



## CITY OF MORRO BAY PUBLIC WORKS ADVISORY BOARD MEETING AGENDA

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The City of Morro Bay is dedicated to the preservation and enhancement of the quality of life. The City shall be committed to this purpose and will provide a level of municipal service and safety consistent with and responsive to the needs of the public.

**Wednesday, August 17, 2016  
Veterans Memorial Building - 5:30 P.M.  
209 Surf Street, Morro Bay, CA**

Steven Shively, Vice-Chair Janith Goldman	Marlys McPherson, Chair Ric Deschler David Sozinho	Christopher Parker Stewart Skiff
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ESTABLISH QUORUM AND CALL TO ORDER  
MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE  
ANNOUNCEMENTS  
PRESENTATIONS – None

### PUBLIC COMMENT PERIOD

Members of the audience wishing to address the Board on City business matters other than scheduled items may do so at this time. To increase the effectiveness of the Public Comment Period, the following rules shall be followed:

- When recognized by the Chair, please come forward to the podium and state your name and address for the record. Board meetings are audio and video recorded and this information is voluntary and desired for the preparation of minutes.
- Comments are to be limited to three minutes.
- All remarks shall be addressed to the Board, as a whole, and not to any individual member thereof.
- The Board respectfully requests that you refrain from making slanderous, profane or personal remarks against any elected official, commission and/or staff.
- Please refrain from public displays or outbursts such as unsolicited applause, comments or cheering.
- Any disruptive activities that substantially interfere with the ability of the Board to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.
- Your participation in Board meetings is welcome and your courtesy will be appreciated.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Public Works Department at (805) 772-6263. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

### A. CONSENT CALENDAR

- A-1 **Approval of Minutes of July 13, 2016 Special Meeting**  
Recommendation: Approve minutes.
- A-2 **Approval of Minutes of July 20, 2016 Meeting**  
Recommendation: Approve minutes.

**B. BUSINESS ITEMS**

B-1 **Directors Report – Informational summary of current Public Works Activities**  
Recommendation: Information item, no action needed.

B-2 **Award the Consultant Agreement for Preliminary Engineering Support of Project 05-5391R, State Route 1/SR41 Interchange Improvements**  
Recommendation: Receive report and presentation, review staff recommendation and recommend that City Council approve award of a consulting agreement to Omni-Means for Preliminary Engineering Services of Project 05-5391R

**C. FUTURE AGENDA ITEMS**

- Memorial Bench, Tree, and Bike Rack Program
- Adopt a Street/Park
- Council Directed Work Program Items

**D. ADJOURNMENT**

Adjourn to the Public Works Advisory Board meeting at the Veteran's Memorial Building, 209 Surf Street, on Wednesday, September 21, 2016 at 5:30 p.m.

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This agenda is subject to amendment up to 72 hours prior to the date and time set for the meeting. Please refer to the agenda posted at the Public Works Department, 955 Shasta Avenue, for any revisions or call the department at 772-6263 for further information.

Materials related to an item on this Agenda are available for public inspection during normal business hours in the Public Works Department at 955 Shasta, City Hall at 595 Harbor, Mill's/ASAP at 495 Morro Bay Boulevard, or the Morro Bay Library at 695 Harbor, Morro Bay, CA 93442.

This agenda may be found on the Internet at: [www.morrobayca.gov/pwab](http://www.morrobayca.gov/pwab) or you can subscribe to Notify Me for email notification when the Agenda is posted on the City's website. To subscribe, go to [www.morrobayca.gov/notifyme](http://www.morrobayca.gov/notifyme) and follow the instructions.

Materials related to an item on this agenda submitted to the Board after publication of the agenda packet are available for inspection at the Public Works Department during normal business hours or at the scheduled meeting.

MINUTES - PUBLIC WORKS ADVISORY BOARD (PWAB)  
 SPECIAL JOINT MEETING WITH RECREATION & PARKS COMMISSION – JULY 13, 2016  
 PUBLIC WORKS DEPARTMENT – 4:30P.M.

## PWAB

PRESENT:	Marlys McPherson	Chair
	Chris Parker	Board Member
	Janith Goldman	Board Member
	Stu Skiff	Board Member

## PWAB

ABSENT:	Steve Shively	Vice-Chair
	David Sozinho	Board Member

## RECREATION &amp; PARKS COMMISSION

PRESENT:	Drew Sidaris	Chair
	Kevin Carroll	Commissioner
	Al Romero	Commissioner

## RECREATION &amp; PARKS COMMISSION

ABSENT:	Bob Swain	Vice-Chair
	Jeffrey Cox	Commissioner
	Timothy Ross	Commissioner
	Skip Sorich	Commissioner

## STAFF:

Rob Livick	Public Works Director
Mike Wilcox	Consolidated Maintenance Superintendent
Karen Sweeny	Sports Supervisor

## ESTABLISH QUORUM AND CALL TO ORDER

The meeting was called to order at 4:30 p.m., a quorum was present for the Public Works Advisory Board, but not for the Recreation & Parks Commission. Board Members, Commissioners and Staff boarded the City Trolley.

ANNOUNCEMENTS - None

PRESENTATIONS - None

## A. PUBLIC COMMENT

The public comment period was opened, seeing none, the public comment period was closed.

## B. ANNUAL PARKS TOUR

<https://youtu.be/8FUZ2c3TfJE?t=3m34s>

The Board Members, Commissioners and Staff toured and discussed the following City facilities and parks: Morro Rock Restroom, Desalination Plant Outfall, Desalination Wells, Anchor Park, Del Mar Park, Lila Keiser Park, City Corporation Yard, and Desalination Plant.

## C. ADJOURNMENT

The meeting adjourned at 7:00 p.m.

MINUTES - PUBLIC WORKS ADVISORY BOARD (PWAB)  
REGULAR MEETING – JULY 20, 2016  
VETERAN’S MEMORIAL HALL – 5:30P.M.

PRESENT:	Marlys McPherson	Chair
	Chris Parker	Board Member
	Janith Goldman	Board Member
	Stu Skiff	Board Member
	David Sozinho	Board Member
ABSENT:	Steve Shively	Vice-Chair
STAFF:	Rob Livick	Public Works Director
	Rick Sauerwein	Capital Projects Manager
	Kay Merrill	Administrative Utilities Technician

ESTABLISH QUORUM, CALL TO ORDER AND MOMENT OF SILENCE

The meeting was called to order at 5:30p.m., a quorum was present and there was a moment of silence.

ANNOUNCEMENTS

<https://youtu.be/7QBHZUaudA4?t=1m16s>

Rob Livick stated measure “J”, the county wide half cent sales tax, will be on the November ballot.

PRESENTATIONS - None

PUBLIC COMMENT

<https://youtu.be/7QBHZUaudA4?t=1m59s>

The public comment period was opened.

Ken Vesterfelt announced the police department is sponsoring “National Night Out” barbeque at Cloisters Park on August 2, 2016 from 5:00 – 7:00p.m. and invited the public to attend. He stated outsourcing the police department is cost prohibitive and the level of service would be impacted.

The public comment period was closed.

A. CONSENT AGENDA  
<https://youtu.be/7QBHZUaudA4?t=4m58s>

A-1 Approval of Minutes from the PWAB Meeting of June 15, 2016

MOTION:

David Sozinho moved to approve Item A-1. The motion was seconded by Chris Parker and carried unanimously, 5-0.

B. BUSINESS ITEMS

- B-1 Directors Report – Informational summary of current Public Works Activities  
<https://youtu.be/7QBHZUaudA4?t=5m26s>

The Board asked questions of staff and commented on the current Public Works Activities Directors Report.

- B-2 Status Report on Project 05-5391R, State Route 1/41 Interchange Improvements  
<https://youtu.be/7QBHZUaudA4?t=15m39s>

Rick Sauerwein presented the staff report and a slide presentation.

Discussion, comments and questions continued amongst committee members and staff.

Chris Parker volunteered to review proposals and participate in the interview process for the project.

ADJOURNMENT

The meeting adjourned at 6:33p.m. to a regular PWAB meeting to be held on Wednesday, August 17, 2016 at 5 :30pm at the Veteran's Memorial Hall, 209 Surf Street, Morro Bay, California.



AGENDA NO: B-1

MEETING DATE: August 17, 2016

# Staff Report

**TO: Public Works Advisory Board**                      **DATE: August 11, 2016**  
**FROM: Rob Livick, PE/PLS – Public Works Director/City Engineer**  
**SUBJECT: Director’s Report / Information Items**

Please contact the individual staff members prior to the meeting, if possible, for more detailed information.

**Notify Me:** Sign up for Notify Me on the City’s Website [www.morrobayca.gov/notifyme](http://www.morrobayca.gov/notifyme) for notification of Council, Board’s and Commission’s agendas and minutes.

**Service Requests:** The City has a feature to the City’s website, Service Requests [www.morrobayca.gov/905/Service-Requests](http://www.morrobayca.gov/905/Service-Requests), or the mobile App “My Morro Bay” (Available on both Android and IOS operating systems) where citizens can report a concern to the City for predetermined issues without the need to phone the City during business hours (for example: reporting a pothole).

Staff can also add Service Requests for someone over the phone or in the office if they do not have access to a computer. Each category in Service Requests is assigned to the appropriate staff member to handle so citizens don't have to figure out what department to contact for an issue they need to report on.

## **BICYCLE/ALTERNATIVE TRANSPORTATION**

Staff Contact: Rob Livick

Staff is working with State Parks Maintenance Staff for the installation of “Share the Road” signs on Lower State Parks Road, the signs and posts have been installed by State Parks maintenance staff in conjunction with other maintenance activities.

The City received one bid for Striping revisions at San Jacinto and Main Streets. The bid will be \$11K over the budget amount. We rejected all bids and will be re-bidding potentially as a part of an Indefinite Delivery/Indefinite Quantity (IDIQ) striping effort.

Attached are minutes from the August 6, 2016 Morro Bay Citizens Bike Committee meeting.

## **CONSOLIDATED MAINTENANCE**

Staff Contact: Mike Wilcox

The Energy Efficiency upgrades projects have started. The old PV system atop the Morro Bay Community Center has been decommissioned to make way for the new and improved, nearly 400% larger system. Also, beginning 8/15/16 contractors will begin the relatively short but long

overdue process of changing out every single roof top HVAC package unit in the city with the most energy efficient package units currently available

Staff has completed the process of removing the hazardous, teen fabricated skating elements from behind Rockies Teen Center along with the remnants of trash, maritime relics, and homeless camp trash

Staff will begin a citywide beatification project next week that includes the strategic relocation of trash receptacles and recycle receptacles along Main Street, Morro Bay Blvd., and the Embarcadero. Eleven additional trash receptacles will be installed along with 23 new recycle receptacles. All locations will have receptacles available for use.

Purchase orders and contracts will be released next week for the Tidelands playground upgrades beginning with the installation of a Kraken and a new balance element. This work will be followed by renovation to the existing Pirate ship that will include new decking and hand rails.

If you have maintenance requests, please call 772-6261, use the smart phone app, myMorroBay, available for android and iPhone, or use the City's Service Requests online system on our website [www.morrobayca.gov/905/Service-Requests](http://www.morrobayca.gov/905/Service-Requests). Upon receipt, the electronic requests will be reviewed and assigned to the appropriate staff for action. In the future, the City will be upgrading to a fully integrated maintenance work order system that will allow you to view the progress of your requests.

### **SIDEWALK REPAIR AND INSTALLATION**

Staff Contact: Rick Sauerwein

2016 CDBG ADA Accessibility project: The County Board of Supervisors approved reallocation of prior year funding to provide up to \$236,418 in additional funding to fill gaps in our existing sidewalk network to improve ADA Accessibility. Staff is working with the County to process a new sub-recipient agreement so that new delivery orders can be issued for both the new 2016CDBG funding as well as this reallocation. This will exhaust our remaining contract capacity so a new IDIQ contract Sidewalk contract is being prepared for bid.

In association with the sidewalk gap closure project, the Council provided an additional \$60,000 to address repairs of existing sidewalk. The City's contractor has been awarded a new delivery order and work started this week.

### **SOLID WASTE**

Staff Contact: Janeen Burlingame

The new residential food scrap collection program will be starting soon. Waste Connections, parent company of Morro Bay Garbage Service, will be delivering a starter kit, which includes a FREE indoor kitchen food scrap pail and instructional brochure, to its residential customers from San Simeon to Nipomo, including Morro Bay. Deliveries will start on August 15 and will take about 3 weeks to complete. Residents will be able to add their food scraps to their greenwaste wheeler that is currently used to collect yard waste. MBGS will collect and transport the food and yard waste to a composting facility that will turn it into compost to be used by local farmers to improve the soil. Food scraps collected include cooked and uncooked food including meat, fish, fruits and vegetables.

Questions about the food scrap collection program can be directed to Morro Bay Garbage Service at (805) 543-0875.

### **STREET TREES – Urban Forest Management Plan**

Staff Contact: Mike Wilcox

The emergency removal of three large eucalyptus trees along San Jacinto was halted due to the presence of a protected raptor nest. Once the young raptors have fledged, the City can proceed with removal of the trees. The trees require removal based on a certified arborist evaluation of the potential of the trees falling during heavy winds. This is evidenced by root uplift and damage to surrounding surface improvements. The City will be also contracting for routine trimming, focused in the commercial areas, this summer.

### **STORM WATER**

Staff Contact: Damaris Hanson

Year three of the storm water permit is nearing an end. Staff will begin gathering the necessary data together for the online annual report.

In June the City received a letter from the Water Board requesting additional reports on the implementation progress of activities relating to spatially-based storm water volume and pollutant loading estimates. The letter details four reports that are due at various times throughout the next two years. Report #1 is due August 12<sup>th</sup>. This report requires the City to delineate our storm water catchment areas, determine the receiving waters to for each catchment discharge, and determine the hydrologic connectivity for each catchment and determine the land use designations and associated impervious areas in acres. Staff is putting the finishing touches on this report and will submit it to Water Board staff by the due date.

### **TRANSIT - Trolley**

Staff Contact: Janeen Burlingame

The Trolley will be providing free rides during the Labor Day weekend from Friday, September 2 through Monday, September 5, 2016.

### **WATER – Chorro Stream Gauge**

Staff Contact: Rick Sauerwein  
Pamela Newman

Staff is working with the Assistant City attorney to address Appropriated Right issues identified during our meeting with State Water Resources Control Board. The City's consultant, WSC, has responded to National Marine Fisheries Service (NMFS) concerns and is awaiting a response. Mitigated Negative Declaration has been completed, but the City's Planning Commission and County Permitting cannot proceed further until we can respond to NMFS concerns regarding fish passage and obtain property owner permission to install gage on San Luis Coastal Resource Conservation District property. This requires the approval from the USDA/NRCS who hold a conservation easement.

### **WATER – Nutmeg Tank Replacement**

Staff Contact: Rick Sauerwein  
Jarrod Whelan

No change in status: Mitigated Negative Declaration has been revised but County Permitting is on hold until a new RFP is drafted.

## **WATER – Operations**

Staff Contact: Rob Livick  
Jamie James  
Damaris Hanson

Staff completed the 2015 Consumer Confidence Report (CCR) and it is available at [www.morrobayca.gov/CCR2015](http://www.morrobayca.gov/CCR2015). The CCR is an annual water quality report prepared by the City Water Division. The CCR includes information on the source water, levels of detected contaminants and compliance with drinking water standards.

The Urban Water Management plan has been submitted to the DWR and is available at [www.morrobayca.gov/UWMP2015](http://www.morrobayca.gov/UWMP2015).

During the month of July, the City's four-person field crew in water performed 587 work requests. These include but not limited to water samples, USA requests, exercising valves, resetting meter boxes, water turn on, meter re-reads and turn off notices.

## **WATER – Water Conservation**

Staff Contact: Damaris Hanson

Water conservation rebates available; Cash for grass, rain barrel, irrigation retrofit, SMART irrigation controller, toilet retrofit and Energy star washing machine. State rebates now available for removing grass (up to \$2 per sq. ft.) and replacing a toilet that flushed more than 1.6 gallons per flush (\$100). Go to [www.saveourwaterrebates.com](http://www.saveourwaterrebates.com).

We are not of this drought yet and July is typically our highest water usage month and this July water consumption was down by 24% compared to July 2013! As the Drought continues please remember to conserve.

## **WASTEWATER – Collections**

Staff Contact: Bruce Keogh  
Dave Zevely  
Jarrod Whelan

- Collections staff performed enhanced and routine line cleaning, collected flow meter data, and conducted pretreatment and source control inspections.
- Kudos to Collection System Supervisor, Dave Zevely for convincing the California Water Environment Association (CWEA) to hold their annual CWEA State Collection System Committee meeting at the Vets Hall in Morro Bay on July 29 and 30. The meeting brought Collection System leaders from Northern and Southern California together to discuss industry wide issues.

## **WASTEWATER – Operations and Maintenance**

Staff Contact: Bruce Keogh  
Jarrod Whelan

### **Purchase and Installation of New Distributor Arms and Biofilter Improvement Project**

Staff will continue to work with City Public Works Engineering staff and MKN for the purchase and installation of new distributor arms on biofilter #2. There will be a long lead time of sixteen to twenty weeks for receipt of the equipment once a purchase order is issued, so the funding for this project was rolled over and included in the FY16/17 budget. City staff anticipate the work will be performed prior to December 2016, following peak summer flows.

### Chlorine Contact Tank Inspection

On July 21, plant staff drained the chlorine contact tank to wash down and inspect the tank. At 1330 hours, staff began the process of draining the chlorine contact tank by pumping the content of the tank to two sludge drying beds (the contents were later decanted back to the headworks using the sludge bed drain system). They washed down both the north and south contact tanks. Staff noted that there is still an abnormal accumulation of solids on the floor of both tanks. They began refilling the tank at 1630 hours and normal operations were resumed at approximately 2100 hours.

In preparation for the tank being drained, staff drained the grit chamber and primary clarifier #2 on July 20. While the chlorine contact tank was being drained, staff diverted flow to the grit chamber and primary clarifier #2, so that no water was discharged during this time period.

### WASTEWATER – NEW WRF

Staff Contact: Rob Livick

On August 9, 2016, the City Council reviewed the budget and project status.

The Facility Master Plan is expected to be complete in December 2016 with the Certification of the EIR to be complete by the following December. That will give the City 2-1/2 years to complete the design build phase of the project.

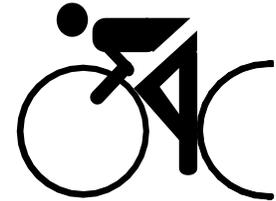
Additional information on the WRF project is available on the City's website (<http://morrobaywrf.com/>).

#### **Schedule**

Still on track for May 2021 delivery.

### **ATTACHMENTS**

Morro Bay Citizen Bike Committee August 6, 2016 Meeting Minutes



# Morro Bay Citizens Bike Committee

Recreation and Parks Department  
595 Harbor Street, Morro Bay CA 93442

***Dedicated to the advocacy and creation of an efficient interconnected network of safe, scenic bikeways and community paths in the Morro Bay area.***

***“You can’t ride your bike and not smile.”***

August 6, 2016

To: Recreation and Parks Commission  
Recreation and Parks Department  
Public Works Advisory Board

Citizens Bike Committee met August 3, 2016.

Committee welcomed Mr Rob Livick, City Engineer and Chief of Public Works for the City of Morro Bay.

“*Share the Road*” signs have been placed on Lower State Park Road. Mr Livick has ordered a *Sharrow* template and will paint *sharrows* on the road.

City wants to provide a safe way for westbound bicyclists on San Jacinto to approach Main Street from Alder and to cross Highway 1 without riding illegally against traffic or on the sidewalk. Mr Livick received bids to paint green bike lanes on both sides of San Jacinto from Cedar to Main and to convert the right turn pocket between Alder and Main to a protected bike lane with a bike box in the crosswalk. Lowest bid, \$36,000, exceeds the City’s budgeted amount of \$25,000. Mr Sauerwein is working to incorporate this project into a larger project where economies of scale may lower the price.

Mr Livick will place a Bike Route wayfinding sign that directs southbound cyclists on Hwy 1 onto the City bike route that begins on Yerba Buena and proceeds south on Beachcomber and Sandalwood. By placing the sign on the City-owned sign between Toro Lane and Hwy 1, we will not have to deal with Caltrans and can place the sign forthwith.

SLOCOG has included in their Active Transportation Program grant requests a gap closure project on Atascadero Road from Morro Creek to the high school to widen and resurface the road, paint bike lanes and place signs. We should hear a response in October. Request is for \$300,000.

City is seeking feedback on parking realignment downtown and on the Embarcadero. Committee’s position is to request that bicycle traffic be considered in any new configuration.

Committee voted to authorize the Chair to write a letter to Caltrans supporting the SLO Bike Club's Lighthouse Bike Ride in September.

Mr Livick has issued a work order to place *Bike Friendly Community* signs at City entrances – signs have been delivered and are awaiting placement.

Mr Livick will review the Transportation chapter of the Community Baseline Assessment (General Plan update) and make comments to GPAC.

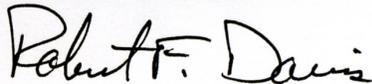
Next meeting will be October 5, 2016. Mr Esau will assume Chairmanship of the Committee. Mr Davis will be Secretary. Agenda items will include a meeting schedule for 2017 and the beginning of the 2017 Unmet Needs process.

Mr Livick reported that an Intersection Control Evaluation of the Hwy 41/Main street intersection supports a roundabout as the preferred alternative. Dr Pruitt supports this solution because of the volume of complaints he receives from parents who struggle to deliver their children to school in the mornings. Omni-Means has delivered low bid to produce an EIR and design. Bid proposal will go to PWAB in August and to Council August 23 for award.

Ms Petersen asked that the bike lane on northbound Main Street approaching Quintana be painted green so that motorists can see the route that bicyclists take as the lane swings left away from the right shoulder.

There being no further business, the meeting adjourned at 5:55 pm. Next Committee meeting will be October 5, 2016.

Respectfully submitted,

A handwritten signature in black ink that reads "Robert Fuller Davis". The signature is written in a cursive, flowing style.

Robert Fuller Davis  
Chair



AGENDA NO: B-2

MEETING DATE: July 20, 2016

# Staff Report

**TO: Public Works Advisory Board** **DATE: August 11, 2016**

**FROM: Richard P. Sauerwein, PE – Capital Projects Manager**

**SUBJECT: Award the Consultant Agreement for Preliminary Engineering Support of Project 05-5391R, State Route 1/SR41 Interchange Improvements**

## RECOMMENDATION

1. Receive the report and presentation.
2. Review the recommendation from staff.
3. Recommend that City Council approve award of a consultant agreement to Omni-Means for Preliminary Engineering Services of Project 05-5391R.

## ALTERNATIVES

1. PWAB could decline to accept the staff recommendation and suggest that Council have staff resolicit proposals.

## FISCAL IMPACT

The estimated cost to complete the PE phase of this project is \$585,000; staff is recommending a eleven-percent contingency be included in the authorization, for a total authorization of \$650,000. Typically, the cost of the Preliminary Engineering (PE) phase is fifteen to twenty-five percent of total project cost. With total project cost estimates at \$5M, this equates to an estimated PE phase cost of between \$750,000 and \$1,250,000, the estimated fee proposed by Omni-Means is below the typical range for the PE costs. Staff and the consultant are able to achieve these savings by leveraging previous work completed in 2001 and the detailed work completed during the Intersection Control Evaluation (ICE) phase, completed this year. \$113,000 of Regional State Transportation Program and Rural State Highway Account Funds were previously programmed in prior years and \$300,000 of Federal Congestion Management funds were allocated in FY 15. Local Matching funds of \$151,000 have previously been provided from accumulated City Traffic Impact Fees to fund the ICE Steps 1&2 and \$65,989.30 can be carried over to the PE phase. The City may need to allocate additional local funding to award the next task to support the final design, but those funds would not be needed until FY17/18.

Prepared By: RPS

Dept Review: RL

City Manager Review: \_\_\_\_\_

City Attorney Review: \_\_\_\_\_

## **SUMMARY**

Caltrans approved the Final Intersection Control Evaluation (ICE) Step 2 Report on May 6, 2016 and authorized preparation of Preliminary Engineering and Environment Documents. Further expenditure of Federal funds for consultant support requires a formal, well-documented, qualifications-based selection process. This selection process has followed specific Caltrans procedures and the resulting Consultant Services Agreement must include special Federal provisions, contract clauses and forms. Although only one proposal was received, Omni-Means has clearly demonstrated that they are the most qualified proposed in accordance with local, State and Federal regulations by providing a high quality work product, demonstrating a strong commitment to this project and build an exceptional working relationship with Caltrans review staff during the ICE Step 1&2. They have also prepared a through, well thought out work plan that will be completed on a fast-track schedule by an exceptional team of professional partners. Staff distributed this Request for Proposals not only through the City web-based Bid Board but also two commonly used web-services that distributed to professional service companies nationwide. It was also distributed throughout the state by California Political News and a directed email notification was made to nine firms thought by staff to be well-suited to successfully complete this project. Staff followed up with those firms to determine why they decided not to respond to this solicitation and determined that the reasons included: lack of available staff, not in their technical sweet spot, competing work priorities, acknowledgement of Omni-Means widely acknowledged expertise in this type of work, and the difficulty of overcoming the strategic advantage that Omni-Means brings because of their prior knowledge of the project, thorough understanding of the challenges that must be overcome, strong working relationships with both Caltrans & SLOCOG, our resource sponsor and excellent track record of past performance on many similar projects in Caltrans District 5.

## **BACKGROUND & DISCUSSION**

Staff briefed the PWAB on October 21, 2015 on the merits of proceeding with this project and the Board recommended the City Council authorize the Public Works Director to execute all agreements necessary to move this project forward. The Omni-Means has completed both phases of the ICE for the State Route 1/ Main Street @ SR 41 which recommends that two design alternatives, signalization or a roundabout, be considered during the environmental evaluation. Initial meetings with Morro Bay High School and Coastal San Luis Unified School District officials have indicated their strong support for the roundabout alternative, which was determined to be the preferred alternative during ICE Step 2.

The City has now received authorization from Caltrans to proceed to the next step of the project development which is the Preliminary Engineering phase which will prepare the project for construction bidding. During the final stages of ICE Step 2 the Roundabout geometrics have been revised to provide better sight distance of eastbound traffic which is constrained by the SR1 overpass. Two design issues, truck turning movements & speed from NB SR1 Ramp to SB Main St. and special signage requirements will be addressed in greater detail during the detailed design phase. Staff has prepared and issued a nationwide Request for Proposals from qualified Transportation Engineering firms to support the Preliminary Engineering project phase including preparation of a Final Environmental Document meeting the requirements of both the National Environmental Policy Act (NEPA) and the California Environmental Quality Act (CEQA) as well as Final Design and Right of Way.

The qualifications based selection has been required for professional services on Federal projects since 1972, when Congress passed the Brooks Act. California enacted a similar “Mini-Brooks” Act in 1990. These procedures do not allow cost to be a factor in selecting a consultant for our project. A consultant selection panel composed of two staff members and the PWAB representative, reviewed the proposal for technical merit, team expertise, demonstrated past performance on similar projects in the coastal zone and meeting the established Disadvantaged Business Enterprise goals.

During a personal interview with the team the Panel evaluated the proposed team based on the criteria established by the RFP, affirmed Omni-Means as “Most Qualified” and then negotiated the final scope & cost for the initial Task Order. The process is following this schedule:

Issue RFP	Tuesday, July 12, 2016
Submit RFP Questions	Monday, July 18, 2016
Receive proposals	Tuesday, August 2, 2016
Finalist Interviews	Tuesday August 9, 2016
Submit cost proposal, negotiate terms and finalize staff recommendation	Friday, August 12-16, 2016
Award contract	Tuesday, August 23, 2016
Execute contract	Tuesday, August 30 2016
Start work	Thursday, September 1, 2016

**CONCLUSION**

Our current consultant, Caltrans, SLOCOG and Staff have made significant progress on this project and built a positive working relationship during preparation of both ICE documents and have a clear vision of the steps necessary to deliver this project in a timely manner. It’s exciting to see the enthusiasm, cooperation and teamwork demonstrated thus far. Expedient completion of this next Preliminary Engineering Phase is a critical element in building our case for future construction funding.

**ATTACHMENTS**

1. [Omni-Means Proposal for the Preliminary Engineering of SR1/41/Main Street Interchange Improvements Project](#)