



**CITY OF MORRO BAY
WATER RECLAMATION FACILITY
CITIZEN ADVISORY COMMITTEE (WRFCAC)
AGENDA**

The City of Morro Bay is dedicated to the preservation and enhancement of the quality of life. The City shall be committed to this purpose and will provide a level of municipal service and safety consistent with and responsive to the needs of the public.

**Special Meeting
Thursday, May 7, 2015
Community Center Multi-Purpose Room - 3:00 P.M. to 5:00 P.M.
1001 Kennedy Way, Morro Bay, CA**

John Diodati, Chairperson

Bill Woodson,
Vice Chairperson

Dale Guerra

Barbara Spagnola

Mary (Ginny) Garelick

Paul Donnelly

Valerie Levulett

Planning Commission
Member: Richard Sadowski

Public Works Advisory Board
Member: Steven Shively

ESTABLISH QUORUM AND CALL TO ORDER
MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE
ANNOUNCEMENTS/PRESENTATIONS

PUBLIC COMMENT PERIOD

Members of the audience wishing to address the Board on City business matters other than scheduled items may do so at this time. To increase the effectiveness of the Public Comment Period, the following rules shall be followed:

- When recognized by the Chair, please come forward to the podium and state your name and address for the record. Board meetings are audio and video recorded and this information is voluntary and desired for the preparation of minutes.
- Comments are to be limited to three minutes.
- All remarks shall be addressed to the Board, as a whole, and not to any individual member thereof.
- The Board respectfully requests that you refrain from making slanderous, profane or personal remarks against any elected official, commission and/or staff.
- Please refrain from public displays or outbursts such as unsolicited applause, comments or cheering.
- Any disruptive activities that substantially interfere with the ability of the Board to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.
- Your participation in Board meetings is welcome and your courtesy will be appreciated.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Public Works Department at (805) 772-6262. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

A. CONSENT CALENDAR

- A-1 Approval of minutes from the Water Reclamation Facility Citizen Advisory Committee regular meeting of April 8, 2015
Staff Recommendation: Approve minutes as submitted.

B. OLD BUSINESS

B-1 WRFCAC Sub-Committee Updates and Recommendations

Finance, Environmental and Engineering Sub-Committees to present their analyses and findings to the entire committee.

Recommendation: Receive and consider updates.

C. NEW BUSINESS

C-1 Discussion and Recommendations for Future Morro Bay Water Reclamation Facility (WRF)

Recommendation: Review and discuss the information presented and provide a recommendation of actions to be included in the City Council Resolution for the May 12, 2015 City Council Meeting.

D. COMMITTEE MEMBER CLOSING COMMENTS

E. ADJOURNMENT

Adjourn to the Water Reclamation Facility Citizen Advisory Committee regular meeting at the Community Center Multi-Purpose Room, 1001 Kennedy Way, on June 10, 2015, at 3:00 p.m.

This agenda is subject to amendment up to 72 hours prior to the date and time set for the meeting. Please refer to the agenda posted at the Public Works Department, 955 Shasta Avenue, for any revisions or call the department at 772-6262 for further information.

Materials related to an item on this agenda are available for public inspection during normal business hours in the Public Works Department, at Mill's/ASAP, 495 Morro Bay Boulevard, or the Morro Bay Library, 695 Harbor, Morro Bay, CA 93442.

This agenda may be found on the Internet at: www.morro-bay.ca.us/wrfcac or you can subscribe to Notify Me for email notification when the Agenda is posted on the City's website. To subscribe, go to www.morro-bay.ca.us/notifyme and follow the instructions.

Materials related to an item on this agenda submitted to the Committee after publication of the agenda packet are available for inspection at the Public Works Department during normal business hours or at the scheduled meeting.

B. OLD BUSINESS

B-1 WRFCAC SUB-COMMITTEE UPDATES AND RECOMMENDATIONS

Finance, Environmental and Engineering Sub-Committees to present their analyses and findings to the entire committee.

<https://youtu.be/A-vwC1403tM?t=13m8s>

The public comment period was opened, and seeing none, the public comment period closed.

B-2 WRF PROJECT UPDATE

<https://youtu.be/A-vwC1403tM?t=15m29s>

Rob Livick presented the WRF Project Update Report.

The public comment period was opened, and seeing none, the public comment period closed.

C. NEW BUSINESS

C-1 APPOINT COMMITTEE MEMBERS TO REQUEST FOR PROPOSALS (RFP) FOR FACILITY MASTER PLAN (FMP) REVIEW COMMITTEE

<https://youtu.be/A-vwC1403tM?t=57m22s>

MOTION:

Mary Garelick nominated Paul Donnelly and the motion was seconded by Steve Shively.
Dale Guerra nominated Steve Shively and the motion was seconded by Valerie Levulett.
John Diodati nominated Richard Sadowski and the motion was seconded by Bill Woodson.
Richard Sadowski recused himself and John Diodati rescinded his motion.
The motion carried unanimously 9-0.

D. COMMITTEE MEMBER CLOSING COMMENTS

<https://youtu.be/A-vwC1403tM?t=1h5m36s>

The public comment period was opened; seeing none, the public comment period was closed.

ADJOURNMENT

The meeting adjourned at 4:14 p.m.



AGENDA NO: C-1

MEETING DATE: May 7, 2015

Staff Report

TO: Water Reclamation Facility Citizens Advisory Committee

DATE: May 5, 2015

FROM: Rob Livick, PE/PLS – Public Works Director

SUBJECT: Discussion and Recommendations for Future Morro Bay Water Reclamation Facility (WRF)

RECOMMENDATION

Review and discuss the information presented and provide a recommendation of actions to be included in the City Council Resolution for the May 12, 2015 City Council Meeting.

DISCUSSION

On April 30, 2015 at the Joint meeting between the City Council and the Cayucos Sanitary District (CSD), the CSD presented the City Council with their adopted resolution that in part stated they are "suspending consideration of participation" with Morro Bay on pursuing a project at the Rancho Colina site and the CSD is investigating stand-alone options closer to home. At that same meeting the City presented information regarding the history of the two agencies' work over the past 2-1/2 years and stated that the City remains committed to a regional solution with the CSD.

The City has the opportunity to move forward on an accelerated schedule, in keeping with Council direction, toward a fair and equitable regional solution. The City will pursue a path that maintains the potential for regional capacity while defining the legal and equitable terms for future buy-in and expansion.

While there may be significant Morro Bay community pressure to eliminate the wastewater flows from the CSD from consideration in the sizing of the future WRF, Staff believes it to be unwise and unnecessary to do so at this point for several reasons.

- Rates will be more cost effective for everyone (economy of scale) if CSD participation is included in our facility and fund.
- Morro Bay should be concerned about the future of the existing WWTP. If the CSD cannot implement their standalone project on the same timeframe as the City's, continued use of the WWTP may be requested by the CSD alone.

Prepared By: RL Dept Review: Staff

City Manager Review: _____

City Attorney Review: _____

- Should the CSD come back to Morro Bay to participate in our project within the next year, then we can accommodate them. The caveat is once the FMP and EIR are complete and we move toward design-build, it would be a waste to build for unknown/unneeded capacity.

Following points are for WRFCAC consideration/discussion and will potentially be incorporated into a City Council Resolution to be presented at the May 12, 2015 City Council meeting:

- Plan for a facility with regional capacity
- Prepare a FMP for a scalable facility - perhaps 1MGD, 1.25MGD or 1.5MGD . . . to be determined in cooperation with the selected FMP consultant
- WRF to be owned and operated by CMB
- Establish rates now for "legacy" customers
- Establish rates now for future "buy in" customers
- Decide that rates for future customers (and legacy customers) will include all Morro Bay WRF development expenses incurred since the Jan 2013 CCC denial
- Release RFPs for Environmental Review and Project Management by the end of May
- Establish staff and a WRFCAC subcommittee as the selection/recommendation committee to Council for all major consultant proposals (i.e. exceeding \$175,000 in total estimated fees)
- Commit to a thorough review and consideration of all appropriate treatment technologies in the FMP with the final decision to be resolved during the design-build procurement process
- State that future governance, regardless of outside participation, will be a Morro Bay decision
- Commit to completing an MOU for the potential purchase of the Rancho Colina site
- Commit to processing an annexation request for the Rancho Colina site with LAFCO as soon as possible
- Commit to the decommissioning of the existing WWTP as soon as practicable
- Commit to minimizing spending on the existing WWTP to the minimum level to meet permit compliance
- Emphasize that scalability and phasing of the WRF is important not only for possible external customers (like CSD) but also for possible increased flows due to revitalization of some Morro Bay areas such as downtown, MBPP and looking toward possible development of undeveloped/unincorporated areas.

REFERENCE MATERIAL (Access via City Website)

1. [CSD Resolution No. 2015-1](#)
2. [WRF Status Update & Next Steps presented by CMB at the April 30, 2014 Joint \(CMB/CSD\) Meeting](#)

ATTACHMENT

1. City of Morro Bay WRF Program Schedule

Morro Bay Water Reclamation Program Schedule

ID	Task Mode	Task Name	Duration	Start	Finish	2015				2016				2017				2018				2019				
						Q1	Q2	Q3	Q4																	
64		City Review	3 wks	Mon 11/2/15	Fri 11/20/15																					
65		67% Facilities Master Plan	8 wks	Mon 1/25/16	Fri 3/18/16																					
66		City Review	3 wks	Mon 3/21/16	Fri 4/8/16																					
67		90% Facilities Master Plan	4 wks	Mon 4/11/16	Fri 5/6/16																					
68		City Review	2 wks	Mon 5/9/16	Fri 5/20/16																					
69		Final Facilities Master Plan	4 wks	Mon 5/23/16	Fri 6/17/16																					
70		Lead Outreach to Customers and Stakeholders	8 mons	Mon 12/28/15	Fri 8/5/16																					
71		Develop Reclamation Phasing Strategies	3 mons	Mon 1/25/16	Fri 4/15/16																					
72		Perform Recycled Water Funding Evaluation	5 mons	Mon 3/21/16	Fri 8/5/16																					
73		Determine governance and ownership of recycled water facilities	2 mons	Mon 8/8/16	Fri 9/30/16																					
74		Draft Master Reclamation Plan Report	4 mons	Mon 10/3/16	Fri 1/20/17																					
75		City Review	4 wks	Mon 1/23/17	Fri 2/17/17																					
76		Final Master Reclamation Plan Report	8 wks	Mon 2/20/17	Fri 4/14/17																					
77		Development of Bridging Documents	125 days	Mon 6/20/16	Fri 12/9/16																					
82		RFP/Selection of Lift Station/Transmission Mains Design Consultant	70 days	Mon 6/20/16	Fri 9/23/16																					
87		RFQ for Design/Build Team	105 days	Mon 10/10/16	Fri 3/3/17																					
96		RFP for Design/Build Team	205 days	Mon 2/13/17	Fri 11/24/17																					
107		Design/Bid/Build Lift Station and Transmission Mains	865 days	Mon 11/7/16	Fri 2/28/20																					
125		Phase I Design/Build Delivery	1030 days	Mon 5/1/17	Fri 4/9/21																					
143		RFQ/Selection of EIR/EA/Permitting Team	106 days	Fri 3/20/15	Fri 8/14/15																					
144		Develop RFQ	43 days	Fri 3/20/15	Tue 5/19/15																					
145		Circulate RFQ	23 days	Wed 5/20/15	Fri 6/19/15																					
146		Proposal Opening and City Review	4 wks	Mon 6/22/15	Fri 7/17/15																					
147		Selection of EIR/EA/Permitting Team and Scope Development	4 wks	Mon 7/20/15	Fri 8/14/15																					
148		EIR/EA/Permitting	640 days	Mon 8/17/15	Fri 1/26/18																					
160		Phase II Recycled Water Distribution System	60 mons	Mon 4/12/21	Fri 11/14/25																					

MB Reclamation Program Schedule
Date: Wed 5/6/15

Task		External Tasks		Manual Task		Finish-only	
Split		External Milestone		Duration-only		Deadline	
Milestone		Inactive Task		Manual Summary Rollup		Critical	
Summary		Inactive Milestone		Manual Summary		Critical Split	
Project Summary		Inactive Summary		Start-only		Progress	