



CITY OF MORRO BAY HARBOR ADVISORY BOARD A G E N D A

The City of Morro Bay is dedicated to the preservation and enhancement of the quality of life. The City shall be committed to this purpose and will provide a level of municipal service and safety consistent with and responsive to the needs of the public.

**Regular Meeting - Thursday, November 5, 2015
Veteran's Memorial Building - 6:00 P.M.
209 Surf Street, Morro Bay, CA**

Bill Luffee, Chair	Marine Oriented Business
Dana McClish, Vice Chair	Recreational Boating
Alan Alward	Morro Bay Commercial Fishermen's Organization
Gene Doughty	South Bay/Los Osos
Neal Maloney	Waterfront Leaseholders
Lynn Meissen	Member at Large
Ron Reisner	Member at Large
Tom Hafer	Alternate to Alan Alward (MBCFO)
Joe Conchelos	Alternate to Alan Alward (MBCFO)

ESTABLISH QUORUM AND CALL TO ORDER

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

CHAIR AND ADVISORY BOARD MEMBER ANNOUNCEMENTS & PRESENTATIONS

PUBLIC COMMENT PERIOD

Members of the audience wishing to address the Board on City business matters other than scheduled items may do so at this time. To increase the effectiveness of the Public Comment Period, the following rules shall be followed:

- When recognized by the Chair, please come forward to the podium and state your name and address for the record. Board meetings are audio and video recorded and this information is voluntary and desired for the preparation of minutes.
- Comments are to be limited to three minutes.
- All remarks shall be addressed to the Board, as a whole, and not to any individual member thereof.
- The Board respectfully requests that you refrain from making slanderous, profane or personal remarks against any elected official, Board member and/or staff.
- Please refrain from public displays or outbursts such as unsolicited applause, comments or cheering.
- Any disruptive activities that substantially interfere with the ability of the Board to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.
- Your participation in Board meetings is welcome and your courtesy will be appreciated.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Harbor Department's Office Assistant at (805) 772-6254. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

A. CONSENT CALENDAR

- A-1 Approval of Minutes from Harbor Advisory Board meeting held on Thursday, October 1, 2015
Staff Recommendation: Approve minutes.

B. PUBLIC HEARINGS, REPORTS, AND APPEARANCES

- B-1 Harbor Department Status Report
Staff Recommendation: Receive and file.

C. UNFINISHED BUSINESS

- C-1 Update from the Marine Services Facility/Boatyard Ad-Hoc Committee on Committee's Recent Activities
Staff Recommendation: Receive and file.
- C-2 Update from the Finance & Budget Ad-Hoc Committee on Committee's Recent Activities
Staff Recommendation: Receive and file.
- C-3 Reconsideration of a Slip Sublease Rate Discount for Qualified Commercial Fishing Vessels on the Commercial Slip Waiting List
Staff Recommendation: Staff recommend the Harbor Advisory Board reconsider what, if any, discounted slip sublease rate commercial fishing vessels should pay for subleasing City slips while they are also on the commercial slip waiting list for a City slip.

D. NEW BUSINESS

- D-1 National Estuary Program State of the Eelgrass Report and Consideration of Formation of a Harbor Advisory Board Ad-Hoc Committee to Address Eelgrass Mitigation Policy and Eelgrass Banking
Staff Recommendation: Staff recommend the Harbor Advisory Board received the Morro Bay National Estuary Program's (MBNEP) report on the state of Morro Bay eelgrass, and consider formation of an ad-hoc committee to address eelgrass mitigation policy and banking.
- D-2 Consideration of Formation of a Harbor Advisory Board Ad-Hoc Committee to Address the Implications of National Marine Sanctuary Establishment in Local Waters
Staff Recommendation: Staff recommend the Harbor Advisory Board consider formation of an ad-hoc committee to address the implications of National Marine Sanctuary establishment in local waters.

E. DECLARATION OF FUTURE AGENDA ITEMS

F. ADJOURNMENT

This agenda is subject to amendment up to 72 hours prior to the date and time set for the meeting. Please refer to the agenda posted at the Morro Bay Harbor Department, 1275 Embarcadero, for any revisions or call the department at 772-6254 for further information.

Materials related to an item on this Agenda are available for public inspection during normal business hours at the Harbor Department and at Mill's/ASAP, 495 Morro Bay Boulevard, or online at www.morro-bay.ca.us. Materials related to an item on this Agenda submitted to the Board after publication of the Agenda packet are available for inspection at the Harbor Department during normal business hours or at the scheduled meeting.



AGENDA NO: A-1

MEETING DATE: November 5, 2015

CITY OF MORRO BAY

HARBOR ADVISORY BOARD

SYNOPSIS MINUTES

The regular meeting of the City of Morro Bay Harbor Advisory Board was held Thursday, October 1, 2015 at 6:00 PM in the Veteran's Hall, 209 Surf ST, Morro Bay, California.

ESTABLISH QUORUM AND CALL TO ORDER

Present: Members: Gene Doughty
 Tom Hafer (MBCFO Rep)
 Bill Luffee
 Neal Maloney
 Lynn Meissen
 Ron Reisner
 Dana McClish
 Eric Endersby, Harbor Director
 Polly Curtis, Office Assistant

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

CHAIR AND ADVISORY BOARD MEMBER ANNOUNCEMENTS & PRESENTATIONS

Mr. Luffee said the Morro Bay Harbor Festival takes place this Saturday, October 3rd on the Embarcadero, and the event is free. He said the "Friends of the Harbor Department" will have a booth at the Festival, and that the "Friends" website www.friendsoftmbhd.org is now running. On the website, donations are requested, and the current fund-raising is for a beach wheelchair.

Mr. Hafer reminded the public there will be fresh seafood, caught by local commercial fishermen, available at the Harbor Festival this Saturday.

Mr. Luffee said the Movie Night at the Rock will take place on November 13, 2015, beginning at 6:30 PM.

PUBLIC COMMENT

None.

A. CONSENT CALENDAR

A-1 MINUTES

Mr. Reisner moved the September 3, 2015 Harbor Advisory Board minutes be approved as submitted. The Motion was seconded by Mr. Maloney and carried unanimously.

A-2 MINUTES

Mr. Maloney moved the September 15, 2015 Special Harbor Advisory Board minutes be approved as submitted. The Motion was seconded by Mr. Hafer and carried unanimously.

B. PUBLIC HEARINGS

B-1 Harbor Department Status Report

Mr. Endersby briefed the Board on the following topics:

Recent City Council Action

Shark Sightings

Dinner Cruise Boat Fatality

Recent Events:

Cal Poly WOW Week, Sept. 12 – 18

Harbor Patrol Training on “High Power CPR”

Harbor Patrol Training on Self-Contained Breathing Apparatus

Earthquake/Tsunami Event, Sept. 16 – 17

Coastal Cleanup Day, Sept 18 – 19

MBNEP 20th Anniversary Party, Sept. 26

Dive Cleanup, Sept. 26

Upcoming Events:

Harbor Festival, Oct. 3

Surfboard Art Festival, Oct. 3

Movie Night at the Rock, Nov. 13

Harbor Patrol Attending DBW Academy

CMANC Meeting in Lafayette, Sept. 16-18

City Voice Program, Sept. 17 – Oct. 12

C. UNFINISHED BUSINESS

C-1 Update from the Marine Services Facility/Boatyard Ad-Hoc Committee on Committee’s Recent Activities

Mr. Endersby said the “mini Master Plan” for the triangle lot is in process. RRM Consulting will be signing the agreement with the City soon for a study on a boatyard location. The Ad-Hoc Committee should be able to report on the work at the November Harbor Advisory Board meeting.

C-2 Update from the Financing Budget Ad-Hoc Committee on Committee’s Recent Activities

Mr. Maloney said the Ad-Hoc Committee met with the Harbor Director and the Administrative Services Director on September 21, 2015, regarding the City’s Cost Allocation Plan (CAP) as it relates to the Morro Bay Harbor Department. Mr. Maloney gave his report to the Board. He said the next action by the Ad-Hoc Committee is to meet and discuss short-term goals.

C-3 Update from the Insurance Ad-Hoc Committee on Committee’s Recent Activities

Ms. Meissen and Mr. Reisner discussed the Ad-Hoc Committee’s conclusions from their final meeting.

MOTION: Mr. Doughty moved to disband the Insurance Ad-Hoc Committee. The Motion was seconded by Ms. Meissen and carried unanimously.

D. NEW BUSINESS

D-1 Consideration of a Slip Sublease Rate Discount for Qualified Commercial Fishing Vessels on the Commercial Slip Waiting List

Mr. Endersby reviewed the topic in detail for the Board, concluding by saying Staff do not recommend a slip sublease rate for vessels on the commercial slip waiting list that is equal to the rate of fishermen holding permanent slips. He suggested that if a discount is to be given, the rate should fall between the full sublease rate and the regular commercial rate.

Discussion by the Board and Mr. Endersby.

MOTION: Mr. Hafer moved to table the agenda item. The Motion was seconded by Mr. Luffee. There was no vote.

Further discussion by the Board and Mr. Endersby.

The MOTION on the table was rescinded by Mr. Hafer, and Mr. Luffee withdrew his second.

Further discussion by the Board.

MOTION: Mr. Reisner moved the Harbor Advisory Board continue the Slip Sublease Rate Discount agenda item until the next regular Harbor Advisory Board meeting; and during that period of time members submit to the Chair any questions for data from the Harbor Department; the data should be included in an updated staff report. The Motion was seconded by Mr. Doughty and carried with a vote of 5 to 1, with Ms. Meissen voting no.

E. DECLARATION OF FUTURE AGENDA ITEMS

November:

- NEP State of Eelgrass in the Bay Presentation
- Continued Consideration of a Slip Sublease Rate Discount for Qualified Commercial Fishing Vessels on the Commercial Slip Waiting List
- Creation of Ad-Hoc Committee to Address Marine Sanctuary Impacts on Morro Bay
- Creation of Ad-Hoc Committee to Address Eelgrass Mitigation Federal and State Regulatory Impacts on Harbor Maintenance, and Harbor Economic Development

Future:

- Friends of the Harbor Department Activities
- Status of State Park Marina and City's Involvement
- Coast Guard Building Location Plans
- Inspecting Marine Sanitation Devices on All Vessels in Morro Bay Harbor
- Planning for Power Plant Property

MOTION: Mr. Reisner moved that the Harbor Advisory Board schedule a Special meeting in October for the purpose of developing a current Strategic Plan for the Harbor Advisory Board. The Motion was seconded by Mr. Luffee, and carried unanimously.

F. ADJOURNMENT

This meeting was adjourned at 8:00 PM.

Submitted by,

Polly Curtis
Harbor Department

PG&E Meteorologist John Lindsey was asked by Harbor Patrol Supervisor Becka Kelly to give a presentation to the City on the weather topic of El Niño. Other City employees, including Police and Fire personnel, joined the Harbor Patrol at the Fire Station for the discussion. Key points were the awareness of southerly storms containing more rain, and San Luis Obispo and Santa Barbara counties were targeted in models for direct hits by the jet streams and “pineapple express” type storms of an El Niño. Lindsey noted the higher ocean temperatures will result in a tidal increase of more than six inches, and said the models indicate El Niño events occurring in the months of December, January, and February. Attached are Flooding Safety Tips.

El Niño Preparation: Harbor Patrol has purchased sand bags and equipment for filling the bags to be used for rerouting water in emergency situations on the waterfront or other areas in the City if necessary. Department staff will be walking City facilities in the coming weeks to make assessments on potential issues that may result from increased storm activity. In addition, Harbor staff will be sending notices to all lease and slip holders regarding safety and health hazards of excess gear piled on slips and docks.

Upcoming Events: Sunday, November 8 brings the Morro Bay Triathlon to Coleman Beach. This event will feature “Sprint” and “Olympic” courses to include a bay swim from Coleman to Target Rock and back, followed by a bike ride and then a run.

Friday, November 13 is Movie Night at the Rock. Two classic surf films will be played; *Five Summer Stories* and *Thicker Than Water*. Raffle prizes so far include a surfboard, a membership to Surfline, and one month free membership at Studio Fitness for their “surf program.”

On November 16 the City Council will recognize the importance of our advisory boards and bodies with an appreciation event to be held from 5:30 pm to 7:30 pm at the Inn at Morro Bay. Further details will follow as the event nears.

Starting December 2nd through the 7th, the tall ships *Lady Washington* and *Hawaiian Chieftain* will be here for the public to enjoy.

And finally, the Morro Bay Lighted Boat Parade is scheduled for December 5 at 6:30 pm. For more information you can go to their website at <http://www.morrobayboatparade.com/>.

ATTACHMENTS

1. Flooding Safety Tips.

FLOODING SAFETY TIPS

Floods, big or small, can have devastating effects on your home and your family. You can take steps to reduce the harm caused by flooding. Learn how to prepare for a flood, stay safe during a flood, and protect your health when you return home after a flood.

Basic steps to prepare for the storm:

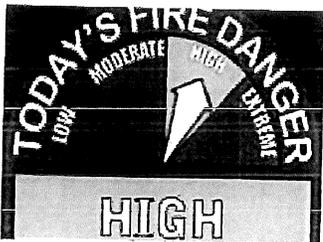
- ◆ Contact the local county geologist or community planning department to find out if your home is located in a flash-flood-prone area or landslide-prone area.
- ◆ Learn about your community's emergency plans, warning signals, evacuation routes, and locations of emergency shelters.
- ◆ Plan and practice a flood evacuation route with your family. Ask an out-of-state relative or friend to be the "family contact" in case your family is separated during a flood. Make sure everyone in your family knows the name, address, and phone number of this contact person.
- ◆ Post emergency phone numbers at every phone.
- ◆ Inform local authorities about any special needs, i.e. elderly or bedridden people, or anyone with a disability.
- ◆ Identify potential home hazards and know how to secure or protect them before a flood strikes. Be prepared to turn off electrical power when there is standing water, fallen power lines, or before you evacuate. Turn off gas and water supplies before you leave. Secure structurally unstable building materials.
- ◆ Purchase a fire extinguisher and make sure that your family knows where it is and how to use it.

- ◆ Make sure that you have a licensed electrician raise electric components (switches, sockets, circuit breakers and wiring) at least 12" above your home's projected flood elevation.
- ◆ For drains, toilets and other sewer connections, install backflow valves or plugs to prevent floodwaters from entering.

If You are under a flood watch or warning:

- ◆ Gather the emergency supplies you previously stocked in your home and stay tuned to local radio or TV stations for updates.
- ◆ Turn off all utilities at the main power switch and close the main gas valve if evacuation appears necessary.
- ◆ Have your immunization records handy or be away of your latest tetanus shot, in case you should receive a puncture wound or wound becomes contaminated during or after the flood.
- ◆ Fill bathtubs, sinks and plastic soda bottles with clean water. Sanitize the sinks and tubs first by using bleach, rinse and fill with clean water.
- ◆ Bring outdoor possessions, such as lawn furniture grills and trash cans inside or tie them down securely.

If you are ordered to Evacuate...you should NEVER ignore an evacuation order. Authorities will direct you to leave if you are in a low-lying area, or within the greatest potential path of the rising waters. If a flood warning is issued for your area or you are directed by authorities to leave the area...take only essential items with you; disconnect appliances to prevent electrical shock when power is restored, follow the designated evacuation routes and expect traffic delays...DO NOT attempt to drive or walk across creeks or flooded roads...



Keep Your Family Safe—Emergency Supplies Needed

You should stock your home with supplies that you may be needed during an emergency period. These should include:

- ◆ Several clean containers for water, large enough for 3-5 day supply of water—about 5 gallons/person.
- ◆ 3-5 day supply of non-perishable food and a non-electric can opener.
- ◆ A first-aid kit and manual, prescription and special needs medicines.
- ◆ Battery-powered radio, flashlights w/extra batteries.
- ◆ Sleeping bags or extra blankets.
- ◆ Water-purifying supplies, such as chlorine or iodine tablets or unscented, ordinary chlorine bleach.
- ◆ Baby food and/or prepared formula, diapers and other baby supplies.
- ◆ Disposable cleaning cloths, such as baby wipes for the whole family to use in case bathing facilities re not available.
- ◆ Personal hygiene supplies (soap, toothpaste, sanitary napkins, etc.)
- ◆ Emergency kit for your car w/food, flares, booster cables, maps, tools
- ◆ Rubber boots/sturdy shoes and weatherproof gloves.
- ◆ Insect repellent containing DEET or Picardin, screens, or long-sleeved and long-legged clothing for protection from mosquitoes, which may gather in pooled water remaining after the flood.

These notes & flyer are from the CDC Website emergency.cdc.gov/disasters/floods



AGENDA NO: C-1

MEETING DATE: November 5, 2015

Staff Report

TO: Harbor Advisory Board **DATE:** October 30, 2015

FROM: Eric Endersby, Harbor Director

SUBJECT: Update from the Marine Services Facility/Boatyard Ad-Hoc Committee on Committee's Recent Activities

RECOMMENDATION

Receive and file.

DISCUSSION

The Marine Services Facility/Boatyard Ad-Hoc Committee will be presenting an oral update on their activities, if any. This is a standing committee report agenda item.

Prepared By: EE

Dept. Review: EE



AGENDA NO: C-2

MEETING DATE: November 5, 2015

Staff Report

TO: Harbor Advisory Board

DATE: October 30, 2015

FROM: Eric Endersby, Harbor Director

SUBJECT: Update from the Finance & Budget Ad-Hoc Committee on
Committee's Recent Activities

RECOMMENDATION

Receive and file.

DISCUSSION

The Finance & Budget Ad-Hoc Committee will be presenting an oral update on their activities, if any. This is a standing committee report agenda item.

Prepared By: EE

Dept. Review: EE

The vessel on the list the longest, a 56-footer, got on in 2008. The newest vessel on the list got on January of this year. The length a vessel remains on the list really depends on how large the vessel is, with large vessel slips being fewest in number and having the slowest turnover, and the opposite occurring with the smaller slips. Therefore the length a vessel is on the list is no indication of the vessel owner's willingness, or not, of taking a slip when offered.

In order to be placed on the waiting list a vessel owner must meet the City's definition for commercial fishing vessels, including the requirement for proof of fishing with fish landing receipts, and pay a deposit, currently \$435. In addition, a vessel owner must show proof of qualification for the year in which they are offered a slip, and if on the list for more than five years must re-qualify to remain on the list. Failure to re-qualify results in removal from the list and a refund of the deposit.

When a listee is contacted that a slip vacancy is available, if no response is received after two attempts to contact them at that address and/or phone number provided, that listee will be passed over until such a time as they re-contact the Harbor Department.

CONCLUSION

In addition to the potential issues a reduced sublease rate might create as outlined in the previous staff report addressing this item, additional administrative burden would be placed on department staff in having to determine that vessels on the waiting list meet the commercial fishing vessel definition requirements as well. Therefore, staff continue to not recommend a slip sublease rate for vessels on the commercial slip waiting list equal to the rate as those holding permanent slips.

If a discounted sublease rate is recommended by the Harbor Advisory Board, it would be brought into the regular Master Fee-setting process next spring.

ATTACHMENTS

1. Staff report from October 1, 2015 Harbor Advisory Board meeting addressing this issue.

While staff acknowledge a discounted sublease rate may be appropriate for vessels also on the commercial slip waiting list as another means of supporting the commercial fishing industry, aside from somewhat reduced revenues staff have identified the following issues:

1. Such a rate may be a disincentive for some vessel owners to ever get off the waiting list and take a slip, rather, it may incentivize them to simply remain on the waiting list and continue to sublease available slips in order to get a less expensive rate, with no real intent to take a permanent slip. Such an occurrence would not be in keeping with the policy of the City and intent of the commercial slip waiting list.
2. Creating a new rate will require additional administrative staff time in tracking and billing these rate users.

CONCLUSION

Staff do not recommend a slip sublease rate for vessels on the commercial slip waiting list equal to the rate as those holding permanent slips. Should the Harbor Advisory Board deem a discounted rate for commercial slip waiting list sublessees appropriate, staff recommend it be at a rate somewhere between the full sublease rate and the regular commercial rate to mollify the issues raised above.

If a discounted sublease rate is recommended by the Harbor Advisory Board, it would be brought to the City Council during the normal budget and master fee schedule approval process in the spring.



AGENDA NO: D-1

MEETING DATE: November 5, 2015

Staff Report

TO: Harbor Advisory Board

DATE: October 30, 2015

FROM: Eric Endersby, Harbor Director

SUBJECT: National Estuary Program State of the Eelgrass Report and Consideration of Formation of a Harbor Advisory Board Ad-Hoc Committee to Address Eelgrass Mitigation Policy and Eelgrass Banking

RECOMMENDATION

Staff recommend the Harbor Advisory Board received the Morro Bay National Estuary Program's (MBNEP) report on the state of Morro Bay eelgrass, and consider formation of an ad-hoc committee to address eelgrass mitigation policy and banking.

BACKGROUND

Historically the MBNEP has provided the Board with an annual update on the state of the eelgrass in Morro Bay as in informational item.

In addition, at the October 1, 2015 Board meeting, a future agenda item was accepted to consider formation of an ad-hoc committee to address eelgrass mitigation policy and banking in Morro Bay as it pertains to Federal and State regulatory impacts on harbor maintenance and economic development.

DISCUSSION/CONCLUSION

A representative of the MBNEP will be presenting the state of the eelgrass report.

Should an eelgrass ad-hoc committee be formed, staff recommend the Board also consider what the committee's goals and objectives would be, in addition to providing any initial guidance to the appointed committee chair.

Prepared By: EE

Dept. Review: EE



AGENDA NO: D-2

MEETING DATE: November 5, 2015

Staff Report

TO: Harbor Advisory Board **DATE:** October 30, 2015

FROM: Eric Endersby, Harbor Director

SUBJECT: Consideration of Formation of a Harbor Advisory Board Ad-Hoc Committee to Address the Implications of National Marine Sanctuary Establishment in Local Waters

RECOMMENDATION

Staff recommend the Harbor Advisory Board consider formation of an ad-hoc committee to address the implications of National Marine Sanctuary establishment in local waters.

BACKGROUND

At the October 1, 2015 Board meeting, a future agenda item was accepted to consider formation of an ad-hoc committee to address the implications of Sanctuary establishment in local waters.

DISCUSSION/CONCLUSION

Should a Sanctuary ad-hoc committee be formed, staff recommend the Board also consider what the committee's goals and objectives would be, in addition to providing any initial guidance to the appointed committee chair.

Prepared By: EE

Dept. Review: EE