

MINUTES – MORRO BAY RECREATION AND PARKS COMMISSION

REGULAR MEETING –MAY 16, 2013

VETERANS MEMORIAL BUILDING – 5:30 P.M.

CALL TO ORDER: Chair Bates called the meeting to order at 5:30 p.m.

ROLL CALL: PRESENT: Chair Bates, Vice-Chair Sidaris, Commissioner Coxwell, Commissioner Croley, Commissioner Romero, Commissioner Swain, Staff Woods and Staff English. ABSENT: Commissioner Dorfman.

MOMENT OF SILENCE

COMMISSIONER REPORTS AND ANNOUNCEMENTS

Commissioner Coxwell announced that the Morro Bay High School Music Boosters will be hosting a “Bands on the Run” 5K/10K Fun Run on May 25th. The Boosters will also have a pasta feed the night before the run at the high school. The race will have bands playing along the course. There are over 140 students in the MBHS Music Program.

Commissioner Bob Swain announced that the Eco-Rotary will be hosting an Eco-Faire at St. Timothy’s Catholic Church on June 2nd from Noon – 5 p.m.

PRESENTATION

Brian French of *estero bay sustainable solutions* gave a presentation on the solar installation his company would like to donate to the Teen Center. He gave a brief description of the system including where the system would be installed, how it is maintained and the ease of future expansion. His plan is to use the installation as a community education opportunity and will include an interpretive panel with Microsoft tags that allow information, including sponsor information, to always be current. Mr. French added that the proposed installation would reduce the Center’s energy use by 40%, roughly \$750/month.

Staff Woods stated that a full system would be desirable and that staff is looking into developing a budget to complete the project. Roof inspections are being done now to insure the feasibility of the installation. This project would help reduce fixed expenses for the Teen Program and contribute to the program’s future sustainability. Staff Woods further noted that a partnership with *estero bay sustainable solutions* created by this project is in line with the City’s mission statement by providing a community benefit with a positive financial impact.

Commissioner Croley expressed her appreciation for the donation and noted that the interpretive panel will provide good information on sustainability to our community’s youth.

Commissioner Swain noted that this project shows the City as being progressive in its conservation and sustainability efforts.

PUBLIC COMMENT

None

A. CONSENT CALENDAR

Unless an item is pulled for separate action by the Commission, the following items are approved without discussion.

A-1 APPROVAL OF MINUTES OF THE MARCH 21, 2013 MEETING

RECOMMENDATION: Approve as submitted.

A-2 CITIZEN'S REPORTS AND CORRESPONDENCE

RECOMMENDATION: Approve as submitted.

A-3 YOUTH AND SENIOR SERVICES SUMMARY FOR MARCH AND APRIL 2013
RECREATION CLASSES AND AFFILIATED CLUBS SUMMARY FOR MARCH AND APRIL 2013
YOUTH AND ADULT SPORTS SUMMARY MARCH AND APRIL 2013
FACILITIES AND PARKS USE SUMMARY FOR MARCH AND APRIL 2013

RECOMMENDATION: Approve as submitted.

A-4 RECREATION AND PARKS DEPARTMENT STATUS REPORT

RECOMMENDATION: Approve as submitted.

Commissioner Croley requested that item A-4 be pulled from the Consent Calendar.

MOTION: Commissioner Romero moved that the Commission accept Consent Calendar Items A-1 through A-3 for file. The motion was seconded by Commissioner Croley and carried. (6-0)

A-4 RECREATION AND PARKS DEPARTMENT STATUS REPORT

Staff Woods summarized the Department Program/Project Status Report highlighting the following programs and projects:

- Lila Keiser field renovations
- Sidewalk repairs and new street trees on Market Street
- Park enhancements to City and Anchor Parks
 - drinking fountains
 - benches
 - picnic tables
- Estero Bay Community Pool MOU status
- Tidelands and Cloisters playground status updates
- Rock to Pier Fun Run and Rockin' Around the Pier Half Marathon

MOTION: Commissioner Coxwell moved to accept Consent Calendar Item A-4 for file. The motions was seconded by Commissioner Sidaris and carried. (6-0)

B. PUBLIC HEARINGS

None

C. UNFINISHED BUSINESS

None

D. NEW BUSINESS

D-1 INITIAL REVIEW OF PROPOSED CITY PARTNERSHIP POLICY

Staff Woods reminded the Commission that at their last meeting staff brought forward a proposed Sponsorship Policy and that this proposed Partnership Policy is a larger umbrella policy that contains the Sponsorship Policy. The Sponsorship Policy has gone to City Council where they did an initial review and requested that the item return to Council for further discussion. Staff Woods also announced that he will be attending an Event Holders Workshop sponsored by the Morro Bay Chamber of Commerce Economic Development Division on May 29th where the Sponsorship Policy will be discussed.

Staff Woods stated that tonight's proposed partnership with *estero bay sustainable solutions* is an example of how a Partnership Policy can provide guidelines in partnership development and assist in maintaining consistency in those partnerships. The criteria set in this policy will assist staff in developing partnerships that fit with the City's goals.

Staff Woods further stated that the policy is ready for edits, ready for line-outs and ready for the Commissioners' input. Staff can meet with the Commissioners on an individual basis to go over the policy and receive edits and/or suggestions. Staff Woods encouraged the Commissioners to spend some time reviewing the policy and to solicit input from friends and colleagues.

D-2 REVIEW OF PROPOSED AMENDMENTS TO THE MASTER FEE SCHEDULE

Staff Woods presented proposed amendments to the Recreation & Parks portion of the Master Fee Schedule for the 2013/2014 fiscal year. Staff Woods stated that the Commission can choose one of three options, they can make no changes, they can support the proposed changes or they can add additional changes. Occasionally staff receives requests to reserve a venue that is not currently on our Master Fee Schedule. In particular there has been interest in the hockey rink at Del Mar Park and interest in using outdoor basketball courts for 3-on-3 basketball tournaments.

MOTION: Commissioner Coxwell moved to incorporate the proposed changes into the Master Fee Schedule for the 2013/2014 fiscal year. Seconded by Commissioner Croley and carried. (6-0)

E. FUTURE AGENDA ITEMS

None

F. ADJOURNMENT

Motion to adjourn the meeting by Commissioner Romero, seconded by Commissioner Sidaris and carried (6-0). The meeting was adjourned at 7:56 p.m.

Respectfully submitted,

Celeste English
Administrative Technician