general fund revenues, general fund expenditures per capita and number of employees per thousand.

We will update the financial forecasting model we created for the City and prepare a baseline multi-year revenue and expenditure forecast. During this activity we will also model various revenue and expenditure scenarios, based on input from you and the finance director. We will summarize the results of the benchmarking and financial modeling to provide an update of Morro Bay's current and projected financial condition based on various assumptions.

Activity 3 – Report Results

Once our analysis is complete, we will meet with you to review preliminary observations and recommendations. After this meeting Management Partners will prepare a draft report summarizing the results of our work, as well as our observations and recommendations. All recommendations will be clearly presented and supported by analysis.

We will review the draft report with you to ensure factual accuracy and to obtain your feedback. Once we have received your feedback, we will make necessary changes and prepare the final report. We will also compile the results of our analysis and recommendations into a PowerPoint presentation for a meeting with the City Council.

Project Team

Management Partners has a project team that is highly qualified to complete this work for Morro Bay. This project will be a top priority for Management Partners and our team members will be available in whatever capacity and with whatever availability will contribute to the success of the project. Andy Belknap, Regional Vice President, will serve as project director and will oversee the substantive work of the project. Cathy Standiford will serve as project manager and will be responsible for execution of the project. They will be supported by Tom Gardner and Adrian Gonzalez. The qualifications of each team member are briefly summarized below.

Andrew Belknap, Regional Vice President, is responsible for Management Partners' western operations, based in San Jose, California. He has more than 20 years of local government experience, including service as a city manager, public works director, and consultant to California municipalities and special districts. His areas of expertise include fiscal and budget analysis, intergovernmental relations and developing service delivery partnerships and functional consolidations to take advantage of economies of scale in public sector service delivery. A trained economist, Andy brings a special expertise to fiscal analysis and public finance issues. His blend of quantitative skills, coupled with a practitioner's understanding of public services and management systems, adds value to all types of organizational and policy analysis. He is also an excellent facilitator and strategic thinker.



Cathy Standiford, Partner, has developed her expertise in strategic management, organizational development, team building, operations analysis, and problem solving during 27 years of public sector experience. Before joining Management Partners she held executive level positions in three California communities, including assistant city manager for the City of Santa Ana, city manager for the City of La Palma, and deputy city manager for the City of Garden Grove. An ICMA Credentialed Manager since 2004, Cathy is recognized for her knowledge of municipal government operations and policy issues. She is a skilled facilitator and trainer, and serves as an adjunct professor for California State University Fullerton's Public Sector Leadership in the 21st Century program. Some of the clients Cathy has assisted include the cities of Anaheim, Fullerton, Fremont, Huntington Beach, Long Beach, Mission Viejo, Orange, Newport Beach, Rohnert Park, Sacramento, Santa Monica, Glendale and Glendora; the Cambria Community Healthcare District; Ventura County; the Santa Barbara County Association of Governments; and Chrysalis Enterprises, a non-profit organization based in Los Angeles.

Tom Gardner, DPA, provides expert assistance in the development of financial plans, fiscal analysis and strategies for organizational innovations and reorganizations. Before joining Management Partners, Tom's practical experience included 30 years in county and city government management, and in consulting services. His academic career spans 24 years and five universities teaching public finance and budgeting, organizational behavior and ethics. In 1979 he joined the Fresno County Administrative Office as an analyst and participated in the fiscal restructuring of the county following Prop 13. Tom is an acknowledged expert in organizational responses to fiscal stress across a wide variety of public agencies. Most recently, he served as the City of Vista's finance director and as the City of Ventura's director of administrative services. In Ventura he was responsible for core financial services, including budgeting, accounting, investments, purchasing and information technology. Tom has worked on fiscal assessments, modeling and sustainability planning since 1996.

Adrian Gonzales, Management Analyst, joined Management Partners in June 2012. He brings an understanding of complex government organizations, experience analyzing municipal budgets and financial constraints, as well as an understanding of federal and state policies impacting county and municipal government agencies. Prior to Management Partners, Adrian served as an intern with the city administrative officer (CAO), chief financial advisor for the Mayor, for the City of Los Angeles where he conducted fiscal and policy analysis. He also served as an intern for the City of Whittier in the City Manager's Office where he conducted research, provided policy recommendations, drafted ordinances and wrote on behalf of the Mayor, City Council and city manager. Adrian graduated from Whittier College in Whittier, California, where he earned a bachelor's degree with a double major in political science and public policy through the Whittier Scholars Program where his emphasis was on municipal government.



Hours, Fees and Schedule

Management Partners anticipates devoting 229 hours of our staff time to execute the plan of work described above. The total fee to complete the project described in this proposal is \$39,500 which includes our expenses. The following table shows a breakdown of hours and fees according to each activity that will be undertaken. The ultimate test of a quality project is that the client is pleased with the results and we are committed to achieving that goal.

Activity	Hours	Fee
1 – Start Project	21	\$5,285
2 – Gather and Analyze Data	115	\$15,830
3 – Report Results	93	\$18,385
Total	229	\$39,500

A proposed schedule is provided as an attachment. We expect to refine this schedule with you during the project start-up (Activity 1) as discussed previously.

Conclusion

We would be pleased to assist the City of Morro Bay once again. Please feel free to contact either Cathy Standiford at 714-222-0141 or me if you have any questions about this proposal.

Sincerely,

Andrew S. Belknap
Regional Vice President

Accepted for the City of Morro Bay by:

Name: _____

Title: _____

Date: _____



Attachment – Proposed Project Schedule

Budget Analysis Update City of Morro Bay		Start	2	3	4	5	6	7	8	9	10	11	12	13	14
		3/4	3/11	3/18	3/25	4/1	4/8	4/15	4/22	4/29	5/6	5/13	5/20	5/27	6/3
Activity 1: Start Project															
1.1	Prepare work plan, document request														
1.2	Convene kickoff meeting														
1.3	Refine work plan and schedule														
1.4	Review background information														
Activity 2: Gather and Analyze Data		3/4	3/11	3/18	3/25	4/1	4/8	4/15	4/22	4/29	5/6	5/13	5/20	5/27	6/3
2.1	Meet with City Manager, Finance director to discuss financial condition, changes implemented since 2008														
2.2	Update focused benchmarking comparisons, summarize results														
2.3	Update financial forecasting model														
2.4	Prepare baseline multi-year revenue and expenditure forecast														
2.5	Model various revenue and expenditure scenarios														
2.6	Summarize results														
Activity 3: Report Results		3/4	3/11	3/18	3/25	4/1	4/8	4/15	4/22	4/29	5/6	5/13	5/20	5/27	6/3
3.1	Meet with City to review preliminary observations and recommendations														
3.2	Draft project report														
3.3	Refine draft report based on feedback from City														
3.4	Prepare PowerPoint presentation summarizing report														
3.5	Present report to City Council														





AGENDA NO: D-5

MEETING DATE: 2/26/13

Council Report

TO: City Council

DATE: February 20, 2013

FROM: Jamie L. Irons, Mayor

SUBJECT: Discussion and Recommendation on Proposed Revisions to the Council Policies and Procedures

RECOMMENDATION

Review and discuss the proposed red-lined changes to the Council Policies & Procedures and authorize changes to be made as approved by a majority of Council.

DISCUSSION

After review of the current Council Policies and Procedures, with a special focus on Chapter One – “Meeting Guidelines & Procedures” as well as much reflection on how the meetings are organized and administered, I am offering the attached redlined version of some changes that I am proposing.

Prepared By: JLIrons

Dept Review: _____

City Manager Review: _____

City Attorney Review: _____

City of Morro Bay

Council Policies and Procedures

SCOPE

This resolution shall establish the procedures for the conduct of all meetings of the City Council of the City of Morro Bay. The purpose of this resolution is to provide that the City Council's meeting procedures will be consistent with the Brown Act (Government Code Sections 54950 et seq.) establish procedures which will be convenient for the public and contribute to the orderly conduct of the City's business. The procedures herein are in addition to, and not in place of, Morro Bay Municipal Code 2.08 and any other applicable ordinances and statutes, and in the event of conflict between this resolution and applicable ordinances or statutes, the latter shall govern.

**RESOLUTION NO: 46-02
ADOPTED BY THE CITY COUNCIL OF
THE CITY OF MORRO BAY ON
AUGUST 12, 2002 APPROVING AND ADOPTING
THE COUNCIL POLICIES AND PROCEDURES MANUAL
AND RESCINDING RESOLUTION NO. 47-01**

**RESOLUTION NO: 54-03
ADOPTED BY THE CITY COUNCIL OF
THE CITY OF MORRO BAY ON
NOVEMBER 13, 2003 AMENDING COUNCIL
POLICIES AND PROCEDURES MANUAL
SECTIONS 1.2.2 AND 1.3.7.1.1**

**RESOLUTION NO: 37-04
ADOPTED BY THE CITY COUNCIL OF
THE CITY OF MORRO BAY ON
JUNE 24, 2004 AMENDING COUNCIL
POLICIES AND PROCEDURES MANUAL
SECTION 1.3.9.3.5**

**RESOLUTION NO: 42-05
ADOPTED BY THE CITY COUNCIL OF
THE CITY OF MORRO BAY ON
NOVEMBER 14, 2005 AMENDING COUNCIL
POLICIES AND PROCEDURES MANUAL
SECTION 4.5**

**RESOLUTION NO: 23-06
ADOPTED BY THE CITY COUNCIL OF
THE CITY OF MORRO BAY ON
MAY 22, 2006 AMENDING COUNCIL
POLICIES AND PROCEDURES MANUAL
REGARDING CANCELLATION OF MEETINGS**

**RESOLUTION NO. 24-07
ADOPTED BY THE CITY COUNCIL OF
THE CITY OF MORRO BAY ON
MAY 14, 2007 AMENDING COUNCIL
POLICIES AND PROCEDURES MANUAL
REGARDING EX PARTE COMMUNICATIONS**

**RESOLUTION NO. 50-07
ADOPTED BY THE CITY COUNCIL OF**

**THE CITY OF MORRO BAY ON
OCTOBER 8, 2007 ADDING TO AND AMENDING COUNCIL
POLICIES AND PROCEDURES MANUAL
REGARDING USE OF CITY LETTERHEAD AND
USE OF SPEAKER SLIPS AT CITY COUNCIL MEETINGS**

**RESOLUTION NO. 76-08
ADOPTED BY THE CITY COUNCIL OF
THE CITY OF MORRO BAY ON
NOVEMBER 10, 2008 AMENDING COUNCIL
POLICIES AND PROCEDURES MANUAL
REGARDING THE ORDER OF BUSINESS ON THE
CITY COUNCIL AGENDA, APPOINTMENT OF VICE MAYOR
AND FILLING COUNCIL VACANCIES**

**RESOLUTION NO. 11-10
ADOPTED BY THE CITY COUNCIL OF
THE CITY OF MORRO BAY ON
FEBRUARY 22, 2010 ADDING TO AND AMENDING COUNCIL
POLICIES AND PROCEDURES MANUAL
REGARDING EXPENSE REIMBURSEMENT POLICY FOR
ELECTED AND APPOINTED OFFICIALS, CITY LETTERHEAD
AND THE COUNCIL COMPENSATION COMMITTEE**

**RESOLUTION NO. 28-10
ADOPTED BY THE CITY COUNCIL OF
THE CITY OF MORRO BAY ON
JUNE 14, 2010 AMENDING COUNCIL POLICIES AND PROCEDURES
MANUAL REGARDING SECTION 2.2, RETIREMENT,
MEDICAL, DENTAL, VISION, AND LIFE INSURANCE**

**RESOLUTION NO. 46-10
ADOPTED BY THE CITY COUNCIL OF
THE CITY OF MORRO BAY ON SEPTEMBER 27, 2010
AMENDING THE COUNCIL POLICIES AND PROCEDURES
MANUAL IN REGARD TO CALLING CLOSED SESSION MEETINGS;
IN REGARD TO ALL REAL PROPERTY CONTRACTS GOING TO CLOSED
SESSION PRIOR TO OPEN SESSION; IN REGARD TO COUNCIL LIAISONS
TO ADVISORY BOARDS; AND, IN REGARD TO CITY COUNCIL INPUT ON
HIRING AND EVALUATION OF DEPARTMENT HEADS**

**RESOLUTION NO. 11-11
ADOPTED BY THE CITY COUNCIL OF
THE CITY OF MORRO BAY ON JANUARY 25, 2011
ADDING TO AND AMENDING THE COUNCIL POLICIES
AND PROCEDURES MANUAL REGARDING
REGULAR MEETING TIMES AND PLACING ITEMS ON THE AGENDA**

**RESOLUTION 64-12
ADOPTED BY THE CITY COUNCIL OF
THE CITY OF MORRO BAY ON DECEMBER 11, 2012
AMENDING THE COUNCIL POLICIES AND PROCEDURES MANUAL
REGARDING ELECTRONIC MAIL (EMAIL), THE PUBLIC RECORDS ACT
AND THE BROWN ACT**

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**CHAPTER ONE
MEETING GUIDELINES & PROCEDURES**

1.1 MEETING SCHEDULE

1.1.1 MEETINGS OF COUNCIL

The Council shall provide by ordinance the time and place of holding meetings and the manner in which special meetings may be called. Public interest and convenience shall be primary considerations when decisions are made as to time, location and frequency.

Except as otherwise provided by law, all meetings of the Council shall be open to the public.

1.1.2 REGULAR MEETINGS

- 1.1.2.1 Regular meetings shall be held the second and fourth Tuesday of each month beginning at 6:00 p.m. In the event that a regular meeting of the Council shall fall on a legal holiday, that regular meeting shall be held at the same place and time on the next succeeding working day. (MBMC 2.08.010). A regular meeting can only be cancelled after polling the majority of the Council in favor of the cancellation. (Reso. 23-06), (part) (Reso. 11-11), (part)
- 1.1.2.2 Regular meetings shall be held in the Veterans Memorial Building, 209 Surf Street, in the City of Morro Bay. (MBMC 2.08.010)
- 1.1.2.3 Regular meetings shall be between the hours of 6:00 p.m. - 11:00 p.m. It shall be the policy of the City Council to complete meetings by 11:00 p.m. unless a majority of the Council elects to continue past the adjournment hour. If at the hour of 11:00 p.m. the City Council has not concluded its business, the Council will review the balance of the agenda and determine whether to extend the meeting beyond the hour of 11:00 p.m., continue any remaining items, or adjourn the meeting to another date and time.

1.1.3 STUDY SESSIONS (Open to the public)

- 1.1.3.1 The purpose of these meetings shall be for informal discussions between staff, advisory bodies or consultants, the public, and the City Council regarding specific programs, projects or policies. Council may provide direction, but no formal action will be taken during a Study Session. Study Sessions may be conducted in a variety of formats, including Public Workshops.
- 1.1.3.2 Study Sessions will be held at a time and place within the City limits and convenient to Council and advantageous for public participation.
- ~~1.1.3.3 Participation of the public shall be at the discretion of the Presiding Officer, upon consensus of the Council.~~

1.1.4 SPECIAL MEETINGS

- 1.1.4.1 Special meetings may be called by the Mayor or three members of the City Council. (GC \approx 54956) Written notice of each special meeting must be given not less than twenty-four (24) hours before such meeting to each Member of the City Council not joining the call. Special meetings may be cancelled only by consent of a majority of the members of the Council not less than 24 hours before the date of the special meeting. Notice of such cancellation shall be given to all Council Members and written notice shall be posted for the public not less than 24 hours before the meeting. (Reso. 23-06), (part)
- 1.1.4.2 Written notice must be given to the City Council and to the media twenty-four hours prior to each meeting. (GC \approx 54956)
- 1.1.4.3 A supplemental telephone call shall be made if necessary to notify each Council Member.
- 1.1.4.4 No business other than that announced shall be discussed.
- 1.1.4.5 Any special meeting held at a place other than the Veterans Memorial Building shall be open to the public. Such meetings shall be held within the city limits. Notice requirements of the Brown Act shall be complied with for any such meetings; regular minutes shall be taken by the City Clerk and shall be available for public inspection.

1.1.5 USE OF COUNCIL CHAMBERS

- 1.1.5.1 The City Manager, or designee, is responsible for maintaining a calendar on the use of the Council Chamber and all requests for reservations shall be cleared through the administrative office.

- 1.1.5.2 When a question arises regarding permission for any group to use the facility, the City Manager shall have authority to make the final decision. The following rules are established as a guide:
 - a. Use of the Council Chamber for regular meetings by City commissions, committees, and other advisory bodies shall take precedence over any other group or agency. To the extent possible, special meetings will be scheduled around other regularly scheduled non-city uses. In the event of a conflict, the City will give priority to rescheduling or relocating any use displaced by a city-related use.

 - b. Council chambers is available for other use on a first-come-first-serve basis, after City, city-affiliated and other regular uses are scheduled.

 - c. With the approval of the City Manager, and within the provisions of existing video production agreements, other local governmental agencies may use the Council Chamber for the purpose of live or video cablecasting public hearings and/or public meetings during regular or non-business hours.

1.2 AGENDA

1.2.1 ESTABLISHING THE COUNCIL AGENDA

The purpose of the agenda is to provide a framework within which Council meetings can be conducted and to effectively implement the approved Council Goals, Financial Plan and Budget, and also work programs, objectives, and business of the City as established by the present or earlier City Councils. Agenda items also include recommendations to the City Council from advisory bodies, land use and zoning actions or appeals, bid and purchasing procedures, and mandates from other levels of government. Staff shall work within the policy context established by the Council and will not arbitrarily place matters on the agenda that are outside the scope of existing work programs of the City, except as

approved by the Mayor or a majority of the Council, and to inform and advise the Council of matters necessary to the proper operation and well-being of the City.

- a. Tentative Council Meeting Agenda - published before the close of business on the second Friday prior to the Council meeting.
- b. Full agenda packet published before the close of business Wednesday prior to the Council meeting.

The process for determining the format and order of the agenda is based primarily on the order of business adopted by the City Council (See Section 1.2.8). The process for establishing the order of specific business and public hearing items is a collaborative one determined largely by anticipated public attendance (those matters involving greater audience attendance are usually scheduled ahead of other items). The City Manager shall meet with department heads on the day of the City Council meeting to discuss issues and to review upcoming agenda items.

In addition, the City Manager shall review the agenda materials with the Mayor, or in the Mayor's absence, the Vice-Mayor. The final agenda is set subject to the approval of the Mayor (or Vice-Mayor), after consultation with the City Manager.

1.2.2 PLACING AN ITEM ON THE AGENDA (COUNCIL MEMBER)

Any Council Member may request an item be placed on a future agenda by submitting a request, orally or in writing, to consider the matter and by discussing the request during the "Declaration of Future Agenda Items" section of the regular agenda. If a majority of the Council approves, staff will prepare a staff report for the next available agenda if formal Council action is required. (Reso. 11-11), (part)

If only one other Council Member supports hearing the item, an item will be listed on the next available agenda. The Council Member who made the request for the agenda item shall be responsible for providing the Council report and the Council will take no action on the substance of the matter at this review unless there is adequate public notice and information is provided for the Council to make an informed decision. If no other Council Member supports hearing the item, the item will not be placed on the agenda. (Reso. 54-03), (part), (Reso. 11-11), (part)

Pursuant to Policy 1.2, the Mayor is responsible for establishing the Agenda and may place an item on the agenda without Council support. In such a situation, the Mayor, or Council Member who the Mayor is accommodating, shall be responsible for providing a Mayor or Council Report. (Reso. 11-11)

Additionally, an individual Council Member may place an urgency item on an agenda with a minimum of 72 hours legal notice and a memorandum from the Council Member to the Council and staff setting forth the substantive issues of

the item. For purposes of this paragraph, urgency shall arise in those limited situations where an item requires immediate action, and the need to take immediate action came to the attention of the Council Member subsequent to the distribution of the agenda.

1.2.3 PLACING AN ITEM ON THE AGENDA (ADVISORY BODIES)

Recommendations made by advisory bodies, as part of their normal scope of duties and responsibilities, shall be timely placed on the City Council agenda by staff, who shall comply with the City's approved Council Agenda Preparation Policy. In the event that an advisory body desires to bring a matter of special consideration to the City Council (new ideas or concerns, for example), it may request that an item be placed on a future agenda by submitting a written request to the Council approved by a majority of the advisory body members and signed by the Chair. During Communications, Any Member of the Council may ask for consideration of the request, and upon a majority of Council, a staff report will be prepared and approved by the City Manager or his/her designee. pursuant to those procedures set out in 1.2.2.

1.2.4 PLACING AN ITEM ON THE AGENDA (THE PUBLIC)

A member of the public may request an item be placed on a future agenda during the Public Comment period at the beginning of every Council meeting, or via other communication with Council Members. Any Member of the Council may ask for consideration of the request pursuant to those procedures set out in 1.2.2.

1.2.5 EMERGENCY ITEMS

Emergency items may be placed on the agenda only in accordance with state law. Generally, only those matters affecting public health or safety may be considered emergency in nature. A four-fifths vote of Council is necessary to add an emergency item.

1.2.6 RECONSIDERATION

Reconsideration of issues previously acted upon is discouraged. However, in extraordinary situations, a request to reconsider an action taken by the City Council may be considered. The request must be presented by a Council Member who voted with the majority at the Council meeting at which the original vote was taken. The vote may be reconsidered during that meeting, but no later than the next Council meeting. Debate is limited to the question of whether or not there is a majority of the Council interested in reconsidering the matter. If a majority of the council votes to reconsider an action, the matter will be placed on the next or future agenda. an item shall be allowed in accordance with Robert's Rules of Order and established Council guidelines. Resubmittal of issues previously acted upon is discouraged, but requests will be considered upon a consensus of a majority of the Council.

1.2.7 ORDER OF BUSINESS shall be as follows:

- 1.2.7.1 Establish Quorum and Call to Order
- 1.2.7.2 Moment of Silence
- 1.2.7.3 Pledge of Allegiance
- ~~1.2.7.4 Closed Session Report~~
- 1.2.7.4 Mayor and Council Members Reports, Announcements and Presentations
- ~~1.2.7.5 Closed Session Report~~
- 1.2.7.6 ~~Public Comment~~Presentations
- 1.2.7.7 ~~Consent Calendar~~Public Comment
- 1.2.7.8 ~~Public Hearings (shall start no sooner than 7:00 p.m.)~~Consent Agenda
- 1.2.7.9 Public Hearings
- 1.2.7.10 Unfinished Business
- 1.2.7.11 New Business
- 1.2.7.12 Council Declaration of Future Agenda items (Reso 76-08), (part)

1.2.8 NOTIFICATION AND ADVERTISING

The City will advertise all matters of significant neighborhood or community public interest that appear on a City Council or Planning Commission agenda where advertising is required by law. Said advertisements shall include location maps, project descriptions and posting of property, if required, written in plain English in order to fully inform all interested individuals.

All advertising shall be accomplished in an economical manner. All affidavits of publication shall be reviewed by the City Clerk and will be available to interested members of the public.

1.3 MEETING PROCEDURES

1.3.1 PRESIDING OFFICER

- 1.3.1.1 The Mayor is the Presiding Officer and acts as Chair at Council meetings.
- 1.3.1.2 In the absence or incapacity of the Mayor, the Vice Mayor will serve as Presiding Officer.
- 1.3.1.3 In the absence of both the Mayor and Vice-Mayor, a Mayor pro-tem shall be selected from the quorum present. The pro-tem shall act as Chair for the meeting.

1.3.1.4 Seating arrangement of the Council:

The Mayor, with the approval of individual Council Members, shall establish seating arrangements for regular Council meetings.

1.3.1.5 Signing of City Documents:

The Mayor, unless unavailable, shall sign all ordinances, resolutions, contracts and other documents which have been adopted by the City Council and require an official signature, except where the City Manager has been authorized by Council to sign documents. In the event the Mayor is unavailable, the Vice Mayor's signature may be used.

1.3.2 QUORUM

A majority of the Council Members shall constitute a quorum for the transaction of business.

1.3.3 DISCUSSION RULES

1.3.3.1 Obtaining the floor:

1.3.3.1.1 A Member of the City Council or staff shall first address the Mayor and gain recognition.

1.3.3.1.2 Comments and questions should be limited to the issue before Council.

1.3.3.1.3 Cross-exchange between Council Members and public should be avoided.

1.3.3.2 Questions to Staff:

A Council Member shall, after recognition by the Presiding Officer, address questions to the designated staff member. Council Members are encouraged to provide questions to staff prior to meetings and also to attend staff briefings on complex issues.

1.3.3.3 Interruptions:

1.3.3.3.1 Once recognized, a Council Member shall not be interrupted while speaking except to make a point of order or personal privilege.

1.3.3.3.2 If a Council Member is called to order while speaking, the individual shall cease speaking until the question of order is determined.

1.3.3.3.3 Upon being recognized by the Mayor, members of staff shall hold the floor until completion of their remarks or until recognition is withdrawn by the Mayor.

1.3.3.4 Limitation on Discussion:

No Council Member shall speak more than once on a particular subject until every other Council Member has had the opportunity to speak. Council Members are encouraged to discuss items during the decision-making process.

1.3.3.5 Tabling Procedure:

If a motion is made to table a matter, discussion will stop immediately and a vote on the motion to table will be called for.
~~stop discussion and vote.~~

1.3.3.6 Right of Protest:

A Council Member is never required to state reasons for dissent.

1.3.3.7 Rules of Procedure:

The Council shall determine its own rules of procedure.

1.3.3.8 Council Minutes:

If a Council Member wishes a stated opinion to be entered in the minutes, he/she should precede the statement with "for the record," or request the City Clerk to enter it into the record following the statement.

1.3.4 PARLIAMENTARY PROCEDURE

Those rules in effect according to the City Council policy (State law and Robert's Rules). The following summarizes the most frequently used actions.

1.3.5 PROTOCOL

1.3.5.1 Council Members and staff shall:

1.3.5.1.1 Work earnestly to preserve appropriate order and decorum during all meetings.

1.3.5.1.2 Side conversations, disruptions, interruptions or delaying efforts are discouraged.

1.3.5.1.3 During a public hearing, correspondence between Council Members or between a member of the public and the Council regarding the public hearing matter being considered by the City Council must occur in the open and any communications outside of the noticed public meeting on which the Council member's decision is based should be disclosed during the public meeting.

1.3.5.2 Persons demonstrating rude, boisterous, or profane behavior will be called to order by the Mayor. If such conduct continues, the Mayor may call a recess, request the removal of such person(s) from the Council Chamber, adjourn the meeting, or take such other appropriate action as permitted by the Brown Act.

1.3.5.3 Only the City Council, staff, Designated Representatives, and those authorized by the Mayor shall be permitted to sit at the Council or staff tables.

1.3.5.4 Enforcement of order:

1.3.5.4.1 The Police Chief or his designee shall act as the Sergeant-at-Arms.

1.3.5.4.2 Any Council Member may request the Mayor to enforce the rules of protocol. Upon motion and majority vote, the Mayor shall be required to do so.

1.3.6 VOTING PROCEDURES

1.3.6.1 When present, all Council Members shall vote. Failure of a seated Council Member to vote will be construed as an affirmative vote.

1.3.6.2 No ordinance, resolution or motion shall be passed or become effective without receiving the affirmative vote of at least three Members of the Council.

1.3.6.3 A conflict of interest shall be declared whenever appropriate and in compliance with State law and the Council Member will

step down, disclose the nature of the conflict of interest, and shall not make, participate in making, or influence the decision.

- 1.3.6.4 A vote may be changed by a Council Member only immediately after the vote announcement by the City Clerk and prior to the introduction of the next agenda item.
- 1.3.6.5 The City Clerk shall restate the motion prior to the vote or request the Mayor or Presiding Officer to restate the motion, if required for Council or public clarification.
- 1.3.6.6 Voice voting is the preferred method for recording Council votes.
- 1.3.6.7 A ~~Roll~~ Call (voice) vote may be taken at the discretion of the ~~Chair~~ Mayor/presiding officer. The City Clerk will call the roll for the roll call vote in the following manner: 1) Maker of the motion; 2) Member who has seconded the motion; 3) Additional council members in alphabetical order by last name; and, 4) Mayor last. The City Clerk shall state for the record the name of any Council member who is recused or has abstained.
- 1.3.6.8 General consent vote may be taken at the discretion of the Chair, if there are no negative votes or objections by Council Members.
- 1.3.6.9 Upon the request of any Member, the ayes and noes shall be taken and recorded on any vote.
- 1.3.6.10 The ayes and noes shall be taken upon the passage of all ordinances and resolutions and entered upon the journal of the proceedings of the Council.
- 1.3.6.11 Following the vote the Mayor or Presiding Officer shall announce whether the questions have been carried or defeated.
- 1.3.6.12 Tie votes: Should a tie vote occur, the Council is required to continue the item by majority vote or make motions until an action receives three affirmative votes.
- 1.3.6.13 The Mayor may publicly explain the effect of the vote for the audience or may direct a member of the staff to do so.

1.3.7 PUBLIC COMMENT

Members of the public may address the City Council in a variety of ways. Written comments on agenda items are encouraged. ~~As a courtesy to the Council, citizens are encouraged to present written comments and are most effective if presented~~ at least one week prior to the meeting. ~~This provides the Council with a greater opportunity to review and consider issues and/or concerns expressed in written communications prior to a meeting. Written material distributed at the meeting will be made a part of the public record.~~ If the material is too voluminous for Council to review during the meeting or is new material not previously considered, Council may at its discretion continue the item to a future meeting. ~~The Mayor will invite comments from the public in support of, or in opposition to, specific public hearing agenda items following the staff report. Oral communications on matters that are not on the agenda and are not public hearing items may be provided during the Public Comment period at the beginning of every meeting.~~ The following are guidelines for providing public comments:

1.3.7.1 During Public Comment period ~~at the beginning of every meeting~~, Members of the public may address the City Council on items that are ~~consent agenda items, listed business items, and/or items that are~~ not on the printed agenda. ~~For Consent Items, Public Hearing Items, and Business Items, the Mayor will invite comments from the public in support of, or in opposition to each specific Agenda Items following the staff report. At the discretion of the Mayor or Mayor Pro Tem, speaker slips will be required. Speakers' time will be limited to three minutes or to the interval specified by the Mayor or Mayor Pro Tem. The Public Comment period shall be limited to forty five minutes.~~

1.3.7.1.1 Each person addressing the City Council shall do so in an orderly manner and the Council respectfully requests that speakers refrain from make repetitious, slanderous or irrelevant remarks, or engaging in any other disorderly conduct which disrupts, disturbs, or otherwise impedes the orderly conduct of the Council meeting. Any person who so disrupts the meeting may, at the discretion of the Mayor or a majority of the City Council, be subject to ejection from that meeting. (Reso. 54-03), (part)

1.3.7.1.2 Persons addressing the Council shall address the Council as a whole and shall not engage in a dialogue with individual Council Members, City staff or members of the audience. No questions

shall be asked of a Council Member or a member of City staff without first obtaining permission of the Mayor. The Mayor shall determine whether, or in what manner, an answer will be provided. Any person violating this rule while addressing the Council shall be called to order by the Mayor.

- 1.3.7.2 Pursuant to the Brown Act, action may not be taken on issues not listed on the agenda. Staff may be asked to follow-up on such items.
- 1.3.7.3 Individuals desiring to speak shall:
 - 1.3.7.3.1 Address the Council from the podium after giving name and city of residence. Speakers shall direct their comments to the Council, not the audience.
 - 1.3.7.3.2 Comment on the specific matter before the Council (other than calendared public hearings) with reasons for the position taken.
 - 1.3.7.3.3 Limit comments to three (3) minutes until others have had opportunity to address the Council. The Presiding Officer with the –majority of Council Members, after all others have spoken, may allow additional brief comments from speakers who have already commented on the same agenda item. A speaker may not yield their time to another speaker.
- 1.3.7.4 Applicants or Applicant Representatives or Appellants desiring to speak shall:
 - 1.3.7.4.1 Shall be permitted to speak first during the public comment portion of the public hearing for not more than ten (10) minutes.
 - 1.3.7.4.2 Address the Council from the podium after giving their name and address, and/or the name and address of the applicant/appellant they are representing.
- 1.3.7.5 Council Members actions
 - 1.3.7.5.1 Council Members may question the person addressing the Council at the conclusion of the person’s comments or upon expiration of the

person's time to speak. Such questions shall be directed to the person through the Mayor.

- 1.3.7.5.2 Council Members shall not engage the person addressing the Council in a dialogue with the City Council or City staff but shall confine communication to a question and answer format conducted through the Mayor.
- 1.3.7.5.3 If a member of the audience has addressed the Council on matters which are not on the agenda, Council Members shall refrain from extended discussion of the matter. If a Council so wishes, the Council Member may direct the City Manager to place the matter on the next agenda.
- 1.3.7.6 After the public hearing is closed, no member of the public shall be permitted to address the Council or the staff from the audience, except at the discretion of the Mayor or the majority of the Council.
- 1.3.7.7 Upon violation of the rules of order and decorum established in Section 1.3.2 – 1.3.7 of this Resolution, the procedure to enforce the rule shall be as follows:
 - 1.3.7.7.1 Warning. The Mayor shall request that a person who is violating the rules of decorum cease such conduct. If, after receiving a warning from the Mayor, the person persists in disturbing the meeting, the Mayor shall order the person to leave the City Council meeting. If the person does not leave the meeting, the Mayor may order any law enforcement officer who is on duty at the City Council meeting as sergeant-at-arms to remove the person from the City Council chambers.
 - 1.3.7.7.2 Removal. Any law enforcement officer who is serving as sergeant-at-arms at the City Council meeting shall carry out the orders and instructions given by the Mayor for the purpose of maintaining order and decorum. Upon instruction of the Mayor, it shall be the duty of the sergeant-at-arms to remove from the City Council meeting any person who is disturbing the proceedings of the City Council.

- 1.3.7.7.3 Resisting Removal. Any person who resists removal by the sergeant-at-arms may be charged with a violation of the rules of order and decorum as well as any other applicable ordinance or law.
- 1.3.7.7.4 Motion to Enforce. If the presiding officer of the City Council fails to enforce the rules of order and decorum set forth in Section 1.3.2 – 1.3.7, any Member of the City Council may move to require the Mayor to do so, and an affirmative vote of a majority of the City Council shall require the Mayor to do so, and an affirmative vote of a majority of the Council may appeal to the entire Council the ruling of the Mayor that a person be removed from the meeting, in which event the decision of the Council majority shall govern and conclusively determine such question. If the Mayor fails to carry out the will of the majority of the City Council, the majority may designate another Member of the City Council to act as Mayor for the limited purpose of enforcing the rules of order and decorum established in Section 1.3.2 - 1.3.7.
- 1.3.7.7.5 Clearing the Room. If a meeting of the City Council is disturbed or disrupted in such a manner as to make infeasible or improbable the restoration of order, the Mayor or a majority of the City Council may exercise the authority granted in the California Government Code section 54957.9 by ordering the meeting room cleared and continuing in session in the manner authorized by Section 54957.9 of the Government Code.

1.3.8 CONSENT ITEMS

Consent items are the first items on the agenda. Only items that are routine, relate to implementation of approved budget items or to City operations, or are second readings of ordinances, or are items to be later set for public hearing are to be placed on the Consent Agenda. Items of significant neighborhood or community public interest should be heard as a Public Hearing or Business item, and not placed on the Consent Agenda.

- 1.3.8.1 Minor Questions. A Council Member may ask questions on any item without it being pulled from the Consent Agenda. When a Council Member has a minor question for clarification concerning a consent item that will not involve extended discussion, the item may be pulled for clarification at the

beginning of the meeting and the questions will be addressed along with the rest of the Consent Agenda. There should be no objections at this time. Council Members are encouraged to seek clarifications prior to the meeting (if at all possible).

- 1.3.8.2 No Vote. When a Council Member wishes to pull an item simply to register a dissenting vote, a request should be made that the item be pulled for separate vote without discussion. Such items will also be handled at the beginning of the meeting along with the rest of the Consent Agenda.
- 1.3.8.3 Any item may be pulled by a Council Member for discussion. A member of the public may request the Council to pull an item for discussion.
- 1.3.8.4 Pulled items shall be heard at the close of the Consent Agenda unless a majority of the Council chooses another time.

1.3.9 NOTICED PUBLIC HEARINGS

During the pendency of any Public Hearing that is a quasi-judicial proceeding, no Council member or Planning Commission member shall engage in an ex parte communication with any "Interested Party" who intends to influence the decision of the council or board member in a proceeding unless the council or board member discloses the ex parte communication in the council or board's record. "Interested Party" means any individual with an interest in the quasi-judicial proceeding that is greater than the general interest of the public as a whole. The term includes, but is not limited to, parties involved in the proceeding, parties that may be significantly affected by the decision, and nonprofit or public interest organizations and associations with a special interest in the matter regulated. A member of the public at large who expresses a casual or general opinion about a pending proceeding would not necessarily be an "Interested Party." (Reso. 24-07)

Matters which are required to be heard in a noticed Public Hearing shall be conducted in the following manner:

- 1.3.9.1 Time for Consideration. Matters noticed to be heard by the City Council shall commence no earlier than the time specified in the notice of hearing, or as soon thereafter as is reasonably possible, and shall continue until the same has been completed or until other disposition of the matter has been made.
- 1.3.9.2 Continuance of Hearing. Any hearing being held or noticed or ordered to be held by the City Council may, by order or notice of continuance, be continued or re-continued to any subsequent meeting.

- 1.3.9.3 Conduct of Hearings. When a matter for Public Hearing comes before the City Council, the presiding officer shall open the public hearing and;
- 1.3.9.3.1 Call for a report on noticing from the City Clerk.
 - 1.3.9.3.2 Call for a report on written communications received by the City pertaining to the item being heard.
 - 1.3.9.3.3 Request that staff present the staff report and any other relevant evidence. Presentation of the staff report prior to the formal opening of the Public Hearing shall not prevent its consideration as evidence. Any such evidence shall be made a part of the record of the Public Hearing.
 - 1.3.9.3.4 The Mayor shall then recognize the proponents or appellants in the cause, who shall be permitted 5 minutes to present evidence related to the matter under consideration.
 - 1.3.9.3.5 The Mayor shall then recognize members of the public. No person may speak without first being recognized by the Mayor. Members of the City Council who wish to ask questions of the speakers or each other during the Public Hearing may do so. Members should be mindful that the purpose of the Public Hearing is to obtain testimony, and not to debate the merits of the item under consideration. Members should avoid debate and expressions of personal opinion until after the close of the public testimony portion of the Public Hearing. The Presiding Officer shall conduct the hearing in such a manner as to afford due process to all affected persons. For Public Hearings, when 10 or more members of the public desire to speak, the Mayor or Mayor Pro Tem may require speaker slips be completed and delivered to the Clerk before the item is considered. Comments from the public shall be limited to three (3) minutes per speaker for Public Hearings, unless the City Council affirmatively decides otherwise. For Public Hearings that have the potential to be appealed to the California Coastal Commission, members of the public who desire to receive notice of any further proceedings shall write their name and address on

the interested parties list at the back of the room.
(Reso. 37-04) (Reso. 50-07), (part)

1.3.9.3.6 The Mayor shall then close the public testimony portion of the Public Hearing. Council Members may still, however, ask questions of staff or members of the public. Upon conclusion of Council deliberations and immediately prior to a motion, the Mayor shall formally close the public hearing. Upon formal closing of the public hearing, no additional public testimony shall be solicited or received without reopening the hearing.

1.3.9.4 Evidence. All persons interested in the matter being heard by the City Council shall be entitled to submit written evidence or remarks, as well as other graphic evidence. All such evidence presented shall be retained by the City Clerk as part of the Clerk's record. Prior to declaring the public hearing open, the Mayor may establish a time limit for the entire public hearing, or establish time limits for the presentation of each individual speaker.

1.3.10 CLOSED SESSION MEETINGS (closed to the public)

1.3.10.1 Closed Session Meetings may be called by the majority of the Council and are regulated pursuant to the Brown Act. The most common purpose of a closed session is to avoid revealing confidential information that may, in specified circumstances, prejudice the legal or negotiating position of the City or compromise the privacy interests of employees. Closed sessions should be conducted keeping those narrow purposes in mind. (Reso. 46-10), (part)

1.3.10.2 No Member of the Council, employee of the City, or anyone else present shall disclose to any person the content or substance of any discussion which takes place in a closed session unless authorized by a four-fifths vote of the Council.

1.3.10.3 Confidential materials provided for Closed Sessions must be returned to the City Attorney by the conclusion of the Closed Session.

1.4 MEETING COVERAGE

The purpose of cablecasting meetings of the Morro Bay City Council is to enhance the awareness and education of the general public regarding the actions and deliberations of the City Council.

- 1.4.1 Coverage of City Council meetings shall be gavel-to-gavel; whether presented to the public live or taped, Council coverage is not to be edited or subjected to editorial comment.
- 1.4.2 All City Council meetings shall be cablecast or taped for broadcast, except for meetings or portions of meetings which are closed to the public, or when the majority of the Council directs otherwise.
- 1.4.3 Cameras used for the gavel-to-gavel coverage shall be operated only by City employees, firms, or persons authorized by the City.
- 1.4.4 Cameras shall be operated so that they are primarily focused on the officially recognized speaker, and on any visually displayed information they may be showing.
- 1.4.5 “Reaction” shots will not be permitted.
- 1.4.6 The City Clerk’s minutes shall remain the official record of Council proceedings.

CHAPTER TWO COUNCIL COMPENSATION

Council compensation and benefits are established every other year by Council action.

2.1 SALARIES FOR MAYOR AND COUNCIL MEMBERS

Pursuant to Morro Bay Municipal Code 2.20.010, compensation for services rendered in an official capacity shall be provided as follows: Members of the City Council shall receive \$300 per month. Pursuant to Morro Bay Municipal Code 2.20.015, the Mayor will receive an additional \$200 per month beyond the compensation paid to Council Members.

2.2 RETIREMENT, MEDICAL, DENTAL, VISION, AND LIFE INSURANCE

The Mayor and Council Members are required to participate in P.A.R.S. retirement. The City shall pay a contribution to P.A.R.S. equal to 1% of salary. The City shall pay, in full, the cost of the Mayor's and Council Members' participation in lowest cost HMO or PPO medical plan (self-only), dental, vision, and life insurance. Any unexpended amount in medical will be distributed to the Mayor and Council Members. (Reso. 28-10), (part)

2.3 PROFESSIONAL DEVELOPMENT

The Mayor and each Council Member shall be reimbursed for normal and customary business expenses as follows:

2.3.1 BUSINESS TRAVEL EXPENSE AND CONFERENCE REGISTRATION

The Mayor and each Council Member shall be reimbursed for normal and incidental expenses and for costs of professional development and educational conferences designed to improve understanding of and proficiency in municipal affairs. Such reimbursement shall be for out-of-county expenses only and shall be reimbursed in accordance with accepted City Travel Guidelines.

2.3.1.1. Authorized Expenses. City funds, equipment, supplies (including letter head), titles, and staff time must only be used for authorized City business. Expenses incurred in connection with the following types of activities generally constitute authorized expenses, as long as the other requirements of this section are met:

- Communicating with representatives of regional, state and national government on City-adopted positions.

- Attending educational seminars designed to improve official's skill and information levels.
- Participating in regional, state and national organizations whose activities affect the City's interests.
- Recognizing service to the City (i.e. thanking a longtime employee with a retirement gift or celebration of nominal value and cost).
- Meetings such as those listed above for which a meeting stipend is expressly authorized under this section.

All other expenditures require prior approval by the City Council, including international and out of state travel.
(Reso. 11-10)

2.3.1.2. Expenses Not Eligible for Reimbursement.

- The personal portion of any trip.
- Political or charitable contributions or events.
- Family expenses, including partner's expenses, when accompanying official on City-related business.
- Entertainment expenses, including theater, movies, sporting events (including gym, massage and/or golf related expenses) or other cultural events.
- Alcohol/personal bar expenses.
- Non-mileage personal automobile expenses, including repairs, traffic citations, insurance or gasoline.
- Personal losses incurred while on City business.

(Reso. 11-10)

2.4 CITY BUSINESS AND MILEAGE REIMBURSEMENT

The Mayor and each Council Member shall be reimbursed as follows:

2.4.1 CITY BUSINESS

For costs incurred in connection with official City business, Mayor and Council Members shall be reimbursed for in-county expenses including meals, tickets, periodicals, dues, subscriptions, and similar miscellaneous expenses.

2.4.2 MILEAGE

For official travel within the County of San Luis Obispo, reimbursement shall be made upon submittal of an official mileage expense form.

2.4.3 TRANSPORTATION

If trip arrangements are made, as a convenience, for spouse or family members, reimbursement to the City for any advanced expenses should be received by the City prior to the trip. When attending conferences or meetings that are of such distances that is more economical to take commercial transportation, if an official proposes to drive his/her car in those cases, commercial air fare will be paid and not automobile mileage. Government and group rates must be used when available. (Reso. 11-10)

- 2.4.3.1. Airfares that are reasonable and economical shall be eligible for purposes of reimbursement. (Reso. 11-10)
- 2.4.3.2. Automobile mileage is reimbursed at IRS rates in effect at the time of travel. These rates are designed to compensate the driver for gasoline, insurance, maintenance, and other expenses associated with operating the vehicle. This amount does not include bridge and road tolls which are also reimbursable. (Reso. 11-10)
- 2.4.3.3. Car Rental rates that are reasonable and economical shall be eligible for purposes of reimbursement. (Reso. 11-10)
- 2.4.3.4. Taxi and shuttle fares may be reimbursed, including a 15% gratuity per fare, when the cost of such fares is equal or less than the cost of car rentals, gasoline and parking combined, or when such transportation is necessary for time-efficiency. (Reso. 11-10)

2.4.4 LODGING

Lodging expenses will be reimbursed or paid for when travel on official City business reasonably requires an overnight stay. If such lodging is in connection with a conference, lodging expenses must not exceed the group rate published by the conference sponsor for the meeting in question if such rates are available at the time of booking. Travelers must request government rates, when available. If the group rate is not available, reimbursement at the IRS rate in effect at the time of travel shall apply (IRS Publication 463). (Reso. 11-10)

2.4.5 MEALS

A local expense reimbursement policy identifying a “per diem” of reasonable rates for meals is not adopted. Receipts for expenses for meals shall be required. Actual expenses shall be reimbursed subject to the maximum per diem for the mean as set by the IRS rate in effect at the time of travel. (Cal. Gov’t. Code 53232.2) and Publication 1542 at www.irs.gov or [www.policyworks.gov/per diem](http://www.policyworks.gov/perdiem).) The City will not pay for alcohol/personal bar expenses. (Reso. 11-10)

2.4.6 MISCELLANEOUS EXPENSES

Officials will be reimbursed for actual telephone, fax, and parking expenses incurred on City business. Telephone bill should identify which calls were made on City business. (Reso. 11-10)

2.4.7 CASH ADVANCE POLICY

From time to time, it may be necessary for an official to request a cash advance to cover anticipated expenses while traveling or doing business on the City's behalf. Such request for an advance should be submitted to the City Manager ten working days prior to the need for the advance with the following information:

1. The purpose of the expenditures
2. The benefits of such expenditures to the residents of the City.
3. The anticipated amount of the expenditures(s) (for example, hotel rates, meal costs, and transportation expenses).
4. The dates of the expenditure.

Any unused advance must be returned to the City within five working days of the official's return, along with an expense report and receipts documenting how the advance was used. In the event the City Manager is uncertain as to whether a request complies with this policy, such individual must seek resolution from the City Council. (Reso. 11-10)

2.4.8 CREDIT CARD USE POLICY

The City issues credit cards to individual office holders for selected City expenses. City office holders may use the City's credit card for such purposes as airline tickets and hotel reservations by following the said procedures for cash advances. Receipts documenting expenses incurred on the City credit card and compliance with this section must be submitted within thirty working days of use. Credit cards may not be used for personal expenses, even if the official subsequently reimburses the City. (Reso. 11-10)

2.4.9 EXPENSE REPORT CONTENT AND SUBMISSION DEADLINES

All cash advance expenditures, credit card expenses and expense reimbursement requests must be submitted on an expense report form provided by the City. This form shall include the following advisory:

“All expenses reported on this form must comply with the City's policies relating to expenses and use of public resources. The information submitted on this form is a public record. Penalties for misusing public resources and violating the City's policies

include loss of reimbursement privileges, restitution, civil and criminal penalties as well as additional income tax liability. “

Expense reports must document that the expense in question met the requirements of this Policy. Officials must submit their expense reports within thirty calendar days of an expense being incurred, accompanied by receipts documenting each expense. Restaurant receipts, in addition to any credit card receipts, are also part of the necessary documentation.

Inability to provide such documentation within 60 calendar days of travel may result in the expense being borne by the official.

In the event the official does not attend the trip and non-refundable expenses have been incurred for registration, lodging and/or travel, the non-attending official shall submit a written explanation of the reasons for non-attendance to the City Manager. The City Manager shall determine if the public funds advanced must be reimbursed to the City. Any decision of the City Manager may be appealed to the City Council. (Reso. 11-10)

2.4.10 REPORTS TO CITY COUNCIL

At the next regular City Council meeting, each official shall briefly report on the meetings attended at City expense. If multiple officials attended, a joint report may be made. (Reso. 11-10)

2.4.11 COMPLIANCE WITH LAWS; VIOLATION

City officials should keep in mind that some expenditures may be subject to reporting under the Political Reform Act and other laws. All City expenditures are public records subject to disclosure under the Public Reports Act and other applicable laws. Use of public resources or falsifying expense reports is a violation of this Policy and may result in any or all of the following: 1) loss of reimbursement privileges, 2) a demand for restitution to the City, 3) the City’s reporting the expenses as income to the elected official to state and federal tax authorities, 4) civil penalties of up to \$1,000 per day and three times the value of the resources used, and 5) prosecution for misuse of public resources. (Reso. 11-10)

2.5 GENERAL PROCEDURES AND LIMITATIONS

Appropriate budgetary practices and accounting controls shall be established to ensure that expenditures and reimbursements are in compliance with approved budget allocations. The Mayor and each Council Member is expected to plan business activities so as to stay within budget. When exceptional circumstances require that additional amounts be allocated to accounts, formal Council action shall be required.

2.5.1 ACCOUNTING

An account shall be established in the name of each Council Member with all expenditures charged to the individual Council Member or Mayor. Receipts shall be submitted within the fiscal year. The Council budget shall be available for public review in the City Clerk's Office and the Mayor and Council Members shall receive periodic statements.

2.5.2 REIMBURSEMENT LIMITATION

The City's adopted Travel Guidelines shall govern all expenditures for non-local professional development and conferences. These guidelines include all non-local official meals, tuition or fees, transportation to meeting sites, materials and telephone usage.

2.5.3 SPECIAL EXPENSES

For occasions when the Mayor and/or a Council Member is designated by the City Council to represent the City at special meetings, reimbursement shall be made from the appropriate Travel Expense Account.

2.5.4 HONORARIUM

If the Mayor or a Council Member receives an honorarium as a result of his/her participation in a meeting or conference, the amount of the honorarium shall be deducted from the amount normally provided by the City for that meeting or conference if the City paid for the Council Member's attendance at such meeting or conference.

2.5.5 OTHER GUIDELINES

Any other travel-related issue not specifically governed in this resolution shall be adjudicated in accordance with the City of Morro Bay Travel Expense Reimbursement Policy.

2.6 COUNCIL COMPENSATION COMMITTEE

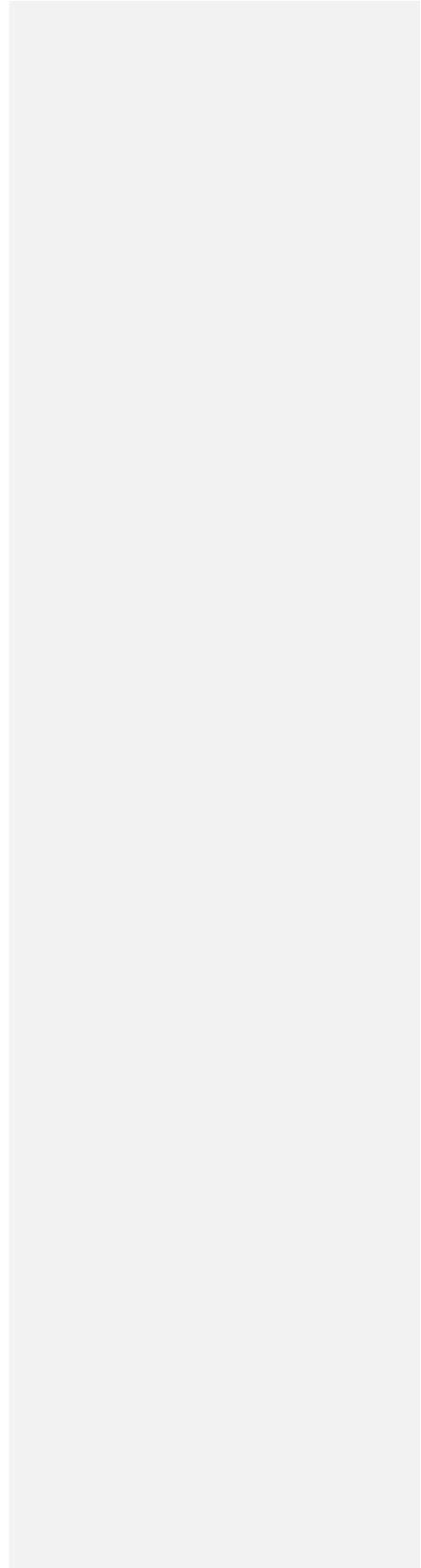
A five-member review committee may be appointed by January 31, in even-numbered years and shall bring its proposed recommendations in resolution form to the City Council within 90 days, or no later than May 1st. (Reso. 11-10), (part)

2.6.1 MEMBERSHIP

The committee membership shall have as broad a representation as possible, including but not limited to, two former elected officials who are not currently serving on the Council, and one citizen-at-large.

2.6.2 REVIEW RESPONSIBILITY

The committee shall review the full Council compensation package including salary, benefits, expense reimbursement, professional development allowances and any other compensation provided the City Council. Review should include, but shall not be limited to: 1) compensation of Council and Mayors of cities of similar population and/or budget size; 2) compensation practices of both Charter and General Law cities; 3) Government Code provisions for General Law cities; and 4) Council and Mayor responsibilities in Morro Bay at the time of the committee's review; and, 5) any structural changes that may have occurred in municipal government either as a result of State legislation or by actions of the local electorate that may have added to or deducted from the duties and responsibilities of the Council Members and/or Mayor.



**CHAPTER THREE
COUNCIL POWERS & APPOINTMENTS**

3.1 MAYOR - POWER AND DUTIES

- 3.1.1 The Mayor shall preside at all meetings of the City Council and perform such other duties consistent with the office as may be imposed by the Council or by vote of the people. The Mayor shall be entitled to, and must vote when present, but shall possess no veto power.
- 3.1.2 The Mayor shall be recognized as the official head of the City for all ceremonial purposes.
- 3.1.3 The Mayor may order flags flown on City property to be lowered to half-staff in mourning for any member of the community designated to have made significant contributions to the City of Morro Bay, in accordance with recognized customs or practices not inconsistent with State and Federal law.
- 3.1.4 The Mayor shall exercise such other powers and perform such other duties as may be prescribed by law or ordinance or by resolution of the Council, except as limited by law.

3.2 APPOINTMENT OF VICE MAYOR

The appointment of the Vice Mayor shall be for a one-year term and shall be made at the first meeting in December. For appointment as Vice Mayor, a Council Member must be on the Council at least one year. Of those who have been on the Council for at least one year, the Council Member who has not yet held the position shall be appointed Vice Mayor. If there are two Council Members who have not yet held the position, the Council Member receiving the highest number of votes in the most recent election shall be appointed Vice Mayor. If all have held the position, the Council Member who has held it the least number of times shall be appointed Vice Mayor. If all Council Members have held it for the same number of years, the Council Member for whom it has been the longest period of time since holding the position shall be appointed Vice Mayor. (Reso. 76-08), (part)

3.3 FILLING COUNCIL VACANCIES

3.3.1 SPECIAL ELECTION

Measure “R” codified as Ordinance 527 requires the City Council to immediately call a special election to fill any vacant seat on the Council, including the Mayor’s seat. The special election shall be held on the next established election date, as specified in California Elections Code, which

is not less than 114 days from the call of the special election. The City Council may appoint an elector who is a registered voter in the City of Morro Bay to fill such vacancy prior to the special election. The appointee shall hold office only until the date of said special election. (Reso. 76-08)

3.3.2 LIMITATION OF COUNCILMEMBER WHO RUNS FOR MAYOR BEFORE COMPLETING REGULAR TERM.

A sitting Council Member is disqualified from nomination for election to the office of Mayor in the next election if the remainder of their Council term after the next election cannot be filled by a vote of the electors on or prior to that election date. (Reso. 76-08)

3.4 GENERAL POWERS OF THE COUNCIL

Subject to the provisions of law and the delegation of power to any person, officer, Board, or Commission, the Council shall have the power in the name of the City, to do and perform all acts and things appropriate to a municipal corporation and the general welfare of its inhabitants and that are not specifically forbidden by the Constitution and laws of the State of California.

3.5 ADMINISTERING OATHS: SUBPOENAS

Each Member of the Council shall have the power to administer oaths and affirmations in any investigation or proceeding pending before the Council. The Council shall have the power and authority to compel the attendance of witnesses, to examine them under oath and compel the production of evidence before it. Subpoenas may be issued in the name of the City and be attested by the City Clerk. Disobedience of such subpoena or the refusal to testify (upon other than constitutional grounds), shall be deemed contempt and shall be punishable as provided by the general laws of the State.

3.6 LIMITATIONS

No Member of the Council shall be appointed to or serve as a voting Member of any City Board, Committee, or Authority, whether composed of citizen volunteers, City employees, or a combination of both. This is not to be construed as prohibiting Members of the Council from serving on Committees or Subcommittees of the Council itself, or of agencies representing other local, state or federal government.

3.7 METHOD OF ACTION BY COUNCIL

All action by the Council shall be taken only by means of ordinance, resolution, or oral motion duly made and passed.

Ordinances shall become a part of the Municipal Code and so remain until amended or voided. All municipal laws relating to taxation or to possible criminal action against an offender shall be in the form of ordinances.

Resolutions shall be serially numbered and filed sequentially in the office of the City Clerk.

Oral motions shall be recorded only in the minutes of any regular or special meeting of the Council.

3.8 ORDINANCES

The consideration and adoption of ordinances shall be in accordance with relevant state law. Ordinances not legally required to have a public hearing shall be set for a public hearing if the subject matter is controversial or of a special nature. In addition, a majority of the City Council may direct that the consideration of an ordinance will be set for public hearing.

No ordinance, resolution or motion shall be passed or become effective without receiving the affirmative vote of at least three Members of the Council.

3.9 ACCEPTANCE OF GRANTS OR DEEDS

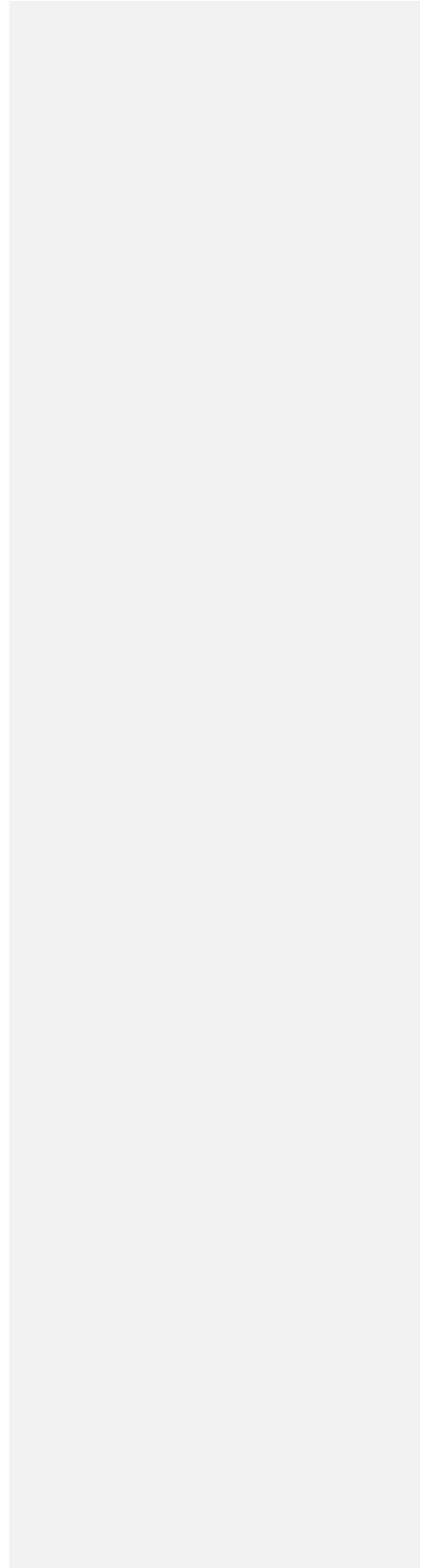
The Mayor and Vice Mayor of the City of Morro Bay are hereby authorized to accept and consent to the recording of any deed or grant conveying any interest in or easement upon real property to the City of Morro Bay.

3.10 LEGISLATIVE ACTION PROGRAM

The City has a legislative program to strengthen local government, promote City goals, and defend the City against legislative actions by state and federal governments that would weaken local government or take away traditional revenue sources. In order to respond promptly and proactively to fast-paced legislative changes, City staff is authorized to take positions on legislation provided the positions are consistent with the Legislative Actions of the City Council, and/or resolutions or recommendations of the League of California Cities.

3.11 AMICUS CURIAE PARTICIPATION

The City is frequently requested to join as *amicus curiae* (friend of court) in cases of statewide significance to cities. Because of the often short time limits for filing *amicus curiae* briefs, the City Attorney is authorized to participate in such briefs, at no cost to the City, if the Legal Advisory Committee of the League of California Cities has urged participation.



CHAPTER FOUR THE BROWN ACT

4.1 APPLICABILITY AND PENALTIES

The entire City organization conducts its business in compliance with the Ralph M. Brown Act, State Government Code Sections 54950 et sec. The intent of the Act is to ensure that deliberations and actions of local public agencies are conducted in open and public meetings. The law provides for misdemeanor penalties for Members of a board who violate the Act (GC \square 54959). In addition, violations are subject to civil action (GC \square 54960). A current copy of the Act will be provided to all Council Members assuming office, but the provisions that most directly affect the Council are summarized in this Chapter.

4.2 MAJOR PROVISIONS

4.2.1 APPLICABILITY

The Act applies to Council, City staff and all bodies that advise Council. (GC \square 54952.2)

4.2.2 MEETINGS

All meetings shall be open and public.

4.2.2.1 A meeting takes place whenever a quorum (three or more) Members are present and information about the business of the board is received; discussions qualify for a meeting.

4.2.2.2 Serial meetings take place when any Member of Council contacts more than one other Council Member for the purpose of deliberating or acting upon an item pending before the City Council (does not apply to the public or media).

4.2.2.3 Correspondence that merely takes a position on an issue is acceptable. (GC \square 54953)

4.2.3 AGENDAS

Agendas for regular meetings must be posted 72 hours in advance of the meeting and must meet various requirements. (GC \square 54954.2)

4.2.4 ACTIONS

No action shall be taken on any item not appearing on the posted agenda.

Exceptions:

- 4.2.4.1 An emergency situation exists, (determined by a majority of the Council.)
- 4.2.4.2 That the need to take action arose subsequent to the agenda being posted (determined by 4/5 of the Council; or if less than 4/5 are present, by unanimous vote.)
- 4.2.4.3 The item was continued to another meeting that was scheduled and posted within five days of the original agenda. (GC \square 54954.2)

4.2.5 PUBLIC INPUT

The public has an opportunity to address the Council on any item of interest to the public that is within the jurisdiction of the Council. The City has the right to establish time limits on speakers and the total time allocated for a particular issue. (GC \square 54954.3)

4.2.6 PUBLIC DISRUPTIONS

A portion or all of the public may be removed if willful disruption makes conducting the meeting "unfeasible"; the press may remain unless they participate in the disruption. (GC \square 54957.9)

4.2.7 CORRESPONDENCE

All writings distributed for discussion or consideration at a public meeting are public records. (GC \square 54957.5) The public is encouraged to submit written material regarding agenda items to the City Clerk a week prior to the Council meeting so that it may be included in the public packet. Written material distributed at the meeting will be made a part of the public record. If the material is too voluminous for Council to review during the meeting or is new material not previously considered, Council may at its discretion continue the item to a future meeting.

4.2.8 CLOSED SESSIONS MAY BE HELD TO DISCUSS:

- 4.2.8.1 Real Property. The purchase, sale, exchange or lease of real property with the City's negotiator; the real property and the person(s) with whom the City may negotiate must be announced in open session prior to the closed session. (GC \square 54956.8). All Real Property transactions shall be held in

closed session prior to final decision in open session and Council shall be provided with a copy of the draft real property agreement. (Reso. 46-10), (part)

- 4.2.8.2 Litigation pending or a significant exposure to litigation, or the decision to initiate litigation; the litigation or title must be identified in open session prior to the closed session unless the Council states that to do so would jeopardize its ability to conclude existing settlement negotiation or effectuate service of process. (GC \square 54956.9)
- 4.2.8.3 Compensation (salaries and benefits) of employees; to review its position and instruct designated representatives. (GC \square 54957.6)
- 4.2.8.4 Personnel. The appointment, employment, evaluation of performance, or dismissal, of a public employee, or to hear complaint against the employee, unless the employee requests a public hearing. (GC \square 549576)

4.3 SPECIAL MEETINGS

Special Meetings may be called by the Mayor or a majority of the Council, with strict notification requirements delivered to the media and Council 24 hours before the time of the meeting. (GC \square 54956)

4.4 EMERGENCY MEETINGS

Emergency meetings may be called without the normal 24 hour notice and posting requirements if prompt action is required due to the disruption or threatened disruption of public facilities. Only work stoppages, crippling disasters or other activities that severely impair the public health and/or safety qualify for emergency meetings. (GC \square 54956.5.)

4.5 ELECTRONIC MAIL (EMAIL), THE PUBLIC RECORDS ACT AND THE BROWN ACT

City email is no less a part of “official city business” than any other written correspondence, and there is no expectation of privacy for city email messages. Good judgment and common sense should therefore prevail at all times regarding its appropriate use.

City email is subject to disclosure under the Public Records Act and is subject to the requirements of the Brown Act. While the Brown Act does not prohibit the use of email to make individual contacts between Members of the Council, or the public or staff, great care should be taken to avoid the use of email to contact a

majority of the Council, either individually or serially, “in a connected plan to engage in collective deliberation on public business.”

City email should not be used in any case where a record of any event, occurrence or statement is required or intended to be retained by the City in the ordinary course of business. City emails are intended to fulfill the same general function as ordinary daily verbal communications among City Council and City staff and are considered “transitory” documents (work-in-progress), and therefore are not subject to records retention requirements. For file management and storage purposes, City email messages should only be retained for as long as needed. In most instances this means deleting messages as you have read them, and shortly after you have sent them. (Reso. 42-05) (Reso. 64-12), (part)

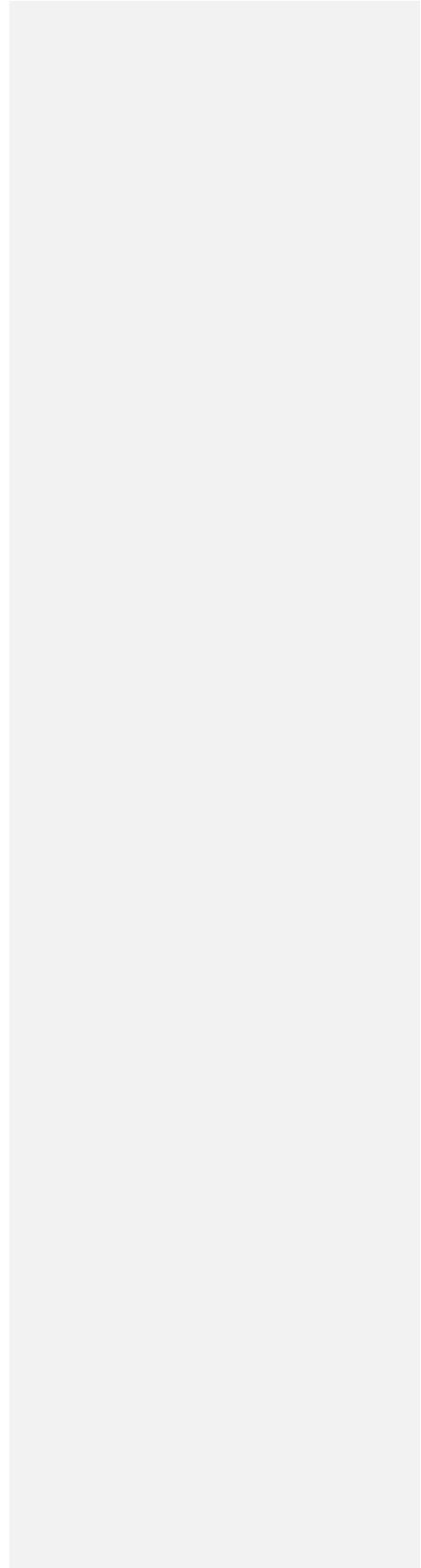
If an email message, including any attachments thereto, is considered an official city record, such emails should be printed as a hard copy and filed in accordance with the city’s records retention policy. Generally, the sender of the email should be the person responsible for printing and filing it accordingly, but persons responsible for a particular program or project file shall be responsible for retaining all e-mail they send or receive related to that program or project. (Reso. 42-05)

It is the responsibility of individual City Council Members, employees and their department heads to determine if email is an official city record that must be retained in accordance with the city’s record retention policy. The city attorney will assist you in making such a determination. You should keep in mind, however, that preliminary drafts, notes or interagency or intra-agency memoranda that are not retained by the city in the ordinary course of business are generally not considered to be official city records subject to disclosure. City Council Members and employees are encouraged to delete documents that are not otherwise required to be kept by law or whose preservation is not necessary or convenient to the discharge of your duties or the conduct of the city’s business. (Reso. 42-05) (Reso. 64-12), (part)

Periodically, the city receives requests for inspection or production of documents pursuant to the Public Records Act, as well as demands by subpoena or court order for such documents. In the event such a request or demand is made for e-mail, the City Council Members or employees having control over such e-mail, once they become aware of the request or demand, shall use their best efforts, by any reasonable means available, to temporarily preserve any e-mail that is in existence until it is determined whether such e-mail is subject to preservation, public inspection or disclosure. The city clerk shall be contacted regarding any such emails within the City Council member or employee’s control. (Reso. 42-05) (Reso. 64-12), (part)

4.6 OTHER PROVISIONS

The Act provides many other restrictions and requirements; this chapter is intended merely as a Council summary and overview of the Act, and nothing in this Chapter supersedes the provisions of the Brown Act. Since State law constantly changes, it is important to ensure you have the latest information. Please check with the City Attorney and/or the City Clerk for more information.



**CHAPTER FIVE
COUNCIL/STAFF RELATIONSHIPS AND CONDUCT**

5.1 INTENT

The City Council as a whole retains full power to accept, reject, amend, influence, or otherwise guide and direct staff actions, decisions, recommendations, workloads and schedules, departmental priorities, and the conduct of City business.

This chapter addresses the relationship and conduct between Council Members and staff with the intent of the Council to: 1) affirm that governing shall be by will of the collective Council, and 2) establish guidelines for Council and staff to ensure orderly, consistent and open City government.

5.2 GUIDELINES FOR COUNCIL MEMBERS

The Council shall recognize that the primary functions of staff are to execute Council policy and actions taken by the Council, and to keep the Council informed.

5.2.1 REQUESTS FOR INFORMATION

Individual Council Members as well as the Council as a whole shall be permitted complete freedom of access to any information requested of staff, and shall receive the full cooperation and candor of staff in being provided with any requested information.

Council Members shall make routine requests for information through the appropriate department head. Complex or comprehensive requests for information shall be made through the City Manager.

5.2.2 DIRECTION TO STAFF

Generally, Council Members shall make requests for work to be done through the City Manager. Individual Members of the Council shall make no attempt to pressure or influence staff decisions, recommendations, workloads, and schedules, and departmental priorities without the prior knowledge and approval of the Council as a whole.

5.3 GUIDELINES FOR STAFF

Staff shall recognize that its primary function is to execute Council policy and to keep the Council informed. Staff shall present the Council with all relevant information, as well as alternatives, in an objective, succinct manner. The City Manager and staff are committed to treating each Council Member equally.

5.3.1 TIMELY RESPONSE

City staff will make every effort to respond in a timely and professional manner to all requests made by individual Council Members for information or assistance, provided that, in the judgment of the City Manager the request is not of a magnitude, either in terms of workload or policy, which would require that it more appropriately be assigned to staff through the collective direction of the City Council. In terms of making this judgment, the following guidelines should be considered: The request should be specific and limited in scope so that staff can respond without altering other priorities and with only minimal delay to other assignments; the request should only impose a "one-time" work requirement, as opposed to an on-going work requirement; the response to the request should not require a significant allocation of staff resources (generally defined as consisting of more than one staff person, or a single staff person working on the issue in excess of 1-2 hours).

5.3.2 DIRECTION FROM COUNCIL

Staff is obligated to take guidance and direction only from the Council as a whole or from the appropriate management superiors as may be the case. Staff is directed to reject any attempts by individual Members of the Council to unduly influence or otherwise pressure them into making, changing or otherwise suppressing staff decisions or recommendations, or changing departmental work schedules and priorities. Staff shall report such attempts to influence them in confidence to the City Manager, who may inform the Council as a whole of such attempts.

5.3.3 STAFF SUPPORT TO INDIVIDUAL COUNCIL MEMBERS

An exception to the above guidelines may be staff work required in support of a Council Member designated by the City Council to represent the City in an intergovernmental role (e.g., Membership on Joint Powers Authority), or relative to a special assignment (e.g., a special task force).

5.3.4 INFORMATION DISTRIBUTION

In cases where a staff response to an individual Council Member request involves written material that may be of interest to other Council Members, the City Manager will provide copies of the material to all other Council Members. In making this judgment, the City Manager will consider whether the information is significant or new or otherwise not available to the Council or of interest to the Council.

5.3.5 SIGNIFICANT INFORMATION

Any information, service-related needs, or policy positions perceived as necessary by individual Council Members, which cannot be fulfilled per the above guidelines, should be raised by the individual Council Member under the "Declaration of Future Agenda Items" category of a regularly scheduled City Council meeting. If so directed by the collective action of the Council, then staff will proceed to complete the work within Council established deadlines.

5.4 USE OF CITY LETTERHEAD

Staff will not prepare correspondence representing a Councilmember's personal point of view or a dissenting point of view from an official City policy or Council position. If Councilmembers use their title, position, or City letterhead to express a personal opinion, the letter shall state "I am writing this letter on behalf of myself" and, the official City position must also be stated clearly so the audience understands the difference/relationship between the official City position and the viewpoint of the Councilmember. If a letter is written on behalf of the majority of the City Council, the letter shall state "I am writing this letter on behalf of the City Council". A copy of any and all correspondence developed by or for a Councilmember on City letterhead shall be provided to the City Manager and the rest of the City Council. (Reso. 50-07), (Reso. 11-10), (part)

5.5 INPUT ON HIRING AND EVALUATION OF DEPARTMENT HEADS

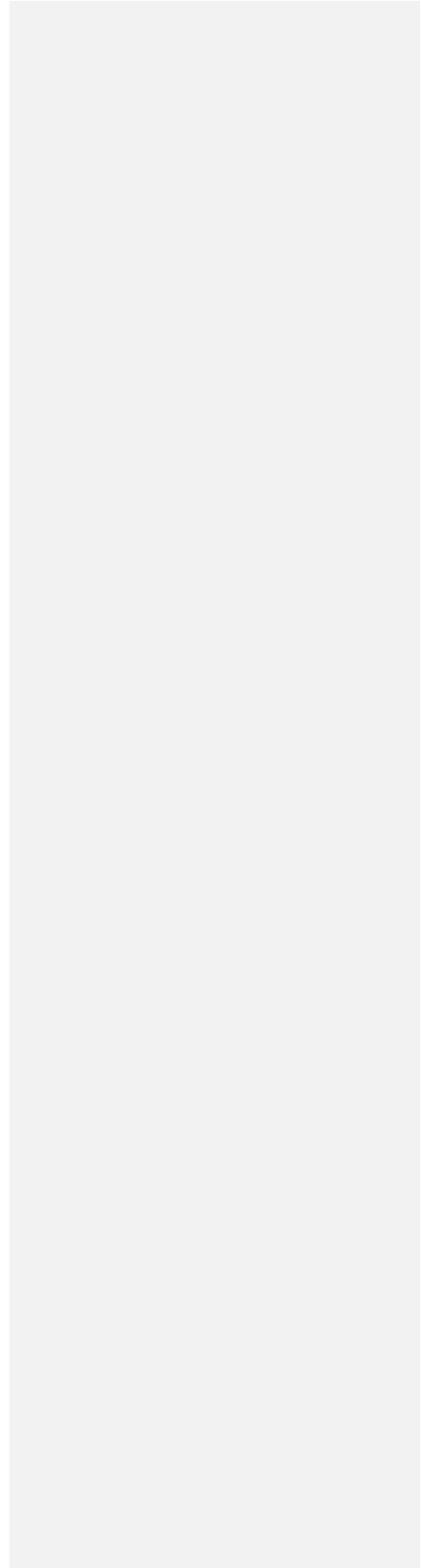
5.5.1 HIRING

In an outside recruitment situation where the City Manager is hiring a Department Head, the City Council, as a group will be invited to an informal social setting, such as lunch, to meet the top candidates for the position. Following the event, Council members will provide the City Manager with any comments regarding the candidates prior to the final decision of the City Manager. (Reso. 46-10)

In an internal recruitment situation, the City Manager will provide the hiring plan to the City Council in a closed session, and Council members will have an opportunity for comments, prior to final hiring. (Reso. 46-10)

5.5.2 INPUT ON EVALUATION OF DEPARTMENT HEADS

Prior to the City Manager's completion of the annual evaluation of each Department Head (usually in December of each year), the City Council will be asked to submit in writing, that will remain confidential, any comments they would like the City Manager to consider in regard to the performance of the Department Head. (Reso. 46-10)



**CHAPTER SIX
ADVISORY BOARD PROCEDURES**

6.1 COUNTY OR REGIONAL REPRESENTATION

Annually, the Mayor shall make appointments to a variety of County and/or regional committees and boards. One Member of the Council shall serve as a voting representative and one Member shall serve as alternate. (See 6.5 for appointment procedures). To the best of their ability, Voting Delegates shall reflect the majority view of the Council as a whole, rather than their own personal opinions.

6.2 OTHER COUNCIL REPRESENTATION, SUBCOMMITTEES

6.2.1 COUNCIL LIAISON ASSIGNMENTS

The City Council shall assign a Council liaison to each of the following advisory boards: Recreation & Parks Commission, Harbor Advisory Board, Public Works Advisory Board, Community Promotions Committee, and Tourism Business Improvement District Advisory Board. (Reso. 46-10), (part)

The purpose of the liaison assignment is to facilitate communication between the City Council and the advisory body. The liaison also helps to increase the Council's familiarity with the membership, programs and issues of the advisory body. In fulfilling their liaison assignment, members should either attend advisory body meetings or watch the meeting broadcasts and maintain communication with the advisory body on a regular basis. (Reso. 46-10)

Members should be sensitive to the fact that they are not participating members of the advisory body, but are there rather to create a linkage between the City Council and the advisory body. In interacting with advisory bodies, Council Members are to reflect the views of the Council as a body. Being an advisory body liaison bestows no special right with respect to advisory body business. (Reso. 46-10)

6.2.2 OTHER COUNCIL SUBCOMMITTEES

Council may establish subcommittees of no more than two members to address areas of concern and/or study.

6.3 ROLE OF ADVISORY BOARD MEMBERS AT COUNCIL MEETINGS

6.3.1 INTENT

To honor advisory board deliberations, views and positions on issues before Council; enhance communications between Council and their advisory bodies; and allow participation and input by advisory board members.

6.3.2 COUNCIL AGENDA REPORTS

- 6.3.2.1 Recommendation Differences. For those rare occasions when the City Manager recommendation differs from an advisory board recommendation, the difference should be clearly noted.

6.3.3 COUNCIL MEETINGS

- 6.3.3.1 Members of an advisory board are free to appear and give testimony before Council using the public microphone, after identifying whether they are speaking as a representative of the advisory board or as a private citizen.
- 6.3.3.2 Reports to Council must be in written form.
- 6.3.3.3 Advisory boards will provide quarterly written or oral reports to the City Council on a rotating member basis. (Reso. 46-10)

6.4 ROLE OF CITY STAFF PERSONS

Staff support and assistance may be provided or made available, but advisory bodies do not have supervisory authority over City employees. While they may work closely with advisory bodies, staff members remain responsible to their immediate supervisors and ultimately to the City Manager and Council. The members are responsible for the functions of the advisory board and the chairperson is responsible for committee compliance with applicable policies and procedures.

Staff support includes preparation of a summary agenda in conjunction with the Chairperson, and preparation of agenda reports providing a brief background of the issue, a list of alternatives, recommendations, and appropriate backup material, if necessary. Members of advisory bodies are volunteers and should be treated with respect and courtesy. Advisory board members should have sufficient information to reach decisions based upon a clear explanation of the issues within their charge. Sometimes members of advisory bodies may request information not related to their area of service. Staff members should in this case provide the same level of information and assistance as would be accorded any

citizen. If in the judgment of staff the request goes beyond that standard, the matter will be turned over to the City Manager. A staff person will be assigned to serve as Secretary, taking minutes as needed.

It is important that advisory bodies wishing to communicate with the City Council do so through adopted or approved Council agenda procedures. Staff members shall assist the advising board to insure appropriate review and that City and State legislation is complied with.

6.5 APPOINTMENT PROCEDURES

The following procedures shall be the policy of the City Council in regard to appointment of volunteer citizens to the various advisory bodies of the City.

6.5.1 PURPOSE

The purpose of establishing these procedures shall be to insure that well-qualified, responsible and willing citizens are given the opportunity to serve the City and participate in the governing of their community. These procedures will apply to all appointments and reappointments to standing advisory bodies.

6.6 PROCESS

6.6.1 QUALIFICATIONS

6.6.1.1 The applicant must be a resident and registered voter of the City at the time and during the entire term of appointment, unless excepted by State law or Council approved special requirements in advisory committee by-laws.

6.6.1.2.1 The applicant must be at least 18 years of age at the time of appointment.

6.6.1.2.2 Elected Officials, Officers and Employees of the City of Morro Bay shall not be considered for appointment.

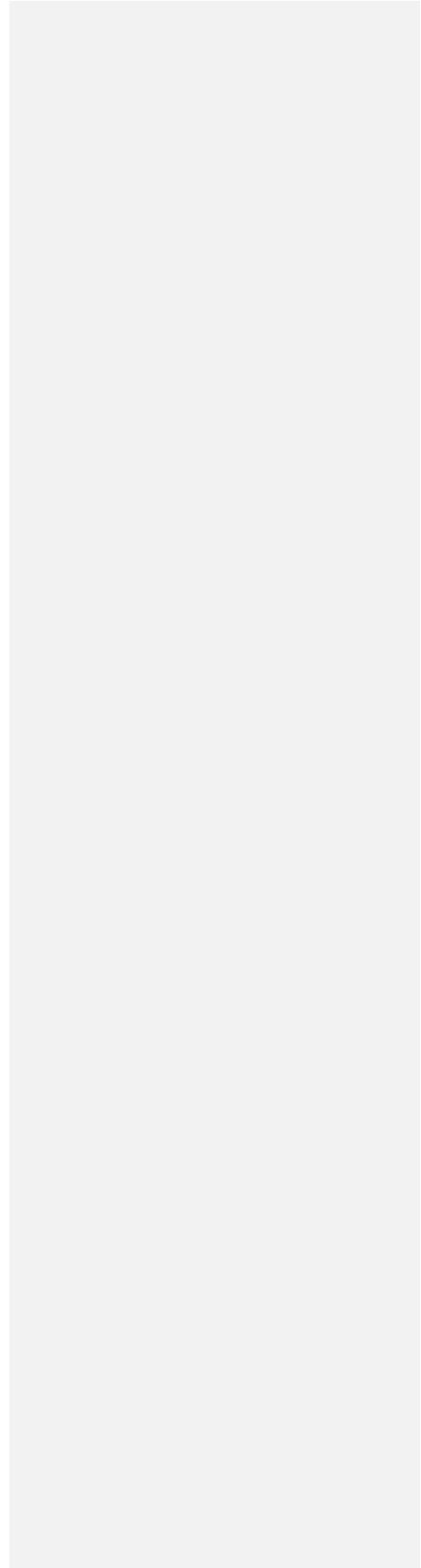
6.6.2 TERMS

6.6.2.1 The term of office for each appointee to an advisory board shall be a maximum of four years. The terms are staggered so that in no event, will all terms on any committee expire in the same year. Incumbents may apply for subsequent terms of service. Terms of Office will expire on January 31, of the specified year.

- 6.6.2.2 Persons appointed to fill the remainder of a vacated office term may reapply to serve on the same advisory board.
- 6.6.2.3 Mid-term appointment to a vacant seat shall not preclude the appointee from serving additional terms.
- 6.6.2.4 As a general policy, an applicant shall not be appointed to serve on more than one advisory board, except that a member may also serve on one technical or special-purpose committee at the same time. If appointed to another committee, he/she will be expected to resign from one board upon being appointed to another.

6.6.3 PROCESS

- 6.6.3.1 Applications are obtained and filed with the City Clerk's Office.
- 6.6.3.2 Prior to November 30, of each year, the City Clerk shall advise the City Council of the terms that are due to expire on each advisory board. The City Clerk shall also notify each advisory member whose term is due to expire. Each of these members shall be given the opportunity to apply for reappointment.
- 6.6.3.3 The City Clerk shall then place an advertisement in the local newspaper, inviting citizens to apply for consideration as an appointment to an advisory board, with instructions regarding the application process.
- 6.6.3.4 It is recommended that applicants attend at least one meeting of the advisory body applied for prior to the interview with the City Council.
- 6.6.3.5 The City Council shall, in a noticed public meeting, interview qualified applicants. In making appointments, the Council shall strive for a representative cross-section of both lay and professional knowledge. The Council will act by separate motion on each appointment made.
 - 6.6.3.6.1 Applicants not appointed will be advised and their applications held for up to one year for consideration in the event of a future vacancy.
 - 6.6.3.6.2 Candidates not appearing for interview before the City Council will be considered for appointment only upon a finding of the City Council by motion that the absence arises from excusable neglect.





AGENDA NO: D-6

MEETING DATE: 2/26/13

Council Report

TO: City Council

DATE: February 20, 2013

FROM: Jamie L. Irons, Mayor

SUBJECT: Discussion on the Status of the City of Morro Bay and Cayucos Sanitary District Waste Water Treatment Plant Project and Review and Approval of Letters to State and Federal Legislators Regarding Support and Funding for the Project

RECOMMENDATION

Discuss current status of the Wastewater Treatment Plant Project and review and discuss the proposed letter and authorize changes to be made as approved by a majority of Council.

Prepared By: JLIrons

Dept Review: _____

City Manager Review: _____

City Attorney Review: _____



City of Morro Bay

Morro Bay, CA 93442

(805) 772-6200

February 27, 2013

Senator _____

Dear Senator _____

The City of Morro Bay (and Cayucos Sanitary District) is (are) embarking on a new and exciting path replacing our aging Waste Water Treatment Plant. As a result of significant coastal hazards and at the direction of the California Coastal Commission, we will be moving the plant from its existing location, near the beach, to another more inland location that has yet to be determined.

We are writing as a proactive measure to alert you and your office to this project and to also let you know that we will likely be seeking additional funding for this large public infrastructure project. This endeavor will likely be the most expensive project the City of Morro Bay will undertake and we anticipate needing grants, and/or low interest loans to develop and construct the plant, enabling the rate increases to the Morro Bay residents be kept at a palatable level.

As we continue to make progress with this project, we will keep you and your office informed and we appreciate you putting the City of Morro Bay on your “radar screen” for any funding opportunities that may be available or become available in the near future. Thank you; the City of Morro Bay and its residents sincerely appreciate any help that you may be able to provide.

Sincerely,

Jamie L. Irons
Mayor

ADMINISTRATION
595 Harbor Street

ADMINISTRATIVE SERVICES
595 Harbor Street

FIRE DEPT.
715 Harbor Street

PUBLIC SERVICES
955 Shasta Avenue

HARBOR DEPT.
1275 Embarcadero Road

CITY ATTORNEY
595 Harbor Street

POLICE DEPT.
850 Morro Bay Boulevard

RECREATION & PARKS
1001 Kennedy Way