

City of Morro Bay

City Council Agenda

Mission Statement

The City of Morro Bay is dedicated to the preservation and enhancement of the quality of life. The City shall be committed to this purpose and will provide a level of municipal service and safety consistent with and responsive to the needs of the public.

**REGULAR MEETING
TUESDAY, JULY 14, 2015
VETERANS MEMORIAL HALL - 6:00 P.M.
209 SURF ST., MORRO BAY, CA**

ESTABLISH QUORUM AND CALL TO ORDER

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

CLOSED SESSION REPORT

MAYOR & COUNCILMEMBERS' REPORTS, ANNOUNCEMENTS & PRESENTATIONS

PUBLIC PRESENTATIONS – Certificates of Appreciation for Citizen Heroes
Tourism Bureau Quarterly Update

PUBLIC COMMENT - Members of the audience wishing to address the Council on City business matters not on the agenda may do so at this time. For those desiring to speak on items on the agenda, but unable to stay for the item, may also address the Council at this time.

To increase the effectiveness of the Public Comment Period, the following rules shall be followed:

- When recognized by the Mayor, please come forward to the podium and state your name and address for the record. Comments are to be limited to three minutes.
- All remarks shall be addressed to Council, as a whole, and not to any individual member thereof.
- The Council respectfully requests that you refrain from making slanderous, profane or personal remarks against any elected official, commission and/or staff.
- Please refrain from public displays or outbursts such as unsolicited applause, comments or cheering.
- Any disruptive activities that substantially interfere with the ability of the City Council to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.
- Your participation in City Council meetings is welcome and your courtesy will be appreciated.

A. CONSENT AGENDA

Unless an item is pulled for separate action by the City Council, the following actions are approved without discussion.

A-1 APPROVAL OF MINUTES FOR THE SPECIAL CITY COUNCIL MEETING HELD ON JUNE 23, 2015; (ADMINISTRATION)

RECOMMENDATION: Approve as submitted.

A-2 APPROVAL OF MINUTES FOR THE CITY COUNCIL MEETING HELD ON JUNE 23, 2015; (ADMINISTRATION)

RECOMMENDATION: Approve as submitted.

A-3 STATUS REPORT OF A MAJOR MAINTENANCE & REPAIR PLAN (MMRP) FOR THE EXISTING WASTEWATER TREATMENT PLANT; (PUBLIC WORKS)

RECOMMENDATION: Receive and file.

A-4 WATER RECLAMATION FACILITY (WRF) PROJECT UPDATE; (PUBLIC WORKS)

RECOMMENDATION: Receive and file.

A-5 DESIGNATION OF VOTING DELEGATE AND ALTERNATE AT LEAGUE OF CALIFORNIA CITIES 2015 ANNUAL CONFERENCE BUSINESS MEETING; (ADMINISTRATION)

RECOMMENDATION: Approve as submitted.

A-6 LETTER IN RESPONSE TO GRAND JURY REPORT TITLED "MORRO BAY MUNICIPAL CODE ENFORCEMENT: BAND-AID OR PROCESS?"; (ADMINISTRATION)

RECOMMENDATION: Approve as submitted.

A-7 ACCEPTANCE OF AN OFFER OF DEDICATION OF PUBLIC PEDESTRIAN EASEMENT FOR SIDEWALK PURPOSES ON WALNUT STREET (505 WALNUT STREET); (PUBLIC WORKS)

RECOMMENDATION: Adopt Resolution No. 53-15 accepting the offer of dedication on behalf of the public.

B. PUBLIC HEARINGS - NONE

C. UNFINISHED BUSINESS / SECOND READING AND ADOPTION OF ORDINANCES - NONE

D. NEW BUSINESS

D-1 WATER CONSERVATION STRATEGIES AND PROPOSED WATER CONSERVATION INCENTIVES; (PUBLIC WORKS)

RECOMMENDATION: Discuss the proposed incentives and direct staff accordingly.

D-2 RESOLUTION NO. 54-15 RESCINDING RESOLUTION NO. 103-95, AND ESTABLISHING A UTILITY DISCOUNT PROGRAM FOR ELIGIBLE CUSTOMERS; (PUBLIC WORKS/ADMINISTRATIVE SERVICES)

RECOMMENDATION: Adopt Resolution No. 54-15.

D-3 REVIEW AND ADOPTION OF INTERIM RESIDENTIAL DESIGN GUIDELINES; (COMMUNITY DEVELOPMENT)

RECOMMENDATION: Adopt Resolution No. 52-15 approving the Interim Residential Design Guidelines.

D-4 AWARD OF CONSULTANT CONTRACT FOR WRF FACILITY MASTER PLAN TO BLACK & VEATCH; (PUBLIC WORKS)

RECOMMENDATION: Approve as submitted.

D-5 APPROVAL OF REGIONAL DISPATCH CONTRACT WITH SAN LUIS OBISPO COUNTY FOR THE FIRE AND HARBOR DEPARTMENTS; (FIRE)

RECOMMENDATION: Approve the contract with San Luis Obispo County Fire for Public Safety Dispatch.

D-6 RESOLUTION NO. 55-15 ADOPTING THE FISCAL YEAR 2015/16 MASTER FEE SCHEDULE; (ADMINISTRATIVE SERVICES)

RECOMMENDATION: Review and adopt Resolution No. 55-15.

D-7 RESOLUTION NO. 56-15 ESTABLISHING THE FISCAL YEAR 2015/16 BUSINESS TAX RATE SCHEDULE; (ADMINISTRATIVE SERVICES)

RECOMMENDATION: Review and adopt Resolution No. 56-15.

E. COUNCIL DECLARATION OF FUTURE AGENDA ITEMS

F. ADJOURNMENT

The next Regular Meeting will be held on Tuesday, August 11, 2015 at 6:00 pm at the Veteran's Memorial Hall located at 209 Surf Street, Morro Bay, California.

THIS AGENDA IS SUBJECT TO AMENDMENT UP TO 72 HOURS PRIOR TO THE DATE AND TIME SET FOR THE MEETING. PLEASE REFER TO THE AGENDA POSTED AT CITY HALL FOR ANY REVISIONS OR CALL THE CLERK'S OFFICE AT 772-6205 FOR FURTHER INFORMATION.

MATERIALS RELATED TO AN ITEM ON THIS AGENDA SUBMITTED TO THE CITY COUNCIL AFTER DISTRIBUTION OF THE AGENDA PACKET ARE AVAILABLE FOR PUBLIC INSPECTION AT CITY HALL LOCATED AT 595 HARBOR STREET; MORRO BAY LIBRARY LOCATED AT 625 HARBOR STREET; AND MILL'S COPY CENTER LOCATED AT 495 MORRO BAY BOULEVARD DURING NORMAL BUSINESS HOURS.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN A CITY MEETING, PLEASE CONTACT THE CITY CLERK'S OFFICE AT LEAST 24 HOURS PRIOR TO THE MEETING TO INSURE THAT REASONABLE ARRANGEMENTS CAN BE MADE TO PROVIDE ACCESSIBILITY TO THE MEETING.

MINUTES - MORRO BAY CITY COUNCIL
SPECIAL MEETING – JUNE 23, 2015
VETERAN’S MEMORIAL HALL - 5:00 P.M.

PRESENT:	Jamie Irons	Mayor
	Christine Johnson	Councilmember
	John Headding	Councilmember
	Matt Makowetski	Councilmember
	Noah Smukler	Councilmember
STAFF:	Sam Taylor	Deputy City Manager
	Dana Swanson	City Clerk

ESTABLISH QUORUM AND CALL TO ORDER

The meeting was called to order at 5:02pm.

PUBLIC COMMENT RE: ITEMS ON THE AGENDA

The public comment period was opened; seeing none, the public comment period was closed.

SPECIAL MEETING AGENDA ITEMS:

- I. ADVISORY BOARD INTERVIEWS AND APPOINTMENT TO FILL ONE (1) VACANCY ON THE RECREATION AND PARKS COMMISSION FOR TERM ENDING JANUARY 31, 2016
<https://youtu.be/4GHmKG3dEi8?t=1m17s>

The City Council interviewed the following applicants to fill one (1) vacancy on the Recreation and Parks Commission: Kevin Carroll and Eliane Wilson.

The City Council voted by written ballot and Deputy City Manager Taylor read the results: Kevin Carroll received three votes (Mayor Irons and Councilmembers Johnson and Smukler). Eliane Wilson received two votes (Councilmembers Headding and Makowetski). Kevin Carroll was appointed to the Recreation and Parks Commission for the term ending January 31, 2016.

ADJOURNMENT

The meeting adjourned at 5:28 p.m.

Recorded by:

Dana Swanson
City Clerk

MINUTES - MORRO BAY CITY COUNCIL
REGULAR MEETING – JUNE 23, 2015
VETERAN’S MEMORIAL HALL – 6:00P.M.

PRESENT:	Jamie Irons	Mayor
	Noah Smukler	Councilmember
	John Headding	Councilmember
	Christine Johnson	Councilmember
	Matt Makowetski	Councilmember
STAFF:	David Buckingham	City Manager
	Joe Pannone	Assistant City Attorney
	Dana Swanson	City Clerk
	Sam Taylor	Deputy City Manager
	Susan Slayton	Administrative Services Director
	Rob Livick	Public Works Director
	Scot Graham	Community Development Manager
	Cindy Jacinth	Associate Planner
	Eric Endersby	Harbor Director
	Amy Christey	Police Chief

ESTABLISH QUORUM AND CALL TO ORDER

The meeting was called to order at 6:00pm

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

MAYOR AND COUNCILMEMBERS’ REPORTS, ANNOUNCEMENTS & PRESENTATIONS

PUBLIC PRESENTATIONS

<https://youtu.be/L5E37bEjcpM?t=8m21s>

Morro Bay Police Officer Certificates of Appreciation

Mayor Irons, City Manager Buckingham and Chief Christey presented Certificates of Appreciation to Sgt. Derek Porter and Officer Gene Stuart for providing exemplary service while responding to a medical aid call on May 18, 2015.

Morro Bay Car Show Update

Ken Vesterfelt and Chris Parker provided an update on the 19th Annual Morro Bay Car Show, thanking sponsors and volunteers who help make the event so successful. Proceeds from this event go to the Post 43 Explorers’ Group and Morro Bay Rotary.

PUBLIC COMMENT

<https://youtu.be/L5E37bEjcpM?t=19m5s>

Lee Samways of Couch Potato provided the business spot. Couch Potato started in San Luis Obispo in 2005, and has been growing rapidly ever since. They now have four locations including Paso Robles, Santa Maria, San Luis Obispo and Morro Bay. They provide premium and custom-made furniture, including their own private label. They are happy to be in Morro Bay and encourage everyone to come down to 381 Quintana.

Mike Sherrod, Morro Bay, requests the Council agendaize a variance fee refund request. In 2008, they submitted plans to add 6000 sq. ft. (later corrected to be 600 sq. ft.) to their home and were informed the project was conforming and would not require a variance or conditional use permit. In 2013, new City staff changed the interpretation stating it was a non-conforming project. He asks the City refund fees paid due to the City's error and encourages the Council to watch the August 5, 2014 Planning Commission meeting to gain a full understanding of the circumstances.

Jan Searby, Morro Bay resident and board member with the Morro Coast Audubon Society, a countywide organization with 1,000 members, 80 of whom live in Morro Bay. She asks the Council consider banning the use of expanded polystyrene in Morro Bay.

Joan Carter, former Morro Bay resident and volunteer at Pacific Wildlife Care, supports banning the use of Styrofoam in Morro Bay, stressing that once you have been a party to an animal who is damaged by Styrofoam, it changes you. Styrofoam falls into tiny pieces, and cannot be cut out or pulled out. It lines their intestines so their ability to absorb nutrients is hindered and they starve to death.

Rosalie Valvo, Morro Bay, supports a citywide ban on expanded polystyrene, aka Styrofoam. We are blessed to be living among so many other species, yet we create so many hazards for them. Styrofoam mimics food for marine animals, provides nasty chemical instead of nutrition.

Nora Tantress, Morro Bay, supports the ban of polystyrene/Styrofoam. 80 California cities have banned Styrofoam, including San Francisco, San Jose, Malibu and recently San Luis Obispo. Polystyrene foam is a threat to human health and the environment.

Lynda Merrill, Morro Bay, asks the City Council consider a ban on expanded polystyrene. It is possible to have biodegradable food packaging. Please agendaize this for discussion and support eliminating the use of polystyrene in our city.

Julie Sherrod, Morro Bay, made a correction to her husband's public comment, noting the project was a 600 sq. ft. expansion, not 6,000 sq. ft.

Rigmore, Morro Bay, spoke regarding Item C-1 expressing concern about the boat haul out and asking the City to please be careful what this very valuable property is used for.

Glenn Silloway, representing the Morro Bay Historical Society, introduced the time capsule that will be placed at City Park on July 17th at 2pm. The Historical Society is collecting items,

including digitized stories and photographs, to explain our love for Morro Bay and why we live here. The deadline to submit items has been extended to July 10. More information is available at www.historicalmorrobay.org.

Janice House, Morro Bay, asked the Council to direct staff to develop a hiring policy that will keep the City out of legal difficulties.

Linna Thomas, owner of Coalesce Bookstore, asked the City Council join the local Chamber and majority of Main Street businesses in support of Grandma's Yogurt and courtyard for street-side, safe outdoor space.

The public comment period was closed.

A. CONSENT AGENDA

Unless an item is pulled for separate action by the City Council, the following actions are approved without discussion.

The public comment period for the Consent Agenda was opened; seeing none the public comment period was closed.

A-1 APPROVAL OF MINUTES FOR THE SPECIAL CLOSED SESSION CITY COUNCIL MEETING HELD ON JUNE 9, 2015; (ADMINISTRATION)

RECOMMENDATION: Approve as submitted.

A-2 APPROVAL OF MINUTES FOR THE CITY COUNCIL MEETING HELD ON JUNE 9, 2015; (ADMINISTRATION)

RECOMMENDATION: Approve as submitted.

A-3 RESOLUTION NO. 41-15 AUTHORIZING SAN LUIS OBISPO COUNTY ASSESSOR TO ASSESS AMOUNTS DUE ON DELINQUENT SOLID WASTE COLLECTION ACCOUNTS AS TAX LIENS AGAINST THE PROPERTIES; (PUBLIC WORKS)

RECOMMENDATION: Adopt Resolution No. 41-15.

A-4 RESOLUTION NO. 42-15 APPROVING AMENDMENT OF THE GARBAGE, RECYCLING AND GREEN WASTE AGREEMENT WITH MORRO BAY GARBAGE SERVICE REGARDING SECURITY FUND; (PUBLIC WORKS)

RECOMMENDATION: Adopt Resolution No. 42-15.

A-5 APPOINTMENT OF VOTING DELEGATE(S) TO THE CALIFORNIA JOINT POWERS INSURANCE AUTHORITY; (ADMINISTRATION)

RECOMMENDATION: Approve as submitted.

A-6 RESOLUTION NO. 44-15 ESTABLISHING THE ANNUAL PROPOSITION 4 APPROPRIATIONS LIMIT FOR THE FISCAL YEAR 2015/16; (ADMINISTRATIVE SERVICES)

RECOMMENDATION: Adopt Resolution No. 44-15.

A-7 RESOLUTION NO. 45-15 TO REAFFIRM INVESTMENT OF MONIES IN THE LOCAL AGENCY INVESTMENT FUND (LAIF) AND DESIGNATE TRANSACTION OFFICERS; (ADMINISTRATIVE SERVICES)

RECOMMENDATION: Adopt Resolution No. 45-15.

A-8 RESOLUTION NO. 46-15 APPROVING A TEN YEAR LEASE AGREEMENT FOR MOORING AREA A1-4 BETWEEN THE CITY OF MORRO BAY AND MORRO BAY MARINA (STAN TRAPP); (HARBOR)

RECOMMENDATION: Adopt Resolution No. 46-15.

A-9 ACCEPTANCE OF AN OFFER OF DEDICATION OF PUBLIC PEDESTRIAN EASEMENT FOR SIDEWALK PURPOSES ON PINEY WAY (371 PINEY WAY); (PUBLIC WORKS)

RECOMMENDATION: Adopt Resolution No. 47-15 accepting the Offer of Dedication.

Mayor Irons pulled Item A-7.

MOTION: Councilmember Headding moved the Council approve Items A-1, A-2, A-3, A-4, A-5, A-6, A-8 and A-9 of the Consent Agenda. The motion was seconded by Councilmember Smukler and carried unanimously, 5-0.

A-7 RESOLUTION NO. 45-15 TO REAFFIRM INVESTMENT OF MONIES IN THE LOCAL AGENCY INVESTMENT FUND (LAIF) AND DESIGNATE TRANSACTION OFFICERS; (ADMINISTRATIVE SERVICES)
<https://youtu.be/L5E37bEjcpM?t=50m2s>

Administrative Services Director Slayton presented the staff report, providing an explanation of the Local Agency Investment Fund (LAIF) and the benefit to the City.

MOTION: Councilmember Johnson moved the Council approve Item A-7. The motion was seconded by Councilmember Headding and carried unanimously, 5-0.

B. PUBLIC HEARINGS

- B-1 **CONDITIONAL USE PERMIT UP0-058 – REVISED CONCEPT PLAN/PRECISE PLAN APPROVAL FOR LANDSIDE IMPROVEMENTS (PHASE 2) ASSOCIATED WITH THE PREVIOUSLY APPROVED CONCEPT PLAN FOR HARBOR HUT, GREAT AMERICAN FISH COMPANY (GAFCO) AND MORRO BAY LANDINGS (FORMERLY KNOWN AS VIRG’S) REDEVELOPMENT PROJECT. PHASE 2 IMPROVEMENTS WILL INCLUDE DEMOLITION OF EXISTING MORRO BAY LANDING (VIRG’S) BUILDINGS AND EXISTING DOCKSIDE 3 RESTAURANT BUILDING WITH NEW CONSTRUCTION OF A 2-STORY COMMERCIAL VISITOR-SERVING BUILDING ALONG WITH OBSERVATION DECK, OUTDOOR SEATING AREA, PUBLIC ACCESS IMPROVEMENTS, AS WELL AS PARKING/ DRIVEWAY IMPROVEMENTS, AND 568SF POCKET PARK; (COMMUNITY DEVELOPMENT)**
<https://youtu.be/L5E37bEjcpM?t=1h5m51s>

Community Development Manager Graham explained the applicant requested this item be continued to a future meeting.

The public comment period for Item B-1 was opened.

George Leage, Morro Bay, stated Measure “D” is outdated and needs to change. This project violates Measure “D” and somewhere along the line you need to do something about it.

The public comment period for Item B-1 was closed.

Mayor Irons requested that, although not necessary since the item is being continued to a date certain, staff consider re-noticing to ensure the public is aware of the public hearing.

MOTION: Mayor Irons moved the Council continue this item to date certain Monday, August 24, 2015 and re-notice the item at City expense. The motion was seconded by Councilmember Smukler and carried unanimously, 5-0.

- B-2 **RESOLUTION NO. 49-15 DIRECTING THE LEVY OF THE ANNUAL ASSESSMENT FOR THE CLOISTERS LANDSCAPING AND LIGHTING MAINTENANCE ASSESSMENT DISTRICT; (PUBLIC WORKS)**
<https://youtu.be/L5E37bEjcpM?t=1h14m2s>

Public Works Director Livick presented the staff report and responded to Council inquiries.

The public comment period for Item B-2 was opened.

Barry Brannin, Morro Bay, shared the change in communication to the property owners may have led to confusion. The change is appropriate, but it is a dramatic change and he feels it may behoove us to continue sending letters to the property owners to ensure they are informed.

The public comment period for Item B-2 was closed.

MOTION: Councilmember Makowetski moved the Council adopt Resolution No. 49-15 directing the levy of the annual assessment for the Cloisters Landscaping and Lighting Maintenance Assessment District for FY 15/16. The motion was seconded by Councilmember Heading and carried unanimously, 5-0.

B-3 RESOLUTION NO. 50-15 DIRECTING THE LEVY OF THE ANNUAL ASSESSMENT FOR THE NORTH POINT NATURAL AREA LANDSCAPING AND LIGHTING MAINTENANCE ASSESSMENT DISTRICT; (PUBLIC WORKS)
<https://youtu.be/L5E37bEjcpM?t=1h24m54s>

Director Livick presented the staff report and responded to Council inquiries.

The public comment for Item B-3 was opened; seeing none, the public comment period was closed.

MOTION: Councilmember Johnson moved the Council adopt Resolution No. 50-15 directing the levy of the annual assessment for the North Point Natural Area Landscaping and Lighting Maintenance Assessment District for FY 15/16. The motion was seconded by Councilmember Smukler and carried unanimously, 5-0.

C. UNFINISHED BUSINESS / SECOND READING AND ADOPTION OF ORDINANCES

C-1 REVIEW AND DISCUSSION OF HARBOR ADVISORY BOARD AND HARBOR ADVISORY BOARD MARINE FACILITIES RECOMMENDATIONS ON PROPOSED BOATYARD/MARINE SERVICES FACILITY IN MORRO BAY; (HARBOR)
<https://youtu.be/85-DxY6jMUA?t=29s>

Harbor Director Endersby presented the staff report and responded to Council inquiries.

The public comment period for Item C-1 was opened.

Jim Phillips, Morro Bay, supports the Harbor Advisory Board recommendations to the City Council, noting there are very broad economic consequences of providing services to boaters. If we don't have the facilities for boaters, we have no business having boaters. Boaters support local businesses, hotels and restaurants.

Tom Hafer, President of Morro Bay Fishinig Organization, supports an environmentally friendly boatyard. He doesn't think boatyard and parking lot fit well together; however, a boatyard with a storage area would be smart.

Larry Newland, Morro Bay Maritime Museum, thanked staff for their recent support and enthusiasm for the redesigned project and shared there's no conflict whatsoever with any parking

or boatyard scheme. Speaking for Board of Directors, not only do they support the boatyard concept, they want a working boatyard as part of the overall scheme.

Rob Seitz, commercial fisherman, supports moving forward with feasibility study of a boatyard haul out. Fishing is on an upswing and we're in a position to take advantage of that.

John Bodine, Commodore of Morro Bay Yacht Club, read a letter from Allen Lowery, who currently stores his boat at Lopez Lake and supports a boatyard facility in Morro Bay. Mr. Bodine suggests a boatyard would bring a higher group of sailors and yachtsmen to our area and benefit local businesses.

Gavin Pruitt, Morro Bay, shared a boatyard is necessary for a plethora of reasons. The triangle lot is great location and this project should take first priority. He suggests the City compromise with Dynegy allowing them to modernize the power plant in exchange for a portion of the land.

Steven Pruitt, Morro Bay, has been in the marine supply business for over 10 years and recently started a business in Los Osos. He believes not having a boatyard presents a safety issue forcing boats to leave in unsafe conditions because they didn't have the opportunity to haul out. Port San Luis is good, when you can access it, but it's not year-round.

Sioux Strebin, Morro Bay, has sailed back and forth to the Ventura boatyard and, in general, they are not dirty and smelly. There are restrictions and environmental protections that are observed. Statistics show the need for a safe harbor here for those in need. On her last trip to Ventura, there were five Morro Bay boat owners having work done on their boat there because there is no facility here.

Bill Luffee, Chair of Harbor Advisory Board, recommends the Council authorize the Harbor Director to fund this study and get this ball rolling. We need to continue the process to make this happen.

Alan Alward, Morro Bay resident and member of Harbor Advisory Board and ad-hoc committee, shared that moving the facility north and further out of town leads to environmental challenges, leading back to the triangle lot, which is industrially zoned area with no snails or other protected species. In order to make it financially viable, you have to offer more services. A haul out alone doesn't bring in a lot of money, you need storage and a lot of different services, but that can come later.

Dave Hensinger, recreational boater, believes the availability of maintenance facilities and haul out would be an incentive to become a boat owner. He recommends the Council visit the Santa Barbara maritime museum and Japanese restaurant next to the boat haul out. A restaurant with that view would be very attractive.

Laura McCaren, Atascadero, has had a boat in Morro Bay for over 28 years and uses the Port San Luis haul out. At times, she waits six weeks to get the boat back in the water due to surges in Port San Luis. Morro Bay would definitely benefit from having a boatyard.

Dana McClish, Harbor Advisory Board and ad-hoc committee member, thanked Harbor staff for their hard work and support. The committee tried to gather criteria so we can more accurately go into a feasibility study. There are two big industries in our city--commercial fishing and tourism--and neither would exist without the harbor. The harbor requires a certain amount of infrastructure; a haul out and marine facility is the hub of that industry. When you talk about economic redevelopment, this is an industry we can create.

The public comment period for Item C-1 was closed.

Mayor Irons thanked the ad-hoc committee and Harbor Advisory Board for their work. He understands there's passion to keep things moving, but it's important to be diligent about how we approach the project. As a councilmember, he must consider the overall financial constraints. He is cautious about building infrastructure that is not sustainable. When this item comes back, he asks that staff provide a presentation with details and fine numbers to make sure this can be successful.

Councilmember Headding reviewed the Lisa Wise report and reports from other boatyards up and down the coast. Fundamentally, this is a piece of a larger pie that speaks to economic diversification and also sustainability of an industry that has been the root of the community. Wherever it is located, it's going to come down to feasibility and the amount of contribution the City may or may not have to make. He asks staff to bring back a feasibility study so we know revenues and costs.

Councilmember Smukler is concerned about calling for a specific and detailed study at this time and wants to see other basic questions answered first. He believes the boatyard haul out components could be a priority over parking. There are very limited options for a boatyard and more options for parking. He is hopeful the next phase will answer that. There are a number of organizations that support this project; let's keep it moving.

Councilmember Makowetski notes the city can't rely solely on tourism and this project is looking at economic diversification, providing light industrial jobs. This is more than just window-dressing; this is a responsible way of addressing various economic drivers.

Councilmember Johnson supports engaging a visionary design professional, perhaps with other coastal maritime experience. The Dynegy property is not on the table at this point so we need to focus on city-owned and city-controlled properties. She encourages outreach (postcards) to the community as soon as it's appropriate, supports the site analysis and would love to see us reach out to neighbors to get them involved to hear concerns. She would also like a deeper financial analysis to provide clear and objective data.

MOTION: Mayor Irons moved the Council direct the Harbor Director to engage an architect or other design professional to determine how parking, the maritime museum and boatyard might all fit into the "triangle lot" and all City property and rights-of-way surrounding and adjoining to it. The motion was seconded by Councilmember Makowetski and carried unanimously, 5-0.

MOTION: Mayor Irons moved the Council authorize up to \$15,000 for this project. The motion was seconded by Councilmember Johnson and carried unanimously, 5-0.

D. NEW BUSINESS

D-1 DISCUSSION AND DIRECTION ON STREET REPAIR FUNDING OPTIONS;
(PUBLIC WORKS)
<https://youtu.be/85-DxY6jMUA?t=2h13m12s>

City Manager Buckingham presented the staff report.

The public comment period for Item D-1 was opened; seeing none, the public comment period was closed.

The Council expressed support for the staff recommendation, noting a streets tax measure will likely be necessary at some point.

MOTION: Councilmember Smukler moves the Council not consider any form of a local streets tax measure on the 2016 ballot, refer this item to the PWAB and Citizens Finance Committee for review and refinement, and direct staff to bring one or more financing proposals to the City Council in October 2015 for decision. The motion was seconded by Councilmember Heading and carried unanimously, 5-0.

D-2 REQUEST TO UTILIZE \$50,000 OF THE AFFORDABLE HOUSING IN-LIEU FUNDS FOR THE OCEAN VIEW MANOR APARTMENTS SENIOR HOUSING DEVELOPMENT AT 456 ELENA STREET; (COMMUNITY DEVELOPMENT)
<https://youtu.be/L5E37bEjcpM?t=53m11s>

Associate Planner Jacinth presented the staff report and responded to Council inquiries.

The public comment period for Item D-2 was opened.

Carlos Jiminez, Project Manager for People's Self-Help Housing, requested the funding be structured as a residual receipts loan instead of a grant. The Tax Credit Committee doesn't consider grants as favorably as residual receipts loans, and it can also trigger some issues, such as prevailing wage and other requirements.

The public comment period for Item D-2 was closed.

MOTION: Mayor Irons moved the Council adopt Resolution No. 51-15, as corrected and amended, replacing references to "grant" with "residual receipts loan" of \$50,000 of Affordable Housing In-Lieu funds for the Ocean View Manor Apartments senior housing development located at 456 Elena Street. The motion was seconded by Councilmember Johnson and carried unanimously, 5-0.

E. COUNCIL DECLARATION OF FUTURE AGENDA ITEMS
<https://youtu.be/85-DxY6jMUA?t=2h39m40s>

Councilmember Headding requested discussion of a ban of expanded polystyrene foam; all Councilmembers concurred.

Councilmember Smukler requested discussion of a resolution of support of the HERO program, which is focused on water efficiency funding access. Mayor Irons and Councilmember Johnson support referring this item to the Public Works Advisory Board for review and recommendation to Council.

Councilmember Headding requested discussion of the City's hiring policy. Mr. Buckingham asked for the opportunity to review with staff and follow up with a memo to the City Council.

Councilmember Makowetski requested discussion of the Sherrod conditional use permit variance fee refund request; Councilmembers Johnson, Headding and Smukler concurred.

ADJOURNMENT

The meeting adjourned at 10:28pm to the next regular City Council meeting to be held on Tuesday, July 14, 2015 at 6:00pm at the Veteran's Memorial Hall, 209 Surf Street, Morro Bay, California.

Recorded by:

Dana Swanson
City Clerk



AGENDA NO: A-3

MEETING DATE: July 14, 2015

Staff Report

TO: Honorable Mayor and City Council

DATE: July 6, 2015

FROM: Rob Livick, PE/PLS - Public Works Director/City Engineer

SUBJECT: Status Report of a Major Maintenance & Repair Plan (MMRP) for the Existing Wastewater Treatment Plant

RECOMMENDATION

Staff recommends this report be received and filed.

ALTERNATIVES

As no action is requested, there are no recommended alternatives.

FISCAL IMPACT

No fiscal impact at this time as a result of this report. Fiscal impact is addressed through the budget process.

BACKGROUND

This staff report is intended to provide an update on the development and implementation of the MMRP for the WWTP since the June 9, 2015 City Council meeting.

Development of an MMRP has and will continue to assist the City and District in projecting the budgeting of expenditures required to keep the current plant operational and in compliance with regulatory requirements.

Staff's focus has continued to be on implementing work on the MMRP projects approved for the FY14/15 budget. Additionally, staff coordinated with City and District staff as well as MKN to identify priority projects and develop budgetary numbers for inclusion in the MMRP for the FY 15/16 WWTP budget. The FY 15/16 budget for MMRP projects was adopted by the City and District at their regular meetings on June 9 and 18, respectively. The goal in developing the budget for the MMRP is to recognize the goal to have the new WRF operational during the life of the next NPDES operational permit. This goal will insure prudent spending on this facility and still maintain the high quality effluent that is discharged to the Estero Bay.

Prepared By: BK

Dept Review: RL

City Manager Review: _____

City Attorney Review: _____

The City and District approved a FY 15/16 MMRP budget of \$465,000 which includes \$200,000 in funding for new MMRP projects, and carrying over \$265,000 to complete projects funded but not completed in FY 14/15, for a grand total of \$465,000.

DISCUSSION

FY 15/16 MMRP Projects

There are two new MMRP projects approved for the plant in FY 15/16.

1. **Metering Vault Removal and Blending Valve Replacement Project:** This project would remove the metering vault located between the primary clarifiers and the interstage pump station. The piping entering and exiting the vault is extremely corroded and in need of replacement. This project will also replace the blending valve and two other large valves located in this general vicinity used to control and/or isolate flow from the primary clarifiers. All valves were installed as part of the 1984 upgrade and are at the end of their useful life. Failure of a valve in either the open or closed position could have catastrophic impacts on the plants operation. The estimated cost for this project is \$125,000.
2. **Rehabilitation of the Secondary Clarifier #2:** This project would provide funding for the highest priority projects on the secondary clarifier. Included are repairs to the metal framework on the flights and skimmer cage assembly, repair and replacement of piping and valving, and other associated work. The estimated cost for these projects is \$75,000.

The following three projects had funds carried over from the FY 14/15 MMRP budget for FY 15/16.

1. **Purchase and Installation of New Distributor Arms and Biofilter Improvement Project:** Staff will continue to work with City Public Works Engineering staff and MKN for the purchase and installation of new distributor arms on biofilter #2 and replacement of the main bearing on the turntable. These units are a critical component of the secondary treatment system. Funding for this project was carried over from the 14/15 MMRP budget. The budget for this project is \$65,000.
2. **Flood Control Measures at the Biofilters and Interstage Pumping Station:** Staff will continue to work with City Public Works Engineering staff on the design and installation of cost effective flood control measures around the periphery of the two biofilters and interstage pumps to prevent inundation during a flooding event in accordance with the requirements of the existing and anticipated NPDES permit. Funding for this project was carried over from the 14/15 MMRP budget. The budget for this project is \$150,000.
3. **Digester #1 Repair:** Staff carried over \$50,000 from the FY 14/15 budget, as the contractor will not complete the work until after the FY15/16 year commences.

The following discussion provides an update of the FY 14/15 MMRP projects that are currently on-going or have been recently completed.

Digester #1 Repair

The Council and District Board awarded a contract for the sandblasting and coating of digester #1 to Fluid Resource Management (FRM) at their regular meetings on April 14 and 16, in the amount of \$132,000. Work began on May 26 with FRM mobilizing their equipment on-site. FRM has completed

the interior coating and anticipate completing the project by July 2. Plant staff has completed the repair and replacement projects for the valving and piping on digesters #1 and #3. Plant staff is making preparations for bringing digester #1 back on-line in mid-July.

Chlorine Contact Basin Improvements

The repairs to the chlorine contact basin were completed on Wednesday, April 15. A detailed description of the work was included in the May 12, 2015 MMRP Update. To date, staff has not received any feedback from the RWQCB staff concerning the violation of the total chlorine residual limit.

Rehabilitation of Primary Clarifier #2

Staff has completed repairs to the scum pump piping and valving on the two primary clarifiers. Staff has purchased the necessary parts to repair the piping and valving for the two sludge primary sludge pumps and anticipate completing these repairs in July, as time allows. Plant staff should be commended for their hard work, fabricating prowess, and creative approach to completing the repairs in a cost effective and timely manner. The lessons learned from the primary clarifier repairs will be valuable as plant staff begins similar work on the secondary clarifier.

CONCLUSION

Staff will continue to bring a status report on the development of the MMRP at City Council meetings on a monthly basis.



AGENDA NO: A-4

MEETING DATE: July 14, 2015

Staff Report

TO: Honorable Mayor and City Council **DATE:** July 6, 2015

FROM: Rob Livick, PE/PLS - Public Services Director/City Engineer

SUBJECT: Water Reclamation Facility (WRF) Project Update

RECOMMENDATION

Staff recommends the Council review information regarding the current status and the proposed next steps related to development of a WRF project proposal for the Rancho Colina site and for the Council to provide further direction, as necessary.

ALTERNATIVES

No alternatives are recommended.

FISCAL IMPACT

The following is a summary of the existing contract with specialty consultants used to assist in the WRF site selection.

Site Alternatives	
JFR Consulting – Site Selection/Project Management Assistance	
Original Contract	\$117,256
Amendment #1	\$76,129
Amendment #2	\$91,336
Amendment #3	\$23,147
Amendment #4	\$44,279
<i>Total Contract</i>	\$352,147
Kestrel Consulting – Assessment Funding	
<i>Contract Amount</i>	\$20,530
Larry Walker and Associates – Permitting Constraints	
Original Contract	\$24,970
Amendment #1	\$5,100
<i>Total Contract</i>	\$30,070

Prepared By: RL

Dept Review: RL

City Manager Review: _____

City Attorney Review: _____

Cleath-Harris Associates – Stream Flow Augmentation	
<i>Contract Amount</i>	\$7,500
Amendment #1	\$6,500
Amendment #2	\$4,000
<i>Total Contract</i>	\$18,000
Carollo Engineers – CMC Capacity, Siting Evaluation and Cost Estimate	
(Proposed to be Reimbursed by RWQCB using SEP Funds)	<\$87,361>
<i>Total Contract</i>	\$87,361
Total Site Selection	\$420,727
Fatal Flaws	
Kevin Merk Associates – Preliminary Bio Assessment	
<i>Contract Amount</i>	\$12,835
Fugro - Hydrogeological	
<i>Contract Amount</i>	\$38,600
Farwestern Archeological	
<i>Contract Amount</i>	\$12,000
Larry Walker Associates - Pretreatment (Salt) Assessment	
<i>Contract Amount</i>	\$23,640
Total Fatal Flaws	\$87,075
FACILITIES MASTER PLAN	
Black and Veatch	
Proposed Contract Amount	\$710,123
Total Consultant Contract Amount	\$1,217,92

DISCUSSION

Staff provides this report as a monthly update to the progress made to date on the new WRF project. With the denial of the permit for the WWTP project in its current location, the City has embarked on a process for a WRF. This staff report provides a review of what has occurred to date. See Attachment 1 for a brief review of dates, status and accomplishments on the WRF facility project. Note the shaded information has been added since your last review.

ATTACHMENT

Timeline of WRF events January 2013 to present

WRF Project Timeline
January 2013 - Present

Date	Action
July 14, 2015	Proposals due for Program Management Services
July 14, 2015	SOQ due for Environmental Review Services
July 14, 2015	City Council Meeting - Award of FMP Contract
July 8, 2015	WRFCAC Meeting - Recommendation for B&V as FMP consultant
July 1, 2015	New water and Wastewater Rates in effect
June 30, 2015	Staff Review of Black and Veatch Final Scope of Work
June 22, 2015	Discussions with Black and Veatch regarding Scope of Work
June 19, 2015	Pre Proposal Meeting for Project Management RFP
June 19, 2015	Pre SOQ Meeting for Environmental Review SOQ
June 18, 2015	The CSD BOD approved the FY 15/16 WWTP operating budget
June 17, 2015	Presentation to the Realtor group regarding project status
June 16, 2015	Prospective FMP consultant interviews -Carollo Engineers and Black and Veatch. Selection Committee unanimously recommends Black and Veatch
June 11, 2015	Joint Meeting with the Cayucos Sanitary District for Budget Approval and Audit results - Canceled
June 9, 2015	City Council adopted Resolution 31-15, approving the FY 15/16 Budget including wastewater
June 1, 2015	Meeting with WRFCAC subcommittee for initial review of FMP proposals
May 29, 2015	Released RFP for Environmental Review (CEQA/NEPA) for the new WRF
May 26, 2015	Public Hearing for Increases in Water and Sewer Rates held. Received 933/2707 required protests. City Council adopted resolution 30-15 setting new water and sewer rates for the next five years
May 12, 2015	City Council adopted Resolution 25-15 providing direction to staff.
May 12, 2015	Proposal received from Black and Veatch and Carollo responding to Facilities Master Plan RFP
May 7, 2015	Special WRFCAC Meeting to discuss recommendations to the City Council regarding moving forward with the project.
May 4, 2015	Morro Bay Staff issued an addendum to the WRF FMP RFP, eliminating the CSD from the review process and establishing a two party contract.
April 30, 2015	Joint Meeting of the CSD Board of Directors and Morro Bay City Council for continued discussion regarding the MOU for the New WRF. CSD Presented Resolution 2015-1 suspending participation with Morro Bay on a New WRF at the Rancho Colina Site
April 8, 2015	Rate Notices to be Mailed out to all City property owners and residents
April 8, 2015	WRFCAC Meeting to appoint members to WRF FMP review committee
March 24, 2015	City Council Approves Proposition 218 Notice for Water and Sewer Rate Adjustments and Schedules Public Hearing for May 26, 2015
March 19, 2015	Issued Contract to KMA for Preliminary Biological Assessment of Rancho Colina site and pipeline corridor.
March 19, 2015	Release RFP for WRF Facilities Master Planning
March 11, 2015	Joint Meeting of Morro Bay City Council and Cayucos Sanitary District Board of Directors in Cayucos
February 25, 2015	JFR Contract Amendment #4 for \$44,279.00 to assist with fatal flaw analysis
February 25, 2015	Facilities Master Plan RFP Completed for internal staff review
February 23, 2015	CSD Legal Council transmitted CSD DRAFT MOU to City
February 19, 2015	Letter from Ken Harris, RWQCB regarding the New WRF project and deadline for operations.
February 19, 2015	Public Works Advisory Board – Second Water and Sewer Rate Study Workshop
February 11, 2015	WRFCAC Meeting to review MOU for Now
February 11, 2015	Scheduled Joint Meeting of Morro Bay City Council and Cayucos Sanitary District Board of Directors in Cayucos was canceled

New items are indicated by shading.

WRF Project Timeline
January 2013 - Present

Date	Action
February 5, 2015	Meeting between Morro Bay Council Subcommittee and Cayucos Sanitary District Board Sub Committee to Discuss the MOU for Now
January 29, 2015	Public Works Advisory Board – Water and Sewer Rate Study Workshop
January 26, 2015	Meeting with between Morro Bay and Cayucos Staff to discuss next steps and "MOU for Now"
January 26, 2015	Meeting with between Morro Bay Staff, JFR/MKN and City Council sub-committee to discuss next steps and "MOU for Now"
January 13, 2015	City Council to review "Next-Steps" and provide direction to Staff.
January 8, 2015	Staff presentation of the "Next-Steps" to the City Council and CSD Board
December 11, 2014	Staff presented to the City Council and the CSD Board of Directors the Final JFR report, including the CMC evaluation by Carollo Engineers. The csd Board of Directors concurred that based on the information presented that the Rancho Colina site appeared the most viable and cost effective.
December 9, 2014	City Council meets to review the Final JFR report, including the CMC evaluation by Carollo Engineers. The City Council expresses their preference for Rancho Colina as their preferred site for the New WRF. The cost estimates indicated that the CMC site was nearly double that of the Rancho Colina site.
December 8, 2014	Carollo Engineers releases their Technical Memorandum regarding CMC WWTP capacity and necessary facility expansion to accommodate increase flows from City and CSD.
December 8, 2014	Meeting between MBNEP and City staff to discuss concerns regarding the siting of the WRF at CMC and increased pollutant loads to Chorro Creek.
December 8, 2014	Meeting between City staff and the WRF Technical Committee (Irons/Smukler) to review the project status.
December 1, 2014	Tour of the existing CMC facility with representatives from CDCR, CSD and the City.
November 19, 2014	Conference call between CDCR, CSD and Morro Bay staff regarding the logistics of siting at the CMC location.
November 18, 2014	Meeting between City and California Coastal Coastal Commission staff regarding a variety of projects in Morro Bay including the WRF siting.
November 13, 2014	Staff presented to the City Council and the CSD Board of Directors the status of the CMC Capacity Analysis and also updated the CSD Board on the City Council meeting of November 12, 2014
November 12, 2014	The City Council reviewed the draft report from John Rickenbach Consulting regarding final site preference. As the result of the report being incomplete, without the Carollo CMC engineering analysis including comparable cost estimates, the City Council choose to delay their decision on final site preference until such time that the report is complete and the WRFAC has had a chance to review and make a recommendation.
November 5, 2014	The WRFAC met and reviewed the draft report from John Rickenbach Consulting regarding final site preference. As the result of the report being incomplete, without the Carollo CMC engineering analysis including comparable cost estimates, the WRFAC moved to recommend to City Council to delay their decision on final site preference until such time that the report is complete and the WRFAC has had a chance to review and make a recommendation to the City Council.
October 28, 2014	Cleath-Harris and Associates presented the Hydrogeological Technical Memoranda regarding the relative benefits of a Creek discharge in the Chorro Valley and In-Lieu recharge in the Morro Valley to the City Council at their regular meeting.
October 22, 2014	Meeting of the WRFAC where they reviewed the Hydrogeological Technical Memoranda by Cleath-Harris and Associates and toured the Rancho Colina site.

New items are indicated by shading.

WRF Project Timeline
January 2013 - Present

Date	Action
October 20, 2014	A conference call between Morro Bay, CSD, CMC, Regional Board and CDCR was held to discuss the viability and timing of a regional facility at CMC. At that meeting CDCR authorized the release of WWTP data to Carollo for their process modeling.
October 10, 2014	A project kick off meeting was held at the City's Public Services offices for the Carollo CMC work, City and CSD staff along with the City's consultants were in attendance.
October 9, 2014	Meeting between the Morro Bay City Council and the Cayucos Sanitary District Board of Directors Meeting in Cayucos. City Council directed, by motion, City staff to work cooperatively with Cayucos Sanitary District staff.
October 8, 2014	Meeting of the WRFCAC where they reviewed the LWA report regarding permitting constraints, Kestrel Consulting report regarding financing and grants and they formed three technical subcommittees.
October 2, 2014	Meeting of the Morro Bay City Council Technical/Executive Committee and the Cayucos Sanitary District Board of Directors in Morro Bay
September 30, 2014	The Public Services director executed a contract with Carollo Engineers for the study of capacity and expansion capability at the CMC site.
September 26, 2014	Meeting with Bartle Wells (Sewer and Water Rate Consultant) regarding hearing schedule and additional data needs
September 25, 2014	Received final scope and estimated fee (\$101,945) from Carollo Engineers for the evaluation of the CMC option, Carollo requested changes to the standard City contract which are being reviewed by the City Attorney
September 23, 2014	City Council Special Meeting reviewed the Report by Larry Walker and Associates regarding the Water Quality permitting implications at each of the two final proposed sites. Council also discussed the potential of joint City Council/WRFCAC meetings and status of the CMC evaluation
September 11, 2014	Joint meeting of the Morro Bay City Council and the Cayucos Sanitary District Board of Directors Meeting in Morro Bay.
September 10, 2014	First Meeting of the WRFCAC
August 12, 2014	City Council confirmed Citizen Appointments to the WRFCAC
July 16, 2014	Kick off meeting with Larry Walker Associates regarding discharge permit requirements for various disposal/reuse options for the new WRF project.
July 10, 2014	Meeting with Cayucos Sanitary District staff to discuss the scope of work for the proposed Carollo Engineers CMC capacity evaluation study.
July 9, 2014	City Council conducted interviews for positions on the WRF Citizens Advisory Committee (WRFCAC). City Council appointed seven members to the WRFCAC.
June 30, 2014	Staff met internally to gather preliminary information for Bartle Wells Rate Study. Staff will have all info to Bartle Wells by the end of July.
June 27, 2014	Kick off meeting with Kestrel Consulting to discuss funding strategies for the new WRF project.
June 27, 2014	Meeting with Cleath-Harris to review draft Chorro Creek discharge study and effect on City water supply. Authorized Cleath-Harris to perform a similar study for the Morro Valley.
June 25, 2014	Meeting with John Rickenbach and Mike Nunley to discuss project schedule for the WRF project
June 20, 2014	City executed a contract with Larry Walker Associates in the amount of \$24,970 to advise the City regarding discharge permit requirements for various disposal/reuse options for the new WRF project.
June 15, 2014	City executed a contract with Kestrel Consulting in the amount of \$20,530 to develop funding strategies for the new WRF project.

New items are indicated by shading.

WRF Project Timeline
January 2013 - Present

Date	Action
June 14, 2014	Staff has met with a variety of alternative project delivery method firms to explore the requirements for this process, firm include: Carollo, CDMSmith; and Black and Veatch.
May 27, 2014	City Council adopted Resolution 34-14 that provides direction to staff regarding the "Rancho Colina" site, continuing parallel path discussion regarding the CMC site, and forming a Citizen's Advisory Committee.
May 23, 2014	Selected Bartle Wells as Water and Sewer Rate Study consultant. The estimated fee for the study is not to exceed \$67,440.
May 22, 2014	The City Clerk posted the notice of the formation of a new, limited term and scope, i.e. Water Reclamation Facility Citizen's Advisory Committee. Applications are due to the Clerk by Friday, June 13, 2014.
May 13, 2014	Council Approved New Water Reclamation Facility Project Report on Reclamation and Council Selection of a WRF Site and provided direction to staff to return to Council with a resolution that captured the motions made.
May 8, 2014	May JPA Meeting cancelled.
May 1, 2014	Scheduled site visit at Giannini site with WRF Subcommittee, JRF Consulting and Property Owner.
April 23, 2014	Meeting to review the "Rancho Colina" site with the Morro Bay and CSD Sub-Committees along with Water Board staff.
April 21, 2014	"Rancho Colina" site visit with staff and Council persons Leage and N. Johnson.
April 18, 2014	Letter sent to property owners of potential WRF sites, inviting a discussion regarding siting potential
April 11, 2014	"Rancho Colina" site visit with staff and Council person C. Johnson.
April 10, 2014	April JPA Meeting cancelled
March 21, 2014	Meeting between City of Morro Bay (Irons/Smukler) and CSD (Enns/Lloyd) Sub-Committees along with Morro Bay and CSD County and Water Board Staff to discuss overall project status and the CMC option.
March 20, 2014	WRF Sub-Committee meeting along with staff and property owner at the "Rancho Colina" Morro Valley site to get an overview of the potential for it as a project location.
March 10, 2014	March JPA Meeting cancelled.
March 6, 2014	Scheduled WRF Subcommittee meeting with staff to discuss grant opportunities and schedules.
February 28, 2014	Received a revised scope of work for a contract amendment received from Rickenbach recognizing the accelerated time schedule for the WRF. Estimated fees not to exceed \$76,129.
February 25, 2014	City Council received a status update on the New WRF and adopted Resolution 17-14 prescribing a 5-year time frame for the construction of the New WRF.
February 24, 2014	City Council Discussion of Eater and Sewer Rates at special Workshop and Council discussion and direction regarding City DRAFT MOU and CSD DRAFT MOU.
February 13, 2014	WRF Sub-Committee meeting to discuss the 5 year time schedule and grant opportunities.
February 13, 2014	February JPA Meeting held.
February 11, 2014	Mid-year Budget adjustment to include additional funding for WRF alternative site analyses. \$100,000 was approved.
January 31, 2014	Status report preparation assigned to Public Services Director.
January 29, 2014	Received proposal from Rickenbach for a contract amendment to perform due diligence on alternative WRF sites for final site selection. Estimated fees not to exceed \$63,806.

New items are indicated by shading.

WRF Project Timeline
January 2013 - Present

Date	Action
January 23, 2014	Onsite staff meeting with property owner at Rancho Colina to tour a potential location.
January 23, 2014	Telephone discussion with City's Water Attorney regarding water rights to creek discharge of wastewater.
January 20, 2014	Received proposal from Cleath-Harris to study Chorro Creek discharge and effect on City water supply. Estimated fees not to exceed \$7,500.
January 16, 2014	January JPA Meeting canceled.
December 19, 2013	December JPA Meeting held – Verbal update by both CMB and CSD.
December 10, 2013	Presentation of Options Report to City Council.
November 19, 2013	Meeting with RWCQB Staff regarding project Status and Permit Renewal.
November 14, 2013	November 2013 JPA Meeting Cancelled.
November 12, 2013	Presentation of Options Report to City Council.
November 5, 2013	Second Public Workshop – Presentation of Options Report for Public Feedback.
November 4, 2013	Public Works Advisory Board – Options Report to Board for Public Feedback.
October 29, 2013	Release of Public Draft – Options Report.
October 21, 2013	Quarterly Coastal Commission/City of Morro Bay Meeting.
September 27, 2013	October 2013 JPA Meeting cancelled.
September 16, 2013	Biosolids and Treatment Options Workshop at MB Veteran's Hall.
September 12, 2013	September JPA Meeting held.

New items are indicated by shading.



AGENDA NO: A-5

MEETING DATE: July 14, 2015

Staff Report

TO: Honorable Mayor and City Council

DATE: July 7, 2015

FROM: Dana Swanson, City Clerk

SUBJECT: Designation of Voting Delegate and Alternate at League of California Cities 2015 Annual Conference Business Meeting

RECOMMENDATION

Staff recommends the City Council appoint Mayor Jamie Irons as the Voting Delegate at the League of California Cities 2015 Annual Conference Business Meeting. Staff further recommends appointing Mayor Pro-Tempore Noah Smukler as the alternate Voting Delegate.

ALTERNATIVES

The Council may choose to appoint **up to two** alternate voting delegates. Councilmembers Johnson and Heading are also registered to attend the 2015 Annual Conference and, provided they plan to stay for the Friday business meeting, one could be appointed as the second alternate voting delegate.

DISCUSSION

The League of California Cities 2015 Annual Conference is scheduled for September 30 - October 2, 2015 in San Jose, California. An important part of the Conference is the Annual Business Meeting, which is scheduled for Friday, October 2nd at noon. At this meeting, the League membership considers and takes action on resolutions that establish League policy.

In order to vote at the League of California Cities 2015 Annual Conference Business Meeting, the City Council must select a voting delegate. In the event the designated voting delegate is unable to serve in this capacity, the City Council may appoint up to two alternate voting delegates.

CONCLUSION

Both Mayor Irons and Mayor Pro-Tempore Smukler have agreed to serve in this capacity. As such, staff recommends the appointment of Mayor Irons as the Voting Delegate and Mayor Pro-Tempore Smukler as the Alternate.

Prepared By: DS Dept Review: _____

City Manager Review: _____

City Attorney Review: _____

JUN 18 2015



1400 K Street, Suite 400 • Sacramento, California 95814
Phone: 916.658.8200 Fax: 916.658.8240
www.cacities.org

Council Action Advised by July 31, 2015

May 29, 2015

TO: Mayors, City Managers and City Clerks

**RE: DESIGNATION OF VOTING DELEGATES AND ALTERNATES
League of California Cities Annual Conference – September 30 – October 2, San Jose**

The League's 2015 Annual Conference is scheduled for September 30 – October 2 in San Jose. An important part of the Annual Conference is the Annual Business Meeting (*at the General Assembly*), scheduled for noon on Friday, October 2, at the San Jose Convention Center. At this meeting, the League membership considers and takes action on resolutions that establish League policy.

In order to vote at the Annual Business Meeting, your city council must designate a voting delegate. Your city may also appoint up to two alternate voting delegates, one of whom may vote in the event that the designated voting delegate is unable to serve in that capacity.

Please complete the attached Voting Delegate form and return it to the League's office no later than Friday, September 18, 2015. This will allow us time to establish voting delegate/alternate records prior to the conference.

Please note the following procedures that are intended to ensure the integrity of the voting process at the Annual Business Meeting.

- **Action by Council Required.** Consistent with League bylaws, a city's voting delegate and up to two alternates must be designated by the city council. When completing the attached Voting Delegate form, please attach either a copy of the council resolution that reflects the council action taken, or have your city clerk or mayor sign the form affirming that the names provided are those selected by the city council. Please note that designating the voting delegate and alternates must be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.
- **Conference Registration Required.** The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. To register for the conference, please go to our website: www.cacities.org. In order to cast a vote, at least one voter must be present at the

Annual Conference Voting Procedures 2015 Annual Conference

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to League policy.
2. **Designating a City Voting Representative.** Prior to the Annual Conference, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the Voting Delegate Form provided to the League Credentials Committee.
3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the Voting Delegate Desk in the conference registration area. Voting delegates and alternates must sign in at the Voting Delegate Desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the Business Meeting.
4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the Credentials Committee at the Voting Delegate Desk, may sign petitions to initiate a resolution.
5. **Voting.** To cast the city's vote, a city official must have in his or her possession the city's voting card and be registered with the Credentials Committee. The voting card may be transferred freely between the voting delegate and alternates, but may not be transferred to another city official who is neither a voting delegate or alternate.
6. **Voting Area at Business Meeting.** At the Business Meeting, individuals with a voting card will sit in a designated area. Admission will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate.
7. **Resolving Disputes.** In case of dispute, the Credentials Committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the Business Meeting.



CITY: _____

**2015 ANNUAL CONFERENCE
VOTING DELEGATE/ALTERNATE FORM**

Please complete this form and return it to the League office by Friday, September 18, 2015. Forms not sent by this deadline may be submitted to the Voting Delegate Desk located in the Annual Conference Registration Area. Your city council may designate one voting delegate and up to two alternates.

In order to vote at the Annual Business Meeting (General Assembly), voting delegates and alternates must be designated by your city council. Please attach the council resolution as proof of designation. As an alternative, the Mayor or City Clerk may sign this form, affirming that the designation reflects the action taken by the council.

Please note: Voting delegates and alternates will be seated in a separate area at the Annual Business Meeting. Admission to this designated area will be limited to individuals (voting delegates and alternates) who are identified with a special sticker on their conference badge. This sticker can be obtained only at the Voting Delegate Desk.

1. VOTING DELEGATE

Name: _____

Title: _____

2. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

3. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

PLEASE ATTACH COUNCIL RESOLUTION DESIGNATING VOTING DELEGATE AND ALTERNATES.

OR

ATTEST: I affirm that the information provided reflects action by the city council to designate the voting delegate and alternate(s).

Name: _____ E-mail _____

Mayor or City Clerk _____ Phone: _____
(circle one) (signature)

Date: _____

Please complete and return by Friday, September 18, 2015

League of California Cities
ATTN: Kayla Gibson
1400 K Street, 4th Floor
Sacramento, CA 95814

FAX: (916) 658-8240
E-mail: kgibson@cacities.org
(916) 658-8247



AGENDA NO: A-6

MEETING DATE: July 14, 2015

Staff Report

TO: Honorable Mayor and City Council

DATE: July 7, 2015

FROM: David Buckingham, City Manager

SUBJECT: Letter in Response to Grand Jury Report Titled “Morro Bay Municipal Code Enforcement: Band-aid or Process?”

RECOMMENDATION

Staff recommends the Council approve the attached response to the Grand Jury report about code enforcement in Morro Bay.

ALTERNATIVES

Make substantive changes to the letter during this Council meeting for staff to incorporate into the letter for the Mayor’s signature.

FISCAL IMPACT

None

BACKGROUND

In early May, the San Luis Obispo County Grand Jury released a report entitled “Morro Bay Municipal Code Enforcement: Band-Aid or Process?” A copy of that report is attached. The City is required to respond in writing within 90 days of receipt of the report.

DISCUSSION

The Grand Jury report contained seven findings and four recommendations. Previous to receiving the report, the City had already begun to focus on improving our code enforcement effectiveness and have taken a number of important actions since receiving the report. The attached letter, to be signed by the Mayor, appropriately addresses the Grand Jury report.

ATTACHMENTS

1. Draft letter with attachment
2. Grand Jury Report submitted 5/5/15

Prepared By: DB

Dept Review: _____

City Manager Review: _____

City Attorney Review: JWP



CITY OF MORRO BAY

CITY HALL
595 Harbor Street
Morro Bay, CA 93442

July 14, 2015

The Honorable Dodie Harman
Superior Court of California
1035 Palm Street, Room 355
San Luis Obispo, CA 93408

Dear Presiding Judge Harman,

The City of Morro Bay is in receipt of the grand jury report titled *Morro Bay Municipal Code Enforcement: Band-Aid, or Process?* (the "Report"). That report confirmed the steps the City had already begun to take were appropriate. Although we are not responding in a point-by-point manner to the issues the Report raises, the below provides a complete response to those points and meets the spirit and intent of the Penal Code. The actions taken and to be taken by the City, as described below, were the result of the City Council exercising its local authority to govern the community of Morro Bay as the Council determines most appropriate, after considering applicable legal, financial and practical considerations.

While over some years code enforcement in Morro Bay has been neglected, new leadership in the City is serious about markedly improving the quality of life in the community through a more effective code enforcement program. It should be noted during the Fiscal Year 2014 - 2015 budget process a code enforcement position was proposed however Council elected to invest in a City assessment by an independent firm to evaluate the City as a whole. This City Assessment served as valuable tool for our community and the City Council to identify needs and concerns and take appropriate action. In fact, on February 18 of this year the Council adopted seventy-three specific Fiscal Year 2015-2016 objectives. Objective 4-d is titled "Code Enforcement" and reads: "Bring a proposal for a proactive code enforcement program to Council for decision and immediate implementation." A copy of those adopted objectives is attached.

The findings in the Report are not inconsistent with the Council's own observations. Those observations served as the driving rationale for adopting that above-noted code enforcement objective, and the action the City Council has subsequently taken. The City Council has already acted on our Code Enforcement objective and, as a result, the City staff is in the process of implementing a proactive community enhancement/code enforcement program. Specifically:

- The City of Morro Bay 2015-2016 Budget, adopted on June 9, 2015, allocated \$100,000 to hire one or more code enforcement officers. Staff anticipates advertising for those positions this month.

- Staff is currently developing a thoughtful, proactive code enforcement system and process. The preparatory phase for implementation is in progress and includes staff training, community information and technology emplacement. A complete staff briefing on our code enforcement system is currently scheduled for the Council agenda for September 22, 2015, with the goal of the proactive system going live on October 1st.
- The adopted budget includes funding for code management software that will be synchronized with our website to allow seamless and transparent receipt, processing and disposition of code enforcement concerns.

Thank you for the opportunity to respond to the Report. In addition, we appreciate a fundamental goal of the San Luis Obispo Civil Grand Jury is to provide input to assist local decision-makers with reviewing constituents' legitimate concerns, as we work to make our jurisdictions better places to live, work and visit.

Respectfully,

Jamie L. Irons, Mayor

C: San Luis Obispo County Grand Jury



CITY OF MORRO BAY

CITY HALL
595 Harbor Street
Morro Bay, CA 93442

Memorandum For City Council, Staff and General Public

Date: Feb 18, 2015

Subject: 2015-2016 City Goals and Objectives

1. **Purpose.** The purpose of this document is to identify City of Morro Bay Goals and Objectives. These 10 goals represent areas of general interest and priority for the City and are presented for adoption at the Feb 24, 2015 City Council meeting.
 - a) These goals were initially developed in the spring of 2013 and were discussed, modified and reaffirmed in January and February of 2015. These goals are intended to remain valid and in force at least through June 2016.
 - b) The program objectives under each goal identify a number of specific objectives the City intends to accomplish in the February 2015 to June 2016 time period. Accomplishing these objectives, however, is dependent on adequate resourcing – both staff time and money. Thus, some objectives may not be completed if adequate resources are not allocated during the fiscal year 2015/2016 budget process.
 - c) City staff intends to develop simple action plans, including milestones and basic metrics, for each of these program objectives. Staff will update the Council on the status of work on each objective in the autumn of 2015.
 - d) During 2015, the City intends to develop a strategic planning framework and adopt City Vision, Values and Mission. The City further intends to conduct a new goal setting process in 2016 to identify a new set of 5 year goals relevant for the second half of this decade, and specific 2-year objectives related to each goal. The City hopes the strategic planning framework will synchronize long term goals with 2-year objectives, a 2-year budget cycle, and the two year election cycle.
2. **Goals and Objectives.** Following are the City of Morro Bay's 10 Goals and subordinate program objectives:

Goal #1 - Develop New WRF

- a) **Public Input.** Ensure robust WRFCAC and public engagement for major WRF decisions.

- b) **Governance.** Bring a recommendation to City Council for the governance structure with the Cayucos Sanitary District for the future WRF.
- c) **MOU for Now.** Bring a recommendation to Council for an interim agreement with the Cayucos Sanitary District defining the roles and responsibilities for the preliminary engineering and environmental review phase of the WRF project.
- d) **Fatal Flaws.** Complete a detailed “fatal flaws” analysis of the “Rancho Colina” site including: Cultural Resources, Biological Resources, Geotechnical and Groundwater.
- e) **FMP.** Complete the first phase of Facilities Master Plan, including: consultant team selection, decision regarding direction for the use of reclaimed water and a robust analysis of new treatment technologies that meet the anticipated requirements for use of reclaimed water.
- f) **Environmental Review.** Complete an Initial Study for the preparation of an appropriate environmental review document.

Goal #2 - Improve Streets

- a) **Streets Ballot Measure.** Research and bring to Council for decision a ballot measure for a district transaction tax, Bond measure or other financing mechanism that would provide revenue to secure financing to rebuild/repair all Morro Bay streets in 5 years.
- b) **Traffic Management Plan.** Prepare and bring to Council for adoption a neighborhood traffic management plan for both residential and commercial neighborhoods that is consistent with the State of California’s “Complete Streets” requirements and improves safety and access for all users: vehicles, bikes, and pedestrians. Implement five traffic safety and/or calming measures, as recommended in the adopted plan.
- c) **Traffic Control Measures.** Prepare an asset database and maintenance plan for all traffic control devices, including signs, signals, feedback devices and pavement markings.
 - i) Refresh marking of all crosswalks; stop bars; legends; parking stall markings; and bicycle lane marking in commercial districts, collector and arterial streets, designated pedestrian routes, and on all routes to schools.
 - ii) Replace 20-percent per year of the regulatory signs that do not meet FHWA’s retro-reflectivity requirements.
- d) **Pavement System.** Update the Pavement Management System software and inspection verification to evaluate streets for maintenance needs. Crack seal all applicable streets in the East Beach Tract (AKA Island Streets).

- e) **Bike Needs.** Bring one or more unmet bike needs and/or maintenance of existing bike paths to Council for funding consideration in the 2015/2016 budget process.

Goal #3 - Review and Update Significant City Land Use Plans

- a. **GP/LCP.** Complete GP / LCP update and integration by December 2017.
- b. **Secondary Unit Ordinance.** Complete revision / update of the City's Secondary Unit Ordinance.
- c. **Sign Ordinance.** Complete revision / update of the City's Sign Ordinance.
- d. **Neighborhood Design.** Develop and implement neighborhood design guidelines.
- e. **Downtown Specific Plan.** Update the existing Downtown Specific Plan for implementation and certification with design guidelines to establish the identity and vision of downtown, include "Old Town" resolution as part of the update process.

Goal #4 - Maintain Core Public Safety Services

- a. **CERT and EOC.** Complete four regional Community Emergency Response Team (CERT) courses with bi-monthly continuing education for our citizens and enhance our Emergency Operations Center (EOC) position training for City employees, volunteers, and City Council.
- b. **Drought Annex.** Complete the drought annex to Part II of our City's Multi-Hazard Emergency Response Plan.
- c. **IT Communication.** Create and implement IT solutions to enhance public safety communication to the community.
- d. **Code Enforcement.** Bring a proposal for a proactive code enforcement program to Council for decision and immediate implementation.
- e. **Emergency Plan Updates.** Complete all emergency plan updates presented by San Luis Obispo County Office of Emergency Services that affect our Mass Casualty, Nuclear, Hazardous Materials, and Tsunami events.
- f. **Body-Worn Cameras.** Complete implementation of body-worn camera technology for all police officers.
- g. **PD Strategic Planning.** Establish Police Chief's Advisory Committee and complete Police Department Strategic Plan to enhance organizational efficiency and community collaboration.

- h. **Public Safety Ordinances.** Bring to Council ordinances related to emerging public safety trends.
- i. **FD Strategic Plan.** Complete a Fire Department strategic plan update to improve organizational efficiency.

Goal #5 - Ensure Fiscal Sustainability

- a. **Budget Process.** Retool the City's budgeting process, improving transparency and simplicity while considering biennial and program-based budgeting. Develop a 5-year strategic budget forecast.
- b. **Financial Reporting and Oversight.** Bring to Council a recommendation to establish a Financial Oversight body. Develop an improved process for financial reporting that is transparent and easy to understand.
- c. **Capital Replacement.** Establish capital replacement accounts in FY 2015/16 for all major capital assets and include a minimum contribution to each account in the 2015/16 budget.
- d. **Fee Recovery.** Review and bring to Council for decision balanced cost recovery for City fees and charges (AS)
- e. **Management Partners.** Research and implement or bring to Council for adoption or rejection all Management Partners recommendations (AS)
- f. **Vehicle Leasing.** Research and decide on City vehicle leasing vs. ownership policy.
- g. **Energy.** Explore renewable energy projects that reduce energy costs.

Goal #6 - Support Economic Development

- a. **LEAP.** Provide a high degree of staff support and participation in the Local Economic Action Plan process; bring appropriate LEAP proposals to Council.
- b. **Economic Development Strategic Plan.** Bring to Council for decision, a proposal to retain a consultant to help the City create a 5-year Economic Development Strategic Plan.
- c. **High-Speed Fiber.** Coordinate and bring to Council for decision, options for a public / private partnership to deliver high-speed fiber connectivity in Morro Bay
- d. **Tri-W Property.** Research and bring to Council for decision and possible incorporation into the General Plan / LCP, partial business development of the "Tri-W" property while preserving a large portion of the space as a green belt and dedicating a portion to affordable housing.

- e. **Marine Services Facility.** Evaluate the ongoing boatyard studies and bring to Council for guidance, the feasibility and/or proposals for establishing a marine services facility in Morro Bay.
- f. **Event Coordination.** Implement, or bring to Council for decision, appropriate measures to improve event coordination and support in Morro Bay and consider an event coordinator function.
- g. **Chamber of Commerce/Tourism Bureau Relationships.** Evaluate, analyze and present to Council alternate models for partnerships between the City and both the Chamber of Commerce and Morro Bay Tourism Board.
- h. **Projects.** Continue forward momentum on various projects including: Maritime Museum, Marine Research Center / Aquarium, Coast Guard facility, and Tidelands Park fish cleaning station.

Goal #7 - Improve City Infrastructure, Facilities and Public Spaces.

- a. **Old Town Link.** Design and bring to Council for approval a specific plan to link the Embarcadero with Old Town at Centennial Parkway. If approved, begin work as soon as resources allow.
- b. **Embarcadero Promenade.** Develop constraints and cost analysis, then pilot, design and bring to Council for decision, an Embarcadero Promenade project to widen the west side Embarcadero sidewalk to ~15 feet as part of a Waterfront Master Plan.
- c. **Parking.** Leveraging the 2007 Parking Management Plan, begin implementation of specific parking management and improvement actions, including enforcement and targeted use of pay parking. Consider implementation of 60/90-degree angle center aisle parking to increase parking density. Consider lease of vacant lots for parking. Convert the “triangle lot” to temporary parking and plan for its future use.
- d. **ADA Compliance.** Complete a full ADA compliance assessment of all City facilities and develop a plan to address issues, budgeting and executing for an appropriate amount for ADA compliance in FY 15/16.
- e. **Needs Assessments.** Complete Harbor and Police Department’s needs assessment for recapitalization of department buildings.
- f. **City Property.** Research and bring to Council for consideration, best future use of all City properties.

- g. **Sidewalk Improvement.** Conduct a complete assessment of all City sidewalks and develop a plan for grinding and/or replacement with a focus on parks, school zones and business districts.
- h. **Sidewalk Responsibility.** Bring to Council for decision, a process for implementation of the California Streets and Highways requirements for street frontage maintenance.
- i. **Street Signs.** Design and bring to Council for decision, a distinctive design that captures Morro Bay's image for new street name signs.
- j. **Way-Finding Signs.** Update and/or replace 20% of "way-finding" signs across all of Morro Bay.

Goal #8 - Enhance Quality of Life

- a. **New Pool.** Develop and implement a plan to operate the community-use portion of the new high school pool, including a new Joint Use Facilities Agreement with the San Luis Coastal Unified School District (SLCUSD).
- b. **Access to Healthcare.** Initiate outreach to appropriate healthcare providers with the goal of reestablishing a health center in Morro Bay that provides improved accessibility to our medically underserved residents.
- c. **Funding of Non-City Events.** Develop and bring to Council for approval, policies and procedures regulating the use of City funds for non-City events.
- d. **City Events.** Bring to Council for decision, a list of City of Morro Bay sponsored events. Focus resources to enhance those events.
- e. **QOL Survey.** Implement annual community quality of life/customer service surveys.
- f. **Community Needs Assessment.** Conduct a community needs assessment to reestablish recreational priorities for residents and visitors.
- g. **Recreation Program Improvements.** Improve marketing and execution of core recreation programs.

Goal #9 - Improve Water Supply Diversification

- a. **State Water.** Conduct an assessment of the long-term requirements for continued participation in the State Water Project, conduct initial determination what level of participation is appropriate, and identify timeline for contract renewal.

- b. **DeSal Permit.** Complete the Coastal permitting of the City's existing desalination plant support infrastructure including the seawater wells and the outfall.
- c. **Rate Study.** Complete the ongoing water (and sewer) rate study and bring to Council for decision, a balanced plan to ensure the fiscal sustainability of City Water (and Sewer) Funds
- d. **WRF Water Usage.** Develop a reuse plan for WRF recycled water that protects and enhances the City's current water supply, while considering additional appropriate uses of recycled water in accordance with the City's approved Local Coastal Plan policies.
- e. **Regional DeSal.** Research and, if appropriate, bring to Council for information, the potential of a public-private partnership (3P) to design, build and operate a regional desalination facility (eg Poseidon Facility) that could sell drinking water into regional / state water system.
- f. **Conservation.** Continue City implementation and community education to improve water conservation.
- g. **Groundwater Improvement.** Evaluate Morro and Chorro creek groundwater basins for salts and nutrients and identify strategies to improve water quality and annual capacity of water source.

Goal #10 - Improve City Operations

- a. **Public Input.** Provide opportunities for robust public involvement and input in all major City decisions.
- b. **Vision, Values and Mission.** Develop and bring to Council for adoption, City of Morro Bay Vision, Values and Mission Statement.
- c. **Strategic Planning.** Research and bring to Council for adoption, a City strategic planning framework.
- d. **Information Technology.** Fundamentally remake IT operations in the City - consider every approach, system, platform, software solution and best practice to gain efficiency, effectiveness, collaboration and transparency using IT solutions. Write IT Master Plan.
- e. **Public Information.** Measurably improve public information and public outreach, maximizing IT solutions while ensuring residents less tech-oriented have appropriate access to public information.
- f. **Water Metering and Billing.** Research and bring to Council for decision, a contracted arrangement for automated water meter reading and complete billing operations.

- g. **Customer Service.** Take customer service to world class level. Develop and implement employee customer service standards. Develop and implement an employee recognition system for providing great customer service.
- h. **Grants.** Research and apply for all possible grants to help fund renewal, operations and capital improvements.



David W. Buckingham
City Manager

MORRO BAY MUNICIPAL CODE ENFORCEMENT: BAND-AID OR PROCESS?

Should the City of Morro Bay make a transition from a citizen complaint-driven municipal code enforcement process to a proactive, managed code enforcement process?

INTRODUCTION

Municipal codes help establish the administrative framework for the health and safety of a community, its residents and visitors. Code enforcement also affects the visual and environmental aspects of a community.

Over the past decade, economic events such as loss of power plant funds and significant reductions to the fishing industry have resulted in a renewed interest by Morro Bay officials to revitalize its waterfront and increase other tourist-friendly projects. These activities can provide the potential for increases in revenues to support needed city services such as code enforcement which can improve tourist impressions.

This investigative report presented by the 2014-2015 San Luis Obispo County Grand Jury (Grand Jury) describes deficiencies in the current approach to municipal code enforcement and offers recommended changes that may benefit Morro Bay, its residents and visitors.

ORIGIN

Following a review of a Morro Bay citizen complaint, the Grand Jury solicited additional comments from Morro Bay residents about the lack of municipal code enforcement. This led to investigation of the process and effectiveness of current enforcement and how violations of these codes are addressed.

AUTHORITY

California Penal Code section 925 authorizes the Grand Jury to investigate and report on the operations, accounts and records of cities within the county.

METHOD

The Cities and Special Districts Committee of the Grand Jury interviewed relevant city officials, staff and Morro Bay residents for this report. In addition, it reviewed pertinent Morro Bay municipal codes and ordinances and Morro Bay's website with its links to departmental web pages. Finally, it researched how several other cities in the county manage municipal code enforcement.

BACKGROUND

Morro Bay is a seaside community incorporated as a city in July 1964 and currently has a population of approximately 10,500. During its 2002-2003 fiscal year Morro Bay experienced a 27% decrease in its General Fund revenues (\$13.2M to \$9.7M) due to the loss of power plant funds. At the same time the Operating Expenses increased 10% (\$9.7M to \$10.8M).¹ As a result plans were put into place requiring priority setting to reduce expenses. In response the position of code enforcement officer was vacated in 2005 and code enforcement was reduced to a complaint-driven process that continues today.

NARRATIVE

Municipal code enforcement includes application processing with inspection and follow-up of compliance. Municipal code responsibilities also fall under multiple departments within city administration. Most city officials interviewed agree that code enforcement is an important component in maintaining the health and safety of the community, residents and visitors. Additionally, these interviewees agree that proactive management in enforcement could provide

¹ *Assessment of City Organization and Financial Options-2008* report by Management Partners, Inc.

cost-effective citywide compliance. Based on these comments, the Grand Jury examined what steps should be taken for effective code enforcement management. These include the city's ability to receive, address and track complaints to resolution; and the ability of individuals to easily report violations and to be apprised of the outcome of complaints.

Reporting a Municipal Code Violation

The City of Morro Bay makes this process flexible, possibly too much so. Individuals may, and reportedly do, telephone or e-mail the mayor, any city council member, city manager, city hall or any city department with complaints and comments. Frequently, multiple departments receive the same complaint. Morro Bay's website provides a link with telephone and e-mail contact information for the police department operations commander to report code violations. This website also provides a link to the "Let Us Know" web page where completed report forms are directed electronically to specific city departments. Individuals may also complete and submit a complaint form at any city office. While this approach helps ensure individuals are not restricted in their communications with city officials and staff, some city officials admit significant resources are used in attempting to direct complaints to the appropriate department.

The Complaint Investigation Process

When city officials or staff receive an individual's complaint of a possible code violation, their first action is to direct the complaint to the department with the responsibility to resolve it. When staff is not certain which department has the primary responsibility, the complaint is submitted to the city attorney's office for distribution to the appropriate department(s). The investigation process may include discussions with the complainant and possible violator as well as a site visit. City staff attempts to work with violators to obtain voluntary compliance. Many complaints are investigated and resolved by the appropriate department while more complex complaints are referred to an interdepartmental team for resolution.

The Code Enforcement Committee

In 2009 under the guidance of the city attorney and police chief, the Code Enforcement Committee (CEC) was established to address interdepartmental issues and serious health and

safety code violation complaints. Representatives from the city attorney's office, police department, fire department, public services department and building services comprise this committee. Any city staff member may refer a complaint to the CEC. It meets on an as-needed basis (typically every other month) to assign responsibility for these complaints and to confirm status and progress on previously reported but unresolved complaints. To ensure complaints are tracked to resolution, the CEC uses a manual-entry spreadsheet identifying each complaint, the assigned responsible committee member and the current status of the complaint up to and including resolution. This spreadsheet does not track all complaints received by the city, only those referred to the CEC.

City officials acknowledge their current approach only corrects a single violation, instead of addressing similar violations throughout the city. It also requires the time and resources of multiple departments resulting in taking personnel away from their primary job. City officials interviewed agree the employment of a code enforcement officer as a single point of contact would provide a more complete, expedient and efficient process.

Responding to Complainant

City officials explain that while efforts are made to report resolutions to complainants, there isn't a formal process. Individuals may contact city hall staff to inquire about the status of a complaint. Without a readily accessible tracking system, the current status may not be available to staff who are left unable to respond to citizen inquiries.

CONCLUSIONS

While Morro Bay officials provide a wide range of options for its residents to communicate with them, the effectiveness of these communications cannot be determined and so many options may lead to confusion. Efforts to address code violations via a complaint-driven process can create the impression that city personnel do not see problems unless reported.

While the current complaint-driven process may result in correction of a single violation, similar violations at other locations in the city are not identified and therefore not addressed. This results in inconsistent enforcement which can be perceived as unfair.

Absent the existence of effective code enforcement tracking capabilities, comprehensive programs to ensure enforcement plans cannot be developed. The ability to track repeat municipal code violators is also limited.

Perception is reality. The inability to effectively communicate the actions taken and resolutions of reported code violations creates the impression that no action was taken and increases frustration levels among Morro Bay residents.

City officials agree that a focused municipal code enforcement process can:

- Allow department personnel to focus on their primary job
- Track code related application and licensing ensuring fees and penalties are collected
- Provide the capability for citywide enforcement compliance
- Provide the ability to track compliance and code violation complaint resolution

FINDINGS

F1: Morro Bay does not have a code enforcement officer.

F2: Municipal code enforcement in Morro Bay is complaint-driven.

F3: Complaint processing is distributed across multiple departments of the city government and therefore is a drain on city resources.

F4: Code enforcement targets only the violation at a specific location identified in a complaint resulting in the appearance of unfairness and inconsistency.

F5: Comprehensive tracking of all complaints and code violations by Morro Bay does not exist.

F6: Effective preventive actions or proactive management plans cannot be developed without comprehensive tracking.

F7: City hall staff is unable to quickly and effectively provide responses to questions about the status of code violation complaints.

RECOMMENDATIONS

R1: Establish a proactive managed code enforcement process.

R2: Fund and hire a full-time municipal code enforcement officer.

R3: Acquire, install and use a municipal code management software package to track all code violation complaints.

R4: Train staff on use of the new system.

REQUIRED RESPONSES

The mayor of the City of Morro Bay shall respond to Findings 1 through 7 and Recommendations 1 through 3.

The responses shall be submitted to the presiding judge of the San Luis Obispo County Superior Court. Please provide a paper copy and an electronic version of all responses to the Grand Jury.

Presiding Judge	Grand Jury
Presiding Judge Dodie Harman Superior Court of California 1035 Palm Street, Room 355 San Luis Obispo, CA 93408-1000	San Luis Obispo County Grand Jury P.O. Box 4910 San Luis Obispo, CA 93403-4910 GrandJury@co.slo.ca.us

California Penal Code Sections 933 through 933.05

Section 933 – Final Reports

- (a) Each grand jury shall submit to the presiding judge of the superior court a final report of its findings and recommendations that pertain to county government matters during the fiscal or calendar year. Final reports on any appropriate subject may be submitted to the presiding judge of the superior court at any time during the term of service of a grand jury. A final report may be submitted for comment to responsible officers, agencies, or departments, including the county board of supervisors, when applicable, upon finding of the presiding judge that the report is in compliance with this title. For 45 days after the end of the term, the foreperson and his or her designees shall, upon reasonable notice, be available to clarify the recommendations of the report.
- (b) One copy of each final report, together with the responses thereto, found to be in compliance with this title shall be placed on file with the clerk of the court and remain on file in the office of the clerk. The clerk shall immediately forward a true copy of the report and the responses to the State Archivist who shall retain that report and all responses in perpetuity.
- (c) No later than 90 days after the grand jury submits a final report on the operations of any public agency subject to its reviewing authority, the governing body of the public agency shall comment to the presiding judge of the superior court on the findings and recommendations pertaining to matters under the control of the governing body, and every elected county officer or agency head for which the grand jury has responsibility pursuant to Section 914.1 shall comment within 60 days to the presiding judge of the superior court, with an information copy sent to the board of supervisors, on the findings and recommendations pertaining to matters under the control of that county officer or agency head and any agency or agencies which that officer or agency head supervises or controls. In any city and county, the mayor shall also comment on the findings and recommendations. All of these comments and reports shall forthwith be submitted to the presiding judge of the superior court who impaneled the grand jury. A copy of all responses to grand jury reports shall be placed on file with the clerk of the public agency and the office of the county clerk, or the mayor when applicable, and shall remain on file in those offices. One copy shall be placed on file with the applicable grand jury final report by, and in the control of the currently impaneled grand jury, where it shall be maintained for a minimum of five years.
- (d) As used in this section "agency" includes a department.

933.05. Findings and Recommendations

- (a) For purposes of subdivision (b) of Section 933, as to each grand jury finding, the responding person or entity shall indicate one of the following:
 - (1) The respondent agrees with the finding.
 - (2) The respondent disagrees wholly or partially with the finding, in which case the response shall specify the portion of the finding that is disputed and shall include an explanation of the reasons therefore.
- (b) For purposes of subdivision (b) of Section 933, as to each grand jury recommendation, the responding person or entity shall report one of the following actions:
 - (1) The recommendation has been implemented, with a summary regarding the implemented action.

- (2) The recommendation has not yet been implemented, but will be implemented in the future, with a timeframe for implementation.
- (3) The recommendation requires further analysis, with an explanation and the scope and parameters of an analysis or study, and a timeframe for the matter to be prepared for discussion by the officer or head of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. This timeframe shall not exceed six months from the date of publication of the grand jury report.
- (4) The recommendation will not be implemented because it is not warranted or is not reasonable, with an explanation therefore.
- (c) However, if a finding or recommendation of the grand jury addresses budgetary or personnel matters of a county agency or department headed by an elected officer, both the agency or department head and the board of supervisors shall respond if requested by the grand jury, but the response of the board of supervisors shall address only those budgetary or personnel matters over which it has some decision making authority. The response of the elected agency or department head shall address all aspects of the findings or recommendations affecting his or her agency or department.
- (d) A grand jury may request a subject person or entity to come before the grand jury for the purpose of reading and discussing the findings of the grand jury report that relates to that person or entity in order to verify the accuracy of the findings prior to their release.
- (e) During an investigation, the grand jury shall meet with the subject of that investigation regarding the investigation, unless the court, either on its own determination or upon request of the foreperson of the grand jury, determines that such a meeting would be detrimental.
- (f) A grand jury shall provide to the affected agency a copy of the portion of the grand jury report relating to that person or entity two working days prior to its public release and after the approval of the presiding judge. No officer, agency, department, or governing body of a public agency shall disclose any contents of the report prior to the public release of the final report.

RESPONSE TO GRAND JURY REPORT

Report Title: Morro Bay Municipal Code Enforcement

Report Date: May 4, 2015

Response by: _____ Title: _____

FINDINGS

1. I (we) agree with the findings numbered: _____
2. I (we) disagree wholly or partially with the findings numbered: _____
(Attach a statement specifying any portions of the findings that are disputed; include an explanation of the reasons.)

RECOMMENDATIONS

1. Recommendations numbered _____ have been implemented.
(Attach a summary describing the implementation actions.)
2. Recommendations numbered _____ have not yet been implemented, but will be implemented in the future.
(Attach a timeframe for the implementation.)
3. Recommendations numbered _____ require further analysis.
(Attach an explanation and the scope and parameters of an analysis or study, and a timeframe for the matter to be prepared for discussion by the officer or director of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. This timeframe shall not exceed six months from the date of the publication of the Grand Jury report.)
4. Recommendations numbered _____ will not be implemented because they are not warranted or are not reasonable.
(Attach an explanation.)

Date: _____ Signed: _____

Number of pages attached: _____

RESOLUTION NO. 53-15

**RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF MORRO BAY, CALIFORNIA
ACCEPTING AN OFFER OF DEDICATION OF AN EASEMENT
FOR PUBLIC PEDESTRIAN PURPOSES ALONG THE EAST FRONTAGE OF
MAIN STREET AT 505 WALNUT STREET**

**THE CITY COUNCIL
City of Morro Bay, California**

WHEREAS, a Building Permit is pending, and Regular Coastal Development Permit, CPO-417 was issued to construct at 505 Walnut Street; and

WHEREAS, the east frontage of Main Street at 505 Walnut Street requires an offer of dedication to the City for public pedestrian easement purposes; and

WHEREAS, the Owners, Harry M. and Marilyn L. Wammack have made an irrevocable and perpetual offer to dedicate the required easement to the City; and

WHEREAS, it is in the public interest to accept the offer.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Morro Bay that the attached offer of dedication is hereby accepted on behalf of the public.

PASSED AND ADOPTED by the City Council of the City of Morro Bay at a regular meeting thereof held on the 14th day of July 2015 by the following vote:

AYES:

NOES:

ABSENT:

JAMIE IRONS, Mayor

DANA SWANSON, City Clerk

**RECORDING REQUESTED BY: and
WHEN RECORDED MAIL TO:**

City of Morro Bay Public Services
955 Shasta Avenue
Morro Bay, CA 93442

RECEIVED

MAY 06 2015

City of Morro Bay
Community Development Dept.

OFFER OF DEDICATION
(for streets and highway purpose)
A.P.N. 066 - 253 - 006

For a valuable consideration, receipt of which is hereby acknowledged, Harry M. Wammack III and Marilyn L. Wammack, Trustees, The Wammack Family Trust dated January 26, 2013,

the undersigned, being present fee title owner(s) of record of the herein described parcel of land, do hereby make an irrevocable offer of dedication to the City of Morro Bay and its successors or assigns, for street and highway purposes, the real property situated in the City of Morro Bay, County of San Luis Obispo, State of California, as described in EXHIBIT "A" and shown on EXHIBIT "B" attached hereto.

It is understood and agreed that the City of Morro Bay and its successors or assigns shall incur no liability with respect to such offer of dedication, and shall not assume any responsibility for the offered parcel of land or any improvements thereon or therein, until such offer has been accepted by appropriate action of the City of Morro Bay.

The provisions hereof shall insure to the benefit of and be binding upon heirs, successors, assigns and personal representatives of the respective parties hereto.

IN WITNESS WHEREOF, these presents have executed this instrument this 1st day of May 2015.

By: Harry M. Wammack III Trustee
Harry M. Wammack III, Trustee

Date May 1 2015

By: Marilyn L. Wammack Trustee
Marilyn L. Wammack, Trustee

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document, to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

NOTARY PUBLIC CERTIFICATE

STATE OF CALIFORNIA
COUNTY OF SAN LUIS OBISPO

On 1 MAY, 2015 before me RAPHAEL AZIZ, Notary Public personally appeared HARRY M. WAMMACK III personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledge to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instruments.

WITNESS my hand and official seal.



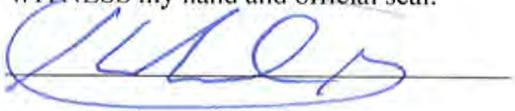
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document, to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

NOTARY PUBLIC CERTIFICATE

STATE OF CALIFORNIA
COUNTY OF SAN LUIS OBISPO

On 1 MAY, 2015 before me RAPHAEL AZIZ, Notary Public personally appeared MARILYN L. WAMMACK personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledge to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instruments.

WITNESS my hand and official seal.



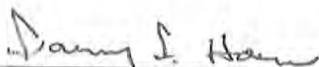
Job No. 1831
May 02, 2015

EXHIBIT "A"
Offer of Dedication

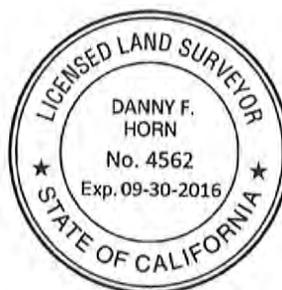
The southwesterly five foot of Lot 6 in Block 3 of Morro Rock Park, in the County of San Luis Obispo, State of California according to the map recorded March 04, 1924 in Book 3 of Maps, at Page 36, in the County Recorder's Office of said County.

See Exhibit "B" attached

END OF DESCRIPTION



Danny F. Horn LS 4562
exp. 09-30-2016



RECEIVED

MAY 06 2015

City of Morro Bay
Community Development Dept.

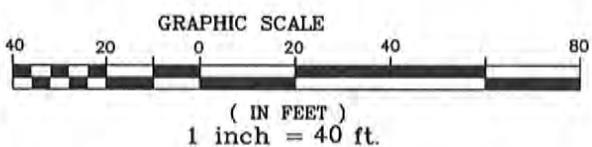
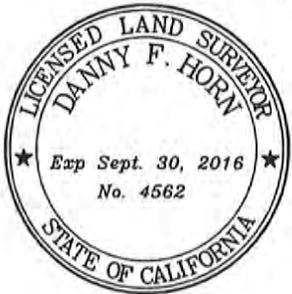
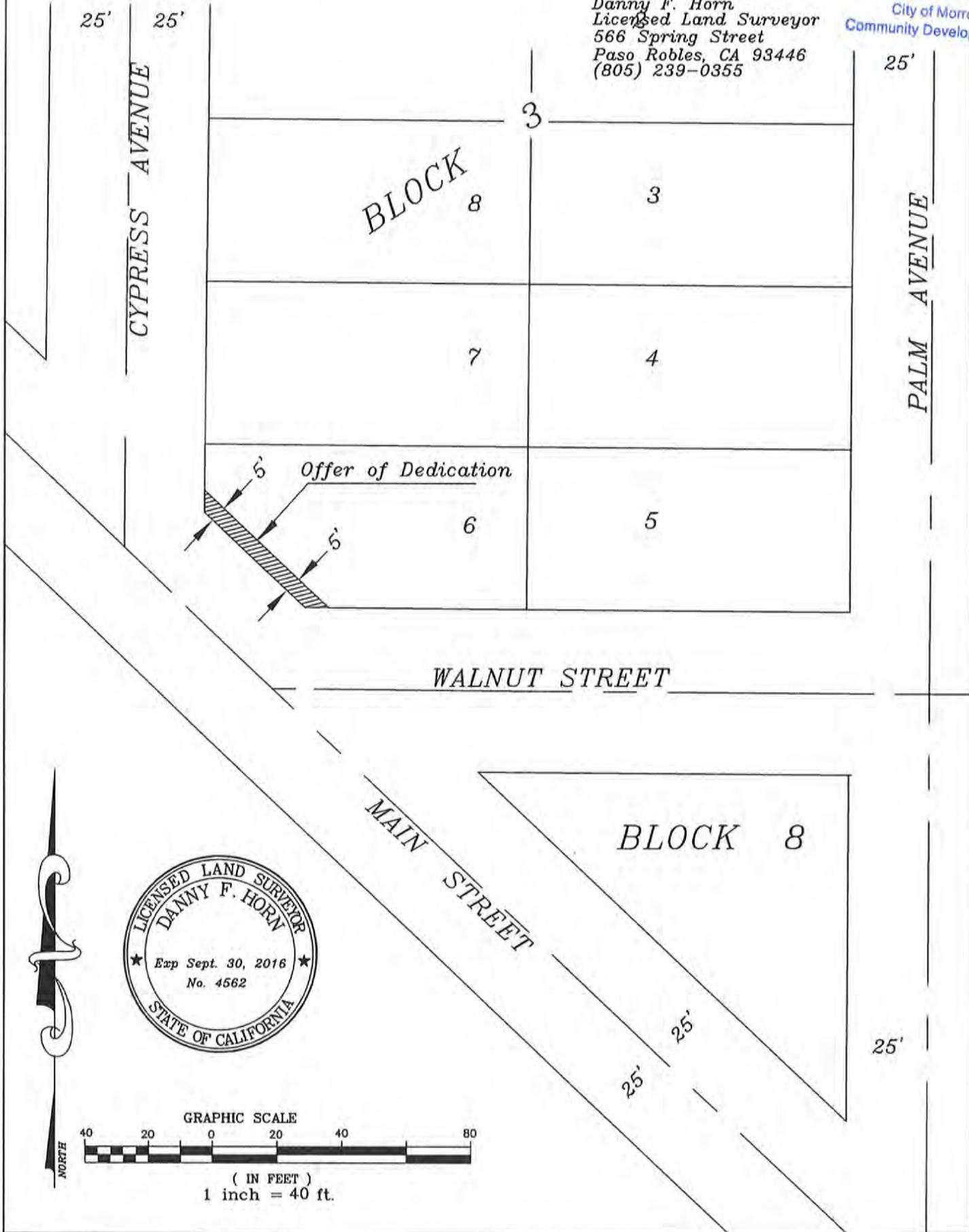
EXHIBIT "B"

RECEIVED

MAY 06 2015

City of Morro Bay
Community Development Dept.

Prepared by:
Danny F. Horn
Licensed Land Surveyor
566 Spring Street
Paso Robles, CA 93446
(805) 239-0355





AGENDA NO: D-1

MEETING DATE: July 14, 2015

Staff Report

TO: Honorable Mayor and City Council

DATE: July 7, 2015

FROM: Rob Livick, PE/PLS - Public Works Director/City Engineer

SUBJECT: Water Conservation Strategies and Proposed Water Conservation Incentives

RECOMMENDATION

Review the strategies and the proposed incentives for water conservation and provide direction to staff to implement these water conservation incentives.

ALTERNATIVES

1. Continue to use existing policies and regulations and not provide water conservation incentives.
2. Provide direction to staff for the modification of the proposed water conservation incentives to be implemented.

FISCAL IMPACT

The cost of implementing the rebates is dependent on the number of participants. The rebates will be available as funding is available. The Water Equivalency Unit (WEU) In-Lieu fee of \$5,800/new WEU and \$25,000 in the water fund for the 2015/2016 fiscal year have been approved for water conservation activities and will be used to support this proposed program.

BACKGROUND/DISCUSSION

On June 18, 2015, this item was presented to the Public Works Advisory Board (PWAB). Five members of the seven-member Board were present and the PWAB voted 4 to 1, to approve the recommended water conservation incentives, with Mr. Shively dissenting.

Historic overall water usage for Morro Bay has changed from the highest per capita per day usage of 193 gallons in 1970 to 103 gallons in 2014. The overall usage is calculated by dividing the production by the population and does not reflect the actual water use by individual customers, but serves as a comparison and is required by the State regulatory agencies. Morro Bay residents have been conserving water for quite some time and currently for the month of May our per capita water usage per day is 94 gallons per person per day. The overall historic citywide water usage from 2007 to current is included in Attachment 1.

Prepared By: ___DH/RL___

Dept Review: ___RL___

City Manager Review: _____

City Attorney Review: _____

On January 17, 2014, Governor Brown first declared a State of Emergency throughout the State of California due to severe drought conditions. On January 28, 2014, the City of Morro Bay increased its level of water conservation from moderately restricted to severely restricted water supply conditions, in accordance with Chapter 13.04 of the Morro Bay Municipal Code (MBMC). These restrictions include limiting the use of outdoor water use to two days a week and limits the times outdoor water use is allowed, among other restrictions. The City distributed educational materials to all water customers, provided notices to restaurants to only serve water upon request, and to hotels the City provided a card with tips on ways to help their customers save water during their stay.

On April 25, 2014, Governor Brown issued a second executive order to redouble drought actions. Included in the executive order was a directive for the State Water Resources Control Board (SWRCB) to issue emergency water conservation regulations for urban water use and for Californians to cut their water use by 20% compared to their 2013 water use. All urban water suppliers are now required to report on our monthly usage each month compared to the monthly usage in the same month of 2013. On May 13, 2014, the City of Morro Bay declared a local water emergency, due to State Water Project deliveries of 35% or less.

On April 1, 2015, Governor Brown issued another executive order mandating urban water conservation of 25% compared to the 2013 usage among other elements. On May 5, 2015, the SWRCB adopted an emergency conservation regulation in accordance with the Governor’s directive. The provisions of the emergency regulations went into effect on May 18, 2015. The SWRCB created nine tiers of increasing levels for the water conservation savings for each urban water suppliers (attachment 2). This approach made higher water users reduce a higher percentage and urban water suppliers who have been conserving water for some time reduce by a lower percentage. The basis used to set the tiers was an average of July, August and September residential water usage for 2013. Morro Bay residents used 70.0 gallons per capita per day (GPCD) for residential customers on average during this timeframe. Therefore the City of Morro Bay is in tier 3 and is mandated to reduce water overall consumption by 12%. This equates to an average water consumption of 61.6 GPCD for our residential customers.

The table below shows Morro Bay’s percent reduction for total water production compared to percent reduction in residential gallons per person per day. Because, on average, our residential consumption is nearly 70% of our total water consumption, in order for the City overall usage to meet the mandatory 12% reduction, our residential consumption must decrease more than 12%. The State uses the percent usage for total water production to determine if we meet our mandatory requirements. The commercial consumption is only approximately 22% and is primarily tourist based. Therefore with tourist season approaching it will be difficult for these facilities to reduce their consumption. City facility is approximately 4% of total consumption and schools represent approximately 4% total consumption as well.

Month	% Use reduction (Production)	% Use reduction (Residential)
Jun-14	-6	-6
Jul-14	-10	-13.5
Aug-14	-12	-12.3
Sep-14	-10	-9

Oct-14	-13	-15
Nov-14	-19	-22
Dec-14	-22	-30
Jan-15	-3	-8
Feb-15	-4	-8
Mar-15	-4	+19
Apr-15	+2	-5
May-15	-23	-28
Average	10%	12%

Current Emergency Conservation Regulation

Prohibited for Everyone

- Using potable water to irrigate ornamental turf on public street medians (*Morro Bay has eliminated or severely reduced irrigation on all municipal ornamental turf*)
- Using potable water to irrigate landscapes of new homes & buildings inconsistent with California Building Standards Commission (CBSC) & Department of Housing and Community Development (DHCD) requirements
- Using outdoor irrigation during & 48 hours following measurable precipitation
- Using potable water in decorative water features that do not recirculate the water
- Using hoses with no shutoff nozzles to wash cars
- Runoff when irrigating with potable water
- Using potable water to wash sidewalks & driveways

Required for Water Suppliers

- Achieve designated conservation standard (4%-36%) (*Morro Bay is 12%*)
- Notify customers about leaks that are within the customer's control
- Report on water use, compliance & enforcement

Required for Business

- Hotels & motels must provide guests with the option of not having towels & linens laundered daily
- Restaurants & other food service establishments can only serve water to customers on request
- *The City in providing the tourism industry with water conservation educational materials such as menu stickers, bed cards, mirror clings, etc.*

Proposed Incentives

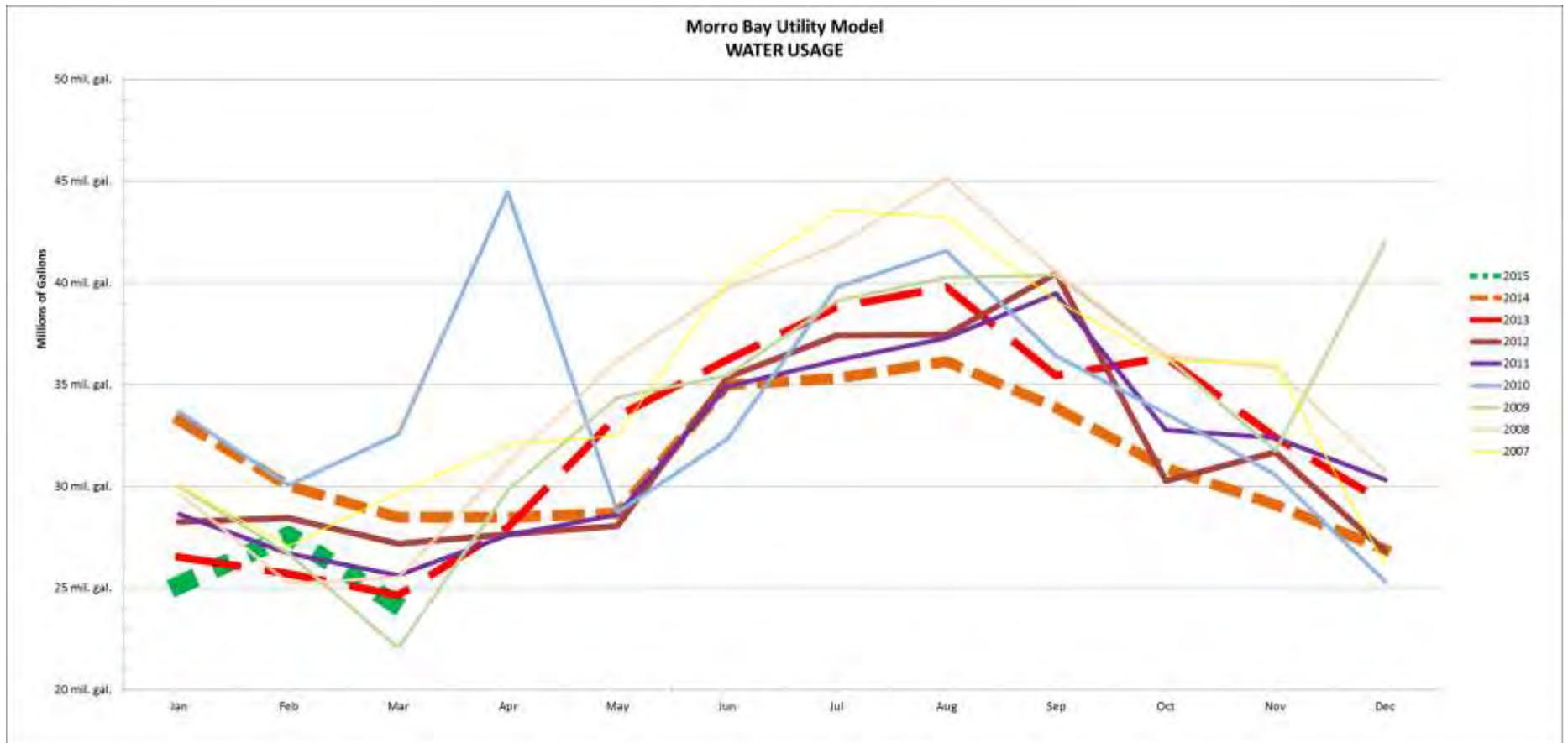
The City is not meeting the mandated overall citywide percent reduction of 12%, therefore looking into offering rebates or incentives to help reduce the amount of outdoor water use. The City currently offers a toilet rebate and a washing machine rebate. Staff is proposing to offer several more rebates, including Cash for grass, irrigation retrofits, SMART irrigation controller and a rain barrel rebate (attachment 3). These rebates are proposed to be in effect on the City Council adoption date. Therefore turf that is already dead and or removed before the adoption date would not be eligible for the rebate. Also only one rebate is allowed per household.

Current	Proposed	Proposed
<p data-bbox="87 352 565 386" style="text-align: center;">Toilets</p> <p data-bbox="87 415 565 499">Replace an existing 3 gallon or greater toilet with a dual flush or less than 1 gallon per flush and receive \$100</p> <p data-bbox="87 527 565 560" style="text-align: center;">Washing Machine</p> <p data-bbox="87 590 565 674">Replace a washing machine with a Resource-Efficient ENERGY STAR washer and receive \$100</p>	<p data-bbox="631 352 1052 386" style="text-align: center;">Cash for Grass</p> <p data-bbox="631 415 1052 541">Replace existing irrigated turf with drought tolerant plants, \$0.50 per ft² minimum \$100 (200ft²) max \$500 (1,000 ft²)</p> <p data-bbox="631 569 1052 602" style="text-align: center;">SMART irrigation controller</p> <p data-bbox="631 632 1052 686">Install a EPA Water Sense irrigation controller and receive \$100</p>	<p data-bbox="1110 352 1547 386" style="text-align: center;">Irrigation retrofit</p> <p data-bbox="1110 415 1547 569">Replace existing overhead sprinklers with drip irrigation receive \$0.25 per ft² of overhead sprinkler area removed. Minimum of \$25 (100 ft²) maximum of \$100 (400 ft²)</p> <p data-bbox="1110 596 1547 630" style="text-align: center;">Rain Barrel</p> <p data-bbox="1110 659 1547 714">Install a new rain barrel and receive \$50.</p>

Staff is currently in the process of developing new educational materials for restaurants and hotels. The City will be providing table tents for restaurant tables and/or a sticker for the menu that state water will only be served upon request. The hotels will be provided a mirror cling with info about reusing their towels and a card for the beds about reusing their sheets (attachment 4).

ATTACHMENTS

1. Historic Citywide Water Usage
2. Statewide Nine tiers for water conservation savings
3. Proposed rebates
4. Hotel and restaurant education materials



Supplier Name	Total Water Production (Gallons)*		Total Water Saved* (Jun-14 - Apr-15, compared to 2013, Gallons)	Total Percent Saved* (Jun-14 - Apr-15, compared to 2013)	Jul-Sep 2014 R-GPCD	Tier	Conservation Standard	Estimated Savings* (Gallons)
	2013 (Jun - Apr)	2014/2015 (Jun-14 - Apr-15)						
Adelanto City of	1,305,374,584	1,199,322,394	106,052,190	8%	108.5	5	20%	261,074,917
Alameda County Water Dist.	12,951,100,000	10,376,900,000	2,574,200,000	20%	88.3	4	16%	2,072,176,000
Alco Water Service	1,363,066,000	1,236,129,000	126,937,000	9%	124.2	6	24%	327,135,840
Alhambra City of	3,137,493,050	2,844,265,868	293,227,182	9%	118.3	6	24%	752,998,332
Amador Water Agency	1,038,630,000	879,580,000	159,050,000	15%	112.9	6	24%	249,271,200
American Canyon, City of	1,096,815,903	955,396,384	141,419,519	13%	96.2	5	20%	219,363,181
Anaheim City of	19,700,651,425	19,210,896,730	489,754,695	2%	108.6	5	20%	3,940,130,285
Anderson, City of	631,812,000	550,226,000	81,586,000	13%	260.8	9	36%	227,452,320
Antioch City of	5,531,313,000	4,796,329,000	734,984,000	13%	141.9	7	28%	1,548,767,640
Apple Valley Ranchos Water Co.	3,897,679,044	3,753,242,930	144,436,114	4%	159.8	7	28%	1,091,350,132
Arcadia City of	5,208,089,875	4,798,364,290	409,725,584	8%	318.5	9	36%	1,874,912,355
Arcata City of	596,417,000	593,535,000	2,882,000	0%	43.5	1	4%	23,856,680
Arroyo Grande City of	938,061,088	787,615,484	150,445,604	16%	132.2	7	28%	262,657,105
Arvin Community Services Dist.	875,790,000	795,906,000	79,884,000	9%	157.9	7	28%	245,221,200
Atascadero Mutual Water Co.	1,491,000,000	1,238,900,000	252,100,000	17%	163.0	7	28%	417,480,000
Atwater City of	3,151,504,024	2,344,836,713	806,667,311	26%	308.0	9	36%	1,134,541,449
Azusa City of	6,228,474,265	5,616,757,776	611,716,488	10%	97.3	5	20%	1,245,694,853
Bakersfield City of	13,262,084,321	12,212,384,165	1,049,700,156	8%	279.9	9	36%	4,774,350,356
Bakman Water Co.	1,218,024,534	1,075,816,592	142,207,942	12%	302.2	9	36%	438,488,832
Banning City of	2,621,468,213	2,412,529,020	208,939,194	8%	179.4	8	32%	838,869,828
Beaumont-Cherry Valley Water Dist.	3,768,517,372	3,710,727,622	57,789,751	2%	269.7	9	36%	1,356,666,254
Bella Vista Water Dist.	3,988,421,466	2,143,124,835	1,845,296,631	46%	386.3	9	36%	1,435,831,728
Bellflower-Somerset Mutual Water Co.	1,637,264,282	1,530,149,423	107,114,859	7%	96.1	5	20%	327,452,856
Benicia City of	1,882,020,087	1,444,140,939	437,879,148	23%	105.6	5	20%	376,404,017
Beverly Hills City of	3,603,721,272	3,492,931,787	110,789,485	3%	208.9	8	32%	1,153,190,807
Big Bear City Community Services Dist.	320,289,143	300,461,084	19,828,059	6%	89.8	4	16%	51,246,263
Blythe City of	973,540,000	961,100,000	12,440,000	1%	185.8	8	32%	311,532,800
Brawley City of	2,508,900,000	1,441,010,000	1,067,890,000	43%	179.5	8	32%	802,848,000
Brea City of	3,407,754,224	3,309,021,241	98,732,982	3%	125.9	6	24%	817,861,014
Brentwood City of	3,595,210,000	3,133,883,000	461,327,000	13%	174.8	8	32%	1,150,467,200
Buena Park City of	4,514,019,818	4,153,953,991	360,065,827	8%	107.0	5	20%	902,803,964

Data current as of 6/11/15.

* Some data may be revised and will affect production and savings values. Jul-Sep 2014 R-GPCD, Tiers, and Conservation Standard will not be affected.

Supplier Name	Total Water Production (Gallons)*		Total Water Saved* (Jun-14 - Apr-15, compared to 2013, Gallons)	Total Percent Saved* (Jun-14 - Apr-15, compared to 2013)	Jul-Sep 2014 R-GPCD	Tier	Conservation Standard	Estimated Savings* (Gallons)
	2013 (Jun - Apr)	2014/2015 (Jun-14 - Apr-15)						
Burbank City of	5,693,048,037	5,201,566,329	491,481,707	9%	128.2	6	24%	1,366,331,529
Burlingame City of	1,424,474,045	1,263,113,566	161,360,478	11%	90.4	4	16%	227,915,847
Calaveras County Water Dist.	1,705,365,000	1,386,693,000	318,672,000	19%	82.7	4	16%	272,858,400
Calexico City of	1,865,700,000	1,731,670,000	134,030,000	7%	104.6	5	20%	373,140,000
California City City of	1,387,592,683	1,476,716,306	-89,123,624	-6%	307.0	9	36%	499,533,366
California Water Service Co. Antelope Valley	260,941,823	243,052,579	17,889,243	7%	297.0	9	36%	93,939,056
California Water Service Co. Bakersfield	22,192,241,776	19,923,077,609	2,269,164,167	10%	197.6	8	32%	7,101,517,368
California Water Service Co. Bear Gulch	4,286,151,915	3,811,875,163	474,276,752	11%	252.5	9	36%	1,543,014,690
California Water Service Co. Chico Dist.	7,986,748,816	6,700,482,893	1,286,265,923	16%	210.4	8	32%	2,555,759,621
California Water Service Co. Dixon, City of	453,552,601	409,464,903	44,087,698	10%	144.3	7	28%	126,994,728
California Water Service Co. Dominguez	10,120,619,471	10,075,228,367	45,391,104	0%	83.7	4	16%	1,619,299,115
California Water Service Co. East Los Angeles	4,849,549,033	4,621,094,597	228,454,435	5%	51.4	2	8%	387,963,923
California Water Service Co. Hermosa/Redondo	3,641,357,112	3,588,112,988	53,244,123	1%	96.4	5	20%	728,271,422
California Water Service Co. Kern River Valley	261,202,504	234,971,464	26,231,040	10%	148.9	7	28%	73,136,701
California Water Service Co. King City	520,547,655	482,194,942	38,352,713	7%	67.7	3	12%	62,465,719
California Water Service Co. Livermore	3,328,637,497	2,243,812,926	1,084,824,571	33%	120.5	6	24%	798,872,999
California Water Service Co. Los Altos/Suburban	4,436,532,349	3,728,326,857	708,205,491	16%	173.8	8	32%	1,419,690,352
California Water Service Co. Marysville	672,818,026	580,048,125	92,769,901	14%	125.5	6	24%	161,476,326
California Water Service Co. Mid Peninsula	4,719,794,994	4,262,951,294	456,843,701	10%	87.4	4	16%	755,167,199
California Water Service Co. Oroville	970,581,060	776,992,728	193,588,333	20%	131.6	7	28%	271,762,697
California Water Service Co. Palos Verdes	6,242,433,542	6,008,439,633	233,993,910	4%	255.4	9	36%	2,247,276,075
California Water Service Co. Redwood Valley	129,656,283	97,234,066	32,422,217	25%	93.3	4	16%	20,745,005
California Water Service Co. Salinas Dist.	5,566,128,906	4,860,660,566	705,468,339	13%	86.0	4	16%	890,580,625
California Water Service Co. Selma	1,783,287,105	1,458,869,424	324,417,681	18%	189.2	8	32%	570,651,873
California Water Service Co. South San Francisco	2,506,905,368	2,300,706,585	206,198,783	8%	48.8	2	8%	200,552,429
California Water Service Co. Stockton	8,103,696,893	7,455,773,916	647,922,977	8%	97.6	5	20%	1,620,739,379
California Water Service Co. Visalia	9,539,105,015	8,364,508,376	1,174,596,639	12%	191.7	8	32%	3,052,513,605
California Water Service Co. Westlake	2,486,572,239	2,380,018,823	106,553,417	4%	336.7	9	36%	895,166,006
California Water Service Co. Willows	435,239,751	371,568,382	63,671,369	15%	168.6	7	28%	121,867,130
California-American Water Co. Los Angeles Dist.	6,673,961,846	6,148,933,734	525,028,112	8%	156.8	7	28%	1,868,709,317
California-American Water Co. Monterey Dist.	3,521,792,447	3,132,501,006	389,291,441	11%	56.0	2	8%	281,743,396

Data current as of 6/11/15.

* Some data may be revised and will affect production and savings values. Jul-Sep 2014 R-GPCD, Tiers, and Conservation Standard will not be affected.

Supplier Name	Total Water Production (Gallons)*		Total Water Saved* (Jun-14 - Apr-15, compared to 2013, Gallons)	Total Percent Saved* (Jun-14 - Apr-15, compared to 2013)	Jul-Sep 2014 R-GPCD	Tier	Conservation Standard	Estimated Savings* (Gallons)
	2013 (Jun - Apr)	2014/2015 (Jun-14 - Apr-15)						
California-American Water Co. Sacramento Dist.	10,442,730,124	8,534,759,229	1,907,970,895	18%	107.8	5	20%	2,088,546,025
California-American Water Co. San Diego Dist.	3,392,615,166	3,120,408,660	272,206,507	8%	51.9	2	8%	271,409,213
California-American Water Ventura Dist.	5,232,968,631	4,776,170,550	456,798,081	9%	184.6	8	32%	1,674,549,962
Camarillo City of	2,854,344,453	2,472,853,894	381,490,558	13%	107.5	5	20%	570,868,891
Cambria Community Services Dist.	216,590,185	130,334,054	86,256,131	40%	54.4	2	8%	17,327,215
Camrosa Water Dist.	2,961,559,348	2,571,635,754	389,923,593	13%	183.3	8	32%	947,698,991
Carlsbad Municipal Water Dist.	5,174,846,512	5,111,338,069	63,508,443	1%	138.6	7	28%	1,448,957,023
Carmichael Water Dist.	3,018,800,000	2,451,960,000	566,840,000	19%	242.5	9	36%	1,086,768,000
Carpinteria Valley Water Dist.	1,388,925,415	1,262,853,498	126,071,917	9%	98.2	5	20%	277,785,083
Casitas Municipal Water Dist.	1,468,286,530	1,204,021,023	264,265,507	18%	183.0	8	32%	469,851,690
Castaic Lake Water Agency Santa Clarita Water Division	8,735,099,204	7,594,293,358	1,140,805,846	13%	174.8	8	32%	2,795,231,745
Central Coast Water Authority	78,591,829	72,169,607	6,422,222	8%	72.7	3	12%	9,431,019
Ceres City of	2,329,703,000	2,208,542,000	121,161,000	5%	166.3	7	28%	652,316,840
Cerritos City of	2,662,215,934	2,375,114,759	287,101,175	11%	153.6	7	28%	745,420,462
Chino City of	4,686,346,345	4,494,051,643	192,294,703	4%	126.7	6	24%	1,124,723,123
Chino Hills City of	4,539,911,300	4,308,161,835	231,749,465	5%	157.8	7	28%	1,271,175,164
Citrus Heights Water Dist.	4,326,003,545	3,508,116,463	817,887,082	19%	201.4	8	32%	1,384,321,134
City of Big Bear Lake, Dept of Water & Power	713,470,000	673,090,000	40,380,000	6%	80.8	4	16%	114,155,200
City of Newman Water Department	689,049,000	550,457,000	138,592,000	20%	129.2	6	24%	165,371,760
Clovis City of	7,926,572,000	7,168,421,000	758,151,000	10%	235.2	9	36%	2,853,565,920
Coachella City of	1,782,100,000	1,667,500,000	114,600,000	6%	125.5	6	24%	427,704,000
Coachella Valley Water Dist.	33,882,780,838	32,204,059,456	1,678,721,382	5%	288.6	9	36%	12,197,801,102
Coastside County Water Dist.	676,480,000	622,200,000	54,280,000	8%	61.9	2	8%	54,118,400
Colton, City of	3,073,691,341	2,961,533,279	112,158,061	4%	109.8	5	20%	614,738,268
Compton City of	2,264,906,797	2,224,761,094	40,145,704	2%	63.6	2	8%	181,192,544
Contra Costa Water Dist.	10,103,349,346	8,661,782,633	1,441,566,713	14%	139.9	7	28%	2,828,937,817
Corcoran, City of	1,497,336,000	1,217,235,000	280,101,000	19%	223.7	9	36%	539,040,960
Corona City of	10,429,360,000	9,920,790,000	508,570,000	5%	144.7	7	28%	2,920,220,800
Covina City of	1,801,769,397	1,661,816,210	139,953,188	8%	154.7	7	28%	504,495,431
Crescent City City of	695,570,000	800,730,000	-105,160,000	-15%	94.5	4	16%	111,291,200
Crescenta Valley Water Dist.	1,435,193,658	1,258,542,547	176,651,110	12%	109.4	5	20%	287,038,732

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	2013 (Jun - Apr)	2014/2015 (Jun-14 - Apr-15)						
Crestline Village Water Dist.	223,116,607	199,548,333	23,568,274	11%	60.4	2	8%	17,849,329
Cucamonga Valley Water Dist.	15,485,973,717	14,941,614,469	544,359,248	4%	184.2	8	32%	4,955,511,589
Daly City City of	2,092,192,472	1,796,529,428	295,663,044	14%	58.8	2	8%	167,375,398
Davis City of	3,601,300,000	2,986,900,000	614,400,000	17%	143.9	7	28%	1,008,364,000
Del Oro Water Co.	419,693,049	352,142,462	67,550,587	16%	116.7	6	24%	100,726,332
Delano City of	2,854,929,000	2,682,067,000	172,862,000	6%	119.4	6	24%	685,182,960
Desert Water Agency	10,315,735,399	9,699,183,653	616,551,746	6%	416.0	9	36%	3,713,664,744
Diablo Water Dist.	1,784,656,000	1,595,722,000	188,934,000	11%	147.7	7	28%	499,703,680
Dinuba City of	1,546,550,000	1,338,020,000	208,530,000	13%	172.3	8	32%	494,896,000
Discovery Bay Community Services Dist.	1,154,000,000	956,000,000	198,000,000	17%	189.6	8	32%	369,280,000
Downey City of	4,949,536,543	4,638,677,540	310,859,003	6%	106.9	5	20%	989,907,309
Dublin San Ramon Services Dist.	3,304,333,000	2,345,270,000	959,063,000	29%	75.9	3	12%	396,519,960
East Bay Municipal Utilities Dist.	62,735,500,000	55,234,600,000	7,500,900,000	12%	94.2	4	16%	10,037,680,000
East Niles Community Service Dist.	2,955,798,294	2,627,991,759	327,806,536	11%	271.8	9	36%	1,064,087,386
East Orange County Water Dist.	297,730,449	270,880,291	26,850,158	9%	277.6	9	36%	107,182,962
East Palo Alto, City of	565,809,026	500,638,531	65,170,495	12%	58.9	2	8%	45,264,722
East Valley Water Dist.	6,036,409,942	5,282,538,041	753,871,901	12%	169.4	7	28%	1,690,194,784
Eastern Municipal Water Dist.	26,427,528,284	25,572,168,288	855,359,996	3%	130.7	7	28%	7,399,707,920
El Centro City of	2,401,213,000	2,293,244,000	107,969,000	4%	119.5	6	24%	576,291,120
El Dorado Irrigation Dist.	11,451,396,699	8,760,189,763	2,691,206,936	24%	166.2	7	28%	3,206,391,076
El Monte City of	700,390,000	680,230,000	20,160,000	3%	56.0	2	8%	56,031,200
El Segundo City of	2,016,540,093	2,164,055,938	-147,515,844	-7%	97.9	5	20%	403,308,019
El Toro Water Dist.	2,839,795,186	2,687,296,718	152,498,468	5%	119.9	6	24%	681,550,845
Elk Grove Water Service	2,293,563,199	1,879,595,715	413,967,484	18%	145.3	7	28%	642,197,696
Elsinore Valley Municipal Water Dist.	7,574,057,984	7,521,237,468	52,820,516	1%	146.3	7	28%	2,120,736,236
Escondido City of	7,175,645,158	6,658,735,569	516,909,589	7%	103.6	5	20%	1,435,129,032
Estero Municipal Improvement Dist.	1,379,855,875	1,333,427,283	46,428,592	3%	72.8	3	12%	165,582,705
Eureka City of	1,031,862,000	954,959,000	76,903,000	7%	75.2	1	4%	41,274,480
Exeter City of	724,252,481	630,309,608	93,942,873	13%	224.9	9	36%	260,730,893
Fair Oaks Water Dist.	3,557,919,595	2,834,614,149	723,305,447	20%	274.1	9	36%	1,280,851,054
Fairfield City of	6,493,000,000	5,769,000,000	724,000,000	11%	106.7	5	20%	1,298,600,000

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	2013 (Jun - Apr)	2014/2015 (Jun-14 - Apr-15)						
Fallbrook Public Utility Dist.	3,961,701,649	3,651,491,091	310,210,559	8%	217.3	9	36%	1,426,212,594
Fillmore City of	651,874,420	602,299,000	49,575,420	8%	165.6	7	28%	182,524,838
Folsom City of	6,467,266,852	5,439,759,017	1,027,507,836	16%	213.7	8	32%	2,069,525,393
Fortuna City of	373,908,000	336,986,000	36,922,000	10%	121.2	6	24%	89,737,920
Fountain Valley City of	2,956,942,033	2,733,424,246	223,517,786	8%	100.2	5	20%	591,388,407
Fresno City of	42,399,035,784	36,751,784,030	5,647,251,754	13%	146.4	7	28%	11,871,730,020
Fruitridge Vista Water Co.	1,216,266,379	960,673,500	255,592,879	21%	238.3	9	36%	437,855,896
Fullerton City of	8,706,091,910	8,419,078,714	287,013,195	3%	136.8	7	28%	2,437,705,735
Galt City of	1,568,567,000	1,247,346,000	321,221,000	20%	207.2	8	32%	501,941,440
Garden Grove City of	7,901,538,668	7,534,564,791	366,973,877	5%	98.3	5	20%	1,580,307,734
Georgetown Divide Public Utilities Dist.	587,989,000	470,733,000	117,256,000	20%	170.4	8	32%	188,156,480
Gilroy City of	2,776,446,000	2,359,991,000	416,455,000	15%	117.6	6	24%	666,347,040
Glendale City of	8,233,441,156	7,649,121,119	584,320,037	7%	107.1	5	20%	1,646,688,231
Glendora City of	3,717,814,406	3,575,297,613	142,516,793	4%	242.0	9	36%	1,338,413,186
Golden State Water Co. Artesia	1,703,681,601	1,634,047,151	69,634,450	4%	83.4	4	16%	272,589,056
Golden State Water Co. Barstow	1,911,086,034	1,724,666,433	186,419,601	10%	125.4	6	24%	458,660,648
Golden State Water Co. Bay Point	613,219,800	542,803,307	70,416,493	11%	69.3	3	12%	73,586,376
Golden State Water Co. Bell-Bell Gardens	1,556,624,852	1,468,612,381	88,012,470	6%	60.8	2	8%	124,529,988
Golden State Water Co. Claremont	3,426,490,681	3,098,814,486	327,676,195	10%	213.2	8	32%	1,096,477,018
Golden State Water Co. Cordova	4,777,144,846	4,076,759,788	700,385,057	15%	224.5	9	36%	1,719,772,144
Golden State Water Co. Cowan Heights	850,081,203	825,512,005	24,569,198	3%	401.6	9	36%	306,029,233
Golden State Water Co. Culver City	1,718,703,352	1,623,391,809	95,311,542	6%	84.8	4	16%	274,992,536
Golden State Water Co. Florence Graham	1,522,996,985	1,488,098,297	34,898,688	2%	59.7	2	8%	121,839,759
Golden State Water Co. Norwalk	1,470,209,053	1,363,916,318	106,292,735	7%	72.2	3	12%	176,425,086
Golden State Water Co. Ojai	676,402,392	579,494,178	96,908,214	14%	261.1	9	36%	243,504,861
Golden State Water Co. Orcutt	2,350,529,269	2,043,674,980	306,854,289	13%	199.8	8	32%	752,169,366
Golden State Water Co. Placentia	2,254,794,119	2,127,940,159	126,853,961	6%	119.0	6	24%	541,150,589
Golden State Water Co. S Arcadia	1,085,639,199	1,009,650,647	75,988,553	7%	118.5	6	24%	260,553,408
Golden State Water Co. S San Gabriel	806,417,112	769,074,538	37,342,574	5%	73.6	3	12%	96,770,053
Golden State Water Co. San Dimas	3,655,433,893	3,514,470,566	140,963,327	4%	159.0	7	28%	1,023,521,490
Golden State Water Co. Simi Valley	2,203,081,498	1,966,154,925	236,926,573	11%	129.8	6	24%	528,739,560

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	2013 (Jun - Apr)	2014/2015 (Jun-14 - Apr-15)						
Golden State Water Co. Southwest	8,881,667,175	8,394,388,952	487,278,224	5%	68.2	3	12%	1,065,800,061
Golden State Water Co. West Orange	4,855,707,625	4,596,492,814	259,214,810	5%	94.2	4	16%	776,913,220
Goleta Water Dist.	4,212,607,248	3,721,874,999	490,732,249	12%	65.5	3	12%	505,512,870
Great Oaks Water Co. Incorporated	3,250,717,297	2,706,624,270	544,093,027	17%	104.2	5	20%	650,143,459
Greenfield, City of	587,444,953	510,446,260	76,998,692	13%	82.9	4	16%	93,991,192
Groveland Community Services Dist.	146,323,760	113,573,359	32,750,401	22%	127.5	6	24%	35,117,702
Grover Beach City of	430,974,356	275,611,654	155,362,702	36%	62.1	2	8%	34,477,948
Hanford City of	3,936,078,340	3,487,402,915	448,675,425	11%	160.0	7	28%	1,102,101,935
Hawthorne City of	1,294,509,964	1,357,073,438	-62,563,474	-5%	86.7	4	16%	207,121,594
Hayward City of	5,190,453,444	4,702,678,691	487,774,753	9%	62.1	2	8%	415,236,276
Healdsburg City of	617,162,744	515,606,348	101,556,396	16%	128.2	6	24%	148,119,059
Helix Water Dist.	10,154,116,998	9,682,218,961	471,898,037	5%	103.6	5	20%	2,030,823,400
Hemet City of	1,331,279,039	1,254,782,158	76,496,881	6%	192.6	8	32%	426,009,293
Hesperia Water Dist. City of	4,400,297,670	4,204,786,814	195,510,856	4%	174.6	8	32%	1,408,095,254
Hi-Desert Water Dist.	895,521,184	879,603,342	15,917,842	2%	90.3	4	16%	143,283,389
Hillsborough Town of	1,156,360,395	891,403,387	264,957,008	23%	324.5	9	36%	416,289,742
Hollister City of	973,687,030	890,635,676	83,051,354	9%	104.4	5	20%	194,737,406
Humboldt Bay Municipal Water Dist.	162,256,000	179,790,000	-17,534,000	-11%	132.1	1	4%	6,490,240
Humboldt Community Service Dist.	726,118,307	683,391,000	42,727,307	6%	117.9	1	4%	29,044,732
Huntington Beach City of	9,054,987,549	8,573,737,577	481,249,973	5%	109.0	5	20%	1,810,997,510
Huntington Park City of	1,413,869,342	1,365,317,479	48,551,863	3%	51.9	2	8%	113,109,547
Imperial, City of	829,833,000	804,708,000	25,125,000	3%	127.6	6	24%	199,159,920
Indian Wells Valley Water Dist.	2,202,474,000	2,062,854,458	139,619,542	6%	240.8	9	36%	792,890,640
Indio City of	6,424,800,000	6,031,700,000	393,100,000	6%	186.6	8	32%	2,055,936,000
Inglewood City of	3,001,587,794	2,778,934,578	222,653,216	7%	65.1	3	12%	360,190,535
Irvine Ranch Water Dist.	18,637,724,070	18,151,814,422	485,909,648	3%	91.7	4	16%	2,982,035,851
Joshua Basin Water Dist.	497,996,129	456,658,291	41,337,838	8%	135.3	7	28%	139,438,916
Jurupa Community Service Dist.	7,839,488,084	7,295,522,465	543,965,619	7%	155.5	7	28%	2,195,056,664
Kerman, City of	1,008,086,000	898,443,000	109,643,000	11%	192.7	8	32%	322,587,520
Kingsburg, City of	1,213,618,000	971,682,000	241,936,000	20%	332.7	9	36%	436,902,480
La Habra City of Public Works	2,874,579,826	3,020,642,728	-146,062,902	-5%	137.5	7	28%	804,882,351

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	2013 (Jun - Apr)	2014/2015 (Jun-14 - Apr-15)						
La Palma City of	658,623,938	600,039,110	58,584,828	9%	96.1	5	20%	131,724,788
La Verne City of	2,495,999,121	2,337,861,143	158,137,978	6%	176.5	8	32%	798,719,719
Laguna Beach County Water Dist.	1,050,251,734	1,046,136,231	4,115,504	0%	121.0	6	24%	252,060,416
Lake Arrowhead Community Services Dist.	488,350,275	433,102,166	55,248,109	11%	81.5	4	16%	78,136,044
Lake Hemet Municipal Water Dist.	3,445,064,212	2,838,081,208	606,983,004	18%	150.5	7	28%	964,617,979
Lakeside Water Dist.	1,230,470,383	1,165,309,873	65,160,510	5%	109.2	5	20%	246,094,077
Lakewood City of	2,494,552,341	2,237,758,607	256,793,734	10%	105.0	5	20%	498,910,468
Lamont Public Utility Dist.	1,181,609,000	1,089,923,000	91,686,000	8%	163.9	7	28%	330,850,520
Las Virgenes Municipal Water Dist.	7,039,368,377	6,581,547,123	457,821,255	7%	318.4	9	36%	2,534,172,616
Lathrop, City of	1,365,510,000	1,174,500,000	191,010,000	14%	100.5	5	20%	273,102,000
Lee Lake Water Dist.	892,399,792	887,033,267	5,366,525	1%	182.3	8	32%	285,567,933
Lemoore City of	2,348,262,000	2,128,466,000	219,796,000	9%	198.9	8	32%	751,443,840
Lincoln City of	3,154,800,000	2,637,000,000	517,800,000	16%	193.4	8	32%	1,009,536,000
Lincoln Avenue Water Co.	740,158,482	660,331,400	79,827,083	11%	137.2	7	28%	207,244,375
Linda County Water Dist.	1,143,891,000	1,034,145,000	109,746,000	10%	211.0	8	32%	366,045,120
Livermore City of Division of Water Resources	1,956,412,000	1,431,081,000	525,331,000	27%	100.0	5	20%	391,282,400
Livingston City of	2,262,462,000	2,207,873,000	54,589,000	2%	204.2	8	32%	723,987,840
Lodi City of Public Works Department	4,866,930,000	4,747,420,000	119,510,000	2%	210.3	8	32%	1,557,417,600
Loma Linda City of	1,640,388,220	1,597,007,293	43,380,926	3%	173.2	8	32%	524,924,230
Lomita City of	715,009,269	658,001,562	57,007,707	8%	98.3	5	20%	143,001,854
Lompoc City of	1,503,700,000	1,334,400,000	169,300,000	11%	76.6	3	12%	180,444,000
Long Beach City of	17,833,522,748	16,867,047,416	966,475,332	5%	83.8	4	16%	2,853,363,640
Los Angeles County Public Works Waterworks Dist. 29	2,441,278,891	2,446,166,662	-4,887,771	0%	325.2	9	36%	878,860,401
Los Angeles County Public Works Waterworks Dist. 40	15,365,041,780	14,090,793,258	1,274,248,522	8%	205.5	8	32%	4,916,813,370
Los Angeles Department of Water and Power	166,967,574,601	154,530,151,483	12,437,423,117	7%	90.0	4	16%	26,714,811,936
Los Banos, City of	2,464,738,000	2,258,734,000	206,004,000	8%	165.4	7	28%	690,126,640
Lynwood City of	1,563,180,983	1,532,847,473	30,333,509	2%	86.3	4	16%	250,108,957
Madera City of	2,738,988,000	2,597,036,000	141,952,000	5%	157.3	7	28%	766,916,640
Madera County	1,221,815,907	913,687,783	308,128,124	25%	328.1	9	36%	439,853,727
Mammoth Community Water Dist.	578,268,000	511,095,000	67,173,000	12%	102.9	5	20%	115,653,600
Manhattan Beach City of	1,643,386,053	1,533,590,415	109,795,638	7%	103.2	5	20%	328,677,211

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	2013 (Jun - Apr)	2014/2015 (Jun-14 - Apr-15)						
Manteca City of	4,630,819,000	3,813,359,000	817,460,000	18%	172.1	8	32%	1,481,862,080
Marin Municipal Water Dist.	8,213,150,388	7,173,026,116	1,040,124,272	13%	107.4	5	20%	1,642,630,078
Marina Coast Water Dist.	1,296,924,523	1,140,698,315	156,226,208	12%	76.5	3	12%	155,630,943
Martinez City of	1,157,625,351	1,016,966,151	140,659,200	12%	95.5	5	20%	231,525,070
McKinleyville Community Service Dist.	413,901,000	365,325,000	48,576,000	12%	74.6	1	4%	16,556,040
Menlo Park City of	1,221,541,153	911,750,400	309,790,753	25%	88.6	4	16%	195,446,585
Merced City of	8,014,940,000	7,168,120,000	846,820,000	11%	298.8	9	36%	2,885,378,400
Mesa Water Dist.	5,459,966,511	5,205,802,398	254,164,113	5%	99.0	5	20%	1,091,993,302
Mid-Peninsula Water Dist.	993,679,293	858,282,639	135,396,655	14%	101.4	5	20%	198,735,859
Millbrae City of	779,066,182	706,189,465	72,876,717	9%	89.2	4	16%	124,650,589
Milpitas City of	2,949,713,953	2,629,380,156	320,333,797	11%	72.3	3	12%	353,965,674
Mission Springs Water Dist.	2,497,931,420	2,382,938,452	114,992,969	5%	160.0	7	28%	699,420,798
Modesto, City of	18,266,991,878	16,153,730,548	2,113,261,330	12%	245.9	9	36%	6,576,117,076
Monrovia City of	2,362,933,000	2,139,445,000	223,488,000	9%	154.6	7	28%	661,621,240
Monte Vista Water Dist.	2,973,785,293	2,826,875,177	146,910,116	5%	125.0	6	24%	713,708,470
Montebello Land and Water Co.	1,041,382,059	956,729,116	84,652,942	8%	80.5	4	16%	166,621,129
Montecito Water Dist.	1,978,569,865	1,072,051,195	906,518,670	46%	197.4	8	32%	633,142,357
Monterey Park City of	2,668,010,000	2,566,780,000	101,230,000	4%	99.9	5	20%	533,602,000
Morgan Hill City of	2,505,975,000	1,934,710,000	571,265,000	23%	136.5	7	28%	701,673,000
Morro Bay City of	377,041,784	340,493,207	36,548,577	10%	70.0	3	12%	45,245,014
Moulton Niguel Water Dist.	8,589,961,719	8,279,790,263	310,171,456	4%	99.1	5	20%	1,717,992,344
Mountain View City of	3,557,320,029	3,022,923,688	534,396,340	15%	82.5	4	16%	569,171,205
Myoma Dunes Mutual Water Co.	971,705,586	899,636,436	72,069,150	7%	612.5	9	36%	349,814,011
Napa City of	4,289,834,036	3,817,349,467	472,484,569	11%	109.2	5	20%	857,966,807
Nevada Irrigation Dist.	3,148,554,000	2,685,617,000	462,937,000	15%	267.7	9	36%	1,133,479,440
Newhall County Water Dist.	3,112,272,150	2,767,420,326	344,851,824	11%	166.5	7	28%	871,436,202
Newport Beach City of	4,856,815,519	4,566,481,898	290,333,621	6%	137.8	7	28%	1,359,908,345
Nipomo Community Services Dist.	798,693,003	643,058,596	155,634,407	19%	165.4	7	28%	223,634,041
Norco City of	2,384,906,594	2,243,900,906	141,005,688	6%	224.3	9	36%	858,566,374
North Coast County Water Dist.	942,985,309	841,531,512	101,453,797	11%	59.5	2	8%	75,438,825
North Marin Water Dist.	2,908,000,000	2,404,810,000	503,190,000	17%	129.1	6	24%	697,920,000

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	2013 (Jun - Apr)	2014/2015 (Jun-14 - Apr-15)						
North Tahoe Public Utility Dist.	402,179,000	373,723,000	28,456,000	7%	161.3	7	28%	112,610,120
Norwalk City of	669,896,000	634,800,000	35,096,000	5%	98.7	5	20%	133,979,200
Oakdale City of	1,703,000,000	1,319,000,000	384,000,000	23%	213.2	8	32%	544,960,000
Oceanside City of	8,436,032,764	8,208,425,542	227,607,222	3%	105.1	5	20%	1,687,206,553
Oildale Mutual Water Co.	2,942,438,386	2,728,679,850	213,758,536	7%	306.4	9	36%	1,059,277,819
Olivehurst Public Utility Dist.	1,342,441,529	1,113,245,393	229,196,137	17%	256.0	9	36%	483,278,951
Olivenhain Municipal Water Dist.	6,169,475,408	6,199,453,739	-29,978,331	0%	192.3	8	32%	1,974,232,131
Ontario City of	10,551,069,206	10,190,677,528	360,391,678	3%	126.9	6	24%	2,532,256,610
Orange City of	9,367,739,749	9,012,887,545	354,852,204	4%	148.7	7	28%	2,622,967,130
Orange Vale Water Co.	1,510,155,180	1,162,197,992	347,957,188	23%	332.3	9	36%	543,655,865
Orchard Dale Water Dist.	699,277,162	660,174,991	39,102,171	6%	78.4	3	12%	83,913,259
Otay Water Dist.	9,617,895,890	9,466,505,317	151,390,573	2%	107.1	5	20%	1,923,579,178
Oxnard City of	7,139,254,874	6,352,698,407	786,556,467	11%	66.6	3	12%	856,710,585
Padre Dam Municipal Water Dist.	3,430,303,142	3,295,042,215	135,260,927	4%	109.4	5	20%	686,060,628
Palmdale Water Dist.	5,786,029,756	5,446,581,118	339,448,639	6%	187.2	8	32%	1,851,529,522
Palo Alto City of	3,890,887,480	3,271,754,057	619,133,423	16%	116.8	6	24%	933,812,995
Paradise Irrigation Dist.	1,939,400,000	1,561,300,000	378,100,000	19%	240.8	9	36%	698,184,000
Paramount City of	1,951,230,930	1,965,200,181	-13,969,251	-1%	67.0	3	12%	234,147,712
Park Water Co.	3,428,820,518	3,144,622,679	284,197,839	8%	55.6	2	8%	274,305,641
Pasadena City of	9,837,233,002	9,096,165,394	741,067,608	8%	139.0	7	28%	2,754,425,241
Paso Robles City of	2,041,453,000	1,799,161,000	242,292,000	12%	146.0	7	28%	571,606,840
Patterson City of	1,239,109,056	1,117,682,864	121,426,192	10%	148.3	7	28%	346,950,536
Perris, City of	525,545,238	519,901,491	5,643,747	1%	111.9	6	24%	126,130,857
Petaluma City of	2,844,748,052	2,480,660,696	364,087,356	13%	92.4	4	16%	455,159,688
Phelan Pinon Hills Community Services Dist.	704,842,705	742,918,444	-38,075,739	-5%	181.6	8	32%	225,549,666
Pico Rivera City of	1,506,085,296	1,350,328,313	155,756,982	10%	83.7	4	16%	240,973,647
Pico Water Dist.	1,197,613,141	1,117,583,986	80,029,155	7%	119.0	6	24%	287,427,154
Pinedale County Water Dist.	396,103,624	332,860,132	63,243,492	16%	247.0	9	36%	142,597,305
Pismo Beach City of	626,367,906	554,377,550	71,990,356	11%	113.1	6	24%	150,328,297
Pittsburg City of	2,973,449,000	2,679,223,000	294,226,000	10%	100.3	5	20%	594,689,800
Placer County Water Agency	8,922,583,557	7,521,434,183	1,401,149,374	16%	207.2	8	32%	2,855,226,738

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	2013 (Jun - Apr)	2014/2015 (Jun-14 - Apr-15)						
Pleasanton City of	5,292,522,000	3,675,926,000	1,616,596,000	31%	119.8	6	24%	1,270,205,280
Pomona City of	6,825,886,815	6,527,726,894	298,159,921	4%	95.9	5	20%	1,365,177,363
Port Hueneme City of	651,080,478	603,023,909	48,056,568	7%	63.5	2	8%	52,086,438
Porterville City of	3,853,981,900	3,489,528,400	364,453,500	9%	175.3	8	32%	1,233,274,208
Poway City of	3,557,743,635	3,429,358,173	128,385,462	4%	201.7	8	32%	1,138,477,963
Quartz Hill Water Dist.	1,668,235,483	1,533,349,284	134,886,198	8%	327.0	9	36%	600,564,774
Rainbow Municipal Water Dist.	5,071,779,706	4,882,101,590	189,678,116	4%	243.0	9	36%	1,825,840,694
Ramona Municipal Water Dist.	1,505,586,743	1,460,580,144	45,006,599	3%	165.9	7	28%	421,564,288
Rancho California Water Dist.	19,587,255,128	19,450,723,380	136,531,748	1%	248.0	9	36%	7,051,411,846
Red Bluff City of	1,116,093,249	917,691,212	198,402,037	18%	294.5	9	36%	401,793,570
Redding City of	8,252,320,000	6,928,410,000	1,323,910,000	16%	253.7	9	36%	2,970,835,200
Redlands City of	8,328,860,230	8,028,783,650	300,076,579	4%	274.5	9	36%	2,998,389,683
Redwood City City of	3,101,576,727	2,649,893,984	451,682,743	15%	63.4	2	8%	248,126,138
Reedley City of	1,543,360,000	1,302,690,000	240,670,000	16%	126.9	6	24%	370,406,400
Rialto City of	3,060,885,380	2,954,996,700	105,888,680	3%	132.2	7	28%	857,047,906
Rincon Del Diablo Municipal Water Dist.	2,101,090,001	1,825,745,545	275,344,456	13%	179.2	8	32%	672,348,800
Rio Linda - Elverta Community Water Dist.	888,321,567	722,134,126	166,187,441	19%	278.1	9	36%	319,795,764
Rio Vista, city of	747,344,000	718,684,000	28,660,000	4%	260.9	9	36%	269,043,840
Ripon City of	1,403,092,000	1,195,195,000	207,897,000	15%	257.2	9	36%	505,113,120
Riverbank City of	1,061,377,845	855,712,500	205,665,345	19%	191.4	8	32%	339,640,910
Riverside City of	20,905,324,151	19,253,909,119	1,651,415,032	8%	135.3	7	28%	5,853,490,762
Riverside Highland Water Co.	1,161,790,678	1,059,082,308	102,708,370	9%	253.9	9	36%	418,244,644
Rohnert Park City of	1,513,000,000	1,348,000,000	165,000,000	11%	81.0	4	16%	242,080,000
Rosamond Community Service Dist.	853,700,000	828,800,000	24,900,000	3%	158.3	7	28%	239,036,000
Roseville City of	9,925,499,637	8,070,492,633	1,855,007,004	19%	145.1	7	28%	2,779,139,898
Rowland Water Dist.	3,431,150,356	3,339,292,839	91,857,517	3%	99.3	5	20%	686,230,071
Rubidoux Community Service Dist.	1,677,500,000	1,608,780,000	68,720,000	4%	158.0	7	28%	469,700,000
Rubio Canyon Land and Water Association	667,669,574	606,735,357	60,934,217	9%	220.8	9	36%	240,361,047
Sacramento City of	34,191,000,000	27,700,000,000	6,491,000,000	19%	146.4	7	28%	9,573,480,000
Sacramento County Water Agency	11,887,758,415	9,882,037,891	2,005,720,524	17%	172.1	8	32%	3,804,082,693
Sacramento Suburban Water Dist.	11,251,300,000	9,659,796,000	1,591,504,000	14%	181.9	8	32%	3,600,416,000

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	2013 (Jun - Apr)	2014/2015 (Jun-14 - Apr-15)						
San Bernardino City of	13,398,559,048	12,327,776,393	1,070,782,655	8%	131.1	7	28%	3,751,596,533
San Bernardino County Service Area 64	922,684,159	843,573,950	79,110,209	9%	190.4	8	32%	295,258,931
San Bernardino County Service Area 70	552,751,551	510,495,138	42,256,413	8%	139.9	7	28%	154,770,434
San Bruno City of	1,139,644,426	1,006,056,561	133,587,865	12%	55.7	2	8%	91,171,554
San Buenaventura City of	5,240,248,152	4,621,951,586	618,296,566	12%	91.3	4	16%	838,439,704
San Clemente City of	2,733,437,281	2,824,773,436	-91,336,155	-3%	118.3	6	24%	656,024,947
San Diego City of	56,880,266,661	55,998,740,795	881,525,865	2%	82.0	4	16%	9,100,842,666
San Dieguito Water Dist.	1,962,342,464	1,963,189,677	-847,214	0%	148.3	7	28%	549,455,890
San Fernando City of	1,011,768,681	937,800,407	73,968,274	7%	120.3	6	24%	242,824,483
San Francisco Public Utilities Commission	24,705,700,000	22,716,530,000	1,989,170,000	8%	45.4	2	8%	1,976,456,000
San Gabriel County Water Dist.	1,945,981,464	1,787,519,915	158,461,549	8%	102.9	5	20%	389,196,293
San Gabriel Valley Fontana Water Co.	13,065,012,966	12,327,285,335	737,727,631	6%	142.9	7	28%	3,658,203,630
San Gabriel Valley Water Co.	11,569,680,767	10,929,382,713	640,298,054	6%	88.3	4	16%	1,851,148,923
San Jacinto City of	901,891,075	784,335,460	117,555,616	13%	176.1	8	32%	288,605,144
San Jose City of	6,352,000,000	5,581,000,000	771,000,000	12%	96.0	5	20%	1,270,400,000
San Jose Water Co.	43,033,000,000	37,404,300,000	5,628,700,000	13%	105.7	5	20%	8,606,600,000
San Juan Capistrano City of	2,470,475,179	2,364,234,580	106,240,599	4%	133.3	7	28%	691,733,050
San Juan Water Dist.	4,311,887,661	3,325,437,636	986,450,025	23%	476.9	9	36%	1,552,279,558
San Lorenzo Valley Water Dist.	507,390,763	409,795,901	97,594,862	19%	77.9	3	12%	60,886,892
San Luis Obispo City of	1,677,629,779	1,542,258,063	135,371,717	8%	69.9	3	12%	201,315,574
Sanger City of	1,843,385,000	1,699,422,000	143,963,000	8%	153.6	7	28%	516,147,800
Santa Ana City of	11,728,663,678	11,256,244,279	472,419,399	4%	78.3	3	12%	1,407,439,641
Santa Barbara City of	4,324,012,593	3,386,984,454	937,028,139	22%	79.6	3	12%	518,881,511
Santa Clara City of	6,411,300,000	5,748,400,000	662,900,000	10%	88.3	4	16%	1,025,808,000
Santa Cruz City of	3,032,800,000	2,345,400,000	687,400,000	23%	47.3	2	8%	242,624,000
Santa Fe Irrigation Dist.	3,355,497,430	3,440,176,441	-84,679,010	-3%	604.6	9	36%	1,207,979,075
Santa Fe Springs City of	1,873,694,583	1,717,797,485	155,897,098	8%	80.1	4	16%	299,791,133
Santa Margarita Water Dist.	8,455,062,487	8,239,185,917	215,876,570	3%	129.4	6	24%	2,029,214,997
Santa Maria City of	4,052,940,049	3,887,407,524	165,532,525	4%	93.0	4	16%	648,470,408
Santa Monica City of	4,175,700,000	3,994,600,000	181,100,000	4%	99.2	5	20%	835,140,000
Santa Paula City of	1,471,851,345	1,297,859,717	173,991,628	12%	160.2	7	28%	412,118,377

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	2013 (Jun - Apr)	2014/2015 (Jun-14 - Apr-15)						
Santa Rosa City of	6,442,908,511	5,299,135,989	1,143,772,522	18%	86.7	4	16%	1,030,865,362
Scotts Valley Water Dist.	379,401,032	315,570,035	63,830,997	17%	91.6	4	16%	60,704,165
Seal Beach City of	1,090,152,242	1,041,039,915	49,112,327	5%	64.7	2	8%	87,212,179
Serrano Water Dist.	992,869,298	896,873,468	95,995,830	10%	539.0	9	36%	357,432,947
Shafter City of	1,655,000,000	1,413,000,000	242,000,000	15%	236.5	9	36%	595,800,000
Shasta Lake City of	422,441,338	323,920,100	98,521,238	23%	140.2	7	28%	118,283,575
Sierra Madre City of	682,651,593	600,712,074	81,939,519	12%	214.2	8	32%	218,448,510
Soledad, City of	711,858,400	650,261,400	61,597,000	9%	116.7	6	24%	170,846,016
Sonoma City of	693,903,872	600,296,533	93,607,339	13%	142.5	7	28%	194,293,084
Soquel Creek Water Dist.	1,259,386,000	993,042,000	266,344,000	21%	64.8	2	8%	100,750,880
South Coast Water Dist.	1,984,272,265	1,848,294,464	135,977,800	7%	121.7	6	24%	476,225,344
South Feather Water and Power Agency	1,579,400,000	1,444,000,000	135,400,000	9%	465.9	9	36%	568,584,000
South Gate City of	2,495,109,547	2,423,197,395	71,912,151	3%	70.1	3	12%	299,413,146
South Pasadena City of	1,266,584,497	1,129,726,897	136,857,599	11%	131.0	7	28%	354,643,659
South Tahoe Public Utilities Dist.	1,867,200,000	1,763,300,000	103,900,000	6%	102.8	5	20%	373,440,000
Stockton City of	10,059,940,000	8,527,540,000	1,532,400,000	15%	155.0	7	28%	2,816,783,200
Suburban Water Systems San Jose Hills	8,636,916,910	8,152,786,411	484,130,499	6%	118.7	6	24%	2,072,860,058
Suburban Water Systems Whittier/La Mirada	6,733,234,220	6,307,496,297	425,737,923	6%	141.1	7	28%	1,885,305,582
Suisun-Solano Water Authority	1,259,300,000	1,079,300,000	180,000,000	14%	150.0	7	28%	352,604,000
Sunny Slope Water Co.	1,256,603,844	1,134,651,927	121,951,917	10%	120.5	6	24%	301,584,923
Sunnyslope County Water Dist.	800,428,816	695,655,668	104,773,148	13%	144.6	7	28%	224,120,068
Sunnyvale City of	5,678,938,670	4,810,544,617	868,394,053	15%	85.2	4	16%	908,630,187
Susanville City of	897,400,000	923,100,000	-25,700,000	-3%	274.0	9	36%	323,064,000
Sweetwater Authority	6,286,710,234	5,897,721,835	388,988,399	6%	75.0	3	12%	754,405,228
Sweetwater Springs Water Dist.	247,581,914	211,444,991	36,136,923	15%	80.7	4	16%	39,613,106
Tahoe City Public Utilities Dist.	409,567,069	348,738,468	60,828,601	15%	100.9	5	20%	81,913,414
Tehachapi, City of	687,731,595	629,027,831	58,703,764	9%	143.8	7	28%	192,564,846
Thousand Oaks City of	3,733,377,555	3,342,388,427	390,989,127	10%	163.7	7	28%	1,045,345,715
Torrance City of	5,807,649,983	5,518,293,916	289,356,067	5%	97.1	5	20%	1,161,529,997
Trabuco Canyon Water Dist.	882,405,664	905,866,967	-23,461,303	-3%	158.0	7	28%	247,073,586
Tracy City of	5,327,614,984	4,183,312,130	1,144,302,854	21%	134.6	7	28%	1,491,732,195

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	2013 (Jun - Apr)	2014/2015 (Jun-14 - Apr-15)						
Triunfo Sanitation Dist. / Oak Park Water Service	820,624,234	715,928,170	104,696,063	13%	195.7	8	32%	262,599,755
Truckee-Donner Public Utilities Dist.	1,460,698,266	1,289,119,388	171,578,878	12%	139.4	7	28%	408,995,514
Tulare, City of	5,672,028,900	5,087,613,800	584,415,100	10%	214.8	8	32%	1,815,049,248
Tuolumne Utilities Dist.	1,647,178,963	1,171,370,710	475,808,254	29%	129.3	6	24%	395,322,951
Turlock City of	6,666,355,100	5,879,829,441	786,525,659	12%	194.0	8	32%	2,133,233,632
Tustin City of	3,607,827,000	3,477,584,184	130,242,815	4%	167.3	7	28%	1,010,191,560
Twentynine Palms Water Dist.	829,397,132	768,013,566	61,383,566	7%	130.6	7	28%	232,231,197
Ukiah City of	796,322,000	673,737,000	122,585,000	15%	108.6	5	20%	159,264,400
Upland City of	6,558,713,018	5,979,166,503	579,546,514	9%	234.9	9	36%	2,361,136,686
Vacaville City of	5,011,920,799	4,228,899,820	783,020,979	16%	199.9	8	32%	1,603,814,656
Valencia Water Co.	9,312,925,022	8,072,643,252	1,240,281,770	13%	127.0	6	24%	2,235,102,005
Vallecitos Water Dist.	5,258,003,796	4,830,845,161	427,158,636	8%	116.1	6	24%	1,261,920,911
Vallejo City of	5,279,485,000	4,806,816,000	472,669,000	9%	91.3	4	16%	844,717,600
Valley Center Municipal Water Dist.	8,181,054,022	8,121,423,211	59,630,811	1%	291.2	9	36%	2,945,179,448
Valley County Water Dist.	2,435,055,781	2,217,971,279	217,084,502	9%	81.6	4	16%	389,608,925
Valley of the Moon Water Dist.	947,224,030	771,247,967	175,976,063	19%	106.5	5	20%	189,444,806
Valley Water Co.	1,173,912,351	1,061,623,949	112,288,402	10%	400.8	9	36%	422,608,446
Vaughn Water Co.	3,770,512,391	3,498,808,929	271,703,462	7%	507.0	9	36%	1,357,384,461
Ventura County Waterworks Dist. No 1	3,581,367,864	3,143,228,035	438,139,829	12%	175.3	8	32%	1,146,037,716
Ventura County Waterworks Dist. No. 8	6,501,713,523	5,860,112,063	641,601,460	10%	156.1	7	28%	1,820,479,786
Vernon City of	2,326,334,800	2,147,367,421	178,967,379	8%	47.9	2	8%	186,106,784
Victorville Water Dist.	7,039,368,377	6,532,343,557	507,024,820	7%	155.4	7	28%	1,971,023,146
Vista Irrigation Dist.	5,718,040,841	5,571,733,550	146,307,291	3%	105.5	5	20%	1,143,608,168
Walnut Valley Water Dist.	6,160,872,930	5,823,942,555	336,930,376	5%	146.4	7	28%	1,725,044,420
Wasco City of	1,287,066,000	1,117,276,000	169,790,000	13%	231.1	9	36%	463,343,760
Watsonville City of	2,451,782,848	2,158,132,560	293,650,288	12%	100.3	5	20%	490,356,570
West Kern Water Dist.	5,401,358,873	4,657,185,901	744,172,972	14%	133.0	7	28%	1,512,380,484
West Sacramento City of	4,211,629,694	3,470,317,698	741,311,996	18%	143.0	7	28%	1,179,256,314
West Valley Water Dist.	6,044,478,801	5,716,444,169	328,034,632	5%	212.3	8	32%	1,934,233,216
Westborough Water Dist.	305,200,706	263,325,506	41,875,200	14%	40.6	2	8%	24,416,057
Western Municipal Water Dist. of Riverside	7,088,467,671	6,857,380,356	231,087,315	3%	189.2	8	32%	2,268,309,655

Data current as of 6/11/15.

* Some data may be revised and will affect production and savings values. Jul-Sep 2014 R-GPCD, Tiers, and Conservation Standard will not be affected.

Supplier Name	Total Water Production (Gallons)*		Total Water Saved* (Jun-14 - Apr-15, compared to 2013, Gallons)	Total Percent Saved* (Jun-14 - Apr-15, compared to 2013)	Jul-Sep 2014 R-GPCD	Tier	Conservation Standard	Estimated Savings* (Gallons)
	2013 (Jun - Apr)	2014/2015 (Jun-14 - Apr-15)						
Westminster City of	3,699,326,080	3,558,362,753	140,963,327	4%	98.0	5	20%	739,865,216
Whittier City of	2,501,923,100	2,519,382,220	-17,459,119	-1%	104.2	5	20%	500,384,620
Windsor, Town of	1,135,404,207	969,212,810	166,191,397	15%	93.0	4	16%	181,664,673
Winton Water & Sanitary Dist.	517,249,000	471,826,000	45,423,000	9%	228.9	9	36%	186,209,640
Woodland City of	3,506,524,220	2,899,687,095	606,837,125	17%	119.8	6	24%	841,565,813
Yorba Linda Water Dist.	6,185,738,653	5,871,888,334	313,850,319	5%	220.2	9	36%	2,226,865,915
Yreka, City of	684,120,000	596,080,000	88,040,000	13%	186.6	8	32%	218,918,400
Yuba City City of	5,012,820,000	4,300,190,000	712,630,000	14%	188.2	8	32%	1,604,102,400
Yucaipa Valley Water Dist.	3,534,170,000	3,353,039,000	181,131,000	5%	265.0	9	36%	1,272,301,200
Statewide	1,733,750,083,993							413,604,153,459

Data current as of 6/11/15.

* Some data may be revised and will affect production and savings values. Jul-Sep 2014 R-GPCD, Tiers, and Conservation Standard will not be affected.

Tier	R-GPCD Range		# of Suppliers in Range	Conservation Standard
	From	To		
1			5	4%
2	0	64.99	27	8%
3	65	79.99	23	12%
4	80	94.99	42	16%
5	95	109.99	61	20%
6	110	129.99	44	24%
7	130	169.99	81	28%
8	170	214.99	61	32%
9	215	612.00	67	36%

Estimated Water Savings (acre-feet)	1,269,303
Estimated Water Savings (%)	24%

Supplier Name	Revised Standard	Original Standard	Data Revision Justification
Arcata City of	4%	8%	Meets qualifications outlined in California Code of Regulations, title 23, section 865, subdivision (c)(2).
Benicia City of	20%	28%	Revised PRU appears reasonable based on supplier's annual production and residential data for 2013/2014.
Beverly Hills City of	32%	36%	Revised population and PRU based on current data and appear reasonable.
Big Bear City Community Services District	16%	24%	Revised population uses SWRCB approved method. PRU changed to account for water required to protect environment/endangered species.
Buena Park City of	20%	24%	Original PRU included institutional use, which was subsequently removed. New PRU is consistent with suppliers reporting to DWR. No changes to population were made.
Burbank City of	24%	28%	Revised population data is consistent with DOF population estimates and Revised PRU is reasonably consistent with use patterns contained in the City's 2010 UWMP.
Calaveras County Water District	16%	32%	Total production was modified to exclude wholesale water. Revised PRU and population accounts for seasonal population increases based on information the supplier collected from local tourism authorities and studies conducted in the Lake Tahoe region.
Camrosa Water District	32%	36%	Updated population to account for customers outside of the City Boundary, but within the service area. University population was also included and University water use was moved from the CII sector to the residential sector accordingly. These changes reduced PRU and R-GPCD.
Casitas Municipal Water District	32%	36%	PRU appears reasonable with respect to the district's 2010 UWMP. 2014 and 2013 data resubmitted to correct total water production.
City of Big Bear Lake, Dept of Water & Power	16%	12%	Revised production subtracted water supplied to another water supplier. Revision appears reasonable.
Corona City of	28%	32%	7/14 PRU was incorrectly reported as 100%. New PRU is similar to surrounding months. Population did not account for unincorporated areas outside of City, but within service area or growth since 2010. New population aligns with census data.
Crestline Village Water District	8%	16%	Revised PRU accounts for transient population. Calculation appears reasonable.
Del Oro Water Company	24%	28%	Revised PRU appears accurate based on raw data provided by supplier. Original PRU used total billed water as the denominator instead of total water produced.
Discovery Bay Community Services District	32%	36%	Engineering firm conducted an analysis of the district. Revised PRU based on firm's assessment and appears reasonable.
Dublin San Ramon Services District	12%	16%	Primary change was updated population for the month of 7/14, which was originally left as the default value, minor changes to PRU appear reasonable based on 2010 UWMP use patterns.
El Monte City of	8%	20%	Revised PRU appears reasonable based on supplier billing. The need for future adjustments were noted in the original submission.

Supplier Name	Revised Standard	Original Standard	Data Revision Justification
Elk Grove Water Service	28%	32%	Original population did not account for portions of the service are not within the city boundary. PRU was adjusted from estimates to actual data. New population appears to align with the suppliers' 2010 UWMP. Revised population determined using SWRCB suggested methodology.
Eureka City of	4%	24%	Meets qualifications outlined in California Code of Regulations, title 23, section 865, subdivision (c)(2)
Garden Grove City of	20%	28%	The decrease in the percent residential use is due to previously using the number of residential accounts to calculate the percent residential use instead of the volume of water used by the residential accounts. The City also revised the calculations for monthly volume of water used by residential accounts for more accuracy due to the bi-monthly billing cycles. The population was revised to match the City's UWMP. Garden Grove's Total Monthly Water Production was adjusted to remove IPR.
Georgetown Divide Public Utilities District	32%	36%	Revised PRU appears reasonable based on supplier billing data. Original submission of 100% was not accurate.
Golden State Water Company Claremont	32%	36%	Updated population used an accepted SWRCB methodology. Revised PRU used actual 2014 data rather than estimates.
Golden State Water Company West Orange	16%	20%	Supplier population was reduced. PRU was also reduced to a level that is reasonable consistent to use patterns reported in the Suppliers 2010 UWMP.
Healdsburg City of	24%	28%	Revised production accounts for wholesale water. Revised PRU uses actual billing data instead of estimates. Population updated based on current census numbers.
Humboldt Bay Municipal Water District	4%	28%	Meets qualifications outlined in California Code of Regulations, title 23, section 865, subdivision (c)(2).
Humboldt Community Service Dist.	4%	24%	Meets qualifications outlined in California Code of Regulations, title 23, section 865, subdivision (c)(2).
Huntington Park City of	8%	12%	Original PRU based on number of connections not residential consumption. Revised data accurately presents new PRU.
Imperial, City of	24%	32%	Revised PRU appears adequate with respect to the revised PRU and information in the City's 2010 UWMP.
Indio City of	32%	36%	Population was revised to match DOF 2014 numbers plus an additional 5% for the areas outside of the municipal boundaries.
Kerman, City of	32%	36%	Revised population based on census data. Revised PRU appears reasonable based on supplier data.
La Palma City of	20%	28%	Revised PRU appears resonable with respect to the city's UWMP. Population update from DOF.
Lakeside Water District	24%	20%	Revised population in accordance with UWMP projections.
Lamont Public Utility District	28%	32%	Revision to PRU to account for migrant population during April through November and the use of billing data rather than estimates appears reasonable..

Supplier Name	Revised Standard	Original Standard	Data Revision Justification
Lincoln City of	32%	36%	Revised population data is consistent with DOF population estimates and revised PRU accounts for the system's high leaks.
Lodi City of Public Works Department	32%	36%	PRU updated to reflect 2014 information and waterloss. Original PRU used 2012 estimates.
Loma Linda City of	32%	36%	Revised PRU appears reasonable with respect to the City's 2010 UWMP
Los Banos, City of	28%	36%	Revised PRU based on actual residential use versus estimates.
Madera City of	28%	32%	Revised population data is consistent with DOF population estimates; revised production totals account for water sold to Madera County under emergency circumstances.
Manhattan Beach City of	20%	24%	PRU revised to account for accurate residential consumption. Original PRU used residential connections not consumption.
McKinleyville Community Service District	4%	16%	Meets qualifications outlined in California Code of Regulations, title 23, section 865, subdivision (c)(2)
Mission Springs Water District	28%	32%	Revised PRU appears accurate and aligns with details in the District's 2011 UWMP.
Montecito Water District	32%	36%	Revised production totals removed nonpotable water. Revised PRU appears reasonable when compared with the District's 2010 USBR WMP.
Napa City of	20%	24%	Population change is comparable with 2010 UWMP. PRU reduction was nominal and based upon lost water due to an earthquake event causing non-residential water loss.
Oakdale City of	36%	36%	Revised population appears legitimate (minor changes between 200 and 600 depending on the month).
Olivenhain Municipal Water District	32%	36%	Population estimates updated based on analyses conducted by DOF and documented by the supplier.
Orchard Dale Water District	12%	24%	Revised PRU appears reasonable with respect to the District's 2010 UWMP. Revised population appears consistent with Census data.
Padre Dam Municipal Water District	20%	24%	PRU corrected. Original data came from 2014 EAR, which contained incorrect information on residential volumes.
Port Hueneme City of	8%	12%	Revised PRU appears reasonable with respect to the city's 2010 UWMP
Sacramento Suburban Water District	32%	36%	Original PRU included non-revenue water and CII water. New PRU aligns with 2010 UWMP.
San Bernardino County Service Area 64	32%	36%	Revised PRU appears reasonable and in line with supplier's 2010 UWMP.
San Bernardino County Service Area 70	28%	32%	Revised PRU appears reasonable and in line with supplier's 2010 UWMP.
San Clemente City of	24%	28%	Revised PRU removed commercial irrigation.
Santa Barbara City of	16%	16%	Total monthly production figures revised to include potable water used with recycled water for ag and other customers.

Supplier Name	Revised Standard	Original Standard	Data Revision Justification
Santa Margarita Water District	28%	24%	Original PRU calculation was incorrect. Revised PRU appears reasonable and aligns with the district's 2010 uwmp.
Shasta Lake City of	28%	32%	PRU was originally reported incorrectly as 100. Revised PRU appears reasonable with respect to the city's 2010 UWMP.
South Tahoe Public Utilities District	20%	28%	Revised PRU accounts for seasonal population increases as supported by various reports/studies collected by the supplier.
Torrance City of	20%	24%	Updates to population and PRU are consistent with the city's 2010 UWMP and similar un-revised months.
Trabuco Canyon Water District	28%	32%	Revised production subtracted backwash water. Population updated based on SWRCB approved methodology. Revised PRU appears reasonable based on supplier audit.
Vernon City of	8%	12%	Corrected production totals. Original totals had an error.
Vista Irrigation District	20%	24%	Original reports did not include non-revenue water in TMP, which resulted in revised PRU. No changes to population were made.



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CASH FOR GRASS – EXISTING HOME CONVERSIONS REBATE PROGRAM

This program is subject to change without notice and is subject to the availability of funding.

Program Goal:

To encourage a permanent reduction in the amount of water used for landscaping – to save water long term.

Background:

The City's Cash for Grass Program helps property owners convert water-thirsty grass to a water efficient landscape. The City will rebate water customers based on the schedule below. Terms and conditions and frequently asked questions are also listed below.

Rebate Amount for Lawn Conversions

Rebate Amount	Minimum Rebate Amount	Maximum Rebate Amount
\$0.50 per ft ² of grass removed	\$100 (at least 200 ft ² of grass removed)	\$500 (1,000 ft ² or more of grass removed)

How to Participate:

- Read, complete, and submit the “Cash for Grass” application (applications can be found online at www.morro-bay.ca.us/water-conservation under “Water Conservation Rebate Programs”, or can be picked-up at Public Works office).
- Arrange onsite pre-grass removal verification by calling Damaris Hanson at 772-6265.
- Arrange a post-grass removal and project inspection verification by calling 772-6265.
- Please allow up to thirty (30) days for the rebate check to arrive after your post verification appointment.

NOTE: The City of Morro Bay does not warrant or assume any liability for the design, manufacture, installation or operation of any item obtained under this program.

Terms and Conditions:

As indicated above, the rebate for removal is based on square footage of turf removed. Under this program, turf must be replaced with drought tolerant plants or mulch and sprinklers, if replaced, must be replaced with drip irrigation and mulch. Rebates are “first come, first served”. The number of rebates is limited based upon program budget. Only one rebate will be issued per household address. The City of Morro Bay reserves the right to terminate this program at any time, for any reason. Please read on for complete terms of the program.

1. Areas to be converted must receive their water from the City of Morro Bay.
2. The applicant's utility account must be in good standing.
3. Areas to be converted must be maintained lawn with a dedicated irrigation system. Dead lawns will not be eligible for a rebate.
4. At least 200 square feet of lawn must be converted.



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5. The watering system to be installed, if any, must be an automatic low volume drip irrigation system equipped with a pressure regulator, filter, and emitters. The system must be free of leaks and malfunctions. Each drip emitter must be rated at less than twenty (20) gallons per hour (gph). If part of a lawn is converted, the sprinkler system must be properly modified to provide adequate coverage to the remaining lawn without spraying the converted area (narrow lawn areas often waste water and should be avoided).
6. The converted area must be completely covered by a 2-3" layer of mulch permeable to both air and water. Common mulching materials include rock, bark, wood chips, un-grouted flagstone or pavers and artificial turf manufactured to be permeable. Living groundcovers qualify as mulch provided the individual plants are installed at sufficient density to assure one hundred percent (100%) plant cover. If a weed barrier is used beneath the mulch, it must be manufactured to be permeable to both air and water. If artificial turf is to be used in any part of the conversion, the product installed must be permeable to water and air and must be non-flammable. Only polyethylene and nylon artificial turf products eligible for rebate – patio carpet and/or Astroturf are ineligible. Product installed must have a minimum five (5) year manufacturer warranty. Artificial turf must not encroach upon living plants/trees and must end at least three inches (3") from the base of any plant/tree.
7. The Cash for Grass Rebate Application must be submitted to the City of Morro Bay and the applicant must participate in a pre-conversion site review conducted by the City prior to the removal of any lawn. Conversions that are initiated without the City's approval are ineligible.
8. Conversions must be completed within six (6) months following receipt of the City's executed application. Once the City receives notice of conversion project completion, any wait time for the City's final inspection shall not be counted against this six-month period of time. The converted area must remain in compliance with all program terms and conditions for a period of five (5) years following receipt of the rebate. An applicant may be required to refund the entire rebate, or a portion thereof, if rebate program terms and conditions are violated. Notwithstanding the foregoing, this requirement is void upon transfer of ownership.
9. Rebate payments will be issued only to the property owner of record or to that property owner's legally appointed representative and, assuming program compliance, will be issued within thirty (30) to sixty (60) days following the City's final inspection.
10. Once the City is notified of a conversion project's completion, the City will conduct an inspection to verify program compliance. If the conversion fails inspection, the applicant will be permitted to bring the conversion project into compliance with the program terms and conditions for a period of sixty (60) days or the remainder of the six-month period, whichever is greater.
11. The City enforces only the terms and conditions of this application. The applicant is solely responsible for complying with any and all laws, regulations, policies, conditions, covenants and restrictions that may apply and for any and all liabilities arising out of a conversion project. Applicants are encouraged to consult any applicable covenants, conditions and restrictions ("CC&Rs") or neighborhood Homeowner's Association ("HOA") regulations that may apply to an anticipated conversion project prior to submitting an application with the City. Applicants must also comply with all state and local laws relating to landscape maintenance. The quality, maintenance and appearance of the conversion are the exclusive responsibility of the applicant.
12. Upon completion and continuing for the term of the application, converted areas must contain enough plants to create at least fifty percent (50%) living plant cover when the plants are fully grown.



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13. Applications are available at Morro Bay Public Works Department 955 Shasta Ave. or online at www.morro-bay.ca.us

Applications will only be accepted in-person, by mail, or e-mail. Applications should be turned in or mailed to: CITY OF MORRO BAY, PUBLIC WORKS DEPARTMENT, ATTN: DAMARIS HANSON, 955 SHASTA AVE., MORRO BAY, CA, 93442

Email: DHANSON@MORRO-BAY.CA.US

For further information, please contact the Public Works Department at 772-6261.

The number of rebates is limited. Only one rebate will be issued per household. For questions about this rebate program, please contact the Public Works Department at 772-6261.

Frequently Asked Questions:

1. What plants can I use in my water-efficient landscape? The Cash for Grass Rebate Program does not require particular plants, only that when fully mature, the plants cover at least fifty percent (50%) of the converted area. An applicant can use any plants to meet this requirement, but the City highly encourages the use of drought tolerant and native species. An applicant should also consider keeping any existing trees since they provide shade to one's home and landscape. Several websites provide excellent landscaping options:

- a) www.CaliforniaNativePlants.com
- b) [www.slocounty.ca.gov/Assets/PL/environmental/Approved+Plants+\(Excel+Format\).xls](http://www.slocounty.ca.gov/Assets/PL/environmental/Approved+Plants+(Excel+Format).xls)
- c) <http://www.slowaterwiselandscaping.com>

2. Can I receive credit for replacing my lawn with artificial turf? The latest generation of synthetic turf is a grass-like surface covering that replicates lush natural grass in appearance and function. The City will accept artificial turf (as outlined and defined in the program's terms and conditions) as a substitute for irrigated lawn. Any artificial turf must be permeable (allowing both air and water to pass through freely) and must meet all other program terms and conditions including, but not limited to, compliance with installation standards. If artificial turf is to be used the product installed must be permeable to water and air and must be non-flammable. Only polyethylene and nylon artificial turf products eligible for rebate – patio carpet and/or Astroturf are ineligible. Product installed must have a minimum five (5) year manufacturer warranty. Artificial turf must not encroach upon living plants/trees and must end at least three inches (3") from the base of any plant/tree.

3. Can I receive credit for putting in a patio, a walkway or an extension to my driveway? Yes. If the applicant will be removing turf to install a patio, a walkway or a driveway extension, the City will allow credit if a permeable product is used. Permeable products include pervious pavement, gravel, or brick or flagstone with permeable, mortarless materials for gout lines (such as sand and gravel). All of these options reduce the amount of water runoff by allowing water to pass through the surface and be absorbed into the soil beneath. Keep in mind that the conversion area must still meet the fifty percent (50%) living plant coverage requirement.

4. I turned off the water on my grass and it has started to die. Can I still qualify for the program? No. Since the purpose of the program is to reduce existing water demand, an applicant must be currently maintaining a grass lawn. Once an applicant has sent in the application and has had a pre-conversation site review with a representative from the City, the applicant may stop watering the lawn. A City of Morro Bay representative must validate the turf areas before an applicant starts the conversion project.



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5. Can I receive credit for replacing my high water use grass with a low water use grass? No. This program provides incentive to convert grass to alternative types of landscaping, including trees, shrubs and groundcovers. These use less water than even the lowest water use grass. However, the City does encourage homeowners to use low water use grass in those areas where grass is needed or desired outside of this program.
6. If I have children and/or dogs, how do I incorporate water efficient landscaping into my yard? An applicant does not have to eliminate all of its lawn area to participate. Some conversion projects simply involve reducing the amount of lawn area or creating a buffer area around the edge of an existing lawn.
7. What if my Homeowner's Association or CC&Rs require me to keep grass in my yard? To avoid problems, an applicant must be sure to follow all applicable Homeowner's Association conditions, covenants and rules (CC&Rs) that may apply to any anticipated landscaping project.
8. What is mulch and why is it required? The most common types of mulch are decorative rock, bark or wood. Mulch helps maintain the moisture level. Wood and bark mulches help retain the temperature of the soil. Without mulch, wind and heat pull the moisture out of the soil and more water is then needed to keep plants healthy. Also, the temperature of the soil constantly fluctuates causing stress to plants. Additional benefits include the reduction of weed growth, erosion and certain insect diseases. A minimum of 2-3" layer of mulch is required.
9. Do I get credit for removing my high water use plants? No. The City's Cash for Grass Program focuses solely on the removal of turf grass. However, most shrub beds may be watered more effectively by converting the irrigation system to a drip irrigation system.
10. I have many plants surrounding the grass that I'm removing. Will these plants count toward the 50 percent (50%) coverage requirement? No. The City only counts those plants that are either currently planted in the grass area or those that are added to the area where the grass is to be removed and converted.
11. Why does the City require plants? This program encourages the use of water efficient landscaping, and the City wants that landscaping to be attractive in order to encourage others to do the same. Trees, shrubs and groundcovers provide shade, absorb carbon dioxide, supply oxygen, reduce soil erosion, give wildlife a home, decrease energy use, reduce stormwater runoff and save water.
12. Do plants have to cover fifty percent (50%) of the conversion area when you come and inspect my landscape? An applicant can choose plants at any size. Planting smaller plants (1 gallon) are less expensive and have a tendency to adapt better to their environment. The City uses the full mature value of the plant type to determine plant coverage.
13. I don't like the desert look - what are my options? Once established, water efficient landscaping can be much more than rocks and cactus. There are hundreds of plants that need little, if any, irrigation. With proper design and plant selection, an applicant can accomplish almost any look or feel and still save water. See Question No. 1 above for websites that provide information on drought tolerant and native plants indigenous to our area.
14. Do I have to use a weed barrier? No. Weed barriers are generally recommended in areas that have a particular weed problem (i.e. areas where Bermuda grass is being removed or under permeable surfaces such as patios and walkways where plants will not be grown). If a weed barrier is used, the City requires that it be permeable allowing both water and air to penetrate.



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15. Why do I need a filter and pressure regulator? The emitters on a drip irrigation system have very small openings for the water to pass through. A filter prevents sediment from clogging emitters, ensuring that plants will get the correct amount of water. A pressure regulator keeps the irrigation system at the manufacturer's recommended pressure (usually between 20 and 40 pounds per square inch). Not installing a pressure regulator may cause fittings and lines to fail, creating wasteful breaks and leaks in your system.

16. What is considered to be an efficient irrigation system? The installation of an efficient irrigation system begins with good design. A low volume drip system is a proper choice for trees, plants and shrubs applying water directly to the roots. For turf areas, systems must apply water uniformly over the desired area with a minimum of overspray into adjacent areas. There are sprinkler heads on the market today that offer low precipitation rates (such as rotating spray heads) that save water and allow the soil to absorb the applied water minimizing any runoff. The City recommends installing a smart irrigation timer that (after proper programming) automatically adjusts itself to provide the right amount of water to your landscape.



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CASH FOR GRASS – EXISTING HOME CONVERSIONS REBATE PROGRAM APPLICATION

STEP 1: ACCOUNT INFORMATION

Customer Name: _____ Date: _____

Installation Address: _____

Customer Mailing Address: _____

Phone#: _____ Email Address: _____

Estimated square footage of turf to be removed: _____

I have read, understand, and agree to the terms of the Rebate Program on this form. I certify under penalty of perjury that the information provided is true and correct.

Customer Signature: _____ Date _____

STEP 2: TURF CONVERSION PLAN

Please draw an aerial view of your proposed project (if you have plans please attach). Please include measurements to explain the total area to be converted.

FOR CMB USE ONLY					
TURF CONVERSION	Type of irrigation	Total Area	Percent of Area Converted		
Pre-inspection			Plant Material	Synthetic Turf	Permeable Surface
Post-inspection					
	App Rcv'd	Pre-inspection	Post Inspection	Paid	Check or Credit
Date					Rebate Amount
Initial					



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SMART IRRIGATION CONTROLLER REBATE PROGRAM

This program is subject to change without notice and is subject to the availability of funding.

Program Goal:

The intent of the program is to increase irrigation efficiency and promote healthy and attractive landscaping within the City of Morro Bay.

Background:

A new generation of irrigation controllers are now available that automatically adjust irrigation scheduling based on the site and weather conditions. These controllers stop irrigating when it rains and applies water when it is dry. They also will automatically cycle and soak to reduce runoff on slopes.

Rebate:

If all of the terms and conditions are satisfied, a rebate of up to \$100 will be mailed to the applicant. \$100 rebate is not to exceed the cost of the controller, sensors, and/or installation.

How to Participate:

- Read, complete, and submit the “Smart Irrigation Controller” application (applications can be found online at www.morro-bay.ca.us/waterconservation under “Water Conservation Rebate Programs”, or can be picked-up at the Public Works office).
- Arrange onsite pre-retrofit removal verification by calling Damaris Hanson 772-6265.
- Arrange a post-retrofit removal and project inspection verification by calling 772-6265.
- Please allow up to thirty (30) days for the rebate check to arrive after your post verification appointment.

NOTE: The City of Morro Bay does not warrant or assume any liability for the design, manufacture, installation or operation of any irrigation controller obtained under this program.

Terms and Conditions:

PLEASE READ THIS INFORMATION CAREFULLY. In order to receive a Smart Controller rebate from the City, the applicant must completely fill out the application and comply with the requirements on this form. Failure to do so may result in disqualification.

1. The property receiving the irrigation retrofit rebate must be a water customer of the City of Morro Bay.
2. Your utility account must be in good standing.
3. The purchase must be made on or after **ADOPTION DATE**. The City will not honor rebates for used or reconditioned controllers purchased prior to the above date.
4. The application form must be completely filled out.
5. Applicant must attach a legible copy of a valid, dated sales receipt to this application.



CITY OF MORRO BAY
 PUBLIC WORKS DEPARTMENT
 955 Shasta Avenue
 Morro Bay, CA 93442

6. The Smart Controller must be installed in accordance with all relevant building codes prior to submittal.
7. Conversions must be completed within six (6) months following receipt of the City's executed application. Once the City receives notice of conversion project completion, any wait time for the City's final inspection shall not be counted against this six-month period of time. The converted area must remain in compliance with all program terms and conditions for a period of five (5) years following receipt of the rebate. An applicant may be required to refund the entire rebate, or a portion thereof, if rebate program terms and conditions are violated. Notwithstanding the foregoing, this requirement is void upon transfer of ownership.
8. Once the City is notified of a conversion project's completion, the City will conduct an inspection to verify program compliance. If the conversion fails inspection, the applicant will be permitted to bring the conversion project into compliance with the program terms and conditions for a period of sixty (60) days or the remainder of the six-month period, whichever is greater.
9. The City enforces only the terms and conditions of this application. The applicant is solely responsible for complying with any and all laws, regulations, policies, conditions, covenants and restrictions that may apply and for any and all liabilities arising out of a conversion project. Applicants are encouraged to consult any applicable covenants, conditions and restrictions ("CC&Rs") or neighborhood Homeowner's Association ("HOA") regulations that may apply to an anticipated conversion project prior to submitting an application with the City. Applicants must also comply with all state and local laws relating to landscape maintenance. The quality, maintenance and appearance of the conversion are the exclusive responsibility of the applicant. Rebates may be considered taxable income.
10. The Smart Irrigation Controller Rebate Application must be submitted to the City of Morro Bay and the applicant must participate in a pre-conversion site review conducted by the City prior to the removal of existing irrigation materials. Conversions that are initiated without the City's approval are ineligible.
11. Rebates shall be on a one-time basis per address or customer.
12. Schedule a post-conversion site visit with a City of Morro Bay representative once conversion has been completed in accordance with the terms and conditions of the rebate program.
13. Irrigation system may be inspected at any time by the City to determine ongoing compliance with the program.
14. You must purchase an approved EPA WaterSense labeled Smart Irrigation Controller/Sensor models. Different products may be submitted for approval at the discretion of the City Engineer.
http://www.epa.gov/WaterSense/product_search.html?Category=5

Program does not apply for those with an existing smart irrigation controller. For further information, please contact the Public Works Department at 772-6261.

The number of rebates is limited. Only one rebate will be issued per household. For questions about this rebate program, please contact the Public Works Department at 772-6261.



CITY OF MORRO BAY
PUBLIC WORKS DEPARTMENT
955 Shasta Avenue
Morro Bay, CA 93442

SMART IRRIGATION CONTROLLER REBATE PROGRAM

Please carefully read all the information about the program requirements before filling out this application

Date: _____ How did you hear about this program? _____

Customer name: _____
(As you would like it to appear on the check, please print clearly)

Customer Address: _____

Installation Address: _____
(If different from above)

Daytime Phone#: _____

Email address: _____

Type/model of controller installed: _____

Specify the type(s) of irrigation system on your property: _____

Indicate the number of irrigation stations/valves: _____

What is your connection to the property where the controller is being replaced:
_____ Property Owner
_____ Tenant

By signing below, you indicate that you have read and complied with the requirements of the Smart Irrigation Controller Program as outlined. You must call for inspections: (805) 772-6265

Authorized Signature _____ Date: _____

After controller has been installed, produce a valid sales receipt with a date. Give this to the inspector or mail/deliver (M-F 8-5) to:

City of Morro Bay
Public Works Department
Attn: Damaris Hanson
955 Shasta Ave
Morro Bay, Ca 93465

City Use Only

Date Received: _____

Approved: _____ Rejected: _____

Inspected By: _____

Date: _____

Notes: _____



CITY OF MORRO BAY
 PUBLIC WORKS DEPARTMENT
 955 Shasta Avenue
 Morro Bay, CA 93442

RAIN BARREL REBATE PROGRAM

This program is subject to change without notice and is subject to the availability of funding.

Program Goal:

The intent of the program is to give homeowners in Morro Bay the financial incentive to reduce the amount of water used for outdoor irrigation for collecting rainwater to use in your landscaping.

Background:

Rain barrels are used to collect rainwater from hard surfaces such as rooftops and store it for later use. They are low-cost systems that allow you to supplement your water supply with a sustainable source and help preserve local watersheds by detaining rainfall. When you install a rain barrel at your home you are helping to maintain a healthy urban watershed by reducing the demand on the potable water system to irrigate your garden, and by reducing the amount of wet weather runoff that is collected and sent into the public storm water system, which goes untreated into our bays and estuaries.

Rebate:

If all of the terms and conditions are satisfied, a rebate of up to \$50 will be mailed to the applicant. Customers will receive up to \$50 for the purchase of a rain barrel that is 50 gallons of storage capacity or more, not including sales tax whichever is less.

How to Participate:

- Read, complete, and submit the “Irrigation Retrofit” application (applications can be found online at www.morro-bay.ca.us/waterconservation under “Water Conservation rebate Programs”, or can be picked-up at Public Works 955 Shasta Ave).
- Arrange onsite pre-retrofit removal verification by calling Damaris Hanson at 772-6265
- Arrange a post-retrofit removal and project inspection verification by calling 772-6265
- Please allow up to thirty (30) days for the rebate check to arrive after your post verification appointment.

NOTE: The City of Morro Bay does not warrant or assume any liability for the design, manufacture, installation or operation of any irrigation valves obtained under this program.

Terms and Conditions:

PLEASE READ THIS INFORMATION CAREFULLY. In order to receive an irrigation retrofit rebate from the City, the applicant must completely fill out the application and comply with the requirements on this form. Failure to do so may result in disqualification.

1. The property receiving the irrigation retrofit rebate must be a water customer of the City of Morro Bay.
2. Your utility account must be in good standing.
3. The purchase must be made on or after **ADOPTION DATE**. The City will not honor rebates for used or reconditioned valves purchased prior to the above date.



CITY OF MORRO BAY
PUBLIC WORKS DEPARTMENT
955 Shasta Avenue
Morro Bay, CA 93442

4. The application form must be completely filled out.
5. Applicant must attach a legible copy of a valid, dated sales receipt to this application.
6. Installation must be completed within six (6) months following receipt of the City's executed application. Once the City receives notice of installation completion, any wait time for the City's final inspection shall not be counted against this six-month period of time. The converted area must remain in compliance with all program terms and conditions for a period of five (5) years following receipt of the rebate. An applicant may be required to refund the entire rebate, or a portion thereof, if rebate program terms and conditions are violated. Notwithstanding the foregoing, this requirement is void upon transfer of ownership.
7. Once the City is notified of a complete installation, the City will conduct an inspection to verify program compliance. If the conversion fails inspection, the applicant will be permitted to bring the conversion project into compliance with the program terms and conditions for a period of sixty (60) days or the remainder of the six-month period, whichever is greater.
8. The City enforces only the terms and conditions of this application. The applicant is solely responsible for complying with any and all laws, regulations, policies, conditions, covenants and restrictions that may apply and for any and all liabilities arising out of a conversion project. Applicants are encouraged to consult any applicable covenants, conditions and restrictions ("CC&Rs") or neighborhood Homeowner's Association ("HOA") regulations that may apply to an anticipated conversion project prior to submitting an application with the City. Applicants must also comply with all state and local laws relating to landscape maintenance. The quality, maintenance and appearance of the conversion are the exclusive responsibility of the applicant. Rebates may be considered taxable income.
9. For self-made rain barrel systems, the rebate amount may be applied to the costs (before sales tax) associated with the purchase of accompanying accessories/hardware necessary for installing a rain barrel or modifying a downspout to connect a barrel (does not apply to new or replaced gutters or downspouts).
10. Qualifying rain barrels must be newly purchased, a minimum size of 50 gallons, and designed for the intended purpose of rain capture.
11. Rain barrel must have a secure lid for child safety and rust-proof fine mesh screening (e.g., like that on a window screen) or sealed designs for vector control (mosquito, rodent) and debris control.
12. The rain barrel must be connected to a rain gutter downspout, rain chain, or other effective means of capturing concentrated flow from roofs or other impervious surfaces.
13. Rain barrel must not be connected to the (potable water) irrigation system and collected rainwater must be utilized via a hose or bucket only.
14. Rain barrel must be placed on a solid and level foundation, such as concrete pad, pavers, or bricks for appropriate stability.



CITY OF MORRO BAY
PUBLIC WORKS DEPARTMENT
955 Shasta Avenue
Morro Bay, CA 93442

15. Rain barrel must not block or restrict access to walkways or pathways, which may become a safety/emergency access issue.
16. Rain barrel must be algae and UV-resistant or specially constructed sun barriers must be used.
17. Overflow pipe from rain barrels must be directed away from buildings and/or adjacent properties and may flow to landscape (preferred).
18. Manufacturer's installation and maintenance instructions must be followed.
19. The original rain barrel purchase receipt must be included with the application.
20. Rebates shall be on a one-time basis per address or customer.
21. Schedule a post-conversion site visit with a City of Morro Bay representative once conversion has been completed in accordance with the terms and conditions of the rebate program.
22. Rain barrel may be inspected at any time by the City to determine ongoing compliance with the program.

For further information, please contact the Public Works Department at 772-6261.

The number of rebates is limited. Only one rain barrel rebate will be issued per household. For questions about this rebate program, please contact the Public Works Department at 772-6261.

NOTE: The City of Morro Bay does not warrant or assume any liability for the design, manufacture, installation or operation of any rain barrel obtained under this program.



CITY OF MORRO BAY
PUBLIC WORKS DEPARTMENT
955 Shasta Avenue
Morro Bay, CA 93442

RAIN BARREL REBATE PROGRAM

Please carefully read all the information on the reverse side of this page before filling out this application.

Date: _____ How did you hear about this program? _____

Customer Name: _____

(As you would like it to appear on the check; please print clearly)

Customer Address: _____

Installation Address: _____

Daytime Phone #: _____

Email Address: _____

What is the capacity in gallons of the rain barrel? _____

By signing below, you indicate that you have read and complied with the requirements of the Irrigation Retrofit Rebate Program as outlined above. You must call for an inspection: (805) 772-6265

Authorized Signature _____ Date _____

AFTER VALVES HAVE BEEN INSTALLED, PRODUCE A VALID, DATED SALES RECEIPT AND GIVE TO INSPECTOR, MAIL, OR DELIVER (M-F, 8:00 AM TO 5:00 PM) TO:

CITY OF MORRO BAY
PUBLIC WORKS DEPARTMENT
ATTN: Damaris Hanson
955 Shasta Ave
MORRO BAY, CA 93449

CITY USE ONLY

Date Received: _____

Approved: _____ Rejected: _____ Inspected By: _____ Date: _____

NOTES:



CITY OF MORRO BAY
 PUBLIC WORKS DEPARTMENT
 955 Shasta Avenue
 Morro Bay, CA 93442

IRRIGATION RETROFIT REBATE PROGRAM

This program is subject to change without notice and is subject to the availability of funding.

Program Goal:

The intent of the program is to give homeowners in Morro Bay the financial incentive to improve irrigation efficiency by replacing manual valves with automatic valves and reduce the amount of water used.

Background:

Convert overhead sprinklers to drip irrigation. This is a water-saving alternative for shrubs and anywhere sprinklers are used. Drip irrigation is suggested for high-traffic areas, small narrow areas, odd shape, windy or sloped areas that are difficult to irrigate. Drip irrigation eliminates overspray onto paved surfaces that can cause excess runoff.

Rebate:

If all of the terms and conditions are satisfied, a rebate of up to \$100 will be mailed to the applicant. Customers will receive up to \$0.25 per ft² area of removed overhead sprinkler area removed. Minimum area is 200 ft² maximum is +400 ft² or \$100.

How to Participate:

- Read, complete, and submit the “Irrigation Retrofit” application (applications can be found online at www.morro-bay.ca.us/waterconservation under “Water Conservation rebate Programs”, or can be picked-up at Public Services 955 Shasta Ave.
- Arrange onsite pre-retrofit removal verification by calling Damaris Hanson at 772-6265
- Arrange a post-retrofit removal and project inspection verification by calling 772-6265
- Please allow up to thirty (30) days for the rebate check to arrive after your post verification appointment.

NOTE: The City of Morro Bay does not warrant or assume any liability for the design, manufacture, installation or operation of any irrigation valves obtained under this program.

Terms and Conditions:

PLEASE READ THIS INFORMATION CAREFULLY. In order to receive an irrigation retrofit rebate from the City, the applicant must completely fill out the application and comply with the requirements on this form. Failure to do so may result in disqualification.

1. The property receiving the irrigation retrofit rebate must be a water customer of the City of Morro Bay.
2. Your utility account must be in good standing.
3. You must have a fully operational in-ground irrigation system.
4. The purchase must be made on or after **ADOPTION DATE**. The City will not honor rebates for used or reconditioned valves purchased prior to the above date.



CITY OF MORRO BAY
PUBLIC WORKS DEPARTMENT
955 Shasta Avenue
Morro Bay, CA 93442

5. The application form must be completely filled out.
6. Applicant must attach a legible copy of a valid, dated sales receipt to this application.
7. Conversions must be completed within six (6) months following receipt of the City's executed application. Once the City receives notice of conversion project completion, any wait time for the City's final inspection shall not be counted against this six-month period of time. The converted area must remain in compliance with all program terms and conditions for a period of five (5) years following receipt of the rebate. An applicant may be required to refund the entire rebate, or a portion thereof, if rebate program terms and conditions are violated. Notwithstanding the foregoing, this requirement is void upon transfer of ownership.
8. Once the City is notified of a conversion project's completion, the City will conduct an inspection to verify program compliance. If the conversion fails inspection, the applicant will be permitted to bring the conversion project into compliance with the program terms and conditions for a period of sixty (60) days or the remainder of the six-month period, whichever is greater.
9. The City enforces only the terms and conditions of this executed application. The applicant is solely responsible for complying with any and all laws, regulations, policies, conditions, covenants and restrictions that may apply and for any and all liabilities arising out of a conversion project. Applicants are encouraged to consult any applicable covenants, conditions and restrictions ("CC&Rs") or neighborhood Homeowner's Association ("HOA") regulations that may apply to an anticipated conversion project prior to submitting an application with the City. Applicants must also comply with all state and local laws relating to landscape maintenance. The quality, maintenance and appearance of the conversion are the exclusive responsibility of the applicant. Rebates may be considered taxable income.
12. The Irrigation Retrofit Rebate Application must be submitted to the City of Morro Bay and the applicant must participate in a pre-conversion site review conducted by the City prior to the removal of existing manual valves. Conversions that are initiated without the City's approval are ineligible.
13. The irrigation replacement valves must be installed in accordance with all relevant building codes prior to submittal.
14. Rebates shall be on a one-time basis per address or customer.
15. Schedule a post-conversion site visit with a City of Morro Bay representative once conversion has been completed in accordance with the terms and conditions of the rebate program.
16. Valves may be inspected at any time by the City to determine ongoing compliance with the program.

For further information, please contact the Public Works Department at 772-6261

The number of rebates is limited. Only one rebate will be issued per household. For questions about this rebate program, please contact the Public Works Department at 772-6261.



CITY OF MORRO BAY
PUBLIC WORKS DEPARTMENT
955 Shasta Avenue
Morro Bay, CA 93442

IRRIGATION RETROFIT REBATE PROGRAM

Please carefully read all the information on the reverse side of this page before filling out this application.

Date: _____ How did you hear about this program? _____

Customer Name: _____

(As you would like it to appear on the check; please print clearly)

Customer Address: _____

Installation Address: _____

(If different from above)

Daytime Phone #: _____

Email Address: _____

How many existing sprinklers to be replaced? _____ Type of existing sprinklers (manual/auto)? _____

How many square feet of overhead irrigation are being replaced: _____

What is your connection to the property where the valves are being replaced: Property Owner
 Tenant

Water Account Number: _____

(This information may be obtained from a previous water bill)

By signing below, you indicate that you have read and complied with the requirements of the Irrigation Retrofit Rebate Program as outlined above. You must call for an inspection: (805) 772-6265.

Authorized Signature _____ Date _____

AFTER VALVES HAVE BEEN INSTALLED, PRODUCE A VALID, DATED SALES RECEIPT AND GIVE TO INSPECTOR, MAIL, OR DELIVER (M-F, 8:00 AM TO 5:00 PM) TO:

CITY OF MORRO BAY
PUBLIC WORKS DEPARTMENT
ATTN: DAMARIS HANSON
955 SHASTA AVE
MORRO BAY, CA 93442

CITY USE ONLY

Date Received: _____

Approved: _____ Rejected: _____ Inspected By: _____ Date: _____

NOTES:

Save Our Water



To do our part
we're only
serving water
upon request.



Thank You!



KEEP SAVING  **CA**

California is in a
historic drought



To do our part we're only serving water upon request.

KEEP SAVING  **CA**
saveourwater.com

Save Our
WATER



California is in a historic drought.

REUSE YOUR SHEETS

by placing this card on your bed.

Housekeeping will make your bed and NOT change the sheets.

If you prefer your sheets changed, please place the card on the table.

Please help us preserve water during your stay.

Save Our
Water





Help Us Conserve OUR WATER



A towel on the **RACK** means:
“I will use it again!”

A towel on the **FLOOR** means:
“Please provide a new towel.”

Using a towel more than once saves
thousands of gallons of water each year.

Thank you for helping us conserve OUR water!

KEEP SAVING  **CA**
saveourwater.com

Save Our
Water



AGENDA NO: D-2

MEETING DATE: July 14, 2015

Staff Report

TO: Honorable Mayor and City Council

DATE: July 6, 2015

FROM: Susan Slayton, Administrative Services Director

SUBJECT: Resolution No. 54-15 Rescinding Resolution No. 103-95, and Establishing a Utility Discount Program for Eligible Customers

RECOMMENDATION

Staff recommends the City Council adopt Resolution No. 54-15 to rescind Resolution No. 103-95 and establish a Utility Discount Program for customers who are eligible based on their enrollment in the PG&E Customer Care Program.

DISCUSSION

With the increases to the water and sewer rates that will impact the low end user, it was discussed by City Council to establish a discount program. The attached resolution and program were presented to the Public Works Advisory Board at their June 18, 2015, meeting and received a favorable recommendation to the City Council.

Staff recommends the best method for funding this program will be to use prior year actual, qualified receipts. Due to Proposition 218 and 26 bans against some rate payers subsidizing utility bills for low-income rate payers, the only types of utility receipts that are able to be used for this program (other than a subsidy from City General Fund revenues) are prior year actual penalties, charges for non-sufficient checks and application revenues, as well as earmarked donations (the "Available Revenues"). For the 2013/14 Fiscal Year, the Available Revenues added up to \$97,609. PG&E Customer Care department told staff 967 Morro Bay residents are signed up with the Customer Care Program. To determine a monthly discount for low-income customers, staff and the PWAB recommend dividing the Available Revenues by the number of PG&E participants. For the 2013/14 Fiscal Year, that calculation would provide each low-income applicant with a monthly discount amount of \$8.42 (\$97,609 divided by 967 divided by 12 = \$8.42).

Applicants would have an annual enrollment period, as specified in the Program. Those who miss that enrollment period would not be eligible until the next year. Once the annual number of enrollees is established, the calculation would be performed and the discounts awarded. Since that

Prepared By: ___SS/RL___

Dept Review: _____

City Manager Review: _____

City Attorney Review: ___JWP___

annual discount is determined annually by using a fixed number of PG&E Customer Care participants who apply for the City's discount program, continuous enrollment into the Program at any time during a year is not viable.

ATTACHMENT

Resolution No. 103-95, for reference.

RESOLUTION NO. 54-15

**RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF MORRO BAY, CALIFORNIA,
RESCINDING RESOLUTION NO. 103-95, AND ESTABLISHING A
UTILITY DISCOUNT PROGRAM FOR ELIGIBLE CUSTOMERS**

**THE CITY COUNCIL
City of Morro Bay, California**

WHEREAS, on August 28, 1995, the Morro Bay City Council adopted Resolution No. 103-95, which established economic hardship criteria, and a program for water rate adjustments; and

WHEREAS, the Morro Bay City Council now wishes to rescind Resolution No. 103-95; and

WHEREAS, the City Council wishes to establish the Utility Discount Program for eligible customers, and the methodology for qualifying for the program.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Morro Bay, as follows:

1. Resolution No. 103-95, is hereby rescinded.
2. The Utility Discount Program is established, a copy of which is attached to this Resolution (the "Program").
3. The funding for the Program will come from the prior fiscal year's actual water and sewer penalties, non-sufficient funds charges, reconnection fees, as well as annual voluntary donations to the Program.
4. The determinant for qualification for the Program will be then current participation in the PG&E Customer Care program.

PASSED AND ADOPTED by the City Council of the City of Morro Bay, at a regular meeting thereof held on the 14th day of July, 2015, by the following vote:

AYES:

NOES:

ABSENT:

JAMIE L. IRONS, Mayor

ATTEST:

DANA SWANSON, City Clerk



CITY OF MORRO BAY UTILITY DISCOUNT PROGRAM JULY 2015

PURPOSE

To assist eligible customers with the increased costs of City Utility Bills (water and sewer), a Utility Discount Program is established.

QUALIFICATIONS FOR PARTICIPATION

An eligible customer is one who is currently enrolled in the Pacific Gas and Electric Company (PG&E) Customer Care program. Annual verification of enrollment in PG&E's program is required.

PROGRAM GUIDELINES

1. Enrollment:
 - a. Beginning July 1, 2015, customers may enroll in the Utility Discount Program.
 - b. For the initial year of the Program, open enrollment will be held from July 1 through August 31, 2015. Thereafter, open enrollment will occur from July 1 to July 31 of every year the program is offered. New customers will have 60 days from date of move-in to enroll.
2. Eligibility:
 - a. Customers establish eligibility by presenting a copy of their PG&E bills, indicating participation in the PG&E Customer Care Program.
 - b. Every July, existing customers must present current PG&E bills, indicating participation in the PG&E Customer Care Program.
 - c. Qualifying events:
 - i. Newly eligible residents (just moved to Morro Bay) within 60 days of move-in date
 - ii. Existing residents, newly-qualifying with PG&E Customer Care within 60 days of qualifying event
3. Program Funding and Awards:
 - a. Funding for the program will come from the following sources:
 - i. Utility bill penalties;
 - ii. Utility Reconnection fees;
 - iii. Non-sufficient check fees from utility customers; and
 - iv. Tax-deductible donations.

- b. Eligible customers will be provided with a monthly billing adjustment, based on the amount of money available divided by the number of participants. For example:

$\$75,000$ available funding divided by 1,000 participants = $\$75$ per year, or $\$6.25$ per month

- 4. Donating to the Utility Discount Program Fund:
 - a. Customers will be provided with the opportunity to donate money to the Program Fund through their Utility bills by checking the box located at the bottom of their bill.
 - b. Tax-deductible donations of cash or checks may be given to the Utility Clerk.

RESOLUTION NO. 103-95

A RESOLUTION ESTABLISHING ECONOMIC HARDSHIP CRITERIA
AND A PROGRAM FOR WATER RATE ADJUSTMENTS

THE CITY COUNCIL
City of Morro Bay, California

WHEREAS, the City of Morro Bay is obliged to generate revenues from water rates adequate to meet financial requirements; and

WHEREAS, the costs of water resources, infrastructure, operations and maintenance necessitate increases in water rates;; and

WHEREAS, increased water rates can result in financial hardships to portions of the community; and

WHEREAS, it is in the interest of the community to mitigate impacts to customers having economic hardships, to the greatest extent practicable, by establishing a program for water rate adjustment for customer meeting objective criteria; and

WHEREAS, Pacific Gas & Electric Company and The Gas Company have established criteria for qualification of customers for similar programs; and

WHEREAS, adoption of the same criteria for a city water rate adjustment program provides for consistency and simplicity for applicants; and

WHEREAS, it has been determined that for customers applying and qualifying for said City program a water rate discount of 20% with a \$10 per month discount maximum is appropriate.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Morro Bay, California, that a program to allow for water rate discount of 20% per month with a \$10 per month maximum for qualifying customer is hereby established; and

BE IT FURTHER RESOLVED, economic criteria to establish qualification for said program shall be the same as that provided by Pacific Gas & Electric Company and The Gas Company for their similar respective programs; and

BE IT FURTHER RESOLVED, the City of Morro Bay Public Works Department shall develop and implement a process through which customers may apply to participate in said program, have their applications objectively analyzed and participation granted on the basis of conformance to economic criteria; and

BE IT FURTHER RESOLVED the City of Morro Bay Finance Department is hereby authorized and directed to modify the water billing structure for customers approved for participation in said program in accordance with this action.

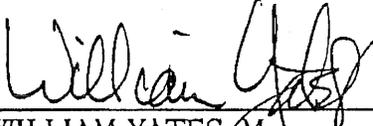
PASSED AND ADOPTED by the City Council of the City of Morro Bay at a regular meeting thereof held on the 28th day of August 1995 by the following vote:

AYES: Crotzer, Novak, Unger, Yates

NOES: None

ABSENT: Anderson

ABSTAIN: None



WILLIAM YATES Mayor

ATTEST:



BRIDGETT BAUER, City Clerk

WTB/LC:7:103-95



AGENDA NO: D-3

MEETING DATE: July 14, 2015

Staff Report

TO: Honorable Mayor and City Council **DATE:** July 6, 2015

FROM: Scot Graham, Community Development Manager

SUBJECT: Review and Adoption of Interim Residential Design Guidelines

RECOMMENDATION

Staff recommends the City Council review and adopt Resolution No. 52-15 authorizing use of the Interim Residential Design Guidelines for a period of twelve months.

ALTERNATIVES

1. Direct revisions to the Guidelines and adopt Resolution No. 52-15
2. Direct revisions to the Guidelines and continue the item to a future meeting
3. The Council may choose not to adopt the Guidelines

FISCAL IMPACT

None.

BACKGROUND

Approximately eleven months ago, the City Council provided general direction to staff to work with the Planning Commission on the development of Residential Design Guidelines. Given the City was going to be starting the process of updating the General Plan and Local Coastal Plan, the concept emerged to develop Interim Residential Design Guidelines that could be implemented for an initial 12-month period and extended or amended, as necessary, moving forward. The end game concept is to integrate the Interim Residential Design Guideline effort into the overall General Plan/Local Coastal Plan update process, eventually ending up with permanent Guidelines.

The Design Guideline effort has been ongoing for a period of approximately 11 months with the Planning Commission, holding nine hearings and Staff conducting a public workshop held on Saturday May 16, 2015.

On June 16, 2015, the Planning Commission adopted Resolution PC 23-15 recommending City Council approval of the Interim Residential Design Guidelines (see Attachment 2).

01079.0001/258046.1

Prepared By: SG

Dept Review: SG

City Manager Review: _____

City Attorney Review: JWP

Pursuant to Subsection 15061(b)(3) of the State CEQA Guidelines, the review and adoption of the Interim Residential Design Guidelines are exempt from CEQA analysis.

DISCUSSION

The Interim Residential Design Guidelines are meant to apply to all single-family home development, including additions and remodels. The overall concept is to maintain and improve the quality of the development taking place in the City's residential neighborhoods. The guidance provided in the document is intended to direct homeowners, developers, residents and design professionals in identifying the main design components that define the character of a neighborhood and to use those elements to design new or remodeled homes.

The main features that define neighborhood character include street improvements, building material, architectural style, home size, scale and bulk, landscaping the proximity of homes to one another, building height and setbacks.

The Interim Residential Design Guidelines include the following subject sections:

- A. Relationship to Homes in Immediate Neighborhood
- B. Scale and Mass
- C. Surface Articulation
- D. Building Orientation
- E. Garage and Driveway Design
- F. Building Materials
- G. Architectural Elements
- H. Additions to Existing Homes
- I. Privacy. Minimize Privacy intrusions on Adjacent Residences
- J. Landscaping
- K. Hillside Development
- L. Solar Access
- M. Glossary

The intent behind implementation of the above referenced Guidelines is to conduct design review on all single-family development (additions included). Overall, the policy document will serve to implement the neighborhood compatibility policies found in the General Plan and Local Coastal Plan and to serve as the basis for consistent design review by staff, the Planning Commission and City Council.

Application of the Guidelines are meant to provide basic direction related to what is expected from a design standpoint when development is proposed. Consistent application of the Guidelines will serve to save time, facilitate a positive response to community concerns, avoid divisive or controversial designs, reduce unnecessary delays and expenses and achieve high quality projects.

CONCLUSION

Adoption of Resolution No. 52-15 will authorize use of the Interim Residential Design Guidelines for a period of 12 months. Staff will start utilizing the document for design review purposes immediately after adoption.

ATTACHMENTS

1. City Council Resolution No. 52-15
Exhibit A. Interim Residential Design Guidelines
2. Planning Commission Resolution PC 23-15

RESOLUTION NO. 52-15

**RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF MORRO BAY, CALIFORNIA
ADOPTING INTERIM RESIDENTIAL DESIGN GUIDELINES**

**THE CITY COUNCIL
City of Morro Bay, California**

WHEREAS, the Planning Commission of the City of Morro Bay has conducted nine separate hearings, over a 10-month period in support of development of Interim Residential Design Guidelines; and

WHEREAS, City staff conducted a Residential Design Guidelines workshop on May 16, 2015, to provide additional opportunity for public input; and

WHEREAS, the Interim Residential Design Guidelines are necessary to implement the neighborhood compatibility policies found in the General Plan and Local Coastal Program; and

WHEREAS, the intent of the Interim Residential Design Guidelines is to be utilized for an initial 12-month period with evaluation of the effectiveness of the Guidelines to take place at the end of the 12-month period with the possibility the use of the Guidelines may continue beyond that period of time; and

WHEREAS, the Interim Residential Design Guidelines are to be applied to both additions to existing single-family residences and to the development of new single-family homes; and

WHEREAS, the City Council has duly considered all evidence, including the testimony of the applicant, interested parties, and the evaluation and recommendations by staff, presented at its meeting on July 14, 2015.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Morro Bay, California, as follows:

Section 1: Findings. Based upon all the evidence, the City Council adopts the following finding:

California Environmental Quality Act (CEQA)

The Interim Residential Design Guidelines fall within the General Rule CEQA exemption, subsection 15061(b)(3) of the State CEQA Guidelines, which states where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment that the activity is not subject to CEQA. The Interim Residential Design Guidelines fall within that category because the document is intended to improve the quality of the built environment by including

guidelines and consideration which, taken together, will improve project design and allow new development to better fit in with their local neighborhood character. The Interim Residential Design Guidelines do not promote new development, nor do they permit a higher density than is otherwise allowed by the General Plan, Local Coastal Program, and Zoning Code. They also do not remove, alter, or supplant any existing review processes, required findings, or zoning overlays. Rather the Interim Residential Design Guidelines provide a way for decision makers and community members to consider certain aesthetic and other design considerations which may protect and improve the built environment as part of the existing discretionary approval process.

Section 2. The City Council hereby accepts and approves the Interim Residential Design Guidelines Included as Exhibit A of the Resolution and directs future residential projects and actions be developed and evaluated using the guidance with the document.

Section 3. The Interim Residential Design Guidelines may be amended from time to time by the Planning Commission or City Council.

PASSED AND ADOPTED by the City Council of the City of Morro Bay at a regular meeting thereof held on this 14th day of July, 2015 on the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

JAMIE L. IRONS, Mayor

ATTEST:

DANA SWANSON, City Clerk



DRAFT City of Morro Bay Interim Design Guidelines

Residential



DRAFT City of Morro Bay Interim Design Guidelines

Residential

Acknowledgements

City Council

Jamie Irons, Mayor
Christine Johnson, Councilmember
Noah Smukler, Councilmember
Matt Makowetski, Councilmember
John Heading, Councilmember

Planning Commission

Michael Lucas, Commissioner
Gerald Luhr, Commissioner
Richard Sadowski, Commissioner
Katherine Sorenson, Commissioner
Robert Tefft, Chairperson

City Staff

David Buckingham, City Manager
Scot Graham, Community Development Manager
Rob Livick, Public Works Director/City Engineer

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INTRODUCTION

Purpose of the Guidelines

The purpose of the Interim Design Guidelines is to maintain the high quality of the City of Morro Bay's neighborhoods by developing reasonable, sound and objective guidance to assist residents, homeowners, and designers in identifying the key design features and components that define the character of a neighborhood that can then be utilized in designing new or remodeled single family homes.

Neighborhood compatibility is generally represented by how a neighborhood looks and feels. The basic features that help define a neighborhood include: landscaping, pedestrian routes, street improvements, building material, architectural style, home size, scale, bulk, proximity of homes to one another, building height, and setbacks.

A majority of the neighborhoods in Morro Bay contain a wide variety of

architectural styles, which helps focus policy language on scale, height, bulk and consistency or integrity of the chosen architectural style.

The intent behind implementation of the Design Guidelines is to conduct design review on all single-family construction (additions included). The Guidelines are meant to implement the neighborhood compatibility policies found in the General Plan and Local Coastal Plan and as such, serve as a basis to provide consistent design review by both City Staff and the Planning Commission.

By applying the Design Guidelines as part of the project review process, the City of Morro Bay, has the opportunity to provide positive, constructive direction to development within the City. The Design Guidelines can save time, facilitate a positive response to community concerns about development proposals, avoid divisive controversy, reduce unnecessary delays and expenses, and most importantly, achieve high quality designs and more livable neighborhoods.

Single-Family Design Guidelines

The following guidelines are not meant to encompass the entire range of design possibilities, but instead are meant to provide basic guidance as to what is expected when development is proposed. The policies are not meant to discourage innovative designs nor encourage any specific style or design concept. Variations from the Guidelines will be considered when proposed project elements provide for a better project than would be possible adhering to the specific direction provided within the Guidelines.

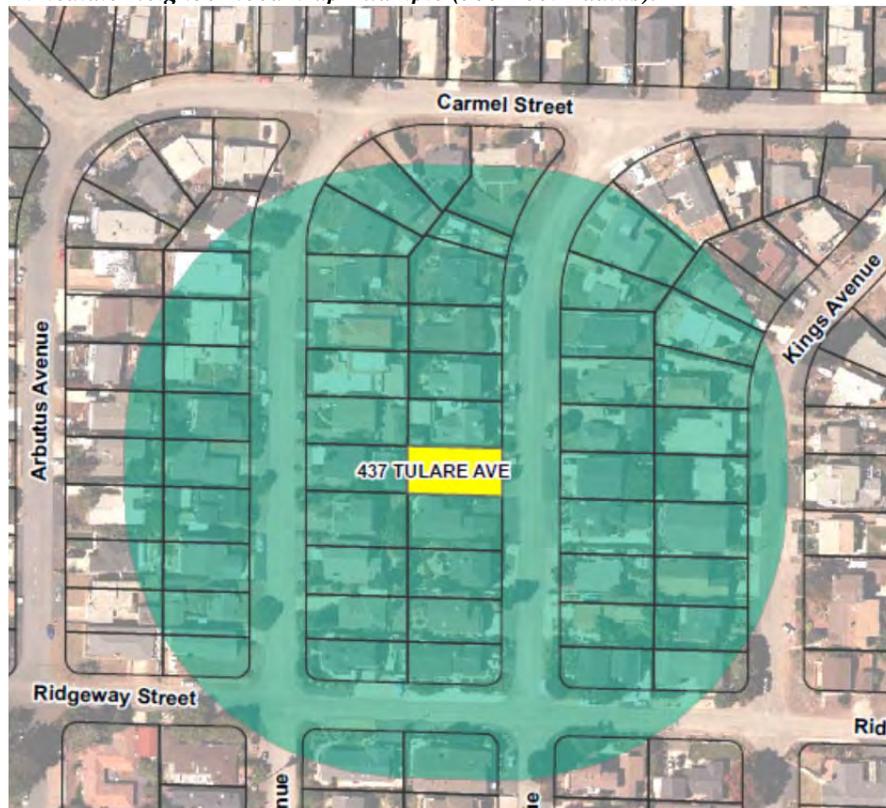
Design Guidelines

A. Relationship to Homes in Immediate Neighborhood

1. The overall design of the home should pay particular attention to the adjacent homes while remaining visually compatible with the immediate neighborhood.
2. Maintain architectural integrity with design and material consistency on all facades.
3. When replacing or changing the exterior materials, use materials compatible with homes in the surrounding area.
4. Entryways or features, such as front doors and porches should be visible from the street. Use of tall walls, fences, landscaping or other design elements that block view of the entry should be avoided.

Utilize Figure 1, below, when determining what constitutes the immediate neighborhood within a standard subdivision. For consideration of neighborhood compatibility, greater weight should be given to the character of existing development closer to a proposed project than to more distant portions of the neighborhood. In some situations, factors may be present which require a definition of the immediate neighborhood that differs from that determined by use of the 500-foot radius. Examples include, but are not limited to, location and visibility of the home being built/modified. ***If questions arise regarding what constitutes the "Immediate Neighborhood," then please consult City Staff.***

Figure 1. Immediate Neighborhood Map Example (500 Foot Radius).



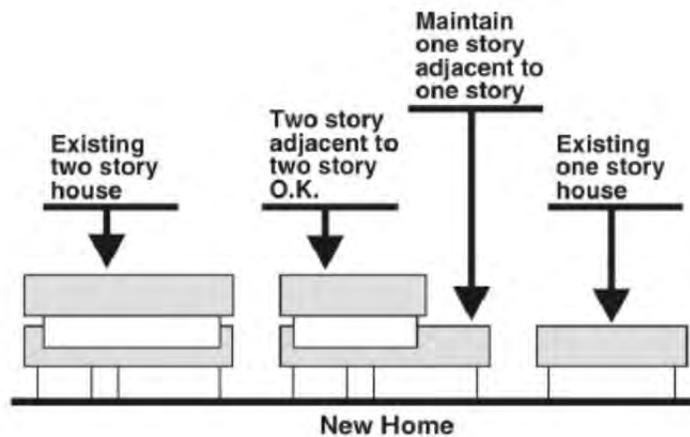
B. *Scale and Mass*

Building scale refers to the proportional relationship of a structure to objects/structures next to it. Mass is basically the size of a structure.

1. Proposed new construction or remodeling projects should be consistent

with the overall pattern of perceived scale and mass in the surrounding neighborhood. Compatibility cannot be achieved merely by demonstrating other selected residences nearby may be similar in size or larger than the proposed project, particularly if the selected examples are atypical of the neighborhood or at a distance from the proposed project. The apparent size, scale, and mass of a proposed project can be affected by thoughtful design, appropriate siting on the lot, landscaping, and other factors as well as by the actual size of the residence.

Figure 2. Placement options for second story when adjacent to single story home



2. The perceived scale, mass, and design should be appropriate to the original home.
3. Blocks where single-story houses or small two-story homes are the predominant block pattern, a second story may require special attention. Scale may be minimized by employing one or more of the following technique's:
 - a. Limit the house profile of the expanded or new home to an area generally consistent with the profiles of the existing homes.
 - b. Setting the second floor back from the front and sides of the first story a distance sufficient to reduce apparent overall scale of the building.
 - c. Limit the size of the second story relative to the first

story.

- d. Increase the front and/or side setbacks for the entire structure.
- e. Place at least 60 to 70 percent of the second floor area over the back half of the first story.
- f. Slope the new roof away from the adjacent homes.
- g. Incorporate the second story into the roof.

Figures 3 & 4 demonstrate incorporation of second floor into the roof helping to relate larger homes to smaller neighbors



Figure 4.



Figure 5. Second floor is pulled into the center of the roof providing a setback from the building edges helping to maintain adequate space, light and sense of openness to the adjacent residences.

C. Surface Articulation

Residences should be designed with relief in building facades. Long

unarticulated wall and roof planes should be avoided, especially on two-story elevations.

1. Changes within the wall and roof planes can be accomplished when one of the forms is setback several feet or when a gable end fronts the street and through the use of porches that run across the street-facing elevation of the home.
2. Changes within the wall and roof planes can also be achieved through the use of various textures and materials. This can be seen in the use of horizontal wood lap siding, wood trim around windows and doors, shingle textures on the roof, deep recessed entries, use of roof segments separating the first- and second-floor facades.

Figure 6. Changes in wall plane and second-floor step backs are utilized, as well as a mix of materials and use of recessed areas help achieve relief in the building facade

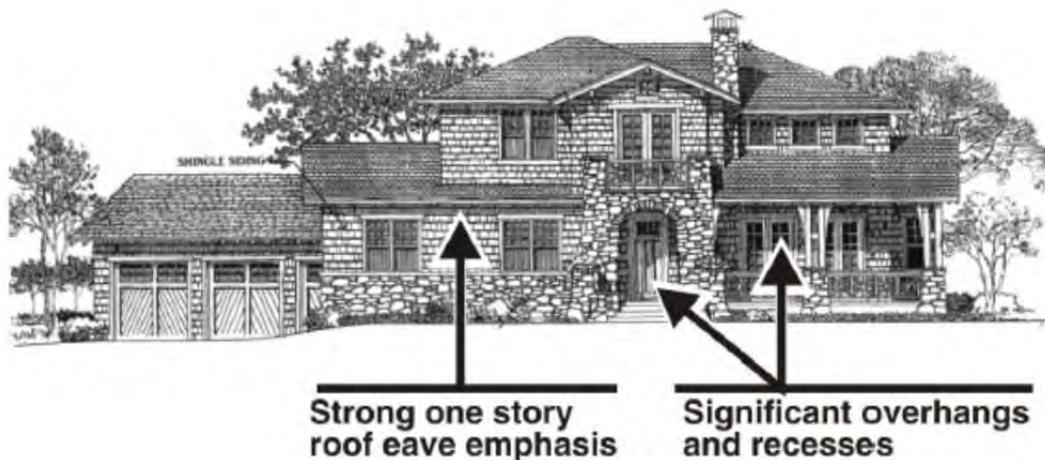




Figure 7. Design exhibits use of differing wall planes, two story entry element and covered porch to break up the front facade.

D. Building Orientation

1. Residences should contain visible front entryways, in scale with neighboring properties and oriented toward the public street.



Figure 8. Avoid exaggerated tall entries like this

Figure 9 & 10. Avoid formal entries in neighborhoods with informal homes (Figure 9) and in neighborhoods where entries are located under roof eaves as shown in the ranch style (Figure

10).



2. New/remodeled structures should not present height or bulk at front and side setback lines which is significantly greater than those of the adjacent homes.



Figure 11. Homes with differing bulk and massing along front facade

3. Homes should be located on the lot in a similar manner as adjacent homes and within the applicable setback requirements.



Figure 12. Homes with similar setbacks on the street frontage

4. In cases where setbacks are similar in the neighborhood, new homes should match those of adjacent homes.
5. Where adjacent homes have differing setbacks, the setback of the new home should be the average of the two on either side.

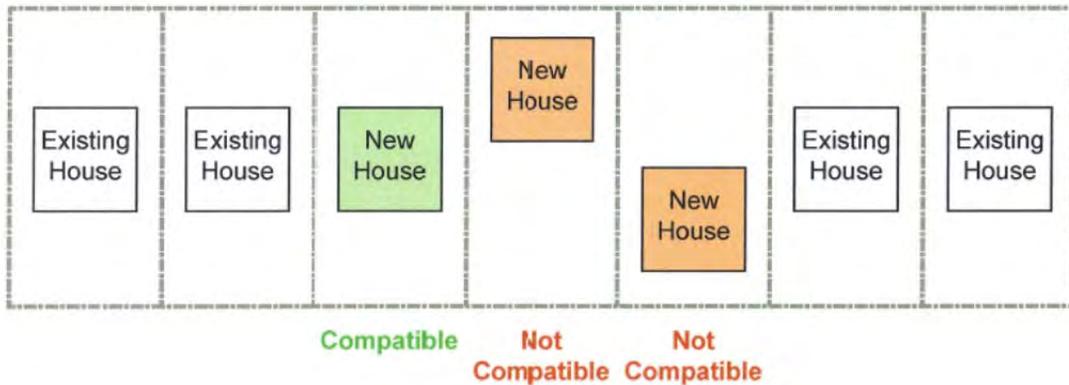


Figure 12a. In neighborhood where existing homes have consistent setbacks, new construction should match the siting of adjacent homes.

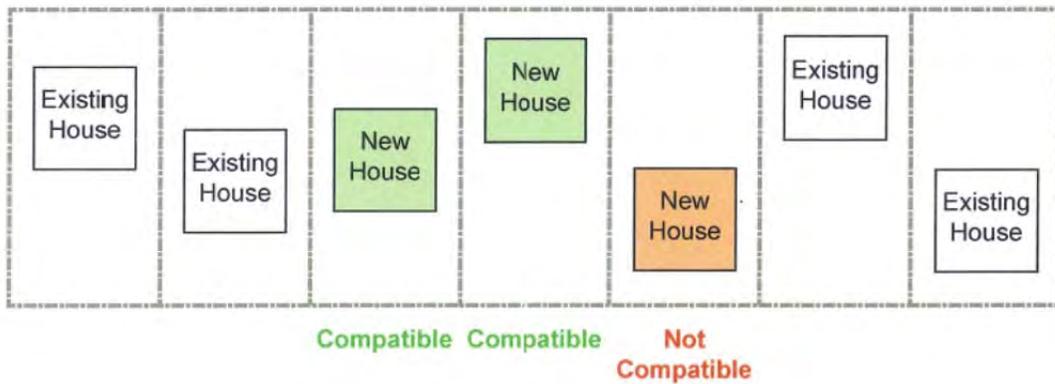


Figure 12b. In neighborhoods where existing homes have varied setbacks, the siting of new construction should be equal to or greater than the average setback of adjacent homes.

Exception to Averaging: Where the adjacent lots have a nonconforming setback, the applicant may have the option of conforming to the required zoning setback. In some instances, a varied setback from the neighborhood pattern may be necessary or

appropriate (such lot constraints include topography, trees, creeks, lot size and Environmentally Sensitive Habitat).

E. Garage and Driveway Design

In most cases, the curb appeal and livability of a home will be enhanced if the living area, rather than the garage is the most prominent feature of the front façade. Garage doors can have a noticeably negative impact to the street facing elevation of a home and, cumulatively on appearance of a neighborhood. To reduce the prominence of garages and driveways, home designs should to the extent feasible, reflect a careful consideration of the following principles:

1. Garages placed along the front elevation of a home should not exceed 50% of the linear front elevation width where possible. The remainder of the front elevation should be devoted to living area or a porch.
2. Garages exceeding 50% of the linear front elevation should include one or more of the following design options:
 - a. Recess garage from the front wall of the house a minimum of 5'
 - b. Provide an entry porch trellis extending in front of the face of the garage.
 - c. If the garage is the dominant feature from the street frontage, then it should be designed with architectural and visual interest.

Figure 13. Limiting driveway width of garages and setting them back from the front façade can minimize visual impact



Figures 14 – 18 provide examples of Decorative Garage Door ideas:

Figure 14.



Figure 15.



Figure 16.



Figure 17.



Figure 18.

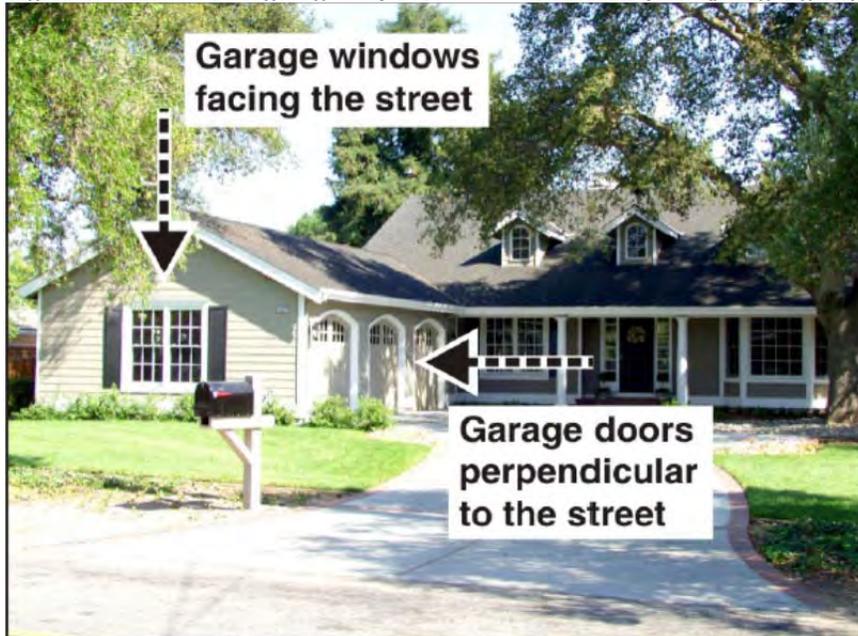


3. Garage entries should be oriented away from the street where possible. This can be accomplished through placement of the garage at the rear of property or through use of a side loaded garage (see figures 19 & 20).

Figure 19. Narrow driveway with garage located toward the rear of the property



Figure 20. Side loaded garage help minimize the visual impact of larger garages on the streetscape



4. Mitigate the impact of driveways on the streetscape by:
 - a. Limiting width of curb cuts to the minimum size needed to access the garage. This preserves on street parking and reduces paving in the front yard.
 - b. Utilizing decorative paving materials, permeable pavers or special patterns or colors to break up paved driveway areas in front setbacks (See figures 23 – 27).
 - c. Utilizing single width driveways or make use of “Hollywood” driveways (See figures 21 & 22).

Figure 21. Hollywood Driveway Design for single car garage



Figure 22. Hollywood driveway design for two car garage



Figures 23 – 27 provide examples of permeable paver drive options

Figure 23.



Figure 24.

Figure 25.

EXHIBIT "A"



Figure 26.



Figure 27.



5. Other similar features as approved by the review authority.

F. Building Materials

Building materials should be consistently applied and shall be harmonious with adjacent materials (see figures 28 & 29). Piecemeal and frequent changes in building materials should be avoided.

1. When using a mix of material, avoid using too many materials.
2. Avoid using an even split of materials (*i.e.* 50/50) on facades.
3. It is preferred to have one material as the dominant surface with the second material utilized in a lesser or accent role.

Figure 28. Example of utilizing a mix of materials.

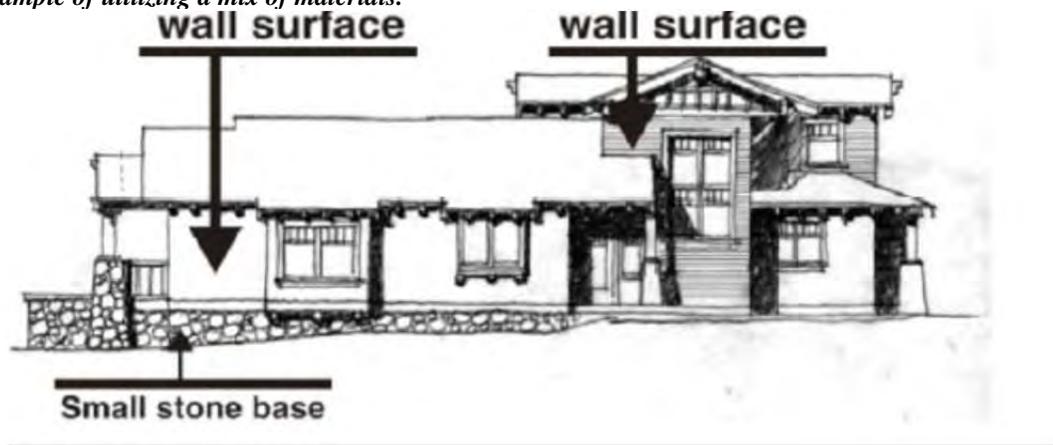


Figure 29. Use of complimentary building materials and color palette enhances building design



G. Architectural Elements

The architectural elements of a building include openings, doors, windows and architectural features such as roof elements, columns and dormers.

1. Architectural elements within the design should be in proportion to the overall home design.
2. Architectural elements should reflect the habitation and internal and external use of the structure.
3. For most traditional styles architectural elements should be balanced on the building elevations. One option to achieve balance is through the vertical and horizontal alignments of the elements.

4. When the architectural style of a residence does not call for symmetry, creative asymmetric placement of architectural elements may provide for dramatic interest.

Figure 30a. Some architectural styles require simple shapes and formal symmetry of the door and windows



Figure 30b. Creative Asymmetric Placement of Architectural Elements



Figure 31. Avoid too many building elements competing for attention



H. Additions to Existing Homes

1. The design of the addition should be consistent with the materials and architectural elements utilized in the existing home and adjacent neighborhood. If differing materials or styles are chosen for the addition they should be complimentary in nature.
2. Second floor additions should integrate into the overall design of the home. The addition should look like an original part of the home.

Figure 32. Original single story home



Figure 33. Incorporating a second floor addition into the roof adds the desired space while respecting

the integrity of the existing house and the scale of the neighborhood.



3. Rooflines of the addition should be compatible with the roof slope of the existing house.

4. New windows and other architectural elements should be compatible with the shape, pattern, style, color and materials of the original architectural elements. If all windows are replaced, then the new windows should be compatible with the architectural style of the home.

Figure 34. Addition incorporated into the roof, but roofing material is not consistent with architectural style of the existing residence.

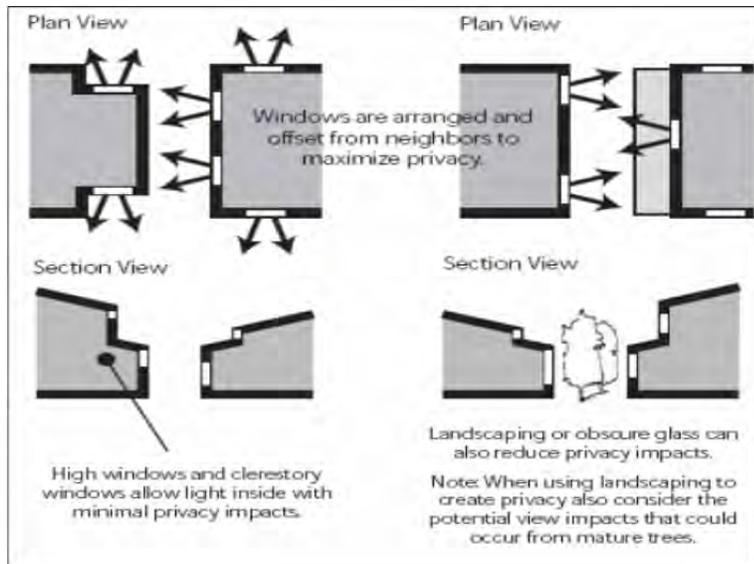


I. Privacy. Minimize privacy intrusions on adjacent residences.

While it may not be possible to ensure complete privacy between homes, given the small lot sizes in the City, designs should attempt to lessen the impact. Options for reducing privacy conflicts are noted below:

1. Windows should be placed so as to minimize views into the living spaces and yard spaces near neighboring homes. In particular, window placement in the side wall of a home should be offset to avoid looking directly into a neighboring room.
2. Decks and balconies should be designed and located with consideration given to the privacy of adjoining properties.
3. Other options for reducing privacy impacts between neighboring residences include: application of appropriate landscaping, use of smaller windows, designing sill height above eye level or utilizing frosted or textured glass to reduce visual exposure.

Figure 35. Design options for reducing privacy impacts



J. Landscaping

Residential landscaping should include the following:

1. Drought tolerant plant species that require little to no fertilizer, herbicides, and pesticides.
2. Plants appropriate for the sites characteristics; sun exposure, wind, soil moisture, and existing vegetation.
3. Non-invasive plant species, particularly near creeks, drainages or existing native vegetation. Plantings should be sited such that they will not interfere with onsite utility lines, including water and sewer lines.
4. Siting of trees to avoid unnecessarily obstructing views from adjacent properties. In view sensitive areas, proposed trees should be chosen that do not exceed a mature height that exceeds the maximum building height of the zone district. Proposed trees should also be continuously maintained at a height that does not exceed the maximum permitted height of the zone district. Existing mature trees are exempted from this policy.
5. Street trees should be chosen from the City's approved street tree list.
6. Mature landscaping should be preserved where possible, paying special

attention to the preservation of mature healthy trees.

7. Efficient drip irrigation systems that make use of soil moisture meters, and rain and wind shutoff devices to reduce water consumption.

K. Hillside Development

The hillside development guidelines apply to properties with lot sizes 5,000 square feet or greater and with slopes exceeding 15%. The intent of the following policies is to preserve, enhance and protect the visual quality of the Morro Bay hillside areas. Project design should take into consideration the site's natural features, topography, visual character, unique qualities and surrounding environment:

1. Step the building up or down the hill (see Figure 36).
2. Set the structure into the hillside topography while also balancing or limiting the amount of grading, beyond the footprint, to avoid erosion and visual impacts (see Figure 36).
3. Step back the taller portions of the structure to reduce the appearance of height.
4. Minimize exposed foundations, underfloor areas, and downhill cantilevers when structurally feasible and avoid use of tall support columns utilized for support of overhanging areas (see Figure 37).
5. Vary height of building elements (See figure 38)

Figure 36. House cut into slope and stepped into the hillside

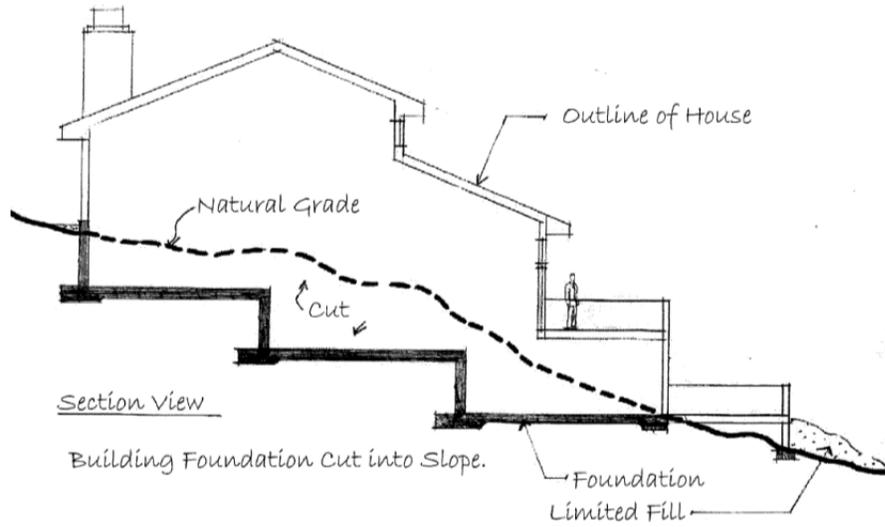


Figure 37. Avoid exposed understory with large cantilevers supported by tall columns

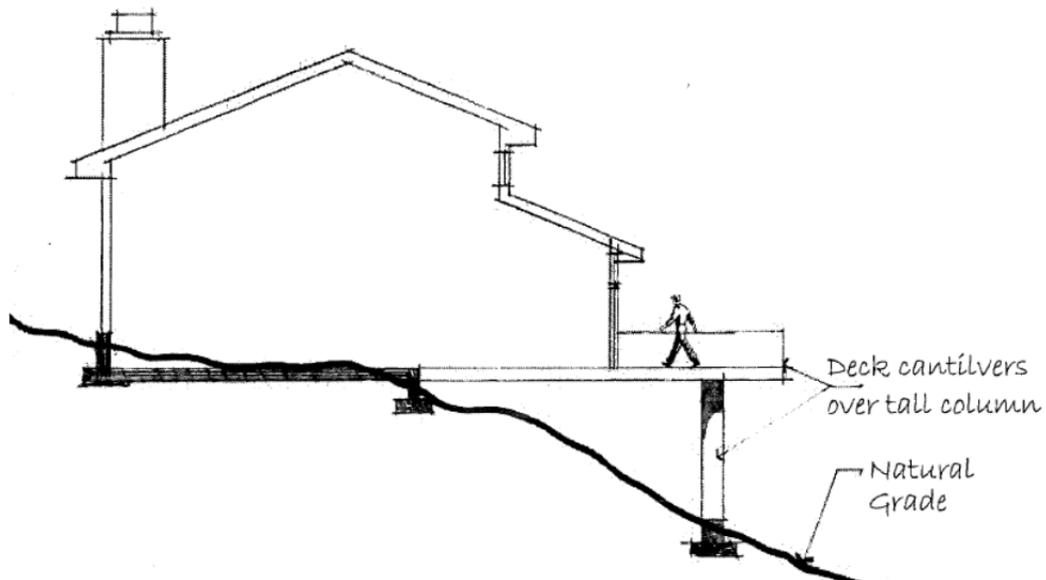
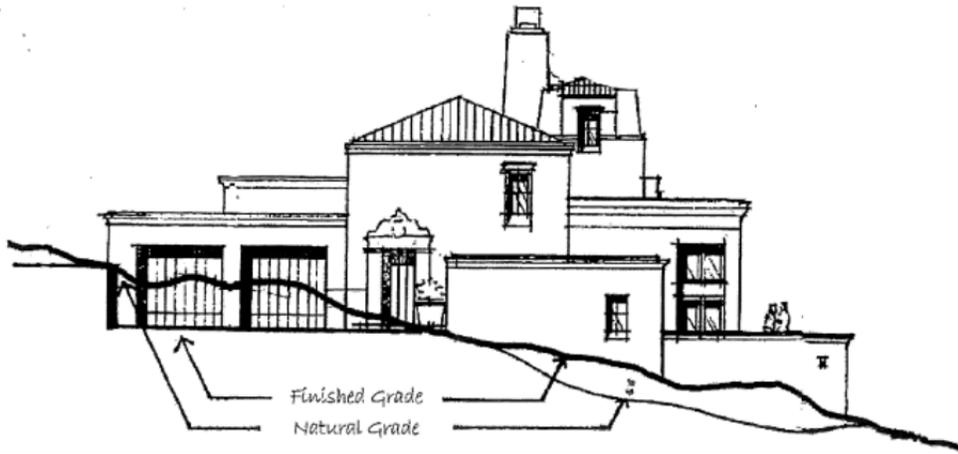


Figure 38. Vary Height of Building Elements



L. Solar Access

The City of Morro Bay encourages applicants to incorporate solar energy systems into their projects. Building placement and adjacencies should be considered such that they do not unreasonably affect solar access on neighboring properties. Solar panels and other roof mounted equipment can detract from the appearance of a home and appear obtrusive if not integrated into the design. The following policies should be considered when designing a solar system and when siting a home or addition:

1. For existing homes align solar equipment and panels with the underlying roof slope where feasible. Avoid panels with slopes that are different than that of the roof.
2. For new homes, the roof should be designed to accommodate future solar energy and hot water systems, taking into consideration orientation and slope.
3. Integrate the design of the equipment and panels into the design of the roof. Avoid a tacked on appearance.
4. Locate roof mounted solar equipment and panels below ridgelines and on sides of roofs away from street view wherever possible. Non-glare and non-reflective type panels should be utilized where possible.

5. The design and placement of roof mounted solar equipment and panels should account for heights of existing trees and future growth. This applies to both trees on-site and on neighboring properties.
6. Orient the massing of the home and roof forms away from the side yards of neighbors as much as possible to minimize blocking their solar access.
7. On flat roofs, set solar equipment back from the edge to reduce visibility.
8. Siting of new homes and additions should avoid shading existing solar systems and should take into consideration potential shading issues related to future solar installations on neighboring properties.
9. Minimize roof penetrations on South and West facing roofs.

M *Glossary.*

Bulk: The qualitative readily visible composition and perceived shape of a structures volume. Bulk is affected by variations in height, setbacks and stepbacks of upper stories.

Garage (Side Loaded): A garage with it entry doors located at an angle (usually a right angle) to the street which provides vehicular access to the garage.

Grading: Any excavation or filling of earth or combination of these activities.

Height Limit: The maximum allowed height of a structure as established by the Zoning Code utilizing an imaginary surface located at the allowed number of feet above and parallel to the existing grade.

Hillsides: Lands with slopes exceeding 15% slope

Mass: The three-dimensional form of a building

Roof Pitch: The angle of the sloped planes of a roof, often expressed in the rise in inches for every foot of horizontal distance, as in a 4 in 12 pitch.

Scale: Building elements and details as they proportionally relate to each other and to humans.

Setbacks: The horizontal distances a structure is held away from the adjacent property lines. Also use to describe the offset distance between horizontal or vertical planes of a structure.

Solar Access: The potential to receive adequate sunlight in order for certain areas of a dwelling or lot to catch the sun's energy.

Trellis: A horizontal light framework, freestanding or projecting from the face of a wall, use for the purposes of sun shading and/or support of vines or other vegetation.

RESOLUTION NO. PC 23-15

A RESOLUTION OF THE MORRO BAY PLANNING COMMISSION FORWARDING A RECOMMENDATION TO THE MORRO BAY CITY COUNCIL FOR ADOPTION OF INTERIM RESIDENTIAL DESIGN GUIDELINES.

WHEREAS, the Planning Commission of the City of Morro Bay has conducted nine (9) separate hearings, over a 10-month period in support of development of Interim Residential Design Guidelines; and

WHEREAS, the City Staff conducted a Residential Design Guidelines workshop on May 16, 2015 to provide additional opportunity for public input; and

WHEREAS, the Interim Residential Design Guidelines are necessary to implement the neighborhood compatibility policies found in the General Plan and Local Coastal Program; and

WHEREAS, the intent of the Interim Residential Design Guidelines is to be utilized for an initial twelve (12) month period with evaluation of the effectiveness of the Guidelines to take place at the end of the 12-month period with the possibility that guideline use may continue beyond that period of time; and

WHEREAS, the Interim Residential Design Guidelines are to be applied to both additions to existing single family residences and to the development of new single family homes.

WHEREAS, the Interim Residential Design Guidelines may be amended from time to time during the initial 12-month period by the Planning Commission or City Council; and

WHEREAS, Planning Commission has duly considered all evidence, including the testimony of from the public, interested parties, and the evaluation and recommendations by staff; and

NOW, THEREFORE, BE IT RESOLVED by the Planning Commission of the City of Morro Bay as follows:

Action 1: Findings. Based upon all the evidence, the Commission recommends City Council adopt the following finding:

California Environmental Quality Act (CEQA)

A. That the Design Guidelines fall within the General Rule CEQA exemption, which states that where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment that the activity is not subject to CEQA. The Interim Design Guidelines fall within this category because the document is intended to improve the quality of the built environment by including

guidelines and consideration which, taken together, will improve project design and allow new development to better fit in with their local neighborhood character. The Interim Design Guidelines do not promote new development, nor do they permit a higher density than is otherwise allowed by the General Plan, Local Coastal Program, and Zoning Code. They also do not remove, alter, or supplant any existing review processes, required findings, or zoning overlays. Rather the Interim Design Guidelines provide a way for decision makers and community members to consider certain aesthetic and other design considerations which may protect and improve the built environment as part of the existing discretionary approval process.

Section 2. Action. The Planning Commission does hereby recommend City Council adoption of the Interim Residential Design Guidelines.

PASSED AND ADOPTED by the Morro Bay Planning Commission at a regular meeting thereof held on this 16th day of June, 2015 on the following vote:

AYES: Lucas, Sadowski, Luhr, Sorenson and Tefft

NOES: None

ABSENT: None

ABSTAIN:None


Robert Tefft, Chairperson

ATTEST


Scot Graham, Planning Secretary



AGENDA NO: D-4

MEETING DATE: July 14, 2015

Staff Report

TO: Honorable Mayor and City Council **DATE:** July 8, 2015
FROM: Rob Livick, PE/PLS - Public Works Director/City Engineer
SUBJECT: Award of Consultant Contract for WRF Facility Master Plan to Black & Veatch

RECOMMENDATION

Staff recommends the City Council:

1. Receive the report and presentation
2. Review the recommendation from staff and WRFCAC to award selection to Black and Veatch for the Facility Master Plan (FMP)
3. Select Black and Veatch
4. Authorize the Public Works Director to execute an agreement for the amount of \$781,135, including a 10-percent (\$71,012) contingency.

ALTERNATIVE

Review the proposed scope, budget, and schedule and provide any direction to staff for revision; then continue this item to a future meeting for contract award.

FISCAL IMPACT

The estimated cost to prepare the FMP is \$710,123; staff is recommending a ten-percent contingency be included in the authorization, for a total FMP authorization of \$781,135. Typically, the cost of an FMP is one to three percent of total project cost. With total project cost estimates at \$75M, which equates to an estimated FMP allowance of between \$750,000 and \$1,125,000, the estimated fee proposed by Black & Veatch is within the typical range for FMP costs.

BACKGROUND/DISCUSSION

The FMP is a critical step in determining the necessary facilities and establishing a project budget for a new WRF that will meet the community's goals adopted by City Council. The FMP will provide the basis for a future solicitation for a design/construction team utilizing an alternative project delivery approach (design-build, for example). It is also on the critical path for completion of a new WRF within five years as directed by Council.

On July 8, 2015 the Water Reclamation Facility Citizens Advisory Committee voted 7-0 to recommend

Prepared By: RL Dept Review: RL
City Manager Review: _____
City Attorney Review: JWP

the City Council award the FMP consultant contract to Black & Veatch. Two of the WRFCAC members had prior commitments and needed to leave the meeting prior to the vote, but Chair Diodati and member Sadowski expressed their support for the staff recommendation.

Comments from the WRFCAC members included that staff consider the following:

- Include the WRFCAC Engineering Subcommittee in the process as a sounding board for interim deliverables and reports.
- WRFCAC members should participate in all meetings between staff and the FMP consultant.
- Use the County's Los Osos model for outreach and reduce the number of workshops.
- Make sure the invoicing requirements are spelled out in the contract to provide sufficient details to insure adequate performance.
- Consider collection system deficiencies when looking at lift station siting.

The WRFCAC discussed the comments from individual members, and with the exception of the reduction in outreach workshops and attendance at meetings, there was consensus for all the above items. The majority of WRFCAC members felt that keeping the budget available for workshops is appropriate. They also thought attendance at staff meetings was not appropriate and using the engineering subcommittee as a sounding board for the various technical reports, other interim deliverables, would be a better use of the Committee's resources.

On March 19, 2015, the City of Morro Bay and Cayucos Sanitary District jointly released a Request for Proposal (RFP) for a Facility Master Plan for the new Water Reclamation Facility. This RFP was reviewed by the WRFCAC at the March 11, 2015, regular meeting and approved at a joint meeting of the City Council and the Cayucos Sanitary District Board of Directors ("CSD Board") for release on March 12, 2015.

The following summarizes the timeline for the FMP selection process:

- The RFP was released on March 19, 2015.
- WRFCAC selected two members, Steve Shively and Paul Donnelly, on April 8, 2015 to serve on the selection committee.
- A mandatory preproposal meeting was sponsored by the City on April 15, 2015.
- The CSD Board adopted Resolution 2015-01 where they resolved to pursue their own project and suspend a partnership with the City in a new regional Water Reclamation Facility on April 30, 2015.
- Two proposals were received on May 12, 2015 from Carollo Engineers and Black & Veatch
- Interviews were held on June 16, 2015

Proposals and interviews by Carollo Engineers and Black & Veatch were evaluated based on the following criteria:

- Understanding of the scope of work
- Past performance and related experience of the firm
- Expertise of technical and professional team members assigned to the project
- Proposed project approach

- Recent experience in successfully performing similar services in the Coastal Zone
- Demonstrated ability to conform to City requirements

Both firms submitted thorough and responsive proposals demonstrating they were fully capable of performing the work. Black & Veatch was selected unanimously by the selection committee, which consisted of Rob Livick, Bruce Keogh, Rick Sauerwein, Steve Shively, and Paul Donnelly. Their project team offered a streamlined approach that would complete the Facility Master Plan in approximately 6 to 7 months from Notice to Proceed, whereas a duration of over nine months had been anticipated in the program schedule.

City staff has spent the past few weeks negotiating a draft scope, budget, and schedule with Black & Veatch. These items are attached to this staff report. The primary areas of negotiation included the following:

- More visual simulations and an additional exhibit for the new WRF and the influent lift station
- Additional workshops and public meetings
- Additional tasks (“as-needed” allowance) to respond to information requests from the CEQA/Permitting team and the other Program Management team members
- Deletion of survey from scope of work since City team can perform this more cost-effectively
- Development of a sampling program at the existing WWTP that will improve knowledge base for detailed design
- Removal of analysis for future uses of existing WWTP site, beyond decommissioning and site preparation, since this is outside the scope of the WRF development
- Deletion of a staff workshop for headworks technologies since screening design will be integrated with liquid treatment process selection
- Additional operation & maintenance cost scenarios to cover a range of delivered quality and flow (ex. partial salt removal through reverse osmosis for a sensitive agricultural crop like avocados)
- Optional Tasks-
 - Development of a Technical Memorandum for receipt and processing of additional organic wastes to enhance energy production and/or provide a regional benefit
 - Development of a Technical Memorandum identifying costs and strategy for future direct potable reuse of treated effluent (including conceptual modifications to City Water Treatment Plant facilities)

The City typically develops professional services authorizations with a 10% contingency to cover additional, unforeseen services that may be required as a project proceeds. The base fee requested by Black & Veatch is \$710,123. With 10% contingency, the total authorization would be \$781,135.

The next steps in the FMP process include development of a draft contract between the City and Black & Veatch based on the City's standard agreement format; review of the draft scope & budget by City Council at the July 14th Council Meeting; determination by Council whether to proceed with Black & Veatch and authorize an agreement at that meeting; and issuance of a Notice to Proceed, if appropriate.

CONCLUSION

The FMP selection committee and the WRFCAC recommends award of the contract for the Facility Master Plan to Black & Veatch based on the solicitation and review process that took place over the past four months.

ATTACHMENTS

1. Proposed Scope and Budget from Black & Veatch for the Facility Master Plan
2. Proposal From Black & Veatch for the Facility Master Plan

**City of Morro Bay
Water Reclamation Facility Master Plan**

SCOPE OF SERVICES

July 2, 2015

GENERAL

The City of Morro Bay (City) has identified a need for a new Water Reclamation Facility and wishes to master plan the site for a 30-year planning period. The City currently owns and operates a Wastewater Treatment Plant, and is in need of a new WRF due to the age and condition of the existing WWTP. The goal of the master planning efforts described herein is to provide a roadmap for a new facility that will be operational when the 2015 renewal of the existing WWTP discharge permit expires within the next 5 years.

This Water Reclamation Facility Master Plan (FMP) is being prepared as part of an overall program. The City has or will be retaining consultants to prepare other studies in parallel with preparation of the FMP. The City will retain a Program Manager to oversee and coordinate the efforts of the various consultants. It is assumed that the Program Manager will act as a single point of contact for the FMP effort.

TASK GROUP 100 - PROJECT MANAGEMENT & MEETINGS

Task 101 – Kick-off Meeting and Monthly Progress Meetings

A kick-off meeting will be held with the Consultant project team and City staff to review the scope of work, project schedule, and to confirm the overall goals of the project. At the kick-off meeting the consultant will provide a list of data/information needs to be collected for the completion of the project. Consultant will provide an overview of expected project issues, constraints, and will assist the City in further refining the concepts necessary for a comprehensive and complete master planning document within the committed timeframe.

Project meetings are anticipated to be held at regular intervals throughout the master plan development. Meeting frequency and dates will be as agreed upon by all parties. Project meetings will be used to discuss the progress of the master planning efforts, critical decisions, and other topics as determined to be critical to completion of the work within the scheduled period.

The estimated level of effort assumes a total of eight (8) staff level meetings will be held over the project duration. It is assumed that these meetings will include other members of the Program consultant team when appropriate; unless otherwise stated elsewhere in this Scope of Services, no other formal progress meetings are planned. Up to four (4) of the progress meetings are assumed to be conference calls.

Task 102 – Progress Reports and Invoices

Consultant will prepare monthly progress reports identifying the time period covered, and the percentage of work accomplished by task. The progress report will be accompanied by a monthly invoice identifying the compensation requested for each progress period. A project schedule update will accompany each invoice, identifying task progress, and any adjustments required to the overall project completion schedule.

Consultant will maintain decision matrices to facilitate and track the decision making process. Separate decision logs will be maintained for each major deliverable milestone, technical memorandum, and the master plan report as a whole.

Task 103 – Public Meetings

Consultant will attend and prepare materials for public meetings throughout the project. Meetings with the Water Reclamation Facility Citizen’s Advisory Committee (WRFCAC) and other community advisory bodies, the Morro Bay City Council, and others as requested. Specific materials and requirements for each meeting will be determined as meetings are scheduled. Level of effort assumes up to eighteen (18) public meetings will be required. It is assumed that four (4) of the public meetings will be scheduled to coincide with the four (4) in-person progress meetings described in Task 101.

Task 104 – Public Forums (As-Needed)

In addition to the Public Meetings described in Task 104, the City is envisioning other public forums to potentially provide opportunities for input from the general public, contractors, or equipment suppliers that could be considered in the FMP or other parts of the Program. Since these Public Forums and Consultant’s participatory role in them is as yet undefined, a budgetary allowance of 100 hours is included for this task. Program Manager will be notified before 75% of the budget for this task is exceeded.

Task 105 – Support for Other Program Consultants (As-Needed)

From time to time, other members of the Program team will require technical information to support their efforts. In particular, it is anticipated that the CEQA consultant will request information to support their environmental impact analyses. Since the nature and extent of information that may be requested is currently undefined, a budgetary allowance of 100 hours is included for this task. Program Manager will be notified before 75% of the budget for this task is exceeded.

Task Group 100 deliverables are as follows:

1. Kick-off Meeting Minutes
2. Progress Reports and Invoices (Monthly)
3. Decision Matrices and Logs
4. Progress Meeting Minutes
5. Public Meeting Minutes

TASK GROUP 200 – PRELIMINARY INVESTIGATIONS AND SITE SURVEY

Task 201 – Preliminary Investigations

Consultant will obtain and review existing data pertinent to the evaluations and design of (1) the new WRF and (2) the decommissioning of the existing WWTP. Readily available data for use in the preliminary investigations shall be provided by the City.

Data to be provided to the Consultant shall include:

1. As-built utility maps for the project areas
2. Existing WWTP as-built drawings and reports
3. Field assessments of existing site conditions and constraints
4. Existing site survey and geotechnical data
5. Previous master plans and related studies
6. Historical wastewater characteristics and summary reports
7. Regional recycled water users and reuse trends (as available)
8. Regulatory discharge requirements and constraints
9. Other information available and deemed pertinent to the FMP
10. Data and reports from current on-going studies such as the hydrological study by the geotechnical engineer and funding consultant.

Consultant shall review and utilize the existing data and reports as an initial basis for the investigations associated with the FMP. Pertinent existing data and analysis shall be incorporated into the FMP.

A summary of existing documents and reports reviewed as part of the project development work will be prepared and included as an appendix to the FMP.

Task 202 – Site Survey

The City will obtain a detailed survey of the project area, including the WRF site, the pump station site, and the pipeline alignments. It is assumed that this survey will be suitable for use in detailed design, and that this survey will be available to support preparation of the FMP. Consultant will coordinate with the City to provide input into survey needs.

Task Group 200 deliverables will include:

1. Summary of existing documents reviewed

TASK GROUP 300 – WRF SUPPORT FACILITIES

Task 301 – Onsite Support Facilities

Consultant will develop a List of Support Facilities and will work with the City to determine specific requirements for each, where possible leveraging prior studies.

On-site support facilities are expected to include:

1. Operations, Office, and Maintenance Buildings
2. Corporation Yard and Storage
3. Site Solar Farm
4. Water Resources Education Center
5. Electrical Feed and Stand-by Power
6. Hazardous Materials Containment and Handling
7. Other Facilities as Desired by the City
8. Possible co-location of City WTP (Space consideration only for now)

Based on the List of Support Facilities, Consultant will prepare:

1. Up to two (2) potential site plans to arrange the facilities on the WRF site and determine preliminary space requirements.
2. Up to six (6) visual simulations for each of the two (2) site plan alternatives from viewpoints determined jointly with the City.
3. Information to preliminarily define potential architectural styles for the WRF.
4. Preliminary concepts for educational components.

Consultant will prepare for and attend an initial public workshop to receive public and City Council input on the concepts. Consultant will incorporate input and update the above listed information. Consultant will prepare for and attend a second workshop to present refined versions of the site plan and visual simulations.

Task 302 – Offsite Support Facilities

Consultant will collaborate with City to develop design criteria and concept level arrangement for new pump station. Consultant will identify up to six (6) potential pump station sites and will provide a qualitative analysis to screen the list down for detailed evaluation. Consultant will provide detailed evaluation of up to two (2) pump station site options. Consultant will provide up to four (4) visual simulations of each site option from viewpoints selected jointly with the City program team.

Consultant will evaluate options for offsite wastewater collection and conveyance to the new WRF. The required modifications to the existing collection system will be identified. Preliminary utility and record drawing information will be provided by City in the vicinity of the existing WWTP and SR-1 to support identification of opportunities and constraints for piping installation in this corridor relative to the top two pump station site options.

Recommendations will be documented in a technical memorandum.

Task 303 – Morro Bay WWTP Decommissioning

Consultant will evaluate the requirements for decommissioning of the existing Morro Bay WWTP and preparation of the site for a variety of potential future uses to be identified by the City. Consultant will determine what regulatory hurdles exist and will develop conceptual costs for the work. Consultant will identify equipment at the existing WWTP that could be used at the new WRF, and will evaluate whether it will be cost-effective to do so.

Consultant will summarize the recommendations in a technical memorandum.

Task Group 300 deliverables will include:

1. Technical Memorandum – Onsite Support Facilities Requirements
2. Technical Memorandum – Offsite Support Facilities Requirements
3. Technical Memorandum – Morro Bay WWTP Decommissioning

TASK GROUP 400 – WASTE CHARACTERISTICS, FLOW AND LOAD PROJECTIONS

Task 401 – Influent Waste Characterization

City will provide most recent and historical wastewater data and Consultant will analyze the information to develop a waste strength for the new WRF. Consultant will compare the results of the waste characterization analysis with previous work and planning studies provided by the City to confirm the design characteristics for the new WRF are in line

with previous estimates. Consultant will prepare a recommended sampling program to be implemented by City to support future project phases. It is assumed that information gathered by the sampling program concurrently with preparation of the FMP will not impact the analyses or conclusions of the FMP.

Task 402 – Flow and Loading Projections

Based on data gathered under Task 201, Consultant will establish a long-term growth trend for flows and loads at the new WRF over the 30-year planning period identified by the City. Design flows and loadings will be developed based on average dry weather daily flow, peak month dry weather flow, peak month wet weather flow, peak day wet weather flow, and peak hour wet weather flow. To address potential impacts of water conservation on future potential flows and loads, City will provide recent water usage data, and information about the City's current conservation programs, and future conservation programs.

Task 403 – Effluent Discharge Requirements

Consultant shall summarize effluent discharge quality requirements for varying types of discharges/treatment scenarios. Regional effluent quality trends will be reviewed and guidelines developed for current and future regulations that may dictate the level of treatment required at the new WRF. It is assumed that analyses will proceed based on information available at the time of project initiation and with concurrence of City. It is assumed that analyses may be refined one time to incorporate more detailed information currently being evaluated by other Program consultants.

Effluent quality regulations and requirements will be summarized in a technical memorandum.

Task Group 400 deliverables will include:

1. Technical Memorandum – Influent Waste Characterization, Sampling Program, and Flow Projections
2. Technical Memorandum – Effluent Discharge Requirements

TASK GROUP 500 - DEVELOPMENT & EVALUATION OF TREATMENT ALTERNATIVES

Task 501 – Liquid Treatment Technology Alternatives

Consultant will evaluate liquid treatment process alternatives based on the following scenarios:

1. Full tertiary treatment for 30-year future flows
2. Full Title 22 (unrestricted irrigation reuse) treatment for 30-year future flows
3. Reuse options as follows:
 - a. Groundwater recharge per State of California requirements and anticipated salt management plan limits, using 100 percent of the WRF effluent.
 - b. Irrigation during dry weather of avocado orchards to a level of treatment consistent with similar systems (Escondido), using 100 percent of the WRF effluent; with ocean discharge of 100 percent of the WRF effluent during wet weather.
 - c. Irrigation during dry weather of avocado orchards to a level of treatment consistent with similar systems (Escondido), using 100 percent of the WRF effluent; with groundwater recharge per State of California requirements and anticipated salt management plan limits, using 100 percent of the WRF effluent during wet weather.

Holistic treatment train alternatives will be identified to meet the City's end use goals for use of the WRF effluent and to meet discharge regulations. A qualitative screening process will be used to reduce the number of holistic treatment train alternatives down to two for detailed evaluation: a conventional option, and an MBR option.

The two holistic treatment train alternatives will be evaluated based on a combination of capital costs, life-cycle costs, and non-economic factors such as reliability, operational staff preference, energy efficiency, ease of operation and maintenance, spatial requirements, and other factors determined through discussions with the City and execution of the Project. Consultant will prepare a visual exhibit (***) that identifies the top-ranked process alternatives with the approximate capital cost (+/-) for each selection. This exhibit will be submitted in draft and final format for use in public workshops.

Individual unit processes will be evaluated to determine which options best fit the City's goals.

The conventional liquid treatment train alternatives qualitative analysis will consider the following unit processes:

Subtask 501a – Headworks Technology Alternatives – Consultant will provide an overview of available preliminary treatment equipment including but not limited to screens and grit removal. Consultant will hold a technology workshop with the City to assist in identifying the preferred technologies.

Subtask 501b – Secondary Treatment Alternatives – Consultant will provide an overview of available secondary treatment methods and will hold a technology workshop to identify the most viable options for the new WRF. Consultant will provide a process model for the preferred alternative identified during the evaluation.

Subtask 501c – Tertiary Treatment and Disinfection Alternatives – Consultant will provide an overview of available tertiary treatment and disinfection technologies. Consultant will hold a technology workshop with the City to assist in identifying the preferred technology.

Subtask 501d – Advanced Treatment Alternatives – Options for advanced treatment will be reviewed with the City for possible near-term or future implementation.

The MBR liquid treatment technology alternatives analysis will include the following:

Subtask 501e – Headworks Technology Alternatives – Consultant will provide an overview of additional screening equipment required for MBR treatment. Consultant will hold a technology workshop with the City to assist in identifying the preferred technology.

Subtask 501f – MBR (Secondary/Tertiary) Treatment Alternatives – MBR treatment provides simultaneous secondary and tertiary treatment. Consultant will provide an overview of available MBR technologies and will hold a technology workshop to identify the most viable options for the new WRF. Consultant will provide a process model for the preferred MBR technology identified during the evaluation.

Subtask 501g – Disinfection – Disinfection strategies will be the same as for the conventional treatment train, with the possible reduction in disinfection dosage. Consultant will hold a technology workshop with the City to assist in identifying disinfection technologies commensurate with MBR treatment.

Subtask 501h – Advanced Treatment Alternatives – Options for advanced treatment will be reviewed with the City for possible near-term or future implementation.

Task 502 – Future Potable Reuse Analysis

Consultant will build on the evaluations performed under task 501 to develop requirements for future potable reuse facilities. This scope of work assumes that MBR will be the preferred treatment technology, and will serve as the starting point for a potable reuse facility. Consultant will provide an overview of additional unit processes required including MF/RO and Advanced Oxidation (UV/Peroxide) and will summarize capital and O&M costs. Consultant will base facility sizing and treatment requirements based on current or anticipated State requirements and the City's goals for future potable reuse. For Indirect Potable Reuse options, it is assumed that the groundwater basin will be feasibly used as a natural barrier. This analysis will be limited to onsite facilities.

Task 503 – Biosolids Treatment & Disposal Alternatives

Consultant will evaluate options for treatment and disposal of biosolids including an analysis of composting and onsite energy generation and recovery. Consultant will generally investigate projected regional land use trends, land availability, and hauling costs. Consultant will evaluate current and future regulatory trends and will make recommendations of viable treatment alternatives for further consideration by the City. Consultant will develop capital and life-cycle costs to assist the City with making decisions.

Base solids treatment alternatives are expected to include an option to land fill biosolids and/or truck offsite to a composting facility (dewatering only), production of Class B biosolids (Thickening, Anaerobic Digestion, and Dewatering), or production of Class A Exceptional Quality (EQ) biosolids. The solids analysis will be captured in a technical memorandum and will include the following:

Subtask 503a – Sludge Digestion Alternatives – Consultant will provide an overview of available digestion technologies and methods.

Subtask 503b – Sludge Thickening Alternatives – Consultant will provide an overview of available sludge thickening technologies.

Subtask 503c – Dewatering Technology Alternatives – Consultant will provide an overview of available sludge dewatering technologies.

Subtask 503d – Sludge Disposal Alternatives – Consultant will provide an overview of available disposal methods and options for reuse.

Task 504 – Workshop

Consultant will conduct a workshop to present the findings from the preceding tasks. Review comments and decisions will be documented and incorporated into the final FMP, as appropriate.

Task 505 – Cost Estimating

Consultant will evaluate the capital and O&M costs of the options developed under Task 501. O&M costs will be inclusive of power, chemicals, staffing and certification costs, and other costs as appropriate. I&C and SCADA requirements will be used in development of the O&M costs.

Basic cost scenarios are expected to include the base treatment options and sub-alternatives depending on the final recycled water quantities and the determined disposal sites (groundwater recharge, irrigation, ocean disposal, etc.).

This scope of work assumes the following O&M estimates will be provided:

1. Full Tertiary Treatment
2. Full Title 22 Treatment
3. 100% Groundwater Recharge
4. Dry Weather Avocado Production and Wet Weather Ocean Disposal
5. Dry Weather Avocado Production and Wet Weather Recharge
6. Additional O&M Costs for Potable Reuse
7. Two (2) Intermediate Operating Scenarios (i.e. 50% RO, 25% RO, etc.) as mutually agreed upon by Black & Veatch and the City

Capital cost estimates will be to a conceptual level (AACE Class 4 (-15% to +50%).

Task Group 500 deliverables will include:

1. Technical Memorandum – Liquid Treatment and Disposal Alternatives
2. Technical Memorandum – Solids Treatment and Disposal Alternatives
3. Visual Simulations of Facilities

TASK GROUP 600 - WATER RECLAMATION FACILITY MASTER PLAN

Task 601 – Draft Facility Master Plan

Consultant will use information gathered in Tasks 200 through 500 as well as the hydrogeological and salinity control studies to prepare a draft master plan report for review and comment by the City. This draft report will document and include that data and findings of geotechnical engineering analysis regarding soils results and recharge benefits to develop an integrated WRF FMP. Ten (10) printed copies plus an electronic copy of the draft Master Plan will be delivered to the City for review at the 33 percent, 67 percent, and 90 percent completion stages.

Task 602 – Draft FMP Review Workshops

Consultant will conduct a review workshop for each of the draft 33 percent, 67 percent, and 90 percent draft FMP submittals. Review comments and decisions will be documented and incorporated into the revised FMP, as appropriate.

Each review workshop will be scheduled to coincide with the monthly progress review meetings.

Task 603 – Final Facility Master Plan

Consultant will incorporate any comments received from the City and will prepare the final Master Plan Report. Consultant will provide twenty-five (25) bound copies, and an electronic copy of the final master plan report.

Task Group 600 deliverables will include the following:

1. Ten printed copies plus an electronic copy of the draft FMP (each submittal)
2. Twenty five (25) printed copies of the final FMP (for public review)
3. Twenty five (25) printed copies of the final FMP with the public review draft and final documents including an Executive Summary
4. An electric copy of the FMP

TASK GROUP 700 - OPTIONAL TASKS:

Task 701 – Potable Reuse Strategy and Offsite Facility Requirements

The State of California currently allows Indirect Potable Reuse. In the future, the State may develop standards and regulations to allow Direct Potable Reuse.

In either case, this task will conceptually identify and evaluate potential strategies to potable reuse. Consultant will identify both onsite and offsite facilities needed to implement IPR or DPR and will provide preliminary sizing and cost estimates for the facilities.

Task 702 – Organic Waste Treatment Feasibility Study

Consultant will evaluate the facilities and systems required to add processing of fats-oil-grease (FOG), septage, recreational vehicle waste, and other green waste at the plant site in order to enhance energy production, provide revenue, or add a new regional benefit to the facility. The benefits, risks, space requirement, and operational impacts of each waste source will be discussed and presented at a public workshop (to be led by the Program Manager). Based on public input, the capital cost, lifecycle cost, potential benefits, space needs, and required facilities will be developed at a conceptual level for the two most feasible alternatives. It is assumed that the City will provide data regarding potential sources of materials, quantities, and constituents for use in developing sizing and cost analyses.

DRAFT

PRELIMINARY SCHEDULE

The table below provides a preliminary schedule for delivery of work product deliverables identified in the Scope of Services, and for provision of information by the City to support development of those deliverables. Consultant will coordinate closely with the City and will keep the City apprised of schedule status during the course of the project.

Deliverable	Responsible	Calendar Days from NTP
Background & Support Documentation to Date	City	3
Historical and Current WW Flow and Constituent Loading Data	City	8
201.1 – TM – Summary of Reviewed Documents	B&V	56
401.1/402.1 – TM – Influent Waste Characterization, Sampling Program, Flow Projections	B&V	65
403.1 – TM - Initial Working Effluent Discharge Requirements	B&V	65
Additional Studies to Refine Effluent Discharge Quantities and Requirements	City	72
303.1 – TM – Morro Bay WWTP Decommissioning	B&V	72
Survey Data	City	90
301.1 – TM – Onsite Support Facilities Requirements	B&V	93
403.2 – TM – Final Working Effluent Discharge Requirements	B&V	99
302.1 – TM – Offsite Support Facilities Evaluation	B&V	100
503.1 – TM – Biosolids Treatment Evaluation	B&V	107
501.1 – TM – Liquid Treatment Evaluation	B&V	121
502.1 – TM – Future Potable Reuse Evaluation	B&V	121
302.2 – Offsite Support Facilities (PS) Visual Simulations	B&V	142
301.2 – WRF Visual Simulations	B&V	163
600 – Final Facility Master Plan	B&V	187

**City of Morro Bay
Water Reclamation Facility Master Plan
FEE ESTIMATE**

Task Number & Description	HOURS															COST				
	Project Director Mari Garza-Bird	Project Manager Steve Foellmi	Technical Advisors Dr. Welch; Jim Clark; James	Collection & Conveyance Matt Thomas	WRF Brad Hemken	WW Reuse/Process Mark Steichen	Engineering Manager	Civil/Site	Electrical; Instrumentation & Control	QA/QC	Staff Engineer	CAD Operator	Cost Estimator	Admin/Clerical	Total Hours	B&V Labor	Project Expenses	Other Expenses	Subconsultant Costs (including markup)	Total Cost
Task Group 100 - Project Management & Meetings																				
101 Kick-Off Meeting & Monthly Progress Meetings	18	32		16	16		16					28		82	208	\$33,980	\$1,820	\$100		\$35,900
102 Progress Reports and Invoices		8					12							24	44	\$6,640	\$385	\$75		\$7,100
103 Public Meetings	52	44		26	16							30		36	204	\$40,160	\$1,785	\$55		\$42,000
104 <i>Public Forums (As-Needed Allowance)</i>	24	24		24	24									4	100	\$23,420	\$875	\$105		\$24,400
105 <i>Support for Other Program Consultants/CEQA (As-Needed)</i>	2	8		8	8	8	16	16			10	20		4	100	\$17,710	\$875	\$45		\$18,630
Subtotal Task Group 100	96	116	0	74	64	8	44	16	0	0	10	78	0	150	656	\$121,910	\$5,740	\$380	\$0	\$128,000
Task Group 200 - Preliminary Investigations & Site Survey																				
201 Preliminary Investigations	2	4		2	4	4	16		12		20			14	78	\$13,250	\$683	\$67		\$14,000
202 Site Survey							4				4	4			12	\$1,860	\$105	\$35	\$0	\$2,000
Subtotal Task Group 200	2	4	0	2	4	4	20	0	12	0	24	4	0	14	90	\$15,110	\$788	\$102	\$0	\$16,000
Task Group 300 - WRF Support Facilities																				
301 Onsite Support Facilities	2	4		4			24	42	16	4	36	16	8	8	164	\$26,610	\$1,435	\$95	\$12,600	\$40,740
Onsite Facilities - Site Planning and Visual Simulations	12	16			16		12	30		4	12	40		4	146	\$25,520	\$1,278	\$165	\$12,000	\$38,963
302 Offsite Support Facilities	2	4		24			36	56	24	4	36	24	12	8	230	\$38,650	\$2,013	\$92		\$40,755
Offsite Facilities - Site Planning and Visual Simulations	4	4		12			8	12		2	6	12			60	\$10,840	\$525		\$8,000	\$19,365
303 Morro Bay WWTP Decommissioning Evaluation		2		2	2		8	8		4	16		16	4	62	\$10,330	\$543	\$27		\$10,900
Subtotal Task Group 300	20	30	0	42	18	0	88	148	40	18	106	92	36	24	662	\$111,950	\$5,793	\$379	\$32,600	\$150,700
Task Group 400 - Waste Characteristics, Flow and Load Projections																				
401 Influent Waste Characterization		2	6		4	24	32			8	64			24	164	\$27,600	\$1,435	\$95		\$29,130
402 Flow and Load Projections	2	4	4	8	2		38	24		6	58	10		12	168	\$28,430	\$1,470		\$10,500	\$40,400
403 Effluent Discharge Quality Evaluations		2	4		6	32	26	16		4	24			20	134	\$23,320	\$1,173	\$107		\$24,600
Subtotal Task Group 400	2	8	14	8	12	56	96	40	0	18	146	10	0	56	466	\$79,350	\$4,078	\$202	\$10,500	\$94,100
Task Group 500 - Development and Evaluation of Treatment Alternatives																				
501 Liquid Treatment Technology Alternatives	4	4	8		24	24	54	12	38	8	48	64		32	320	\$53,020	\$2,800	\$16		\$55,836
502 Future Potable Reuse Analysis		4	2		8	16	16				32	12	16	4	110	\$18,850	\$963	\$47		\$19,860
503 Biosolids Treatment & Disposal Alternatives	4	4	8		4	4	40	20	26	4	40	34		20	208	\$34,110	\$1,820	\$92		\$36,022
504 Technology Workshop	8	8		4	8	8	14	12	8		22	16		14	122	\$20,890	\$1,068	\$42		\$22,000
505 Cost Estimating		2					10				2	26		84	134	\$20,740	\$1,173	\$87		\$22,000
Subtotal Task Group 500	16	22	18	4	44	52	134	44	72	14	168	126	100	80	894	\$147,610	\$7,823	\$285	\$0	\$155,700
Task Group 600 - WR Facility Master Plan																				
601 Draft Facility Master Plan	4	8		4	2	4	18	44	18	8	34	36	16	46	242	\$36,420	\$2,118	\$62	\$21,000	\$59,600
602 Draft FMP Review Workshops	4	6		4	6			20	12			20		20	92	\$14,260	\$805	\$35		\$15,100
603 Final Facility Master Plan	2	4		2	2		12	18	10		26	24	8	32	140	\$20,330	\$1,225	\$45		\$21,600
Subtotal Task Group 600	10	18	0	10	10	4	30	82	40	8	60	80	24	98	474	\$71,010	\$4,148	\$142	\$21,000	\$96,300
Task Group 700 - Optional Tasks																				
701 <i>Potable Reuse Strategy</i>	2	8	8		12	4	24	40		8	40	40	24	4	214	\$35,790	\$1,873	\$37	\$4,000	\$41,700
702 <i>Organic Waste Treatment Feasibility</i>	1	4			16	24	32				40	32		4	153	\$26,285	\$1,339			\$27,624
Subtotal Task Group 700	3	12	8	0	28	28	56	40	0	8	80	72	24	8	367	\$62,075	\$3,211	\$37	\$4,000	\$69,323
Total	146	198	32	140	152	124	412	330	164	58	514	390	160	422	3,242	\$546,940	\$28,368	\$1,491	\$64,100	\$710,123

NOTE: italics denotes new tasks added subsequent to proposal





AGENDA NO: D-5

MEETING DATE: July 14, 2015

Staff Report

TO: Honorable Mayor and City Council

DATE: July 7, 2015

FROM: Steven C. Knuckles, Fire Chief

SUBJECT: Approval of Regional Dispatch Agreement with San Luis Obispo County for the Fire and Harbor Departments

RECOMMENDATION

Staff recommends the City Council approve the proposed contract with San Luis Obispo County Fire for Public Safety Dispatch for the Fire and Harbor Departments and authorize the Mayor to execute the contract on behalf of the City. Staff also recommends Council authorize the City Manager to execute future contracts with San Luis Obispo County Fire for dispatch services that fall within the same scope and financial obligation.

ALTERNATIVES

As the current dispatch structure is working, staff sees no alternatives to this recommendation.

FISCAL IMPACT

The monthly costs for dispatch services will be \$8,788.50 per month and mobile data computing technology services \$809.00 per month. This contract was addressed and fully funded in our FY 2015-2016 approved budget.

BACKGROUND

The City of Morro Bay's public safety departments started contract dispatch services with our regional emergency partners at SLO County Sheriff's and SLO County Fire on September 3, 2014. The Fire and Harbor Departments are primarily dispatched via Computer Aided Dispatching (CAD) at the San Luis Obispo County Emergency Command Center (SLOECC) on Kansas Avenue.

The original Interim Emergency Agreement approved on September 23, 2014, was designed to offer one of our City Dispatcher's employment with the SLOECC. No flat rate dispatch fee was charged while the Morro Bay Dispatcher was going through the hiring and training process for this new position. Our dispatcher was officially employed with the SLOECC on May 1, 2015. Since the agreement's inception, the SLOECC has dispatched 1,591 Fire Department incidents and 107 Harbor Department incidents.

Prepared By: SK Dept Review: _____
City Manager Review: _____
City Attorney Review: JWP

This current agreement is based on dispatch personnel requirements defined in the National Fire Protection Agency (NFPA) Standard 1221. This Standard defines one dispatcher position should be provided for each 2,000 incidents dispatched. Based on 2014 dispatch total of 1,908 incidents, we are providing 86.7% of the total compensation of one dispatcher. The 7.92% increase for 2015 is based on personnel compensation changes with San Luis Obispo County Fire Department. In short, the agreement is based on the number of dispatched incidents and the additional dispatchers needed to support Morro Bay. Annual technology updates are not charged to the City.

DISCUSSION

Benefits of regional dispatch services through the SLOECC for the Morro Bay Fire and Harbor Departments include the following:

- The Fire and Harbor Departments have the same radio coverage for their mobile units using County Fire's dispatch channel and repeater system; there are no "dead spots" using County Fire's dispatch channel.
- Overall reduction of Code-3 medical aid responses in Morro Bay with the use of emergency medical dispatch (EMD). The Fire Department is able to respond a single unit, while leaving an engine at the fire station for City response to possible simultaneous emergency incidents.
- Improved Auto-Aid and Mutual-Aid requests through San Luis Obispo Emergency Command Center (SLOECC).
- General Alarm auto-alpha text paging for Fire and Harbor Department call-back personnel.
- Improved consistency in dispatching units during greater alarms with the use of SLOECC Computer Aided Dispatch (CAD).
- During High Risk Incidents such as fires, multiple dispatchers will be able to handle incoming 911 calls while dispatching fire units through mobile data computers (MDC).
- Use of electronic mapping through the use of mobile data computers to enhance responses especially with mutual aid response in Morro Bay, the County and throughout the State.
- Future mutual aid opportunities, such as "Community Boundary Drops" will enhance response efforts to north Morro Bay. Local Estero Bay communities such as Los Osos, Cayucos, Morro Toro, Cambria, and surrounding State Responsibility Area (SRA) are dispatched by SLOECC.
- Enhancement of responses to medical aids in the water and beachfront areas with computer aided dispatch to our Harbor Department with basic life support.
- With the Harbor Department being a part of the response strategy in the San Luis Obispo County Coastal Incident Response Plan (CIRP), the dispatch and command channels will be aligned with our neighbor waterfront rescue agencies such as United States Coast Guard, San Luis Obispo County Urban Search and Rescue Team, State Park Services, and North Coast Ocean Rescue.

CONCLUSION

Staff recommends the City Council approve and the Mayor execute the Agreement for dispatch support services with San Luis Obispo County Fire for Public Safety Dispatch for the Fire and Harbor Departments. Staff also recommends Council authorize future contracts with San Luis Obispo County Fire for dispatch services that fall within the same scope and financial obligation, be approved by the City Manager.

ATTACHMENT

County of San Luis Obispo and City Morro Bay Agreement for Public Safety Dispatch Services.

COUNTY OF SAN LUIS OBISPO AND
CITY OF MORRO BAY

THIS AGREEMENT FOR SUPPORT SERVICES ("Agreement") is entered into by and between the County of San Luis Obispo, a political subdivision of the State of California (the "County") and the City of Morro Bay, a municipal corporation ("Morro Bay") through its duly authorized officers (collectively, the "Parties"). For the purposes of this Agreement, the term "County" shall include all officers, employees, volunteers and agents of the County.

The purpose of this Agreement is for the San Luis Obispo County Fire Department Emergency Command Center (ECC) to provide all dispatch services to emergency incidents for Morro Bay Fire Department and Morro Bay Harbor Department.

RECITALS

- A. Pursuant to various provisions of the California Government Code, Morro Bay is responsible for fire protection services within its jurisdictional boundaries. Morro Bay implements that responsibility through its Fire Department, providing day-to-day emergency response, fire prevention, and other services.
- B. Pursuant to a master agreement ("County/CAL FIRE Agreement") between the County and CAL FIRE, the County provides through CAL FIRE emergency response and related services to unincorporated areas of the County not otherwise served with fire protection services.
- C. Both CAL FIRE and the County currently provide emergency response services to Morro Bay under existing mutual aid and automatic aid agreements.
- D. Morro Bay has a need for services listed in Schedule A – Scope of Work and Rates for Services to assist with the day-to-day management and operations of emergency dispatching of the Morro Bay fire and harbor departments.
- E. The County is willing and able to provide Morro Bay with the services set forth in Schedule A – Scope of Work and Rates for Services, upon the terms and conditions set forth in this Agreement.

NOW, THEREFORE, in consideration of the above recitals and the mutual covenants contained herein, the Parties agree as follows:

I. SERVICES

The County shall provide services to Morro Bay, as set forth in Schedule A, Scope of Work and Rates for Services. Services under this Agreement shall

be performed by the County through CAL FIRE, its fire protection services provider pursuant to the County/CAL FIRE Agreement. Those services will be provided by CAL FIRE employees, functioning as the County Fire Department, and subject to all CAL FIRE/County Fire governing statutes, policies and procedures.

This Agreement shall have no impact on current cooperative fire protection, automatic aid, and mutual aid agreements between Morro Bay, the County, and/or CAL FIRE.

II. AUTHORITY

This Agreement is entered into pursuant to the authority granted by California Government Code Sections 55603, 55603.5, 55632, 55606, 55642, and 61060.

III. SCHEDULES

The County and Morro Bay agree to comply with the terms and conditions of this Agreement, including the Schedules which are attached hereto and are incorporated by this reference and made a part of this Agreement. In the event any of the terms and conditions of the Schedules are inconsistent with the terms of this Agreement, the terms and conditions of the Schedules will prevail.

A. Schedule A – Scope of Work and Rates for Services

Defines the services to be provided to Morro Bay by the County and the cost of those services payable by Morro Bay to the County under this Agreement.

B. Schedule B - Certification of Insurance.

Schedule B shall be maintained and updated by Morro Bay and provided to the County.

IV. TERM

This Agreement shall become effective on July 1, 2015 at 0001 hours and shall remain in force until terminated by either party.

V. TERMINATION

If Morro Bay fails to remit payments in accordance with the terms of this Agreement for services satisfactorily performed by the County through CAL FIRE, then the County may terminate this Agreement and all related services upon sixty-days' (60 days') written notice to Morro Bay if payment is not made within that time.

Either party may terminate this Agreement for any reason upon sixty-days' (60-days') written notice to the other party. This Agreement may be canceled immediately by written mutual consent.

Upon termination of this Agreement, all amounts owing from Morro Bay to the County for services satisfactorily rendered by the County through Cal FIRE shall be due and payable in accordance with terms of this Agreement. In the event of termination of this Agreement by Morro Bay, such payment shall include the full amount remaining of any hardware and/or software purchased by the County for use by Morro Bay, and which had been amortized over the term of this Agreement.

VI. MODIFICATION

This Agreement may be modified or amended by a written document executed by the Parties.

VII. ADMINISTRATION

The County Fire Department Chief will act as the contract administrator for the County for matters related to this Agreement, and unless otherwise specified, Morro Bay's Fire Chief or his/her designee will act as the contract administrator for Morro Bay. Those individuals will be available for contract resolution or policy intervention during the term of this Agreement.

VIII. PAYMENT FOR SERVICES

Morro Bay shall pay to the County for services satisfactorily rendered by the County through Cal FIRE pursuant to this Agreement the amounts set forth in Schedule A, which is attached hereto and incorporated herein by reference.

For Dispatch Services: a) the County shall invoice Morro Bay quarterly for costs incurred the previous quarter, and b) payments by Morro Bay shall be made to the County within thirty (30) days after receipt of invoice.

Invoices shall include monthly contractual costs as provided in Schedule A for services provided, charges for operating expenses, equipment and administrative services. Any portion of a month will be invoiced at a full month rate. "Contractual rates" means an all-inclusive amount, as set forth in Schedule A.

IX. INSURANCE

Morro Bay shall procure and maintain for the duration of this Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by Morro Bay, its agents, representatives, or employees.

A. MINIMUM SCOPE AND LIMIT OF INSURANCE

Coverage shall be at least as broad as:

- 1. Commercial General Liability (CGL):** Insurance Services Office (ISO) Form CG 00 01 covering CGL on an "occurrence" basis for bodily injury and

property damage, including products-completed operations, personal injury and advertising injury, with limits no less than **\$1,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.

2. Automobile Liability: ISO Form Number CA 0001 covering, Code 1 (any auto), or if Morro Bay has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than **\$1,000,000** per accident for bodily injury and property damage.

3. Workers' Compensation insurance as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than **\$1,000,000** per accident for bodily injury or disease. If Morro Bay will provide leased employees, or, is an employee leasing or temporary staffing firm or a professional employer organization (PEO), coverage shall also include an Alternate Employer Endorsement (providing scope of coverage equivalent to ISO policy form WC 00 03 01 A) naming the County as the Alternate Employer, and the endorsement form shall be modified to provide that County will receive not less than thirty (30) days advance written notice of cancellation of this coverage provision. If applicable to Morro Bay operations, coverage also shall be arranged to satisfy the requirements of any federal workers or workmen's compensation law or any federal occupational disease law.

4. Professional Liability/Errors and Omissions (Required if Dispatch Services are provided) Insurance covering Morro Bay's liability arising from or related to this Agreement, with limits of not less than \$1 Million per claim and \$2 Million aggregate. Further, Morro Bay understands and agrees it shall maintain such coverage for a period of not less than three (3) years following this Agreement's expiration, termination or cancellation.

5. Property Coverage (Required if Mobile Data Computer or Rip and Run Printer Information Technology Services are provided) Morro Bay will be given exclusive use of the County's owned or leased property and shall carry property coverage at least as broad as that provided by the ISO special causes of loss (ISO policy form CP 10 30) form. The County and its Agents shall be named as an Additional Insured and Loss Payee on Morro Bay's insurance as its interests may appear. Automobiles and mobile equipment shall be insured for their actual cash value. Real property and all other personal property shall be insured for their full replacement value.

If Morro Bay maintains higher limits than the minimums shown above, then the County requires and shall be entitled to coverage for the higher limits maintained by Morro Bay.

B. OTHER INSURANCE PROVISIONS

The insurance policies are to contain, or be endorsed to contain, the following provisions:

Additional Insured Status

The County, its officers, officials, employees, and volunteers are to be covered as insureds on the auto policy with respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of Morro Bay and on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of Morro Bay including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to Morro Bay's insurance (at least as broad as ISO Form CG 20 10, 11 85 or both CG 20 10 and CG 23 37 forms if later revisions used).

Primary Coverage

For any claims related to this Agreement, **Morro Bay's insurance coverage shall be primary** insurance as respects the County, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the County, its officers, officials, employees, or volunteers shall be excess of Morro Bay's insurance and shall not contribute with it.

Notice of Cancellation

Each insurance policy required above shall state that **coverage shall not be canceled, except after thirty-days' (30-days') prior written notice** (10 days for non-payment) has been given to the County.

Failure to Maintain Insurance

Morro Bay's failure to maintain or to provide acceptable evidence that it maintains the required insurance shall constitute a material breach of this Agreement, upon which the County immediately may withhold payments due to Morro Bay, and/or suspend or terminate this Agreement. The County, at its sole discretion, may obtain damages from Morro Bay resulting from said breach.

Waiver of Subrogation

Morro Bay hereby grants to the County a waiver of any right to subrogation which any insurer of Morro Bay may acquire against the County by virtue of the payment of any loss under such insurance. Morro Bay agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the County has received a waiver of subrogation endorsement from the insurer.

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the County. The County may require Morro Bay to provide

proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.

Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the County.

Claims Made Policies

If any of the required policies provide coverage on a claims-made basis, then:

1. The Retroactive Date must be shown and must be before the effective date of this Agreement.
2. Insurance must be maintained and evidence of insurance must be provided **for at least five (5) years after termination of this Agreement.**
3. If coverage is canceled or non-renewed, and not **replaced with another claims-made policy form with a Retroactive Date** prior to this Agreement effective date, then Local Agency must purchase "extended reporting" coverage for a minimum of **five (5)** years after termination of this Agreement.

Separation of Insureds

All liability policies shall provide cross-liability coverage as would be afforded by the standard ISO (Insurance Services Office, Inc.) separation of insureds provision with no insured versus insured exclusions or limitations.

Verification of Coverage

Morro Bay shall furnish the County with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the County before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive Morro Bay's obligation to provide them. The County reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

Certificates and copies of any required endorsements shall be sent to:

San Luis Obispo County Fire Dept.
Attn: Fire Chief
635 N. Santa Rosa
San Luis Obispo, CA 93405

Subcontractors

Morro Bay shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein.

Special Risks or Circumstances

County reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

X. NOTICES

Notices required or permitted under this Agreement shall be sent through U.S. Postal Service by certified mail. Notice shall be considered given upon deposit. Addresses for any such notices shall be:

For the County:
Robert Lewin, Fire Chief
COUNTY FIRE DEPT
635 N. Santa Rosa
San Luis Obispo, CA 93405
-and-
County of San Luis Obispo
Administrative Office
1055 Monterey Street, Room D-430
San Luis Obispo, CA 93408

For the City of Morro Bay:
Steve Knuckles, Fire Chief
CITY OF MORRO BAY
715 Harbor Street
Morro Bay, CA 93442
-and-
David Buckingham, City Manager
CITY OF MORRO BAY
595 Harbor Street
Morro Bay, CA 93442

Either party may designate a change of address in writing at any time.

XI. AUDITS

Since this Agreement is over \$10,000, the parties shall be subject to examination and audit, in accordance with Government Code section 8546.7, for a period of three (3) years after final payment under the agreement. Upon reasonable notice from CAL FIRE/County Fire, Morro Bay shall make its records and books relating to this Agreement available once for management review and fiscal audit by the County at any time up to three years following final payment. Examination and audit shall be confined to those matters connected with performance of this Agreement, including, but not limited to, cost of administering this Agreement.

Upon reasonable notice from Morro Bay, for a period of three (3) years after final payment under this Agreement, the County shall make its records and books relating to this Agreement available for audit by Local Agency at the office of County Fire.

XII. ENTIRE AGREEMENT

COUNTY OF SAN LUIS OBISPO

Signature _____
Board of Supervisors
Of the County of San Luis Obispo
State of California

Date _____

ATTEST:

Tommy Gong
County Clerk and Ex-Officio Clerk of
the Board of Supervisors, County of
San Luis Obispo, State of California

Date _____

APPROVED AS TO FORM AND
LEGAL EFFECT

RITA L. NEAL
County Counsel

BY: _____
Chief Deputy County Counsel

Date: _____

**SCHEDULE A, Scope of Work and Rates for Services
For Fiscal Year 2014-2015**

Schedule A shall be updated by the County and provided to Morro Bay no later than May 31 of each year, with Rates for Services to be provided during the subsequent fiscal year. Updated schedules will be considered a part of this agreement.

The County shall provide the following services at a level commensurate with current practices established by the County Fire Department, consistent with NFPA 1221:

I. Dispatch Services

- A. As a secondary Public Safety Answering Point (PSAP), the ECC will receive all 911 emergency calls and transfers from the Morro Bay jurisdiction for dispatch processing of fire and harbor department resources.
- B. The ECC will dispatch all personnel and equipment of the Morro Bay Fire Department and Morro Bay Harbor Department to emergency incidents, and to a level of service directed by Morro Bay's fire chief.
- C. The ECC will provide notification of allied agencies, duty officers, reserve firefighters, city manager, harbor chief, fire chief and other appropriate entities as indicated by the type of incident or event.
- D. Creation and delivery to Morro Bay of individual incident and annual reports of dispatch activity, including incident required reporting information, response times and call types.
- E. Services will commence on July 1, 2015.

The County and Morro Bay shall:

I. Mobile Data Computing Technology Services

- A. Morro Bay will be responsible for the purchase and installation of six Mobile Data Computers (MDC), which meet the specifications of the County's MDC system, in its emergency response vehicles.
- B. The County will purchase and install MDC required software.
- C. The County will maintain all hardware, software, materials, supplies, wireless service for equipment provided by Morro Bay, and install and maintain future MDC's in six emergency response vehicles under the use of the Morro Bay Fire Department.

D. Modifications to existing installations necessary to ensure compatibility with the County MDC system will be billed to Morro Bay on a time and materials basis.

- 1) Any additional software or hardware added must be compatible and approved by the County and the cost borne by Morro Bay.
- 2) If this agreement, or successor agreement, is extended beyond five years, existing MDC hardware will be replaced with new hardware belonging to the County at the County's expense and rates to Morro Bay will be adjusted to reflect the costs. The hardware purchased by Morro Bay will remain the property of Morro Bay.

I. Rip and Run Printer Technology Services

- A. The County will install and maintain all hardware, software, materials, supplies and labor required for one Rip and Run Printer in facilities under the control of the Morro Bay Fire Department.
- B. Morro Bay will purchase, install and/or provide, at their cost, the following items prior to installation of hardware items by the County required to provide services under this agreement.
 - 1) Rip and Run internet connection and ongoing internet service with one dedicated static IP address for each Rip and Run printer.
 - 2) "Clean" 110/120 volt, 15 amp power connection at the location of Rip and Run Printer.
 - 3) Obtain, install and/or provide, at its own cost, all consumable supplies used by equipment provided by the County, including but not limited to: paper, toner, ink, ribbons, etc.

Morro Bay shall:

Pay the County for services provided according to the following contractual rate schedule, and with all other terms of this Agreement.

Services Provided by County	Rate	Total Cost for Full Year
Dispatch Services Monthly Flat-rate billing	\$8,778.50/month	\$105,342
Services Provided by County		
	Rate	Total Cost for Full Year
Mobile Data Computing Technology Services	\$809	\$9,702
Rip and Run Printer Technology Services	Included above	Included above

- A. Pay the contractual rate within 30 days after receipt of quarterly invoice from County.
- B. Provide the County with full access to facilities and vehicles needed to install equipment required to provide services under this agreement.
- C. Purchase and maintain their agency owned and operated mobile, portable and fixed radio equipment within the specification of County Fire.

SCHEDULE B, Certification of Insurance or Self-Insurance

NAME OF LOCAL AGENCY: City of Morro Bay

The County and its officers, agents, employees, and servants are included as additional insureds for the purposes of this Agreement. The County shall receive thirty-days' (30-days') prior written notice of any cancellation or change to the policy at the addresses listed in this Agreement. For each type of insurance listed below, Morro Bay must either: 1) complete the certification below, or 2) provide certificates of insurance.

SELF-INSURANCE CERTIFICATION BY MORRO BAY FOR TORT LIABILITY

This is to certify MORRO BAY has elected to be self-insured.

By:
Signature _____ Date _____
Printed Name _____ Title _____

SELF-INSURANCE CERTIFICATION BY MORRO BAY FOR WORKER'S COMPENSATION BENEFITS

This is to certify MORRO BAY has elected to be self-insured for Workers' Compensation benefits which comply with Labor Code Section 3700.

By:
Signature _____ Date _____
Printed Name _____ Title _____

SELF-INSURANCE CERTIFICATION BY MORRO BAY FOR LOCAL AGENCY-OWNED VEHICLES

This is to certify MORRO BAY has elected to be self-insured for MORRO BAY owned vehicles.

By:
Signature _____ Date _____
Printed Name _____ Title _____



AGENDA NO: D-6

MEETING DATE: July 14, 2015

Staff Report

TO: Honorable Mayor and City Council **DATE:** July 6, 2015
FROM: Susan Slayton, Administrative Services Director
SUBJECT: Resolution No. 55-15 Adopting the Fiscal Year 2015/16 Master Fee Schedule

RECOMMENDATION

Council to review and discuss the fee and methodology changes, recommend modifications, and adopt Resolution No. 55-15.

FISCAL IMPACT

Potential for increased revenue as a result of fee changes, but that amount is unknown.

ALTERNATIVES

1. Adopt the Resolution No. 55-15, and establish the Master Fee Schedule, as presented, along with the changes to the date of presentation and CPI location; or
2. Reject, decrease or increase recommended fee adjustments.

BACKGROUND

Below is the Morro Bay Municipal Code 3.34 Master Fee Schedule, which states:

3.34.010 Established.

The city Master Fee Schedule is established, which shall set forth a consolidated listing of fees, as fixed and adopted by the city council, in accordance with the appropriate municipal and state codes. Such fees shall, in no case, exceed the actual cost of providing the related service, in compliance with Article XIII B, Section 8(c), of the California Constitution. (Ord. 325 (part), 1988)

3.34.020 Fee revisions and reviews.

Any fees, included in the Master Fee Schedule, may be reviewed and revised annually by the city council. The city's cost of providing the services shall be computed and reflected in these fees. The fees shall then be enumerated, and the revised Master Fee Schedule adopted by resolution of the city council. (Ord. 325 (part), 1988)

3.34.030 Terms of payment.

Fees are due and payable upon presentation and shall become delinquent thirty days after

Prepared By: SS

Dept Review: _____

City Manager Review: _____

City Attorney Review: JWP

presentation. A penalty of ten percent shall be imposed on all delinquent fees. Fees that remain unpaid after the delinquent date shall accrue interest at one percent per month.

Nothing contained in this chapter shall limit the right of the city to proceed against any customer for any delinquencies due under the Master Fee Schedule. Nothing contained in this chapter shall prevent the city from availing itself of any other legal remedies by which the city might collect such charges, fees or penalties. (Ord. 325 (part), 1988)

There is no specific schedule for adjusting and presenting the fees, and for making changes, other than the *cost of providing the services shall be computed and reflected in these fees.*

Prior to the adoption of the 2008/09 Master Fee Schedule, fee adjustments were presented to City Council by each individual department, as needed, and at varying times during the fiscal year. Council made the decision, with the adoption of the 2008/09 Master Fee Schedule's Resolution No. 49-08, to have the Master Fee Schedule presented annually, in its entirety, for review. Since then, the annual review of the Master Fee Schedule has occurred each July. Past practice for making fee changes has been to adjust them by the April change in the Engineering News Record (ENR) Construction Cost Index and Consumer Price Index (CPI) for the Los Angeles-Riverside-Orange County area, and occasionally, equity adjustments have been made.

Until 2011/12, Business License Tax information was not included in the Master Fee Schedule. Since that date it has been. Per our City Attorney, the presentation of the Business Tax Rate Schedule should be made separately, and not included in the Master Fee Schedule, as those are not fees. In November 2014, the Business Tax Rate Schedule was separately presented to Council, and was approved. That Schedule is again being presented to the Council separately and will no longer be part of the Master Fee Schedule.

DISCUSSION

Staff has prepared Resolution No. 55-15 to adopt the proposed 2015/16 Master Fee Schedule. The format has been changed, as have some of the descriptions, and all fees, which can legally be increased, have been adjusted by the April 2015 change in the ENR (2.5%) and CPI for the Los Angeles-Riverside-Orange County area (0.5%), or adjusted to reflect the cost of providing those services. Staff has concerns with the timing of the Master Fee Schedule adjustments and presentation, as well as the CPI area.

Timing of Fee Increase and Presentation to Council

The Municipal Code 3.34 does not specify a date for adjusting fees. The month of April was selected by staff; there is no formal action found to support a Council decision to select that particular month, as the determinant for adjusting fees. Since the April ENR and CPI are not available until mid-May, a conflict exists with recognizing fee increases in the upcoming budget. Fees are presented to Council in July, and staff is uncomfortable relying on those increases in the estimates prepared for the budget; therefore, staff is recommending the use of the year end December ENR and CPI computations for making fee adjustments, and presenting the Master Fee Schedule to Council at the second meeting in February.

Consumer Price Index Area

The Municipal Code 3.34 does not specify how the cost of providing the services is computed; past practice has been to apply CPI, ENR to building/engineering-related fees, and adjust fees to the cost of providing services. Staff feels that the CPI area (Los Angeles-Riverside-Orange County),

historically used to calculate increases, is not reflective of our type of town (tourist destination). Staff is recommending a change to the San Francisco-Oakland-San Jose area, which is a better suited consumer comparison.

Master Fee Changes

Below is discussion on a departmental basis.

General and Finance

Fees in this division have been changed to reflect the cost of providing services. Staff reviewed copying fees charged by other agencies (Atascadero, Grover Beach, Pismo Beach, San Luis Obispo), and found our fees to be higher for the first page (\$1) and lower for subsequent pages (\$0.25). Also, cities were charging more for copies made on 11" x 17" paper.

Community Development

Building fees were adjusted by the April ENR. The Building Division continues to look at options for altering the fees structure to include a more specific fee schedule, based on the types of reviews and inspections that are performed. Planning fees were raised by a combination of ENR and the Council's direction to base fees on full cost recovery. Several of the Planning Fees increased substantially, as a result of moving toward 100% cost recovery. The Planning fee structure was also altered to allow some fees to include an alternative based on consultant costs + 25% administrative fee. Some of the more notable fee changes are as follows:

1. Appeal fees remain low at \$263, which amounts to a fee subsidy of between 74% and 83%, based on an actual cost between \$1,000 to \$1,500.
2. Subdivision Map fees increased from \$2,000 to \$3,000.
3. Amendment (General Plan, zoning and Specific Plan) fees increased as much as \$5,000; however, language was also added to include a consultant fee option + 25% administrative fee, and the option remains to base fees on actual cost.
4. A laserfiche (document storage) fee was added for all Building and Planning permits. Fee is based on just the plans set: \$15 for the first page of the plan set and \$7 for each additional page.
5. The standalone Variance Fee was reduced from \$2,481 to \$2,000.
6. Water and sewer impact fees have previously been shown as cost per square foot; this language has been eliminated, as it is not how we actually charge for them.

Public Works

Changes to the water and sewer impact fees are based on the March 2015 Bartle Wells Associates (BWA) study. Other fees have been increased by ENR Construction Cost Index.

In 2014, the City retained Bartle Wells Associates to review and update the City's Water and Sewer Impact Fees. Key objectives of the study include developing updated charges that:

- Recover the full costs of water and wastewater system infrastructure and assets that benefit new or expanded development to help ensure that growth pays its own way;
- Equitably recover costs based on the capacity needs of each new or expanded connection;
- Are consistent with industry-standard practices and methodologies;
- Comply with government code.

BWA developed updated Water and Wastewater Impact Fees based on an average cost approach under which new or expanded connections would fund their proportionate share of costs (in current dollars) for capacity needed in a) existing water and wastewater system facilities, and b) capital improvements designated as upgrades or expansions. The fees were specifically designed not to recover costs for the share of capital improvement costs designated as repairs and replacements, to ensure no double-counting of existing facilities and their replacement.

The following table compares current and proposed impact fees:

Current & Proposed Water & Wastewater Impact Fees				
Meter Size	Water Impact Fees		Wastewater Impact Fees	
	Current	Proposed	Current	Proposed
1-inch	\$2,490	\$6,809	\$4,570	\$6,834
1-1/2-inch	4,980	13,617	9,142	13,669
2-inch	7,964	21,788	18,281	21,870
3-inch	15,929	40,852	29,249	41,006

Police

Fees have been adjusted by CPI, as indicated. Some fees were compared with nearby cities in San Luis Obispo County, as noted in the schedule.

Staff is recommending numerous Vehicle Code parking fines be removed from the Master Fee Schedule, as they are not fees. Each year in the beginning of February, the Superior Court sends all law enforcement agencies the proposed Bail Schedule for the year. The agency (City) is required to review proposed bails, related to municipal codes, and submit comments, additions and/or recommendations no later than the beginning of March. Staff is recommending these fines be brought back to Council each February, to be assessed and approved for submission to San Luis Obispo Superior Court for its 2016 Bail & Penalty Schedule.

Fire

Only one fee has been increased: the Engine Company Business Inspection Fee for third and subsequent inspections. This fee has been changed from \$80 to \$100.

Harbor

A summary analysis was made of all Harbor-related services and associated fees, with the goal of establishing a base amount of 100% cost recovery for each service compared to current fee recovery levels. Department staff took into account the significant and primary cost factors that went into each service.

The resulting analysis was brought to the Harbor Advisory Board on two separate occasions, May 7 and June 4, for public input and advisory board consideration and recommendations on appropriate levels of cost recovery and fee-setting.

Department analysis indicated many fees are at a 100% cost recovery level, while some are modestly below 100% and a few significantly below 100%. With the fees at 100%, a simple 1.005% CPI adjustment, per current City policy, was made to ensure economic parity. For those fees below

100%, fees as-discussed and unanimously approved by the Harbor Advisory Board on June 4 are being recommended.

1. Commercial fishing vessel slip rate increase of \$0.50 from \$4.15 per foot per month to \$4.65 to account for full utility (water and electricity) recovery. With this new rate, and CPI adjustments to the transient slip rates, commercial fishing slip fees combined with transient slip fees reach 100% cost recovery in sum-total for our 50 City-provided slips.
2. Increase from \$2.35 per day to \$2.58 per day for vessels using electricity at the t-piers to achieve 100% electric cost recovery.
3. City-owned rental fee increase from \$215 per month to \$235 per month to achieve better parity with the average market rate of \$250 per month.
4. Liveaboard permit administration fee increase from \$120 per permit to \$160, and increase of liveaboard permit inspection fee increase from \$69 per inspection to \$80 for 100% cost recovery.

Lease administration fee increases from \$1,000 to \$2,000 for new master leases requiring Council approval, from \$500 to \$640 for other lease actions requiring Council approval, and from \$175 to \$240 for 100% lease administration cost recovery for lease actions requiring administrative approval.

Recreation

Staff provided the below comparison chart of other jurisdictions in the county, to clarify that the newly-proposed rates, contained in the Master Fee Schedule, are very much in line with other jurisdictions.

County-Wide Fee Comparison – FY 2015/16

Auditorium / Gymnasium / Community Center / Banquet Room						
	Morro Bay (Auditorium)	SLO County (The Barn, Los Osos)	Paso Robles	Atascadero	SLO	Arroyo Grande
Resident	\$77/hr (full auditorium) \$47/hr (half)	\$130/day	\$102	\$60/hr	\$61/hr	\$50/hr \$450 full day
Non-Resident	\$114/hr – full \$68/hr - half	\$130/day	\$102	\$75/hr	\$61/hr	Same as above + \$50 non- resident fee
Non-Profit	\$77/hr – full \$47/hr - half	\$130/day	\$102	\$55/hr	\$34/hr	\$5/hr
Profit	\$114/hr – full \$68/hr - half	\$130/day	\$102	N/A	\$61/hr	N/A
Profit	\$63/hr	\$60 \$90 w/BBQ	\$56/hr	\$30 per hour weekdays \$35 per hour evenings/Sun	\$57 per hour	N/A

Meeting Room						
	Morro Bay (MPR)	SLO County (Schoolhouse , Los Osos)	Paso Robles	Atascadero	SLO	Arroyo Grande
Resident	\$42/hr	\$60 \$90 w/BBQ	\$56/hr	\$30/hr - weekdays \$35/hr – evenings/Sun	\$57/hr	\$30/hr \$175 full day
Non-Resident	\$63/hr	\$60 \$90 w/BBQ	\$56/hr	\$30/hr - weekdays \$35/hr – evenings/Sun	\$57/hr	\$30/hr \$175 full day
Non-Profit	\$42/hr	\$60 \$90 w/BBQ	\$56/hr	\$25/hr - weekdays \$30/hr – evenings/Sun	\$26 per hour	\$30 per hour \$175 full day
Profit	\$63/hr	\$60 \$90 w/BBQ	\$56/hr	\$30 per hour weekdays \$35 per hour evenings/Sun	\$57 per hour	N/A

Classroom						
	Morro Bay (Studio)	SLO County	Paso Robles	Atascadero	SLO	Arroyo Grande
Resident	\$26/hr	N/A	\$15/hr	\$35/hr - weekdays \$50/hr - evenings & weekends	\$57/hr	N/A
Non-Resident	\$39/hr	N/A	\$15/hr	\$40/hr - weekdays \$55/hr - evenings & weekends	\$57/hr	N/A
Non-Profit	\$26/hr	N/A	\$15/hr	\$30/hr - weekdays \$45/hr- evenings & weekends	\$26/hr	N/A
Profit	\$39/hr	N/A	\$15/hr	N/A	\$57/hr	N/A

Kitchen						
	Morro Bay	SLO County	Paso Robles	Atascadero	SLO	Arroyo Grande
Resident	\$20/hr \$102 for 8 hrs	N/A	\$8/hr with Banquet Room rental only	\$45/hr - weekdays \$55/hr – evenings/Sun	\$16/hr	N/A
Non-Resident	\$25/hr \$128 for 8 hours	N/A	\$8/hr with Banquet Room rental only	\$50/hr - weekdays \$60/hr - evenings/Sun	\$16/hr	N/A
Non-Profit	\$20/hr \$102 for 8 hours	N/A	\$8/hr with Banquet Room rental only	\$25 per hour	\$11/hr	N/A
Profit	\$25/hr \$128 for 8 hours	N/A	\$8/hr with Banquet Room rental only	\$50/hr - weekdays \$60/hr - evenings/Sun	\$16/hr	N/A

Park Permit Fee (Picnic/BBQ Area/Open Space)						
	Morro Bay	SLO County	Paso Robles	Atascadero	SLO	Arroyo Grande
Resident	\$50 rental fee/area \$100 multi area/day + rental fee	\$90/day	\$26/hr	\$30/\$45/\$55 depending on area	\$62/day \$460/day for full park use	\$75 large BBQ \$40 small BBQ
Non-Resident	\$75 rental fee/area \$150 multi area/day + rental fee	\$90/day	\$26/hr	\$30/\$45/\$55 depending on area	\$62/day \$460/day for full park use	\$75 large BBQ \$40 small BBQ
Non-Profit	\$50 rental fee/area \$100 multi area/day + rental fee	\$90/day	\$26/hr	\$30/\$45/\$55 depending on area	\$62/day \$460/day for full park use	\$75 large BBQ \$40 small BBQ
Profit	\$75 rental fee/area \$150 multi area/day + rental fee	\$90/day	\$26/hr	\$30/\$45/\$55 depending on area	\$62/day \$460/day for full park use	\$75 large BBQ \$40 small BBQ

Park Usage Fee (Tennis Court/Basketball Court/Etc)						
	Morro Bay	SLO County	Paso Robles	Atascadero	SLO	Arroyo Grande
Resident	Park Permit fee + \$5/hr \$17/hr w/lights @ LK	Tennis \$5/hr Ball Field \$12/hr			Tennis \$8/hr Ball Field \$24/hr + \$22/hr light fee + \$16/hr open/close fee	Tennis \$10/hr Ball Field \$15 \$35 w/lights
Non-Resident	Park Permit fee + \$6/hr \$19/hr w/lights @ LK	Tennis \$5/hr Ball Field \$12/hr			Tennis \$8/hr Ball Field \$24/hr + \$22/hr light fee + \$16/hr open/close fee	Tennis \$10/hr Ball Field \$15 \$35 w/lights
Non-Profit	Park Permit fee + \$5/hr \$17/hr w/lights @ LK	Tennis \$5/hr Ball Field \$12/hr			Tennis \$8/hr Ball Field \$24/hr + \$22/hr light fee + \$16/hr open/close fee	Tennis \$10/hr Ball Field \$15 \$35 w/lights
Profit	Park Permit fee + \$6 per hour \$19 per hour w/lights @ LK	Tennis \$5/hr Ball Field \$12/hr			Tennis \$8/hr Ball Field \$24/hr + \$22/hr light fee + \$16/hr open/close fee	Tennis \$10/hr Ball Field \$15 \$35 w/lights
Processing Fee						
	Morro Bay	SLO County	Paso Robles	Atascadero	SLO	Arroyo Grande
	\$8/\$25 Events	\$9	N/A	\$5	\$8	N/A

Security Deposits						
	Morro Bay	SLO County	Paso Robles	Atascadero	SLO	Arroyo Grande
	\$150 no alcohol or live music \$500 alcohol and/or live music \$50 bounce house	N/A	N/A	\$350 for special events all others at the discretion of the Director	\$100 Jack House Garden Only \$500 Tournament Deposit	\$400 no alcohol/no band \$750 with alcohol \$260 Tournament Deposit

Transit

Fees have been adjusted by CPI, as indicated.

CONCLUSION

In summary, Staff is recommending the following:

1. City Council review the fee changes contained in the draft Master Fee Schedule, and make changes, if needed;
2. Adopt Resolution No. 55-15, establishing the Master Fee Schedule, as amended;
3. Formally adopt the Consumer Price Index (CPI) and Engineering News Record factors for the month of December to be used for increasing fees; and
4. Formally adopt the CPI area of San Francisco-Oakland-San Jose as the comparable area for obtaining the CPI factor.

ATTACHMENTS

1. Resolution No. 55-15 and FY 2015/16 Proposed Master Fee Schedule (clean version)
2. Proposed Master Fee Schedule (“red-line” to show changes)
3. Water & Wastewater Impact Fee Update, BWA , March 17, 2015

RESOLUTION NO. 55-15

**RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF MORRO BAY, CALIFORNIA
ADOPTING THE 2015/16 MASTER FEE SCHEDULE
AND RESCINDING RESOLUTION NO. 47-14**

**THE CITY COUNCIL
City of Morro Bay, California**

WHEREAS, the City Council finds that fees and charges for City services are annually in need of review for possible updating to reflect changes in the cost of providing those services; and

WHEREAS, the California Constitution, in Article 13B Government Spending Limitation Section 8(c), states: *"proceeds of taxes" shall include, but not be restricted to, all tax revenues and the proceeds to an entity of government, from (1) regulatory licenses, user charges, and user fees to the extent that those proceeds exceed the costs reasonably borne by that entity in providing the regulation, product, or service, and (2) the investment of tax revenues;* and

WHEREAS, the City has reviewed these fees, and finds that they do not exceed the actual costs of providing related services; and

WHEREAS, California Government Code Section 66000, Fees for Development Projects, et. al., of the State of California, mandates numerous detailed and stringent requirements for all development fees levied by local government on new construction projects; and

WHEREAS, Section 66017 of the California Government Code requires a 60- day "waiting period" before any development fee increase can become effective; and

WHEREAS, pursuant to Government Code Section 66016, et seq., specific fees to be charged for services must be adopted by City Council resolution or ordinance, after providing notice and holding a public hearing; and

WHEREAS, the City's Municipal Code Section 3.34.020 Fee revisions and reviews, states: *Any fees, included in the Master Fee Schedule, may be reviewed and revised annually by the city council. The city's cost of providing the services shall be computed and reflected in these fees. The fees shall then be enumerated, and the revised Master Fee Schedule adopted by resolution of the city council. (Ord. 325 (part), 1988); and*

WHEREAS, the City Council desires to specify the month of December as the determinant for retrieving Consumer Price Index (CPI) and Engineering News Record (ENR) Construction Cost Index adjustment factors; and

WHEREAS, the City Council desires to set the San Francisco-Oakland-San Jose area as the comparable area to the City of Morro Bay for consumer price index changes; and

WHEREAS, on August 11, 2008, the City Council adopted Resolution No. 49-08, which stated that "the Master Fee Schedule will be brought back in its entirety for review annually;" and

WHEREAS, the City Council desires to establish the month of February, but no later than the last meeting in March, as the time for the Master Fee Schedule to be presented to City Council.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Morro Bay as follows:

1. Resolution No. 47-14 is hereby rescinded;
2. The Master Fee Schedule attached hereto is hereby adopted;
3. The month of December is established as the period to be used to retrieve CPI and ENR fee adjustment factors;
4. The month of February, but no later than the last meeting in March, is set as the period for staff to present the Master Fee Schedule for Council adoption, in order to utilize the new fees when estimating revenues for the upcoming budget; and
5. The consumer price index area for the annually retrieved CPI adjustment factor is set at the San Francisco-Oakland-San Jose area.

PASSED AND ADOPTED by the City Council of the City of Morro Bay, at a regular meeting thereof held on the 14th day of July 2015, by the following vote:

AYES:

NOES:

ABSENT:

JAMIE L. IRONS, Mayor

ATTEST:

DANA SWANSON, City Clerk

CITY OF MORRO BAY FEE SCHEDULE FOR THE FISCAL YEAR 2015/16

All fees adjust annually by either the December Consumer Price Index (CPI) or Construction Cost Index (ENR). The CPI used is for the San Francisco-Oakland-San Jose area.

GENERAL FEES

FEE NAME	ADOPTED FEE
Photocopies (unless otherwise defined)	\$0.40 per page \$0.70 per 11 x 17" page
Print material mailed	Cost of copying/printing and postage
Non-refundable appeal fee for non-land use administrative decisions	\$250 per appeal
Elections filing fee - Notice of intention to circulate petition; this amount is refundable under Elections Code Section 9202(b), with conditions	\$200

FINANCE	
FEE NAME	ADOPTED FEE
Budget document, per copy	Per page cost for photocopying
City audit document, per copy	Per page cost for photocopying
Master Fee Schedule	Per page cost for photocopying
Business Tax Schedule	Per page cost for photocopying
Returned check charge, per CA Civil Code Section 1719	\$25 for the first check \$35 for each subsequent check
UTILITY BILLING	
Water service application fee	\$25
Physical posting of shut-off notice at customer location	\$56
Refundable/transferable deposit - residential tenants only on signup (MC 13.040.220)	\$100
Deposit required for service termination for delinquent non-payment (residential tenants only, if a deposit has not previously been collected)	\$100
Reconnection (MC 13.040.310)	\$47

COMMUNITY DEVELOPMENT	
FEE NAME	ADOPTED FEE
Valuation of from 0 - \$3,000 (including electrical service less than 600 amp, and minor plumbing alternatives)	\$87
\$3,001 and up	.025 x total valuation as determined by the Building Official (50% submittal/50% at issuance)
Construction Operation After Hours	\$33
Building Re-Address Processing	\$32
Demo with Asbestos	\$1140
Demo without Asbestos	\$70
In-lieu Housing Fee (if unit not affordable housing) - per square foot	\$0.34
General Plan Maintenance	6% surcharge on all Building Permits
SMIP Category I (Residential)	.0001 x valuation
SMIP Category II (Commercial)	.00021 x valuation
Unsafe Building repair, demolition or moving structure	Charged at cost
Inspection Fees - outside of normal work hours - per hour, 2 hour minimum	\$159
Re-Inspection Fees - per hour	\$80
Property condition report for Condominium Conversions	\$19
Inspection for which no fee is otherwise indicated - per hour, 1/2 hour minimum	\$780
Additional Plan Review required by changes, additions, revisions to the approved plans - per hour, 1/2 hour minimum	\$80
Use of outside consultants for special plan checking and inspection	

SPECIAL INSPECTION & PLAN REVIEW FEES	
Penalty for commencing construction without permit(s). This is in addition to the standard building permit fees.	\$111 + 2 times the permit fee + \$54 per day after notice
Retrofit upon transfer of sale	\$36
DEVELOPMENT IMPACT FEES	
Building fees per square foot, including garages (enclosed spaces). Single family residential additions of 500 square feet or less are exempt. Water and Wastewater fees are additional. An increase in meter size resulting from the need to comply with the hydraulic demand associated with Fire Sprinklers is exempt.	
Residential, Single Family	\$4.10
Residential, Multi-family	\$6.54
Non-residential, commercial	\$4.11
Non-residential, office	\$2.92
Non-residential, industrial	\$1.52
Park fees for residential in-fill lots, per square foot	
Single-family	\$1.26
Multi-family	\$2.11
DEVELOPMENT IMPACT FEES	
Public Facilities Fees, per square foot.	
Single-family residential:	
General Government	\$1.21
Police	\$0.41
Parks	\$1.26
Fire	\$0.44
Storm Drain	\$0.05
Traffic	\$1.96
Water – fee based on meter fee size	
Wastewater – fee based on meter fee size	

DEVELOPMENT IMPACT FEES (continued)	
Multi-family residential:	
General Government	\$2.01
Police	\$0.67
Parks	\$2.11
Fire	\$0.74
Storm Drain	\$0.06
Traffic	\$3.05
Water – fee based on meter fee size	
Wastewater – fee based on meter fee size	
Public Facilities Fees, per square foot.	
Non-residential, commercial:	
General Government	\$0.25
Police	\$0.06
Parks	\$0.01
Fire	\$0.223
Storm Drain	\$0.03
Traffic	\$3.53
Water – fee based on meter fee size	\$2.48
Wastewater – fee based on meter fee size	\$4.51
Non-residential, office:	
General Government	\$0.33
Police	\$0.08
Parks	\$0.01
Fire	\$0.32
Storm Drain	\$0.03

DEVELOPMENT IMPACT FEES (continued)	
Traffic	\$2.12
Water – fee based on meter fee size	\$2.48
Wastewater – fee based on meter fee size	\$4.57
Public Facilities Fees, per square foot.	
Non-residential, industrial:	
General Government	\$0.09
Police	\$0.03
Parks	\$0.01
Fire	\$0.08
Storm Drain	\$0.03
Traffic	\$1.22
Water – fee shown is estimated based on meter fee size	\$2.48
Wastewater – fee shown is estimated based on meter fee size	\$4.57
PLANNING	
Affordable Housing In-Lieu:	
Funding assistance fee	\$570
Reasonable Accommodation fee (no fee required if in conjunction with other discretionary permit)	\$111
Coastal Permits (may be billed at direct cost):	
Coastal Permit in combination with Conditional Use Permit	No fee
Coastal Permit (Administrative)	\$742
New single family and single family additions over 25%, Multiple Dwelling, Office, Commercial, Convention, Industrial & Institutional	\$5,200
Additions between 10% and 25% to a Single Family Dwelling in Coastal Appeals area (Planning Commission)	\$2,000
Emergency Permit (excluding required regular CDP)	\$668
Other administrative – Tree Removal, private	\$255

Environmental (may be billed at direct cost):	
Categorical Exemption	\$90
Negative Declaration	\$1,500
Mitigated Negative Declaration If contracted = contract amount + 25% administrative fee	\$3,536, if done in house or as a deposit for outside consultant
Filing Fee - for environmental document as per County	\$53
Environmental Impact Report - Contract Amount + 25% administrative fee	\$5,000 deposit
Miscellaneous:	
Letter regarding land use confirmation or other research – per hour cost	\$90
Development Agreement – charged at fully allocated hourly rates for all personnel involved, plus any outside costs	\$10,000 deposit
Applicant Requested Continuance	\$117
Fine, in addition to permit fee Deposit Required	\$100.00 + two times the permit fee + plus \$50.00 per day – after notice.
Request for averaging of front yard setback	\$116
Appeal of City decision, excluding Coastal Permits in the appeal jurisdiction – refundable if applicant prevails	\$263
Copy of Planning Commission DVD	\$12
Street name/Rename Processing	\$424
Notification fees:	
Planning Commission Hearing	\$300
Administrative Permit Noticing	\$150
Special Events	Actual staff cost

Sign Permits:	
Sign Permit	\$200
Sign Exception (CUP)	\$900
Pole Sign (CUP)	\$900
Fines – Temporary, beyond time allowed by Ordinance – per day after notice given	\$50
Fines – Permanently attached sign w/o permit – per day after notice	\$50
Subdivisions: all Subdivisions may be billed at direct cost	
Tentative Parcel Map Application	\$6,500
Tentative Tract Map 0 to 10 lots, add \$100.00 per lot over 10 lots	\$6,500
Amendments to Existing Tract or Parcel Maps	\$3,000
Lot Line Adjustment	\$1,000
Certificate of compliance (legal determination) – initial fee covers up to 4 lots. Add \$250 per lot over 4 lots	\$2,000 + \$250 per lot for every lot over 4
Lot Mergers	\$1,000
Text Amendments & Annexations (May be billed at direct cost)	
Zone Ord. Changes/LCP <ul style="list-style-type: none"> - Minor (single section revisions/additions) - Major (multiple sections revised/added) If contracted – contract amount + 25% administrative fee. Fee amount becomes an initial deposit.	\$7,000 \$10,000
Specific Plan (Billed as deposit with charges at the fully allocated hourly rates for all personnel involved + any outside costs)	\$5,000 deposit
General Plan/Local Coastal Plan Amendment: <ul style="list-style-type: none"> - Minor (single section revisions/additions) - Major (multiple sections revised/added) If contracted – contract amount + 25% administrative fee. Fee amount becomes an initial deposit.	\$7,000 \$10,000
Annexations – Deposit to be determined by staff. Billed at fully allocated staff cost. If contracted – contract amount + 25% administrative fee.	\$5,069

Time Extensions	
Time extension for CUP, regular Coastal Permits and variance (Planning Commission)	\$900
Time Extensions for Tract Maps and Parcel Maps	\$900
Time Extension - Administrative	\$250
Use Permits	
<ul style="list-style-type: none"> - All use permits may be billed at direct cost at the discretion of the Community Development Manager and the scheduled fee would then be deemed as a deposit. - All Projects in the Planned Development Overlay require a Use Permit 	
Conditional Use Permit (CUP)	\$5,200
CUP Concept Plan	\$8,000
CUP Precise Plan	\$3,000
CUP Combined Concept/Precise Plan	\$8,000
Conditional Use Permit for an SFR addition of 25% or less of the existing floor area.	\$2,000
One SFR in a Planned Development Zone or Bluff Area	\$1,500
Occupancy Change in Commercial/Industrial Zones	\$800
Additions to non-conforming structures, not adding units or new uses	\$1,500
Minor Use Permit	\$570
Temporary Use Permit – Longer than 10 days	\$1,000
Outdoor display and sales and outdoor dining	\$909
Administrative Temporary Use Permit – 7 consecutive days or 10 non-consecutive days	\$150
Amendments to Existing Permits (Planning Commission)	\$2,600
Major modification while processing	\$1,538
Minor amendments to existing permits (Administrative)	\$194

Variances	
Variance	\$2,000
Variance processed with other permits	\$764
Minor Variance	\$420
Parking Exception (will always be accompanied by a Conditional Use Permit, Minor Use Permit or Coastal Development Permit)	\$129
Laserfiche Applies to all Planning and Building Permits	
Laserfiche of planning and building documents, including scanning and storage. Fee based on plan set pages only.	\$15 for first page of plan set, and \$7 for each additional page.

PUBLIC WORKS	
FEE NAME	AMOUNT
IMPACT FEES	
Water Impact fee (Capacity Credit is given for existing meter) Based on Water & Wastewater Impact Fee Update, Bartle Wells Associates, 3/17/15	
1 inch meter or smaller	\$6,809
1-1/2 inch meter	\$13,617
2 inch meter	\$21,788
3 inch meter	\$40,852
Wastewater fee (Capacity Credit is given based on existing water meter size) Based on Water & Wastewater Impact Fee Update, Bartle Wells Associates, 3/17/15	
1 inch meter or smaller	\$6,834
1-1/2 inch meter	\$13,699
2 inch meter	\$21,870
3 inch meter	\$41,006
PLANNING AND ENGINEERING DEVELOPMENT REVIEW FEES	
Flood Hazard Development Permit (MC 14.72.040) - time and materials costs may be added to minimum, when actual cost exceeds the minimum fee (PW):	
Permit, minimum fee	\$200
Flood plain letter	\$100
City Engineer Map Review Fees Subdivisions - time and materials costs may be added to minimum, when actual cost exceeds the minimum fee (PW):	
Final Map - Tract, minimum fee (MC 16.24.040J)	\$1,287
Final Parcel Maps with Improvements, minimum fee	\$331
Final Maps Amendment Review, minimum fee	\$277
Public Improvement Plans Inspections/Plan Review - time and materials costs may be added to minimum, when actual cost exceeds the minimum fee:	
Inspections	Cost of service, ie Time and Materials
Public/Subdivision Improvement Plan Check, minimum fee	\$463

Abandonment Process:	
Street/R-O-W Abandonment Process	\$923
Encroachment Permits (MC 13.16.140) - time and materials costs may be added to minimum, when actual cost exceeds the minimum fee (PW):	
Regular	\$136
Special - Engineered Structures, minimum fee	\$297
Non-Engineered Structures, minimum fee	\$136
Annual Utility Encroachment Permit	\$209
Wide Load Permit with Traffic Control Plans - Per Year (Set by State of California)	\$90
Wide Load Permit with Traffic Control Plans - One Time (Set by State of California)	\$16
Street & Sidewalks:	
Exception Application Exception Application (Sidewalk Deferral)	\$168
PLANNING AND ENGINEERING DEVELOPMENT REVIEW FEES	
Storm Water Fees (PW):	
Single Family; Other than Single Family (per 6,000 square foot lot area, or fraction thereof):	
Planning review of preliminary stormwater plan	\$150
Building permit review of stormwater plan	\$196
Inspection of stormwater facility/erosion control	\$105
Trees (PW):	
Removal Permit (to trim, brace or remove, MC 12.08.110)	\$270

WATER	
Water Service	
Application (MC 13.04.07)	\$26.00
Connection - Within City Limits (MC 13.04.100)	Time and Materials (T&M)
Connection - Outside City), only by Council Resolution (MC 13.04.100)	2 x T&M
Connection - Subdivisions (MC 13.04.100)	T&M
Main Extension Approval (MC 13.04.120)	T&M
Temporary Service (MC 13.04.150)	T&M
Meter Installations/Connections:	
3/4 inch Meter/Service (Only installed where Fire sprinklers are not required)	\$1,423.00
1 inch meter Meter/Service	\$1,909.00
1" Meter/1-1/2" Service (for residential fire sprinklers)	\$2,415.00
1" Meter/2" Service (for residential fire sprinklers)	\$3,023.00
1-1/2" inch meter and above	T&M
Meter Box Installation	\$230.00
Temporary Water Meter Rental	\$91.00
Water Meter Re-Read	\$28.00
Reconnection (MC 13.04.310)	\$48.00
After - Hours Water Meter Turn Off/On	\$123.00
"Drop in" meter fee, up to 2 inches	0.75 x Reg Meter Fee
Relocation of water meter for customer convenience	1.5 x Reg Meter Fee
Water meter lock and any other damage. Subject to Police investigation and potential prosecution for theft of water and tampering with City Property	T&M (\$47 minimum)
Water Meter Testing (Remove, test and replace meter); fee refunded if meter test indicates an overage of greater than 2%	\$150

Meter Installations/Connections (continued):	
Water Equivalency Unit (WEU) "In-Lieu" Fee - per WEU required. In-lieu fee is an alternative for an applicant that does not provide the WEU offset, as required and set by Council Resolution	2 x \$2,900/WEU required = \$5,800
Fire Hydrants - Meter Installation and Removal for Contractor Use (MC 13.04.360):	T&M
Hydrant Meter Rental, per day plus cost of water at current rate structure.	\$4
Certificate of Compliance	\$25
Water Service Refundable Deposit - residential tenants only	\$100
WASTEWATER	
Connection Permit - fee plus staff time for inspection. This is in addition to an Encroachment Permit.	\$80
Main Extension - prorated - to be charged at cost	T&M
Discharge Fee - Recreational Vehicles and Campers	\$5
Discharge Fee - Tank Trucks and Commercial per truck, for each 1,000 gallon capacity	\$7 + \$7/1,000 gal or fraction thereof
Raising Manhole to Grade	T&M
Sewage Spill Cleanup - cost of providing service Sewage spill clean up	T&M

POLICE SERVICES	
FEE NAME	ADOPTED FEE
Permits and Licenses:	
Tow/Taxi Service Provider Application Fee	\$609
Taxi Operator Permit Application Fee	\$388
Taxi Operator Permit Application Renewal Fee	\$65
Second Hand Dealer Permit - City Application Fee (does not include Department of Justice fee) (MBMC 5.40.330)	\$324
Second Hand Dealer Permit renewal - City Application Fee (does not include Department of Justice fee) (MBMC 5.40.330)	\$161
Massage Therapist/Parlor Permit Application Fee (MBMC 5.40.330)	\$135
Support Services Activity:	
Digital Photo Reproduction to CD - per hour, 1 hour minimum	\$54
Audio/Video Tape Reproduction - per hour, 1 hour minimum	\$54
Record Searches/Reviews/Clearance/Responses - per hour, 1 hour minimum	\$54
Officer Activity:	
Equipment Citation Sign Off	\$15
Vehicle Impound Fee Administrative Costs (CVD 22850.5)	\$161
Abandoned Vehicle Removal (junk vehicles/parts)	\$324
Other Police Services:	
Firearms-seizure/storage (PC 33880)	\$54
State Mandated Costs	
Concealed Weapons Permit (does not include DOJ or other fees (PC25455)	\$108
Renewal of Concealed Weapons Permit (does not include cost of ID card)	\$26

Subpoena Duces Tecum (does not include costs of report, etc) (EC 1563(b)(1))	\$15
Delinquent Parking Citation Copy (VC 40206.5)	\$2
Repossessed Vehicle (GC 41612)	\$15
State Mandated Costs (continued)	
Booking Fees (current cost-cost is dependent on charges by County) (GC 53150) & (GC 29550.1)	\$118
Live scan Fingerprint Fees (PC 13300(e))	\$20
Criminal History Review (PC13322)	\$26
Cost Recovery:	
DUI Emergency Response (MBMC 3.40.030)	Actual Cost
False Alarm Response (after 3 rd false alarm in a year) (MBMC 9.22.020)	\$216

FIRE	
FEE NAME	ADOPTED FEE
Permits:	
Permit Inspection Fees:	
Any single permit identified in Title 24 CFC and not specifically addressed in the Master Fee Schedule	\$85
Any combination of permits shall not exceed	\$195
Special Occurrence or Use Permit (equipment & personnel charges additional)	\$65
Special Permits:	
Marine Welding Permit: Vessel, Pier, Wharf, Waterfront	\$43
Aircraft Landing Permit, per occurrence (required Fire standby equipment & personnel charges additional)	\$65
Knox Box installation/inspection, first box	\$43
More than one Knox Box per address, each additional box	\$10
Equipment & Personnel Charges:	
Engine or Truck: per hour, per vehicle (personnel charges additional)	\$125
Squad/Rescue: per hour, per vehicle (personnel charges additional)	\$91
Utility/Command Vehicle: per hour, per vehicle (personnel charges additional)	\$43
Personnel charges: per hour, per person - 2 hour minimum, unless otherwise specified, at current productive hourly rate	

Plan Review Fees:	
Fire Plan Concept Review	Personnel charges, as specified in Equipment and Personnel Charges
Plan Review - A charge of 0.3% of total valuation plus use of outside consultant for Plan Review & Inspection is based on actual cost plus fee	\$65
Additional Plan Review required by changes, additions or revisions to approved plans	Personnel charges, as specified in Equipment & Personnel Charges, on an hourly basis, plus actual cost of outside consultant for Plan Review
Fire Protection:	
System & Equipment Fees:	
Fire Sprinkler System Installation Inspection - (above ground)	
Residential	\$65 + \$0.55 per head
Commercial	\$324 + \$0.55 per head
Commercial projects or tenant improvements under 1,000 sq. ft.	\$105 + \$0.55 per head
Underground water line inspection	\$65
Fire Alarm System Installation Inspection	
0 - 15 devices	\$65
16 - 50 devices	\$108
51 - 100 devices	\$205
101 - 500 devices	\$296
501 and up	\$296 + \$130 for each additional 100 devices
Specialized Fire Protection System Inspection, e.g., Halon, Dry Chemical Commercial Kitchen Hood System	\$65
Flammable or Combustible Tank Installation Inspection	\$65
On-site Hydrant System Installation Inspection	\$65
Use of Outside Consultants for Plan Review & and/or Inspection	\$65 + actual cost
Request for Building Fire Flow Calculations	\$38
Request for Hydrant Flow Information	\$38

Fire Protection (continued):	
Request for Hydrant Flow Test - fee plus personnel & equipment as specified in Personnel and Equipment Charges, 1 hr min.	\$38
Engine company business inspection:	
1st and 2nd inspections	
3rd and subsequent inspections	\$100
Fire Prevention:	
New and annual business/facility inspection fees:	
1st and 2nd inspections: no charge	
3rd and subsequent inspections	\$80
Administrative citation for failure to correct a violation shall be charged per 1.03.050 of the Municipal Code	\$108
Administrative citation for second violation of the same ordinance in the same year shall be charged per 1.03.050 of the Municipal Code	\$216
Administrative citation for third and each additional violation of the same ordinance in the same year shall be charged per 1.03.050 of the Municipal Code	\$540
Annual weed and hazard abatement inspection fees:	
1st inspection for compliance: no charge	
2nd and subsequent inspections	\$80
Administrative citation for failure to correct a violation shall be charged per 1.03.050 of the Municipal Code	\$108
Administrative citation for second violation of the same ordinance in the same year shall be charged per 1.03.050 of the Municipal Code	\$216
Administrative citation for third and each additional violation of the same ordinance in the same year shall be charged per 1.03.050 of the Municipal Code	\$540

Incident Response Fees:	
Hazardous Material/Chemical Incident	No charge first half-hour (excluding negligent/intentional acts) Each additional hour, or fraction thereof, will be charged as specified in the Personnel and Equipment Charges plus the cost of any materials and contract services used
Negligent Incidents	Response due to negligent/malicious act (e.g., DUI traffic accident, climber on Morro Rock, incendiary fire, negligent hazardous material incident, negligent confined space incident, etc.) Two hour minimum to be charged as specified by Personnel & Equipment Charges plus any material costs and contract services used.
Excessive or Malicious False Alarms	Emergency response due to "Failure to Notify" when working on or testing fire/alarm system 0.5 hours minimum to be charged as specified by Personnel & Equipment Charges.
Malicious False Alarms	.5 hour minimum to be charged as specified by Personnel & Equipment Charges plus any material costs.
Alarm system malfunction resulting in 2 in 30 days or 3 in 12 months	Charged as specified by Personnel & Equipment Charges plus any material costs
Other Fire Services:	
Copy of response report, per report	\$27
Additional copies, per page	\$1
Cause & Origin investigation reports, per report	\$112
Non-renewal of required annual permit	Charge double permit fee rate
Failure to obtain permit	Charge double permit fee rate
Missed site inspection appointment	\$41
Failure to meet permit requirements/requiring re-inspection	\$41

Permits - California Fire Code:	
See operational and construction permits identified in the California Fire Code, Section 105	
Special Occurrence or Use Permit includes 1 inspection	
Plan Review Fees:	
Plan Review Fees are calculated based on total valuation to recover the cost of providing service.	
Use of outside consultant for Plan Review and/or Inspection to be \$60 plus actual cost of consultant.	
All Plan Review Fees shown are minimum amounts, based on average processing. Large or complex projects may be subject to increased fees based upon time, costs, or equipment costs as shown per Equipment & Personnel Charges.	

HARBOR DEPARTMENT

1. All fees are due in advance. At the Harbor Department's discretion, billing in arrears for qualified and registered vessels with current account status may be allowed.

2. Any account past due over 10 days will be charged a \$35 late fee on a monthly basis. Accounts are due and payable by the 10th of every month.

VESSEL FEES

1. All vessel fees based on the length of the vessel or the length of the slip, whichever is greater, with a 36-foot minimum.

2. The Harbor Director may waive dockage fees for "tall ships" visiting Morro Bay Harbor for any period less than 30 days with written notice.

3. Transient Slip fees will be charged by the day or by the month, whichever is less.

4. Transient Slip monthly subleases shall be limited to 3 months in any slip as long as there are vessels appropriate to the slip size on the sublease waiting list.

5. Floating Dock and Anchorage stay limited to 30 days in any 6 month period.

6. A 10% discount is available for assigned Commercial Fishing Vessel slips when paid one full year in advance during the first month of the fiscal year after adoption of the Master Fee Schedule for that fiscal year.

Commercial Fishing Slips – monthly rate per foot	\$4.65
Commercial Fishing Slip Waiting List Deposit	\$435
Head Float Berth – monthly rate	\$186
Transient Slips – monthly sublease rate per foot	\$8.35
Transient Slips – daily rate per foot	\$1.16
T-Piers – daily rate per foot	\$0.26
Floating Dock	\$0.26
A1-5 Anchorage Area – first 5 days	\$0.00
A1-5 Anchorage Area – daily rate/foot over 5 days	\$0.21
Temporary Moorage – large vessels or equipment requiring special accommodation – daily rate	\$165.85
Impounded Vessels – monthly rate per foot, minimum monthly increments	\$10

MOORING FEES

1. A 10% discount is available for Private and City mooring fees when paid one full year in advance during the first month of the fiscal year after adoption of the Master Fee Schedule for that fiscal year.

2. Guest Mooring stay limited to 30 days in any 6 month period.

City Moorings – monthly rate	\$235
Private Moorings – monthly rate	\$81.50
Guest Moorings – daily rate per foot	\$0.26
Mooring Ownership Transfer – private moorings	\$1,095.45

SERVICE FEES

1. South T-Pier Hoist may only be used for fish unloading in certain cases; see Harbor Department Rules and Regulations.

2. Dry Storage fee for use of each designated approximate 9-foot by 20-foot space.

T-Pier Electrical – daily rate	\$2.58
South T-Pier Hoist – rate per use	\$14
South T-Pier Hoist Fish Unloading – per hour	\$73.37
Wharfage – rate per ton	\$0.91
Loaned Electric Cord or Adaptor Replacement	\$160
Dry Storage – daily rate	\$2.86

LIVEABOARD FEES

1. Liveaboard permits are valid for 2 fiscal years. Any Liveaboard application, submitted during the period January 1 through June 30, is valid only for that fiscal year and the following fiscal year, but will be prorated by reducing the Liveaboard application fee, stated herein, by 25%. Any Liveaboard application, submitted July 1 through December 31, will not be prorated.

2. Liveaboard Permit Inspections may be conducted by the Harbor Patrol or by a qualified Marine Surveyor acceptable to the City.

Liveaboard Permit Administration - biennial	\$160
Liveaboard Permit Inspection – biennial (if done by Harbor Patrol)	\$80
Service Fee, Moorings - monthly	\$15.83
Service Fee, City Slips - monthly	\$32.61

VESSEL ASSISTANCE FEES

1. Vessels requiring non-emergency assistance more than once in any 6-month period may be charged at the rates established herein.

2. Officers and vessels charged on an hourly basis with a 2-hour minimum.

One Patrol Officer + Patrol Vessel – per hour	\$194
Each Additional Patrol Officer – per hour	\$80

LAUNCH RAMP PARKING FEES

1. Launch Ramp Parking fees apply to the extended yellow-striped truck and trailer parking spaces at the Launch Ramp parking lot and Tidelands Park.

2. Annual Parking Permits are valid for one calendar year and may be prorated to the nearest month.

Per Hour	\$1
Maximum Per Day	\$5
Annual Permit	\$110
Failure to Pay Established Fee	\$55.28
Failure to Visibly Display Receipt	\$55.28

LEASE ADMINISTRATION FEES	
Master Lease Approval	\$2,000
Actions Requiring City Council Approval	\$640
Actions Requiring Administrative Approval	\$240

RECREATION FACILITY RENTALS		
COMMUNITY CENTER		
	Resident/Non-Profit Groups	Non-Resident/For-Profit Groups
Auditorium – Per Hour	\$77	\$114
Auditorium, one-half – Per Hour	\$47	\$68
Multi-Purpose Room – Per Hour	\$42	\$63
Lounge – Per Hour	\$34	\$51
Studio – Per Hour	\$26	\$39
Kitchen – Per Hour Note: Kitchen only rentals permitted Monday – Friday; weekend rentals must be combined with room rental.	\$20	\$25
Kitchen – 8 Hours	\$102	\$128
VETERAN’S MEMORIAL BUILDING		
	Resident/Non-Profit Groups	Non-Resident/For-Profit Groups
Assembly, w/o kitchen – Per Hour	\$34	\$45
Complete, w/o kitchen – Per Hour	\$39	\$51
Meeting, w/o kitchen – Per Hour	\$28	\$38
Kitchen & barbeque – Per Hour Note: Kitchen only rentals permitted Monday – Friday; weekend rentals must be combined with room rental.	\$20	\$25
Kitchen – 8 hours	\$102	\$128

RECREATION FACILITY RENTALS (continued)		
TEEN CENTER		
	Resident/Non-Profit Groups	Non-Resident/For-Profit Groups
Up to 20 participants; 3 hours	\$309	\$309
21-30 participants; 3 hours	\$412	\$412
31 – 40 participants; 3 hours (maximum = 40 participants)	\$462	\$462
ADDITIONAL FEES		
Processing Fee: \$8, non-refundable		
Public Special Event/Festival Processing Fee: \$25, non-refundable		
Security Deposit: \$150, no alcohol or live music \$500, alcohol and/or live music The City reserves the right to require additional security deposit limits at its discretion.	Janitorial, non-refundable, per event based on group size: 100-200 participants: \$144 201 or more participants: \$288	
Event set-up: \$48 per hour Event breakdown: \$48per hour Veteran's Memorial Building stage use, set-up and breakdown: \$96flat rate	Facility Attendant(s): \$14per hour each Security Guard(s): \$27per hour each (Required for events with alcohol and/or dancing) Unscheduled overtime: \$72per hour	
Insurance: cost based on event size/type	Cancellations: 20% charge of invoiced costs	

RECREATION PARK and OPEN SPACE RENTALS		
	Resident/Non-Profit Groups	Non-Resident/For-Profit Groups
Anchor Memorial Park Open Area Bayshore Bluffs Open Area Centennial Parkway Open Area City Park Open Area Cloisters Park Open Area General Open Area Monte Young Open Area Morro Rock Open Area Tidelands Park Open Area	Single Area: \$50 Rental Fee/Area Multi-Area, Entire Park, Multi-Day Event: \$100/Day + Rental Fee	Single Area: \$75 Rental Fee/Area Multi-Area, Entire Park, Multi-Day Event: \$150/Day + Rental Fee
City Park Basketball Courts Coleman Park Coleman Basketball Courts Del Mar Park Hillside or Meadow Del Mar Park Basketball Courts Del Mar Roller Hockey Rink Del Mar Tennis Courts Lila Keiser Park BBQ (Excluding Tournament Use) Monte Young Tennis Courts North Point Overlook	Single Area: \$50 Rental Fee/Area Multi-Area, Entire Park, Multi-Day Event: \$200/Day + Rental Fee Note: See courts/rink hourly rental charges below, which are in addition to area rental fee.	Single Area: \$75 Rental Fee/Area Multi-Area, Entire Park, Multi-Day Event: \$300/Day + Rental Fee
Lila Keiser Park Tournament Use (does not include field prep, or hourly use rates)	\$500	\$1,000
Public Special Event/Festival	\$500	\$1,000

RECREATION PARK and OPEN SPACE RENTALS (continued)		
HOURLY and PARK USE FEES		
	Resident/Non-Profit Groups	Non-Resident/For-Profit Groups
Giant Chessboard – Wooden Pieces	\$41	\$109
Giant Chessboard – Plastic Pieces	\$10	\$12
Roller Hockey Rink, Basketball Courts, Pickleball Court & Tennis Court Hourly	\$5	\$6
Lila Keiser hourly field rental w/o lights	\$5	\$6
Lila Keiser hourly field rental w/ lights	\$17	\$19
Lila Keiser field preparation	\$28	\$31
City Park Banner Placement	\$100/wk	\$150/wk
ADDITIONAL FEES		
Processing Fee: \$8, non-refundable		
Public Special Event/Festival Processing Fee: \$25, non-refundable		
Security Deposit: \$50, Bounce House \$150, no alcohol or live music \$500, alcohol and/or live music \$500 Organized Sporting Event (tournaments) \$500 Public Special Event/Festival The City reserves the right to require additional security deposit limits at its discretion	Lila Keiser Support Services: \$25 per hour Insurance: cost based on event size/type Cancellations: 20% of invoiced costs	

RECREATION MISCELLANEOUS PROPERTY USE		
	Resident/Non-Profit Groups	Non-Resident/For-Profit Groups
Recreation equipment rental, per bag Includes one: Horseshoes, Badminton, Volleyball, Bocce Ball	\$10	\$12
Skate Park - Per Hour (2 hour minimum)	\$108	\$161
Photography/Filming – Per Day	\$500	\$1,000
ADDITIONAL FEES		
Equipment Rental Deposit: \$50		
Photography/Filming Deposit: \$1,000		

MORRO BAY TRANSIT AND TROLLEY	
Morro Bay Transit - Fixed Route	
Regular fare, per ride	\$1.50
Discount fare, per ride	\$0.75
Regular punch pass (11 rides for the price of 10)	\$15.00
Discount punch pass (11 rides for the price of 10)	\$7.50
Regular day pass	\$4.00
Discount day pass	\$2.00
Morro Bay Transit - Call-a-Ride:	
Fare, per ride	\$2.50
Call-A-Ride punch pass (11 rides for the price of 10)	\$25.00
Morro Bay Trolley Fares (Ages 12 and up):	
Per ride (Children, under 12 years old ride free, but must be accompanied by a fare-paying adult)	\$1.00
All day pass	\$3.00
Morro Bay Trolley Advertising:	
Exterior Side of Trolley (approx. 36"x20") - with supplied sign	\$377.00
Exterior Side of Trolley (approx. 36"x20") - MB Community Foundation supplied sign	\$430.00
Exterior Rear of Trolley (approx. 24"x20") - with supplied sign	\$324.00
Exterior Rear of Trolley (approx. 24"x20") - MB Community Foundation supplied sign	\$377.00
Interior (approx. 26"x12") - with supplied sign	\$161.00
Interior (approx. 26"x12") - MB Community Foundation supplied sign	\$191.00
Morro Bay Trolley Rental Rates: Hourly rate includes driver, fuel, cleaning, standby mechanic and administration, unless otherwise noted.	
One day, within City Limits, per hour (2 hour minimum):	
Transportation of passengers to and from one location to another or continuous loop with multiple stops; plus cost of fuel	\$107.50
One day, outside City limits, per hour (3 hour minimum)	
Transportation of passengers to and from one location to another or continuous loop with multiple stops; plus cost of fuel	\$107.50
Multiple days, 2 consecutive days; per day plus cost of fuel	\$1752.00

CITY OF MORRO BAY FEE SCHEDULE FOR THE FISCAL YEAR 2015/16

All fees adjust annually by either the ~~April~~December Consumer Price Index (CPI) or Engineering News Record (ENR). The CPI used is for the ~~Los Angeles-Riverside-Orange County~~San Francisco-Oakland-San Jose area.

GENERAL FEES	
FEE NAME	ADOPTED FEE
Photocopies (unless otherwise defined)	First page \$0.75; each page after \$0.25 <u>\$0.40 per page</u> <u>\$0.70 per 11 x 17" page</u>
<u>Print material mailed</u>	<u>Cost of copying/printing and postage</u>
Non-refundable appeal fee for non-land use administrative decisions	\$250 per appeal
Elections filing fee - Notice of intention to circulate petition; this amount is refundable under Elections Code Section 9202(b), with conditions	\$200

FINANCE	
FEE NAME	ADOPTED FEE
Budget document, per copy	\$25 <u>Per page cost for photocopying</u>
City audit document, per copy	\$25 <u>Per page cost for photocopying</u>
Master Fee Schedule	\$25 <u>Per page cost for photocopying</u>
Business Tax Schedule	\$25 <u>Per page cost for photocopying</u>
Returned check charge, per CA Civil Code Section 1719	\$25 for the first check \$35 for each subsequent check
UTILITY BILLING	
Water service application fee	\$25
Physical posting of shut-off notice at customer location	\$56
Refundable/transferable deposit - residential tenants only on signup (MC 13.040.220)	\$100
Deposit required for service termination for delinquent non-payment (residential tenants only, if a deposit has not previously been collected)	\$100
Reconnection (MC 13.040.310)	\$47

COMMUNITY DEVELOPMENT		
FEE NAME	ADOPTED FEE	
BUILDING & CONSTRUCTION PERMITS		
Valuation of from 0 - \$3,000 (including electrical service less than 600 amp, and minor plumbing alternatives)	\$85	\$87
\$3,001 and up	.025 x total valuation as determined by the Building Official (50% submittal/50% at issuance)	
Construction Operation After Hours	\$32	\$33
Building Re-Address Processing	\$31	\$32
Demo with Asbestos	\$137	\$140
Demo without Asbestos	\$68	\$70
In-lieu Housing Fee (if unit not affordable housing) - per square foot	\$0.33	\$0.34
General Plan Maintenance	6% surcharge on all Building Permits	6% surcharge on all Building Permits
SMIP Category I (Residential)	.0001 x valuation	.0001 x valuation
SMIP Category II (Commercial)	.00021 x valuation	.00021 x valuation
Unsafe Building repair, demolition or moving structure	Charged at cost	Charged at cost
SPECIAL INSPECTION & PLAN REVIEW FEES		
Inspection Fees - outside of normal work hours - per hour, 2 hour minimum	\$155	\$159
Re-Inspection Fees - per hour	\$78	\$80
Property condition report for Condominium Conversions	\$19	\$19
Inspection for which no fee is otherwise indicated - per hour, 1/2 hour minimum	\$78	\$80
Additional Plan Review required by changes, additions, revisions to the approved plans - per hour, 1/2 hour minimum	\$78	\$80

Use of outside consultants for special plan checking and inspection	Actual cost of consultant, plus fully-loaded staff costs	
SPECIAL INSPECTION & PLAN REVIEW FEES		
Penalty for commencing construction without permit(s). This is in addition to the standard building permit fees.	\$108 + 2 times the permit fee + \$53 per day after notice	\$111 + 2 times the permit fee + \$54 per day after notice
Retrofit upon transfer of sale	\$35	\$36
DEVELOPMENT IMPACT FEES		
Building fees per square foot, including garages (enclosed spaces). Single family residential additions of 500 square feet or less are exempt. Water and Wastewater fees are additional. An increase in meter size resulting from the need to comply with the hydraulic demand associated with Fire Sprinklers is exempt.		
Residential, Single Family	\$4.00	\$4.10
Residential, Multi-family	\$6.38	\$6.54
Non-residential, commercial	\$4.01	\$4.11
Non-residential, office	\$2.85	\$2.92
Non-residential, industrial	\$1.48	\$1.52
Park fees for residential in-fill lots, per square foot		
Single-family	\$1.23	\$1.26
Multi-family	\$2.06	\$2.11
DEVELOPMENT IMPACT FEES		
Public Facilities Fees, per square foot.		
Single-family residential:		
General Government	\$1.18	\$1.21
Police	\$0.40	\$0.41
Parks	\$1.23	\$1.26
Fire	\$0.43	\$0.44
Storm Drain	\$0.05	\$0.05
Traffic	\$1.91	\$1.96
Water – fee shown is estimated based on meter fee size divided by estimated building square footage.	\$0.66	\$0.68
Wastewater – fee shown is estimated based on meter fee size divided by estimated building square footage.	\$1.84	\$1.89

DEVELOPMENT IMPACT FEES (continued)		
Multi-family residential:		
General Government	\$1.96	\$2.01
Police	\$0.65	\$0.67
Parks	\$2.06	\$2.11
Fire	\$0.72	\$0.74
Storm Drain	\$0.06	\$0.06
Traffic	\$2.98	\$3.05
Water – fee shown is estimated based on meter fee size divided by estimated building square footage.	\$1.00	\$1.03
Wastewater – fee shown is estimated based on meter fee size divided by estimated building square footage.	\$2.73	\$2.80
Public Facilities Fees, per square foot.		
Non-residential, commercial:		
General Government	\$0.24	\$0.25
Police	\$0.06	\$0.06
Parks	\$0.01	\$0.01
Fire	\$0.22	\$0.23
Storm Drain	\$0.03	\$0.03
Traffic	\$3.44	\$3.53
Water – fee shown is estimated based on meter fee size divided by estimated building square footage.	\$2.48	\$2.54
Wastewater – fee shown is estimated based on meter fee size divided by estimated building square footage.	\$4.51	\$4.68
Non-residential, office:		
General Government	\$0.32	\$0.33
Police	\$0.08	\$0.08
Parks	\$0.01	\$0.01
Fire	\$0.31	\$0.32
Storm Drain	\$0.03	\$0.03

DEVELOPMENT IMPACT FEES (continued)		
Traffic	\$2.07	\$2.12
Water – fee shown is estimated based on meter fee size divided by estimated building square footage.	\$2.48	\$2.54
Wastewater – fee shown is estimated based on meter fee size divided by estimated building square footage.	\$4.57	\$4.68
Public Facilities Fees, per square foot.		
Non-residential, industrial:		
General Government	\$0.09	\$0.09
Police	\$0.03	\$0.03
Parks	\$0.01	\$0.01
Fire	\$0.08	\$0.08
Storm Drain	\$0.03	\$0.03
Traffic	\$1.19	\$1.22
Water – fee shown is estimated based on meter fee size divided by estimated building square footage.	\$2.48	\$2.54
Wastewater – fee shown is estimated based on meter fee size divided by estimated building square footage.	\$4.57	\$4.68

PLANNING		
Affordable Housing In-Lieu:		
Funding assistance fee	\$556	\$570
Reasonable Accommodation fee (no fee required if in conjunction with other discretionary permit)	\$108	\$111
Coastal Permits (may be billed at direct cost):		
Coastal Permit in combination with Conditional Use Permit	No fee	No Fee
Coastal Permit (Administrative)	\$724	\$742
New single family and single family additions over 25%, Multiple Dwelling, Office, Commercial, Convention, Industrial & Institutional	\$3,129	\$5,200
Additions between 10% and 25% to a Single Family Dwelling in Coastal Appeals area (Planning Commission)	\$519	\$2,000
Emergency Permit (excluding required regular CDP)	\$652	\$668
Other administrative – Tree Removal, private	\$249	\$255
Environmental (may be billed at direct cost):		
Categorical Exemption	\$88	\$90
Negative Declaration	\$1,076	\$1,500
Mitigated Negative Declaration If contracted = contract amount + 25% administrative fee	\$3,450	\$3,536 if done in house or as a deposit for outside consultant
Filing Fee - for environmental document as per County	\$52	\$53
Environmental Impact Report - Contract Amount + 25% administrative fee	\$4,684	\$5,000 deposit

Miscellaneous:		
Letter regarding land use confirmation or other research – per hour cost	\$88	\$90
Development Agreement – charged at fully allocated hourly rates for all personnel involved, plus any outside costs	\$4,684	\$10,000 deposit
Applicant Requested Continuance	\$114	\$117
Fine, in addition to permit fee Deposit Required	\$100.00 + two times the permit fee + plus \$50.00 per day – after notice.	\$100.00 + two times the permit fee + plus \$50.00 per day – after notice.
Request for averaging of front yard setback	\$113	\$116.
Appeal of City decision, excluding Coastal Permits in the appeal jurisdiction – refundable if applicant prevails	\$257	\$263
Copy of Planning Commission DVD	\$12	\$12
Street name/Rename Processing	\$414	\$424
Notification fees:		
Planning Commission Hearing	\$142	\$ 300
Administrative Permit Noticing	\$89	\$150
Special Event – based on actual staff cost		
Sign Permits:		
Sign Permit	\$88	\$200
Sign Exception (CUP)	\$734	\$900
Pole Sign (CUP)	\$734	\$900
Fines – Temporary, beyond time allowed by Ordinance – per day after notice given	\$10	\$50
Fines – Permanently attached sign w/o permit – per day after notice	\$22	\$50

Subdivisions: all Subdivisions may be billed at direct cost		
Tentative Parcel Map Application	\$3,336	\$6,500
Tentative Tract Map 0 to 10 lots, add \$100.00 per lot over 10 lots	\$4,448	6,500
Amendments to Existing Tract or Parcel Maps	\$2,388	\$3,000
Lot Line Adjustment	\$783	\$1,000
Certificate of compliance (legal determination) – initial fee covers up to 4 lots. Add \$250 per lot over 4 lots	\$540	\$2,000 + \$250 per lot for every lot over 4
Lot Mergers	\$217	\$1,000
Text Amendments & Annexations (May be billed at direct cost)		
Zone Ord. Changes/LCP <ul style="list-style-type: none"> - Minor (single section revisions/additions) - Major (multiple sections revised/added) If contracted – contract amount + 25% administrative fee. Fee amount becomes an initial deposit.	\$4,684.00	\$7,000 \$10,000
Specific Plan (Billed as deposit with charges at the fully allocated hourly rates for all personnel involved + any outside costs)	\$4,814	\$5,000 deposit
General Plan/Local Coastal Plan Amendment: <ul style="list-style-type: none"> - Minor (single section revisions/additions) - Major (multiple sections revised/added) If contracted – contract amount + 25% administrative fee. Fee amount becomes an initial deposit.	\$4,814	\$7,000 \$10,000
Annexations – Deposit to be determined by staff. Billed at fully allocated staff cost. If contracted – contract amount + 25% administrative fee.	\$5,069	\$5,069

Time Extensions		
Time extension for CUP, regular Coastal Permits and variance (Planning Commission)	\$540	\$900
Time Extensions for Tract Maps and Parcel Maps	\$540	\$900
Time Extension - Administrative	\$45	\$250
Use Permits		
<ul style="list-style-type: none"> - All use permits may be billed at direct cost at the discretion of the Community Development Manager and the scheduled fee would then be deemed as a deposit. - All Projects in the Planned Development Overlay require a Use Permit 		
Conditional Use Permit (CUP)	\$4,207	\$5,200
CUP Concept Plan		\$8,000
CUP Precise Plan		\$3,000
CUP Combined Concept/Precise Plan		\$8,000
Conditional Use Permit for an SFR addition of 25% or less of the existing floor area.		\$2,000
One SFR in a Planned Development Zone or Bluff Area	\$611	\$1,500
Occupancy Change in Commercial/Industrial Zones	\$519	\$800
Additions to non-conforming structures, not adding units or new uses	\$519	\$1,500
Minor Use Permit	\$556	\$570
Temporary Use Permit – Longer than 10 days	\$556	\$1,000
Outdoor display and sales and outdoor dining	\$887	\$909
Administrative Temporary Use Permit – 7 consecutive days or 10 non-consecutive days	\$45	\$150
Amendments to Existing Permits (Planning Commission)	\$1,996	\$2,600
Major modification while processing	\$1,500	\$1,538
Minor amendments to existing permits (Administrative)	\$189	\$194

Variances		
Variance	\$2,481	\$2,000
Variance processed with other permits	\$745	\$764
Minor Variance	\$410	\$420
Parking Exception (will always be accompanied by a Conditional Use Permit, Minor Use Permit or Coastal Development Permit)	\$126	\$129
Laserfiche Applies to all Planning and Building Permits		
Laserfiche of planning and building documents, including scanning and storage. Fee based on plan set pages only.		\$15 for first page of plan set, and \$7 for each additional page.

PUBLIC WORKS	
FEE NAME	AMOUNT
IMPACT FEES	
Water Impact fee (Capacity Credit is given for existing meter) <u>Based on Water & Wastewater Impact Fee Update, Bartle Wells Associates, 3/17/15</u>	
1 inch meter <u>or smaller</u>	\$2,490 <u>\$6,809</u>
1-1/2 inch meter	\$4,980 <u>\$13,617</u>
2 inch meter	\$7,964 <u>\$21,788</u>
3 inch meter	\$15,929 <u>\$40,852</u>
Wastewater fee (Capacity Credit is given based on existing water meter size) <u>Based on Water & Wastewater Impact Fee Update, Bartle Wells Associates, 3/17/15</u>	
1 inch meter <u>or smaller</u>	\$4,570 <u>\$6,834</u>
1-1/2 inch meter	\$9,142 <u>\$13,699</u>
2 inch meter	\$18,284 <u>\$21,870</u>
3 inch meter	\$29,249 <u>\$41,006</u>
PLANNING AND ENGINEERING DEVELOPMENT REVIEW FEES	
Flood Hazard Development Permit (MC 14.72.040) - time and materials costs may be added to minimum, when actual cost exceeds the minimum fee (PW):	
Permit, minimum fee	\$195 <u>\$200</u>
Flood plain letter	\$98 <u>\$100</u>
City Engineer Map Review Fees Subdivisions - time and materials costs may be added to minimum, when actual cost exceeds the minimum fee (PW):	
Final Map - Tract, minimum fee (MC 16.24.040J)	\$1,256 <u>\$1,287</u>
Final Parcel Maps with Improvements, minimum fee	\$323 <u>\$331</u>
Final Maps Amendment Review, minimum fee	\$270 <u>\$277</u>
Public Improvement Plans Inspections/Plan Review - time and materials costs may be added to minimum, when actual cost exceeds the minimum fee:	
Inspections	Cost of service, ie Time and Materials
Public/Subdivision Improvement Plan Check, minimum fee	\$463
Abandonment Process:	
Street/R-O-W Abandonment Process	\$923

Encroachment Permits (MC 13.16.140) - time and materials costs may be added to minimum, when actual cost exceeds the minimum fee (PW):	
Regular	\$133 <u>\$136</u>
Special - Engineered Structures, minimum fee	\$290 <u>\$297</u>
Non-Engineered Structures, minimum fee	\$133 <u>\$136</u>
Annual Utility Encroachment Permit	\$204 <u>\$209</u>
Wide Load Permit with Traffic Control Plans - Per Year (Set by State of California)	\$90
Wide Load Permit with Traffic Control Plans - One Time (Set by State of California)	\$16
Street & Sidewalks:	
Exception Application Exception Application (Sidewalk Deferral)	\$164 <u>\$168</u>

PLANNING AND ENGINEERING DEVELOPMENT REVIEW FEES	
Storm Water Fees (PW):	
Single Family; Other than Single Family (per 6,000 square foot lot area, or fraction thereof):	
Planning review of preliminary stormwater plan	\$146 <u>\$150</u>
Building permit review of stormwater plan	\$191 <u>\$196</u>
Inspection of stormwater facility/erosion control	\$102 <u>\$105</u>
Trees (PW):	
Removal Permit (to trim, brace or remove, MC 12.08.110)	\$263 <u>\$270</u>

WATER	
Water Service	
Application (MC 13.04.07)	\$25.00 <u>\$26.00</u>
Connection - Within City Limits (MC 13.04.100)	Time and Materials (T&M)
Connection - Outside City), only by Council Resolution (MC 13.04.100)	2 x T&M
Connection - Subdivisions (MC 13.04.100)	T&M
Main Extension Approval (MC 13.04.120)	T&M
Temporary Service (MC 13.04.150)	T&M
Meter Installations/Connections:	
3/4 inch Meter/Service (Only installed where Fire sprinklers are not required)	\$1,388 <u>\$1,423.00</u>
1 inch meter Meter/Service	\$1,862 <u>\$1,909.00</u>
1" Meter/1-1/2" Service (for residential fire sprinklers)	\$2,356 <u>\$2,415.00</u>
1" Meter/2" Service (for residential fire sprinklers)	\$2,949 <u>\$3,023.00</u>
1-1/2" inch meter and above	T&M
Meter Box Installation	\$224 <u>\$230.00</u>
Temporary Water Meter Rental	\$89 <u>\$91.00</u>
Water Meter Re-Read	\$27 <u>\$28.00</u>
Reconnection (MC 13.04.310)	\$47 <u>\$48.00</u>
After - Hours Water Meter Turn Off/On	\$120 <u>\$123.00</u>
"Drop in" meter fee, up to 2 inches	0.75 x Reg Meter Fee
Relocation of water meter for customer convenience	1.5 x Reg Meter Fee
Water meter lock and any other damage. Subject to Police investigation and potential prosecution for theft of water and tampering with City Property	T&M (\$47 minimum)
Water Meter Testing (Remove, test and replace meter); fee refunded if meter test indicates an overage of greater than 2%	\$150
Water Equivalency Unit (WEU) "In-Lieu" Fee - per WEU required . In-lieu fee is an alternative for an applicant that does not provide the WEU offset, as required and set by Council Resolution	2 x \$2,900/WEU required = <u>\$5,800</u>
Fire Hydrants - Meter Installation and Removal for Contractor Use (MC 13.04.360):	T&M
Hydrant Meter Rental, per day plus cost of water at current rate structure.	\$4
Certificate of Compliance	\$24 <u>\$25.00</u>
Water Service Refundable Deposit - residential tenants only	\$100

WASTEWATER	
Connection Permit - fee plus staff time for inspection (MC 13.12.010) . <u>This is in addition to an Encroachment Permit.</u>	\$78.00 <u>\$80.00</u>
<u>Main Extension - pro rated - to be charged at cost (MC 13.12.050)</u>	T&M
<u>Use Charges—per Council Resolution (MC 13.12.210)</u>	
Discharge Fee - Recreational Vehicles and Campers (MC 13.12.250A, no charge)	\$0.00 <u>\$5.00</u>
Discharge Fee - Tank Trucks and Commercial per truck, for each 1,000 gallon capacity (MC 13.12.250B)	\$7.00 <u>\$7.00 ± \$7.00/1000gal or fraction there of</u>
<u>Private Facility (MC 13.12.280, no charge)</u>	
<u>Minimum and Availability Charge—per Council Resolution (MC 13.12.090)</u>	
Raising Manhole to Grade	T&M
Sewage Spill Cleanup - cost of providing service Sewage spill clean up	T&M

POLICE SERVICES	
FEE NAME	ADOPTED FEE
Permits and Licenses:	
Sex/Narcotic registration fee	No fee
Tow/Taxi Service Provider Application Fee	\$606 \$6099 CPI increase
Taxi Operator Permit Application Fee	\$386 \$388 CPI increase
Taxi Operator Permit Application Renewal Fee	\$65 too small an increase using CPI – no change
Second Hand Dealer Permit - City Application Fee (does not include Department of Justice fee) (MBMC 5.40.330)	\$322 \$324 CPI increase
Second Hand Dealer Permit renewal - City Application Fee (does not include Department of Justice fee) (MBMC 5.40.330)	\$160 \$161 CPI increase
Massage Therapist/Parlor Permit Application Fee (MBMC 5.40.330)	\$134 \$135 CPI increase (Paso \$156)
Report/Document copies, per page	\$1.00 See General Fees
Support Services Activity:	
Digital Photo Reproduction to CD - per hour, 1 hour minimum	\$54 too small an increase using CPI – no change
Audio/Video Tape Reproduction - per hour, 1 hour minimum	\$54 too small an increase using CPI – no change (Paso \$60, AG hourly)
Record Searches/Reviews/Clearance/Responses - per hour, 1 hour minimum	\$54 too small an increase using CPI – no change
Officer Activity:	
Equipment Citation Sign Off	\$15 too small an increase using CPI – no change (Paso \$16, AG \$20)
Vehicle Impound Fee Administrative Costs (CVD 22850.5)	\$160 \$161 CPI increase
Abandoned Vehicle Removal (junk vehicles/parts)	\$322 \$324 CPI increase
Juvenile In Custody Service—per hour	\$70 While this seems appropriate, I recommend that we remove this and I am not aware of a time that we have charged for this during my tenure

Other Police Services:	
Firearms-seizure/storage (PC 33880)	\$54 <u>too small an increase using CPI – no change (Paso \$80, AG \$61)</u>
State Mandated Costs	
Concealed Weapons Permit (does not include DOJ or other fees (PC 12054(a)) (PC25455))	\$107 \$108 <u>CPI increase (Paso \$122, AG \$259), this should be moved to other Police Services</u>
Renewal of Concealed Weapons Permit (does not include cost of ID card)	\$26 <u>too small an increase using CPI – no change (Paso \$32, AG \$147), this should be moved to other Police Services</u>
Subpoena Duces Tecum (does not include costs of report, etc) (EC 1563(b)(1))	\$15
Delinquent Parking Citation Copy (VC 40206.5)	\$2
Repossessed Vehicle (GC 41612)	\$15
Booking Fees (current cost-cost is dependent on charges by County) (GC 53150) & (GC 29550.1)	\$117 \$118
Live scan Fingerprint Fees (PC 13300(e))	\$20 <u>too small an increase using CPI – no change (Atascadero \$30, Paso \$32)</u>
Criminal History Review (PC13322)	\$26 <u>(AG \$27)</u>
Cost Recovery:	
DUI Emergency Response (MBMC 3.40.030)	Actual Cost <u>(Atascadero actual cost)</u>
False Alarm Response (after 3 rd false alarm in a year) (MBMC 9.22.020)	\$215 \$216 <u>CPI increase</u>
No-Cost Services:	
Bicycle License	\$0
Voluntary Gun Registration	\$0

Police Penalties (included on SLO Bail Schedule, consider removing)	
Parking Fines:	
Parking within a Parkway (MBMC 10.40.020)	\$54 too small an increase using CPI— no change
No Parking Areas (MBMC 10.40.030)	\$54 too small an increase using CPI— no change
Posted Restricted Parking (MBMC 10.40.040)	\$54 too small an increase using CPI— no change
72-Hour Parking (MBMC 10.40.060)	\$65 too small an increase using CPI— no change
Vehicle Repair on Public Street (MBMC 10.40.080)	\$54 too small an increase using CPI— no change (SLO \$35)
Parking on Grade without Turning Wheels (MBMC 10.40.090)	\$54 too small an increase using CPI— no change
Parking within Space Marking (MBMC 10.40.110)	\$54 too small an increase using CPI— no change
Curb Markings (red, yellow, etc) (MBMC 10.40.120)	\$54 too small an increase using CPI— no change
Parking in Passenger Loading Zone (MBMC 10.40.150)	\$54 too small an increase using CPI— no change
Parking in Alley (MBMC 10.40.160)	\$54 too small an increase using CPI— no change
Limited Time Parking (MBMC 10.40.170)	\$54 too small an increase using CPI— no change
Violating Diagonal Parking (MBMC 10.40.190)	\$54 too small an increase using CPI— no change
No Stopping in Designated Area (MBMC 10.40.200)	\$54 too small an increase using CPI— no change
Failure to Pay Established Fee (MBMC 10.44.070)	\$54 too small an increase using CPI— no change
Failure to Display Receipt (MBMC 10.44.070)	\$54 too small an increase using CPI— no change
Overnight Camping (MBMC 08.24.010)	\$115 CPI increase (AG \$125, GB \$100, Paso \$50, SLO \$100, Atascadero \$100, Pismo \$35)
Expired registration (VC 4000(a))	\$54 too small an increase using CPI— no change (this should be listed in the Bail schedule as a VC violation, does not need to be included in this document)
Parking in Fire Lane (VC 22500.1)	\$172 (this is listed in the Bail schedule as a VC violation, does not need to be included in this document) SLO Bail \$35
Blocking Driveway (VC 22500e)	\$54 SLO Bail \$35
Blocking Wheelchair Access (VC 22500f)	\$112 SLO Bail \$250
Parking within 15' of Fire Hydrant (VC 22514)	\$120 SLO Bail \$35
Blocking Sidewalk (VC 22500f)	\$54 SLO Bail \$35
Blocking a Bus Stop (VC 22500i)	\$91 SLO Bail \$250
Blocking Intersection Gridlock (VC 22526)	\$190 SLO Bail \$50
Curb Parking 18" or Wrong Way (VC 22502A)	\$54 SLO Bail 50

<u>Parking in Bike Lane (VC 21211b)</u>	<u>\$54 SLO Bail \$35</u>
<u>Vehicle Abandonment on Street (VC 22523)</u>	<u>\$335 SLO Bail \$100</u>
<u>Handicap (VC 22507.8A)</u>	<u>\$307 SLO Bail \$250</u>
Permits & Licenses:	
Tow/Taxi Service Provider application fee is the fee for application by a tow service provider or taxi service applying to do business in the City (does not include a business license fee). The application includes review by police staff, processing of application, inspection of tow/taxi vehicle(s) and in case of two services provider, inspection of impound yard.	
Massage Therapist/Parlor permit application fee is an application fee to operate a new massage business (does not include City business license fee or DOJ fee). Includes police staff time to receive a review application, conduct background checks as required, and business inspection.	
CCW Permit/ Renewal—permit <u>Renewal permit</u> application fee is an application fee for a Carried Concealed Weapons Permit. The California Penal Code 25450 through 25455 states in part that the Chief of Police may issue a license to carry a concealed firearm for a period of one year or less upon proof that the applicant is of good moral character, that good cause exists for the issuance, and that the applicant is a resident of the city.	
Support Services Manager Activity:	
All record searches, reviews, clearance letters, responses, copies of photos, audio tapes and video tapes-1 hour minimum charge.	
Officer Activity:	
Abandoned Vehicle Removal-this is a charge leveled against the registered or legal owner of a vehicle who abandons the vehicle or vehicle parts on a public street or place open to the public	
Juvenile in Custody—this hourly fee may be charged to parents when a juvenile has been taken into custody, and the officer or employee must “baby sit” the juvenile until the parent arrives. This hourly fee begins after the juvenile is processed, and the parents, or responsible adult, are called to respond. This fee is intended for parents or responsible adults that have extended response times, which requires an officer or employee to monitor the juvenile.	
Other Police Services:	
Firearms seizure, storage and release administrative fees-PC 1202.3 (now PC 33880) was enacted in 2005 and requires any person, who claimed title to any firearm that is in police custody and who wishes to have a firearm returned to him/her, must make application for a determination by DOJ (Department of Justice) as to whether he/she is eligible to possess a firearm. PC Section 12021.3(j)(1) allows the City to charge for administrative cost relating to the seizure, impound, storage or release of firearms.	

These are not fees; these fines will be presented to Council in February.

MBMC Fines	
Parking Fines:	
<u>Parking within a Parkway (MBMC 10.40.020)</u>	<u>\$54 too small an increase using CPI – no change</u>
<u>No Parking Areas (MBMC 10.40.030)</u>	<u>\$54 too small an increase using CPI – no change</u>
<u>Posted Restricted Parking (MBMC 10.40.040)</u>	<u>\$54 too small an increase using CPI – no change</u>
<u>72-Hour Parking (MBMC 10.40.060)</u>	<u>\$65 too small an increase using CPI – no change</u>

<u>Vehicle Repair on Public Street (MBMC 10.40.080)</u>	<u>\$54 too small an increase using CPI – no change (SLO \$35)</u>
<u>Parking on Grade without Turning Wheels (MBMC 10.40.090)</u>	<u>\$54 too small an increase using CPI – no change</u>
<u>Parking within Space Marking (MBMC 10.40.110)</u>	<u>\$54 too small an increase using CPI – no change</u>
<u>Curb Markings (red, yellow, etc) (MBMC 10.40.120)</u>	<u>\$54 too small an increase using CPI – no change</u>
<u>Parking in Passenger Loading Zone (MBMC 10.40.150)</u>	<u>\$54 too small an increase using CPI – no change</u>
<u>Parking in Alley (MBMC 10.40.160)</u>	<u>\$54 too small an increase using CPI – no change</u>
<u>Limited Time Parking (MBMC 10.40.170)</u>	<u>\$54 too small an increase using CPI – no change</u>
<u>Violating Diagonal Parking (MBMC 10.40.190)</u>	<u>\$54 too small an increase using CPI – no change</u>
<u>No Stopping in Designated Area (MBMC 10.40.200)</u>	<u>\$54 too small an increase using CPI – no change</u>
<u>Failure to Pay Established Fee (MBMC 10.44.070)</u>	<u>\$54 too small an increase using CPI – no change</u>
<u>Failure to Display Receipt (MBMC 10.44.070)</u>	<u>\$54 too small an increase using CPI – no change</u>
<u>Overnight Camping (MBMC 08.24.010)</u>	<u>\$114 \$115 CPI increase (AG \$125, GB \$100, Paso \$50, SLO \$100, Atascadero \$100, Pismo \$35)</u>
<u>Expired registration (VC 4000(a))</u>	<u>\$54 too small an increase using CPI – no change (this should be listed in the Bail schedule as a VC violation, does not need to be included in this document)</u>
<u>Parking in Fire Lane (VC 22500.1)</u>	<u>\$171 \$172 (this is listed in the Bail schedule as a VC violation, does not need to be included in this document) SLO Bail \$35</u>
<u>Blocking Driveway (VC 22500e)</u>	<u>\$54 SLO Bail \$35</u>
<u>Blocking Wheelchair Access (VC 22500l)</u>	<u>\$111 \$112 SLO Bail \$250</u>
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<u>Curb Parking 18" or Wrong Way (VC 22502A)</u>	<u>\$54 SLO Bail 50</u>
<u>Parking in Bike Lane (VC 21211b)</u>	<u>\$54 SLO Bail \$35</u>
<u>Vehicle Abandonment on Street (VC 22523)</u>	<u>\$333 \$335 SLO Bail \$100</u>
<u>Handicap (VC 22507.8A)</u>	<u>\$305 \$307 SLO Bail \$250</u>

FIRE	
FEE NAME	ADOPTED FEE
Permits:	
Permit Inspection Fees:	
Any single permit identified in Title 24 CFC and not specifically addressed in the Master Fee Schedule	\$85
Any combination of permits shall not exceed	\$195
Special Occurrence or Use Permit (equipment & personnel charges additional)	\$65
Special Permits:	
Marine Welding Permit: Vessel, Pier, Wharf, Waterfront	\$43
Aircraft Landing Permit, per occurrence (required Fire standby equipment & personnel charges additional)	\$65
Knox Box installation/inspection, first box	\$43
More than one Knox Box per address, each additional box	\$10
Equipment & Personnel Charges:	
Engine or Truck: per hour, per vehicle (personnel charges additional)	\$125
Squad/Rescue: per hour, per vehicle (personnel charges additional)	\$91
Utility/Command Vehicle: per hour, per vehicle (personnel charges additional)	\$43
Personnel charges: per hour, per person - 2 hour minimum, unless otherwise specified, at current productive hourly rate	

Plan Review Fees:	
Fire Plan Concept Review	Personnel charges, as specified in Equipment and Personnel Charges
Plan Review - A charge of 0.3% of total valuation plus use of outside consultant for Plan Review & Inspection is based on actual cost plus fee	\$65
Additional Plan Review required by changes, additions or revisions to approved plans	Personnel charges, as specified in Equipment & Personnel Charges, on an hourly basis, plus actual cost of outside consultant for Plan Review
Fire Protection:	
System & Equipment Fees:	
Fire Sprinkler System Installation Inspection - (above ground)	
Residential	\$65 + \$0.55 per head
Commercial	\$324 + \$0.55 per head
Commercial projects or tenant improvements under 1,000 sq. ft.	\$105 + \$0.55 per head
Underground water line inspection	\$65
Fire Alarm System Installation Inspection	
0 - 15 devices	\$65
16 - 50 devices	\$108
51 - 100 devices	\$205
101 - 500 devices	\$296
501 and up	\$296 + \$130 for each additional 100 devices
Specialized Fire Protection System Inspection, e.g., Halon, Dry Chemical Commercial Kitchen Hood System	\$65
Flammable or Combustible Tank Installation Inspection	\$65
On-site Hydrant System Installation Inspection	\$65
Use of Outside Consultants for Plan Review & and/or Inspection	\$65 + actual cost
Request for Building Fire Flow Calculations	\$38
Request for Hydrant Flow Information	\$38

Fire Protection (continued):	
Request for Hydrant Flow Test - fee plus personnel & equipment as specified in Personnel and Equipment Charges, 1 hr min.	\$38
Engine company business inspection:	
1st and 2nd inspections	
3rd and subsequent inspections	\$80 \$100
Fire Prevention:	
New and annual business/facility inspection fees:	
1st and 2nd inspections: no charge	
3rd and subsequent inspections	\$80
Administrative citation for failure to correct a violation shall be charged per 1.03.050 of the Municipal Code	\$108
Administrative citation for second violation of the same ordinance in the same year shall be charged per 1.03.050 of the Municipal Code	\$216
Administrative citation for third and each additional violation of the same ordinance in the same year shall be charged per 1.03.050 of the Municipal Code	\$540
Annual weed and hazard abatement inspection fees:	
1st inspection for compliance: no charge	
2nd and subsequent inspections	\$80
Administrative citation for failure to correct a violation shall be charged per 1.03.050 of the Municipal Code	\$108
Administrative citation for second violation of the same ordinance in the same year shall be charged per 1.03.050 of the Municipal Code	\$216
Administrative citation for third and each additional violation of the same ordinance in the same year shall be charged per 1.03.050 of the Municipal Code	\$540

Incident Response Fees:	
Hazardous Material/Chemical Incident	No charge first half-hour (excluding negligent/intentional acts) Each additional hour, or fraction thereof, will be charged as specified in the Personnel and Equipment Charges plus the cost of any materials and contract services used
Negligent Incidents	Response due to negligent/malicious act (e.g., DUI traffic accident, climber on Morro Rock, incendiary fire, negligent hazardous material incident, negligent confined space incident, etc.) Two hour minimum to be charged as specified by Personnel & Equipment Charges plus any material costs and contract services used.
Excessive or Malicious False Alarms	Emergency response due to "Failure to Notify" when working on or testing fire/alarm system 0.5 hours minimum to be charged as specified by Personnel & Equipment Charges.
Malicious False Alarms	.5 hour minimum to be charged as specified by Personnel & Equipment Charges plus any material costs.
Alarm system malfunction resulting in 2 in 30 days or 3 in 12 months	Charged as specified by Personnel & Equipment Charges plus any material costs
Other Fire Services:	
Copy of response report, per report	\$27
Additional copies, per page	\$1
Cause & Origin investigation reports, per report	\$112
Non-renewal of required annual permit	Charge double permit fee rate
Failure to obtain permit	Charge double permit fee rate
Missed site inspection appointment	\$41
Failure to meet permit requirements/requiring re-inspection	\$41

Permits - California Fire Code:	
See operational and construction permits identified in the California Fire Code, Section 105	
Special Occurrence or Use Permit includes 1 inspection	
Plan Review Fees:	
Plan Review Fees are calculated based on total valuation to recover the cost of providing service.	
Use of outside consultant for Plan Review and/or Inspection to be \$60 plus actual cost of consultant.	
All Plan Review Fees shown are minimum amounts, based on average processing. Large or complex projects may be subject to increased fees based upon time, costs, or equipment costs as shown per Equipment & Personnel Charges.	

HARBOR DEPARTMENT

1. All fees are due in advance. At the Harbor Department's discretion, billing in arrears for qualified and registered vessels with current account status may be allowed.

2. Any account past due over 10 days will be charged a \$35 late fee on a monthly basis. Accounts are due and payable by the 10th of every month.

VESSEL FEES

1. All vessel fees based on the length of the vessel or the length of the slip, whichever is greater, with a 36-foot minimum.

2. The Harbor Director may waive dockage fees for "tall ships" visiting Morro Bay Harbor for any period less than 30 days with written notice.

3. Transient Slip fees will be charged by the day or by the month, whichever is less.

4. Transient Slip monthly subleases shall be limited to 3 months in any slip as long as there are vessels appropriate to the slip size on the sublease waiting list.

5. Floating Dock and Anchorage stay limited to 30 days in any 6 month period.

6. A 10% discount is available for assigned Commercial Fishing Vessel slips when paid one full year in advance during the first month of the fiscal year after adoption of the Master Fee Schedule for that fiscal year.

Commercial Fishing Slips – monthly rate per foot	\$4.15 \$4.65
Commercial Fishing Slip Waiting List Deposit	\$435
Head Float Berth – monthly rate	\$185 \$186
Transient Slips – monthly sublease rate per foot	\$8.30 \$8.35
Transient Slips – daily rate per foot	\$1.15 \$1.16
T-Piers – daily rate per foot	\$0.25 \$0.26
Floating Dock	\$0.26
A1-5 Anchorage Area – first 5 days	\$0.00
A1-5 Anchorage Area – daily rate/foot over 5 days	\$0.20 \$0.21
Temporary Moorage – large vessels or equipment requiring special accommodation – daily rate	\$165 \$165.85
Impounded Vessels – monthly rate per foot, minimum monthly increments	\$10

MOORING FEES

1. A 10% discount is available for Private and City mooring fees when paid one full year in advance during the first month of the fiscal year after adoption of the Master Fee Schedule for that fiscal year.

2. Guest Mooring stay limited to 30 days in any 6 month period.

City Moorings – monthly rate	\$215 \$235
Private Moorings – monthly rate	\$81.10 \$81.50
Guest Moorings – daily rate per foot	\$0.25 \$0.26
Mooring Ownership Transfer – private moorings	\$1,090 \$1,095.45

SERVICE FEES

1. South T-Pier Hoist may only be used for fish unloading in certain cases; see Harbor Department Rules and Regulations.

2. Dry Storage fee for use of each designated approximate 9-foot by 20-foot space.

T-Pier Electrical – daily rate	\$2.35 \$2.58
South T-Pier Hoist – rate per use	\$13 \$14
South T-Pier Hoist Fish Unloading – per hour	\$73 \$73.37
Wharfage – rate per ton	\$0.90 \$0.91
Loaned Electric Cord or Adaptor Replacement	\$160
Dry Storage – daily rate	\$2.85 \$2.86

LIVEBOARD FEES

1. Liveboard permits are valid for 2 fiscal years. Any Liveboard application, submitted during the period January 1 through June 30, is valid only for that fiscal year and the following fiscal year, but will be prorated by reducing the Liveboard application fee, stated herein, by 25%. Any Liveboard application, submitted July 1 through December 31, will not be prorated.

2. Liveboard Permit Inspections may be conducted by the Harbor Patrol or by a qualified Marine Surveyor acceptable to the City.

Liveboard Permit Administration - biennial	\$120 \$160
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Liveaboard Permit Inspection – biennial (if done by Harbor Patrol)	\$69 \$80
Service Fee, Moorings - monthly	\$15.75 \$15.83
Service Fee, City Slips - monthly	\$32.45 \$32.61
VESSEL ASSISTANCE FEES	
1. Vessels requiring non-emergency assistance more than once in any 6-month period may be charged at the rates established herein.	
2. Officers and vessels charged on an hourly basis with a 2-hour minimum.	
One Patrol Officer + Patrol Vessel – per hour	\$183 \$194
Each Additional Patrol Officer – per hour	\$69 \$80
LAUNCH RAMP PARKING FEES	
1. Launch Ramp Parking fees apply to the extended yellow-striped truck and trailer parking spaces at the Launch Ramp parking lot and Tidelands Park.	
2. Annual Parking Permits are valid for one calendar year and may be prorated to the nearest month.	
Per Hour	\$1
Maximum Per Day	\$5
Annual Permit	\$110
Failure to Pay Established Fee	\$55 \$55.28
Failure to Visibly Display Receipt	\$55 \$55.28
LEASE ADMINISTRATION FEES	
Master Lease Approval	\$1,000 \$2,000
Actions Requiring City Council Approval	\$500 \$640
Actions Requiring Administrative Approval	\$175 \$240

RECREATION FACILITY RENTALS		
COMMUNITY CENTER		
	<u>Non-Resident Groups</u>Resident/<u>Non- Profit Groups</u>	<u>Non-Resident/For-Profit Groups</u>
Auditorium – Per Hour	\$77	\$113 <u>\$114</u>
Auditorium, one-half – Per Hour	\$47	\$68
Multi-Purpose Room – Per Hour	\$42	\$63
Lounge – Per Hour	\$34	\$51
Studio – Per Hour	\$26	\$39
Kitchen – Per Hour Note: Kitchen only rentals permitted Monday – Friday; weekend rentals must be combined with room rental.	\$20	\$25
Kitchen – 8 Hours	\$101 <u>\$102</u>	\$127 <u>\$128</u>
VETERAN’S MEMORIAL BUILDING		
	<u>Non-Resident Groups</u>Resident/<u>Non- Profit Groups</u>	<u>Non-Resident/For-Profit Groups</u>
Assembly, w/o kitchen – Per Hour	\$34	\$45
Complete, w/o kitchen – Per Hour	\$39	\$51
Meeting, w/o kitchen – Per Hour	\$28	\$38
Kitchen & barbeque – Per Hour Note: Kitchen only rentals permitted Monday – Friday; weekend rentals must be combined with room rental.	\$20	\$25
Kitchen – 8 hours	\$101 <u>\$102</u>	\$127 <u>\$128</u>

RECREATION FACILITY RENTALS (continued)		
TEEN CENTER		
	<u>Non-Resident Groups</u> <u>Resident/Non- Profit Groups</u>	<u>Non-Resident/For-Profit Groups</u>
Up to 20 participants; 3 hours	\$307 <u>\$309</u>	\$307 <u>\$309</u>
21-30 participants; 3 hours	\$410 <u>\$412</u>	\$410 <u>\$412</u>
31 – 40 participants; 3 hours (maximum = 40 participants)	\$460 <u>\$462</u>	\$460 <u>\$462</u>
ADDITIONAL FEES		
Processing Fee: \$8, non-refundable		
Public Special Event/Festival Processing Fee: \$25, non-refundable		
Security Deposit: \$150, no alcohol or live music \$500, alcohol and/or live music The City reserves the right to require additional security deposit limits at its discretion.	Janitorial, non-refundable, per event based on group size: 100-200 participants: \$55 <u>\$144</u> 201 or more participants: \$107 <u>\$288</u>	
Event set-up: \$23 <u>\$48</u> per hour Event breakdown: \$23 <u>\$48</u> per hour Veteran's Memorial Building stage use, set-up and breakdown: \$82 <u>\$96</u> flat rate	Facility Attendant(s): \$12 <u>\$14</u> per hour each Security Guard(s): \$26 <u>\$27</u> per hour each (Required for events with alcohol and/or dancing) Unscheduled overtime: \$44 <u>\$72</u> per hour	
Insurance: cost based on event size/type	Cancellations: 20% charge of invoiced costs	

RECREATION PARK and OPEN SPACE RENTALS		
	<u>Resident/Non-Profit Groups</u> Resident/Non- Profit Groups	<u>Non-Resident/For-Profit Groups</u> Non-Resident/For- Profit Groups
Anchor Memorial Park Open Area		
Bayshore Bluffs Open Area		
Centennial Parkway Open Area	Single Area: \$50 Rental Fee/Area	Single Area: \$75 Rental Fee/Area
City Park Open Area		
Cloisters Park Open Area	Multi-Area, Entire Park, Multi-Day Event: \$100/Day + Rental Fee	Multi-Area, Entire Park, Multi-Day Event: \$150/Day + Rental Fee
General Open Area		
Monte Young Open Area		
Morro Rock Open Area		
Tidelands Park Open Area		
City Park Basketball Courts		
Coleman Park		
Coleman Basketball Courts	Single Area: \$50 Rental Fee/Area	Single Area: \$75 Rental Fee/Area
Del Mar Park Hillside or Meadow		
Del Mar Park Basketball Courts	Multi-Area, Entire Park, Multi-Day Event: \$200/Day + Rental Fee	Multi-Area, Entire Park, Multi-Day Event: \$300/Day + Rental Fee
Del Mar Roller Hockey Rink		
Del Mar Tennis Courts	<u>Note:</u> See courts/rink hourly rental charges below, which are in addition to area rental fee.	
Lila Keiser Park BBQ (Excluding Tournament Use)		
Monte Young Tennis Courts		
North Point Overlook		
Lila Keiser Park Tournament Use (does not include field prep, or hourly use rates)	\$500	\$1,000
Public Special Event/Festival	\$500	\$1,000

**RECREATION
PARK and OPEN SPACE RENTALS (continued)**

HOURLY and PARK USE FEES

	<u>Resident/Non-Profit Groups</u>Resident/Non- Profit Groups	<u>Non-Resident/For-Profit Groups</u>Non-Resident/For- Profit Groups
Giant Chessboard – Wooden Pieces	\$41	\$108 <u>\$109</u>
Giant Chessboard – Plastic Pieces	\$10	\$11 <u>\$12</u>
Roller Hockey Rink, Basketball Courts, Pickleball Court & Tennis Court Hourly	\$5	\$6
Lila Keiser hourly field rental w/o lights	\$5	\$6
Lila Keiser hourly field rental w/ lights	\$17	\$19
Lila Keiser field preparation	\$28	\$31
City Park Banner Placement	\$100/wk	\$150/wk

ADDITIONAL FEES

Processing Fee: \$8, non-refundable

Public Special Event/Festival Processing Fee: \$25, non-refundable

Security Deposit:

\$50, Bounce House

\$150, no alcohol or live music

\$500, alcohol and/or live music

\$500 Organized Sporting Event (tournaments)

\$500 Public Special Event/Festival

The City reserves the right to require additional security deposit limits at its discretion

Lila Keiser Support Services: \$25 per hour

Insurance: cost based on event size/type

Cancellations: 20% of invoiced costs

RECREATION MISCELLANEOUS PROPERTY USE		
	<u>Resident/Non-Profit Groups</u>Resident/Non- Profit Groups	<u>Non-Resident/For-Profit Groups</u>Non-Resident/For- Profit Groups
Recreation equipment rental, per bag Includes one: Horseshoes, Badminton, Volleyball, Bocce Ball	\$10	\$11 <u>\$12</u>
Skate Park - Per Hour (2 hour minimum)	\$107 <u>\$108</u>	\$160 <u>\$161</u>
Photography/Filming – Per Day	\$500	\$1,000
ADDITIONAL FEES		
Equipment Rental Deposit: \$50 Photography/Filming Deposit: \$1,000		

MORRO BAY TRANSIT AND TROLLEY	
Morro Bay Transit - Fixed Route	
Regular fare, per ride	\$1.50
Discount fare, per ride	\$0.75
Regular punch pass (11 rides for the price of 10)	\$15.00
Discount punch pass (11 rides for the price of 10)	\$7.50
Regular day pass	\$4.00
Discount day pass	\$2.00
Morro Bay Transit - Call-a-Ride:	
Fare, per ride	\$2.50
Call-A-Ride punch pass (11 rides for the price of 10)	\$25.00
Morro Bay Trolley Fares <u>(Ages 12 and up)</u>:	
Per ride (Children, under 12 years old ride free, but must be accompanied by a fare-paying adult)	\$1.00
<u>Per ride, 5-12 years old</u>	<u>FREE</u>
All day pass	\$3.00
Morro Bay Trolley Advertising:	
Exterior Side of Trolley (approx. 36"x20") - with supplied sign	\$375.00 <u>\$377.00</u>
Exterior Side of Trolley (approx. 36"x20") - MB Community Foundation supplied sign	\$428.00 <u>\$430.00</u>
Exterior Rear of Trolley (approx. 24"x20") - with supplied sign	\$322.00 <u>\$324.00</u>
Exterior Rear of Trolley (approx. 24"x20") - MB Community Foundation supplied sign	\$375.00 <u>\$377.00</u>
Interior (approx. 26"x12") - with supplied sign	\$160.00 <u>\$161.00</u>
Interior (approx. 26"x12") - MB Community Foundation supplied sign	\$190.00 <u>\$191.00</u>
Morro Bay Trolley Rental Rates: Hourly rate includes driver, fuel, cleaning, standby mechanic and administration, unless otherwise noted.	
One day, within City Limits, per hour (2 hour minimum):	
Transportation of passengers to and from one location to another or continuous loop with multiple stops; plus cost of fuel	\$107.00 <u>\$107.50</u>
One day, outside City limits, per hour (3 hour minimum)	
Transportation of passengers to and from one location to another or continuous loop with multiple stops; plus cost of fuel	\$107.00 <u>\$107.50</u>
Multiple days, 2 consecutive days; <u>per day</u> plus cost of fuel	\$1743.00 <u>\$1752.00</u>

City of Morro Bay



Water & Wastewater Impact Fee Update

Draft 03/17/15



BARTLE WELLS ASSOCIATES
INDEPENDENT PUBLIC FINANCE ADVISORS

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Appendices

Appendix A – Supporting Tables

Appendix B – Government Code Pertaining to Water & Wastewater Capacity Charges

1. Background, Objectives, &

Background & Objectives

The City of Morro Bay is located on the Central California coast in San Luis Obispo County, about 12 miles northwest of the City of San Luis Obispo. The City has a population of approximately 10,300. The City was incorporated in 1964 and is governed by a 5-member City Council. Council Members are elected at-large from the community for 4-year terms on alternating even years.

The City levies Water and Wastewater Impact Fees on new or expanded connections to the water and sewer systems. The current fees are based on charges adopted that have been escalated to current level based on the change in the Engineering News-Record (ENR) Construction Cost Index, a widely used measure of construction cost inflation.

The City's Impacts Fees are a type of "capacity charge" according to terminology used in California Government Code. This type of charge is commonly levied as a condition of development or redevelopment, and is designed to recover the cost of capacity in infrastructure and assets benefitting new development.

In 2014, the City retained Bartle Wells Associates to review and update the City's Water and Sewer Impact Fees. Key objectives of the study include developing updated charges that:

- Recover the full costs of water and wastewater system infrastructure and assets that benefit new or expanded development to help ensure that growth pays its own way;
- Equitably recover costs based on the capacity needs of each new or expanded connection;
- Are consistent with industry-standard practices and methodologies;
- Comply with government code.

Government Code

Development impact fees are governed by California Government Code Section 66000 et. seq. This section of the Code was initially established by Assembly Bill 1600 (AB 1600) and is commonly referred to as the Mitigation Fee Act. Pursuant to the Code, a development impact fee is not a tax or special assessment, but is instead voluntary charge levied to defray the cost of public facilities needed to serve a new development.

Section 66013 of the Code specifically governs water and wastewater capacity charges. This section of the Code defines a “capacity charge” to mean “*a charge for public facilities in existence at the time a charge is imposed or charges for new public facilities to be acquired or constructed in the future that are of proportional benefit to the person or property being charged.*” The Code distinguishes “capacity charges” from “connection fees” which are defined as fees for the physical facilities necessary to make a water or sewer connection, such as costs related to installation of meters and pipelines from a new building to a water or sewer main.

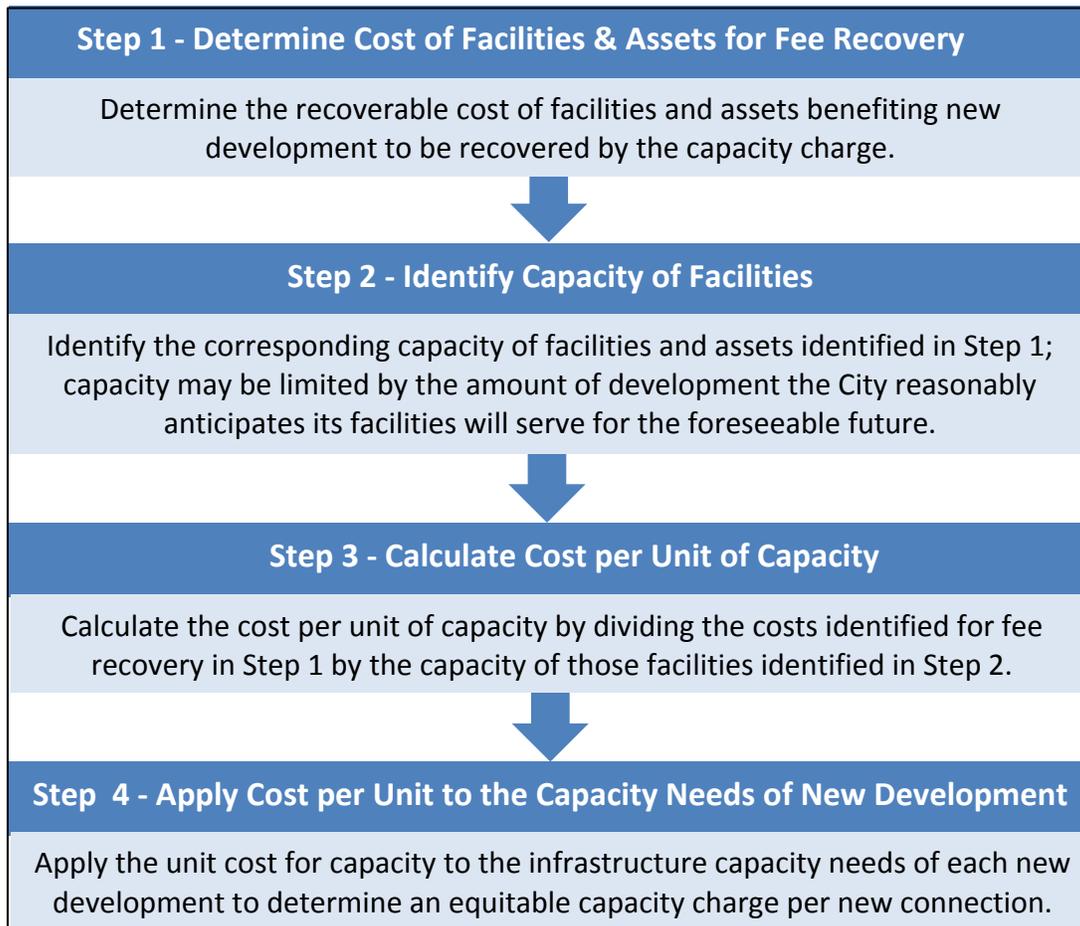
According to the Section 66013, a water or wastewater capacity charge “*shall not exceed the estimated reasonable cost of providing the service for which the fee or charge is imposed*” unless approved by a two-thirds vote. As such, the capacity charges calculated in this report represent the maximum charges that the City can levy. Section 66013 does not detail any specific methodology for calculating capacity charges.

Section 66016 of the Code identifies the procedural requirements for adopting or increasing water and wastewater capacity charges and Section 66022 summarizes the general process by which the charges can be legally challenged. The full text of Sections 66013, 66016 and 66022 are attached in Appendix B.

Fee Methodology

BWA developed updated Water and Wastewater Impact Fees based on an *average cost approach* under which new or expanded connections would fund their proportionate share of costs (in current dollars) for capacity needed in a) existing water and wastewater system facilities, and b) capital improvements designated as upgrades or expansions. The fees were specifically designed not to recover costs for the share of capital improvement costs designated as repairs and replacements, to ensure no double-counting of existing facilities and their replacement. The chart on the following page summarizes the key steps in calculating updated impact fees.

Fee Methodology



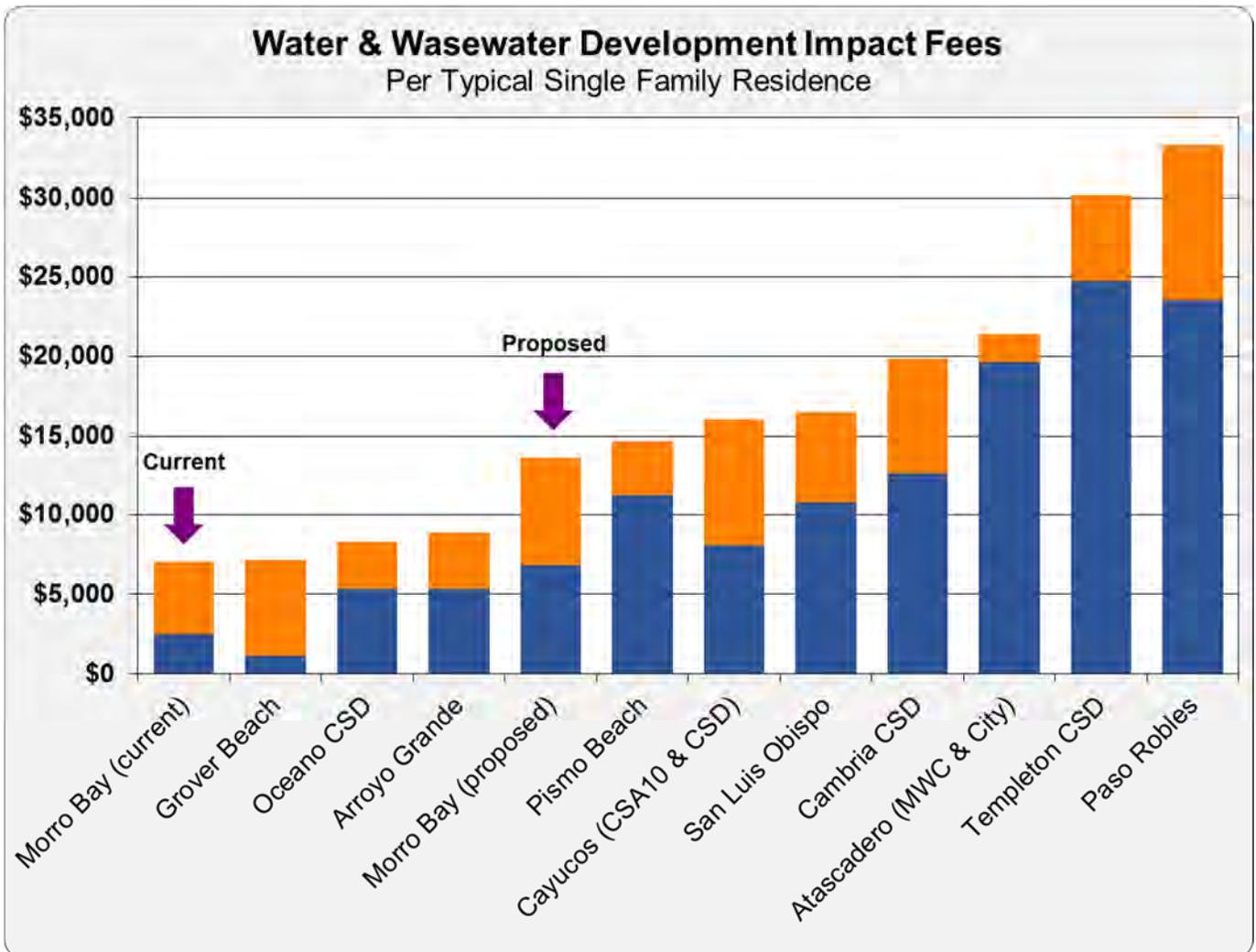
Summary of Fee Recommendations

The following table compares current and proposed impact fees.

Current & Proposed Water & Wastewater Impact Fees				
Meter Size	Water Impact Fees		Wastewater Impact Fees	
	Current	Proposed	Current	Proposed
1-inch	\$2,490	\$6,809	\$4,570	\$6,834
1-1/2-inch	4,980	13,617	9,142	13,669
2-inch	7,964	21,788	18,281	21,870
3-inch	15,929	40,852	29,249	41,006

Survey of Regional Water & Wastewater Impact Fees

The following chart shows a comparison of combined regional water and wastewater impact fees. The City of Morro Bay currently has the lowest combined fees of the agencies surveyed. With the proposed fee updates, the City's fees would be in the lower-middle range.



2. Water Impact Fee Calculation

Water System Fixed Assets

Under the methodology used in this report, updated water impact fees are designed to recover the cost of existing water system facilities and assets (in current dollars) as well as the cost of system upgrades and expansion needed to serve the City through projected build-out.

Existing Wastewater Facilities & Assets

Tables 1 and 2 show the recoverable costs of existing water system infrastructure and assets. Table 1 shows a summary of existing water system fixed assets along with the cost of each type of asset escalated into current dollars based on the change in the Engineering News-Record (ENR) Construction Cost Index (20-Cities Average Index) from the acquisition date of each asset to January 2015. The table excludes costs for machinery, equipment and vehicles, which are assumed to be funded via ongoing rates. A complete list of water system fixed assets and costs is included in Appendix A.

Table 1 - Summary of Water System Fixed Assets & Costs

	Acquisition Cost	ENR-Adjusted Cost January 2015
ASSETS INCLUDED IN FEE RECOVERY		
Land	\$274,019	\$638,941
Construction in Progress	181,255	196,565
Building	3,966,460	7,460,306
Other	1,360,329	1,413,260
Infrastructure	<u>10,533,661</u>	<u>28,435,854</u>
Subtotal	16,315,724	38,144,925
ASSETS EXCLUDED FROM FEE RECOVERY		
Machinery and Equipment	2,319,886	3,061,994
Vehicles	<u>136,750</u>	<u>203,591</u>
Subtotal	2,456,636	3,265,585
TOTAL	18,772,360	41,410,510
Source: Morro Bay Depreciation Schedule 2013-14		

Table 2 shows an estimate of debt service payments the City has incurred to fund its share of costs for the Central Coast Water Authority's water treatment plant and the Chorro Valley water supply pipeline that delivers State Water Project to Morro Bay. These assets are not included in the City's fixed asset schedule for the water system. The table only includes payments made through the fiscal year ending June 30, 2014 and excludes future debt payments that the City has not yet made. In future years, additional debt payments can be added to the fee calculation.

Table 2 - Payments for CCWA Water Treatment Plant & Supply Pipeline

Calendar Year	Central Coast Water Authority			Morro Bay Estimated Payments*			Total Payments
	1992 Bonds	1996 Refi Bonds	2006 Refi Bonds	1992 Bonds 6.3050%	1996 Bonds 7.3990%	2006 Bonds 6.68400%	
1993	14,280,000			900,000			
1994	14,280,000			900,000			
1995	14,280,000			900,000			
1996	14,280,000			900,000			
1997		13,190,000			976,000		
1998		13,910,000			1,029,000		
1999		13,910,000			1,029,000		
2000		13,910,000			1,029,000		
2001		13,910,000			1,029,000		
2002		13,910,000			1,029,000		
2003		13,910,000			1,029,000		
2004		13,910,000			1,029,000		
2005		13,910,000			1,029,000		
2006		13,910,000			1,029,000		
2007			11,700,000			782,000	
2008			11,700,000			782,000	
2009			11,700,000			782,000	
2010			11,700,000			782,000	
2011			11,700,000			782,000	
2012			11,700,000			782,000	
2013			11,700,000			782,000	
2014			11,700,000			782,000	
Total	57,120,000	138,380,000	93,600,000	3,600,000	10,237,000	6,256,000	20,093,000

* Estimated based on information provided in the Official Statements for each bond issue.

Capital Improvement Program

Table shows the 10-year water system capital improvement plan. Costs are allocated to replacement/replacement and upgrade/expansion based in input from the City. The capacity charges calculated in this report are sized to recover the costs allocated to upgrade and expansion, but do not include cost recovery for repairs and replacements to ensure no double counting of existing facilities and their replacement.

Table 3 – Water System 10-Year Capital Improvement Plan

	10-Year Cost Estimate	Cost Allocation			
		Repair/Replacement		Upgrade/Expansion	
		%	\$	%	\$
10-YEAR CAPITAL IMPROVEMENT PROGRAM 2014/15 - 2023/24					
Vehicles					
2004 Chevrolet Silverado Pickup	35,000		<i>Excluded</i>		<i>Excluded</i>
2005 Chevrolet Silverado Pickup	35,000		<i>Excluded</i>		<i>Excluded</i>
Capital Improvements					
Nutmeg Tank construction	2,000,000	10%	200,000	90%	1,800,000
Chorro Valley Stream gauges	250,000	0%	0	100%	250,000
Desalination plant decanting facilities	500,000	50%	250,000	50%	250,000
Desalination plant capacity improvements	250,000	0%	0	100%	250,000
Desalination plant structural improvements	100,000	100%	100,000	0%	0
Various master plan improvements	1,750,000	50%	875,000	50%	875,000
Convert meter reading to AMR	600,000	100%	600,000	0%	0
Additional 750k gal storage tank at Kings	1,000,000	0%	0	100%	1,000,000
Placeholder for Future Water System Improvements	2,500,000	80%	2,000,000	20%	500,000
Recycled Water System, Phase 2	25,000,000		<i>Excluded</i>		<i>Excluded</i>
Total Unescalated	34,020,000		4,025,000		4,925,000

Water Impact Fee Calculation

Table 4 calculates an updated Water Impact Fee per unit of water demand based on an *average cost approach*. The charge is designed to recover costs for:

- Existing water system facilities and assets (in current dollars). To be conservative, the charge recovers 90% of calculated costs.

- The City's prior debt service payments for its share of capacity in the Central Coast Water Authority's water treatment plant as well as the Chorro Valley water pipeline. To be conservative, the charge recovers 90% of calculated costs.
- Capital improvement designated as upgrades and expansions to existing facilities. Costs allocated to repair, rehabilitation, and replacement are excluded from the fee calculation to ensure no double counting of existing facilities and their replacements.
- A conservative estimate of fund reserves, which are financial assets of the system.

The costs identified for fee recovery are divided by the maximum anticipated service capacity of the water system through build-out in 2035 as estimated by the City's 2010 Urban Water Management Plan. This results in a unit charge of approximately \$45.39 per gallon per day (gpd) of water demand.

Table 4 – Water Impact Fee Calculation

COSTS FOR FEE RECOVERY	
<u>City Water System Facilities & Assets</u>	\$38,144,925
Cost Recovery % for Fee Calculation	90%
Cost Recovery for Fee Calculation	34,330,433
<u>Water Treatment Plant & Chorro Valley Pipeline</u>	
Est. City Share of Debt Payments to CCWA (1992-2014)	\$20,093,000
Cost Recovery % for Fee Calculation	90%
Cost Recovery for Fee Calculation	18,083,700
<u>Capital Improvements</u>	
CIP Allocated to Upgrade/Expansion	4,925,000
CIP Allocated to Repair/Replacement	<u>Excluded</u>
Subtotal	4,925,000
Buy-In to Fund Reserves (conservative estimate)	1,500,000
Total Costs for Fee Recovery	58,839,133
CAPACITY	
<i>Maximum Anticipated Service Capacity Through Buildout</i>	
2010 UWMP Demand Projection Through 2035 (AF)	1,452
2010 UWMP Demand Projection Through 2035 (gpd)	1,296,260
WATER IMPACT FEE CALCULATION	
Cost Recovery	\$58,839,133
Capacity (gpd)	1,296,260
Impact Fee per gpd	\$45.39

Proposed Water Impact Fees

Proposed Water Impact Fees are shown on Table 5. The updated fees are calculated by multiplying the unit charge developed on Table 4 by an estimate of the water demand for each meter size. Water demand for the base 1-inch meter is conservatively estimated based on analysis of historical water use. Water demands for larger meter sizes are based on the capacity ratio of each meter in relation to that of the base 1-inch meter. For example, a standard 3-inch meter has 6 times the capacity and water demand of a 1-inch connection, and would thus pay a capacity charge that is 6 times that of a 1-inch meter.

Table 5 – Proposed Water Impact Fees

Meter Size	Meter Capacity Ratio ¹	Water Demand	Impact Fee
1-inch	1.00	150 gpd ²	\$6,809
1-1/2-inch	2.00	300 gpd ³	13,617
2-inch	3.20	480 gpd ³	21,788
3-inch	6.00	900 gpd ³	40,852

1 Based on standard American Water Works Association meter capacities.
 2 Conservatively estimated based on historical water usage.
 3 Demand estimated based on 150 gpd multiplied by meter capacity ratio.

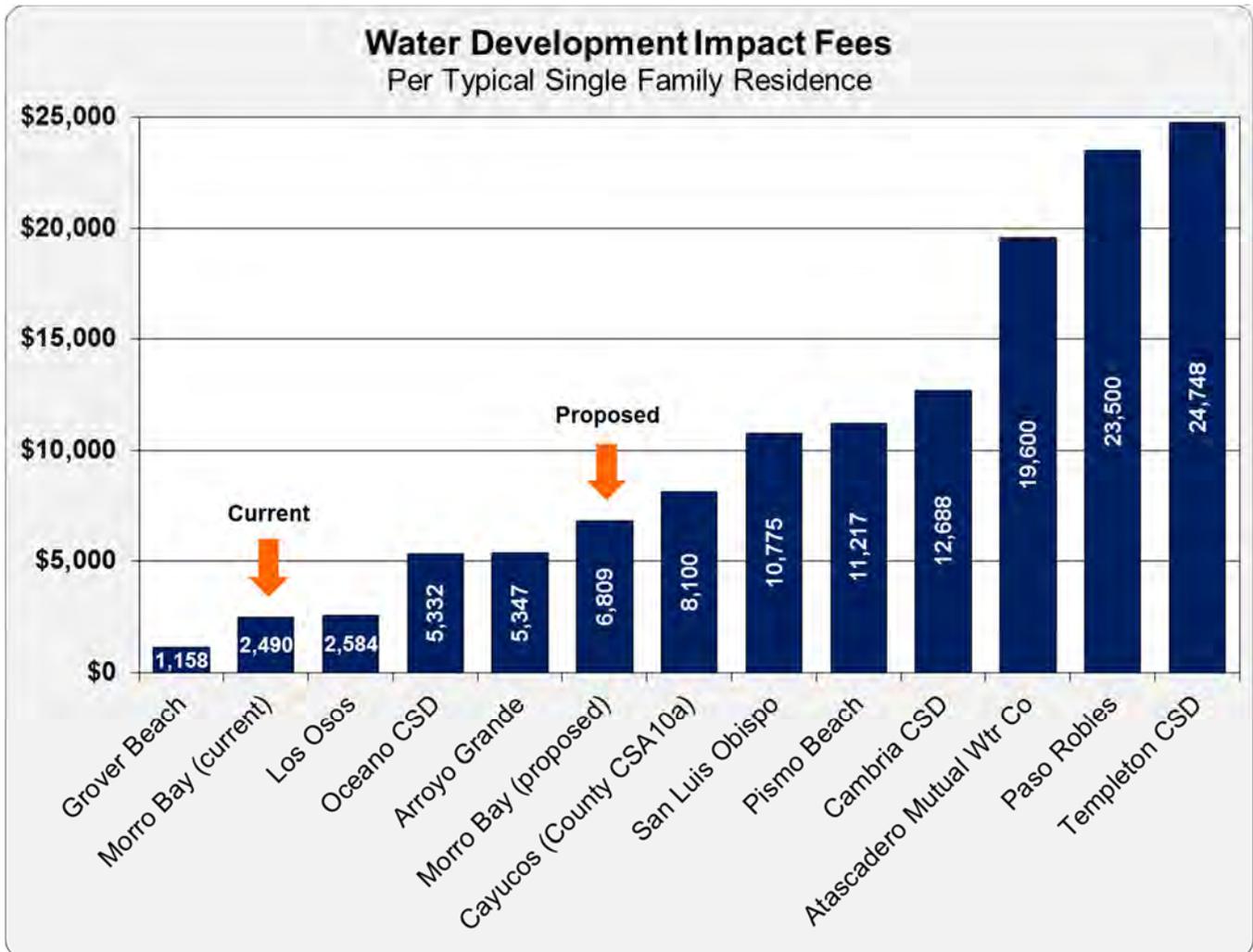
Table 6 shows a comparison of current and proposed fees.

Table 6 – Comparison of Current & Proposed Fees

Meter Size	Current Fees	Proposed Fees
1-inch	\$2,490	\$6,809
1-1/2-inch	4,980	13,617
2-inch	7,964	21,788
3-inch	15,929	40,852

Regional Water Impact Fee Survey

The following chart shows a comparison of regional water impact fees. The City of Morro Bay currently has the second lowest water impact fees of the agencies surveyed. With the proposed fee updates, the City’s water impact fees would be in the lower-middle range.



3. Wastewater Impact Fee Calculation

Wastewater System Fixed Assets

Under the methodology used in this report, updated wastewater impact fees are designed to recover the cost of existing facilities and assets (in current dollars) as well as the cost of system upgrades and expansion needed to serve the City through projected build-out. The City is currently in the planning process for a new wastewater treatment plant. The City can re-evaluate its wastewater impact fees in future years as the City comes closer to transitioning from the existing treatment plant to the new facility.

Existing Wastewater Facilities & Assets

Table 1 shows a summary of existing water system fixed assets along with the cost of each type of asset escalated into current dollars based on the change in the Engineering News-Record (ENR) Construction Cost Index (20-Cities Average Index) from the acquisition date of each asset to January 2015. Sewer Treatment Plant costs are adjusted to exclude the 25% of facility costs owned by Cayucos Sanitary District. The table also excludes costs for machinery, equipment and vehicles, which are assumed to be funded via ongoing rates. A complete list of wastewater system fixed assets and costs is included in Appendix A.

Table 2 - Summary of Wastewater System Fixed Assets & Costs

	Acquisition Cost	ENR-Adjusted Cost January 2015
ASSETS INCLUDED IN FEE RECOVERY		
Land	1,181,836	\$12,591,099
Building	67,070	78,042
Construction in Progress	20,318	22,214
Other	130,584	156,703
Sewer Treatment Plant	13,060,506	28,220,881
Reduced to Account for Cayucos Share 25%	(3,265,127)	(7,055,220)
Sewer Pipelines, Lift Stations, & Other Facilities	<u>6,613,086</u>	<u>27,633,444</u>
Subtotal	17,808,274	61,647,163
ASSETS EXCLUDED FROM FEE RECOVERY		
Machinery and Equipment	210,851	286,634
Vehicles	<u>285,228</u>	<u>417,301</u>
Subtotal	496,079	703,935
TOTAL	18,304,353	62,351,098
Source: Morro Bay Depreciation Schedule 2013-14		

Capital Improvement Program

Table 2 shows the 10-year wastewater system capital improvement plan. Costs are allocated to replacement/replacement and upgrade/expansion based in input from the City. The capacity charges calculated in this report are sized to recover the costs allocated to upgrade and expansion, but do not include cost recovery for repairs and replacements to ensure no double counting of existing facilities and their replacement.

Table 2 – Wastewater System 10-Year Capital Improvement Plan

	10-Year Cost Estimate	Cost Allocation				
		Repair/Replacement		Upgrade/Expansion		
		%	\$	%	\$	
10-YEAR SEWER COLLECTION SYSTEM CAPITAL IMPROVEMENT PROGRAM 2014/15 - 2023/24						
Vehicles & Equipment						
GMC 1500 pickup truck	70,000		<i>Excluded</i>		<i>Excluded</i>	
GMC 2500 service truck	70,000		<i>Excluded</i>		<i>Excluded</i>	
Sterling 17501 Vac-con truck	350,000		<i>Excluded</i>		<i>Excluded</i>	
Holcomb Portable generator	35,000		<i>Excluded</i>		<i>Excluded</i>	
Capital Improvements/Buildings/Infrastructure						
Lift station #1	200,000	80%	160,000	20%	40,000	
Section 3 rehabilitation	150,000	80%	120,000	20%	30,000	
Section 4 rehabilitation	400,000	80%	320,000	20%	80,000	
Section 5 rehabilitation	200,000	80%	160,000	20%	40,000	
Section 7 rehabilitation	200,000	80%	160,000	20%	40,000	
Section 8 rehabilitation	200,000	80%	160,000	20%	40,000	
Section 9 rehabilitation	200,000	80%	160,000	20%	40,000	
Section 2 rehabilitation	750,000	80%	600,000	20%	150,000	
Main Street rehabilitation	3,500,000	80%	2,800,000	20%	700,000	
Embarcadero rehabilitation	500,000	80%	400,000	20%	100,000	
Laurel Easement rehabilitation	200,000	80%	160,000	20%	40,000	
SCADA system	300,000	0%	0	100%	300,000	
782 manholes	300,000	80%	240,000	20%	60,000	
Placeholder for Future Sewer System Improvements	2,500,000	80%	2,000,000	20%	500,000	
Subtotal			7,440,000		2,160,000	
WASTEWATER TREATMENT PLANT MMRP						
	2,320,000	50%	1,160,000	50%	1,160,000	
Morro Bay (based on share of flow)	72%	1,670,000	50%	835,000	50%	835,000
Cayucos (based on share of flow)	28%	650,000	50%	325,000	50%	325,000
TOTAL	11,920,000	72%	8,600,000	28%	3,320,000	
Less Cayucos Share of WWTP MMRP	<u>(650,000)</u>		<u>(325,000)</u>		<u>(325,000)</u>	
Net Cost Allocation for Morro Bay	11,270,000		8,275,000		2,995,000	

Wastewater Impact Fee Calculation

Table 3 calculates an updated Water Impact Fee per unit of water demand based on an *average cost approach*. The charge is designed to recover costs for:

- Existing wastewater system facilities and assets (in current dollars) excluding Cayucos Sanitary District's share of the wastewater treatment plant. To be conservative, the charge recovers 90% of calculated costs.
- Capital improvement designated as upgrades and expansions to existing City wastewater facilities. Costs allocated to repair, rehabilitation, and replacement are excluded to ensure no double counting of existing facilities and their replacements.
- A conservative estimate of fund reserves, which are financial assets of the system.

The costs identified for fee recovery are divided by the maximum anticipated service capacity of the wastewater system through build-out as estimated in the Facilities Master Plan by MWH. This results in a unit charge of about \$54.67 per gallon per day (gpd) of wastewater demand.

Table 3 – Wastewater Impact Fee Calculation

	Treatment Plant	Collection System	Total
COSTS FOR FEE RECOVERY			
<u>City Wastewater System Facilities & Assets</u>			
Sewer Treatment Plant	\$21,165,661	\$0	\$21,165,661
Land (75% Treatment Plant)	9,443,324	3,147,775	12,591,099
Sewer Pipelines, Lift Stations, & Other Facilities	0	27,633,444	27,633,444
Other/Misc	<u>0</u>	<u>256,959</u>	<u>256,959</u>
Subtotal	30,608,985	31,038,178	61,647,163
Cost Recovery % for Fee Calculation	90%	90%	90%
Cost Recovery for Fee Calculation	27,548,086	27,934,360	55,482,447
<u>Capital Improvements</u>			
CIP Allocated to Upgrade/Expansion	835,000	2,160,000	2,995,000
CIP Allocated to Repair/Replacement	<u>Excluded</u>	<u>Excluded</u>	<u>Excluded</u>
Subtotal	835,000	2,160,000	2,995,000
Buy-In to Fund Reserves (conservative estimate)	750,000	750,000	1,500,000
Total Costs for Fee Recovery	29,133,086	30,844,360	59,977,447
BASE IMPACT FEE CALCULATION			
Total Costs for Fee Recovery			\$59,977,447
Morro Bay Service Capacity Through Buildout (gpd)*			<u>1,097,000</u>
Cost per Unit of Flow Capacity (\$/gpd)			\$54.6741
* Source: Facilities Master Plan, Amendment No. 2 (MWH July 2010).			

Proposed Wastewater Impact Fees

Proposed Wastewater Impact Fees are shown on Table 4. The updated fees are calculated by multiplying the unit charge developed on Table 3 by an estimate of the wastewater demand for each water meter size. Wastewater demand for the base 1-inch meter is conservatively estimated based on analysis of historical winter water use as a reasonable estimate of wastewater system discharge during periods of minimal outdoor water use. Wastewater demands for larger meter sizes are based on the capacity ratio of each meter in relation to that of the base 1-inch meter. For example, a standard 3-inch meter has 6 times the capacity and water demand of a 1-inch connection, and would thus pay a capacity charge that is 6 times that of a 1-inch meter.

Table 4 – Proposed Wastewater Impact Fees

Meter Size	Meter Capacity Ratio ¹	Wastewater Demand	Impact Fee
1-inch	1.00	125 gpd ²	\$6,834
1-1/2-inch	2.00	250 gpd ³	13,669
2-inch	3.20	400 gpd ³	21,870
3-inch	6.00	750 gpd ³	41,006

1 Based on standard American Water Works Association meter capacities.
 2 Conservative estimated based on historical winter water use.
 3 Demand conservatively estimated based on 125 gpd multiplied by meter capacity ratio.

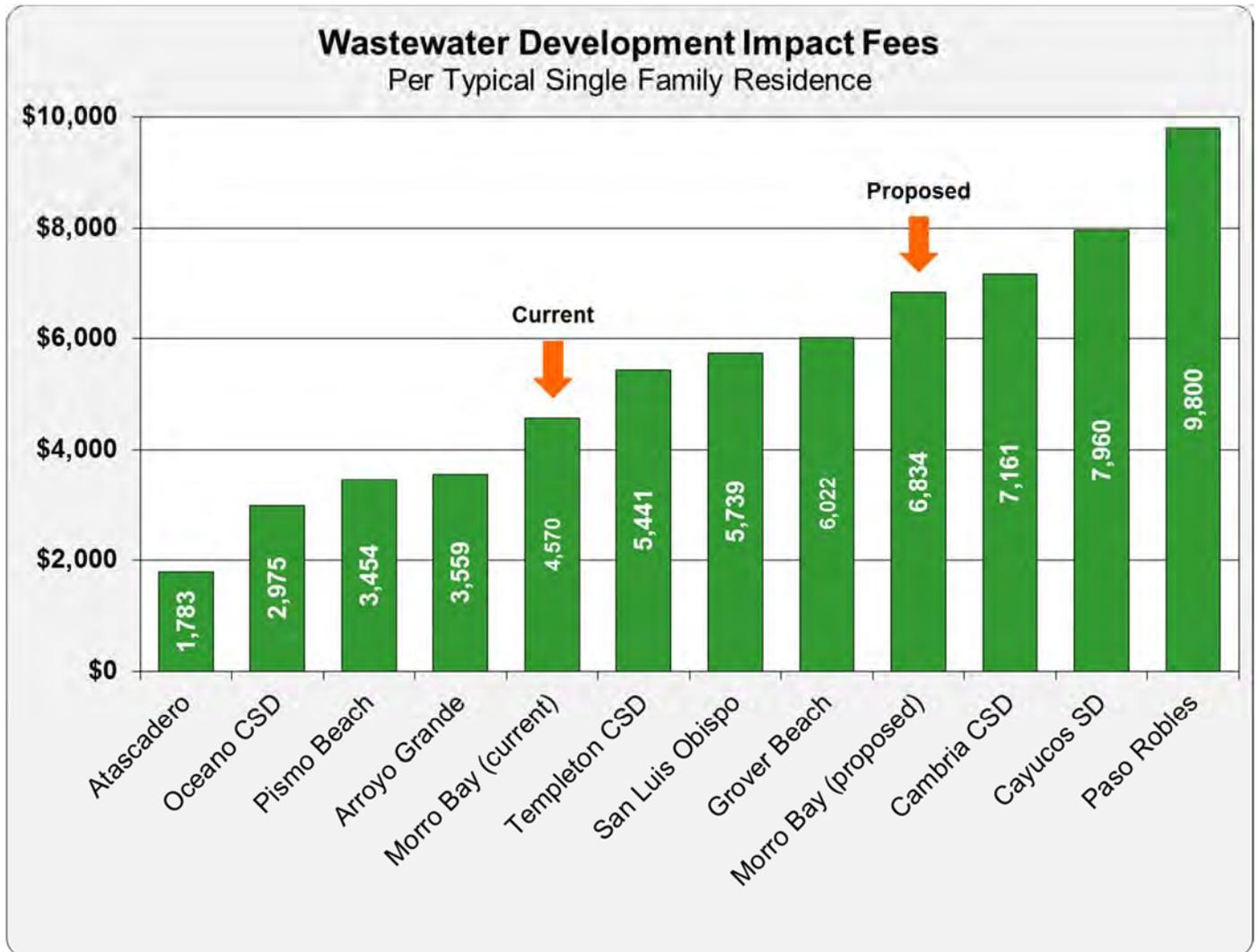
Table 5 shows a comparison of current and proposed fees.

Table 5 – Comparison of Current & Proposed Fees

Meter Size	Current Fees	Proposed Fees
1-inch	\$4,570	\$6,834
1-1/2-inch	9,142	13,669
2-inch	18,281	21,870
3-inch	29,249	41,006

Regional Wastewater Impact Fee Survey

The following chart shows a comparison of regional wastewater impact fees. The City of Morro Bay currently has the second lowest water impact fees of the agencies surveyed. With the proposed fee updates, the City’s water impact fees would be in the lower-middle range.



4. Impact Fee Application

This section highlights some key issues regarding the application and implementation of the updated water and wastewater impact fees.

Capacity Charge Ordinance: Purpose of Charge

Pursuant to Government Code, revenues derived from the City's impact fees can only be used for the purpose for which the charges are collected. In order to maximize the City's flexibility for use of capacity charge revenues, BWA recommends that the City's ordinance broadly define the purpose of the water and wastewater impact fees, such as to recover a proportionate share of costs for existing and future facilities and assets benefitting new or expanded connections to the water and wastewater systems.

Use of Capacity Charge Revenues

Approximately 99% of the updated water impact fee and % of the wastewater impact fee recover costs for buying in to existing facilities and assets. As such, this share of each fee represents a reimbursement to the City's existing customer base for previously-funded facilities and therefore may potentially be used for any purpose. However, to be conservative, BWA recommends that City use capacity charge revenues exclusively for funding capital improvements.

Meter Upsizings

Development impact fees for redevelopment projects and/or expansions that require meter upsizings should be based on the incremental difference between the fees for the prior and new meter sizes.

Future Fee Adjustments

In future years, BWA recommends that City continue its policy of update its impact fees annually or periodically by adjusting the charges by the change in the ENR Construction Cost Index (20-Cities Average) to account for future construction cost inflation. The fee adjustment should be based on the change in the ENR index from the most recent preceding fee update, which allows for a multi-year adjustment if the City ever opts to defer adjusting the charges for

a period of time. The City's impact fee ordinance can allow for automatic annual fee adjustment.

Additionally, the City should review and consider updating its water and/or wastewater impact fees when substantial revisions are made to capital improvement needs or costs, such as when the City is further along the path of developing a new wastewater treatment plant. In general, BWA recommends that development impact fees be independently reviewed and/or updated approximately once every five years.

APPENDIX A

Supporting Tables

Table A-1
City of Morro Bay
Water System Fixed Assets

ENR-CCI 20-Cities, January 2015:	9972
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	Asset #	Description	Purchase Date	Purchase Year	Original ENR	Acquisition Cost	ENR Adjusted Acquisition Cost
LAND	LND-040	Blanca Tank Site	07/14/64	1964	936	300	3,141
	LND-041	Nutmeg Tank Site	07/14/64	1964	936	300	3,141
	LND-042	Well Site - 3 & 4	07/14/64	1964	936	8,936	93,561
	LND-043	Kings Tank Site	09/24/64	1964	936	10,261	107,434
	LND-044	Vacant Land - Quintana Rd	09/24/64	1964	936	300	3,141
	LND-045	Vacant Land - Radcliffe	09/24/64	1964	936	300	3,141
	LND-046	Well Site - M-1	09/24/64	1964	936	300	3,141
	LND-047	Well Site - 9 & 10	09/24/64	1964	936	300	3,141
	LND-048	Well Site - 11A	11/08/67	1967	1074	290	2,646
	LND-049	Well Site - 12 & 16	02/16/71	1971	1581	5,080	31,489
	LND-050	Well Site - 10A	07/30/83	1983	4066	2,642	6,368
	LND-051	Well Site - BMX	08/23/01	2001	6342	<u>245,010</u>	<u>378,598</u>
Subtotal						274,019	638,941
CONSTRUCTION IN PROGRESS	-	Proj 8437 Nutmeg Tank	06/30/08	2008	8310	49,292	58,130
	-	Proj 8437 Nutmeg Tank	06/30/09	2009	8570	14,056	16,074
	-	Proj 8437 Nutmeg Tank	06/30/10	2010	8802	12,727	14,171
	-	Proj 8437 Nutmeg Tank	06/30/11	2011	9070	111	120
	-	Proj 8437 Nutmeg Tank	06/30/12	2012	9308	35,396	37,267
	-	Proj 8437 Nutmeg Tank	06/30/13	2013	9547	30,579	31,389
	-	Proj 8437 Nutmeg Tank	06/30/14	2014	9759	29,534	29,657
	-	Proj 9704 Chorro Creek Steam Gauges	06/30/14	2014	9759	2,544	2,555
	-	Proj 2013 State Park Waterline Interconnect	06/30/13	2013	9547	<u>7,016</u>	<u>7,202</u>
Subtotal						181,255	196,565
BUILDING	BLD-075	Desalination Plant	01/01/93	1993	5210	3,966,460	7,460,306
OTHER	000120	Proj 8104 Water Mgmt Plan Upgrade	06/30/07	2007	7967	82,926	102,005

Table A-1
City of Morro Bay
Water System Fixed Assets

ENR-CCI 20-Cities, January 2015:	9972
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	Asset #	Description	Purchase Date	Purchase Year	Original ENR	Acquisition Cost	ENR Adjusted Acquisition Cost
	000117	Desal Plant Brackish Water RO System	06/30/13	2013	9547	1,089,262	1,118,128
	000118	Desal Plant Pipeline Enlargement	06/30/13	2013	9547	<u>188,141</u>	<u>193,127</u>
Subtotal						1,360,329	1,413,260
MACHINERY & EQUIPMENT							
	000313	Fybroc 1500 Pump	11/30/02	2002	6538	30,575	45,830
	000314	OAL Vessel	07/25/02	2002	6538	351,244	526,490
	000318	Iron Filter System	03/31/03	2003	6695	294,311	430,834
	000319	Telemtry System	12/12/02	2002	6538	63,500	95,182
	E-311	Chorro Creek Steam Gages	01/01/02	2002	6538	39,569	59,312
	E-312	Pressure Reducing Valve	07/01/96	1996	5622	21,840	38,069
	E-313	Emergency Generator	01/01/02	2002	6538	31,785	47,644
	E-309	Water Pump & Motor (Transferred to 922)	10/30/04	2004	7115	0	0
	E-322	Proj 8414 Water Equip Replac	06/30/06	2006	7751	5,271	6,664
	E-323	Proj 8003 Replace Two Bal Water Tanks	06/30/07	2007	7967	920,236	1,131,963
	E-324	Proj 8102 Elena Water Tank Retain Wall	06/30/07	2007	7967	96,494	118,695
	VEH-2097	Forlift	01/01/86	1986	4295	20,000	45,634
	VEH-0001	John Deere Backhoe w/Loader	11/29/07	2007	7967	91,938	113,091
	E-329	SCADA System	06/30/09	2009	8570	93,436	106,846
	E-330	King's Pipe Zone Interconnects	06/30/09	2009	8570	30,998	35,447
	E-331	Disinfection Facility	06/30/09	2009	8570	84,863	97,042
	E-332	Cathodic Protection Storage Tank	06/30/09	2009	8570	15,280	17,473
	E-333	Water Standby Generator	06/30/09	2009	8570	88,123	100,771
	E-334	UFD for Desal Plant	03/01/10	2010	8802	8,796	9,793
	E-340	Ditch Witch FX20	06/30/10	2010	8802	<u>31,627</u>	<u>35,213</u>
Subtotal						2,319,886	3,061,994
VEHICLES							
	VEH-3527	2004 Chevrolet Silverado Pickup	05/20/04	2004	7115	24,446	33,671
	VEH-3528	2004 Chevrolet Silverado Pickup	05/20/04	2004	7115	28,026	38,602
	VEH-3923	Dodge Ram 2500 Pickup	01/01/01	2001	6342	22,714	35,098
	VEH-2948	Truck, 2-1/2 Ton w/Flat Dump	01/01/90	1990	4732	27,426	56,800

Table A-1
 City of Morro Bay
 Water System Fixed Assets

ENR-CCI 20-Cities, January 2015:	9972
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	Asset #	Description	Purchase Date	Purchase Year	Original ENR	Acquisition Cost	ENR Adjusted Acquisition Cost
	VEH-0014	2008 GMC 3/4 Ton w/Utility Bed	09/08/08	2008	8310	25,638	30,235
	VEH-3894	2001 Dodge Durango, from Police - Fully Depr	03/21/11	2011	9070	<u>8,500</u>	<u>9,184</u>
Subtotal						136,750	203,591
INFRASTRUCTURE	000200	Infrastructure - Water Lines	09/01/78	1978	2776	4,830,843	17,054,129
	000201	Infrastructure - Water Wells	09/01/96	1996	5622	528,141	920,603
	000202	Infrastructure - Water Tanks	02/01/88	1988	4519	1,420,603	3,080,750
	000203	Infrastructure - Treatment Plant	09/01/92	1992	4985	<u>3,754,074</u>	<u>7,380,372</u>
Subtotal						10,533,661	28,435,854
TOTAL						18,772,360	41,410,510

Source: City of Morro Bay; water system fixed asset schedule June 30, 2014

Table A-2
City of Morro Bay
Wastewater System Fixed Assets

ENR-CCI 20-Cities, January 2015:	9972
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	Asset #	Description	Purchase Date	Purchase Year	Original ENR	Acquisition Cost	ENR Adjusted Acquisition Cost
LAND	LND-053	WWTP/Morro Dunes/Beach	07/14/64	1964	936	653,305	6,960,211
	LND-055	WWTP/Morro Dunes/Beach	07/14/64	1964	936	<u>528,531</u>	<u>5,630,888</u>
Subtotal						1,181,836	12,591,099
BUILDING	BLD-079	Proj 9606 Hydro Building Const	06/30/09	2009	8570	67,070	78,042
CONSTRUCTION IN PROGRESS	-	Proj 8204 Lift Station #1	06/30/13	2013	9547	4,331	4,523
	-	Proj 8204 Lift Station #1	06/30/14	2014	9759	8,385	8,568
	-	Proj 8455 North Main Trunk Line	06/30/08	2008	8310	<u>7,603</u>	<u>9,123</u>
Subtotal						20,318	22,214
OTHER CAPITAL ASSETS	000121	Proj 8412 Upgrade Sewer Coll Master	03/31/08	2008	8310	130,584	156,703
MACHINERY & EQUIPMENT	VEH-2337	Portable Generator	01/01/87	1987	4406	15,490	35,058
	E-309-2	Proj 8411 Acquire Standby Pump (3548)	06/30/07	2007	7967	10,627	13,302
	E-309-1	(2) Standby Pumps & Power Unit	5/24/06	2006	7751	9,000	11,578
	VEH-2920	Portable Generator	01/01/91	1991	4835	17,877	36,870
	VEH-2921	Portable Generator	01/01/91	1991	4835	17,877	36,870
	E-335	Submersible Pump for L/S 1	11/01/09	2009	8570	9,291	10,811
	E-336	Submersible Pump for L/S 1	11/01/09	2009	8570	9,291	10,811
	E-337	Sewer Inspection System	12/01/09	2009	8570	11,972	13,930
	E-344	Super Economy Pressure Washer	12/01/10	2010	8802	46,272	52,422
	E-346	Stingray Portable Velocity Logger	06/30/13	2013	9547	19,804	20,685
	E-351	Thompson 6" Trash Pump	06/30/14	2014	9759	<u>43,351</u>	<u>44,296</u>
Subtotal						210,851	286,634
VEHICLES	VEH-3909	Pickup Truck	01/01/00	2000	6221	24,401	39,113
	VEH-3909-1	Crane for Collections Truck #3909	11/14/06	2006	7751	8,119	10,446
	VEH-3927	Sterling 17501 Vac-Con Truck	01/01/01	2001	6342	191,271	300,746
	VEH-3793	2011 Ford F350 w/Crane	03/01/11	2011	9070	51,436	56,552
	VEH-3924	Dodge Ram 2500 Pickup	03/31/13	2013	9547	<u>10,000</u>	<u>10,445</u>
Subtotal						285,228	417,301

Table A-2
 City of Morro Bay
 Wastewater System Fixed Assets

ENR-CCI 20-Cities, January 2015:	9972
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	Asset #	Description	Purchase Date	Purchase Year	Original ENR	Acquisition Cost	ENR Adjusted Acquisition Cost
INFRASTRUCTURE	000204	Infrastructure - Sewer lines	05/01/70	1970	1381	2,753,004	19,879,041
	000205	Infrastructure - Sewer manholes	03/01/71	1971	1581	470,559	2,968,004
	000205	Infrastructure - Sewer manholes	06/30/12	2012	9308	(9,870)	(10,574)
	000222	Infrastructure - Sewer Manhole additions	06/30/12	2012	9308	40,873	43,788
	000206	Infrastructure - Lift Stations #1	07/01/60	1960	824	80,608	975,513
	000206	Infrastructure - Lift Stations #2	07/01/60	1960	824	14,616	176,882
	000224	Infrastructure - Lift Station #2 Rebuilt	02/28/13	2013	9547	1,488,034	1,554,276
	000206	Infrastructure - Lift Stations #3	07/01/60	1960	824	17,384	210,380
	000225	Infrastructure - Lift Station #3 Rebuilt	05/31/13	2013	9547	1,757,878	1,836,133
	000207	Infrastructure - Treatment Plant	10/01/89	1989	4615	<u>13,060,506</u>	<u>28,220,881</u>
Subtotal						19,673,592	55,854,325
TOTAL						21,569,480	69,406,318

Source: City of Morro Bay; wastewater system fixed asset schedule June 30, 2014.

APPENDIX B

**California Government Code:
Key Sections Pertaining to Water & Wastewater Capacity Charges**

California Government Code
Key Sections Pertaining to Water & Wastewater Capacity Charges
Sections 66013, 66016, & 66022

66013

(a) Notwithstanding any other provision of law, when a local agency imposes fees for water connections or sewer connections, or imposes capacity charges, those fees or charges shall not exceed the estimated reasonable cost of providing the service for which the fee or charge is imposed, unless a question regarding the amount of the fee or charge imposed in excess of the estimated reasonable cost of providing the services or materials is submitted to, and approved by, a popular vote of two-thirds of those electors voting on the issue.

(b) As used in this section:

(1) "Sewer connection" means the connection of a structure or project to a public sewer system.

(2) "Water connection" means the connection of a structure or project to a public water system, as defined in subdivision (f) of Section 116275 of the Health and Safety Code.

(3) "Capacity charge" means a charge for public facilities in existence at the time a charge is imposed or charges for new public facilities to be acquired or constructed in the future that are of proportional benefit to the person or property being charged, including supply or capacity contracts for rights or entitlements, real property interests, and entitlements and other rights of the local agency involving capital expense relating to its use of existing or new public facilities. A "capacity charge" does not include a commodity charge.

(4) "Local agency" means a local agency as defined in Section 66000.

(5) "Fee" means a fee for the physical facilities necessary to make a water connection or sewer connection, including, but not limited to, meters, meter boxes, and pipelines from the structure or project to a water distribution line or sewer main, and that does not exceed the estimated reasonable cost of labor and materials for installation of those facilities.

(6) "Public facilities" means public facilities as defined in Section 66000.

(c) A local agency receiving payment of a charge as specified in paragraph (3) of subdivision (b) shall deposit it in a separate capital facilities fund with other charges received, and account for the charges in a manner to avoid any commingling with other moneys of the local agency, except for investments, and shall expend those charges solely for the purposes for which the charges were collected. Any interest income earned from the investment of moneys in the capital facilities fund shall be deposited in that fund.

(d) For a fund established pursuant to subdivision (c), a local agency shall make available to the public, within 180 days after the last day of each fiscal year, the following information for that fiscal year:

(1) A description of the charges deposited in the fund.

(2) The beginning and ending balance of the fund and the interest earned from investment of moneys in the fund.

(3) The amount of charges collected in that fiscal year.

(4) An identification of all of the following:

(A) Each public improvement on which charges were expended and the amount of the expenditure for each improvement, including the percentage of the total cost of the public improvement that was funded with those charges if more than one source of funding was used.

(B) Each public improvement on which charges were expended that was completed during that fiscal year.

(C) Each public improvement that is anticipated to be undertaken in the following fiscal year.

(5) A description of each interfund transfer or loan made from the capital facilities fund. The information provided, in the case of an interfund transfer, shall identify the public improvements on which the transferred moneys are, or will be, expended. The information, in the case of an interfund loan, shall include the date on which the loan will be repaid, and the rate of interest that the fund will receive on the loan.

(e) The information required pursuant to subdivision (d) may be included in the local agency's annual financial report.

(f) The provisions of subdivisions (c) and (d) shall not apply to any of the following:

(1) Moneys received to construct public facilities pursuant to a contract between a local agency and a person or entity, including, but not limited to, a reimbursement agreement pursuant to Section 66003.

(2) Charges that are used to pay existing debt service or which are subject to a contract with a trustee for bondholders that requires a different accounting of the charges, or charges that are used to reimburse the local agency or to reimburse a person or entity who advanced funds under a reimbursement agreement or contract for facilities in existence at the time the charges are collected.

(3) Charges collected on or before December 31, 1998.

(g) Any judicial action or proceeding to attack, review, set aside, void, or annul the ordinance, resolution, or motion imposing a fee or capacity charge subject to this section shall be brought pursuant to Section 66022.

(h) Fees and charges subject to this section are not subject to the provisions of Chapter 5 (commencing with Section 66000), but are subject to the provisions of Sections 66016, 66022, and 66023.

(i) The provisions of subdivisions (c) and (d) shall only apply to capacity charges levied pursuant to this section.

(Amended by Stats. 2007, Ch. 94, Sec. 1. Effective January 1, 2008.)

66016

(a) Prior to levying a new fee or service charge, or prior to approving an increase in an existing fee or service charge, a local agency shall hold at least one open and public meeting, at which oral or written presentations can be made, as part of a regularly scheduled meeting. Notice of the time and place of the meeting, including a general explanation of the matter to be considered, and a statement that the data required by this section is available, shall be mailed at least 14 days prior to the meeting to any interested party who files a written request with the local agency for mailed notice of the meeting on new or increased fees or service charges. Any written request for mailed notices shall be valid for one year from the date on which it is filed unless a renewal request is filed. Renewal requests for mailed notices shall be filed on or before April 1 of each year. The legislative body may establish a reasonable annual charge for sending notices based on the estimated cost of providing the service. At least 10 days prior to the meeting, the local agency shall make available to the public data indicating the amount of cost, or estimated cost, required to provide the service

for which the fee or service charge is levied and the revenue sources anticipated to provide the service, including General Fund revenues. Unless there has been voter approval, as prescribed by Section 66013 or 66014, no local agency shall levy a new fee or service charge or increase an existing fee or service charge to an amount which exceeds the estimated amount required to provide the service for which the fee or service charge is levied. If, however, the fees or service charges create revenues in excess of actual cost, those revenues shall be used to reduce the fee or service charge creating the excess.

(b) Any action by a local agency to levy a new fee or service charge or to approve an increase in an existing fee or service charge shall be taken only by ordinance or resolution. The legislative body of a local agency shall not delegate the authority to adopt a new fee or service charge, or to increase a fee or service charge.

(c) Any costs incurred by a local agency in conducting the meeting or meetings required pursuant to subdivision (a) may be recovered from fees charged for the services which were the subject of the meeting.

(d) This section shall apply only to fees and charges as described in Sections 51287, 56383, 65104, 65456, 65584.1, 65863.7, 65909.5, 66013, 66014, and 66451.2 of this code, Sections 17951, 19132.3, and 19852 of the Health and Safety Code, Section 41901 of the Public Resources Code, and Section 21671.5 of the Public Utilities Code.

(e) Any judicial action or proceeding to attack, review, set aside, void, or annul the ordinance, resolution, or motion levying a fee or service charge subject to this section shall be brought pursuant to Section 66022.

(Amended by Stats. 2006, Ch. 643, Sec. 19. Effective January 1, 2007.)

66022

(a) Any judicial action or proceeding to attack, review, set aside, void, or annul an ordinance, resolution, or motion adopting a new fee or service charge, or modifying or amending an existing fee or service charge, adopted by a local agency, as defined in Section 66000, shall be commenced within 120 days of the effective date of the ordinance, resolution, or motion.

If an ordinance, resolution, or motion provides for an automatic adjustment in a fee or service charge, and the automatic adjustment results in an increase in the amount of a fee or service charge, any action or proceeding to attack, review, set aside, void, or

annul the increase shall be commenced within 120 days of the effective date of the increase.

(b) Any action by a local agency or interested person under this section shall be brought pursuant to Chapter 9 (commencing with Section 860) of Title 10 of Part 2 of the Code of Civil Procedure.

(c) This section shall apply only to fees, capacity charges, and service charges described in and subject to Sections 66013, 66014, and 66016.

(Amended by Stats. 2006, Ch. 643, Sec. 20. Effective January 1, 2007.)



AGENDA NO: D-7

MEETING DATE: July 14, 2015

Staff Report

TO: Honorable Mayor and City Council

DATE: July 5, 2015

FROM: Susan Slayton, Administrative Services Director

SUBJECT: Resolution No. 56-15 Establishing the Fiscal Year 2015/16 Business Tax Rate Schedule

RECOMMENDATION

Staff recommends the City Council adopt Resolution No. 56-15, establishing the Business Tax Rate Schedule for the Fiscal Year 2015/16.

ALTERNATIVES

Since the Municipal Code states the City will adjust business taxes by the change in the March Consumer Price Index, there are no alternatives proposed.

BACKGROUND

The Municipal Code Section 5.04.050 *License and tax payment required* states:

There are hereby imposed, upon the businesses, trades, professions, callings, and occupations specified in this title, license fees, as established annually in the Business License Rate Schedule.

Each year by June 30th, the Business License Rate Schedule will be adjusted by the change in the Consumer Price Index (CPI), from March of the previous year to March of the current year. The percentage adjustment, for any given year, shall be based upon the average monthly index for twelve months ending March 31st. The Consumer Price Index referred to in this paragraph is the Consumer Price Index (all items indexes, all urban consumers) for Los Angeles-Long Beach-Anaheim, California, compiled and published by the United States Department of Labor, Bureau of Labor Statistics, 1968 Base Year = 100 (hereafter called Index). If the United States Department of Labor, Bureau of Labor Statistics, ceases to compile and make public the Index, as now constituted and issued, but substitutes another index in its place, then the substituted index shall be used in place of the Consumer Price Index referenced in this paragraph.

This section shall not be construed to require any person to obtain a license prior to doing business within the city, if such requirement conflicts with applicable statutes of the United States or of the state. (Ord. 340 § 4, 1988; Ord. 285 § 1, 1986; Ord. 89 § 2 (part), 1971; prior code § 6104)

Prepared By: SS

Dept Review: _____

City Manager Review: _____

City Attorney Review: JWP

The Consumer Price Index, referred to in the Municipal Code, changed in December 1997 from Los Angeles-Long Beach-Anaheim to Los Angeles-Riverside-Orange County. According to the Bureau of Labor and Statistics Consumer Price Index publication for December 1997, approximately every 10 years, the CPI undertakes this type of revision, in order to keep the index up-to-date. Since World War II, revisions of the CPI have been introduced in 1953, 1964, 1978, and 1987.

Historically, staff has updated the Business Tax Schedule with the March CPI, without presenting the schedule to Council, until 2011/12, when Business License Tax information was included in the Master Fee Schedule. Per our City Attorney, the presentation of the Business Tax Rate Schedule should be made separately, and not included in the Master Fee Schedule, as these are not fees. In November 2014, the Business Tax Rate Schedule was separately presented to Council, and was approved.

DISCUSSION

The rates set in November 2014 have been adjusted by the percentage change in the March 2015 Consumer Price Index (CPI) for the Los Angeles-Riverside-Orange County area, per the Municipal Code. The CPI change from March to March was 0.5%.

Staff has applied the CPI change to all fees that can be legally adjusted, and is presenting those new fees in the attached draft schedule for Council approval.

During the discussion of the applicability of Morro Bay's business taxes to out-of-town realtors, those stakeholders' attorney provided input stating the City, in the past, had been increasing business taxes at a rate higher than as permitted by the CPI. When staff reviewed those contentions, it found an error in some of the City's previous calculations. Some of those errors resulted in taxpayers being required to pay less than they should have and some paying more. Please see the attached chart. It also should be noted, that there were times when a CPI increase resulted in the City having been able to assess less than a whole dollar as an increase. The City chose not to do that. The current tax rate schedule corrects those overcharge errors going forward.

Due to the above-noted overcharges and because of limitations applicable to tax refunds pursuant to the State claim statute and Morro Bay Municipal Code sections 3.12.060 and 5.04.190, a refund of one year's overcharge will be made to those effected taxpayers. Each refund will account for the compounded error in calculation starting with 2010/2011. (Please note, no increase was applied to any business tax rate in 2010/2011.) The refunds will be in the form of credits on the next tax bills sent by the City to the affected business categories. For those businesses that paid that additional tax, but are not renewing their business operation, staff will try to contact them and provide that refund. As noted in the attached chart those refunds will range from \$0.01 and \$5.95.

Staff is also recommending language corrections to the adopted Schedule:

1. Remove the requirement for Art, Hobby, Handicraft Show & Exhibitions, Farmers Market and Special Event sponsors to provide gross receipts; taxes are not based on gross receipts and the City does nothing with the data collected.
2. Clarify the *one job only* category for contractors and sub-contractors only, not consultants.

CONCLUSION

Staff recommends the City Council adopt Resolution No. 56-15, and establish the Business Tax Rate Schedule for Fiscal Year 2015/16.

ATTACHMENTS

Business Tax Rate Schedule

RESOLUTON NO. 56-15

**RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF MORRO BAY, CALIFORNIA,
ESTABLISHING THE FISCAL YEAR 2015/16 BUSINESS TAX RATE SCHEDULE**

**THE CITY COUNCIL
City of Morro Bay, California**

WHEREAS, Title 5 of the Morro Bay Municipal Code sets forth Business Licenses and Regulations; and

WHEREAS, Section 5.04.050 allows for the Business License Rate Schedule to be adjusted by the change in the Consumer Price Index (CPI) from March of the previous year to March of the current year; and

WHEREAS, the March 2015 CPI change was 0.5%, a copy of which is attached to this Resolution; and

WHEREAS, staff has applied the 0.5% CPI to the rates that were previously set, as presented in the attached draft Business Tax Rate Schedule.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Morro Bay, Resolution No. 56-15 is adopted, establishing the Fiscal Year 2015/16 Business Tax Rate Schedule, attached herewith.

PASSED AND ADOPTED, by the City Council of the City of Morro Bay, at a regular meeting thereof held on the 14th day of July, 2015, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

JAMIE L. IRONS, Mayor

ATTEST:

DANA SWANSON, City Clerk

City of Morro Bay Master Fee Schedule

Business License Tax Rate Schedule 2015/16

March 2015 CPI
= 0.5%

All amounts are annual unless otherwise noted, and adjusted by March CPI.
All taxpayers are required to pay a \$1 SB1186 ADA charge in addition to the
business tax amount listed below

1.005

Morro Bay Municipal Code Sections are listed after category name.

Basic Business License for all undesignated professions (5.08.020)	\$135.24	\$135.92
Plus each employee, if applicable	\$32.25	\$32.41

Common Business Categories

Apartment, Motel, Hotel, Multiple Dwellings, Rest Homes, Rooming Houses, Hospitals & Sanitariums of 4 or more units (5.080.30)		
Basic license	\$135.24	\$135.92
Additional for each unit, dwelling, room or person cared for in excess of 3	\$5.37	\$5.40

Art, Hobby or Handicraft Show & Exhibitions, Farmers Market, Special Events (5.08.040)		
Basic license for sponsor/organizer, per day per event	\$135.24	\$135.92
Basic license for not-for-profit sponsor/organizer, per day per event		
Special Event, per seller:		
Per day	\$8.40	\$8.44
Per weekend	\$13.78	\$13.85
Annual	\$46.03	\$46.26

~~Sponsor must provide gross receipts for each event~~

Contractor/Consultant (5.08.080)		
Primary General Contractor/ Consultant	\$269.60	\$270.95
Contractor one job only	\$135.24	\$135.92
Specialty Contractor /Sub-Contractor/Consultant	\$135.24	\$135.92
Specialty Contractor Sub-Contractor one job only	\$35.45	\$35.63

Delivery by vehicle (5.08.090)		
1 or more conveyances	\$135.24	\$135.92

Garage or yard sale (5.08.120)		
Limited to 2 per year, with permit	\$0.00	
More than 2 per year	\$135.24	\$135.92

Home Occupation (5.08.130)		
Basic Home Occupation		

City of Morro Bay Master Fee Schedule

Business License Tax Rate Schedule 2015/16

March 2015 CPI
= 0.5%

**All amounts are annual unless otherwise noted, and adjusted by March CPI.
All taxpayers are required to pay a \$1 SB1186 ADA charge in addition to the
business tax amount listed below**

1.005

Morro Bay Municipal Code Sections are listed after category name.

Business License	\$135.24	\$135.92
Required, one-time Permit Processing Fee	\$65.37	\$65.70
Home Occupation Exception Business License; must qualify by submitting latest tax return, including Schedule C		
Occupations which are intended to augment or supplement primary source of income	\$56.77	\$57.05
Required, one-time Permit Processing Fee	\$65.37	\$65.70
Low Revenue Business; must qualify annually by submitting latest tax return, including Schedule C (Ord No. 590)		
Gross receipts under \$12,000 per year for all work conducted in Morro Bay	\$33.00	\$33.17
Required, one-time Permit Processing Fee (only if Home Occupation)	\$65.37	\$65.70
Real Estate (5.08.170)		
Calif. Licensed Broker	\$135.24	\$135.92
Each Salesman or Agent	\$32.25	\$32.41
Each Employee	\$23.65	\$23.77
Trailer House, RV or Mobile Home Park (5.08.210)		
Rental Spaces 1-3	\$135.24	\$135.92
Plus additional per space	\$5.37	\$5.40
Non-Profit Organizations (5.04.050), exempt from Business Tax; must pay SB1186		
All Other Business Categories		
Ambulance		
	\$110.52	\$111.07
Auctioneers (5.08.050)		
Per day, no fixed place of business	\$135.24	\$135.92
Fixed place of business	\$135.24	\$135.92
Additional for each employee	\$32.25	\$32.41
Bingo (9.12.050)		
Per game	\$66.45	\$66.78

City of Morro Bay Master Fee Schedule

Business License Tax Rate Schedule 2015/16

March 2015 CPI
= 0.5%

**All amounts are annual unless otherwise noted, and adjusted by March CPI.
All taxpayers are required to pay a \$1 SB1186 ADA charge in addition to the
business tax amount listed below**

1.005

Morro Bay Municipal Code Sections are listed after category name.

Carnival and/or Circus, per day (5.08.060)	\$542.63	\$545.34
Covers all activities within the perimeter of the event		
Coin-Operated Vending Machine(s) (5.08.070)		
Gross receipts for all machines		
Fire, Wreck or Bankrupt Sale (5.08.100)		
Each sale	\$191.14	\$192.10
Additional in excess of 3 days, per day	\$110.52	\$111.07
Flea Markets (5.08.110)		
Minimum per Salesperson	\$10.75	\$10.80
Money Lenders & Pawnshops (5.08.140)	\$542.63	\$545.34
Non-Profit Organizations (5.04.050), exempt from Business Tax; must pay SB1186	\$0.00	
Public Utilities (5.08.160)	\$135.24	\$135.92
Plus: Each Employee	\$32.25	\$32.41
Exception: when City Franchise Tax is greater than annual Business Tax Rate		
Private Patrol (5.04.330)	\$67.52	\$67.86
Rides, Shows, Public Dances, and Exhibitions (5.08.180)		
Exhibiting Animals or Trick Riding, Wire Dancing or other Exhibitions (Exception No Fee or Admission), per day	\$56.77	\$57.05
Merry-Go-Round, Revolving Wheel Chute, Tobaggan, Slide, Mechanical Riding Contrivance or Pony Ride	\$56.77	\$57.05
Public Dance (Exception No Fee or Admission), per day	\$56.77	\$57.05
Tent Show or Itinerant Show (Exception No Fee or Admission), per day	\$135.24	\$135.92
Wrestling or Boxing Show, per day	\$56.77	\$57.05
Secondhand Store or Junkdealer (5.08.190)	\$135.24	\$135.92
Plus: Each Employee	\$32.25	\$32.41
Skating Rink (5.08.200)	\$135.24	\$135.92
Plus: Each Employee	\$32.25	\$32.41
Taxicabs (5.24.140)		

City of Morro Bay Master Fee Schedule

Business License Tax Rate Schedule 2015/16

March 2015 CPI
= 0.5%

All amounts are annual unless otherwise noted, and adjusted by March CPI.
All taxpayers are required to pay a \$1 SB1186 ADA charge in addition to the
business tax amount listed below

1.005

Morro Bay Municipal Code Sections are listed after category name.

License Per Cab	\$73.97	\$74.34
Driver	\$10.75	\$10.80
Transient, Solicitor, Itinerant Merchant (5.08.150)		
Transient		
Per day	\$8.40	\$8.44
Per weekend	\$13.78	\$13.85
Annual	\$46.03	\$46.26
Solicitor		
Basic charge per day	\$110.52	\$111.07
Additional for each employee, per day	\$56.77	\$57.05
Itinerant Merchant		
Per day	\$57.85	\$58.14
Per week	\$113.74	\$114.31
Per month	\$168.56	\$169.40
Per quarter	\$221.23	\$222.34
For 180 days	\$277.13	\$278.52
Additional for each employee, per day	\$56.77	\$57.05

Administrative Charges

Duplicate or replacement Business License Certificate	\$2.00	N/A
Transferring a Business License	\$2.00	N/A
Business License listing, per list	\$15.00	\$15.08

CONSUMER PRICE INDEXES PACIFIC CITIES AND U. S. CITY AVERAGE
March 2015
ALL ITEMS INDEXES
(1982-84=100 unless otherwise noted)

MONTHLY DATA	All Urban Consumers (CPI-U)						Urban Wage Earners and Clerical Workers (CPI-W)					
	Indexes			Percent Change			Indexes			Percent Change		
				Year ending	1 Month ending					Year ending	1 Month ending	
Mar 2014	Feb 2015	Mar 2015	Feb 2015	Mar 2015	Mar 2015	Mar 2014	Feb 2015	Mar 2015	Feb 2015	Mar 2015	Mar 2015	
U. S. City Average.....	236.293	234.722	236.119	0.0	-0.1	0.6	232.560	229.421	231.055	-0.6	-0.6	0.7
(1967=100).....	707.830	703.122	707.306	-	-	-	692.725	683.374	688.243	-	-	-
Los Angeles-Riverside-Orange Co.....	242.491	241.297	243.738	0.1	0.5	1.0	235.500	232.975	235.991	-0.4	0.2	1.3
(1967=100).....	716.425	712.900	720.111	-	-	-	695.976	688.513	697.427	-	-	-
West	239.092	239.748	241.690	0.9	1.1	0.8	233.375	232.364	234.802	0.2	0.6	1.0
(Dec. 1977 = 100)	386.479	387.539	390.678	-	-	-	375.487	373.860	377.783	-	-	-
West - A*.....	244.259	245.027	247.110	1.0	1.2	0.9	237.089	235.938	238.667	0.3	0.7	1.2
(Dec. 1977 = 100)	398.298	399.551	402.947	-	-	-	383.801	381.938	386.355	-	-	-
West - B/C**(Dec. 1996=100).....	142.813	143.005	143.887	0.6	0.8	0.6	142.917	142.301	143.435	0.1	0.4	0.8

BI-MONTHLY DATA	All Urban Consumers (CPI-U)						Urban Wage Earners and Clerical Workers (CPI-W)					
	Indexes			Percent Change			Indexes			Percent Change		
				Year ending	2 Months ending					Year ending	2 Months ending	
Feb 2014	Dec 2014	Feb 2015	Dec 2014	Feb 2015	Feb 2015	Feb 2014	Dec 2014	Feb 2015	Dec 2014	Feb 2015	Feb 2015	
San Francisco-Oakland-San Jose.....	248.615	252.273	254.910	2.7	2.5	1.0	245.148	247.680	249.809	2.1	1.9	0.9
(1967=100).....	764.313	775.559	783.663	-	-	-	746.495	754.206	760.691	-	-	-
Seattle-Tacoma-Bremerton.....	242.770	245.050	245.496	1.7	1.1	0.2	239.607	240.726	240.735	1.1	0.5	0.0
(1967=100).....	740.057	747.006	748.368	-	-	-	710.674	713.992	714.020	-	-	-

* A = 1,500,000 population and over

** B/C = less than 1,500,000 population

Dash (-) = Not Available.

Release date April 17, 2015. The next monthly and bi-monthly releases are scheduled for May 22, 2015. The next semi-annual releases are scheduled for August 19, 2015.

Please note: Customers can receive hotline information by calling the BLS West Region Information Office: (415) 625-2270.

This card is available on the day of release by electronic distribution. Just go to www.bls.gov/bls/list.htm and sign up for the free on-line delivery service. For questions, please contact us at BLInfoSF@BLS.GOV or (415) 625-2270.

**CITY OF MORRO
BUSINESS TAX CALCULATIONS**

Type	Previously Calculated Fee	Begins with 2010-2011 fee and compounds CPI changes from Sheet 2					NO CPI CALC	Previously Calc'd rate - recalcd with cents					Total Overcharge (Undercharge)				
	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2010-11	2011-12	2012-13	2013-14	2014-15	2010-11	2011-12	2012-13	2013-14	2014-15		
Carnivals and Circuses	502	517	527	534	534	502	517.06	527.4	537.26	542.63	-	(0.0600)	(0.4000)	(3.2600)	(8.6300)	(12.3500)	
3-more sales	123	127	130	135	136	123	126.69	129.22	133.9	135.24	-	0.3100	0.7800	1.1000	0.7600	2.9500	
Home Occupations - Permit	58	60	61	65	66	58	59.74	60.93	64.73	65.37	-	0.2600	0.0700	0.2700	0.6300	1.2300	
Exception License	50	51	53	57	57	50	51.5	52.53	56.21	56.77	-	(0.5000)	0.4700	0.7900	0.2300	0.9900	
Basic License	123	127	130	135	136	123	126.69	129.22	133.9	135.24	-	0.3100	0.7800	1.1000	0.7600	2.9500	
Money Lenders & Pawnshops	502	517	527	537	537	502	517.06	527.4	537.26	542.63	-	(0.0600)	(0.4000)	(0.2600)	(5.6300)	(6.3500)	
Peddlers, Solicitors, or Itinerant Merchants																	
Peddlers	50	52	52	56	56	50	51.5	52.53	56.21	56.77	-	0.5000	(0.5300)	(0.2100)	(0.7700)	(1.0100)	
Solicitors	100	103	105	109	109	100	103	105.06	109.43	110.52	-	-	(0.0600)	(0.4300)	(1.5200)	(2.0100)	
Plus: Each Employee	50	51	52	53	53	50	51.5	52.53	56.21	56.77	-	(0.5000)	(0.5300)	(3.2100)	(3.7700)	(8.0100)	
Itinerant Merchants	51	51	52	56	57	51	52.53	53.58	57.28	57.85	-	(1.5300)	(1.5800)	(1.2800)	(0.8500)	(5.2400)	
	103	103	105	109	110	103	106.09	108.21	112.62	113.74	-	(3.0900)	(3.2100)	(3.6200)	(3.7400)	(13.6600)	
	154	154	157	162	164	154	158.62	161.79	166.9	168.56	-	(4.6200)	(4.7900)	(4.9000)	(4.5600)	(18.8700)	
	203	203	207	213	215	203	209.09	213.27	219.04	221.23	-	(6.0900)	(6.2700)	(6.0400)	(6.2300)	(24.6300)	
	255	255	260	266	269	255	262.65	267.9	274.39	277.13	-	(7.6500)	(7.9000)	(8.3900)	(8.1300)	(32.0700)	
Public Utilities	123	127	130	135	136	123	126.69	129.22	133.9	135.24	-	0.3100	0.7800	1.1000	0.7600	2.9500	
Plus: Each Employee	30	31	32	32	32	30	30.9	31.52	31.93	32.25	-	0.1000	0.4800	0.0700	(0.2500)	0.4000	
Exception: When City Franchise Tax is Greater than \$80.00																	
Real Estate																	
Calif. Licensed Broker	123	127	130	135	136	123	126.69	129.22	133.9	135.24	-	0.3100	0.7800	1.1000	0.7600	2.9500	
Each Salesperson or Agent	30	31	32	32	32	30	30.9	31.52	31.93	32.25	-	0.1000	0.4800	0.0700	(0.2500)	0.4000	
Each Employee	22	23	23	23	23	22	22.66	23.11	23.41	23.65	-	0.3400	(0.1100)	(0.4100)	(0.6500)	(0.8300)	
Exhibiting Animals or Trick Riding, Wire Dancing or other Exhibitions	50	51	52	56	56	50	51.5	52.53	56.21	56.77	-	(0.5000)	(0.5300)	(0.2100)	(0.7700)	(2.0100)	
Exception No Fee or Admission																	
Merry-Go-Round, Revolving Wheel Chute, Toboggan, Slide, Mechanical Riding Contrivance or Pony Ride	50	51	52	56	56	50	51.5	52.53	56.21	56.77	-	(0.5000)	(0.5300)	(0.2100)	(0.7700)	(2.0100)	
Tent Show or Itinerant Show	123	127	130	135	136	123	126.69	129.22	133.9	135.24	-	0.3100	0.7800	1.1000	0.7600	2.9500	
Exception No fee or Admission																	
Wrestling or Boxing Show	50	51	52	56	56	50	51.5	52.53	56.21	56.77	-	(0.5000)	(0.5300)	(0.2100)	(0.7700)	(2.0100)	
Public Dance	50	51	52	56	56	50	51.5	52.53	56.21	56.77	-	(0.5000)	(0.5300)	(0.2100)	(0.7700)	(2.0100)	
Exception No Fee or Admission																	
Contractors																	
General	248	255	260	266	269	248	255.44	260.55	266.94	269.6	-	(0.4400)	(0.5500)	(0.9400)	(0.6000)	(2.5300)	
One Job Only	123	127	130	135	136	123	126.69	129.22	133.9	135.24	-	0.3100	0.7800	1.1000	0.7600	2.9500	
Specialty	123	127	130	135	136	123	126.69	129.22	133.9	135.24	-	0.3100	0.7800	1.1000	0.7600	2.9500	
One Job Only	30	31	32	35	35	30	31.52	34.93	35.28	35.45	-	(0.5200)	(2.9300)	(0.2800)	(0.4500)	(4.1800)	
Delivery By Vehicle For One or More Vehicles	123	127	130	135	136	123	126.69	129.22	133.9	135.24	-	0.3100	0.7800	1.1000	0.7600	2.9500	
Fire Wreck or Bankrupt Sale, Each Sale	175	180	184	189	189	175	180.25	183.85	189.24	191.14	-	(0.2500)	0.1500	(0.2400)	(2.1400)	(2.4800)	
Plus: In Excess of 3 Days	100	103	105	109	109	100	103	105.06	109.43	110.52	-	-	(0.0600)	(0.4300)	(1.5200)	(2.0100)	
Flea Markets																	
Minimum per Salesperson	10	10	10	10	10	10	10.3	10.51	10.64	10.75	-	(0.3000)	(0.5100)	(0.6400)	(0.7500)	(2.2000)	
Garage Sales			No Fee														
ERR																	
Undesignated Professionals	123	127	130	135	136	123	126.69	129.22	133.9	135.24	-	0.3100	0.7800	1.1000	0.7600	2.9500	
Plus: Each Employee	30	31	32	32	32	30	30.9	31.52	31.93	32.25	-	0.1000	0.4800	0.0700	(0.2500)	0.4000	
Apartments, Motel, Hotel, Multiple Dwellings	123	127	130	132	136	123	126.69	129.22	133.9	135.24	-	0.3100	0.7800	(1.9000)	0.7600	(0.0500)	

**CITY OF MORRO
BUSINESS TAX CALCULATIONS**

Type	Previously Calculated Fee	Previously Calculated Fee	Previously Calculated Fee	Previously Calculated Fee	Previously Calculated Fee	Begins with 2010-2011 fee and compounds CPI changes from Sheet 2					NO CPI CALC	Previously Calc'd rate - recalcd with cents					Total Overcharge (Undercharge)
	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2010-11	2011-12	2012-13	2013-14	2014-15	2010-11	2011-12	2012-13	2013-14	2014-15		
Rest Homes, Rooming Houses, Hospitals & Sanitariums Plus: Each Unit/Person cared for Over 3	5	5	5	5	5	5	5.15	5.25	5.32	5.37	-	(0.1500)	(0.2500)	(0.3200)	(0.3700)	(1.0900)	
Art Hobby or Handicraft Show & Exhibitions Minimum Per Salesperson	3	3	3	3	3	3	3.09	3.15	3.19	3.22	-	(0.0900)	(0.1500)	(0.1900)	(0.2200)	(0.6500)	
Non-Profit Organizations																	
Auctioneers																	
No Fixed Place of Business	123	127	130	135	136	123	126.69	129.22	133.9	135.24	-	0.3100	0.7800	1.1000	0.7600	2.9500	
Fixed Place of Business	123	127	130	135	136	123	126.69	129.22	133.9	135.24	-	0.3100	0.7800	1.1000	0.7600	2.9500	
Plus: Each Employee	30	31	32	32	32	30	30.9	31.52	31.93	32.25	-	0.1000	0.4800	0.0700	(0.2500)	0.4000	
Secondhand Store or Junkdealer																	
Plus: Each Employee	30	31	32	32	32	30	30.9	31.52	31.93	32.25	-	0.1000	0.4800	0.0700	(0.2500)	0.4000	
Skating Rink																	
Plus: Employee	30	31	32	32	32	30	30.9	31.52	31.93	32.25	-	0.1000	0.4800	0.0700	(0.2500)	0.4000	
Trailer House, RV or Mobile Home Park																	
Rental Spaces 1-3	123	130	130	135	136	123	126.69	129.22	133.9	135.24	-	3.3100	0.7800	1.1000	0.7600	5.9500	
Plus: Additional Space over 3	5	5	5	5	5	5	5.15	5.25	5.32	5.37	-	(0.1500)	(0.2500)	(0.3200)	(0.3700)	(1.0900)	
Private Patrol	60	62	63	67	67	60	61.8	63.04	66.85	67.52	-	0.2000	(0.0400)	0.1500	(0.5200)	(0.2100)	
Ambulances																	
License	100	103	105	109	109	100	103	105.06	109.43	110.52	-	-	(0.0600)	(0.4300)	(1.5200)	(2.0100)	
Taxicabs																	
License Per Cab	66	68	69	73	73	66	67.98	69.34	73.24	73.97	-	0.0200	(0.3400)	(0.2400)	(0.9700)	(1.5300)	
Driver	10	10	10	10	10	10	10.3	10.51	10.64	10.75	-	(0.3000)	(0.5100)	(0.6400)	(0.7500)	(2.2000)	
Bingo	59	61	62	66	66	59	60.77	61.98	65.79	66.45	-	0.2300	0.0200	0.2100	(0.4500)	0.0100	
Business License Transfer Fee (set by MBMC)	2	2	2	2	2												
Special Event Vendor																	
Annual	40	41	42	43	43	40	41.2	42.02	45.57	46.03	-	(0.2000)	(0.0200)	(2.5700)	(3.0300)	(5.8200)	
Day	5	5	5	5	5	5	5.15	5.25	8.32	8.4	-	(0.1500)	(0.2500)	(3.3200)	(3.4000)	(7.1200)	
Weekend	10	10	10	10	10	10	10.3	10.51	13.64	13.78	-	(0.3000)	(0.5100)	(3.6400)	(3.7800)	(8.2300)	