



CITY OF MORRO BAY PUBLIC WORKS ADVISORY BOARD AGENDA

The City of Morro Bay is dedicated to the preservation and enhancement of the quality of life. The City shall be committed to this purpose and will provide a level of municipal service and safety consistent with and responsive to the needs of the public.

Thursday, October 16, 2014
Veteran's Memorial Building - 6:30 P.M.
209 Surf Street, Morro Bay, CA

~ Please Note Special Time ~

Matt Makowetski, Chair

Ron Burkhart
Janith Goldman
Stephen Shively

Deborah Owen
Marlys McPherson
David Sozinho

ESTABLISH QUORUM AND CALL TO ORDER
MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE
ANNOUNCEMENTS
PRESENTATIONS

- Regional Transit Authority (RTA)'s Proposal to Increase Runabout Fares and Ways for Community Members to Provide Input
- San Luis Obispo Council of Governments (SLOCOG) Regional Transportation Plan (RTP) Update

PUBLIC COMMENT PERIOD

Members of the audience wishing to address the Board on City business matters other than scheduled items may do so at this time. To increase the effectiveness of the Public Comment Period, the following rules shall be followed:

- When recognized by the Chair, please come forward to the podium and state your name and address for the record. Board meetings are audio and video recorded and this information is voluntary and desired for the preparation of minutes.
- Comments are to be limited to three minutes.
- All remarks shall be addressed to the Board, as a whole, and not to any individual member thereof.
- The Board respectfully requests that you refrain from making slanderous, profane or personal remarks against any elected official, commission and/or staff.
- Please refrain from public displays or outbursts such as unsolicited applause, comments or cheering.
- Any disruptive activities that substantially interfere with the ability of the Board to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.
- Your participation in Board meetings is welcome and your courtesy will be appreciated.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Public Services Department at (805) 772-6264. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

A. CONSENT CALENDAR

- A-1 Approval of Minutes of August 21, 2014 Special Meeting
Recommendation: Approve minutes.

A-2 Director's Report
Recommendation: Receive and file.

B. OLD BUSINESS - None

C. NEW BUSINESS

C-1 Morro Bay Transit and Trolley Operations and Management Request for Proposals (RFP) MB 14-T1

Recommendation: Review and provide recommendation to City Council to award RFP No. MB 14-T1 to MV Transportation

D. ADJOURNMENT

Adjourn to the Public Works Advisory Board regular meeting for a facilities tour starting at the Public Services Department, 955 Shasta Avenue, on **Thursday, December 18, 2014 at 6:00 p.m.**

This agenda is subject to amendment up to 72 hours prior to the date and time set for the meeting. Please refer to the agenda posted at the Public Services Department, 955 Shasta Avenue, for any revisions or call the department at 772-6264 for further information.

Materials related to an item on this Agenda are available for public inspection during normal business hours in the Public Services Department, at Mill's/ASAP, 495 Morro Bay Boulevard, or the Morro Bay Library, 695 Harbor, Morro Bay, CA 93442, or online at www.morro-bay.ca.us/pwab . Materials related to an item on this Agenda submitted to the Board after publication of the Agenda packet are available for inspection at the Public Services Department during normal business hours or at the scheduled meeting.

Proposal to Increase Runabout Fares

- Runabout is for persons with disabilities
- Demand is increasing dramatically
- Trend is not financially sustainable
- Proposal:
 - ***Set Runabout fares equal to twice the fixed-route fare; cap at \$10 per trip***
- Effective February 1, 2015

Seeking Public Input

- Public Workshops:
 - Grover Beach on October 14th
 - Atascadero on October 15th
 - San Luis Obispo on October 16th
- Individual Comments:
 - Email info@slorta.org
 - Call 781-4472
 - Send letter to: RTA, 179 Cross St., SLO, CA 93401
- November 5th RTA Public Hearing



Questions?



179 Cross Street, Suite A
San Luis Obispo, CA 93401
(805) 781-4472 Fax (805) 781-1291
www.slorta.org

September 15, 2014

Re: **Proposal to Increase Runabout Fares**

Dear Runabout Rider:

At its September 10th meeting, the RTA Board of Directors asked me to conduct a series of public outreach meetings to obtain input on RTA's proposal to increase fares on the Runabout service. It is never an easy decision to raise fares, especially on a program that serves so many of our vulnerable community members. However, since the previous \$0.25 Runabout fare increase in 2010, the Runabout service levels have increased 57% and the annual cost to provide Runabout service is now equal to that of the fixed-route services – even though the fixed-route service carries roughly 15 times the number of passengers that Runabout carries. I have attached a *FACT SHEET* that provides more details about why RTA is considering a new increase in the Runabout fare structure.

I encourage you to contact me to tell us how this Runabout fare increase proposal would affect you. I welcome written testimony mailed to the address in the upper corner of this page or an email to info@slorta.org. I would also invite you to attend one of the public workshops listed below and to talk to us in person:

- Grover Beach Ramona Garden Park community center on October 14th
- Atascadero City Hall (Room 106) on October 15th
- San Luis Obispo Library Community Room on October 16th

All three of these workshops will be held from 4:30 PM to 6:30 PM. At those meetings, we will review large-print *Fare Tables* that list each and every possible Runabout fare in the county – both the *Current Fare Table* and the proposed *New Fare Table*. Our RTA reservationists (541-2544) can also help you to determine the new fares that RTA would charge under this proposal for trips that you often take. Finally, the RTA Board of Directors will consider testimony at a Public Hearing on November 5th in the SLO County Board of Supervisors Chambers. Our proposal is for the new fares to be effective on February 1, 2015.

I would appreciate your support to share more equitably in the cost to provide Runabout services so that together we can contribute to ensuring its long-term success in our region.

Sincerely,

Geoff Straw
RTA Executive Director

The Regional Transit Authority is a Joint Powers Agency serving residents and visitors of:

Arroyo Grande Atascadero Grover Beach Morro Bay Paso Robles Pismo Beach San Luis Obispo and The County of San Luis Obispo



Proposal to Increase Runabout Fares

FACT SHEET:

1. Demand for Runabout is increasing dramatically & current funds cannot accommodate it.
2. Runabout hours of service have doubled in last seven years to meet increasing demand.
3. RTA fixed-route carries 760,000 passengers & Runabout carries 44,000. Annual costs equal.
4. Average public subsidy for each fixed-route trip is less than \$4. Runabout cost is \$60 per trip.
5. Both RTA fixed-route and Runabout services will need to be cut if we do nothing.
6. Federal law permits Runabout to charge twice the fixed-route cash fare.
7. Current Runabout fares lower than allowed, and in some cases lower than fixed-route fares.
8. Runabout fares last raised in 2010. This fare increase would be effective February 1, 2015.
9. Proposal is to increase Runabout fares to be twice the fixed-route fare; cap at \$10 per trip.

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Arroyo Grande Atascadero Grover Beach Morro Bay Paso Robles Pismo Beach San Luis Obispo and The County of San Luis Obispo

Examples of most frequently used Runabout trips & resulting new fares:

Rank	Origin	Destination	Current Runabout Fare	Twice Fixed Route Fare	Net Fare Increase	% Increase
1	San Luis Obispo	San Luis Obispo	\$2.25	\$2.50	\$0.25	11.1%
2	Atascadero	Paso Robles	\$3.25	\$4.00	\$0.75	23.1%
3	Paso Robles	Atascadero	\$3.25	\$4.00	\$0.75	23.1%
4	San Luis Obispo	Los Osos	\$3.75	\$5.00	\$1.25	33.3%
5	Paso Robles	Paso Robles	\$2.25	\$3.00	\$0.75	33.3%
6	Los Osos	San Luis Obispo	\$3.75	\$5.00	\$1.25	33.3%
7	Cuesta Area	San Luis Obispo	\$2.75	\$4.00	\$1.25	45.5%
8	San Luis Obispo	Cuesta Area	\$2.75	\$4.00	\$1.25	45.5%
9	Templeton	Paso Robles	\$2.75	\$3.00	\$0.25	9.1%
10	Morro Bay	San Luis Obispo	\$3.25	\$5.00	\$1.75	53.8%
11	San Luis Obispo	Morro Bay	\$3.25	\$5.00	\$1.75	53.8%
12	Paso Robles	Templeton	\$2.75	\$3.00	\$0.25	9.1%
13	San Luis Obispo	Grover Beach	\$3.25	\$6.50	\$3.25	100.0%
14	Atascadero	Atascadero	\$2.25	\$3.00	\$0.75	33.3%

AGENDA ITEM: A-1

DATE: October 16, 2014

ACTION: _____

SYNOPSIS MINUTES - MORRO BAY PUBLIC WORKS ADVISORY BOARD
SPECIAL MEETING – AUGUST 21, 2014
PUBLIC SERVICES DEPARTMENT – 4:00 P.M.

Chairperson Makowetski called the meeting to order at 4:05 p.m.

PRESENT:	Matt Makowetski	Chairperson
	Janith Goldman	Board Member
	Marlys McPherson	Board Member
	David Sozinho	Board Member

STAFF:	Rob Livick	Public Services Director
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ESTABLISH QUORUM AND CALL TO ORDER
MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Chairperson Makowetski opened Public Comment period.

Betty Winholtz expressed concern with the continued poor taste and smell of the water and would like to know when that will get resolved. Livick responded CCWA installed the powered activated carbon units Saturday afternoon, noting it takes two days for the water to travel to Morro Bay and then another couple of days to work through the City's system. Livick stated the water issue is a result of a blue green algae bloom due to it being warm in the Valley and slow moving water in the aqueduct from where the State Water is coming, noting that drinking the water does not pose a health issue and meets all the State's health and regulated components.

Chairperson Makowetski closed Public Comment period.

A. PUBLIC SERVICES CITY FACILITIES TOUR

PWAB members, staff and members of the public boarded the City's trolley for the tour.

PWAB members toured the Kings Street Water Tanks, the potential Water Reclamation Facility site at Rancho Colina, the Blanca Water Tanks, Desalination facility, the Wastewater Treatment Plant, and the Desalination outfall where a brief discussion regarding each facility took place at the specific locations.

The Board requested two items be placed on a future agenda:

- Discussion on City's water sources and how the Desalination plant could work in since receiving so little water from the Chorro Valley
- Report on Streets
- SLOCOG presentation on Chorro Valley Trail project

B. ADJOURNMENT

Adjourn at 6:45 p.m. to the next Public Works Advisory Board meeting at the Veteran's Memorial Building, 209 Surf Street, on **Thursday, October 16, 2014 at 6:00 p.m.**

PUBLIC WORKS ADVISORY BOARD
 City of Morro Bay, Department of Public Services
Director's Report / Information Items
 Prepared: 10/13/2014

AGENDA NO.: **A-2**
 DATE: **10-16-2014**

Category	Information Item	Staff Contact	Status																																																																																																
Transit	Morro Bay Transit and Trolley	Janeen Burlingame	The 2014 Trolley season ended after the first week of October.																																																																																																
Water	Resource Management, Operations	Rob Livick, Jamie James	<p>The City Council at its May 13, 2014, did approve Resolution 32-14 that set up a water allocation offset program including the option of paying an in-lieu fee of \$2,900/WEU.</p> <p>City Council did approve a modification to the conservation regulations allowing use of hoses with spring loaded auto shutoff for vehicle, vessel and dock rinsing.</p> <p>Statistics</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th></th> <th style="text-align: center;">Jun-14</th> <th style="text-align: center;">Jul-14</th> <th style="text-align: center;">Aug-14</th> <th style="text-align: center;">Sep-14</th> <th style="text-align: center;">Total</th> </tr> </thead> <tbody> <tr> <td colspan="6" style="text-align: center;">Million Gallons</td> </tr> <tr> <td>Morro Basin</td> <td></td> <td></td> <td></td> <td></td> <td style="text-align: center;">-</td> </tr> <tr> <td>Chorro Basin</td> <td></td> <td></td> <td></td> <td></td> <td style="text-align: center;">-</td> </tr> <tr> <td>R/O</td> <td style="text-align: center;">1.36</td> <td style="text-align: center;">0.73</td> <td style="text-align: center;">0.34</td> <td style="text-align: center;">0.30</td> <td style="text-align: center;">9.44</td> </tr> <tr> <td>State Water</td> <td style="text-align: center;">33.23</td> <td style="text-align: center;">36.89</td> <td style="text-align: center;">35.36</td> <td style="text-align: center;">32.51</td> <td style="text-align: center;">289.54</td> </tr> <tr> <td>TOTAL</td> <td style="text-align: center;">34.59</td> <td style="text-align: center;">37.62</td> <td style="text-align: center;">35.70</td> <td style="text-align: center;">32.81</td> <td style="text-align: center;">158.27</td> </tr> <tr> <td colspan="6" style="text-align: center;">Total City Use (including Commercial, Industrial and Irrigation) Gallons/Day</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td style="text-align: center;">Average</td> </tr> <tr> <td>Morro Basin</td> <td></td> <td></td> <td></td> <td></td> <td style="text-align: center;">-</td> </tr> <tr> <td>Chorro Basin</td> <td></td> <td></td> <td></td> <td></td> <td style="text-align: center;">-</td> </tr> <tr> <td>R/O</td> <td style="text-align: center;">45,333.33</td> <td style="text-align: center;">23,612.90</td> <td style="text-align: center;">10,935.48</td> <td style="text-align: center;">9,900.00</td> <td style="text-align: center;">34,782.16</td> </tr> <tr> <td>State Water</td> <td style="text-align: center;">1,107,566.67</td> <td style="text-align: center;">1,190,064.52</td> <td style="text-align: center;">1,140,548.39</td> <td style="text-align: center;">1,083,600.00</td> <td style="text-align: center;">1,063,154.97</td> </tr> <tr> <td>TOTAL</td> <td style="text-align: center;">1,152,900.00</td> <td style="text-align: center;">1,213,677.42</td> <td style="text-align: center;">1,151,483.87</td> <td style="text-align: center;">1,093,500.00</td> <td style="text-align: center;">1,097,937.13</td> </tr> <tr> <td>Monthly Rain Tot</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">6.89</td> </tr> <tr> <td>Gal/person/day</td> <td style="text-align: center;">107.11</td> <td style="text-align: center;">112.75</td> <td style="text-align: center;">106.98</td> <td style="text-align: center;">101.59</td> <td style="text-align: center;">102.00</td> </tr> </tbody> </table>		Jun-14	Jul-14	Aug-14	Sep-14	Total	Million Gallons						Morro Basin					-	Chorro Basin					-	R/O	1.36	0.73	0.34	0.30	9.44	State Water	33.23	36.89	35.36	32.51	289.54	TOTAL	34.59	37.62	35.70	32.81	158.27	Total City Use (including Commercial, Industrial and Irrigation) Gallons/Day											Average	Morro Basin					-	Chorro Basin					-	R/O	45,333.33	23,612.90	10,935.48	9,900.00	34,782.16	State Water	1,107,566.67	1,190,064.52	1,140,548.39	1,083,600.00	1,063,154.97	TOTAL	1,152,900.00	1,213,677.42	1,151,483.87	1,093,500.00	1,097,937.13	Monthly Rain Tot	-	-	-	-	6.89	Gal/person/day	107.11	112.75	106.98	101.59	102.00
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Wastewater	NEW WRF	Bruce Keogh, Rob Livick	Additional information on the WRF project is available on the City's website (www.morrobay.ca.us/newwrf). 6/15/14 6/20/14 6/14/14 6/25/14 6/27/14 6/27/14 6/30/14 7/8 & 7/9/14 7/10/14 7/16/14 8/12/14 9/10/14 9/11/14 9/23/14 9/25/14 9/26/14 10/2/14 10/9/2014 City executed a contract with Kestrel Consulting in the amount of \$20,530 to develop funding strategies for the new WRF project. City executed a contract with Larry Walker Associates in the amount of \$24,970 to advise the City regarding discharge permit requirements for various disposal/reuse options for the new WRF project. Staff has met with a variety of alternative project delivery method firms to explore the requirements for this process, firm include: Corollo, CDMSmith; and Black and Veatch. Meeting with John Rickenbach and Mike Nunley to discuss project schedule for the WRF project Kick off meeting with Kestrel Consulting to discuss funding strategies for the new WRF project. Meeting with Cleath-Harris to review draft Chorro Creek discharge study and effect on City water supply. Authorized Cleath-Harris to perform a similar study for the Morro Valley. Staff met internally to gather preliminary information for Bartle Wells Rate Study. Staff will have all info to Bartle Wells by the end of July. City Council conducted interviews for positions on the WRF Citizens Advisory Committee (WRFCAC). City Council appointed seven members to the WRFCAC. Meeting with Cayucos Sanitary District staff to discuss the scope of work for the proposed Carollo Engineers CMC capacity evaluation study. Kick off meeting with Larry Walker Associates regarding discharge permit requirements for various disposal/reuse options for the new WRF project. City Council confirmed Citizen Appointments to the WRFCAC First Meeting of the WRFCAC Joint meeting of the Morro Bay City Council and the Cayucos Sanitary District Board of Directors Meeting in Morro Bay. City Council Special Meeting reviewed the Report by Larry Walker and Associates regarding the Water Quality permitting implications at each of the two final proposed sites. Council also discussed the potential of joint City Council/WRFCAC meetings and status of the CMC evaluation Received final scope and estimated fee (\$101,945) from Carollo Engineers for the evaluation of the CMC option, Carollo requested changes to the standard City contract which are being reviewed by the City Attorney Meeting with Bartle Wells (Sewer and Water Rate Consultant) regarding hearing schedule and additional data needs Meeting of the Morro Bay City Council Technical/Executive Committee and the Cayucos Sanitary District Board of Directors in Morro Bay Meeting between the Morro Bay City Council and the Cayucos Sanitary District Board of Directors Meeting in Cayucos
	MMRP		The City and District have continued to work on a variety of maintenance projects including new headwork's equipment and digester sandblasting and recoating. Projects this year also include installation of headwork's equipment and installation of new chlorine contact chamber equipment.
Collection System Capital Projects	Collection System	Bruce Keogh Rob Livick	Continue to work on Manhole and collection system rehab projects.

Category	Information Item	Staff Contact	Status
Streets/Sidewalks/ Storm Drain Maintenance	Local Street Maintenance Projects	Mike Wilcox, R&P	Street, Sidewalk, Street Tree and Storm drain maintenance has shifted to the Recreation and Parks Maintenance Division as of July 1, 2010. If you have street, street tree or storm drain maintenance issues please call 772-6278 so that it can be added to the list of work. The City will still be patching potholes and the best way to notify the City regarding a pothole that needs attention is to use our E-Notify system (on the City's website www.morro-bay.ca.us , click on City Departments, then on Recreation and Parks to the E-Request Form or http://morro-bay.ca.us/erequest). Upon receipt, those E-Requests will be reviewed, cataloged and entered into our database. Finally, the repairs will be scheduled. In the future, the City will be adding to the website a list or "Street Maintenance Queue" so you will be able to monitor the progress and see when your pothole may be repaired.
	Pavement Management Plan	Sauerwein/Whelan	The 2014/2015 PMP project is out to bid with bids due back on October 23, 2014, with an opinion of probable cost between \$950K and \$1250K.
	Morro Creek Bridge	Sauerwein/Rands	The project is proceeding forward per the schedule. Bids for construction are due on October 14, 2014. The City is also in the selection process for a construction management firm.
Street Trees	Urban Forest Plan	Hanson	Was heard at City Council April 8, 2014, Going back for resolution adoption at a future meeting.
Misc			Notify Me: Sign up for Notify Me on the City's Website for notification of Council, Boards and Commissions information. Notify Me can be accessed from a link on the City's Homepage. Let Us Know: The City has added a new feature to the website, Let Us Know, which is replacing the Citizen E-Request link on the City's Homepage. With Let Us Know, citizens can submit a compliment, request, or report a concern to the City for predetermined issues without the need to phone the City during business hours (for example: reporting a pothole). Staff can also add requests to Let Us Know for someone over the phone or in the office if they do not have access to a computer. Each category in Let Us Know is assigned to the appropriate staff member to handle so citizens don't have to figure out what department to contact for an issue they need to report on.

*** Please contact individual staff members prior to the meeting if possible for more detailed information.**



Staff Report

TO: PUBLIC WORKS ADVISORY BOARD
DATE: OCTOBER 13, 2014
SUBJECT: CONSIDERATION OF AWARD OF REQUEST FOR PROPOSALS NO. MB 14-T1 FOR OPERATION AND MANAGEMENT OF MORRO BAY TRANSIT (MBT) AND TROLLEY SERVICES

RECOMMENDATION

Staff recommends the PWAB consider the proposal received and recommend the City Council award Request for Proposals (RFP) No. MB 14-T1 to MV Transportation (MV) for the operation and management of Morro Bay Transit (fixed route and Call-A-Ride) and trolley services.

FISCAL IMPACT

With contract award to MV, the cost to operate and manage the MBT and trolley services would be as follows:

Morro Bay Transit	2015	2016	2017	2018	2019
Monthly management fee	\$ 4,741.00	\$ 4,820.00	\$ 4,891.00	\$ 4,965.00	\$ 5,010.00
Vehicle service hour fee	\$ 21.96	\$ 22.29	\$ 22.75	\$ 23.21	\$ 23.67
Annual management fee	\$ 56,892.00	\$ 57,840.00	\$ 58,692.00	\$ 59,580.00	\$ 60,120.00
Annual VSH	\$ 79,056.00	\$ 80,244.00	\$ 81,900.00	\$ 83,556.00	\$ 85,212.00
Total Annual Cost	\$ 135,948.00	\$ 138,084.00	\$ 140,592.00	\$ 143,136.00	\$ 145,332.00
*VSH - vehicle service hour fee estimated based on 3,600 hours of service					
Current rates: \$4,668 monthly management fee and \$21.84 VSH fee					
Trolley	2015	2016	2017	2018	2019
Monthly management fee	\$ 2,015.00	\$ 2,049.00	\$ 2,079.00	\$ 2,111.00	\$ 2,130.00
Vehicle service hour fee	\$ 21.96	\$ 22.29	\$ 22.75	\$ 23.21	\$ 23.67
Annual management fee	\$ 12,090.00	\$ 12,294.00	\$ 12,474.00	\$ 12,666.00	\$ 12,780.00
Annual VSH	\$ 32,940.00	\$ 33,435.00	\$ 34,125.00	\$ 34,815.00	\$ 35,505.00
Total Annual Cost	\$ 45,030.00	\$ 45,729.00	\$ 46,599.00	\$ 47,481.00	\$ 48,285.00
*VSH - vehicle service hour fee estimated based on 1,500 hours of service					
Current rates: \$1,998 monthly management fee and \$21.84 VSH fee					

Compensation paid to MV would be in the form of a fixed monthly management fee and a variable fee based on vehicle service hours (VSH). It should be noted that the VSH to be paid for MBT and trolley services would be based on actual service hours operated. For the first year, the annual cost for MBT and trolley would increase by 1% and 0.7% respectively.

MBT and trolley services are fully funded with Transportation Development Act (TDA) funds; no general funds are required to supplement the transit budget. The TDA provides two major sources of funding for public transportation: the Local Transportation Fund (LTF) and the State Transit Assistance fund (STA). These funds are for the development and support of public transportation needs that exist in California and are allocated to areas of each county based on population, taxable sales and transit performance.

DISCUSSION

The current agreement with MV for operation and management of the MBT and trolley services expires December 31, 2014. The new contract commencing on January 1, 2015 would be for five years with the possibility of a one-year extension.

Staff developed a RFP and draft agreement for dissemination on August 25, 2014 with proposals due September 22, 2014. A notice was placed on the California Association for Coordinated Transportation website and the City's website advertising the RFP. Additionally, a copy of the RFP specifications and notice was sent to nine (9) transportation providers.

MV was the only company who submitted a proposal by the deadline.

Prior to the proposal deadline, three companies contacted the City to relay that they would not be submitting a bid. Subsequent to the proposal deadline, the City reached out to the other six companies to inquire if there was anything in the bid process or the transit services to be operated that precluded their company from bidding and to date only one company responded. The reasons varied from not being interested, existing workload, to stating the City seeming to have a good situation with the current provider. The RFP that was advertised in FY 10/11 for the current contract had only two companies who bid on the transit services.

Staff reviewed MV's proposal in light of the required information to submit in three main categories: technical, organizational/management, and financial. MV's proposal complied with submittal requirements and demonstrated the company has technical, organizational, management, and financial ability to perform the requested MBT and trolley services.

Alternate Option: Re-Bid

The City could re-advertise the bid in the hopes of getting more bid proposals submitted, however, there are a couple of issues if that were done:

- The City is in the final year of the contract with MV with no further extensions available under the current contract, and a bid process takes upwards of three months to complete which would go into 2015 and beyond the term of the existing contract; and
- For this bid, Staff reached out to areas in northern and southern California, as well as locally within the County, where there are more providers operating transit services so it is unlikely there would be any new providers who were not aware of the original RFP solicitation who might bid on a re-advertised bid.

CONCLUSION

The cost proposal from MV is estimated to be 0.9% more than what the City currently pays for the same services (1% for MBT and 0.7% for trolley). The proposal from MV exhibits the financial, technical, management, and organizational ability to perform the requested MBT and trolley services. As such, Staff recommends the PWAB consider the proposal received and recommend the City Council award Request for Proposals (RFP) No. MB 14-T1 to MV Transportation.

Attachments:

1. [RFP No. MB 14-T1 \(link to City website - http://www.morro-bay.ca.us/transitrfp\)](http://www.morro-bay.ca.us/transitrfp)
2. MV Cost Proposal



G. Cost Proposal

Please note that in addition to the price quoted, MV also offers progress payments, an additional cost savings method that eliminates the interest expense incurred by MV through its credit line. Under this payment structure, MV bills the City for 45% of the total estimated monthly billing, on the 1st and 16th of each month (payment due on the 16th and the 1st of each following month, respectively). This payment method offers an annual discount of 0.25%.

After month end, MV will produce a final invoice for the month as required by the contract, crediting the City with the progress payments made. The City will then pay the balance due within the terms contained in the proposed contract.

Payments are made in arrears, after service is provided and is consistent with FTA requirements which prohibit advance payments.

Please refer to the following pages for MV's cost proposal





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Section XI - Proposal Certification Form

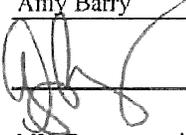
The undersigned agrees to provide the service(s) for which it wishes to be considered for the City of Morro Bay Public Services Department as indicated above and in accordance with all terms and conditions of this RFP and related contract. All services provided shall comply at all times with all applicable local, state, and federal codes, regulations, and requirements.

<u>Description</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
◆ Morro Bay Transit					
Monthly Management Fee	\$ 4,741	\$ 4,820	\$ 4,891	\$ 4,965	\$ 5,010
Per Vehicle Service Hour Fee	\$ 21.96	\$ 22.29	\$ 22.75	\$ 23.21	\$ 23.67
◆ Trolley					
Monthly Management Fee	\$ 2,015	\$ 2,049	\$ 2,079	\$ 2,111	\$ 2,130
Per Vehicle Service Hour Fee	\$ 21.96	\$ 22.29	\$ 22.75	\$ 23.21	\$ 23.67

Discount of 0.25 % will be allowed for payment within 10 days after receipt and acceptance of invoice and related Monthly Management Report.

Title of Authorized Official Senior Vice President

Name of Authorized Official Amy Barry

Signature of Authorized Official 

Name of Company MV Transportation, Inc.

Address (include City, State, Zip) 479 Mason Street Vacaville, CA 95688

Telephone (include area code) (707) 446-5573

Fax Number (include area code) (707) 446-4177

Section XII - Budget Breakdown Form

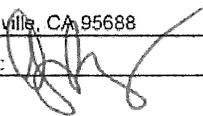
Morro Bay Transit					
<u>Hourly Cost Elements</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Driver Wages	<u>\$14.62</u>	<u>\$14.84</u>	<u>\$15.15</u>	<u>\$15.46</u>	<u>\$15.77</u>
Driver Fringe Benefits	<u>\$4.60</u>	<u>\$4.67</u>	<u>\$4.76</u>	<u>\$4.86</u>	<u>\$4.96</u>
Other (describe)					
<u>Driver Worker's Comp</u>	<u>\$2.73</u>	<u>\$2.78</u>	<u>\$2.83</u>	<u>\$2.89</u>	<u>\$2.95</u>
TOTAL	<u>\$21.96</u>	<u>\$22.29</u>	<u>\$22.75</u>	<u>\$23.21</u>	<u>\$23.67</u>

Morro Bay Trolley					
<u>Hourly Cost Elements</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013</u>	<u>2013</u>
Driver Wages	<u>\$14.62</u>	<u>\$14.84</u>	<u>\$15.15</u>	<u>\$15.46</u>	<u>\$15.77</u>
Driver Fringe Benefits	<u>\$4.60</u>	<u>\$4.67</u>	<u>\$4.76</u>	<u>\$4.86</u>	<u>\$4.96</u>
Other (describe)					
<u>Driver Worker's Comp</u>	<u>\$2.73</u>	<u>\$2.78</u>	<u>\$2.83</u>	<u>\$2.89</u>	<u>\$2.95</u>
TOTAL	<u>\$21.96</u>	<u>\$22.29</u>	<u>\$22.75</u>	<u>\$23.21</u>	<u>\$23.67</u>

MB Transit Monthly Cost Elements

	2015	2016	2017	2018	2019
Project Manager Salary	\$2,526	\$2,563	\$2,602	\$2,641	\$2,681
Project Manager Fringes	\$182	\$184	\$186	\$187	\$189
Road Supervisor	\$0	\$0	\$0	\$0	\$0
Road Supervisor Fringes	\$0	\$0	\$0	\$0	\$0
Other Wages (bus washing)	\$73	\$75	\$76	\$78	\$80
Other Fringes	\$9	\$9	\$10	\$10	\$10
Hiring Expenses	\$63	\$63	\$63	\$63	\$63
Training Expenses	\$142	\$137	\$141	\$146	\$150
Safety Expenses	\$8	\$14	\$15	\$15	\$16
Driver Uniforms	\$9	\$9	\$9	\$10	\$10
Non-Driver Uniforms	\$0	\$0	\$0	\$0	\$0
Telephone	\$87	\$90	\$93	\$95	\$98
Utilities	\$0	\$0	\$0	\$0	\$0
Office Supplies	\$53	\$55	\$57	\$59	\$61
Insurance: Liability Coverage	\$122	\$123	\$123	\$123	\$123
Insurance: Worker's Compensation	\$161	\$164	\$167	\$169	\$172
Insurance: Collision Comprehensive	\$535	\$539	\$542	\$546	\$550
Performance Bond	\$20	\$20	\$20	\$20	\$20
Accounting	\$0	\$0	\$0	\$0	\$0
Management Fee/Profit	\$321	\$381	\$388	\$395	\$400
Other Corporate G&A Expense	\$372	\$309	\$314	\$320	\$325
Other Business License	\$15	\$16	\$16	\$17	\$17
Other Interest Expense	\$38	\$40	\$39	\$38	\$37
Other Depreciation	\$0	\$25	\$25	\$26	\$0
Other Bus Wash Supplies	\$6	\$6	\$6	\$7	\$7
TOTAL*	\$4,741	\$4,820	\$4,891	\$4,965	\$5,010

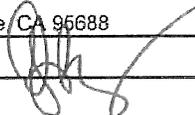
*Costs listed here should represent an average administrative monthly cost for each line item.

Proposer: MV Transportation, Inc. Phone: (707) 446-5573 Date: 9/18/14
 Address: 479 Mason Street Vacaville, CA 95688
 Signature of authorized representative: 

Trolley Monthly Cost Elements

	2015	2016	2017	2018	2019
Project Manager Salary	\$1,098	\$1,115	\$1,132	\$1,148	\$1,166
Project Manager Fringes	\$35	\$35	\$35	\$36	\$36
Road Supervisor	\$0	\$0	\$0	\$0	\$0
Road Supervisor Fringes	\$0	\$0	\$0	\$0	\$0
Other Wages (bus washing)	\$32	\$33	\$33	\$34	\$35
Other Fringes	\$2	\$2	\$2	\$2	\$2
Hiring Expenses	\$27	\$27	\$27	\$27	\$27
Training Expenses	\$62	\$59	\$61	\$63	\$65
Safety Expenses	\$4	\$6	\$6	\$7	\$7
Driver Uniforms	\$4	\$4	\$4	\$4	\$4
Non-Driver Uniforms	\$0	\$0	\$0	\$0	\$0
Telephone	\$38	\$39	\$40	\$42	\$43
Utilities	\$0	\$0	\$0	\$0	\$0
Office Supplies	\$23	\$24	\$25	\$26	\$27
Insurance: Liability Coverage	\$53	\$53	\$53	\$53	\$53
Insurance: Worker's Compensation	\$70	\$71	\$72	\$74	\$75
Insurance: Collision Comprehensive	\$233	\$234	\$236	\$238	\$239
Performance Bond	\$8	\$8	\$8	\$8	\$8
Accounting	\$0	\$0	\$0	\$0	\$0
Management Fee/Profit	\$140	\$166	\$169	\$172	\$174
Other Corporate G&A Expense	\$162	\$134	\$137	\$139	\$141
Other Business License	\$7	\$7	\$7	\$7	\$7
Other Interest Expense	\$16	\$17	\$17	\$16	\$16
Other Depreciation	\$0	\$11	\$11	\$11	\$0
Other Bus Wash Supplies	\$3	\$3	\$3	\$3	\$3
TOTAL*	\$2,015	\$2,049	\$2,079	\$2,111	\$2,130

*Costs listed here should represent an average administrative monthly cost for each line item

Proposer: MV Transportation, Inc. Phone: (707) 446-5573 Date: 9/18/14
 Address: 479 Mason Street Vacaville CA 95688
 Signature of authorized representative: 

Job Classification and Wage Scale

Wage Scale Position	Starting Rate New Employee*				
	2015	2016	2017	2018	2019
Project Manager	\$20.91	\$21.22	\$21.54	\$21.86	\$22.19
Trainer	in overhead	in overhead	in overhead	in overhead	in overhead
Vehicle Operator	\$10.25	\$10.50	\$10.75	\$11.00	\$11.25
Dispatcher	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

	Average Hourly Rate				
	2015	2016	2017	2018	2019
Project Manager	\$20.91	\$21.22	\$21.54	\$21.86	\$22.19
Trainer	in overhead	in overhead	in overhead	in overhead	in overhead
Vehicle Operator	\$14.62	\$14.84	\$15.15	\$15.46	\$15.77
Dispatcher	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

*Not including training rates for new employees. Specify below training rate(s) for each position different than above listed rates; use attachment if necessary. If training rates (or other rates) apply to work performed other than new employee training, also specify below. In addition, please indicate below the job classification for each position.

Training rate is same as the rate listed above.

Proposer: MV Transportation, Inc. Phone: (707) 446-5573 Date: 9/18/14
 Address: 479 Mason Street Vacaville, CA 95688
 Signature of authorized representative: 

Job Classification

Classification Please list below job classifications by position (use attachment if necessary):

Salaried, Exempt : General Manager

Salaried, Non Exempt: N/A

Hourly: Driver, Bus Washing

Proposer: MV Transportation, Inc.

Phone: (707) 446-5573

Date: 9/18/14

Address: 479 Mason Street Vacaville, CA 95688

Signature of authorized representative:

