

MINUTES – SEPTEMBER 29, 2015  
JOINT MEETINGS OF THE MORRO BAY  
CITY COUNCIL AND THE FOLLOWING ADVISORY BODIES:  
GENERAL PLAN ADVISORY COMMITTEE (GPAC)  
CITIZENS ADVISORY/CITIZENS FINANCE COMMITTEE (CFC)  
PUBLIC WORKS ADVISORY BOARD (PWAB)  
HARBOR ADVISORY BOARD (HAB)  
MORRO BAY VETERAN’S HALL  
209 SURF STREET – 4:30 P.M.

PRESENT:	Jamie Irons	Mayor
	Christine Johnson	Councilmember
	John Headding	Councilmember
	Noah Smukler	Councilmember
	Robert Teft	GPAC Chair
	Robert Davis	GPAC Vice-Chair
	Rich Buquet	GPAC Member
	Susan Stewart	GPAC Member
	Susan Schneider	GPAC Member
	Jan Goldman	GPAC Member
	Melani Smith	GPAC Member
	Barbara Spagnola	CFC Chair
	Betty Forsythe	CFC Member
	Gregory Head	CFC Member
	Susan Schneider	CFC Member
	Stephen Shively	PWAB Vice-Chair
	Stewart Skiff	PWAB Member
	Chris Parker	PWAB Member
	Deborah Owen	PWAB Member
	Jan Goldman	PWAB Member
	David Sozinho	PWAB Member
	William Luffee	HAB Chair
	Dana McLish	HAB Vice-Chair
	Gene Doughty	HAB Member
	Judith Meissen	HAB Member
	Ron Reisner	HAB Member
ABSENT:	Matt Makowetski	Councilmember
	Glenn Silloway	GPAC Member
	Maryl McPherson	CFC Member & PWAB Chair
	Alan Alward	HAB Member
	Neal Maloney	HAB Member

STAFF:	David Buckingham	City Manager
	Brooke Austin	Deputy City Clerk
	Scot Graham	Community Services Manager
	Susan Slayton	Administrative Services Director
	Rob Livick	Public Works Director
	Eric Endersby	Harbor Director

#### ESTABLISH QUORUM AND CALL TO ORDER

A quorum was established by the City Council with all members, but Member Makowetski, present.

A quorum was established by the General Plan Advisory Committee with all members, but Member Silloway, present.

The joint meeting of the City Council and General Plan Advisory Committee was called to order at 4:37 p.m.

<https://youtu.be/q8QIDIZBIUU?t=1m9s>

The Public Comment period was opened, seeing none the period was closed.

Mayor Irons read the first paragraph of the introduction section of the Advisory Boards Handbook and By-Laws and thanked the members for their service.

Councilmembers, committee members and staff discussed some housekeeping items regarding the committee, including meetings will generally be televised, regular meeting days and times will be established, the committee will decide how to communicate with Council through updates in person or by memorandum, a Vision, Values and Mission statement will be composed, consultant selection will be forthcoming, documents related to the General Plan Update will be available online and at the library, and committee members will receive training on the Brown Act.

Mayor Irons highlighted Council Resolution 18-15 committing to updating the City's General Plan and Local Coastal Plan by December 2017. He recommended and Council concurred that GPAC adopt their own resolution. The Committee agreed that a resolution would help define their vision and create a historical record of what went into their decision making for the General Plan.

City Manager Buckingham stated there will be a City update at the November 10<sup>th</sup> Council Meeting regarding the City goals and objectives, a 2014-15 budget year-end report, and review of Management Partners recommendations. The website update will also be completed around the same time and there will be many new community outreach tools available. All of this should help the GPAC moving forward.

He also stated that the City is currently recruiting for vacant positions and upcoming vacancies on all of the City's advisory boards and commissions and there is information available on the City's website.

The joint meeting of the City Council and General Plan Advisory Committee was adjourned at 5:15 p.m.

#### ESTABLISH QUORUM AND CALL TO ORDER

A quorum was established by the City Council with all members, but Member Makowetski, present.

A quorum was established by the Citizens Advisory/Citizens Finance Committee with all members, but Member McPherson, present.

The joint meeting of the City Council and Citizen Oversight/Citizens Finance Committee was called to order at 5:19 p.m.

<https://youtu.be/q8QIDIZBIUU?t=42m59s>

Mayor Irons read the first paragraph of the introduction section of the Advisory Boards Handbook and By-Laws and thanked the members for their service.

Councilmembers, committee members and staff discussed the committee's work plan, their ability to take on special projects, the possibility of more members, improvements to provide budget information in a more publicly understandable format, utilizing the Management Partners report, and creating a Waterfront Master Plan Fund policy, based on the General Fund Maintenance Fund.

City Manager Buckingham suggested the committee tackle their annual work plan and work with staff on prioritizing Council's other requests.

Council discussed the need for a liaison to the committee.

**MOTION:** Councilmember Johnson moved the Council appoint Councilmember Headding to serve as liaison for the Citizens Finance Committee. The motion was seconded by Mayor Irons and carried unanimously, 4-0.

Council discussed the need for additional committee members. City Manager Buckingham reported that the term for this committee may be adjusted to coincide with the budget year. If so, Council could look at adding additional members at that time.

The joint meeting of the City Council and Citizen Oversight/Citizens Finance Committee was adjourned at 6:09 p.m.

#### ESTABLISH QUORUM AND CALL TO ORDER

A quorum was established by the City Council with all members, but Member Makowetski, present.

A quorum was established by the Public Works Advisory Board with all members, but Member McPherson, present.

The joint meeting of the City Council and Public Works Advisory Board was called to order at 6:14 p.m.

<https://youtu.be/q8QIDIZBIUU?t=1h33m50s>

Mayor Irons read the first paragraph of the introduction section of the Advisory Boards Handbook and By-Laws and thanked the members for their service.

Councilmembers, board members and staff discussed items related to the Public Works Advisory Board, including developing an agenda planning guide to plan for upcoming items and allow sufficient time to thoroughly review and make recommendations. They also discussed getting e-mail addresses for all board and commission members, and making the Director's Report more publicly available on the website.

City Manager Buckingham stated that staff would aim to get agenda packets out on the Friday before the scheduled meeting. The Board will also be advised of upcoming items as soon as staff knows they are on the horizon so they can begin their research.

Public Works Director Livick announced that board meetings will be moving to the third Wednesday of each month at 5:30 p.m.

The joint meeting of the City Council and Public Works Advisory Board was adjourned at 6:52 p.m.

#### ESTABLISH QUORUM AND CALL TO ORDER

A quorum was established by the City Council with all members, but Member Makowetski, present.

A quorum was established by the Harbor Advisory Board with members Luffee, McLish, Doughty, Meissen and Reisner present.

The joint meeting of the City Council and Harbor Advisory Board was called to order at 6:55 p.m.

<https://youtu.be/q8QIDIZBIUU?t=2h13m28s>

Mayor Irons read the first paragraph of the introduction section of the Advisory Boards Handbook and By-Laws and thanked the members for their service.

Councilmembers, board members and staff discussed the work of the board and its subcommittees, including developing a capital improvement plan to identify future infrastructure needs, improving communication between Council and the Board, developing an agenda planning guide to plan for upcoming items, do due diligence and prioritize board goals, There were also comments and discussion about the Marine Facility, the Marine Sanctuary, and the State Park Marina.

Chairperson Luffee announced that the Friends of the Harbor Department 501c3 nonprofit will hold a Drive-In Movie at the Rock on November 13<sup>th</sup> to support the Harbor Department and promote visibility of the Department as a vital important resource in our community.

City Manager Buckingham reported that Council goal setting sessions begin in January, so advisory boards should start providing Council input now.

Councilmember Heading indicated that his style as HAB liaison is not to attend meetings, but he will watch the meetings and meet with the Chair regularly to discuss items.

Council would like to hold joint meetings on a regular basis, perhaps annually. They would also like advisory boards and committees to report to Council at least on a quarterly basis to provide updates either through memorandum or personal appearance.

The joint meeting of the City Council and Harbor Advisory Board was adjourned at 8:36 p.m.

Recorded by:

Brooke Austin  
Deputy City Clerk