

MINUTES – MORRO BAY RECREATION AND PARKS COMMISSION

REGULAR MEETING – July 16, 2015

VETERANS MEMORIAL BUILDING – 5:30 p.m.

PRESENT: Chair Drew Sidaris, Vice Chair Tom Coxwell, Commissioner Kevin Carroll, Commissioner Jeffrey Cox, Commissioner Karen Croley, Commissioner Al Romero, Commissioner Bob Swain and Deputy City Manager Sam Taylor.

CALL TO ORDER: Chair Sidaris called the meeting to order at 5:30 p.m.

MOMENT OF SILENCE

ANNOUNCEMENTS

https://youtu.be/MSX2vRXFk_A?t=2s

Deputy City Manager Taylor announced that Administrative Assistant Celeste English is leaving for a new job.

PUBLIC COMMENT

https://youtu.be/MSX2vRXFk_A?t=41s

Lynda Merrill of Morro Bay asked that an assessment of banner signs at City Park, including size limits and types of events that can be promoted, be placed on a future agenda.

A. CONSENT CALENDAR

https://youtu.be/MSX2vRXFk_A?t=3m33s

Unless an item is pulled for separate action by the Commission, the following items are approved without discussion.

A-1 Approval of minutes for Recreation & Parks Commission meeting held June 3, 2015

STAFF RECOMMENDATION: Approve minutes.

A-2 Correspondence/Citizens Reports

STAFF RECOMMENDATION: Receive and file.

A-3 Participation Reports

Youth and Senior Services May & June 2015

Recreation Classes and Affiliated Clubs May & June 2015

Youth and Adult Sports May & June 2015

Facilities and Parks May & June 2015

STAFF RECOMMENDATION: Receive and file.

A-4 Department Program/Project Status Report

STAFF RECOMMENDATION: Receive and file.

MOTION: Commissioner Coxwell made a motion to receive and file Items A-1 through A-4. The motion was seconded by Commissioner Croley and passed unanimously, 7-0.

B. PUBLIC HEARINGS

NONE

C. UNFINISHED BUSINESS

NONE

D. NEW BUSINESS

D-1 Commission Calendar

https://youtu.be/MSX2vRXFk_A?t=4m16s

Deputy City Manager Taylor recommended adding one or two more Recreation and Parks Commission meetings per year that could be adjourned to a later time if they were not needed. He said staff would look at available options and come back to the Commission with a proposal for a specific schedule.

Commissioners discussed whether additional meetings were necessary. Commissioners suggested that if the additional meetings were not needed, those dates could be used for workshops. They said workshops could help them learn more about Recreation Division programs and help improve communication between the Commission and Public Works as far as City park facilities are concerned.

PUBLIC COMMENT: Lynda Merrill of Morro Bay asked for clarification about the plan being discussed. Deputy City Manager Taylor explained that the Public Works Advisory Board now oversees park maintenance. The Recreation and Parks Commission oversees Recreation programs, so it continues to be an advocate for parks as well. He explained that the plan being considered would potentially add two additional Recreation and Parks Commission meetings or workshops per year.

D-2 Program Fees and Cost Recovery

https://youtu.be/MSX2vRXFk_A?t=19m44s

Deputy City Manager Taylor said a special Recreation and Parks Commission meeting is set for August 19, 2015, to discuss program fees and cost recovery and make recommendations to City Council. The Council will likely adopt a full, citywide cost recovery model in September. Staff will then use that information to develop the next iteration of the Master Fee Schedule.

Taylor said the next Master Fee Schedule will include Recreation programming. Currently, the only Recreation Division fees included in the Master Fee Schedule are parks and facilities rentals, film permits, etc.

Taylor said the purpose of the August special meeting will be to look at each program the Recreation Services Division provides, determine how well cost-recovery goals are being met, and recommend possible changes. He said the current cost recovery model has a line item for Youth, a line item for Sports and a line item for Classes. Staff plans to implement the Government Finance Officers Association's cost recovery model, which will allow the City to look at each program and determine the costs for that specific program and the revenue it generates. He said this will provide more information to aid in deciding whether a particular program should be continued, discontinued, expanded, etc.

MOTION: Commissioner Croley made a motion to accept August 19, 2015, as the date of a special meeting to discuss cost recovery. The motion was seconded by Commissioner Cox and passed 6-1, with Commissioner Coxwell dissenting. (Commissioner Coxwell said earlier that he would be out of town on that date.)

PUBLIC COMMENT: Lynda Merrill of Morro Bay said she hoped current program participants would be notified of any planned cost increases, since raising fees could prevent them from participating.

Chair Sidaris noted that the City is always looking for additional funding sources to make it possible for more community members, particularly youths from low-income families, to participate in City programs.

Commissioner Swain said one way for community members to support City Recreation programs is to volunteer to help raise money for the programs.

D-3 Annual Tour of City Parks

https://youtu.be/MSX2vRXFk_A?t=35m30s

Deputy City Manager Taylor said that following adjournment of this meeting, the Commission would take a tour of City parks, which would be a public meeting, and the public is welcome to attend.

E. FUTURE AGENDA ITEMS

https://youtu.be/MSX2vRXFk_A?t=37m16s

Commissioner Swain asked for a future agenda item on the feasibility of installing free exercise stations along the Harbor Walk. He said it would require no additional equipment and Rotaract, a branch of Rotary International, would provide the instructional signage.

Deputy City Manager Taylor asked Commissioner Swain to work with staff and provide additional information. If staff determines the project to be feasible, then the Commission could vote to recommend the project to City Council.

F. ADJOURNMENT

Meeting adjourned at 6:10 p.m. to the next regular Recreation and Parks Commission meeting on **Thursday, September 17, 2015**, at 5:30 p.m. at the Veterans Memorial Building, 209 Surf Street, Morro Bay, California.

Recorded by:

Tiffany Porter
Administrative Assistant