



**CITY OF MORRO BAY
WATER RECLAMATION FACILITY
CITIZEN ADVISORY COMMITTEE (WRFCAC)
AGENDA**

The City of Morro Bay is dedicated to the preservation and enhancement of the quality of life. The City shall be committed to this purpose and will provide a level of municipal service and safety consistent with and responsive to the needs of the public.

**July 5, 2016
Veterans Memorial Building – 3:00 P.M. to 5:00 P.M.
209 Surf Street, Morro Bay, CA**

John Diodati, Chairperson

Bill Woodson,
Vice Chairperson

Dale Guerra

Barbara Spagnola

Mary (Ginny) Garelick

Paul Donnelly

Valerie Levulett

Planning Commission
Member: Richard Sadowski

Public Works Advisory Board
Member: Stephen Shively

ESTABLISH QUORUM AND CALL TO ORDER
MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE
ANNOUNCEMENTS/PRESENTATIONS

PUBLIC COMMENT PERIOD

Members of the audience wishing to address the Board on City business matters other than scheduled items may do so at this time. To increase the effectiveness of the Public Comment Period, the following rules shall be followed:

- When recognized by the Chair, please come forward to the podium and state your name and address for the record. Board meetings are audio and video recorded and this information is voluntary and desired for the preparation of minutes.
- Comments are to be limited to three minutes.
- All remarks shall be addressed to the Board, as a whole, and not to any individual member thereof.
- The Board respectfully requests that you refrain from making slanderous, profane or personal remarks against any elected official, commission and/or staff.
- Please refrain from public displays or outbursts such as unsolicited applause, comments or cheering.
- Any disruptive activities that substantially interfere with the ability of the Board to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.
- Your participation in Board meetings is welcome and your courtesy will be appreciated.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Public Works Department at (805) 772-6262. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

A. CONSENT CALENDAR

- A-1 Approval of minutes from the Water Reclamation Facility Citizen Advisory Committee meeting of June 7, 2016
Staff Recommendation: Approve minutes as submitted.

B. BUSINESS ITEMS

- B-1 WRFCAC Sub-Committee Updates and Recommendations
Finance, Environmental and Engineering Sub-Committees to present their analyses and findings to the entire committee.
Recommendation: Receive and consider updates.

- B-2 WRF Program Update
Recommendation: Receive and consider updates.

C. COMMITTEE MEMBER CLOSING COMMENTS

D. ADJOURNMENT

Adjourn to the regular Water Reclamation Facility Citizen Advisory Committee meeting at the Morro Bay Veteran's Memorial Building, 209 Surf Street, on August 2, 2016, at 3:00 p.m.

This agenda is subject to amendment up to 72 hours prior to the date and time set for the meeting. Please refer to the agenda posted at the Public Works Department, 955 Shasta Avenue, for any revisions or call the department at 772-6262 for further information.

Materials related to an item on this agenda are available for public inspection during normal business hours in the Public Works Department, at Mill's/ASAP, 495 Morro Bay Boulevard, or the Morro Bay Library, 695 Harbor, Morro Bay, CA 93442.

This agenda may be found on the Internet at: www.morrobayca.gov/wrfcac or you can subscribe to Notify Me for email notification when the Agenda is posted on the City's website. To subscribe, go to www.morro-bay.ca.us/notifyme and follow the instructions.

Materials related to an item on this agenda submitted to the Committee after publication of the agenda packet are available for inspection at the Public Works Department during normal business hours or at the scheduled meeting.

- The Clean Water State Revolving Fund Program provides an average of 425 million dollars a year in low interest financing for water quality projects and funding for wastewater and water recycling projects. Principal forgiveness is available to municipalities for green project reserve eligible projects.
- Small Community Wastewater Funding has an annual appropriation of approximately 8 million dollars and Proposition 1 Funding is 280 million dollars. Eligible applicants are small communities and small/disadvantaged communities.
- The Water Recycling Funding Program promotes the use of treated municipal wastewater to augment or offset state local fresh water supplies which includes low interest loans and grants.
- Proposition 1 Ground Water Sustainability Funding has 800 million dollars available to prevent or clean up contamination of groundwater. Eligible projects include those that prevent or cleanup contamination of ground water that serves or has served as a source of drinking water. The bulk of this funding is targeted for disadvantaged communities.
- Other programs that may be of interest to the City of Morro Bay are The Water Energy Grant Program and the Desalination Grant Program. Technical support is available for small communities which includes help in filling out applications and financial assistance for legal, engineering and rate studies.

Ginny stated she still hopes Morro Bay and Cayucos join together and construct/operate one facility.

Mike Nunly addressed an e-mail that Barbara Spagnola's sent to him regarding the presentation of revenue in the reports. He stated Bay News and New Times, both inaccurately stated the project cost had increased 25 million dollars and has asked for a printed correction from both newspapers. Mike stated he will present an update on the budget status report in the WRF Program Update item.

The public comment period was opened, seeing none, the public comment period was closed.

B-2 WRF PROGRAM UPDATE

<https://youtu.be/hgpPzXI aM?t=15m10s>

Mike Nunley presented the WRF Program Update.

Discussion, comments and questions continued amongst committee members and staff.

John Diodati left the meeting at 4:08pm and Bill Woodson presided the meeting.

The public comment period was opened.

Bart Beckman, Donna Burke, Kalman Heller, Bob Keller, Bill Todd and Jim Pauley spoke in favor of the Tri-W site.

Mark Hanson stated he would like to see Cayucos and Morro Bay join together and construct/operate one facility and the City needs to slow down on selecting a new site.

Sandi Tannler stated nothing can be built at the current WWTP, is in favor of the Tri-W site, questioned the status of the \$25,000 deposit for the Righetti property, the time frame of the EIR and asked if citizens at the north end of Morro Bay can become customers of the Cayucos Sanitation District.

John Maino stated if one of the Tri-W sites is chosen, please exclude a park and maintenance yard, keep the use limited to what is necessary for the operation and maintenance of the plant and stated there is an alternative site that is on record.

Jackie Pipkin stated concern regarding solar panels at the Tri-W site and asked what would happen to the excess property at the site.

Rob Thoresen stated he is concerned about accessibility to the property with folks entering/leaving the Tri-W site and prefers the Tri-W City Side site versus the County Side site and is in favor of the alternative site.

Nancy Bast stated she prefers the Tri-W City Side site versus the County Side site.

Tina Metzger thanked WRFCAC for recommending City Council remove the Righetti from the site selection and is disappointed that City Council did not remove the Righetti from the site selection.

Bryan H. Liebig, (Architect) representing Leroy Kleim, submitted a study for WRFCAC.

Karen Luhman stated she appreciates the discussion and clarification of the financial reports.

The public comment period was closed.

Discussion, comments and questions continued amongst committee members and staff.

MOTION:

Steve Shively moved to have the meeting extend past 5:00p.m. The motion was seconded by Richard Sadowski and carried unanimously 8-0.

Discussion, comments and questions continued amongst committee members and staff.

C. COMMITTEE MEMBER CLOSING COMMENTS

<https://youtu.be/hgpPzXI aM?t=2h8m11s>

Ginny Garelick suggested a flyer be sent to every member of the community with Appendix “D” which shows the Basis of Cost Evaluation Used in the Options Report.

Mike Nunley pointed out Appendix “D” is available on the website.

ADJOURNMENT

The meeting adjourned at 5:09p.m. The next Regular Meeting will be held on Tuesday, July 5, 2016 at 3:00p.m. at the Veteran’s Memorial Building located at 209 Surf Street, Morro Bay, CA.



AGENDA NO: B-2

MEETING DATE: July 5, 2016

Staff Report

DATE: June 30, 2016

TO: Water Reclamation Facility Citizens Advisory Committee

FROM: Mike Nunley, PE – Water Reclamation Facility (WRF) Program Manager

SUBJECT: WRF Program Update

RECOMMENDATION

Staff recommends WRFCAC review the current status of the WRF program.

ALTERNATIVES

No alternatives are recommended.

FISCAL IMPACT

No additional fiscal impact is proposed within this update. All work is proceeding within the City's fiscal year budget for the Water Reclamation Facility.

DISCUSSION

Staff provides this report as a monthly update to the progress made to date on the new WRF project. With the denial of the permit for the WWTP project in its current location, the City has embarked on a process for a new WRF. This staff report provides the following a review of what has occurred to date. See the list of major milestones or accomplishments since the last update to City Council below.

Accomplishments and Milestones

The City's Program Management team and technical consultants performed the following tasks since the June 7th program update:

- Presented recommendation to City Council on June 14th to select the South Bay Boulevard site as the preferred project site for planning; City Council voted to move forward with the South Bay Boulevard site.
- Received approval for the scope and budget amendment for the Facility Master Plan at the June 14th City Council meeting.
- Completed field work for the Geotechnical Fatal Flaws study of the South Bay Boulevard

Prepared By: ___MN___

Dept Review: ____

City Manager Review: _____

City Attorney Review: _____

site

- Continued biological and cultural fatal flaws studies for the South Bay Boulevard site
- Initiated topographic and boundary survey of the South Bay Boulevard site
- Updated community outreach program (attached)
- Reinitiated the CEQA/EIR efforts and coordination with the Facility Master Plan team
- Updated program schedule (attached)
- Met with Regional Water Quality Control Board staff to discuss permit renewal

Public Outreach Program Update. Public outreach has been and will continue to be a critical component to the success of the WRF program. It is a multi-faceted program that includes several diverse outreach approaches:

1. *Key stakeholder interviews and Neighborhood Workshops*
2. *Community workshops/Open Houses/Farmer's Markets*
3. *Technical presentations*
4. *Water Reclamation Facility Citizens Advisory Committee (WRFCAC) meetings*
5. *City Council study sessions and hearings*
6. *Formal Environmental Review process*
7. *Coordination with outside permitting agencies*
8. *WRF Program website, Facebook and e-blasts*
9. *Newsletters and other mailings*

The overall objective of the outreach program is to educate and gain public feedback in as many ways as possible, all for the purpose of resulting in the best project possible in the context of competing community perspectives and the overall community project goals for the project.

The current outreach program for the WRF project was developed in September 2015, and since that time, many WRFCAC meetings, City Council study sessions, neighborhood and community workshops, stakeholder interviews, and technical presentations have been conducted, all for the purpose of allowing the public to better understand the overall process, and to provide forums for feedback to help guide and refine that process. The program has created a website and produced a variety of educational materials to make it easier for the public to be actively engaged in the process. Public outreach will continue as appropriate through the next phases of the project, based on the attached schedule. This schedule updates the original outreach program developed in September 2015. Table 2 in the schedule summarizes the following:

- Outreach efforts that have occurred since September 2015
- Projected outreach efforts expected to occur in the short-term (July through December 2016)
- Long-Term outreach efforts, the dates of which cannot be accurately determined at this time (2017 and beyond)

Next Steps: through December 2016. The next six months will see continued outreach efforts in support of the key technical efforts related to the program, including completion of the Facility Master Plan (FMP) and the first stages of the environmental review (CEQA) process to analyze and disclose potential impacts associated with implementing the FMP, which will address development of the WRF at the South Bay Boulevard (Tri-W) site, as well as all pipeline infrastructure needed to support that facility. The CEQA process will also programmatically examine the impacts of implementing the Master

Reclamation Plan.

Key highlights of the upcoming outreach efforts over the next six months include the following:

- Release of the Notice of Preparation (NOP) for the Environmental Impact Report (EIR)
- EIR Scoping Meeting (to determine scope and gain public input on potential alternatives examined in the EIR)
- Coordination with the ongoing General Plan/LCP Update effort
- WRFCAC meetings as needed (to provide project updates)
- Community Workshop on the Facility Master Plan (FMP)
- WRFCAC and City Council study sessions on the FMP
- City Council adoption of the FMP as the basis of the project for study in the EIR
- Adjacent property owner meetings as needed
- Newsletters and/or postcard mailer as needed
- Website, Facebook and e-blast updates
- News releases as needed

Long-term: 2017 and beyond. Once the FMP is adopted, the EIR can be prepared and completed. The EIR will also consider the programmatic impacts of the Master Reclamation Plan, which will be prepared during this time. Key long-term outreach efforts in 2017 and beyond include (dates to be determined):

- Technical presentations on the Master Reclamation Plan process and content
- Community Workshops on the Master Reclamation Plan (at least 2 workshops)
- Formal EIR process (including providing comments on the Draft EIR)
- WRFCAC and City Council study sessions as needed
- Permitting agency consultation (as needed)
- Resource organization outreach (as needed, in support of the permitting process)
- Website updates and educational materials
- Community and stakeholder outreach (as needed)

It should be noted that the outreach program has been conceived from the outset as a dynamic process, and we expect that it will be modified as appropriate to address issues that arise throughout the program.

Project Schedule

Staff has updated the project schedule based on the City's decision to move forward with project planning at the South Bay Boulevard site. The detailed project schedule is attached.

The schedule for significant milestones is summarized below:

Draft Facility Master Plan	November 2016
Draft Environmental Impact Report	August – October 2017
Draft Master Reclamation Plan	March 2017
Procurement and Selection of Design/Construction Team (WRF)	Oct 2017 – May 2018
Completion of Lift Station and Force Main Design	December 2018
Lift Station and Force Main Construction	April 2019 – August 2020
Phase 1 WRF Construction	July 2019 – May 2021 (with startup & commissioning through August 2021)

ATTACHMENTS

1. Program Schedule
2. Community Outreach Program Update (6-28-2016)

Morro Bay Water Reclamation Facilities Project
Program Schedule

ID	Task Mode	Task Name	Duration	Start	Finish	Timeline																																															
						4Q14	1Q15	2Q15	3Q15	4Q15	1Q16	2Q16	3Q16	4Q16	1Q17	2Q17	3Q17	4Q17	1Q18	2Q18	3Q18	4Q18	1Q19	2Q19	3Q19	4Q19	1Q20	2Q20	3Q20	4Q20	1Q21	2Q21	3Q21	4Q21																			
1	✓	Preliminary Project Planning/Site Studies	269 days	Tue 12/10/13	Fri 12/19/14	[Gantt bar from 12/10/13 to 12/19/14]																																															
15	📅	City Council Decision on WRF Site	0 days	Tue 6/14/16	Tue 6/14/16	[Milestone diamond at 6/14/16]																																															
16	📅	Property Negotiation	813 days	Thu 11/13/14	Mon 12/25/17	[Gantt bar from 11/13/14 to 12/25/17]																																															
17	📅	South Bay Boulevard Site	45 days	Tue 6/14/16	Mon 8/15/16	[Gantt bar from 6/14/16 to 8/15/16]																																															
18	📅	Fatal Flaw Assessments	45 days	Tue 6/14/16	Mon 8/15/16	[Gantt bar from 6/14/16 to 8/15/16]																																															
19	📅	Survey	29 days	Wed 6/22/16	Mon 8/1/16	[Gantt bar from 6/22/16 to 8/1/16]																																															
20	📅	Righetti Site	56 days	Mon 11/9/15	Mon 1/25/16	[Gantt bar from 11/9/15 to 1/25/16]																																															
26	📅	MacElvaine Site	307 days	Thu 11/13/14	Fri 1/15/16	[Gantt bar from 11/13/14 to 1/15/16]																																															
29	📅	Property Procurement	20 mons	Tue 6/14/16	Mon 12/25/17	[Gantt bar from 6/14/16 to 12/25/17]																																															
30	📅	RFP/Selection of Program Management Consultant	20.4 wks	Mon 3/23/15	Tue 8/11/15	[Gantt bar from 3/23/15 to 8/11/15]																																															
31	📅	Task 106 - Grant and Loan Pursuit and Management	809 days	Wed 7/15/15	Mon 8/20/18	[Gantt bar from 7/15/15 to 8/20/18]																																															
32	✓	Review of Proposition 1 / SWRCB Planning Grant/Funding Opportunities	2 mons	Wed 8/12/15	Tue 10/6/15	[Gantt bar from 8/12/15 to 10/6/15]																																															
33	✓	Preparation and Coordination of SWRCB Recycled Water Planning Grant Application	5 mons	Wed 7/15/15	Tue 12/1/15	[Gantt bar from 7/15/15 to 12/1/15]																																															
34	📅	Preparation and Coordination of Clean Water SRF Design/Planning Loan - SWRCB Division of Financial Assistance	9.8 mons	Wed 12/2/15	Wed 8/31/16	[Gantt bar from 12/2/15 to 8/31/16]																																															
35	📅	Clean Water SRF Construction Loan - SWRCB Division of Financial Assistance	709 days	Wed 12/2/15	Mon 8/20/18	[Gantt bar from 12/2/15 to 8/20/18]																																															
51	✓	Task 108 - Select and Implement PM System	94 days	Wed 8/12/15	Mon 12/21/15	[Gantt bar from 8/12/15 to 12/21/15]																																															
52	📅	Task 109 - Development of Program Office	8 wks	Wed 8/12/15	Tue 10/6/15	[Gantt bar from 8/12/15 to 10/6/15]																																															
53	📅	Task 110 - Develop and Update Program Management Plan	12.7 mons	Wed 8/12/15	Mon 8/1/16	[Gantt bar from 8/12/15 to 8/1/16]																																															
54	📅	Task 201 - Master Reclamation Plan	483 days	Fri 5/15/15	Tue 3/21/17	[Gantt bar from 5/15/15 to 3/21/17]																																															
55	✓	Phase 2 Task 4 - Feasibility Screening of Lower Morro Valley	68 days	Wed 9/9/15	Fri 12/11/15	[Gantt bar from 9/9/15 to 12/11/15]																																															
58	✓	Phase 2 Task 5 - Subsurface Investigation	40 days	Wed 9/9/15	Tue 11/3/15	[Gantt bar from 9/9/15 to 11/3/15]																																															
59	📅	Reconnaissance of Reuse Opportunities in Morro and Chorro Valleys	55 wks	Mon 12/14/15	Fri 12/30/16	[Gantt bar from 12/14/15 to 12/30/16]																																															
60	📅	Salinity Identification and Control Plan	364 days	Fri 5/15/15	Wed 10/5/16	[Gantt bar from 5/15/15 to 10/5/16]																																															
65	📅	Development of Recharge Alternatives	17 mons	Wed 12/2/15	Tue 3/21/17	[Gantt bar from 12/2/15 to 3/21/17]																																															
66	📅	Expanded Groundwater Modeling	7.6 mons	Mon 8/1/16	Tue 2/28/17	[Gantt bar from 8/1/16 to 2/28/17]																																															
67	📅	RFP/Selection of Facilities Master Plan Consultant	155 days	Thu 12/11/14	Wed 7/15/15	[Gantt bar from 12/11/14 to 7/15/15]																																															
75	📅	Task 204 - Facilities Master Plan Coordination	374 days	Wed 7/15/15	Mon 12/19/16	[Gantt bar from 7/15/15 to 12/19/16]																																															
76	✓	Background and Support Documentation to Date	2 days	Wed 7/15/15	Thu 7/16/15	[Gantt bar from 7/15/15 to 7/16/15]																																															
77	✓	Historical and Current WW Flow and Constituent Loading Data	8 days	Wed 7/15/15	Fri 7/24/15	[Gantt bar from 7/15/15 to 7/24/15]																																															
78	✓	201.1 – TM – Summary of Reviewed Documents	40 days	Thu 7/16/15	Wed 9/9/15	[Gantt bar from 7/16/15 to 9/9/15]																																															
79	✓	401.1/402.1 – TM – Influent Waste Characterization, Sampling Program, Flow Projections	46 days	Thu 7/16/15	Thu 9/17/15	[Gantt bar from 7/16/15 to 9/17/15]																																															
80	✓	403.1 – TM - Initial Working Effluent Discharge Requirements	46 days	Thu 7/16/15	Thu 9/17/15	[Gantt bar from 7/16/15 to 9/17/15]																																															
81	✓	303.1 – TM – Morro Bay WWTP Decommissioning	51 days	Thu 7/16/15	Thu 9/24/15	[Gantt bar from 7/16/15 to 9/24/15]																																															
82	📅	301.1 – TM – Onsite Support Facilities Requirements	66 days	Thu 7/16/15	Thu 10/15/15	[Gantt bar from 7/16/15 to 10/15/15]																																															
83	✓	403.2 – TM – Final Working Effluent Discharge Requirements	71 days	Thu 7/16/15	Thu 10/22/15	[Gantt bar from 7/16/15 to 10/22/15]																																															
84	📅	302.1 – TM – Offsite Support Facilities Evaluation (update)	50 days	Mon 6/20/16	Fri 8/26/16	[Gantt bar from 6/20/16 to 8/26/16]																																															

MB Reclamation Program Schedule Date: Thu 6/30/16	Task		Inactive Task		Start-only		Path Driven Successor Normal Task		Path Driven Successor Milestone Task		
	Split		Inactive Milestone		Finish-only		Path Predecessor Milestone Task				Critical
	Milestone		Inactive Summary		Deadline			Path Driving Predecessor Milestone Task			Critical Split
	Summary		Manual Task		Path Successor Milestone Task			Path Predecessor Summary Task			Progress
	Project Summary		Duration-only		Path Successor Summary Task			Path Driving Predecessor Summary Task			
	External Tasks		Manual Summary Rollup		Path Driven Successor Summary Task			Path Predecessor Normal Task			
External Milestone		Manual Summary		Path Successor Normal Task			Path Driving Predecessor Normal Task				



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JFRickenbach@aol.com

Memorandum

Date: June 28, 2016 (updates original September 22, 2015 memo)

To: Morro Bay City Council; Water Reclamation Facility Citizen Advisory Committee

From: WRF Program Management Outreach Team (John Rickenbach, AICP; and Debbie Rudd, AICP)

Subject: City of Morro Bay Water Reclamation Facility, Community Outreach Program

Community outreach throughout the City of Morro Bay (City) Water Reclamation Facility (WRF) Program is key to helping the process run smoothly and with success. The following memorandum describes the outreach strategy that the Project Team is undertaking to engage the community throughout the WRF process. This outreach program includes involving a broad cross-section of the greater Morro Bay community, in a variety of ways and settings, to get quality feedback. The primary components of the program include:

1. *Key stakeholder interviews and neighborhood workshops*
2. *Community workshops*
3. *Technical presentations*
4. *Water Reclamation Facility Citizens Advisory Committee (WRFCAC) meetings*
5. *City Council study sessions and hearings*
6. *Formal Environmental Review process*
7. *Coordination with outside permitting agencies*
8. *WRF Program website and promotional materials*

Though this program outlines various likely outreach activities, it is important to remain flexible and allow for redirection and variations of the exercises and activities as the process evolves. This will allow the Program Management Team to learn from the community and customize the workshop and meetings to optimize their effectiveness.

A. Overall Strategic Framework

The success of the outreach program depends on reaching a variety of audiences, each with its own interests relative to implementing the new facility. **Table 1** summarizes the key stakeholder groups, their objectives in the context of the project, and how the program intends to involve them in the overall process.

Table 1. Strategic Framework for Targeting Key Stakeholders		
Stakeholder Group	Objectives for the Group	Outreach Approach(es)
General Public	<ul style="list-style-type: none"> • Education on City process • Understand impacts to water rates • Project updates • Receive feedback to guide program 	<ul style="list-style-type: none"> • Informal communication • Stakeholder interviews • Workshops/farmer's markets/ open houses • Website/Newsletters/postcard updates/E-blasts/Surveys
Neighborhoods and Individuals Living Near Potential WRF sites	<ul style="list-style-type: none"> • Education, updates and feedback 	<ul style="list-style-type: none"> • Interviews/site visits/meetings • Focused Neighborhood Workshops/meetings (HOA meeting, open forum)
City Council/WRFCAC	<ul style="list-style-type: none"> • Affirmation of stated goals • Education on City process • Project updates • Present technical information • Receive feedback and direction • Relationship of risk, cost, schedule 	<ul style="list-style-type: none"> • Workshops/Study Sessions • Status reports • Formal Presentation of Draft Deliverables
Potential Recycled Water Customers	<ul style="list-style-type: none"> • Education on City process • Determine level of interest • Identify key motivations to participate • Identify critical path items to achieve reclamation 	<ul style="list-style-type: none"> • Informal communication • Stakeholder interviews • Technical workshops
Interested Public Agencies	<ul style="list-style-type: none"> • Education on City process • Identify permitting requirements • Identify needs and constraints • Project updates • Investigate recycled water opportunities • Identify and complete critical path items • Prevent surprises 	<ul style="list-style-type: none"> • Informal communication/meetings • Ongoing updates • Formal consultation • Workshops
Industry	<ul style="list-style-type: none"> • Promote fair competition • Get best value for City • Reduce risk to City 	<ul style="list-style-type: none"> • Technical workshops • Website with registration/ contact sharing

B. Outreach Program Components and Timing

As noted in the introduction, our team is using a variety of approaches and forums to reach the various general stakeholder groups described in **Table 1** above, and we intend to gain feedback through the life of the program. This is crucial in order to allow both the technical team and elected officials to adjust the program as needed to respond to evolving perspectives in the community.

Although we have a very good idea how the next several months are likely to proceed, it is not possible to accurately predict what long-term outreach strategies will need to be employed in order to most effectively realize the City's overall goals. For that reason, our plan addresses both short-term and long-term approaches, and the likely timeframe associated with the use of the various outreach methods. We intend to update this program periodically as the overall process evolves.

The intent and conceptual understanding of each outreach approach is briefly described below. **Table 2** then summarizes how each component would be used during the program, and its timing in the context of the overall program schedule. Note also that each approach is color-coded in the descriptions below (and keyed to its inclusion within **Table 2**) to more clearly show how the various outreach components relate to one another over the length of the program.

1. Key Stakeholder Interviews and Neighborhood Workshops. Communicating with stakeholders early in the process allows stakeholders to express any concerns, issues, and ideas in a private setting before we hold the community workshop and before we begin designing. These interviews open up the communication paths for future connections throughout the process.

The PM team has already completed extensive stakeholder interviews and/or neighborhood workshops on several occasions in 2015 and 2016, notably before various groups or individuals with interests in the following issues or sites:

- Facility Master Plan contents, reclamation issues, and other project input (stakeholder interviews; October 2015)
- Righetti site (neighborhood workshop; February 2016)
- Open House/Farmers Markets—4 total meetings (April 2016)
- Madonna site (stakeholder interviews; March-April 2016)
- South Bay Blvd (Tri-W) site (stakeholder interviews and community outreach; May-June 2016)
- Updates via newsletters and postcard mailers (March and May 2016)

Debbie Rudd of RRM Design Group is leading the stakeholder interviews and neighborhood outreach, supported by John Rickenbach.

2. Community workshops. The program management team will facilitate community workshops that focus on two key aspects of the program:

- *Facilities Master Plan*
- *Master Water Reclamation Plan*

In the near term, workshops will focus on different aspects of the Facilities Master Plan (FMP). Specifically, we will be seeking input from the community on possible amenities that could be included in the facility or on the site, as well as the visual aspects of the design, including architectural and massing issues to ensure community compatibility. We will convey this input to the FMP team, who will use it to inform the overall master plan, in the context of achieving adopted city goals related to these issues. Once we have a draft plan available, a second workshop will be conducted to present the key plan components, which will provide the community an opportunity to confirm whether or not we are on the right track from their perspective. The WRFCAC and City Council can then use this feedback to fine-tune their stated goals, if needed, as the project moves forward.

Workshops related to the Master Water Reclamation Plan will follow once the FMP is near completion, and the wastewater treatment aspects of the project are well understood. In all likelihood, these workshops will occur in 2016, and follow a similar pattern to those associated with the FMP: an initial workshop to educate and receive feedback, with a second workshop to convey how the draft Master Water Reclamation Plan responded to this input, with more feedback as needed.

John Rickenbach and Debbie Rudd are leading the community workshops.

3. Technical presentations. The program includes a variety of presentations that describe various technical aspects of the FMP or the Master Water Reclamation Plan. Many of these were completed in late 2015, focused on a variety of technical memoranda that are essential to the production of the FMP. Others will focus on the Master Reclamation Plan. These have been (or will be) conducted as public workshops, with a primary focus on education, so that the general public and decisionmakers can understand provide meaningful feedback far in advance of the completion of these technical documents, which form the basis of the overall project that will be implemented.

The primary authors of the reports will conduct these presentations: Black & Veatch in the case of the FMP, and MKN in the case of the Master Water Reclamation Plan.

4. Water Reclamation Facility Citizens Advisory Committee (WRFCAC) meetings. The WRFCAC has both a key technical and advisory role in the overall process. The WRFCAC has been, and will continue to be, a crucial forum to present technical information, gain crucial feedback, and make recommendations to the City Council to move the WRF program forward. WRFCAC meetings are held monthly, but when additional input is needed, we expect that their meeting schedule may be accelerated. This was the case, for example, during the preparation of the FMP. At other times, fewer

meetings may be needed, when there is less to report on, such as during the preparation of the Draft EIR.

5. *City Council study sessions and hearings.* Similar to the WRFCAC, the City Council has several important roles in the overall process. In addition to approving contracts and providing general direction guiding the process, the City Council's most important role is to set the goals that drive the entire program. The Council will be asked from time to time to affirm or modify these goals as needed to respond to evolving conditions associated with implementing the WRF program. The City Council serves as an important forum for various study sessions related both to community workshop and interview input, as well as technical input from consultants associated with the overall process. The City Council will have an ongoing role throughout the entire process.

6. *Formal environmental review (CEQA and NEPA) process.* The project will be subject to formal environmental review under the California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA).

The CEQA process includes a formal public scoping meeting, as well as coordination of public and agency comments regarding the scope received during a 30-day period following the release of the Notice of Preparation. Once the Draft Environmental Impact Report (EIR) is released to the public, a 45-day review period begins, during which the City and its environmental consulting team will formally respond to comments, which will ultimately be considered in the Final EIR. This process has the potential to result in changes to the proposed project that would lessen potential impacts to the environment.

7. *Coordination with outside permitting agencies.* The WRF will require a variety of permits from state and federal resource regulatory agencies. It is crucial to initiate a dialogue with these agencies from the outset, in order to better understand their permitting requirements, and whatever critical path items there may be in order to secure needed permits.

Key resource regulatory permitting agencies for this project could include:

- *State Water Resources Control Board*
- *Regional Water Quality Control Board*
- *California Department of Fish and Wildlife*
- *U.S. Army Corps of Engineers*
- *NOAA Fisheries*
- *Bureau of Reclamation*
- *San Luis Obispo County Air Pollution Control District (SLOCAPCD)*

The WRF will also require a variety of permits from state and federal land use permitting agencies, notably the California Coastal Commission among others. Annexation of the project site will also require coordination with San Luis Obispo Local Agency Formation Commission (LAFCo). Coordination with San Luis Obispo County will also be required, because while the facility is allowed at that location

under its LCP, a specific alternatives analysis will be required to support that finding. In addition, a Caltrans encroachment permit would be needed if pipelines will be located within the Caltrans right-of-way.

As with the resource regulatory agencies, early consultation will be crucial, which will help define and guide the most time-effective approach to implementing the WRF. Key land use permitting agencies could include:

- *California Coastal Commission*
- *LAFCo (annexation to the City)*
- *City of Morro Bay (consistency with GP/LCP and local land use permits)*
- *San Luis Obispo County (coordination on LCP consistency and Morro Bay Golf Course recycled water use opportunities)*
- *California Department of Transportation (Caltrans Encroachment Permit)*

It is anticipated that coordination with these permitting agencies will occur throughout the process, and will consist of informal meetings, formal consultation, and the permit application process. In many cases, the permit application process will need to be coordinated with the environmental review process.

In addition, we are coordinating with several resource-oriented organizations, whose input will be crucial for developing the WRF. Input from these organizations will also be useful in the permitting process. These include:

- *Coastal San Luis Resource Conservation District*
- *Morro Bay National Estuary Program*
- *Coastal Conservancy*

8. *WRF Program website and promotional materials.* The entire program depends on clear communication and easy access to the many reports and other materials associated with the effort. To this end, the program management team, led by Konig Media and MKN, have put together a website dedicated to the WRF program. This functions as a platform for the dissemination of program materials, and will also be used to inform the public about the schedule, upcoming events, and future opportunities to participate in the process.

The team, led by RRM Design Group, has also provide a logo design to brand the WRF program and use on documents, website, and exhibits. As the program moves forward, the team will also prepare graphics and exhibits to put on the website, e-blasts, newsletters, postcard updates, and use during meetings.

Table 2 summarizes these key outreach components and how they would be coordinated within the schedule of the overall WRF program.

Table 2. Summary of Outreach Program and Schedule			
Forum	Purpose	Key Topics	Timing
Completed Outreach <i>(Aug 2015-June 2016)</i>			
City Council study session	Education and Feedback	<ul style="list-style-type: none"> • Overall Program • Near-Term Schedule • Outreach Concept • Master Reclamation Plan 	August 17, 2015
WRFCAC meeting	Education and Feedback	<ul style="list-style-type: none"> • Facility Master Plan Update • CEQA/NEPA Consultant Selection • Concept on Outreach Program 	September 1, 2015
Interagency coordination (various agencies and locations)	Public Agency Outreach: <ul style="list-style-type: none"> • Gain input on permitting needs, critical path items, and agency concerns • Gain input on funding opportunities 	Informal meetings with the following agencies: <ul style="list-style-type: none"> • California Coastal Commission • SLO County • RWQCB • State Water Resources Control Board (including Division of Drinking Water) • LAFCo • CDFW • Army Corps of Engineers • NOAA Fisheries • Caltrans • Bureau of Reclamation 	Ongoing from Sept 2015 through life of project; Formal meetings TBD as needed
City Council study session	Education and Feedback	<ul style="list-style-type: none"> • Outreach Program • FMP Progress Update 	September 22, 2015
Website development and promotional materials	<ul style="list-style-type: none"> • Program Branding • Creating Mechanisms for Distributing Information • Industry Outreach 	<ul style="list-style-type: none"> • Website creation • Program Logo • Newsletters/Flyers • E-Blasts • Registration for potential industry to facilitate teaming and sharing of information 	<ul style="list-style-type: none"> • Media created Sept-Nov 2015 • Information sharing ongoing
WRFCAC meeting	Review and Feedback	<ul style="list-style-type: none"> • Review CEQA/NEPA scope • Update on grant/loan opportunities 	October 6, 2015
City Council hearing	Feedback	<ul style="list-style-type: none"> • Selection of CEQA/NEPA consultant 	October 13, 2015
Stakeholder Interviews	Feedback	<ul style="list-style-type: none"> • Get focused feedback on: <ul style="list-style-type: none"> ✓ Key Concerns in Process ✓ Facilities to include ✓ Reclamation Issues 	October 14-15, 2015
Technical Presentation #1:	Education	<ul style="list-style-type: none"> • Technical presentation on Alternative Delivery approaches 	October 17, 2015
WRFCAC meeting	Technical Review	<ul style="list-style-type: none"> • Interim report on progress of FMP 	October 20, 2015
Community Workshop #1:	Process and Goals Review, Education and Feedback	<ul style="list-style-type: none"> • Review of City goals • Overview of FMP Process • Community input on: 	October 29, 2015

Table 2. Summary of Outreach Program and Schedule			
Forum	Purpose	Key Topics	Timing
		<ul style="list-style-type: none"> ✓ facilities programming ✓ visual/design issues 	
WRFCAC meeting	Technical Review	<ul style="list-style-type: none"> • Receive comments from WRFCAC on Technical Memoranda 2 (Flows and Loadings), 3 (WWTP Decommissioning), and presentation from prior meeting • FMP Tech Memorandum 6 (Biosolids Treatment) 	November 3, 2015
City Council study session	Education and Update	<ul style="list-style-type: none"> • Program budget and schedule update • Property research and negotiation update • WRFCAC input on FMP 	November 2015
WRFCAC meeting	Technical Review	<ul style="list-style-type: none"> • FMP Tech Memoranda 7 (Liquid Treatment Processes) and 8 (Future Potable Reuse) 	November 17, 2015
Technical Presentation #2: (joint Council/WRFCAC)	Education	<ul style="list-style-type: none"> • Liquid treatment technologies evaluated in FMP 	December 1, 2015
Technical Presentation #3:	Education	<ul style="list-style-type: none"> • Organic waste disposal and energy conversion 	Dec 2015 - Jan 2016
City Council study session	Education and Update	<ul style="list-style-type: none"> • Program budget and schedule update • Property research and negotiation update 	January 2016
Neighborhood Workshop	Discussion of Righetti site with neighbors	<ul style="list-style-type: none"> • Input on Righetti site 	February 25, 2016
WRFCAC meeting	Technical Review	<ul style="list-style-type: none"> • Consideration of Potential WRF sites 	March 1, 2016
Stakeholder Interviews and Community Outreach	Feedback	<ul style="list-style-type: none"> • Get focused feedback on: <ul style="list-style-type: none"> ✓ Madonna Site 	March and April 2016
Community Outreach (newsletter and postcard mailer)	Education	<ul style="list-style-type: none"> • Provide communitywide project updates 	March and May 2016
Community Workshop #2:	Presentation and Feedback	<ul style="list-style-type: none"> • WRF Site selection • Community feedback 	April 7 and 10, 2016
Farmer's Market Outreach	Education and feedback	<ul style="list-style-type: none"> • WRF Site selection • Community feedback 	April 9 and 14, 2016
WRFCAC meeting	Presentation and feedback	<ul style="list-style-type: none"> • WRF Site Selection • Feedback and recommendation to Council for WRF site selection 	May 3, 2016
City Council hearing	Presentation and feedback	<ul style="list-style-type: none"> • Receive Community Input on WRF site selection 	May 10, 2016
Stakeholder Interviews and Community Outreach	Feedback	<ul style="list-style-type: none"> • Get focused feedback on: <ul style="list-style-type: none"> ✓ South Bay Blvd Site 	May and June 2016

Table 2. Summary of Outreach Program and Schedule			
Forum	Purpose	Key Topics	Timing
City Council hearing	Presentation and feedback	<ul style="list-style-type: none"> WRF site selection 	June 14, 2016
Short-Term Program (July-Dec 2016)			
Release of NOP for EIR	CEQA Notice of Preparation for EIR	<ul style="list-style-type: none"> No meeting; begins 30-day public review period for scope 	August 2016
EIR Scoping meeting	Formal CEQA scoping meeting	<ul style="list-style-type: none"> Public feedback on EIR scope 	Aug-Sept 2016 (date TBD)
WRFCAC meeting	Presentation and feedback	<ul style="list-style-type: none"> Progress update 	August 2016
General Plan/LCP Workshop	Education and feedback	<ul style="list-style-type: none"> Describe General Plan/LCP concepts in the context of the FMP Discuss common issues and coordination 	TBD; Sept-October 2016
WRFCAC meeting	Presentation and feedback	<ul style="list-style-type: none"> Progress update 	October 2016
Community Workshop #3:	Presentation and Feedback	<ul style="list-style-type: none"> Preliminary site concepts for draft FMP Visual simulations for WRF site and influent lift station site Community feedback 	October 2016 (date TBD)
WRFCAC meeting	Presentation and feedback	<ul style="list-style-type: none"> Draft FMP Feedback and recommendation to Council 	November 2016
City Council Study Session	Presentation and feedback	<ul style="list-style-type: none"> Draft FMP Input from WRFCAC 	November 2016
City Council hearing	Presentation, feedback and FMP adoption	<ul style="list-style-type: none"> Adoption of FMP as project basis Direction to Program Management team for completing the FMP Provide direction on Master Reclamation Plan Formal update of schedule, budget, and cashflow 	December 2016
Long-Term Program (2017 and beyond)			
Community Workshops #4 and #5	Process and Goals Review, Education and Feedback	<ul style="list-style-type: none"> Input on Master Water Reclamation Plan; Presentation of Plan in response to feedback 	Early to mid-2017
Environmental Review Process	Formal environmental documentation and public review	Environmental review of FMP and Master Reclamation Plan (likely CEQA+ process)	Jan-Dec 2017; includes formal public review and workshops
Technical Presentation #4:	Education	<ul style="list-style-type: none"> Reclamation Opportunities and Best Options for moving forward 	Early 2017

Table 2. Summary of Outreach Program and Schedule			
Forum	Purpose	Key Topics	Timing
WRFCAC meetings	Various; TBD	<ul style="list-style-type: none"> • Technical memos • Reclamation Plan • CEQA/NEPA documentation • Recommendation for selection of Alternative Delivery Design team 	Monthly (or as needed) in 2017 and beyond
City Council study sessions and hearings	Various; TBD	<ul style="list-style-type: none"> • Confirmation of project goals; • Modifications to WRF Program as needed • Technical memos • Review and adoption of Reclamation Plan • Review and Certification of CEQA/NEPA documentation • Request for Proposal Review and approval of contractors for design and alternative delivery • Select Alternative Delivery Design team 	As needed in 2017 and beyond
Additional Community Workshops	Various; TBD	TBD	TBD, as needed
Interagency coordination (various agencies and locations)	Public Agency Outreach: <ul style="list-style-type: none"> • Gain input on permitting needs, critical path items, and agency concerns • Initiate permitting process as appropriate 	Informal and formal consultation and permitting as needed with the following agencies: <ul style="list-style-type: none"> • California Coastal Commission • SLO County • RWQCB • State Water Resources Control Board (including Division of Drinking Water) • LAFCo • CDFW • Army Corps of Engineers • NOAA Fisheries • Caltrans • Bureau of Reclamation 	2017 and beyond, as needed
Resource And Conservation Organization coordination (various organizations and locations)	Organization Outreach: <ul style="list-style-type: none"> • Coordinate project design related to resource conservation • Coordinate water reclamation efforts • Gain input that will be useful in the formal permitting process 	Coordination and outreach as needed with the following organizations: <ul style="list-style-type: none"> • Coastal San Luis Resource Conservation District • Morro Bay National Estuary Program • Coastal Conservancy 	2017 and beyond, as needed
Website development and promotional material	Update as needed	TBD	2017 and beyond, as needed