

City of Morro Bay

Citizens Oversight Committee Agenda

Mission Statement

The City of Morro Bay is dedicated to the preservation and enhancement of the quality of life. The City shall be committed to this purpose and will provide a level of municipal service and safety consistent with and responsive to the needs of the public.

SPECIAL MEETING – FRIDAY, MARCH 22, 2013, 8:30 AM

**CITY HALL
CONFERENCE ROOM
595 HARBOR STREET, MORRO BAY, CA**

ESTABLISH QUORUM AND CALL TO ORDER

PUBLIC COMMENT PERIOD - Members of the audience wishing to address the Committee on business matters may do so at this time.

To increase the effectiveness of the Public Comment Period, the following rules shall be followed:

- When recognized by the Chairperson, please come forward to the podium, and state your name and address for the record. Comments are to be limited to three minutes.
- All remarks shall be addressed to the Committee, as a whole, and not to any individual member thereof.
- The Committee respectfully requests that you refrain from making slanderous, profane or personal remarks against any elected official, commissioner and/or staff.
- Please refrain from public displays or outbursts such as unsolicited applause, comments or cheering.
- Any disruptive activities that substantially interfere with the ability of the Committee to carry out its meeting will not be permitted, and offenders will be requested to leave the meeting.
- Your participation in Committee meetings is welcome, and your courtesy will be appreciated.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk, (805) 772-6205. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

A. CONSENT CALENDAR

1. APPROVAL OF MINUTES FROM 1/3/13 CITIZENS OVERSIGHT COMMITTEE MEETING

B. NEW BUSINESS

1. DISCUSSION ON USE OF MEASURE Q FUNDS FOR UPDATING THE 1987 STORM DRAIN MASTER PLAN

C. ADJOURNMENT

THIS AGENDA IS SUBJECT TO AMENDMENT UP TO 72 HOURS PRIOR TO THE DATE AND TIME SET FOR THE MEETING. PLEASE REFER TO THE AGENDA POSTED AT CITY HALL FOR ANY REVISIONS, OR CALL CITY HALL AT 772-6201 FOR FURTHER INFORMATION.

MATERIALS RELATED TO AN ITEM ON THIS AGENDA SUBMITTED TO THE COMMITTEE AFTER DISTRIBUTION OF THE AGENDA PACKET ARE AVAILABLE FOR PUBLIC INSPECTION AT CITY HALL LOCATED AT 595 HARBOR STREET DURING NORMAL BUSINESS HOURS.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN A CITY MEETING, PLEASE CONTACT THE CITY CLERK'S OFFICE AT LEAST 24 HOURS PRIOR TO THE MEETING TO INSURE THAT REASONABLE ARRANGEMENTS CAN BE MADE TO PROVIDE ACCESSIBILITY TO THE MEETING.



AGENDA NO: A-1
MEETING DATE: 3/22/13

Staff Report

TO: Honorable Chairman and Committee Members DATE: March 18, 2013

FROM: Susan Slayton, Administrative Services Director/City Treasurer

SUBJECT: Approval of Minutes from 1/3/13 Citizens Oversight Committee Meeting

RECOMMENDATION:

MOTION: I move for approval of the 1/3/13 Citizens Oversight Committee meeting minutes.

DISCUSSION:

Staff presents the minutes from the 1/3/13 Citizens Oversight committee meeting for review and approval.

Chairman Alexander called the meeting to order at 8:58 a.m.

PRESENT: Homer Alexander Chairman
Dan Glesmann Member
Barbara Spagnola Member
Elaine Giannini Member
Michael Durick Vice-Chairman

STAFF: Susan Slayton Administrative Services Director

PUBLIC COMMENT

None

A. CONSENT CALENDAR

A-1 APPROVAL OF MINUTES FROM 12/12/12 CITIZENS OVERSIGHT COMMITTEE MEETING

MOTION: Chairman Alexander moved to accept the minutes. The motion was seconded by Vice-Chairman Durick, and carried unanimously (5/0).

B. ADJOURNMENT

The meeting was adjourned at 8:59 a.m.



AGENDA NO: B-1
MEETING DATE: 3/22/13

Staff Report

TO: Honorable Chairman and Committee Members DATE: March 18, 2013
FROM: Susan Slayton, Administrative Services Director/City Treasurer
SUBJECT: Discussion on Use of Measure Q Funds for Updating the 1987 Storm Drain Master Plan

RECOMMENDATION:

MOTION: I move for approval of the use of \$90,000 to update the 1987 Storm Drain Master Plan.

DISCUSSION:

At the March 12, 2013 City Council meeting, Council made a motion to approve re-appropriating most of the \$445,000 Storm Drain carryover for the Pavement Management Plan. During that discussion, Council stated that it wished to hold back some of that money, and asked Public Services Director Rob Livick for other Storm Drain projects that need to be done. Mr. Livick stated that it would be highly beneficial to update the August 1987 Storm Drain Master Plan, which is, for Storm Drains, the equivalent of the Pavement Management Plan.

The existing 1987 Storm Drain Master Plan only addressed new capital projects, but failed to address major maintenance of the existing storm drain system, nor did it address water quality or low impact development. The Storm Drain Master Plan details the Storm Drain system, and what pipes to replace, which ones to upsize, etc. Updating this plan will assist staff in using Measure Q Storm Drain monies effectively for the upgrade of the City's storm drain system. The following is the estimated time frame for the Storm Drain Master Plan Update:

TASK	ESTIMATED TIME FRAME (Weeks)
Review Existing Data	2-3
Perform Field Inspection of Existing System	2-4
Update Hydrologic Analysis	3-5
Analyze Major Maintenance Activities	2-3
Capital Project Plan	2-4
Prepare Draft Report	1-2
Public Meetings	1-2
Environmental Review	4-6
Final Report	1-2
Total	18-31

Council requested that this use be brought to the Measure Q Committee for review and approval prior to committing the funds to this project. The Committee will need to issue a statement of approval for this use, or a statement of denial with supporting reasons.