



CITY OF MORRO BAY HARBOR ADVISORY BOARD A G E N D A

*The City of Morro Bay is dedicated to the preservation and enhancement of the quality of life.
The City shall be committed to this purpose and will provide a level of municipal service and safety
consistent with and responsive to the needs of the public.*

**Regular Meeting - Thursday, August 1, 2013
Veteran's Memorial Building - 6:00 P.M.
209 Surf Street, Morro Bay, CA**

Jeff Eckles, Chair

Bill Luffee, Vice Chair
Jim Phillips
Lynn Meissen

Gene Doughty
Dana McClish
(Vacant)

ESTABLISH QUORUM AND CALL TO ORDER
MOMENT OF SILENCE
PLEDGE OF ALLEGIANCE
CHAIR AND ADVISORY BOARD MEMBER ANNOUNCEMENTS & PRESENTATIONS

PUBLIC COMMENT PERIOD

Members of the audience wishing to address the Commission on City business matters other than scheduled items may do so at this time. To increase the effectiveness of the Public Comment Period, the following rules shall be followed:

- When recognized by the Chair, please come forward to the podium and state your name and address for the record. Commission meetings are audio and video recorded and this information is voluntary and desired for the preparation of minutes.
- Comments are to be limited to three minutes.
- All remarks shall be addressed to the Commission, as a whole, and not to any individual member thereof.
- The Commission respectfully requests that you refrain from making slanderous, profane or personal remarks against any elected official, commission and/or staff.
- Please refrain from public displays or outbursts such as unsolicited applause, comments or cheering.
- Any disruptive activities that substantially interfere with the ability of the Commission to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.
- Your participation in Commission meetings is welcome and your courtesy will be appreciated.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Harbor Department's Office Assistant at (805) 772-6254. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

A. CONSENT CALENDAR

- A-1 Approval of Minutes from Harbor Advisory Board meeting held on June 6, 2013
Staff Recommendation: Approve minutes.

B. PUBLIC HEARINGS, REPORTS, AND APPEARANCES

- B-1 Harbor Department Status Report
Staff Recommendation: Receive and File.

- B-2 Review of Harbor Lease Sites with Construction or Other Lease/Lease Site Activity Currently Underway
Staff Recommendation: Receive and File.

C. UNFINISHED BUSINESS

- C-1 Update from Boatyard/Haulout Ad-Hoc Committee on Committee's Recent Activities
Staff Recommendation: Receive and File

D. NEW BUSINESS

- D-1 State Park Marina Proposed Major Maintenance Plan for 2013/2014
Staff Recommendation: Receive and File

E. DECLARATION OF FUTURE AGENDA ITEMS

F. ADJOURNMENT

This agenda is subject to amendment up to 72 hours prior to the date and time set for the meeting. Please refer to the agenda posted at the Morro Bay Harbor Department, 1275 Embarcadero, for any revisions or call the department at 772-6254 for further information.

Materials related to an item on this Agenda are available for public inspection during normal business hours at the Harbor Department and at Mill's/ASAP, 495 Morro Bay Boulevard, or online at www.morrobay.ca.us. Materials related to an item on this Agenda submitted to the Board after publication of the Agenda packet are available for inspection at the Harbor Department during normal business hours or at the scheduled meeting.

CITY OF MORRO BAY

HARBOR ADVISORY BOARD

SYNOPSIS MINUTES

The regular meeting of the City of Morro Bay Harbor Advisory Board was held Thursday, June 6, 2013 at 6:00 PM in the Veteran's Hall, 209 Surf ST, Morro Bay, California.

ESTABLISH QUORUM AND CALL TO ORDER

Present: Members: Gene Doughty
 Jeff Eckles
 Bill Luffee
 Dana McClish
 Lynn Meissen
 Jim Phillips
 (Vacant Seat)
 Staff: Eric Endersby, Harbor Director
 Polly Curtis, Office Assistant

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

CHAIR AND ADVISORY BOARD MEMBER ANNOUNCEMENTS & PRESENTATIONS

Mr. McClish said the Morro Bay Yacht Club will hold its annual Pirate Booty Marine Swap Meet this Saturday, June 8th from 9:00-1:00. There will be a raffle and prizes. There is still space available so please call to reserve at 471-1235.

Mr. Doughty said he has seen a lot of life in the bay recently, including large schools of anchovy. The dredge is gone, and halibut should be showing up.

Chair Eckles said AGP Video requested people who have presentations such as video or slides, please arrive ten or fifteen minutes early with the materials so AGP can set up before the meeting begins.

Mr. Endersby asked the Board if Agenda Items B-1 and B-2 could be presented in opposite order so that the presenter of B-2 may speak first. The Board agreed. (Agenda Items are kept in numerical order in these Minutes.)

PUBLIC COMMENT

None.

A. CONSENT CALENDAR
A-1 MINUTES

Mr. Phillips moved the May 2, 2013 Harbor Advisory Board minutes be approved as submitted. The Motion was seconded by Mr. Doughty and carried unanimously.

B. PUBLIC HEARINGS

B-1 Harbor Department Status Report

Mr. Endersby briefed the Board on the following topics:

New Harbor Patrol Vessel

New Harbor Patrol Truck

Recent Events:

17th Annual Cruisin' Morro Bay Car Show

Retirement Barbecue for Retired Fire Chief Pond

Lost at Sea Ceremony and Flyover at Cayucos Pier

Yaquina Dredging Complete

Panga Landings

Harbor Patrol Staffing

Lifeguard Season

Career Day

Lease Site Update

Fishery Grant

2012 Annual Harbor Patrol Statistics

B-2 Morro Bay National Estuary Program Comprehensive Conservation and Management Plan Update

Ms. Adrienne Harris, Executive Director of the Morro Bay National Estuary Program (MBNEP), presented the recently adopted 2013 Comprehensive Conservation and Management Plan (CCMP) to the Board. She first reviewed a brief history of the MBNEP, a non-regulatory, nonprofit organization, which was formed in 1995 and has seen a lot of progress. She said the Morro Bay Harbor Department has been a beneficial partner in the bay. The CCMP is available online at www.mbnep.org for the public to review, as well as a snapshot of the NEP's goals and priority issues.

Ms. Harris said the CCMP supports the working waterfront, commercial fishing, and shellfish farming, and under the Harbor Operations heading, future projects such as additional hazardous waste disposal sites, additional marine sanitation pump-outs, a boat haulout and maintenance center, derelict boat removal, spill prevention, disaster preparedness, and recreational boater education.

Ms. Harris believes the economy and environment are tied, and that a strong economy means an environmentally sound and strong harbor infrastructure. She outlined the focus areas in the harbor for the next five years, saying there will be a lot of interplay between the Harbor Advisory Board, Harbor Department, and the MBNEP.

Ms. Harris answered questions from the Board on topics of the MBNEP's successes and goals; grant funding examples in the harbor; EPA grant matching requirements of 2 to 1; public donations; Mutt Mitts; funding from fines from the Water Board and settlements.

Mr. Endersby said approximately \$100,000 have been received by the Harbor Department in grants from the MBNEP over the past decade, some of which has been toward the oil spill prevention program called SPARES, the Clean Marina Certification, the Dock Walkers program, and derelict vessel demolition. He thanked Ms. Harris for her presentation and said the Harbor Department and the MBNEP will continue their partnership into the future.

C. UNFINISHED BUSINESS

C-1 None

D. NEW BUSINESS

D-1 Cancellation of July 4, 2013 Harbor Advisory Board Meeting

Mr. Phillips moved to cancel the July 4, 2013 Harbor Advisory Board Meeting. The Motion was seconded by Mr. Luffee, and carried unanimously.

D-2 Overview and Review of Proposed Harbor Department 2013/2014 Operating Budget and Capital Improvement Plan

Mr. Endersby gave the Board a background explanation of the budget forecasting and planning process, and zero-based budget. He then reviewed the details of this current budget year projected revenues, followed by expenditures. He discussed the Dynegy outfall lease revenues, which are coming to an end, and the grant applications to the Department of Boating and Waterways, concluding with the schedule of planned capital projects.

The Board discussed the budget, asking Mr. Endersby about staffing, revenue generation such as RV parking, and the Accumulation Fund reserves. Mr. Endersby answered their questions and also said there are nine more payments on the loan for the South T-Pier rebuild after the 1988 fire, but he is looking into paying this off with a loan from the General Fund.

E. DECLARATION OF FUTURE AGENDA ITEMS

- Aug: Ad Hoc Committee Report on Haulout/Boat Storage Facility
Review of Harbor Lease Sites; Bob Fowler's Site
Feasibility of Harbor Dept Directly Managing State Park Marina;
and State Park Marina Proposed Maintenance Plan**
- Sep: Morro Bay's Clean Marina Certification
Discussion on Alternative MBCFO Members for HAB Seat Vacancy**

F. ADJOURNMENT

This meeting was adjourned at 7:40 PM.
Submitted by,



Polly Curtis
Harbor Department



AGENDA NO: B-1

MEETING DATE: August 1, 2013

Staff Report

TO: Harbor Advisory Board

FROM: Eric Endersby, Harbor Director

SUBJECT: Harbor Department Status Report

DATE: July 25, 2013

RECOMMENDATION

Receive and file.

DISCUSSION

Harbor Patrol Staffing: At the last HAB meeting the choice to fill the then-vacant Harbor Patrol position was pending, but staff was unable to reveal the name of the person chosen. We are now happy to report that Jeremiah Jacobs was chosen to fill the position. Jeremiah came out of the Reserve Harbor Patrol Officer ranks, and had been with the department in that capacity for about a year and a half. He also worked for the Santa Barbara Harbor Patrol as crew for approximately three years, and as a lifeguard at Port San Luis for five seasons. Prior to all that Jeremiah worked as a Morro Bay lifeguard for four seasons. His most recent full-time employer was Trader Joe's in San Luis Obispo where you may have run into him.

New Harbor Patrol Vessel: DR Radon continues to make good progress with the build, and department staff is visiting weekly to check progress and weigh-in on decisions to be made. The hull, cabin, and compartments are completely built-out, with interior layouts such as shelving and storage currently going in. Engines are expected to be installed in early August, with the fire fighting engine and pump expected shortly after that. Completion with the vessel in service is still on-track for the end of September.

New Patrol Trucks: One new Harbor Patrol pickup truck was delivered and is undergoing outfitting, while the second truck is due any time and will be outfitted accordingly. These trucks are to replace our existing ailing vehicles. Be on the lookout for a new graphic scheme with these vehicles.

Recent Events: On June 28th the Harbor Department was invited to participate as servers at the annual Tip-a-Cop Fundraiser held at the Community Center. Proceeds were for the SLO Special Olympics, and Reserve Harbor Patrol Officer Tim Cowen and Harbor Director Eric Endersby were the department servers.

On June 29th ten search and rescue dogs from California OES K9's worked with the Harbor Patrol for a meet and greet as well as to practice with the dogs on and around vessels and the sandspit. These animals were strictly search and rescue dogs, and not enforcement dogs.

The July 4th community event at Tidelands Park and fireworks display were both well attended successes, although a stubborn marine layer did put a damper on the fireworks.

July 13th saw the 44th Annual Brian Waterbury Memorial Rock to Pier Run and 2nd Annual Rock'n Around the Pier half Marathon, with 1370 total participants. Proceeds for this event support the Morro Bay Community Foundation and community youth sports programs.

Junior Lifeguards: The Harbor Patrol has spent many hours working with both the Morro Bay and Cayucos Junior Lifeguard programs teaching the kids water and boat safety, and doing interactive on-water drills and rescue skills. These valuable programs not only give the kids an introduction to the lifeguarding world, but teach valuable real-life skills in water and boating safety, personal confidence, marine biology, and physical fitness.

Rescue Incidents: On June 20th the Harbor Patrol responded to a missing Cal Poly student in the water at Spooner's Cove in Montana de Oro. Unfortunately he was not found that day, but his body was discovered on the 28th a short distance from where he was last seen.

On June 23 the Harbor Patrol, on a very foggy day, responded to a report of an overturned recreational vessel in the surf just south of the South Jetty with one person missing. Two persons were reported on the vessel. Harbor Patrol, Coast Guard, and Morro Bay Fire all responded, with a Harbor Patrol rescue jet ski locating the unconscious victim face-down in the water near the swamped boat. Unfortunately resuscitation efforts were unsuccessful. The initial emergency call was placed on the sandspit emergency phone at the base of the South Jetty. Later in the day the Harbor Patrol was able to swim a tow line to the swamped vessel and tow it back into the harbor.

On July 14th a Harbor Patrol vessel and rescue jet ski responded to a report of a recreational vessel on the rocks just north of Spooner's Cove. The four aboard, including one paraplegic person, were safely assisted to shore by Harbor Patrol personnel coming in from the water, and Cal Fire and State Parks personnel from shore. Due to the remote location, the paraplegic person had to be airlifted off the beach. The vessel was safely towed free of the rocks by the Harbor Patrol and back to the harbor.



AGENDA NO: B-2

MEETING DATE: August 1, 2013

Staff Report

TO: Harbor Advisory Board

DATE: July 25, 2013

FROM: Eric Endersby, Harbor Director

SUBJECT: Review of Harbor Lease Sites with Construction or Other Lease/Lease Site Activity Currently Underway

RECOMMENDATION

Receive and file.

BACKGROUND

The Harbor Advisory Board is traditionally presented with an annual update report of current and recently completed lease site activity such as construction, negotiations, redevelopment proposals, or other lease or site activity.

DISCUSSION

A brief oral report will be given on the following leases/lease site activity:

- 30W-33W, Bay Front Marina (Coakley)
- 34W (Crizer)
- 37W Morro Bay Marina/Boatyard (Meyer)
- 50-51/50W-51W (Whibley)
- A1-3 Mooring Area, Morro Bay Yacht Club
- 62/62W, Kayak Horizons (Krueger)
- 63-64/63W-64W, Gray's Inn and Gallery (Gray)
- 65-66/65W-66W, Salt Building (Imani)
- 67/67W (Viole)
- 68/68W (Held)
- 69-70/69W-70W, Morro Bay Aquarium (Tyler)
- 82-85/82W-85W, Rose's Landing (Redican)
- 86/86W, 801 Embarcadero LLC (Caldwell)
- 87/87W, Off the Hook (V. Leage)
- 90/90W, Otter Rock Café (Steinmann)

Prepared By: EE

Dept. Review: EE

- 93-95/93W-95W, The Harbor Center (Held)
- 96/96W, Rocca's (Van Beurden)
- 102/102W & 105.1W-105.2W, Central Coast Seafoods (Degarimore)
- 110W-112W, Great American Fish Co. (G. Leage)
- 122-123/122W-123W, Harbor Hut (T. Leage)
- 124-128/124W-128W & 113, Morro Bay Landing (Fowler)
- 129W-131W, Morro Bay Fish Co. (Santa Monica Seafood)
- Vacant Lease Site Request for Proposals



AGENDA NO: C-1

MEETING DATE: August 1, 2013

Staff Report

TO: Harbor Advisory Board

DATE: July 25, 2013

FROM: Eric Endersby, Harbor Director

SUBJECT: Update from Boatyard/Haulout Ad-Hoc Committee on Committee's Recent Activities

RECOMMENDATION

Receive and file.

DISCUSSION

The Boatyard/Haulout Ad-Hoc Committee will be presenting an oral update on their activities and progress.

Prepared By: EE

Dept. Review: EE



AGENDA NO: D-1

MEETING DATE: August 1, 2013

Staff Report

TO: Harbor Advisory Board **DATE:** July 25, 2013
FROM: Eric Endersby, Harbor Director
SUBJECT: State Park Marina Proposed Major Maintenance Plan for 2013/2014

RECOMMENDATION

Receive and file.

BACKGROUND

Per their concessionaire agreement with the State, and by way of the City's operating agreement of the marina with the State, Associated Pacific Constructors (APC) is required to submit for approval to the City a proposed Major Maintenance Program (MMP) prior to the start of each new fiscal year. APC is required to allocate 15% of their projected revenues from operating the marina into the Major Maintenance Program.

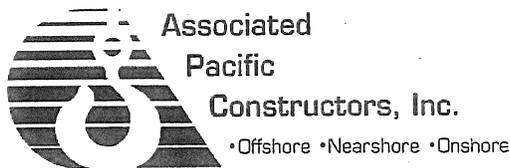
DISCUSSION

In February, 2013 APC submitted their proposal, along with cost estimates, which were subsequently approved by Harbor Department staff. A copy of that proposal is attached to this staff report.

The proposal for the 2013/2014 MMP was for complete replacement of Dock 4 and Dock 7, which was completed in February-April. Dock 4 is the second perpendicular finger in from the west, and Dock 7 is the easternmost perpendicular finger, furthest back into the marina basin.

Prepared By: EE

Dept. Review: EE



February 15, 2013

City of Morro Bay
Harbor Department
1275 Embarcadero
Morro Bay, Ca. 93442

Attn: Eric Endersby

Re: Major Maintenance Program (MM) for 2013-2014

Dear Eric,

After completing a review of the marina condition and considering the priorities for repair, with public safety being the first, the following are my suggestions for the MM program over the next two years.

Projected Revenues for 2013 thru 2014 (Calendar)	\$690,379.00
(Includes the slip rent rate increase April 2013)	
At 15% of Revenue	\$103,557.00
Plus 2010 carry forward MM	\$5,000.00
Giving a total MMA for two years of:	\$108,557.00

Major Maintenance items:

➤ Remove replace main walks and fingers Dock 7, 1008 sq ft and Dock 4 3,050 sq ft @45/sq ft	\$182,610.00
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Leaving a MM cost carry forward to 2015-2016 of:	\$74,053.00
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We reviewed the condition of the docks, and could not really come up with a satisfactory way of replacing part, then connecting the new sections to old dock. The replacements will have the same foot print as the existing.

It is our intention to perform this major maintenance on Dock 7 and Dock 4 last week in February to March 15, 2013.

Please let me know if you have any comments and suggestions in regards to this plan.

Regards,

Paul E. Gillen
President

Associated Pacific Constructors, Inc. 495 Embarcadero Morro Bay, California, 93442

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