

City of Morro Bay

Citizens Oversight Committee Agenda, Acting as Citizens Finance Advisory Committee

Mission Statement

The City of Morro Bay is dedicated to the preservation and enhancement of the quality of life. The City shall be committed to this purpose, and will provide a level of municipal service and safety consistent with, and responsive to, the needs of the public.

NOTICE OF SPECIAL MEETING WEDNESDAY, DECEMBER 14, 2016 VETERANS MEMORIAL HALL – 3:30 PM 209 SURF ST., MORRO BAY, CA

ESTABLISH QUORUM AND CALL TO ORDER

COMMITTEE MEMBERS ANNOUNCEMENTS & PRESENTATIONS

PUBLIC COMMENT RE: ITEMS ON THE AGENDA

SPECIAL MEETING AGENDA ITEMS:

- I. REVIEW OF F/Y 2015/16 UNAUDITED TRANSACTIONS FROM THE COLLECTION OF THE GENERAL PURPOSE LOCAL SALES TAX, COMMONLY KNOWN AS “MEASURE Q”
- II. REVIEW OF F/Y 2015/16 CARRYOVER REPORT FROM THE COLLECTION OF THE GENERAL PURPOSE LOCAL SALES TAX, COMMONLY KNOWN AS “MEASURE Q”
- III. REVIEW OF F/Y-T-D 2016/17 UNAUDITED TRANSACTIONS FROM THE COLLECTION OF THE GENERAL PURPOSE LOCAL SALES TAX, COMMONLY KNOWN AS “MEASURE Q”
- IV. DISCUSSION ON THE PRESENTATION OF THE COMMITTEE’S RECOMMENDATIONS TO THE CITY COUNCIL

ACTING IN ITS CAPACITY AS THE CITIZENS FINANCE ADVISORY COMMITTEE:

- V. APPROVAL OF MINUTES FROM THE AUGUST 30, 2016 SPECIAL MEETING
- VI. APPROVAL OF MINUTES FROM THE SEPTEMBER 20, 2016 REGULAR MEETING
- VII. APPROVAL OF MINUTES FROM THE OCTOBER 18, 2016 REGULAR MEETING
- VIII. DISCUSSION REGARDING THE CENTENNIAL PARKWAY CONCEPT AND VOTES ON THE FOLLOWING:
 - A. DOES CFAC RECOMMEND MOVING FORWARD ON THE CENTENNIAL PARKWAY CONCEPT (YES/NO...CONCEPT ATTACHED)?

- B. DOES CFAC RECOMMEND THE EMBARCADERO BE OPEN TO
EITHER ONE OR TWO WAY TRAFFIC?
- IX. DISCUSSION AND POTENTIAL RECOMMENDATIONS FOR ITEMS FOR THE
CITY FY2017/18 GOALS

ADJOURNMENT

The next regular meeting will be held on TBD, at 3:30 pm at the Veteran's Memorial Hall located at 209 Surf Street, Morro Bay, California.

DATED: December 6, 2016


Barbara Spagnola, Chair

THIS AGENDA IS SUBJECT TO AMENDMENT UP TO 72 HOURS PRIOR TO THE DATE AND TIME SET FOR THE MEETING. PLEASE REFER TO THE AGENDA POSTED AT CITY HALL FOR ANY REVISIONS, OR CALL CITY HALL AT 772-6201 FOR FURTHER INFORMATION.

MATERIALS RELATED TO AN ITEM ON THIS AGENDA SUBMITTED TO THE COMMITTEE AFTER DISTRIBUTION OF THE AGENDA PACKET ARE AVAILABLE FOR PUBLIC INSPECTION AT CITY HALL LOCATED AT 595 HARBOR STREET DURING NORMAL BUSINESS HOURS.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN A CITY MEETING, PLEASE CONTACT THE CITY CLERK'S OFFICE AT LEAST 24 HOURS PRIOR TO THE MEETING TO INSURE THAT REASONABLE ARRANGEMENTS CAN BE MADE TO PROVIDE ACCESSIBILITY TO THE MEETING.



AGENDA NO:	I
MEETING DATE:	December 14, 2016

Staff Report

TO: Chairman and Committee Members **DATE:** November 28, 2016

FROM: Craig Schmollinger, Finance Director/City Treasurer
Susan Slayton, Administrative Services Director

SUBJECT: Review of F/Y 2015/16 Unaudited Transactions from the Collection of the General Purpose Local Sales Tax, commonly known as “Measure Q”

RECOMMENDATION

Staff recommends that the Committee review the 2015/16 transactions posted to the Measure Q fund, suggest any amendments deemed necessary, and approve the transactions with those suggestions, pending City Council approval.

DISCUSSION

Staff has attached the balance sheet, budget performance, and detailed transaction reports of the transactions that have been posted to the Measure Q fund for the 2015/16 fiscal year. These reports have not been audited yet. Additionally, Staff has provided the carryover report for review. Detailed receipts for purchases with credit cards have also been provided.

Any recommended changes/findings are to be presented to City Council for its review and final disposition.

ATTACHMENTS

1. Accumulated Transaction Listing
2. Balance Sheet – 6/30/16
3. Budget Performance Report
4. Accumulated Transaction Listing (Contracts)
5. Fire Station Debt Service
6. Pipan & McLean Credit Card Receipts

Accumulated Transaction Listing

G/L Date Range 07/01/15 - 06/30/16

Legend: Receipt attached Correcting journal entries Item of interest

G/L Date	Journal	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 003-1111 3051 Sales Tax-City Portion						Balance To Date:		\$0.00
07/15/2015	2016-0000035	RA	Revenue Collection Payment Post	Collections			70,200.00	(70,200.00)
	<i>Receipt Number</i>	<i>Receipt Batch</i>		<i>Received From</i>	<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
	2016-00001881	2016-00000072		State of California	07/15/2015	70,200.00		(70,200.00)
					Total		70,200.00	(\$70,200.00)
07/31/2015	2016-00000213	GL	Reverse JE 1310-15 Reverses the July receipt of June 2016 funds	JE 720-16		70,200.00		.00
Month July 2015 Totals						\$70,200.00	\$70,200.00	\$0.00
08/19/2015	2016-00000109	RA	Revenue Collection Payment Post	Collections			93,600.00	(93,600.00)
	<i>Receipt Number</i>	<i>Receipt Batch</i>		<i>Received From</i>	<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
	2016-00005979	2016-00000228		State of California	08/19/2015	93,600.00		(93,600.00)
					Total		93,600.00	(\$93,600.00)
Month August 2015 Totals						\$0.00	\$93,600.00	(\$93,600.00)
09/24/2015	2016-00000176	RA	Revenue Collection Payment Post	Collections			113,128.21	(206,728.21)
	<i>Receipt Number</i>	<i>Receipt Batch</i>		<i>Received From</i>	<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
	2016-00010407	2016-00000399		State of California	09/24/2015	113,128.21		(113,128.21)
					Total		113,128.21	(\$113,128.21)
Month September 2015 Totals						\$0.00	\$113,128.21	(\$206,728.21)
10/21/2015	2016-00000331	RA	Revenue Collection Payment Post	Collections			73,400.00	(280,128.21)
	<i>Receipt Number</i>	<i>Receipt Batch</i>		<i>Received From</i>	<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
	2016-00013976	2016-00000550		State of California	10/21/2015	73,400.00		(73,400.00)
					Total		73,400.00	(\$73,400.00)
Month October 2015 Totals						\$0.00	\$73,400.00	(\$280,128.21)
11/19/2015	2016-00000418	RA	Revenue Collection Payment Post	Collections			97,800.00	(377,928.21)
	<i>Receipt Number</i>	<i>Receipt Batch</i>		<i>Received From</i>	<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
	2016-00017539	2016-00000683		State of California	11/19/2015	97,800.00		(97,800.00)
					Total		97,800.00	(\$97,800.00)
Month November 2015 Totals						\$0.00	\$97,800.00	(\$377,928.21)
12/28/2015	2016-00000521	RA	Revenue Collection Payment Post	Collections			80,322.18	(458,250.39)
	<i>Receipt Number</i>	<i>Receipt Batch</i>		<i>Received From</i>	<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
	2016-00022024	2016-00000852		State of California	12/28/2015	80,322.18		(80,322.18)
					Total		80,322.18	(\$80,322.18)
Month December 2015 Totals						\$0.00	\$80,322.18	(\$458,250.39)
01/20/2016	2016-00000592	RA	Revenue Collection Payment Post	Collections			60,200.00	(518,450.39)
	<i>Receipt Number</i>	<i>Receipt Batch</i>		<i>Received From</i>	<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
	2016-00024854	2016-00000973		State of California	01/20/2016	60,200.00		(60,200.00)
					Total		60,200.00	(\$60,200.00)
Month January 2016 Totals						\$0.00	\$60,200.00	(\$518,450.39)
02/17/2016	2016-00000677	RA	Revenue Collection Payment Post	Collections			80,200.00	(598,650.39)
	<i>Receipt Number</i>	<i>Receipt Batch</i>		<i>Received From</i>	<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>	
	2016-00028222	2016-00001115		State of California	02/17/2016	80,200.00		(80,200.00)
					Total		80,200.00	(\$80,200.00)

Accumulated Transaction Listing

G/L Date Range 07/01/15 - 06/30/16

Legend: Receipt attached Correcting journal entries Item of interest

G/L Date	Journal	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
Month February 2016 Totals						\$0.00	\$80,200.00	(\$598,650.39)
03/25/2016	2016-0000773	RA	Revenue Collection Payment Post	Collections			83,847.81	(682,498.20)
	<i>Receipt Number</i>			<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>
	2016-00033130			State of California		03/25/2016	83,847.81	(83,847.81)
						Total	\$83,847.81	(\$83,847.81)
Month March 2016 Totals						\$0.00	\$83,847.81	(\$682,498.20)
04/20/2016	2016-0000879	RA	Revenue Collection Payment Post	Collections			59,800.00	(742,298.20)
	<i>Receipt Number</i>			<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>
	2016-00036445			State of California		04/20/2016	59,800.00	(59,800.00)
						Total	\$59,800.00	(\$59,800.00)
Month April 2016 Totals						\$0.00	\$59,800.00	(\$742,298.20)
05/18/2016	2016-0000966	RA	Revenue Collection Payment Post	Collections			79,700.00	(821,998.20)
	<i>Receipt Number</i>			<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>
	2016-00039990			State of California		05/18/2016	79,700.00	(79,700.00)
						Total	\$79,700.00	(\$79,700.00)
Month May 2016 Totals						\$0.00	\$79,700.00	(\$821,998.20)
06/27/2016	2016-00001062	RA	Revenue Collection Payment Post	Collections			89,055.05	(911,053.25)
	<i>Receipt Number</i>			<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>
	2016-00044538			State of California		06/27/2016	89,055.05	(89,055.05)
						Total	\$89,055.05	(\$89,055.05)
06/30/2016	2016-00001130	GL	Accrue Other Govt revenue for all funds for FY15/16	JE 1309-16			69,800.00	(980,853.25)
Month June 2016 Totals						\$0.00	\$158,855.05	(\$980,853.25)
Account Sales Tax-City Portion Totals						\$70,200.00	\$1,051,053.25	(\$980,853.25)
G/L Account Number 003-1111 3710 Interest Income							Balance To Date:	\$0.00
06/30/2016	2016-00001174	GL	Distribute interest for FY15/16	JE 1329-16			2,492.00	(2,492.00)
06/30/2016	2016-00001200	GL	Reverse JE 1329-16 due to Add'l Interest earned	JE 1#15/16 A-24		2,492.00		.00
06/30/2016	2016-00001201	GL	Distribute Interest for the FY15/16 year	JE #15/16 A-25			2,720.00	(2,720.00)
Month June 2016 Totals						\$2,492.00	\$5,212.00	(\$2,720.00)
Account Interest Income Totals						\$2,492.00	\$5,212.00	(\$2,720.00)
G/L Account Number 003-1111 3750 Gain On Investment							Balance To Date:	\$0.00
06/30/2016	2016-00001175	GL	GASB 31 adjustment for FY15/16	JE 1330-16			269.00	(269.00)
Month June 2016 Totals						\$0.00	\$269.00	(\$269.00)
Account Gain On Investment Totals						\$0.00	\$269.00	(\$269.00)
Department Undistributed/Non-Dept. Totals						\$72,692.00	\$1,056,534.25	
G/L Account Number 003-4110 5104 Animal Feed/Supplies							Balance To Date:	\$0.00
08/20/2015	2016-0000108	AP	A/P Invoice Entry	Accounts Payable		102.45		102.45
	<i>Invoice Number</i>	<i>Vendor</i>	<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
	Pipan07/15	Rabobank Visa Card	Visa Card	07/31/2015 EFT		1243	331.87	102.45

Accumulated Transaction Listing

G/L Date Range 07/01/15 - 06/30/16

Legend: Receipt attached Correcting journal entries Item of interest

G/L Date	Journal	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
						Total	\$331.87	\$102.45
Month August 2015 Totals						\$102.45	\$0.00	\$102.45
09/03/2015	2016-00000135	AP	A/P Invoice Entry	Accounts Payable		125.00		227.45
	<i>Invoice Number Vendor Description</i>			<i>Invoice Date Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
	07292015 Dalzell Enterprises		Xello Vet service	07/29/2015 Check	149804	55.00		55.00
	08122015 Dalzell Enterprises		Xello vacs	08/12/2015 Check	149804	70.00		70.00
						Total	\$125.00	\$125.00
09/17/2015	2016-00000156	AP	A/P Invoice Entry	Accounts Payable		51.22		278.67
	<i>Invoice Number Vendor Description</i>			<i>Invoice Date Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
	Pipan08/15 Rabobank Visa Card		Visa Card	08/30/2015 EFT	1255	427.24		51.22
						Total	\$427.24	\$51.22
09/30/2015	2016-00000337	AP	A/P Invoice Entry	Accounts Payable		.10		278.77
	<i>Invoice Number Vendor Description</i>			<i>Invoice Date Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
	July-Sept 2015 State Board of Equalization		July 1 to Sept 30 2015 Use Tax Report	09/30/2015 EFT	1276	990.35		.10
						Total	\$990.35	\$0.10
Month September 2015 Totals						\$176.32	\$0.00	\$278.77
10/29/2015	2016-00000337	AP	A/P Invoice Entry	Accounts Payable		83.69		362.46
	<i>Invoice Number Vendor Description</i>			<i>Invoice Date Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
	Pipan09/15 Rabobank Visa Card		Visa Card	09/30/2015 EFT	1274	87.85		83.69
						Total	\$87.85	\$83.69
Month October 2015 Totals						\$83.69	\$0.00	\$362.46
11/25/2015	2016-00000428	AP	A/P Invoice Entry	Accounts Payable		334.90		697.36
	<i>Invoice Number Vendor Description</i>			<i>Invoice Date Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
	Pipan 10/15 Rabobank Visa Card		Visa Card	11/02/2015 EFT	1288	1,566.99		334.90
						Total	\$1,566.99	\$334.90
Month November 2015 Totals						\$334.90	\$0.00	\$697.36
12/23/2015	2016-00000513	AP	A/P Invoice Entry	Accounts Payable		147.92		845.28
	<i>Invoice Number Vendor Description</i>			<i>Invoice Date Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
	Pipan 11/15 Rabobank Visa Card		Visa Card	12/02/2015 EFT	1301	102.45		102.92
	09182015 Ruth Corbo DVM		Xello Vet exam	09/18/2015 Check	150947	45.00		45.00
						Total	\$147.45	\$147.92
Month December 2015 Totals						\$147.92	\$0.00	\$845.28
01/07/2016	2016-00000544	AP	A/P Invoice Entry	Accounts Payable		100.00		945.28
	<i>Invoice Number Vendor Description</i>			<i>Invoice Date Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
	12162015 Dalzell Enterprises		K9 Meds	12/16/2015 Check	150995	100.00		100.00
						Total	\$100.00	\$100.00
01/21/2016	2016-00000591	AP	A/P Invoice Entry	Accounts Payable		1,602.92		2,548.20
	<i>Invoice Number Vendor Description</i>			<i>Invoice Date Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
	5099 Inglis Pet Hotel		K-9 training	12/24/2015 Check	151130	1,500.00		1,500.00
	Pipan 12/15 Rabobank Visa Card		Visa Card	01/04/2016 EFT	1311	102.44		102.92
						Total	\$1,602.44	\$1,602.92
01/31/2016	2016-00000638	AP	A/P Invoice Entry	Accounts Payable		.47		2,548.67
	<i>Invoice Number Vendor Description</i>			<i>Invoice Date Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	

Accumulated Transaction Listing

G/L Date Range 07/01/15 - 06/30/16

Legend: Receipt attached Correcting journal entries Item of interest

G/L Date	Journal	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance	
Oct-Dec2015	State Board of Equalization	Oct 1 to Dec 31, 2015	Use Tax Report		12/31/2015 EFT		1318 1,054.62	.47	
						Total	\$1,054.62	\$0.47	
Month January 2016 Totals							\$1,703.39	\$0.00	\$2,548.67
02/18/2016	2016-00000676	AP	A/P Invoice Entry	Accounts Payable		148.28		2,696.95	
<i>Invoice Number</i>	<i>Vendor</i>	<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>		
Pipan 01/16	Rabobank Visa Card	Visa Card	02/01/2016	EFT	1322	188.84	148.28		
						Total	\$188.84	\$148.28	
Month February 2016 Totals							\$148.28	\$0.00	\$2,696.95
03/31/2016	2016-00000782	AP	A/P Invoice Entry	Accounts Payable		509.70		3,206.65	
<i>Invoice Number</i>	<i>Vendor</i>	<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>		
Pipan 02/16	Rabobank Visa Card	Visa Card	03/02/2016	EFT	1341	509.08	509.70		
						Total	\$509.08	\$509.70	
Month March 2016 Totals							\$509.70	\$0.00	\$3,206.65
04/28/2016	2016-00000893	AP	A/P Invoice Entry	Accounts Payable		433.97		3,640.62	
<i>Invoice Number</i>	<i>Vendor</i>	<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>		
01-03/31/16S	State Board of Equalization	Jan March 2016 State	03/31/2016	EFT	1355	645.58	6.25		
01-03/31/16C	State Board of Equalization	Jan March 2016C	03/31/2016	EFT	1355	27.96	.25		
01-03/31/16L	State Board of Equalization	Jan March 2016 L	03/31/2016	EFT	1355	212.68	1.50		
Jan-March2016	State Board of Equalization	Jan 1 to March 31, 2016 Use Tax Report	03/31/2016	EFT	1355	817.78	.02		
Pipan 03/16	Rabobank Visa Card	Visa Card	04/01/2016	EFT	1353	724.72	266.95		
04062016	Ronald R. Dalzell, D.V.M.	K-9 Vaccine	04/06/2016	Check	152084	159.00	159.00		
						Total	\$2,587.72	\$433.97	
Month April 2016 Totals							\$433.97	\$0.00	\$3,640.62
06/09/2016	2016-00001018	AP	A/P Invoice Entry	Accounts Payable		180.00		3,820.62	
<i>Invoice Number</i>	<i>Vendor</i>	<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>		
052616	Ronald R. Dalzell, D.V.M.	Xello Vaccine	05/26/2016	Check	152442	180.00	180.00		
						Total	\$180.00	\$180.00	
06/23/2016	2016-00001057	AP	A/P Invoice Entry	Accounts Payable		889.02		4,709.64	
<i>Invoice Number</i>	<i>Vendor</i>	<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>		
Pipan 05/16	Rabobank Visa Card	Visa Card	06/01/2016	EFT	1378	1,109.55	889.02		
						Total	\$1,109.55	\$889.02	
06/30/2016	2016-00001080	AP	A/P Invoice Entry	Accounts Payable		251.21		4,960.85	
<i>Invoice Number</i>	<i>Vendor</i>	<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>		
Pipan 06/16	Rabobank Visa Card	Visa Card	07/01/2016	EFT	1391	250.05	251.21		
						Total	\$250.05	\$251.21	
06/30/2016	2016-00001099	AP	A/P Invoice Entry	Accounts Payable			.06	4,960.79	
<i>Invoice Number</i>	<i>Vendor</i>	<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>		
April-June2016	State Board of Equalization	April 1 - June 30, 2016 Use Tax Report	06/30/2016	EFT	1394	1,124.95	(.06)		
						Total	\$1,124.95	(\$0.06)	
06/30/2016	2016-00001122	GL	Correct Sales Tax Payable balances	JE 636-16		1.20		4,961.99	
Month June 2016 Totals							\$1,321.43	\$0.06	\$4,961.99
Account Animal Feed/Supplies Totals							\$4,962.05	\$0.06	\$4,961.99
Department Police Department Totals							\$4,962.05	\$0.06	

Accumulated Transaction Listing

G/L Date Range 07/01/15 - 06/30/16

Legend: Receipt attached Correcting journal entries Item of interest

G/L Date	Journal	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance	
G/L Account Number 003-4210 5108 Communication Supplies						Balance To Date:		\$0.00	
06/30/2016	2016-00001099	AP	A/P Invoice Entry	Accounts Payable		815.40		815.40	
	<i>Invoice Number Vendor</i>		<i>Description</i>	<i>Invoice Date Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>		
	7102872 Coast Electronics		Morro Command Repeater	06/30/2016 Check	152925	815.40		815.40	
						Total	\$815.40	\$815.40	
Month June 2016 Totals						\$815.40	\$0.00	\$815.40	
Account Communication Supplies Totals						\$815.40	\$0.00	\$815.40	
G/L Account Number 003-4210 5201 Other Expense						Balance To Date:		\$0.00	
06/30/2016	2016-00001170	GL	Recognize 15/16 OPEB Liability & Adj OPEB Reserves	JE 1327-16		1,784.82		1,784.82	
06/30/2016	2016-00001176	GL	Reverse JE 1327-16	JE 1347-16			1,784.82	.00	
06/30/2016	2016-00001177	GL	Recognize 15/16 OPEB Liability & Adj OPEB Reserves	JE 1348-16		2,266.74		2,266.74	
						Total	\$4,051.56	\$1,784.82	\$2,266.74
Month June 2016 Totals						\$4,051.56	\$1,784.82	\$2,266.74	
Account Other Expense Totals						\$4,051.56	\$1,784.82	\$2,266.74	
G/L Account Number 003-4210 7302 Equipment Acquisition						Balance To Date:		\$0.00	
08/06/2015	2016-00000083	AP	A/P Invoice Entry	Accounts Payable		5,606.25		5,606.25	
	<i>Invoice Number Vendor</i>		<i>Description</i>	<i>Invoice Date Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>		
	119985 J B Dewar Inc		500 gallon Tank and accessories	07/06/2015 Check	149598	5,313.93		5,313.93	
	2165103 Ferguson Enterprises Inc #1350		Bollaros for Diesel tank FD	07/14/2015 Check	149586	292.32		292.32	
						Total	\$5,606.25	\$5,606.25	
Month August 2015 Totals						\$5,606.25	\$0.00	\$5,606.25	
09/03/2015	2016-00000135	AP	A/P Invoice Entry	Accounts Payable		464.59		6,070.84	
	<i>Invoice Number Vendor</i>		<i>Description</i>	<i>Invoice Date Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>		
	123433 J B Dewar Inc		Installation Curb hose for Tank	08/19/2015 Check	149829	464.59		464.59	
						Total	\$464.59	\$464.59	
Month September 2015 Totals						\$464.59	\$0.00	\$6,070.84	
Account Equipment Acquisition Totals						\$6,070.84	\$0.00	\$6,070.84	
G/L Account Number 003-4210 8110 Interest Expense						Balance To Date:		\$0.00	
09/30/2015	2016-00000297	GL	Post principal & interest pymt for USDA loan	JE 918-16		26,550.00		26,550.00	
Month September 2015 Totals						\$26,550.00	\$0.00	\$26,550.00	
03/31/2016	2016-00000870	GL	Interest only pymt for USDA Fire Station loan	JE 334-16		25,987.50		52,537.50	
						Total	\$25,987.50	\$0.00	\$52,537.50
Month March 2016 Totals						\$25,987.50	\$0.00	\$52,537.50	
Account Interest Expense Totals						\$52,537.50	\$0.00	\$52,537.50	
G/L Account Number 003-4210 8130 Principal Repayment						Balance To Date:		\$0.00	
09/30/2015	2016-00000297	GL	Post principal & interest pymt for USDA loan	JE 918-16		30,000.00		30,000.00	
Month September 2015 Totals						\$30,000.00	\$0.00	\$30,000.00	
Account Principal Repayment Totals						\$30,000.00	\$0.00	\$30,000.00	
Department Fire Department Totals						\$93,475.30	\$1,784.82		

Accumulated Transaction Listing

G/L Date Range 07/01/15 - 06/30/16

Legend: Receipt attached Correcting journal entries Item of interest

G/L Date	Journal	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 003-4220 5109 Uniforms/Safety Equipment						Balance To Date:		\$0.00
06/30/2016	2016-00001080	AP	A/P Invoice Entry	Accounts Payable		2,021.55		2,021.55
	<i>Invoice Number Vendor</i>		<i>Description</i>	<i>Invoice Date Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
	McLean 06/16 Rabobank Visa Card		Visa Card	07/01/2016 EFT	1391	2,387.59	2,021.55	
						Total	\$2,387.59	\$2,021.55
Month June 2016 Totals						\$2,021.55	\$0.00	\$2,021.55
Account Uniforms/Safety Equipment Totals						\$2,021.55	\$0.00	\$2,021.55
Department EOC Disaster Preparedness Totals						\$2,021.55	\$0.00	
G/L Account Number 003-5230 5199 Misc. Operating Supplies						Balance To Date:		\$0.00
04/28/2016	2016-00000893	AP	A/P Invoice Entry	Accounts Payable		107.19		107.19
	<i>Invoice Number Vendor</i>		<i>Description</i>	<i>Invoice Date Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
	PC430024917 Quinn Company		Tube Kit	04/13/2016 Check	152080	107.19	107.19	
						Total	\$107.19	\$107.19
Month April 2016 Totals						\$107.19	\$0.00	\$107.19
Account Misc. Operating Supplies Totals						\$107.19	\$0.00	\$107.19
G/L Account Number 003-5230 6810 Equipment Rental						Balance To Date:		\$0.00
07/23/2015	2016-00000050	AP	A/P Invoice Entry	Accounts Payable		2,017.95		2,017.95
	<i>Invoice Number Vendor</i>		<i>Description</i>	<i>Invoice Date Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
	16459809 Caterpillar Financial Services Corp		Skid Steer 8/15/15 Payment	07/07/2015 Check	149380	2,017.95	2,017.95	
						Total	\$2,017.95	\$2,017.95
Month July 2015 Totals						\$2,017.95	\$0.00	\$2,017.95
08/20/2015	2016-00000108	AP	A/P Invoice Entry	Accounts Payable		2,017.95		4,035.90
	<i>Invoice Number Vendor</i>		<i>Description</i>	<i>Invoice Date Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
	16521709 Caterpillar Financial Services Corp		Skid Steer 9/15 Payment	07/31/2015 Check	149674	2,017.95	2,017.95	
						Total	\$2,017.95	\$2,017.95
Month August 2015 Totals						\$2,017.95	\$0.00	\$4,035.90
09/17/2015	2016-00000156	AP	A/P Invoice Entry	Accounts Payable		2,017.95		6,053.85
	<i>Invoice Number Vendor</i>		<i>Description</i>	<i>Invoice Date Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
	16575743 Caterpillar Financial Services Corp		Skid Steer 10/15 Payment	08/28/2015 Check	149913	2,017.95	2,017.95	
						Total	\$2,017.95	\$2,017.95
Month September 2015 Totals						\$2,017.95	\$0.00	\$6,053.85
10/15/2015	2016-00000314	AP	A/P Invoice Entry	Accounts Payable		2,017.95		8,071.80
	<i>Invoice Number Vendor</i>		<i>Description</i>	<i>Invoice Date Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
	16638433 Caterpillar Financial Services Corp		Skid Steer 11/15 Payment	09/30/2015 Check	150176	2,017.95	2,017.95	
						Total	\$2,017.95	\$2,017.95
Month October 2015 Totals						\$2,017.95	\$0.00	\$8,071.80
11/25/2015	2016-00000428	AP	A/P Invoice Entry	Accounts Payable		2,017.95		10,089.75
	<i>Invoice Number Vendor</i>		<i>Description</i>	<i>Invoice Date Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
	16698032 Caterpillar Financial Services Corp		Skid Steer 11/15 Payment	10/31/2015 Check	150602	2,017.95	2,017.95	
						Total	\$2,017.95	\$2,017.95

Accumulated Transaction Listing

G/L Date Range 07/01/15 - 06/30/16

Legend: Receipt attached Correcting journal entries Item of interest

G/L Date	Journal	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
Month November 2015 Totals						\$2,017.95	\$0.00	\$10,089.75
12/31/2015	2016-00000544	AP	A/P Invoice Entry	Accounts Payable		4,035.90		14,125.65
<i>Invoice Number</i>	<i>Vendor</i>	<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
16762421	Caterpillar Financial Services Corp	Skid Steer & Equipment 12/15/15 and 1/15/16	11/30/2015	Check	150987	4,035.90		4,035.90
Total							\$4,035.90	\$4,035.90
Month December 2015 Totals						\$4,035.90	\$0.00	\$14,125.65
01/21/2016	2016-00000591	AP	A/P Invoice Entry	Accounts Payable		4,035.90		18,161.55
<i>Invoice Number</i>	<i>Vendor</i>	<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
16830798	Caterpillar Financial Services Corp	Skid Steer & Equipment 1/16	12/31/2015	Check	151101	4,035.90		4,035.90
Total							\$4,035.90	\$4,035.90
Month January 2016 Totals						\$4,035.90	\$0.00	\$18,161.55
02/18/2016	2016-00000676	AP	A/P Invoice Entry	Accounts Payable		2,017.95		20,179.50
<i>Invoice Number</i>	<i>Vendor</i>	<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
16883946	Caterpillar Financial Services Corp	Skid Steer & Equipment 2/16	01/29/2016	Check	151339	2,017.95		2,017.95
Total							\$2,017.95	\$2,017.95
Month February 2016 Totals						\$2,017.95	\$0.00	\$20,179.50
03/31/2016	2016-00000782	AP	A/P Invoice Entry	Accounts Payable		436.50		20,616.00
<i>Invoice Number</i>	<i>Vendor</i>	<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
16951393	Caterpillar Financial Services Corp	Skid Steer & Equipment 3/16	02/29/2016	Check	151724	436.50		436.50
Total							\$436.50	\$436.50
Month March 2016 Totals						\$436.50	\$0.00	\$20,616.00
04/14/2016	2016-00000854	AP	A/P Invoice Entry	Accounts Payable		1,240.70		21,856.70
<i>Invoice Number</i>	<i>Vendor</i>	<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
17014239	Caterpillar Financial Services Corp	Skid Steer 4/16 Payment	03/30/2016	Check	151871	1,240.70		1,240.70
Total							\$1,240.70	\$1,240.70
Month April 2016 Totals						\$1,240.70	\$0.00	\$21,856.70
05/26/2016	2016-00000978	AP	A/P Invoice Entry	Accounts Payable		1,467.87		23,324.57
<i>Invoice Number</i>	<i>Vendor</i>	<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
17084371	Caterpillar Financial Services Corp	Skid Steer 5/16	04/30/2016	Check	152255	1,467.87		1,467.87
Total							\$1,467.87	\$1,467.87
Month May 2016 Totals						\$1,467.87	\$0.00	\$23,324.57
06/23/2016	2016-00001057	AP	A/P Invoice Entry	Accounts Payable		2,935.74		26,260.31
<i>Invoice Number</i>	<i>Vendor</i>	<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
17147303	Caterpillar Financial Services Corp	Skid Steer 6/16	05/28/2016	Check	152486	2,935.74		2,935.74
Total							\$2,935.74	\$2,935.74
Month June 2016 Totals						\$2,935.74	\$0.00	\$26,260.31
Account Equipment Rental Totals						\$26,260.31	\$0.00	\$26,260.31
Department Street Maintenance Totals						\$26,367.50	\$0.00	

G/L Account Number 003-5235 6105 Consulting Services

Balance To Date: \$0.00

Accumulated Transaction Listing

G/L Date Range 07/01/15 - 06/30/16

Legend: Receipt attached Correcting journal entries Item of interest

G/L Date	Journal	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
09/17/2015	2016-0000156	AP	A/P Invoice Entry	Accounts Payable		735.00		735.00
	<i>Invoice Number</i>	<i>Vendor</i>	<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
	00502.02-5	Larry Walker Associates, Inc.	Preperation of the Wasteload Allocation & Attainment Plan	08/12/2015	Check	149965	735.00	735.00
						Total	735.00	735.00
Month September 2015 Totals						735.00	\$0.00	735.00
10/01/2015	2016-0000187	AP	A/P Invoice Entry	Accounts Payable		1,890.00		2,625.00
	<i>Invoice Number</i>	<i>Vendor</i>	<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
	00502.02-6	Larry Walker Associates, Inc.	WAAP Update 8/15	09/11/2015	Check	150086	1,890.00	1,890.00
						Total	1,890.00	1,890.00
Month October 2015 Totals						3,912.50	\$0.00	6,537.50
10/29/2015	2016-0000337	AP	A/P Invoice Entry	Accounts Payable		3,912.50		6,537.50
	<i>Invoice Number</i>	<i>Vendor</i>	<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
	00502.02-7	Larry Walker Associates, Inc.	MB Pathogen WAAP thru 9/30/15	10/09/2015	Check	150385	3,912.50	3,912.50
						Total	3,912.50	3,912.50
Month October 2015 Totals						\$5,802.50	\$0.00	\$6,537.50
12/10/2015	2016-0000479	AP	A/P Invoice Entry	Accounts Payable		630.00		7,167.50
	<i>Invoice Number</i>	<i>Vendor</i>	<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
	00502.02-8	Larry Walker Associates, Inc.	MB Pathogen WAAP thru 10-31-15	11/11/2015	Check	150784	630.00	630.00
						Total	630.00	630.00
Month December 2015 Totals						\$630.00	\$0.00	\$7,167.50
01/18/2016	2016-0000676	AP	A/P Invoice Entry	Accounts Payable		306.00		7,473.50
	<i>Invoice Number</i>	<i>Vendor</i>	<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
	1160079	SLO Co Public Health Dept	Enterococci/Fecal Coliform	01/31/2016	Check	151438	306.00	306.00
						Total	306.00	306.00
Month January 2016 Totals						\$306.00	\$0.00	\$7,473.50
Account Consulting Services Totals						\$7,473.50	\$0.00	\$7,473.50
Department Storm Drain/Creek Maint. Totals						\$7,473.50	\$0.00	
G/L Account Number 003-7710 3801 Transfers In							Balance To Date:	\$0.00
07/31/2015	2016-0000237	GL	Reverse JE 526-15	JE 744-16		200,000.00		200,000.00
Month July 2015 Totals						\$200,000.00	\$0.00	\$200,000.00
12/15/2015	2016-0000493	GL	Reverse JE 744-16	JE 1218-16			200,000.00	.00
Month December 2015 Totals						\$0.00	\$200,000.00	\$0.00
Account Transfers In Totals						\$200,000.00	\$200,000.00	\$0.00
G/L Account Number 003-7710 8501 Transfers Out							Balance To Date:	\$0.00
07/31/2015	2016-0000232	GL	FY15/16 Adpoted Budget Transfers	JE 739-16		92,867.00		92,867.00
07/31/2015	2016-0000232	GL	FY15/16 Adpoted Budget Transfers	JE 739-16		200,000.00		292,867.00
			This is the repayment of the General Fund Emergency Reserve loan					
07/31/2015	2016-0000239	GL	Monthly CAP transfers per FY15/16 Budget	JE 711-16		24,405.62		317,272.62
Month July 2015 Totals						\$317,272.62	\$0.00	\$317,272.62
08/31/2015	2016-0000252	GL	Monthly CAP transfer per FY15/16 Adopted Budget	JE 811-16		24,405.58		341,678.20

Accumulated Transaction Listing

G/L Date Range 07/01/15 - 06/30/16

Legend: Receipt attached Correcting journal entries Item of interest

G/L Date	Journal	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
Month August 2015 Totals								
09/30/2015	2016-00000263	GL	Monthly CAP transfer per FY15/16 Adopted Budget	JE 911-16		24,405.58	\$0.00	\$341,678.20
						\$24,405.58	\$0.00	\$366,083.78
Month September 2015 Totals								
10/31/2015	2016-00000371	GL	Monthly CAP Transfers per FY15/16 Budget: Oct 2015	JE 1011-16		24,405.58	\$0.00	\$366,083.78
						\$24,405.58	\$0.00	\$390,489.36
Month October 2015 Totals								
11/30/2015	2016-00000456	GL	Monthly CAP Transfers per FY15/16 Budget: Nov 2015	JE 1111-16		24,405.58	\$0.00	\$390,489.36
						\$24,405.58	\$0.00	\$414,894.94
Month November 2015 Totals								
12/15/2015	2016-00000492	GL	Reverse Part of JE 739-16	JE 1217-16			92,867.00	\$414,894.94
12/15/2015	2016-00000494	GL	Reverse recurring journal entries for duplication of transfer	JE 1219-16			24,405.62	322,027.94
12/15/2015	2016-00000494	GL	Reverse recurring journal entries for duplication of transfer	JE 1219-16			24,405.58	297,622.32
12/15/2015	2016-00000494	GL	Reverse recurring journal entries for duplication of transfer	JE 1219-16			24,405.58	273,216.74
12/15/2015	2016-00000494	GL	Reverse recurring journal entries for duplication of transfer	JE 1219-16			24,405.58	248,811.16
12/15/2015	2016-00000494	GL	Reverse recurring journal entries for duplication of transfer	JE 1219-16			24,405.58	224,405.58
12/15/2015	2016-00000494	GL	Reverse recurring journal entries for duplication of transfer	JE 1219-16			24,405.58	200,000.00
						\$0.00	\$214,894.94	\$200,000.00
Month December 2015 Totals								
Account Transfers Out Totals						\$414,894.94	\$214,894.94	\$200,000.00
Department Interfund Transactions Totals						\$614,894.94	\$414,894.94	
Fund Sales & Use Tax Measure Q Totals						\$821,886.84	\$1,473,214.07	
Grand Totals						\$821,886.84	\$1,473,214.07	

City of Morro Bay

Balance Sheet

Through 06/30/16

Detail Listing

Include Rollup Account/Rollup to Account

Account	Account Description	Current YTD Balance	Prior Year Total Actual	Net Change	Change %
Fund Category Governmental Funds					
Fund Type Special Revenue Funds					
Fund 003 - Sales & Use Tax Measure Q					
ASSETS					
1001	Cash In Treasury	505,511.66	106,410.39	399,101.27	375.06
1062	GASB 31 Adjustments	238.00	(31.00)	269.00	867.74
1228	Due From Other Funds	.00	1,593.00	(1,593.00)	(100.00)
1230	Due From Other Gov't'l	69,800.00	70,200.00	(400.00)	(.57)
1670	Miscellaneous Prepaid	1,443.20	1,289.64	153.56	11.91
ASSETS TOTALS		\$576,992.86	\$179,462.03	\$397,530.83	221.51%
LIABILITIES AND FUND EQUITY					
LIABILITIES					
2011	Payroll Payable	3,754.18	4,094.27	(340.09)	(8.31)
2020	Accounts Payable	3,093.67	75,720.81	(72,627.14)	(95.91)
2025	Sales Tax Payable	.00	13.90	(13.90)	(100.00)
2040	Due To Other Gov't'l Funds	68,588.73	.00	68,588.73	+++
2182	Health Ins, Employee Ded.	1,443.20	1,289.64	153.56	11.91
LIABILITIES TOTALS		\$76,879.78	\$81,118.62	(\$4,238.84)	(5.23%)
FUND EQUITY					
2930	Unreserved Fund Balance	98,343.41	98,343.41	.00	.00
FUND EQUITY TOTALS Prior to Current Year Changes		\$98,343.41	\$98,343.41	\$0.00	0.00%
Prior Year Fund Equity Adjustment		.00			
Fund		(983,842.25)			
Fund		582,072.58			
FUND EQUITY TOTALS		\$500,113.08	\$98,343.41	\$401,769.67	408.54%
LIABILITIES AND FUND EQUITY TOTALS		\$576,992.86	\$179,462.03	\$397,530.83	221.51%
Fund 003 - Sales & Use Tax Measure Q Totals		\$0.00	\$0.00	\$0.00	+++
Fund Type Special Revenue Funds Totals		\$0.00	\$0.00	\$0.00	+++
Fund Category Governmental Funds Totals		\$0.00	\$0.00	\$0.00	+++
Grand Totals		\$0.00	\$0.00	\$0.00	+++

City of Morro Bay

Budget Performance Report

Fiscal Year to Date 06/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 003 - Sales & Use Tax Measure Q								
REVENUE								
Department 1111 - Undistributed/Non-Dept.								
3051	Sales Tax-City Portion	923,360.00	.00	923,360.00	980,853.25	(57,493.25)	106	946,447.78
3710	Interest Income	.00	.00	.00	2,720.00	(2,720.00)	+++	1,593.00
3750	Gain On Investment	.00	.00	.00	269.00	(269.00)	+++	.00
Department 1111 - Undistributed/Non-Dept. Totals		\$923,360.00	\$0.00	\$923,360.00	\$983,842.25	(\$60,482.25)	107%	\$948,040.78
Department 7710 - Interfund Transactions								
3801	Transfers In	.00	.00	.00	.00	.00	+++	203,507.86
Department 7710 - Interfund Transactions Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$203,507.86
REVENUE TOTALS		\$923,360.00	\$0.00	\$923,360.00	\$983,842.25	(\$60,482.25)	107%	\$1,151,548.64
EXPENSE								
Department 1111 - Undistributed/Non-Dept.								
8710	Loss on Investment	.00	.00	.00	.00	.00	+++	(71.00)
Department 1111 - Undistributed/Non-Dept. Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(\$71.00)
Department 4110 - Police Department								
4110	Regular Pay	39,240.00	.00	39,240.00	38,388.92	851.08	98	30,675.85
4120	Overtime Pay	1,138.00	.00	1,138.00	1,549.15	(411.15)	136	1,316.55
4599	Other Pay	.00	.00	.00	2,704.19	(2,704.19)	+++	2,695.35
4910	Employer Paid Benefits	19,622.00	.00	19,622.00	20,250.07	(628.07)	103	18,049.29
5104	Animal Feed/Supplies	.00	.00	.00	4,961.99	(4,961.99)	+++	5,241.36
6513	Meals & Lodging	.00	.00	.00	.00	.00	+++	9.06
6604	Outside Vehicle Repair/Maint	.00	.00	.00	.00	.00	+++	1,028.93
6770	Animal Services	10,000.00	.00	10,000.00	.00	10,000.00	0	.95
7201	Automobiles	.00	.00	.00	.00	.00	+++	45,000.00
Department 4110 - Police Department Totals		\$70,000.00	\$0.00	\$70,000.00	\$67,854.32	\$2,145.68	97%	\$104,017.34
Department 4210 - Fire Department								
4110	Regular Pay	60,040.00	.00	60,040.00	58,259.01	1,780.99	97	58,810.23
4120	Overtime Pay	.00	.00	.00	24,278.27	(24,278.27)	+++	13,057.91
4599	Other Pay	.00	.00	.00	5,371.05	(5,371.05)	+++	5,368.34
4910	Employer Paid Benefits	33,300.00	.00	33,300.00	30,168.17	3,131.83	91	30,619.84
4999	Labor Costs Applied	.00	.00	.00	68,588.73	(68,588.73)	+++	.00
5108	Communication Supplies	.00	.00	.00	815.40	(815.40)	+++	.00

City of Morro Bay

Budget Performance Report

Fiscal Year to Date 06/30/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted	Budget	Amended	YTD	Budget - YTD	% used/	Prior Year Total
		Budget	Amendments	Budget	Transactions	Transactions	Rec'd	
5201	Other Expense	.00	.00	.00	2,266.74	(2,266.74)	+++	.00
7302	Equipment Acquisition	.00	.00	.00	6,070.84	(6,070.84)	+++	.00
8110	Interest Expense	52,553.00	.00	52,553.00	52,537.50	15.50	100	54,809.24
8130	Principal Repayment	30,000.00	.00	30,000.00	30,000.00	.00	100	70,000.00
8711	Non Capital Asset Expense	8,253.00	.00	8,253.00	.00	8,253.00	0	.00
Department 4210 - Fire Department Totals		\$184,146.00	\$0.00	\$184,146.00	\$278,355.71	(\$94,209.71)	151%	\$232,665.56
Department 4220 - EOC Disaster Preparedness								
5109	Uniforms/Safety Equipment	25,773.00	.00	25,773.00	2,021.55	23,751.45	8	.00
Department 4220 - EOC Disaster Preparedness Totals		\$25,773.00	\$0.00	\$25,773.00	\$2,021.55	\$23,751.45	8%	\$0.00
Department 5230 - Street Maintenance								
5199	Misc. Operating Supplies	.00	.00	.00	107.19	(107.19)	+++	3,256.20
6106	Contractual Services	446,500.00	.00	446,500.00	.00	446,500.00	0	3,454.00
6810	Equipment Rental	.00	.00	.00	26,260.31	(26,260.31)	+++	9,618.31
Department 5230 - Street Maintenance Totals		\$446,500.00	\$0.00	\$446,500.00	\$26,367.50	\$420,132.50	6%	\$16,328.51
Department 5235 - Storm Drain/Creek Maint.								
5199	Misc. Operating Supplies	.00	.00	.00	.00	.00	+++	374.38
6105	Consulting Services	.00	.00	.00	7,473.50	(7,473.50)	+++	17,222.50
6106	Contractual Services	.00	.00	.00	.00	.00	+++	22,014.90
Department 5235 - Storm Drain/Creek Maint. Totals		\$0.00	\$0.00	\$0.00	\$7,473.50	(\$7,473.50)	+++	\$39,611.78
Department 7710 - Interfund Transactions								
8501	Transfers Out	292,867.00	.00	292,867.00	200,000.00	92,867.00	68	99,608.00
Department 7710 - Interfund Transactions Totals		\$292,867.00	\$0.00	\$292,867.00	\$200,000.00	\$92,867.00	68%	\$99,608.00
Department 9614 - Pavement Management Plan								
6105	Consulting Services	.00	.00	.00	.00	.00	+++	86,940.00
6106	Contractual Services	.00	.00	.00	.00	.00	+++	829,179.45
Department 9614 - Pavement Management Plan Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$916,119.45
EXPENSE TOTALS		\$1,019,286.00	\$0.00	\$1,019,286.00	\$582,072.58	\$437,213.42	57%	\$1,408,279.64
Fund 003 - Sales & Use Tax Measure Q Totals								
REVENUE TOTALS		923,360.00	.00	923,360.00	983,842.25	(60,482.25)	107	1,151,548.64
EXPENSE TOTALS		1,019,286.00	.00	1,019,286.00	582,072.58	437,213.42	57	1,408,279.64
Fund 003 - Sales & Use Tax Measure Q Totals		(\$95,926.00)	\$0.00	(\$95,926.00)	\$401,769.67	(\$497,695.67)		(\$256,731.00)

Accumulated Transaction Listing

G/L Date Range 07/01/15 - 06/30/16

Include Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 003-5235 6105 Consulting Services							Balance To Date:		\$0.00
09/17/2015	2016-00000156	JE	AP	A/P Invoice Entry	Accounts Payable		735.00		735.00
<i>Invoice Number</i>	<i>Vendor</i>	<i>Description</i>			<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
00502.02-5	Larry Walker Associates, Inc.	Preperation of the Wasteload Allocation &			08/12/2015	Check	149965	735.00	735.00
							Total	\$735.00	\$735.00
Month September 2015 Totals							\$735.00	\$0.00	\$735.00
10/01/2015	2016-00000187	JE	AP	A/P Invoice Entry	Accounts Payable		1,890.00		2,625.00
<i>Invoice Number</i>	<i>Vendor</i>	<i>Description</i>			<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
00502.02-6	Larry Walker Associates, Inc.	WAAP Update 8/15			09/11/2015	Check	150086	1,890.00	1,890.00
							Total	\$1,890.00	\$1,890.00
Month October 2015 Totals							\$5,802.50	\$0.00	\$6,537.50
10/29/2015	2016-00000337	JE	AP	A/P Invoice Entry	Accounts Payable		3,912.50		6,537.50
<i>Invoice Number</i>	<i>Vendor</i>	<i>Description</i>			<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
00502.02-7	Larry Walker Associates, Inc.	MB Pathogen WAAP thru 9/30/15			10/09/2015	Check	150385	3,912.50	3,912.50
							Total	\$3,912.50	\$3,912.50
Month October 2015 Totals							\$5,802.50	\$0.00	\$6,537.50
12/10/2015	2016-00000479	JE	AP	A/P Invoice Entry	Accounts Payable		630.00		7,167.50
<i>Invoice Number</i>	<i>Vendor</i>	<i>Description</i>			<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
00502.02-8	Larry Walker Associates, Inc.	MB Pathogen WAAP thru 10-31-15			11/11/2015	Check	150784	630.00	630.00
							Total	\$630.00	\$630.00
Month December 2015 Totals							\$630.00	\$0.00	\$7,167.50
01/18/2016	2016-00000676	JE	AP	A/P Invoice Entry	Accounts Payable		306.00		7,473.50
<i>Invoice Number</i>	<i>Vendor</i>	<i>Description</i>			<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
1160079	SLO Co Public Health Dept	Enterococci/Fecal Coliform			01/31/2016	Check	151438	306.00	306.00
							Total	\$306.00	\$306.00
Month January 2016 Totals							\$306.00	\$0.00	\$7,473.50
Account Consulting Services Totals							\$7,473.50	\$0.00	\$7,473.50
Department Storm Drain/Creek Maint. Totals							\$7,473.50	\$0.00	
Fund Sales & Use Tax Measure Q Totals							\$7,473.50	\$0.00	
Grand Totals							\$7,473.50	\$0.00	

**2011 FIRE STATION FINANCING PROJECT, SERIES A
SCHEDULE OF INSTALLMENT PAYMENTS**

Amount: \$1,500,000 Number of Years: 30 Interest Rate: 3.75%

INTEREST PAYMENT DATE	PRINCIPAL	INTEREST	SEMI-ANNUAL TOTAL	ANNUAL TOTAL	FISCAL YEAR	TOTAL
03/01/12	\$ -	\$ 733.56	\$ 733.56	\$ 733.56	2011/12	733.56
09/01/12	27,000.00	956.25	27,956.25			
03/01/13		450.00	450.00	28,406.25	2012/13	28,406.25
09/01/13	28,000.00	862.50	28,862.50			
03/01/14		27,093.75	27,093.75	55,956.25	2013/14	55,956.25
09/01/14	29,000.00	27,093.75	56,093.75			
03/01/15		26,550.00	26,550.00	82,643.75	2014/15	82,643.75
09/03/15	30,000.00	26,550.00	56,550.00			
03/01/16		25,987.50	25,987.50	82,537.50	2015/16	82,537.50
09/01/16	31,000.00	25,987.50	56,987.50			
03/01/17		25,406.25	25,406.25	82,393.75	2016/17	82,393.75
09/01/17	33,000.00	25,406.25	58,406.25			
03/01/18		24,787.50	24,787.50	83,193.75	2017/18	83,193.75
09/01/18	34,000.00	24,787.50	58,787.50			
03/01/19		24,150.00	24,150.00	82,937.50	2018/19	82,937.50
09/01/19	35,000.00	24,150.00	59,150.00			
03/01/20		23,493.75	23,493.75	82,643.75	2019/20	82,643.75
09/01/20	37,000.00	23,493.75	60,493.75			
03/01/21		22,800.00	22,800.00	83,293.75	2020/21	83,293.75
09/01/21	38,000.00	22,800.00	60,800.00			
03/01/22		22,087.50	22,087.50	82,887.50	2021/22	82,887.50
09/01/22	40,000.00	22,087.50	62,087.50			
03/01/23		21,337.50	21,337.50	83,425.00	2022/23	83,425.00
09/01/23	41,000.00	21,337.50	62,337.50			
03/01/24		20,568.75	20,568.75	82,906.25	2023/24	82,906.25
09/01/24	43,000.00	20,568.75	63,568.75			
03/01/25		19,762.50	19,762.50	83,331.25	2024/25	83,331.25
09/01/25	45,000.00	19,762.50	64,762.50			
03/01/26		18,918.75	18,918.75	83,681.25	2025/26	83,681.25
09/01/26	46,000.00	18,918.75	64,918.75			
03/01/27		18,056.25	18,056.25	82,975.00	2026/27	82,975.00
09/01/27	48,000.00	18,056.25	66,056.25			
03/01/28		17,156.25	17,156.25	83,212.50	2027/28	83,212.50
09/01/28	50,000.00	17,156.25	67,156.25			
03/01/29		16,218.75	16,218.75	83,375.00	2028/29	83,375.00
09/01/29	52,000.00	16,218.75	68,218.75			
03/01/30		15,243.75	15,243.75	83,462.50	2029/30	83,462.50
09/01/30	54,000.00	15,243.75	69,243.75			
03/01/31		14,231.25	14,231.25	83,475.00	2030/31	83,475.00
09/01/31	56,000.00	14,231.25	70,231.25			
03/01/32		13,181.25	13,181.25	83,412.50	2031/32	83,412.50
09/01/32	59,000.00	13,181.25	72,181.25			
03/01/33		12,075.00	12,075.00	84,256.25	2032/33	84,256.25
09/01/33	61,000.00	12,075.00	73,075.00			
03/01/34		10,931.25	10,931.25	84,006.25	2033/34	84,006.25
09/01/34	63,000.00	10,931.25	73,931.25			
03/01/35		9,750.00	9,750.00	83,681.25	2034/35	83,681.25
09/01/35	66,000.00	9,750.00	75,750.00			
03/01/36		8,512.50	8,512.50	84,262.50	2035/36	84,262.50
09/01/36	69,000.00	8,512.50	77,512.50			
03/01/37		7,218.75	7,218.75	84,731.25	2036/37	84,731.25
09/01/37	71,000.00	7,218.75	78,218.75			
03/01/38		5,887.50	5,887.50	84,106.25	2037/38	84,106.25

**2011 FIRE STATION FINANCING PROJECT, SERIES A
SCHEDULE OF INSTALLMENT PAYMENTS**

Amount: \$1,500,000 Number of Years: 30 Interest Rate: 3.75%

<u>INTEREST PAYMENT DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>SEMI-ANNUAL TOTAL</u>	<u>ANNUAL TOTAL</u>	<u>FISCAL YEAR</u>	<u>TOTAL</u>
09/01/38	74,000.00	5,887.50	79,887.50			
03/01/39		4,500.00	4,500.00	84,387.50	2038/39	84,387.50
09/01/39	77,000.00	4,500.00	81,500.00			
03/01/40		3,056.25	3,056.25	84,556.25	2039/40	84,556.25
09/01/40	80,000.00	3,056.25	83,056.25			
03/01/41		1,556.25	1,556.25	84,612.50	2041/41	84,612.50
09/01/41	83,000.00	1,975.43	84,975.43	86,531.68	2041/42	86,531.68
	<u>\$ 1,500,000.00</u>	<u>\$ 924,458.99</u>	<u>\$ 2,424,458.99</u>	<u>\$ 2,426,015.24</u>		<u>2,426,015.24</u>

JUL 2015

**City of Morro Bay
Credit Card Charge Report**

Important! Attach all credit card receipt(s) to this report.

Name of Person using card: Stephanie Pipan Department: Police
 Transaction Date: 07-14-2015 Amount: \$ 14.03
 Vendor Name: Target
 Brief Transaction Description: Storage Box
 Detail Transaction Description: Storage Box for MBPD Tent

Account(s) to be charged: 001-4110-5504 ✓
 * If other than Department Head, signature of Department Head required here:

**City of Morro Bay
Credit Card Charge Report**

Important! Attach all credit card receipt(s) to this report.

Name of Person using card: Stephanie Pipan Department: Police
 Transaction Date: 07-29-2015 Amount: \$ ~~242.45~~ #102.45
 Vendor Name: Inglis Pet Hotel
 Brief Transaction Description: K9 Food
 Detail Transaction Description: K9 Food and Boarding

Account(s) to be charged: ~~001-4110~~ 003-4110-5104 ✓
 * If other than Department Head, signature of Department Head required here:

**City of Morro Bay
Credit Card Charge Report**

Important! Attach all credit card receipt(s) to this report.

Name of Person using card: Stephanie Pipan Department: Police
 Transaction Date: 07-31-2015 Amount: \$ 15.39
 Vendor Name: Garmans
 Brief Transaction Description: K9 training meal
 Detail Transaction Description: K9 training meal

Account(s) to be charged: 001-4110-6125 ✓
 * If other than Department Head, signature of Department Head required here:

Hotel
 Southbank Road
 CA 93036
 805-647-1990
 805-659-5866

INVOICE

Invoice Number **4196**
 Monday, July 27, 2015

glispethotel89@gmail.com

Bill to: Morro Bay Police Department
 850 Morro Bay Blvd.
 Attn: Commander Millard
 Morro Bay, CA 93442

<u>Qty</u>	<u>Acct. Code</u>	<u>Description</u>	<u>Each</u>	<u>Amount</u>	<u>Tax</u>
5.00	BOARD	5 nights: 7/23/2015 to 7/27/2015 in run ST 2: Boarding for Xello - Stephanie Pipan	28.00	140.00	

Invoice Total	140.00
Discount Amount	0.00
Adjusted Total	140.00
State sales tax	0.00
Total due	140.00
Amount Paid	140.00
Balance Due	0.00

BOARDING IS NOT MEAS Q

<u>Date</u>	<u>Payment type</u>	<u>Ref. No.</u>	<u>Amount</u>
7/29/2015	Visa	Visa	\$242.45
Total Paid:			\$242.45

For K9 XELLO

* Discount rate.

Thank You!

Inglis Pet Hotel

38⁹⁹ N. Southbank Road
 Oxnard, CA 93036
 Phone: 805-647-1990
 Fax: 805-659-5866

INVOICE

Invoice Number **4214**
 Wednesday, July 29, 2015

inglispethotel89@gmail.com

Bill to: Morro Bay Police Department
 850 Morro Bay Blvd.
 Attn: Commander Millard
 Morro Bay, CA 93442

<u>Qty</u>	<u>Acct. Code</u>	<u>Description</u>	<u>Each</u>	<u>Amount</u>	<u>Tax</u>
10.00	Abady 3	3 lbs Frozen Maint. & Stress	9.53	95.30	T

Invoice Total	95.30
Discount Amount	0.00
Adjusted Total	95.30
State sales tax	7.15
Total due	102.45
Amount Paid	102.45
Balance Due	0.00

<u>Date</u>	<u>Payment type</u>	<u>Ref. No.</u>	<u>Amount</u>
7/29/2015	Visa	Visa	\$242.45
Total Paid:			\$242.45

FOR K9 XELLO

* Discount rate.

Thank You!

AUGUST 2015

**City of Morro Bay
Credit Card Charge Report**

Important! Attach all credit card receipt(s) to this report.

Name of Person using card: Stephanie Pipan Department: Police
 Transaction Date: 08-19-2015 Amount: \$ 32.39
 Vendor Name: ~~Orchard Supply~~ Orchard Supply
 Brief Transaction Description: Kennel Supplies
 Detail Transaction Description: Sprayer for Kennel

Account(s) to be charged: 001-4110-5104 ✓

* If other than Department Head, signature of Department Head required here:

**City of Morro Bay
Credit Card Charge Report**

Important! Attach all credit card receipt(s) to this report.

Name of Person using card: Stephanie Pipan Department: Police
 Transaction Date: 08-25-2015 Amount: \$ 51.22
 Vendor Name: Inglis Pet Hotel
 Brief Transaction Description: Dog Food
 Detail Transaction Description: K9 Dog Food

Account(s) to be charged: ~~001~~ 003 001-4110-5104 / ✓

* If other than Department Head, signature of Department Head required here:

**City of Morro Bay
Credit Card Charge Report**

Important! Attach all credit card receipt(s) to this report.

Name of Person using card: Stephanie Pipan Department: Police
 Transaction Date: 08-25-2015 Amount: \$ 9.73
 Vendor Name: El Pescador - Fillmore, Ca
 Brief Transaction Description: Training Meal
 Detail Transaction Description: Training Meal

Account(s) to be charged: 001-4110-6125 ✓

* If other than Department Head, signature of Department Head required here:

et Hotel

Southbank Road
 rd, CA 93036
 Phone: 805-647-1990
 Fax: 805-659-5866

INVOICE

Invoice Number **4397**
 Tuesday, August 25, 2015

inglispethotel89@gmail.com

Bill to: Morro Bay Police Department
 850 Morro Bay Blvd.
 Attn: Commander Millard
 Morro Bay, CA 93442

<u>Qty</u>	<u>Acct. Code</u>	<u>Description</u>	<u>Each</u>	<u>Amount</u>	<u>Tax</u>
5.00	Abady 3	3 lbs Frozen Maint: & Stress	9.53	47.65	T

Invoice Total	47.65
Discount Amount	0.00
Adjusted Total	47.65
State sales tax	3.57
Total due	51.22
Amount Paid	0.00
Balance Due	51.22

For K9 Xello

* Discount rate.

Thank You!

SEP 2015

City of Morro Bay Credit Card Charge Report

Important! Attach all credit card receipt(s) to this report.

Name of Person using card: Stephanie Pivan Department: Police
 Transaction Date: 09-09-2015 Amount: \$ 35.54 CR
 Vendor Name: Amazon
 Brief Transaction Description: Credit for returned product
 Detail Transaction Description: Credit for returned kennel supplies

Account(s) to be charged: 001-4110-5104 *Tax <2.847*
 * If other than Department Head, signature of Department Head required here: 

City of Morro Bay Credit Card Charge Report

Important! Attach all credit card receipt(s) to this report.

Name of Person using card: Stephanie Pivan Department: Police
 Transaction Date: 09-09-2015 Amount: \$ 39.70
 Vendor Name: Amazon Market
 Brief Transaction Description: Kennel Supplies
 Detail Transaction Description: Dog Water Bowl

Account(s) to be charged: 001-4110-5104 *3.18 001-2925 <3.18*
 * If other than Department Head, signature of Department Head required here: 

City of Morro Bay Credit Card Charge Report

Important! Attach all credit card receipt(s) to this report.

Name of Person using card: Stephanie Pivan Department: Police
 Transaction Date: 09-21-2015 Amount: \$ 83.69
 Vendor Name: Amazon Market
 Brief Transaction Description: Dog Food
 Detail Transaction Description: K9 Dog Food - For skin condition

Account(s) to be charged: 001-4110-4110 *003-4158-5104*
 * If other than Department Head, signature of Department Head required here: 

Order 104-1253709-2166607

Page 1 of 1

amazon.com

Final Details for Order #104-1253709-2166607

Print this page for your records.

Order Placed: September 18, 2015
 Amazon.com order number: 104-1253709-2166607
 Order Total: \$83.69

Shipped on September 19, 2015

Items Ordered

1 of: *Sojos Complete Turkey Dog Food Mix, 8 Pounds*
 Sold by: Amazon.com LLC

Condition: New

Price
 \$66.99

Shipping Address:

Stephanie Pipan

United States

Shipping Speed:
 Standard Shipping

Item(s) Subtotal: \$66.99
 Shipping & Handling: \$10.50

Total before tax: \$77.49
 Sales Tax: \$6.20

Total for This Shipment: \$83.69

Payment information

Payment Method:

Visa | Last digits: 5361

Billing address

Stephanie Pipan
 850 Morro Bay Blvd
 Morro Bay, CA 93442
 United States

Item(s) Subtotal: \$66.99
 Shipping & Handling: \$10.50

Total before tax: \$77.49
 Estimated tax to be collected: \$6.20

Grand Total: \$83.69

Credit Card transactions

Visa ending in 5361: September 19, 2015: \$83.69

To view the status of your order, return to [Order Summary](#).

Please note: This is not a VAT invoice.

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OCT 2015

City of Morro Bay Credit Card Charge Report

Important! Attach all credit card receipt(s) to this report.

Name of Person using card: Stephanie Pipan

Department: Police

Transaction Date: 10-05-2015

Amount: \$ 1,130.80 ✓

Vendor Name: Adamson Police Products

Brief Transaction Description: K9 Ballistic Vest

Detail Transaction Description: K9 Ballistic Vest

0.006	+	
83.69	+	
250.05	+	
1.16	+	
334.906	+	

Account(s) to be charged: 001-4110-5104 003

* If other than Department Head, signature of Department H

City of Morro Bay Credit Card Charge Report

Important! Attach all credit card receipt(s) to this report.

Name of Person using card: Stephanie Pipan

Department: Police

Transaction Date: 10-13-2015

Amount: \$ 83.69 ✓

Vendor Name: Amazon

Brief Transaction Description: K9 Food

Detail Transaction Description: K9 Food for skin problems

Account(s) to be charged: 003-001-4110-5104

* If other than Department Head, signature of Department Head required here:

City of Morro Bay Credit Card Charge Report

Important! Attach all credit card receipt(s) to this report.

Name of Person using card: Stephanie Pipan

Department: Police

Transaction Date: 10-21-2015

Amount: \$ 250.05 ✓

Vendor Name: Inglis Pet Hotl

Brief Transaction Description: K9 Food

Detail Transaction Description: K9 Food

003-2025 <1.16>
003-4110-5104 \$1.16

Account(s) to be charged: 003-001-4110-5104

* If other than Department Head, signature of Department Head required here:

amazon.com - Order 104-0222480-1187436

Page 1 of 1

amazon.com

Final Details for Order #104-0222480-1187436Print this page for your records.**Order Placed:** October 11, 2015**Amazon.com order number:** 104-0222480-1187436**Order Total:** \$83.69**Shipped on October 13, 2015****Items Ordered**1 of: *Sojos Complete Turkey Dog Food Mix, 8 Pounds*

Sold by: Amazon.com LLC

Condition: New

Price

\$66.99

Shipping Address:

Stephanie Pipan

United States

Item(s) Subtotal: \$66.99

Shipping & Handling: \$10.50

Total before tax: \$77.49 ✓

Sales Tax: \$6.20 ✓

Total for This Shipment: \$83.69 ✓**Shipping Speed:**

Standard Shipping

Payment information**Payment Method:**

Visa | Last digits: 5361

Item(s) Subtotal: \$66.99

Shipping & Handling: \$10.50

Total before tax: \$77.49

Estimated tax to be collected: \$6.20

Grand Total: \$83.69**Billing address**Stephanie Pipan
850 Morro Bay Blvd
Morro Bay, CA 93442
United States**Credit Card transactions**

Visa ending in 5361: October 13, 2015: \$83.69

To view the status of your order, return to [Order Summary](#).[Conditions of Use](#) | [Privacy Notice](#) © 1996-2015, Amazon.com, Inc. or its affiliates

inglis Pet Hotel

3889 N. Southbank Road
 Oxnard, CA 93036
 Phone: 805-647-1990
 Fax: 805-659-5866

INVOICE

Invoice Number **4754**
 Wednesday, October 21, 2015

inglispethotel89@gmail.com

Bill to: Morro Bay Police Department
 850 Morro Bay Blvd.
 Attn: Commander Millard
 Morro Bay, CA 93442

<u>Qty</u>	<u>Acct. Code</u>	<u>Description</u>	<u>Each</u>	<u>Amount</u>	<u>Tax</u>
10.00	Abady 3	3 lbs Frozen Maint. & Stress	9.53	95.30	T
1.00	Abady 5	45 lbs Maintenance & Stress	137.30	137.30	T

Invoice Total	232.60
Discount Amount	0.00
Adjusted Total	232.60
State sales tax	17.45
Total due	250.05
Amount Paid	250.05
Balance Due	0.00

<u>Date</u>	<u>Payment type</u>	<u>Ref. No.</u>	<u>Amount</u>
10/21/2015	Visa	Visa	\$250.05
Total Paid:			\$250.05

For K9 XELLO

Thank You!

* Discount rate.

NOV 2015

City of Morro Bay Credit Card Charge Report

Important! Attach all credit card receipt(s) to this report.

Name of Person using card: Stephanie Pipan Department: Police

Transaction Date: 11-19-2015 Amount: \$ 102.45 ✓

Vendor Name: Inglis Pet Hotel

Brief Transaction Description: K9 Food

Detail Transaction Description: K9 Food

003-2025 <.47>

003-4110-5104 .47

Account(s) to be charged: 001-4110-5104

* If other than Department Head, signature of Department Head required here:

000

0-006+

102-45 +

0-47 +

City of Morro Bay Credit Card Charge Report

Important! Attach all credit card receipt(s) to this report.

Name of Person using card: Stephanie Pipan Dep: 002

Transaction Date: _____ Amo

Vendor Name: _____

Brief Transaction Description: _____

Detail Transaction Description: _____

Account(s) to be charged: 001-4110-

* If other than Department Head, signature of Department Head required here:

102-926+

City of Morro Bay Credit Card Charge Report

Important! Attach all credit card receipt(s) to this report.

Name of Person using card: Stephanie Pipan Department: Police

Transaction Date: _____ Amount: \$ _____

Vendor Name: _____

Brief Transaction Description: _____

Detail Transaction Description: _____

Account(s) to be charged: 001-4110-

* If other than Department Head, signature of Department Head required here:

Pet Hotel

INVOICE

N. Southbank Road
 xnard, CA 93036
 Phone: 805-647-1990
 Fax: 805-659-5866

Invoice Number **4891**
 Wednesday, November 18, 2015

inglispethotel89@gmail.com

Bill to: Morro Bay Police Department
 850 Morro Bay Blvd.
 Attn: Commander Millard
 Morro Bay, CA 93442

<u>Qty</u>	<u>Acct. Code</u>	<u>Description</u>	<u>Each</u>	<u>Amount</u>	<u>Tax</u>
10.00	Abady 3	3 lbs Frozen Maint. & Stress	9.53	95.30	T

Invoice Total	95.30
Discount Amount	0.00
Adjusted Total	95.30
State sales tax	7.15
Total due	102.45
Amount Paid	102.45
Balance Due	0.00

<u>Date</u>	<u>Payment type</u>	<u>Ref. No.</u>	<u>Amount</u>
11/18/2015	Visa	Visa	\$102.45
Total Paid:			\$102.45

For K9 XELLO

* Discount rate.

Thank You!

DEC 2015

City of Morro Bay Credit Card Charge Report

Important! Attach all credit card receipt(s) to this report.

Name of Person using card: Stephanie Pipan Department: Police
 Transaction Date: 12-24-2016 Amount: \$ 102.44 ✓
 Vendor Name: Inglis Pet Hotel
 Brief Transaction Description: K9 Food
 Detail Transaction Description: K9 Food

003-4110-5104 \$.48 003-2025 2.487

Account(s) to be charged: 003-4110-5104
~~001-4110-~~

* If other than Department Head, signature of Department Head required here:

City of Morro Bay Credit Card Charge Report

Important! Attach all credit card receipt(s) to this report.

Name of Person using card: Stephanie Pipan 000
 Transaction Date: _____ / 0.006+
 Vendor Name: _____ 102.44 +
 Brief Transaction Description: _____ 0.48 +
 Detail Transaction Description: _____ 002 102.926+

Account(s) to be charged: 001-4110-

* If other than Department Head, signature of Department Head required here:

City of Morro Bay Credit Card Charge Report

Important! Attach all credit card receipt(s) to this report.

Name of Person using card: Stephanie Pipan Department: Police
 Transaction Date: _____ Amount: \$ _____
 Vendor Name: _____
 Brief Transaction Description: _____
 Detail Transaction Description: _____

Account(s) to be charged: 001-4110-

* If other than Department Head, signature of Department Head required here:

Inglish Pet Hotel
 89 N. Southbank Road
 Oxnard, CA 93036
 Phone: 805-647-1990
 Fax: 805-659-5866

INVOICE

Invoice Number **5015**
 Wednesday, December 9, 2015

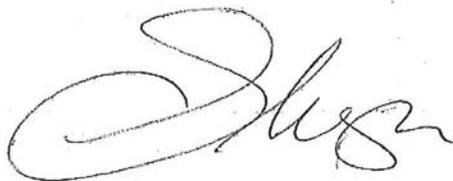
inglispethotel89@gmail.com

Bill to: Morro Bay Police Department
 850 Morro Bay Blvd.
 Attn: Commander Millard
 Morro Bay, CA 93442

<u>Qty</u>	<u>Acct. Code</u>	<u>Description</u>	<u>Each</u>	<u>Amount</u>	<u>Tax</u>
5.00	Abady 3	3 lbs Frozen Maint. & Stress	9.53	47.65	T

Invoice Total	47.65
Discount Amount	0.00
Adjusted Total	47.65 ✓
State sales tax	3.57 ✓
Total due	<u>51.22</u>
Amount Paid	<u>0.00</u>
Balance Due	51.22 ✓

Paid in full
12/23/15
BR



* Discount rate.

FOR KA XELLO
Thank You!

Inglish Pet Hotel
 889 N. Southbank Road
 Oxnard, CA 93036
 Phone: 805-647-1990
 Fax: 805-659-5866

INVOICE

Invoice Number **5086**
 Wednesday, December 23, 2015

inglispethotel89@gmail.com

Bill to: Morro Bay Police Department
 850 Morro Bay Blvd.
 Attn: Commander Millard
 Morro Bay, CA 93442

<u>Qty</u>	<u>Acct. Code</u>	<u>Description</u>	<u>Each</u>	<u>Amount</u>	<u>Tax</u>
5.00	Abady 3	3 lbs Frozen Maint. & Stress	9.53	47.65	T

Invoice Total	47.65
Discount Amount	0.00
Adjusted Total	47.65 ✓
State sales tax	3.57
Total due	51.22
Amount Paid	51.22 ✓
Balance Due	0.00

<u>Date</u>	<u>Payment type</u>	<u>Ref. No.</u>	<u>Amount</u>
12/23/2015	Visa	Visa	\$102.44
Total Paid:			\$102.44

* Discount rate.

For K9 XELLO

Thank You!

JAN 2016

City of Morro Bay
Credit Card Charge Report

Important! Attach all credit card receipt(s) to this report.

Name of Person using card: Stephanie Pipan Department: Police
Transaction Date: 01/06/2016 Amount: \$ 8.85
Vendor Name: Starbucks
Brief Transaction Description: Perishable Skills Training meal
Detail Transaction Description: Training meal for a 3 day class, card was accidently used. I already gave it back with the receipts I returned for the class. Total check was for \$14.18

Account(s) to be charged: 001-4110-0510
* If other than Department Head, signature of Department Head required here:

City of Morro Bay
Credit Card Charge Report

Important! Attach all credit card receipt(s) to this report.

Name of Person using card: Stephanie Pipan Department: Police
Transaction Date: 01-08-2016 Amount: \$ 32.39 ✓✓
Vendor Name: Kitchen Collection
Brief Transaction Description: Kennel Supplies
Detail Transaction Description: Hose for K9 Kennel

Account(s) to be charged: 001-4110-5104 147.60 +
* If other than Department Head, signature of Department Head required here: 0.68 +

003

148.280 +

City of Morro Bay
Credit Card Charge Report

Important! Attach all credit card receipt(s) to this report.

Name of Person using card: Stephanie Pipan Department: Police
Transaction Date: 01-27-2016 Amount: \$ 147.60 ✓
Vendor Name: Inglis Pet Hotel
Brief Transaction Description: K9 Food
Detail Transaction Description: K9 Food

Account(s) to be charged: 003-2025 <.68>
003-4110-5104 .68
003-4110-5104
001-4110-
* If other than Department Head, signature of Department Head required here:

Pet Hotel
 N. Southbank Road
 Knard, CA 93036
 Phone: 805-647-1990
 Fax: 805-659-5866

INVOICE

Invoice Number **5298**
 Wednesday, January 27, 2016

inglispethotel89@gmail.com

Bill to: Morro Bay Police Department
 850 Morro Bay Blvd.
 Attn: Commander Millard
 Morro Bay, CA 93442

<u>Qty</u>	<u>Acct. Code</u>	<u>Description</u>	<u>Each</u>	<u>Amount</u>	<u>Tax</u>
1.00	Abady 5	45 lbs Maintenance & Stress	137.30	137.30	T

Invoice Total	137.30
Discount Amount	0.00
Adjusted Total	137.30 ✓
State sales tax	10.30 ✓
Total due	147.60 ✓
Amount Paid	147.60
Balance Due	0.00

<u>Date</u>	<u>Payment type</u>	<u>Ref. No.</u>	<u>Amount</u>
1/27/2016	Visa	Visa	\$147.60
Total Paid:			\$147.60

* Discount rate.

Thank You!

FEB 2016

City of Morro Bay Credit Card Charge Report

Important! Attach all credit card receipt(s) to this report.

Name of Person using card: Stephanie Pipan Department: Police
 Transaction Date: 02-09-2016 Amount: \$ 193.69 ✓
 Vendor Name: K9 Elite
 Brief Transaction Description: Kennel Supplies
 Detail Transaction Description: K9 Kennel Supplies
 Account(s) to be charged: 001-4110-515-2727

* If other than Department Head, signature of Department Head required here:

5104
 003-4110-6770
 515 account inactive

515-2025 <12.23>
 003-4110-5104 515-2727 \$12.23

City of Morro Bay Credit Card Charge Report

Important! Attach all credit card receipt(s) to this report.

Name of Person using card: Stephanie Pipan Department: Police
 Transaction Date: 02-09-2016 Amount: \$ 89.90 ✓
 Vendor Name: K9 BSD LLC
 Brief Transaction Description: K9 Training Supplies
 Detail Transaction Description: K9 Narcotic training supplies
 Account(s) to be charged: 001-4110-515-2727

* If other than Department Head, signature of Department Head required here:

003-4110-6770
 5104

0+006+
 193.69 +
 12.23 +
 89.90 +
 5.59 +
 208.29 +
 005
 509.700+

City of Morro Bay Credit Card Charge Report

Important! Attach all credit card receipt(s) to this report.

Name of Person using card: Stephanie Pipan Department: Police
 Transaction Date: 02-13-2016 Amount: \$ 225.49 ✓
 Vendor Name: California Pet Pharmacy
 Brief Transaction Description: K9 Medical Supplies
 Detail Transaction Description: K9 flea and heartworm medication
 Account(s) to be charged: 001-4110-6770-5104

* If other than Department Head, signature of Department Head required here:

<17.00> 515-0727
 208.290 balance
 in acct
 unch

Fwd: Confirmation for Order # 7004357 - Stephanie Pipan

Page 1 of 2

Fwd: Confirmation for Order # 7004357

Postmaster@morro-bay.ca.us on behalf of
Stephanie Pipan <SPipan@morro-bay.ca.us>

Mon 2/8/2016 5:23 PM

To: Stephanie Pipan <spipan@morrobayca.gov>;

>>> "Elite K-9, Inc." <info@elitek9.com> 02/08/16 17:23 >>>

***** This is a post-only message. Please do not respond. *****

Thank you for ordering from Elite K-9. Your web order #7004357 for 193.69 was submitted on 2/8/2016 at 8:23:03 PM CST. This is a web order confirmation only.

Your order will now be reviewed for processing. If any changes need to be made, we will contact you by phone or e-mail; however, if everything is correct, you will receive a permanent order number which replaces the web order number. Although orders are processed from 8:00 am - 5:00 pm CST Monday - Friday, US Postal shipping orders received after 10:00 AM and UPS shipping orders received after 3:00 PM will not be shipped until the next business day. In stock items are normally shipped within 1-2 business days. Your Credit card will not be billed until your order is ready to ship.

**International orders will receive an e-mail with a corrected shipping charge. No international order will be shipped until you agree with the corrected charges.

ITEM#	DESCRIPTION	QTY	TOTAL
K450	Large Resting Pad	1	\$99.95
K105	Bio Tac Kennel Care Area Washdown	1	\$39.95
P59S	K-9 Unit Velcro Patch	1	\$12.95

SUB TOTAL: \$152.85 ✓
 TAX: 0 —
 SHIPPING: 40.84 FEDEX HOME DELIVERY
 ORDER TOTAL: 193.69 ✓

BSD - Thank you for your order! - Stephanie Pipan

Page 1 of 1

K-9 BSD - Thank you for your order!

no-reply@webteam.net

Mon 2/8/2016 5:09 PM

To: Stephanie Pipan <spipan@morrobayca.gov>;

Order #289

Quantity	Name	Price	Ext. Price
1	Odor Imprinting Balls	\$44.95	\$44.95
1	BSD standard charger 110 volt	\$24.95	\$24.95
Subtotal:			\$69.90 ✓
Shipping:			\$20.00 ✓
Total:			\$89.90 ✓

Order Information	
Order Number	289
User	Stephanie Pipan
Company	MBPD
Email	Spipan@morrobayca.gov

Billing Address	Shipping Address
MBPD Stephanie Pipan [REDACTED]	MBPD Stephanie Pipan [REDACTED]
United States [REDACTED]	United States [REDACTED]
Residential	Residential

Credit Card Information	
Name on Card:	stephanie pipan
Card Number:	[REDACTED]-5361
Expiration Date:	9 / 2017

Order #-476137 from californiapetpharmacy.com

Page 1 of 1

order #-476137 from californiapetpharmacy.com

californiapetpharmacy.com <sales@californiapetpharmacy.com>

Fri 2/12/2016 4:32 PM

To: Stephanie Pipan <spipan@morrobayca.gov>;

Thank you again for your order from californiapetpharmacy.com

Please note that most prescription items require storage at room temperature unless otherwise stated. If you live in an area that exhibits extreme hot or cold temperatures, please contact us to make necessary changes to your selected shipping method.

Please refer to our Inclement Weather Policy for more details: <http://www.californiapetpharmacy.com/shipping.html>.

If you have any questions regarding your order or about products, you can contact us at sales@californiapetpharmacy.com or call us toll free at 877-554-4797 between the hours of 8-5 PST Monday to Friday and 8-12 PST Saturdays.

You can always find out the current status of your order by going to

Name	Code	Qty	Each	Options
------	------	-----	------	---------

Trifexis 60.1-120lbs 1620mg 12 month	trifexis-60-120-12-mo	1	204.99	
---	-----------------------	---	--------	--

Subtotal	204.99	✓
Shipping	0.00	✓
Tax	20.50	✓
Total	225.49	✓

MAR 2016

**City of Morro Bay
Credit Card Charge Report**

Important! Attach all credit card receipt(s) to this report.

Name of Person using card: Stephanie Pipan Department: Police
 Transaction Date: 03-04-2016 Amount: \$ 65.00 ✓
 Vendor Name: Orthopedic Foundation
 Brief Transaction Description: Medical
 Detail Transaction Description: DNA Testing for K9 to test for DM

Account(s) to be charged: 003 001-4110-5104
 * If other than Department Head, signature of Department Head required here:

**City of Morro Bay
Credit Card Charge Report**

Important! Attach all credit card receipt(s) to this report.

Name of Person using card: Stephanie Pipan Department: Police
 Transaction Date: 03-08-2016 Amount: \$ 174.16 ✓
 Vendor Name: Inglis Police Hotel
 Brief Transaction Description: K9 Food
 Detail Transaction Description: K9 Food

003 - 2025 < 81.7
003 - 4110 - 5104 \$ 81
 Account(s) to be charged: 003 001-4110-5104
 * If other than Department Head, signature of Department Head required here:

**City of Morro Bay
Credit Card Charge Report**

Important! Attach all credit card receipt(s) to this report.

Name of Person using card: Stephanie Pipan Dep
 Transaction Date: 03-23-2016 Am
 Vendor Name: Inglis Pet Hotel 004
 Brief Transaction Description: K9 Food 266.95G+
 Detail Transaction Description: K9 Food

001 - 2025 < 8.34 >
001 - 4110 - 5104 \$ 8.34
 Account(s) to be charged: 001-4110-5104
 * If other than Department Head, signature of Department Head required here:

000
 0.00G+
 174.16 +
 0.81 +
 65.00 +
 26.98 +
 004
 266.95G+

**City of Morro Bay
Credit Card Charge Report**

Important! Attach all credit card receipt(s) to this report.

Name of Person using card: Stephanie Pipan Department: Police
 Transaction Date: 03-27-2016 Amount: \$ 34.00 ✓
 Vendor Name: Orchard Supplies
 Brief Transaction Description: Kennel Supplies
 Detail Transaction Description: Kennel Supplies – Spray Bottle

Account(s) to be charged: 001-4110-5104

* If other than Department Head, signature of Department Head required here:

**City of Morro Bay
Credit Card Charge Report**

Important! Attach all credit card receipt(s) to this report.

Name of Person using card: Stephanie Pipan Department: Police
 Transaction Date: 03-27-2016 Amount: \$ 89.62 ✓
 Vendor Name: Miners Ace Hardware
 Brief Transaction Description: Kennel Supplies
 Detail Transaction Description: Kennel Supplies – Canopy for Kennel

Account(s) to be charged: 001-4110-5104

* If other than Department Head, signature of Department Head required here:

**City of Morro Bay
Credit Card Charge Report**

Important! Attach all credit card receipt(s) to this report.

Name of Person using card: Stephanie Pipan Department: Police
 Transaction Date: 03-28-2016 Amount: \$ 26.98 ✓
 Vendor Name: Lemos Pet Supply
 Brief Transaction Description: K9 Food
 Detail Transaction Description: K9 Treats

Account(s) to be charged: ⁰⁰³001-4110-5104

* If other than Department Head, signature of Department Head required here:

ORTHOPEDIC FOUNDATION FOR ANIMALS
 2300 E NIFONG BLVD * COLUMBIA , MO 65201-3806
 (573) 442-0418 * Fax (573) 875-5073 * Email:ofa@offa.org



Date: 03/02/2016

RECEIPT

<p>Ship To Information</p> <p>STEPHANIE PIPAN</p> <div style="background-color: black; width: 100%; height: 40px;"></div>	<p>Billing Information</p> <p>STEPHANIE PIPAN 850 MORRO BAY BLVD MORRO BAY CA 93433 UNITED STATES</p> <div style="background-color: black; width: 100%; height: 20px;"></div>
---	--

Quantity	Description	Each	Total
1	Degenerative Myelopathy CELLO	65.00	65.00
		Total: 65.00	

✓

Print this page for your records.

All results will now be reported by email.
 You may check on the status of your request by checking this webpage:
[http://www.offa.org/orderstatus.html?](http://www.offa.org/orderstatus.html?email=STEPHPIPAN@GMAIL.COM&confirmation=Q6699-6FR8R)
[email=STEPHPIPAN@GMAIL.COM&confirmation=Q6699-6FR8R](mailto:STEPHPIPAN@GMAIL.COM&confirmation=Q6699-6FR8R)

Inglist Pet Hotel
 3889 N. Southbank Road
 Oxnard, CA 93036
 Phone: 805-647-1990
 Fax: 805-659-5866

INVOICE

Invoice Number **5476**
 Tuesday, March 8, 2016

inglistpethotel89@gmail.com

Bill to: Morro Bay Police Department
 850 Morro Bay Blvd.
 Attn: Commander Millard
 Morro Bay, CA 93442

<u>Qty</u>	<u>Acct. Code</u>	<u>Description</u>	<u>Each</u>	<u>Amount</u>	<u>Tax</u>
5.00	Abady 3	3 lbs Frozen Maint. & Stress	9.53	47.65	T

Invoice Total	47.65
Discount Amount	0.00
Adjusted Total	47.65 ✓
State sales tax	3.57 ✓
Total due	51.22 ✓
Amount Paid	51.22
Balance Due	0.00

<u>Date</u>	<u>Payment type</u>	<u>Ref. No.</u>	<u>Amount</u>
3/8/2016	Visa	Visa	\$174.16
Total Paid:			\$174.16

INGLIST PET HOTEL
 3889 SOUTHBANK RD
 OKNARD CA 93036
 805-485-7140

Terminal ID: 0106716 0951
 3/8/16 9:52 AM
 VISA - SWIPE
 ACCT #: *****5361
 CREDIT SALE
 UTD: 606829850757 REF #: 0600
 BATCH #: 138 AUTH #: 118025
 AMOUNT \$174.16

APPROVED
 CUSTOMER COPY

For

Thank You!

* Discount rate.

inglispethotel89@gmail.com
 889 N. Southbank Road
 Oxnard, CA 93036
 Phone: 805-647-1990
 Fax: 805-659-5866

INVOICE

Invoice Number **5329**
 Wednesday, February 3, 2016

inglispethotel89@gmail.com

Bill to: Morro Bay Police Department
 850 Morro Bay Blvd.
 Attn: Commander Millard
 Morro Bay, CA 93442

<u>Qty</u>	<u>Acct. Code</u>	<u>Description</u>	<u>Each</u>	<u>Amount</u>	<u>Tax</u>
12.00	Abady 3	3 lbs Frozen Maint. & Stress	9.53	114.36	T

Invoice Total	114.36	✓
Discount Amount	0.00	
Adjusted Total	114.36	
State sales tax	8.58	✓
Total due	122.94	✓
Amount Paid	122.94	
Balance Due	0.00	

<u>Date</u>	<u>Payment type</u>	<u>Ref. No.</u>	<u>Amount</u>
3/8/2016	Visa	Visa	\$174.16
Total Paid:			\$174.16

For K9 Xello

* Discount rate.

Thank You!

MAY 2016

**City of Morro Bay
Credit Card Charge Report**

Important! Attach all credit card receipt(s) to this report.

✓ Name of Person using card: Stephanie Pipan Department: Police
 Transaction Date: 05-06-2016 Amount: \$ 205.00
 Vendor Name: Dr. Ruth Vet@Pet
 Brief Transaction Description: K9 Vet visit
 Detail Transaction Description: K9 Vet check up for foxtail in nose and other regular check up

Account(s) to be charged: ⁰⁰³~~001~~-4110- 5104 000
 * If other than Department Head, signature of Department Head required here: 0-006+

205.00 +
 25.00 +
 2.00 +
 287.68 +
 1.33 +
 71.71 +
 0.23 +
 66.51 +
 229.56 +
 009
 889.02G+

**City of Morro Bay
Credit Card Charge Report**

Important! Attach all credit card receipt(s) to this report.

✓ Name of Person using card: Stephanie Pipan
 Transaction Date: 05-13-2016
 Vendor Name: Amazon.com
 Brief Transaction Description: K9 training Supplies
 Detail Transaction Description: K9 Training Supply - Training Treats

Account(s) to be charged: 001-4110- 5104
 * If other than Department Head, signature of Department Head required here:

**City of Morro Bay
Credit Card Charge Report**

Important! Attach all credit card receipt(s) to this report.

✓ Name of Person using card: Stephanie Pipan Department: Police
 Transaction Date: 05-11-2016 Amount: \$ 46.91
 Vendor Name: Amazon.com
 Brief Transaction Description: K9 Training Supplies
 Detail Transaction Description: K9 Training Supply - Training Treats

001-4110-5104 3.75 001-2025 <3.75>
 Account(s) to be charged: 001-4110-5104
 * If other than Department Head, signature of Department Head required here:

Fwd: Receipt from Dr Ruth's Vet2Pet mobile holistic veter... - Stephanie Pipan

Page 1 of 2

Fwd: Receipt from Dr Ruth's Vet2Pet mobile holistic veterinary services

Steph [REDACTED]

Fri 5/6/2016 4:57 PM

To: Stephanie Pipan <spipan@morrobayca.gov>;

Sent from my iPhone

Begin forwarded message:

From: Dr Ruth's Vet2Pet mobile holistic veterinary services via Square <receipts@messaging.squareup.com>
Date: May 6, 2016 at 12:12:08 PM PDT
To: [REDACTED]
Subject: Receipt from Dr Ruth's Vet2Pet mobile holistic veterinary services
Reply-To: Dr Ruth's Vet2Pet mobile holistic veterinary services via Square
<r_mfzfeqscmflfendwmvxiullozfw3tugb3uo6sniy.rYUZ.YGHZxvFvMK6ZuwbQ.df82d7b7df53e8ef3449c4ad03718919b7ca8ef6@reply.squareup.com>

Reply to this email to leave feedback for Dr Ruth's Vet2Pet mobile
holistic veterinary services



Dr Ruth's Vet2Pet mobile
holistic veterinary services

▲
How was your experience?

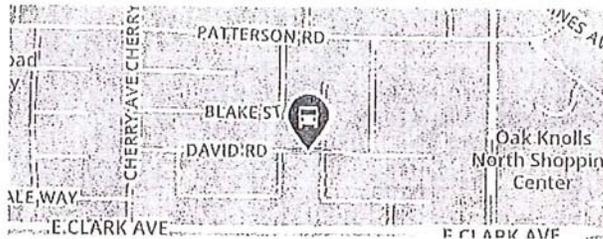


Fwd: Receipt from Dr Ruth's Vet2Pet mobile holistic veter... - Stephanie Pipan

Page 2 of 2

\$205.00

Custom Amount	\$205.00
Total	\$205.00

Dr Ruth's Vet2Pet mobile holistic veterinary
services
Last Location

Visa 5361 5/6/2016, 12:11 PM
VISA #RBBa
STEPHANIE PIPAN

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1455 Market Street, Suite 600, San Francisco, CA 94103

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Map data © [OpenStreetMap](#) contributors
[Not your receipt?](#)
[Manage preferences](#) for digital receipts



**City of Morro Bay
Credit Card Charge Report**

Important! Attach all credit card receipt(s) to this report.

Name of Person using card: Stephanie Pipan Department: Police
 ✓ Transaction Date: 05-11-2016 Amount: \$ 139.99
 Vendor Name: Amazon.com
 Brief Transaction Description: Kennel Supplies
 Detail Transaction Description: Canopy for Kennel - Old one torn

001-4110-5104 11.20 001-2025 11.207
 Account(s) to be charged: 001-4110-5104 139.99
 * If other than Department Head, signature of Department Head required here:

**City of Morro Bay
Credit Card Charge Report**

Important! Attach all credit card receipt(s) to this report.

Name of Person using card: Stephanie Pipan Department: Police
 ✓ Transaction Date: 05-26-2016 Amount: \$ 25.00
 Vendor Name: Vet Surg
 Brief Transaction Description: Vet Visit
 Detail Transaction Description: Meds for K9

003-4110-5104 2.00 003-2025 2.007
 Account(s) to be charged: 003-001-4110-5104
 * If other than Department Head, signature of Department Head required here:

**City of Morro Bay
Credit Card Charge Report**

Important! Attach all credit card receipt(s) to this report.

Name of Person using card: Stephanie Pipan Department: Police
 ✓ Transaction Date: 05-26-2016 Amount: \$ 287.68
 Vendor Name: Inglis Pet Hotel
 Brief Transaction Description: K9 Dog Food
 Detail Transaction Description: K9 Dog Food

003-4110-5104 1.33 003-2025 1.337
 Account(s) to be charged: 003-001-4110-5104
 * If other than Department Head, signature of Department Head required here:

Inglis Pet Hotel

3889 N. Southbank Road
 Oxnard, CA 93036
 Phone: 805-647-1990
 Fax: 805-659-5866

inglispethotel89@gmail.com

INVOICE

Invoice Number **5767**
 Monday, May 2, 2016

Bill to: Morro Bay Police Department
 850 Morro Bay Blvd.
 Attn: Commander Millard
 Morro Bay, CA 93442

<u>Qty</u>	<u>Acct. Code</u>	<u>Description</u>	<u>Each</u>	<u>Amount</u>	<u>Tax</u>
8.00	Abady 3	3 lbs Frozen Maint. & Stress	9.53	76.24	T
1.00	Abady 5	45 lbs Maintenance & Stress	137.30	137.30	T

Invoice Total	213.54
Discount Amount	0.00
Adjusted Total	213.54
State sales tax	16.02
Total due	229.56
Amount Paid	0.00
Balance Due	229.56

INGLIS PET HOTEL
 3889 SOUTHBANK RD
 OXNARD CA 93036
 805-485-7140

Terminal ID: 01556716 0951

 5/10/16 4:29 PM

VISA - MANUAL
 ACCT #: **** *5361

MOTO SALE
 UID: 613113006438 REF #: 0877
 BATCH #: 200 AUTH #: 810192

AMOUNT \$367.78

APPROVED

CUSTOMER COPY

For K9 XELLO

Thank You!

* Discount rate.

Inglis Pet Hotel
 3889 N. Southbank Road
 Oxnard, CA 93036
 Phone: 805-647-1990
 Fax: 805-659-5866

INVOICE

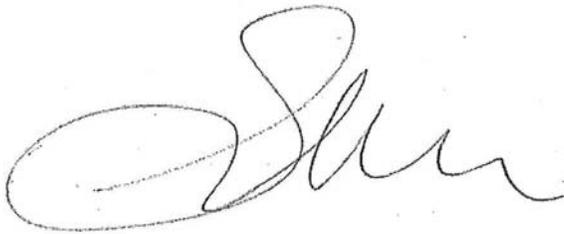
Invoice Number **5752**
 Friday, April 29, 2016

inglispethotel89@gmail.com

Bill to: Morro Bay Police Department
 850 Morro Bay Blvd.
 Attn: Commander Millard
 Morro Bay, CA 93442

<u>Qty</u>	<u>Acct. Code</u>	<u>Description</u>	<u>Each</u>	<u>Amount</u>	<u>Tax</u>
2.00	BOARD	2 nights: 4/28/2016 to 4/30/2016 in run ST	30.00	60.00	
2.00	Abady 2	9: Boarding for Xello - Stephanie Pipan 1 lb Frozen Maint. & Stress	3.03	6.06	T

Invoice Total	66.06
Discount Amount	0.00
Adjusted Total	66.06
State sales tax	0.45
Total due	66.51
Amount Paid	0.00
Balance Due	66.51



For K9 XELLO

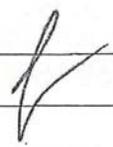
* Discount rate.

Thank You!

City of Morro Bay Credit Card Charge Report

Important! Attach all credit card receipt(s) to this report.

Name of Person using card: Stephanie Pipan Department: Police
 Transaction Date: 04-13-2016 Amount: \$ 367.78
 Vendor Name: Ingles Pet
 Brief Transaction Description: Dog Food
 Detail Transaction Description: K9 Dog Food for past invoices



Account(s) to be charged: 003-4110-5104 (6.23) 003-2025 (C.23)
~~001-4110~~ 003-4110-5104 \$367.78

* If other than Department Head, signature of Department Head required here:

City of Morro Bay Credit Card Charge Report

Important! Attach all credit card receipt(s) to this report.

Name of Person using card: STEPHANIE PIPAN Department: POLICE
 Transaction Date: 5/20/16 Amount: \$ 17.99
 Vendor Name: HOME BAG-AIN
 Brief Transaction Description: K9 CHIP
 Detail Transaction Description: K9 TRACKING CHIP RENEWAL

2

Account(s) to be charged: 001-4110-5104

* If other than Department Head, signature of Department Head required here:

City of Morro Bay Credit Card Charge Report

Important! Attach all credit card receipt(s) to this report.

Name of Person using card: _____ Department: _____
 Transaction Date: _____ Amount: \$ _____
 Vendor Name: _____
 Brief Transaction Description: _____
 Detail Transaction Description: _____

Account(s) to be charged: 001-4110-

* If other than Department Head, signature of Department Head required here:

Inglis Pet Hotel
 3889 N. Southbank Road
 Oxnard, CA 93036
 Phone: 805-647-1990
 Fax: 805-659-5866

INVOICE

Invoice Number **5671**
 Wednesday, April 13, 2016

inglispethotel89@gmail.com

Bill to: Morro Bay Police Department
 850 Morro Bay Blvd.
 Attn: Commander Millard
 Morro Bay, CA 93442

<u>Qty</u>	<u>Acct. Code</u>	<u>Description</u>	<u>Each</u>	<u>Amount</u>	<u>Tax</u>
7.00	Abady 3	3 lbs Frozen Maint. & Stress	9.53	66.71	T

Invoice Total	66.71
Discount Amount	0.00
Adjusted Total	66.71
State sales tax	5.00
Total due	71.71
Amount Paid	0.00
Balance Due	71.71



For K9 XELLO

* Discount rate.

Thank You!

Inglis Pet Hotel

3889 N. Southbank Road
 Oxnard, CA 93036
 Phone: 805-647-1990
 Fax: 805-659-5866

INVOICE

Invoice Number **5901**
 Thursday, May 26, 2016

inglispethotel89@gmail.com

Bill to: Morro Bay Police Department
 850 Morro Bay Blvd.
 Attn: Commander Millard
 Morro Bay, CA 93442

<u>Qty</u>	<u>Acct. Code</u>	<u>Description</u>	<u>Each</u>	<u>Amount</u>	<u>Tax</u>
10.00	Abady 3	3 lbs Frozen Maint. & Stress	9.53	95.30	T
1.00	Abady 5	45 lbs Maintenance & Stress	137.30	137.30	T
1.00	Prod 1	5 Foot Leather Leash	35.00	35.00	T

INGLIS PET HOTEL
 3889 SOUTHBANK RD
 OXNARD CA 93036
 805-485-7140

Terminal ID: 01556716 0951

5/26/16 11:05 AM

VISA - SWIPE
 ACCT #: *****5361

CREDIT SALE
 UID: 614727030947 REF #: 0939
 BATCH #: 216 AUTH #: 316250

AMOUNT \$287.68

APPROVED

Invoice Total	267.60
Discount Amount	0.00
Adjusted Total	267.60
State sales tax	20.08
Total due	287.68
Amount Paid	287.68
Balance Due	0.00

<u>Date</u>	<u>Payment type</u>	<u>Ref. No.</u>	<u>Amount</u>
5/26/2016	Visa	Visa	\$287.68
Total Paid:			\$287.68

FOR K9 XELLO

* Discount rate.

Thank You!

VetSurg
2859 Loma Vista Road
Ventura, CA 93003
(805) 850-2180

Ms. Stephanie Pipan

Client ID: 637
Invoice #: 1657
Date: 5/26/2016

Patient ID: 737 Species: Canine Weight: 41.10 Kilograms Sex: Neutered Male
Patient Name: Xello Breed: Shepherd, German Birthday: 08/25/2008

Date	Description	Staff Name	Quantity	Total
5/26/2016	Gabapentin 300mg capsules (100ct)	Ian G. Holsworth, BVSc (Hor	1.00	\$25.00
	Courtesy Examination		1.00	\$0.00

Patient Subtotal: \$25.00

Invoice Total: \$25.00

Total: \$25.00

Balance Due: \$25.00

Previous Balance: \$0.00

Balance Due: \$25.00

VISA Card Number: ...XXXXX6361: (\$25.00)

Less Payment: (\$25.00)

Balance Due: \$0.00

JUN 2016

City of Morro Bay Credit Card Charge Report

Important! Attach all credit card receipt(s) to this report.

Name of Person using card: Stephanie Pipan Department: Police
 Transaction Date: 06-10-2016 Amount: \$ 250.05
 Vendor Name: Inglis Pet Hotel
 Brief Transaction Description: K9 Food
 Detail Transaction Description: K9 Food

Account(s) to be charged: 003-4110-5104 003-4110-5104 1.16 / 003-2025 <1.16>
 * If other than Department Head, signature of Department Head required here:

City of Morro Bay Credit Card Charge Report

Important! Attach all credit card receipt(s) to this report.

Name of Person using card: Stephanie Pipan De
 Transaction Date: _____ Ar 250.05 +
 Vendor Name: _____ 1.16 +
 Brief Transaction Description: _____ 002 251.216 +
 Detail Transaction Description: _____

Account(s) to be charged: 001-4110-
 * If other than Department Head, signature of Department Head required here:

City of Morro Bay Credit Card Charge Report

Important! Attach all credit card receipt(s) to this report.

Name of Person using card: _____ Department: Police
 Transaction Date: _____ Amount: \$ _____
 Vendor Name: _____
 Brief Transaction Description: _____
 Detail Transaction Description: _____

Account(s) to be charged: 001-4110-
 * If other than Department Head, signature of Department Head required here:

Inglis Pet Hotel invoice

Page 1 of 1



Stephanie Pipan <stephipan@gmail.com>

Inglis Pet Hotel invoice

1 message

Inglis Pet Hotel <inglispethotel89@gmail.com>

Fri, Jun 10, 2016 at 4:06 PM

To: Morro Bay Police Department [REDACTED]

Hi, Morro Bay,

Below please find our invoice, number 6004, created on 6/10/2016.

Morro Bay Police Department
 850 Morro Bay Blvd.
 Attn: Commander Millard
 Morro Bay, CA 93442

Total due: \$250.05

Total paid: \$250.05

Taxes: \$17.45 (State sales tax/GST = \$17.45 ; T2/PST = \$0.00)

Qty	Each	Ext	Item
1	137.30	137.30	45 lbs Maintenance & Stress
10	9.53	95.30	3 lbs Frozen Maint. & Stress

Payments:

Date	Type	Paid
6/10/2016	Visa	250.05

For K9 XELLO

Inglis Pet Hotel
 3889 N. Southbank Road
 Oxnard, CA 93036
 805-647-1990
 inglispethotel89@gmail.com



FEIN# 52-1868893
 Holder of GSA Contracts
 An ISO 9001:2008 and TL9000
 registered company

Type	Invoice Number	Date	Page
Invoice	943517	06/13/16	1 of 2

Billed To Account 2130996
 Delivered To Location 0000



0000430 01 SP 0.465 *SNGLP 1 0 1072 93442-190715 -C01-P00430-I

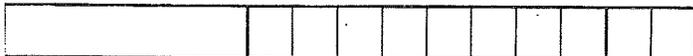
 MORRO BAY FIRE DEPT.
 715 HARBOR STREET
 MORRO BAY, CA 93442-1907

Morro Bay Fire Dept.
 715 Harbor Street
 Morro Bay, CA 93442

Purchase Order Number	Buyer Name	Payment Terms	Payment Due Date	Delivery Terms	Delivery Requested
SLO COUNTY	Dawn McLean	CREDIT CARD	N/A	FOB S	3 Day

TESSCO Part#	U/M	Description	Initial Order	Now Due	Expected	This Delivery	Unit Price	Extension (US Dollars)
330395	1 EA	148-178 MHz 5dB 3 Element Yagi Antenna ANT150Y7-WR	1	0		1	601.66	601.66
518974	1 EA	Inverter, transfer relay and TCP/IP Ethernet, 12V ICT1500-12SWTC	1	1	07/07/16	0	850.00	0.00
511023	1 EA	19 inch Rack Mount Kit ICT-RMK4	1	0		1	108.75	108.75
541023	1 EA	DC Wiring Box with 5 electrical knockout positions ICT-DCWB	1	1	07/06/16	0	93.89	0.00
530836	1 EA	12V 1RU Rackmount DC Power Supply w/Battery Backup ICT1200-12SBC	1	1	07/07/16	0	1148.80	0.00
525766	1 EA	12/24VDC Intelligent Distribution Panel ICT180S-12	1	0		1	402.08	402.08
...		Thanks for choosing TESSCO... your "Total Source" for a Wireless World						

Please tear at perforation and include this portion with payment.



Customer Name	Morro Bay Fire Dept.
Account Number	2130996
Invoice Number	943517
Invoice Date	06/13/16
Amount Due (US Dollars)	0.00

Please mail your payment to:

TESSCO Incorporated
 PO Box 102885
 Atlanta, GA 30368-2885

2130996 943517 061316 00123656 5

Type	Invoice Number	Date	Page
Invoice	943517	06/13/16	2 of 2

**TESSCO Delivers What You Need,
When and Where You Need It.**



Purchase Order Number	Buyer Name	Payment Terms	Payment Due Date	Delivery Terms	Delivery Requested
SLO COUNTY	Dawn McLean	CREDIT CARD	N/A	FOB S	3 Day

TESSCO Part#	U/M	Description	Initial Order	Now Due	Expected	This Delivery	Unit Price	Extension (US Dollars)
Comments: amounts shown in US Dollars. For information only - payment made via credit card. VOICES ARE ON TESSCO.COM > MY ACCOUNT > MY ORDERS > PRINT INVOICES Equal Opportunity Employer M/F/D/V This order was funded partially or fully through the AMERICAN RECOVERY AND						Order Subtotal		1,112.49
						Delv. & Handling		32.47
						Sales Tax		91.60
						** TOTAL (US Dollars)		1,236.56

City of Morro Bay
Credit Card Charge Report

Important! Attach all credit card receipt(s) to this report.

Name of Person using card: Dawn Mclean Department: FWC

Transaction Date: 06-10-16 Amount: \$ 784.99

Vendor Name: ADI-FN

Brief Transaction Description: Measure & Safety Equipment

Detail Transaction Description: Hardware Supplies.

Account(s) to be charged: 003-4220-5105

If other than Department Head, signature of Department Head required here:

APPROVED

[Signature]

REC-VISA	#-----8875	03/18 419034	784.99	TOTAL MATERIAL	699.99
				SALES TAX (.00%)	.00
				FRT	85.00
PAID IN FULL				TOTAL	.00
					131

ALL CLAIMS MUST BE MADE WITHIN 5 DAYS AFTER RECEIPT OF GOODS
GOODS RETURNED WITHOUT OUR AUTHORIZED RETURN NUMBER ON THE CARTON WILL BE REFUSED

PAST DUE BALANCES MAY BE SUBJECT TO A LATE CHARGE NOT TO EXCEED 1.5% PER MONTH.

DUPLICATE INVOICE



PLEASE REMIT TO: ADI
 P.O. BOX 731340
 DALLAS, TX 75373-1340
 (800) 545-6776

263 OLD COUNTRY ROAD
 MELVILLE, NY 11747
 (631) 692-1000

S COUNTY OF SAN LUIS OBISPO
 O COMMUNICATIONS DEPARTMENT
 L 1495 KANSAS AVENUE
 D SAN LUIS OBISPO, CA
 T 93405
 O

S COUNTY OF SAN LUIS OBISPO
 H 1495 KANSAS AVE
 P SAN LUIS OBISPO, CA 93408
 D

CUSTOMER NUMBER B4636-000

PAGE NO. 1

CUSTOMER P.O. NBR/REFERENCE NBR	SHIPPED DATE	SHIPPED FROM		DATE	INVOICE NUMBER
715 FX1 Morro Cmd	06/09/16	SPARKS	FEFX	06/09/16	ZGVZ6101

QUANTITY ORDERED	CATALOG NUMBER	DESCRIPTION	LOT	UNIT PRICE	AMOUNT
1	30-RE42	42 SPACE ENCLOSED RACK ASSY	1	699.99	699.99

REC-VISA #-----8875	03/18 419034	784.99	TOTAL MATERIAL	699.99
PAID IN FULL			SALES TAX (.00%)	.00
			FRT	85.00
			TOTAL	.00

ALL CLAIMS MUST BE MADE WITHIN 5 DAYS AFTER RECEIPT OF GOODS
 GOODS RETURNED WITHOUT OUR AUTHORIZED RETURN NUMBER ON THE CARTON WILL BE REFUSED

PAST DUE BALANCES MAY BE SUBJECT TO A LATE CHARGE NOT TO EXCEED 1.5% PER MONTH.

DUPLICATE INVOICE



AGENDA NO:	II
MEETING DATE:	December 14, 2016

Staff Report

TO: Chairman and Committee Members **DATE:** November 28, 2016

FROM: Craig Schmollinger, Finance Director/City Treasurer
Susan Slayton, Administrative Services Director

SUBJECT: Review of F/Y 2015/16 Carryover from the Collection of the General Purpose Local Sales Tax, commonly known as “Measure Q”

RECOMMENDATION

Staff recommends that the Committee review the 2015/16 fiscal year carryover, suggest any amendments deemed necessary, and approve the transactions with those suggestions, pending City Council approval.

DISCUSSION

Staff has attached the annual carryover report for the 2015/16 fiscal year. Included in this report is the unallocated cash, which staff is recommending to be left un-programmed.

Any recommended changes are to be presented to City Council for its review and final disposition.

ATTACHMENT

1. District Transaction Tax Fund – Measure Q Reconciliation and Carryover

**CITY OF MORRO BAY
DISTRICT TRANSACTION TAX FUND
SCHEDULE OF DEPARTMENTAL CARRYOVER AND UNALLOCATED CASH**

	AUDITED <u>2014/15</u>	UNAUDITED <u>2015/16</u>
1/2 cent sales tax	946,447.78	980,853.25
Interest	1,664.00	2,989.00
Other (\$200K loan from GFER)	<u>203,507.86</u>	<u>-</u>
Total revenues	<u>1,151,619.64</u>	<u>983,842.25</u>

Budgets by dept:

Fire	-	34,026.00
Fire - staff	194,920.00	186,207.00
Fire - debt	91,300.00	82,553.00
Streets - construction (PMP)	775,521.00	446,500.00
Police	61,135.00	10,000.00
Police - SRO	55,000.00	60,000.00
GFER loan repayment	<u>-</u>	<u>200,000.00</u>
Total budgets	<u>1,177,876.00</u>	<u>1,019,286.00</u>

Expenditures by dept:

Fire	-	11,174.53
Fire - staff	207,464.32	186,665.23
Fire - debt	124,809.24	82,537.50
Streets/Bridge - construction (PMP)	932,447.96	26,367.50
Storm drain	39,611.78	7,473.50
Police	51,280.30	4,961.99
Police - SRO	52,737.04	62,892.33
GFER loan repayment	<u>-</u>	<u>200,000.00</u>
Total expenditures	<u>1,408,350.64</u>	<u>582,072.58</u>

Remaining funds for dept carryover:

Fire	<u>(3,165.05)</u>	22,851.47
Firefighter	<u>(42,888.51)</u>	<u>(458.23)</u>
Streets	<u>135,154.45</u>	420,132.50
Storm drain	<u>(139,611.78)</u>	<u>(7,473.50)</u>
Police - SRO/SART/Communications	<u>12,117.66</u>	<u>2,145.68</u>
Expenditures under/(over) budget	(38,393.23)	437,197.92
Amount eligible to be carried over	<u>-</u>	<u>442,983.97</u>

CASH RECONCILIATION

Ending cash	\$ 505,511.66
Sales tax pmt due	<u>69,800.00</u>
Funds available	<u>575,311.66</u>
Short-term liabilities	(76,879.78)
Current fiscal year carryover	<u>(442,983.97)</u>
Total end-of-year cash burden	<u>(519,863.75)</u>
Balance available to allocate	<u>\$ 55,447.91</u>

Firefighters salary savings may only be carried over for one fiscal year

Police savings in 2014/15 was payback for overspending in prior year

Streets' allocation is saved every other fiscal year for expenditure in the following fiscal year

For FY 2015/16, Fire has a project that will be completed in 2016/17



AGENDA NO:	III
MEETING DATE:	December 14, 2016

Staff Report

TO: Chairman and Committee Members **DATE:** November 28, 2016

FROM: Craig Schmollinger, Finance Director/City Treasurer
Susan Slayton, Administrative Services Director

SUBJECT: Review of F/Y-T-D 2016/17 Transactions from the Collection of the General Purpose Local Sales Tax, commonly known as “Measure Q”

RECOMMENDATION

Staff recommends that the Committee review the fiscal year-to-date 2016/17 transactions reports, suggest any amendments deemed necessary, and approve the transactions with those suggestions, pending City Council approval.

DISCUSSION

Staff has attached the 2016/17 fiscal year-to-date budget performance and accumulated transactions reports for the Committee’s review. Any recommended changes are to be presented to City Council for its review and final disposition.

ATTACHMENTS

1. 2016/17 Year-to-Date Measure Q Budget Performance Report
2. McLean Credit Card Receipts

Budget Performance Report

Fiscal Year to Date 11/25/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund 003 - Sales & Use Tax Measure Q										
REVENUE										
Department 1111 - Undistributed/Non-Dept.										
3051	Sales Tax-City Portion	1,019,199.00	.00	1,019,199.00	97,800.00	.00	362,879.01	656,319.99	36	377,928.21
Department 1111 - Undistributed/Non-Dept. Totals		\$1,019,199.00	\$0.00	\$1,019,199.00	\$97,800.00	\$0.00	\$362,879.01	\$656,319.99	36%	\$377,928.21
Department 7710 - Interfund Transactions										
3801	Transfers In	.00	.00	.00	.00	.00	.00	.00	+++	(200,000.00)
Department 7710 - Interfund Transactions Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(\$200,000.00)
Department 9614 - Pavement Management Plan										
3403	Sale of Plans/Specs	.00	.00	.00	.00	.00	400.00	(400.00)	+++	.00
Department 9614 - Pavement Management Plan Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00	(\$400.00)	+++	\$0.00
REVENUE TOTALS		\$1,019,199.00	\$0.00	\$1,019,199.00	\$97,800.00	\$0.00	\$363,279.01	\$655,919.99	36%	\$177,928.21
EXPENSE										
Department 4110 - Police Department										
4110	Regular Pay	40,288.00	.00	40,288.00	2,940.22	.00	10,290.77	29,997.23	26	16,469.08
4120	Overtime Pay	.00	.00	.00	.00	.00	603.19	(603.19)	+++	.00
4515	Standby Pay	13,000.00	.00	13,000.00	108.60	.00	217.20	12,782.80	2	.00
4599	Other Pay	632.00	.00	632.00	253.48	.00	894.43	(262.43)	142	355.41
4910	Employer Paid Benefits	21,077.00	.00	21,077.00	1,814.35	.00	6,046.71	15,030.29	29	8,181.79
5104	Animal Feed/Supplies	.00	.00	.00	.00	.00	.00	.00	+++	697.36
8721	Payment To Other Agency	14,000.00	.00	14,000.00	.00	.00	.00	14,000.00	0	.00
Department 4110 - Police Department Totals		\$88,997.00	\$0.00	\$88,997.00	\$5,116.65	\$0.00	\$18,052.30	\$70,944.70	20%	\$25,703.64
Department 4210 - Fire Department										
4110	Regular Pay	66,943.00	.00	66,943.00	.00	.00	2,320.52	64,622.48	3	22,051.74
4120	Overtime Pay	52,712.00	.00	52,712.00	.00	.00	1,354.15	51,357.85	3	13,449.60
4599	Other Pay	.00	.00	.00	.00	.00	239.29	(239.29)	+++	2,079.61
4910	Employer Paid Benefits	28,108.00	.00	28,108.00	.00	.00	941.41	27,166.59	3	11,362.95
5130	Advanced Life Support Equ	7,416.00	.00	7,416.00	.00	.00	.00	7,416.00	0	.00
7302	Equipment Acquisition	.00	.00	.00	.00	.00	.00	.00	+++	6,070.84
8110	Interest Expense	51,393.00	.00	51,393.00	.00	.00	25,987.50	25,405.50	51	26,550.00
8130	Principal Repayment	39,240.00	.00	39,240.00	.00	.00	31,000.00	8,240.00	79	30,000.00
Department 4210 - Fire Department Totals		\$245,812.00	\$0.00	\$245,812.00	\$0.00	\$0.00	\$61,842.87	\$183,969.13	25%	\$111,564.74
Department 4220 - EOC Disaster Preparedness										
5109	Uniforms/Safety Equipment	.00	.00	.00	.00	.00	2,288.98	(2,288.98)	+++	.00
Department 4220 - EOC Disaster Preparedness Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,288.98	(\$2,288.98)	+++	\$0.00
Department 5230 - Street Maintenance										
6810	Equipment Rental	.00	25,000.00	25,000.00	.00	.00	4,681.74	20,318.26	19	10,089.75

Budget Performance Report

Fiscal Year to Date 11/25/16

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
	Department 5230 - Street Maintenance Totals	\$0.00	\$25,000.00	\$25,000.00	\$0.00	\$0.00	\$4,681.74	\$20,318.26	19%	\$10,089.75
	Department 5235 - Storm Drain/Creek Maint.									
6105	Consulting Services	.00	.00	.00	.00	.00	.00	.00	+++	6,537.50
	Department 5235 - Storm Drain/Creek Maint. Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$6,537.50
	Department 7710 - Interfund Transactions									
8501	Transfers Out	97,194.00	.00	97,194.00	.00	.00	.00	97,194.00	0	390,489.36
	Department 7710 - Interfund Transactions Totals	\$97,194.00	\$0.00	\$97,194.00	\$0.00	\$0.00	\$0.00	\$97,194.00	0%	\$390,489.36
	Department 9614 - Pavement Management Plan									
5199	Misc. Operating Supplies	.00	.00	.00	160.00	.00	2,999.00	(2,999.00)	+++	.00
6105	Consulting Services	.00	.00	.00	18,815.00	.00	18,815.00	(18,815.00)	+++	.00
6106	Contractual Services	587,196.00	395,132.50	982,328.50	.00	.00	.00	982,328.50	0	.00
	Department 9614 - Pavement Management Plan Totals	\$587,196.00	\$395,132.50	\$982,328.50	\$18,975.00	\$0.00	\$21,814.00	\$960,514.50	2%	\$0.00
	EXPENSE TOTALS	\$1,019,199.00	\$420,132.50	\$1,439,331.50	\$24,091.65	\$0.00	\$108,679.89	\$1,330,651.61	8%	\$544,384.99
	Fund 003 - Sales & Use Tax Measure Q Totals									
	REVENUE TOTALS	1,019,199.00	.00	1,019,199.00	97,800.00	.00	363,279.01	655,919.99	36	177,928.21
	EXPENSE TOTALS	1,019,199.00	420,132.50	1,439,331.50	24,091.65	.00	108,679.89	1,330,651.61	8	544,384.99
	Fund 003 - Sales & Use Tax Measure Q Totals	\$0.00	(\$420,132.50)	(\$420,132.50)	\$73,708.35	\$0.00	\$254,599.12	(\$674,731.62)		(\$366,456.78)

Accumulated Transaction Listing - No Payroll

G/L Date Range 07/01/16 - 11/30/16

Include Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 003-1111 3051 Sales Tax-City Portion							Balance To Date:		\$0.00
07/20/2016	2017-00000034	JE	RA	Revenue Collection Payment	Collections			69,800.00	(69,800.00)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2017-00002412	2017-00000093	State of California - Measure Q		State of California		07/20/2016		69,800.00	(69,800.00)
							Total	\$69,800.00	(\$69,800.00)
07/31/2016	2017-00000262	JE	GL	Reverse JE 1309-16 Other Govt	JE 727-17		69,800.00		.00
Month July 2016 Totals							\$69,800.00	\$69,800.00	\$0.00
08/17/2016	2017-00000101	JE	RA	Revenue Collection Payment	Collections			93,100.00	(93,100.00)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2017-00006091	2017-00000256	STATE OF CALIFORNIA MEASURE Q		STATE OF CALIFORNIA		08/17/2016		93,100.00	(93,100.00)
							Total	\$93,100.00	(\$93,100.00)
Month August 2016 Totals							\$0.00	\$93,100.00	(\$93,100.00)
09/23/2016	2017-00000182	JE	RA	Revenue Collection Payment	Collections			98,579.01	(191,679.01)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2017-00010156	2017-00000448	Measure Q		State of California		09/23/2016		98,579.01	(98,579.01)
							Total	\$98,579.01	(\$98,579.01)
Month September 2016 Totals							\$0.00	\$98,579.01	(\$191,679.01)
10/19/2016	2017-00000231	JE	RA	Revenue Collection Payment	Collections			73,400.00	(265,079.01)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2017-00013276	2017-00000559	Measure Q		State of California		10/19/2016		73,400.00	(73,400.00)
							Total	\$73,400.00	(\$73,400.00)
Month October 2016 Totals							\$0.00	\$73,400.00	(\$265,079.01)
11/18/2016	2017-00000389	JE	RA	Revenue Collection Payment	Collections			97,800.00	(362,879.01)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>		<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2017-00016713	2017-00000689	Measure Q		State of California		11/18/2016		97,800.00	(97,800.00)
							Total	\$97,800.00	(\$97,800.00)
Month November 2016 Totals							\$0.00	\$97,800.00	(\$362,879.01)
Account Sales Tax-City Portion Totals							\$69,800.00	\$432,679.01	(\$362,879.01)
Department Undistributed/Non-Dept. Totals							\$69,800.00	\$432,679.01	
G/L Account Number 003-4210 8110 Interest Expense							Balance To Date:		\$0.00
09/30/2016	2017-00000388	JE	GL	Prin/Int Pmt 2011 Fire Station	# JE 918-17		25,987.50		25,987.50
Month September 2016 Totals							\$25,987.50	\$0.00	\$25,987.50
Account Interest Expense Totals							\$25,987.50	\$0.00	\$25,987.50

Accumulated Transaction Listing - No Payroll

G/L Date Range 07/01/16 - 11/30/16

Include Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number	003-4210 8130 Principal Repayment							Balance To Date:	\$0.00
09/30/2016	2017-00000388	JE	GL	Prin/Int Pmt 2011 Fire Station	# JE 918-17		31,000.00		31,000.00
						Month September 2016 Totals	\$31,000.00	\$0.00	\$31,000.00
						Account Principal Repayment Totals	\$31,000.00	\$0.00	\$31,000.00
						Department Fire Department Totals	\$56,987.50	\$0.00	
G/L Account Number	003-4220 5109 Uniforms/Safety Equipment							Balance To Date:	\$0.00
08/18/2016	2017-00000103	JE	AP	A/P Invoice Entry	Accounts Payable		2,288.98		2,288.98
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
McLean 07/16	Rabobank Visa Card			Visa Card	08/02/2016	EFT	1399	2,604.93	2,288.98
						Total		\$2,604.93	\$2,288.98
						Month August 2016 Totals	\$2,288.98	\$0.00	\$2,288.98
						Account Uniforms/Safety Equipment Totals	\$2,288.98	\$0.00	\$2,288.98
						Department EOC Disaster Preparedness Totals	\$2,288.98	\$0.00	
G/L Account Number	003-5230 6810 Equipment Rental							Balance To Date:	\$0.00
07/21/2016	2017-00000037	JE	AP	A/P Invoice Entry	Accounts Payable		873.00		873.00
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
17219018	Caterpillar Financial Services Corp			Skid Steer 7/16	06/30/2016	Check	152764	873.00	873.00
						Total		\$873.00	\$873.00
						Month July 2016 Totals	\$873.00	\$0.00	\$873.00
09/29/2016	2017-00000193	JE	AP	A/P Invoice Entry	Accounts Payable		3,808.74		4,681.74
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
17355591	Caterpillar Financial Services Corp			Skid Steer/Equip - 9/16	09/06/2016	Check	153404	3,808.74	3,808.74
						Total		\$3,808.74	\$3,808.74
						Month September 2016 Totals	\$3,808.74	\$0.00	\$4,681.74
						Account Equipment Rental Totals	\$4,681.74	\$0.00	\$4,681.74
						Department Street Maintenance Totals	\$4,681.74	\$0.00	
G/L Account Number	003-9614 3403 Sale of Plans/Specs							Balance To Date:	\$0.00
10/18/2016	2017-00000230	JE	RA	Revenue Collection Payment	Collections			400.00	(400.00)
				P0146.FY17 - Pavement Management Plan, FY16/17 Pavement Plan					
<i>Receipt Number</i>	<i>Receipt Batch</i>			<i>Receipt Description</i>	<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2017-00013251	2017-00000555			Contractor Bids for MB2017-ST01 Pavement Mgmt	ASAP	10/18/2016		400.00	(400.00)
						Total		\$400.00	(\$400.00)
						Month October 2016 Totals	\$0.00	\$400.00	(\$400.00)

Accumulated Transaction Listing - No Payroll

G/L Date Range 07/01/16 - 11/30/16

Include Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
Account Sale of Plans/Specs Totals							\$0.00	\$400.00	(\$400.00)
G/L Account Number	003-9614 5199 Misc. Operating Supplies							Balance To Date:	\$0.00
09/29/2016	2017-00000193	JE	AP	A/P Invoice Entry	Accounts Payable		1,750.00		1,750.00
P0146.FY17 - Pavement Management Plan, FY16/17 Pavement Plan									
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
4926-AR10196	Metropolitan Transportation			GIS Mapping Intergration	09/07/2016	Check	153461	1,750.00	1,750.00
							Total	\$1,750.00	\$1,750.00
Month September 2016 Totals							\$1,750.00	\$0.00	\$1,750.00
10/13/2016	2017-00000216	JE	AP	A/P Invoice Entry	Accounts Payable		1,089.00		2,839.00
P0146.FY17 - Pavement Management Plan, FY16/17 Pavement Plan									
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
Sept 2016	THE TRIBUNE			Advertisement for 08/29-09/25/16	09/25/2016	Check	153641	1,966.58	1,089.00
							Total	\$1,966.58	\$1,089.00
Month October 2016 Totals							\$1,089.00	\$0.00	\$2,839.00
11/10/2016	2017-00000364	JE	AP	A/P Invoice Entry	Accounts Payable		160.00		2,999.00
P0146.FY17 - Pavement Management Plan, FY16/17 Pavement Plan									
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
190214	ASAP Reprographics			MB2017-ST01 - Elect. Distb. - Plan Holders	10/11/2016	Check	153803	160.00	160.00
							Total	\$160.00	\$160.00
Month November 2016 Totals							\$160.00	\$0.00	\$2,999.00
Account Misc. Operating Supplies Totals							\$2,999.00	\$0.00	\$2,999.00
G/L Account Number	003-9614 6105 Consulting Services							Balance To Date:	\$0.00
11/10/2016	2017-00000364	JE	AP	A/P Invoice Entry	Accounts Payable		18,815.00		18,815.00
P0146.FY17 - Pavement Management Plan, FY16/17 Pavement Plan									
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
0051568	Rick Engineering Company			Description of Services - Job# 17620	10/27/2016	Check	153900	18,815.00	18,815.00
							Total	\$18,815.00	\$18,815.00
Month November 2016 Totals							\$18,815.00	\$0.00	\$18,815.00
Account Consulting Services Totals							\$18,815.00	\$0.00	\$18,815.00
Department Pavement Management Plan Totals							\$21,814.00	\$400.00	
Fund Sales & Use Tax Measure Q Totals							\$155,572.22	\$433,079.01	
Grand Totals							\$155,572.22	\$433,079.01	

Accumulated Transaction Listing

G/L Date Range 07/01/16 - 11/30/16

Include Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number	003-9614 6105 Consulting Services							Balance To Date:	\$0.00
11/10/2016	2017-00000364	JE	AP	A/P Invoice Entry	Accounts Payable		18,815.00		18,815.00
				P0146.FY17 - Pavement Management Plan, FY16/17 Pavement Plan					
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
0051568	Rick Engineering Company			Description of Services - Job# 17620	10/27/2016	Check	153900	18,815.00	18,815.00
							Total	\$18,815.00	\$18,815.00

Month	November 2016	Totals	\$18,815.00	\$0.00	\$18,815.00
Account	Consulting Services	Totals	\$18,815.00	\$0.00	\$18,815.00
Department	Pavement Management Plan	Totals	\$18,815.00	\$0.00	
Fund	Sales & Use Tax Measure Q	Totals	\$18,815.00	\$0.00	
	Grand Totals		\$18,815.00	\$0.00	



AGENDA NO:	IV
MEETING DATE:	December 14, 2016

Staff Report

TO: Chairman and Committee Members **DATE:** November 28, 2016

FROM: Craig Schmollinger, Finance Director/City Treasurer
Susan Slayton, Administrative Services Director

SUBJECT: Discussion on the Presentation of the Committee's Recommendation to City Council

DISCUSSION

Committee members will discuss the presentation of their recommendations to City Council. In the past, the recommendation letter has been presented with the mid-year budget review.

MINUTES - CITIZENS OVERSIGHT/FINANCE ADVISORY COMMITTEE
SPECIAL MEETING – AUGUST 30, 2016
VETERANS MEMORIAL HALL – 5:30 P.M.

MEMBERS PRESENT: Barbara Spagnola Chairperson
 Marlys McPherson Member
 David Betonte Member
 Betty Forsythe Member
 Bart Beckman Member

STAFF PRESENT: Susan Slayton Administrative Services Director

ESTABLISH QUORUM AND CALL TO ORDER

A quorum was established with all members present, and the special meeting was called to order at 5:30 p.m. Chairwoman Spagnola announced this was a workshop to take public input on creating a public-friendly budget document.

COMMITTEE MEMBERS ANNOUNCEMENTS AND PRESENTATIONS

Chairperson Spagnola asked all members to introduce themselves.
<https://youtu.be/5VjMCyfWS-A?t=2m18s>

PUBLIC COMMENT PERIOD

The public comment period was opened.

Richard Sadowski brought forward information on contract expenditures on the WRF.
<https://youtu.be/5VjMCyfWS-A?t=7m45s>

John Erwin wanted to know if the WRF costs included a breakdown on direct and indirect, and who was reviewing the costs.

Betty Winholtz would love to see the Committee look at the City Attorney costs.

A. CONSENT CALENDAR – none, as there was no quorum for the July 19th meeting.
<https://youtu.be/5VjMCyfWS-A?t=24m30s>

B. BUSINESS ITEMS

1. PUBLIC WORKSHOP ON CREATING A PUBLIC-FRIENDLY BUDGET DOCUMENT

<https://youtu.be/5VjMCyfWS-A?t=24m50s>

Chairwoman Spagnola explained the purpose of the Citizens Oversight/Finance Advisory Committee or CFAC. The Citizens Oversight Committee is established in the Municipal Code by Ordinance to review the expenditures related to the ½ cent sales tax. The Committee's role was expanded in 2015 to provide advice on other financial matters.

Chairwoman Spagnola continued on the public-friendly budget document, explaining a sub-committee had been formed to research what other cities were doing to create a budget document that was easy for the public to understand. She asked Member Betonte to explain the first page of the three-page document.

Member Betonte stated other public agencies use pie charts to explain expenditures and revenues on a high-level look. The first two charts merge all funds to include General Fund, Enterprises Funds and others.

Chairwoman Spagnola asked for comments on the first set of charts. John Erwin asked if there was a reasonable check on PERS retirement contribution and is PERS fully-funded. Ms. Slayton commented that the City pays whatever CalPERS asks us to pay. The City does have side funds: the miscellaneous side fund is paid off, and Police and Fire will be paid off in four years. All CalPERS costs are in contained in the budget.

Mr. Erwin asked about further clarification on water fees, property taxes on Dynegy; Member Beckman broke in and drew the conversation back to the point of the meeting, which is the public-friendly budget document. Member Beckman did suggest Mr. Erwin send his questions to staff.

Dawn Beatty complimented the Committee on pie chart presentation, and asked that political views be left out of this document.

Chairwoman Spagnola asked Member McPherson to present the General Fund charts.

<https://youtu.be/5VjMCyfWS-A?t=43m05s>

Chairwoman Spagnola discussed the third page of the document, which has information on the Enterprise Funds and the ½ cent sales tax (Measure Q).

<https://youtu.be/5VjMCyfWS-A?t=59m15s>

Chairwoman Spagnola asked the audience for questions or comments.

Homer Alexander presented another document with two charts he prepared to be reviewed by the committee. Mr. Alexander prepared his document to be more similar to what the average citizen is used to with personal finances.

<https://youtu.be/5VjMCyfWS-A?t=1h15m20s>

Chairwoman Spagnola asked Ms. Slayton if the information in Mr. Alexander's charts could be extracted from the City's financial software. She stated that the savings information would have to be picked out, but the rest of the information is very easy to gather.

<https://youtu.be/5VjMCyfWS-A?t=1h20m11s>

Member McPherson asked if anyone had any comments on Mr. Alexander's charts. Member Beckman thought these charts would not be clear to the public. He asked if it was possible to sit down outside of this meeting to discuss this.

Mr. Alexander commented on the lack of clarity with the City Attorney's costs. He also wondered why the Public Works departments couldn't be consolidated into Public Works Administration and Consolidated Maintenance.

Additionally, Mr. Alexander commented that Measure Q money was spent heavily on the Fire Department, in its early years.

Ms Slayton stated it would be difficult to consolidate all of the Public Works departments because of the State Controller's Streets and Roads report.

Chairwoman Spagnola asked if there were any other questions.

<https://youtu.be/5VjMCyfWS-A?t=1h29m18s>

Glenn Silloway thanked the Committee and Mr. Alexander for their efforts. He said we need to tie the document back to the budget.

John Erwin suggested layering the pie charts budgets. He would also like to see the Committee's Charter, risks and opportunities (such as the Wind Farm), and internal controls. He likes Mr. Alexander's presentation.

Glenn Silloway thought the documents should be more comprehensive and tied into the budget.

John Headding thought Mr. Alexander's information should be presented like a small business. Mr. Headding thought it could be both governmental and business-like. Mr. Headding was very appreciative of the work that was done.

Chairwoman Spagnola asked if the Committee members had any closing comments.

<https://youtu.be/5VjMCyfWS-A?t=1h40m08s>

Member Beckman asked to have the Cloisters property, dedicated to Fire, be added to the agenda.

Members McPherson, Forsythe and Betonte appreciated the process and citizen comments.

C. ADJOURNMENT

The meeting adjourned at 6:45 pm. The next Regular Meeting will be held Tuesday, September 20, 2016 at 3:30 p.m. at the Veterans Memorial Hall located at 209 Surf Street, Morro Bay, CA.

MINUTES - CITIZENS OVERSIGHT/FINANCE ADVISORY COMMITTEE
REGULAR MEETING – SEPTEMBER 20, 2016
VETERANS MEMORIAL HALL – 3:30 P.M.

MEMBERS PRESENT: Barbara Spagnola Chairperson
Marlys McPherson Member
David Betonte Member
Betty Forsythe Member
Bart Beckman Member

STAFF PRESENT: Susan Slayton Administrative Services Director

ESTABLISH QUORUM AND CALL TO ORDER

A quorum was established with all members present, and the meeting was called to order at 3:30 p.m.

PUBLIC COMMENT PERIOD

https://youtu.be/da1QN_GBgk?t=59s

This was no public comment.

A. CONSENT CALENDAR

1. APPROVAL OF MINUTES FOR THE JUNE 21, 2016 REGULAR CITIZENS OVERSIGHT/FINANCE ADVISORY COMMITTEE MEETING

Member McPherson moved for approval of the minutes. Member Beckman seconded, and the motion passed 5/0.

B. BUSINESS ITEMS

https://youtu.be/da1QN_GBgk?t=2m08s

1. CONTINUED DISCUSSION ON BENCHMARKING MORRO BAY'S BUDGET TO SIMILAR CITIES

https://youtu.be/da1QN_GBgk?t=2m08s

Chairwoman Spagnola turned the meeting over to Member McPherson to present actions taken-to-date. Member McPherson reviewed the Management Partners study and the comparable cities used in that study. She felt more research was needed to find cities more like Morro Bay in size, household income, location, age of population, and services provided. She suggested using Grover Beach, Carpinteria, Pismo Beach, Half Moon Bay, Fort Bragg, and Capitola.

Member McPherson suggested coming up with a more detailed research design to see if Council was interested in moving forward.

2. PRESENTATION ON ACTIONS TAKEN-TO-DATE TO CORRECT FY14/15 AUDIT FINDINGS

https://youtu.be/da1QN_GBgk?t=16m30s

Chairwoman Spagnola turned the meeting over to Ms. Slayton to provide the update on corrective actions taken from the 2014/15 audit that was finalized on March 31, 2016.

3. DISCUSSION ON USE OF PROCEEDS FROM SALE OF PROPERTY AT CORAL AND SAN JACINTO

https://youtu.be/da1QN_GBgk?t=44m42s

Committee members stated the proceeds, however they come in, should be used to pay down the Fire Station debt. The intent has always been to apply the proceeds to the debt, but no specific deed restriction can be found.

Member McPherson made the motion to recommend the proceeds from the sale of the property at San Jacinto and Coral be directed to pay down the debt on the new Fire Stations. Member Forsythe seconded, and the motion passed 5/0.

4. DISCUSSION ON PRESENTATION OF QUARTERLY PERFORMANCE REPORTS, CONTRACTS AND INVESTMENT PORTFOLIO

https://youtu.be/da1QN_GBgk?t=54m54s

Ms. Slayton asked the Committee to state how it wants to see the quarterly reports so the new Finance Director knows how to prepare them.

Chairwoman Spagnola believes a high-level is best. Member Betonte agreed. Members Forsythe and McPherson wanted the Director to make that decision. Member Beckman agreed.

5. PROGRESS UPDATE: PUBLIC-FRIENDLY BUDGET

https://youtu.be/da1QN_GBgk?t=1h2m03s

Chairwoman Spagnola opened this up to the Committee for discussion.

6. FUTURE AGENDA ITEMS

https://youtu.be/da1QN_GBgk?t=1h22m27s

Chairwoman Spagnola made the announcement about existing committee vacancies, and the upcoming application and interview process. Also Brown Act training, which Ms. Slayton advised is available online.

Future items:

Chairwoman Spagnola:

How to request staff assistance

Review CFAC Charter and suggest changes

Member Beckman:

More information on IT systems (could be 6 months down the road)

Chairwoman Spagnola asked if the public had any comments.

Larry Truesdale stated the Committee did not open B-1 up to public comment, and he mentioned issues with Capitola as a benchmark city.

C. ADJOURNMENT

The meeting adjourned at 5:02 pm. The next Regular Meeting will be held Tuesday, October 18, 2016, at 3:30 p.m. at the Veterans Memorial Hall located at 209 Surf Street, Morro Bay, CA.

MINUTES - CITIZENS OVERSIGHT/FINANCE ADVISORY COMMITTEE
REGULAR MEETING – OCTOBER 18, 2016
VETERANS MEMORIAL HALL – 3:30 P.M.

MEMBERS PRESENT: Barbara Spagnola Chairperson
 Bart Beckman Member
 David Betonte Member
 Betty Forsythe Member (arrived at 3:42 p.m.)
 Marlys McPherson Member

ABSENT: None

STAFF PRESENT: Susan Slayton Administrative Services Director
 Craig Schmollinger Finance Director
 Lori Kudzma Deputy City Clerk

ESTABLISH QUORUM AND CALL TO ORDER

<https://youtu.be/rm464ucfeqU?t=30s>

A quorum was established with four members present and the meeting was called to order at 3:30 p.m. Committee Member Forsythe arrived at 3:42 p.m.

COMMITTEE MEMBERS ANNOUNCEMENTS AND PRESENTATIONS

<https://youtu.be/rm464ucfeqU?t=58s>

Chairperson Spagnola announced the recruitment for additional committee members is still active.

PUBLIC COMMENT PERIOD

The public comment period was opened. Seeing none, the public comment period was closed.

A. CONSENT CALENDAR - None

B. BUSINESS ITEMS

B-1 PRESENTATION OF THE FIRST QUARTER 2016 FINANCIAL REPORTS

<https://youtu.be/rm464ucfeqU?t=2m7s>

Public Comment: None

The Committee asked questions regarding the report. Director Slayton stated that accrual reversal journal entries have not yet been posted and are not reflected in the report. The Committee expressed they would like to see reports that have a beginning number that ties to the adopted budget document.

The Committee would also like to see department level reporting – comparing budget to actual. There was discussion about Committee Members sitting in on budget meetings between the City Manager and Department Heads or at a minimum to receive the same financial report and analysis that is given to the City Manager.

There was Committee consensus they would like to see an analysis submitted with the report in the form of a staff report pointing out any key areas of concern.

The Committee asked when the journal entries will be posted. Director Slayton explained that several new employees are currently being trained on the process. The mid-year report in January will have those entries included.

There was a discussion regarding the work plan established for this Committee and the possibility that it may need to be amended.

There was discussion regarding specific expenditures on the report and Director Slayton addressed the questions.

There was a brief discussion on the Accumulated Transactions Listing that reflects all active contracts within the City. There was Committee consensus that they would like to continue to see this report.

Director Schmollinger asked for clarification of the role of the Committee and how it relates to the City Council. A discussion followed regarding the role of the Committee.

B-2 PROGRESS UPDATE: PUBLIC-FRIENDLY BUDGET

<https://youtu.be/rm464ucfegU?t=53m25s>

Public Comment: None

Chairperson Spagnola introduced the item to be discussed and asked for feedback from the Committee and staff. Director Slayton asked for clarification and then suggested that a category be labeled differently. There was further discussion on the label and it was agreed that it would be changed.

There was a brief discussion about how to distribute this document. There was Committee consensus that initially this document will be placed on the City's website with the label change and page references to the adopted City Budget. Any further distribution will be determined at a later time.

B-3 CONTINUED DISCUSSION ON BENCHMARKING MORRO BAY'S BUDGET TO SIMILAR CITIES

<https://youtu.be/rm464ucfegU?t=1h9m27s>

Public Comment: None

Committee Member McPherson went over the handout that was provided at the beginning of the meeting and how she reached the conclusion that this project is more than this committee can undertake. Ms. McPherson is willing to collect some additional information from comparable cities that have their budgets posted online.

There was a discussion regarding the task Ms. McPherson is willing to undertake and that the approach to be used should include a look at services provided not just budgeted numbers.

This item will come back to the meeting in December.

B-4 CANCELLATION OF NOVEMBER 15, 2016 MEETING
<https://youtu.be/rm464ucfegU?t=1h25m45s>

Director Slayton shared there will be no meeting on November 15th.

C. SCHEDULE NEXT MEETING
<https://youtu.be/rm464ucfegU?t=1h26m5s>

There was Committee discussion about choosing the next meeting date for the Citizens Oversight Committee. The next meeting will be Tuesday, December 13, 2016, at 3:30 p.m.

B-5 FUTURE AGENDA ITEMS
<https://youtu.be/rm464ucfegU?t=1h28m43s>

Citizens Oversight Committee review of Measure Q expenditures will take place at the December meeting.

Citizens Finance Advisory Committee will cover the Benchmarking item in December.

Additional items the Committee would like to discuss sometime in the future include: IT system and the CalPERS unfunded pension liability that was brought up at a previous Council meeting.

There was a brief discussion regarding the CalPERS unfunded pension liability.

D. ADJOURNMENT
<https://youtu.be/rm464ucfegU?t=1h38m22s>

The meeting adjourned at 5:09 pm. The next Regular Meeting will be held Tuesday, December 13, 2016 at 3:30 p.m. at the Veterans Memorial Hall located at 209 Surf Street, Morro Bay, CA.

Recorded by:

Lori M. Kudzma
Deputy City Clerk



AGENDA NO: VIII

MEETING DATE: December 14, 2016

Staff Report

DATE: November 29, 2016
TO: Citizens Finance Advisory Committee
FROM: Scot Graham, Community Development Director
SUBJECT: Review of the Centennial Parkway and Embarcadero Final Draft Design Plans

RECOMMENDATION

Staff recommends the CFAC Committee review the staff report and Plans and provide comment as appropriate.

BACKGROUND

On September 27, 2016, the Planning Commission, Harbor Advisory Board and City Council, reviewed draft plans for the Centennial Parkway and Embarcadero Widening projects. Comments from the joint study session included the following:

Concept A.

- Elevator
- Keep chessboard
- Fire place concept is good, but not on pier
- Enhanced intersection paving at Market and MB Blvd.
- Photo Spot...Prom Picture example
- Possible use of heavy timbers, but not piers/pilings wrapped with rope...must be authentic. Maybe benches.

Concept B...items to be incorporated into concept A.

- Wider area crossing Embarcadero
- Rock feature

Embarcadero Sidewalk widening.

- Wider sidewalks on the Embarcadero...seems to suggest make the sidewalks as wide as possible
- Careful with the roll out of one way...perhaps implement temporarily through a demonstration project

Other items:

1. No tall "Morro Bay" feature at the top of the stairs. However, want a connection that does draw folks up the stairs to downtown.

01181.0003/272189.1

Prepared By: SG

Dept Review: SG

2. **Incorporate green or sustainability features into the development. LID or stormwater catchment/rain barrels like at the bathroom. This can be more a statement than something shown.**
3. **Lower level lighting. Dave mentioned this and seemed to be speaking to low level lighting (short bollard type lighting), but Jamie picked it up and instead referred to shielded/cutoff lighting, which could be tall.**

A link to the September 27, 2016 special joint meeting staff report can be found at the following link:
<http://www.morro-bay.ca.us/ArchiveCenter/ViewFile/Item/2945>

The YouTube video of the meeting can be found at the following link:
https://www.youtube.com/channel/UCBvqPAbGD4ZxxJMLRWEE7Q/videos?view=0&shelf_id=0&sort=dd

The City Council, at their regularly scheduled September 27, 2016 meeting, directed that staff and RRM Design group revise the drawings based on the direction provide above and then run the revised drawings back through at least the Harbor Advisory Board and Planning Commission.

In addition to the Council direction provided above, staff is also presenting the revised drawings to the other City advisory boards and to various civic groups throughout our community.

DISCUSSION

RRM Design Group has revised the plans into a Final Draft taking into consideration the input provided by the City Council, Harbor Advisory Board and the Planning Commission. Final Draft plans are provided as Attachment A to this staff report.

Staff is requesting that the CFAC Committee provide the following input to the City Council:

1. Recommend that the project move forward. Alternatively, recommend that the area remain as is.
2. Provide whatever input the Commission deems necessary on the revised design
3. Provide recommendation on one-way or two-way preferred traffic flow.
 - a. An alternative recommendation could be to move a one-way demonstration project forward.

Note: Any design changes that require revisions to the plans will require a change in project scope and expenditure of additional funds. Council will make the final decision regarding whether the plans are revised.

ATTACHMENTS

- A. Final Draft Plans
- B. Plans Reviewed at the September 27, 2016 joint meeting



MORRO BAY

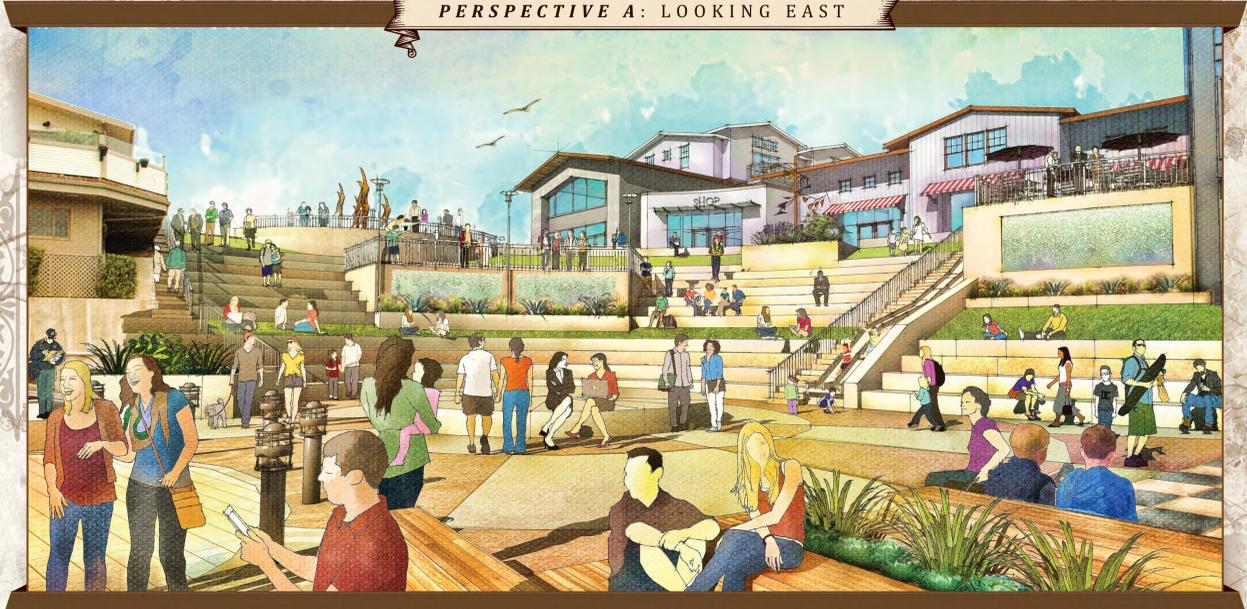
CENTENNIAL PARKWAY

A VISION FOR THE MORRO BAY CENTENNIAL PARKWAY

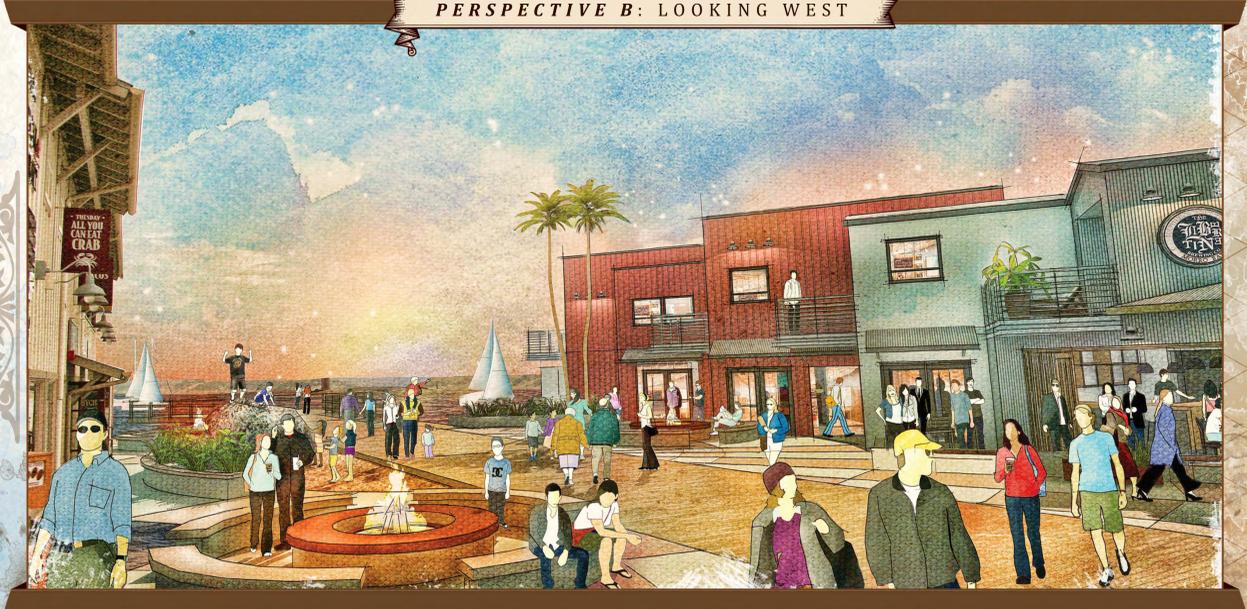
The Morro Bay Centennial Parkway project aims to connect the Embarcadero activities to Morro Bay Blvd/Downtown by utilizing an interconnected system of open spaces, gathering areas, plazas, public amenities, and accessible access. By capitalizing on Morro Bay's rich history and identity as a fishing village, this vision creates unique and pedestrian-friendly spaces that are attractive to both locals and visitors alike.



PERSPECTIVE A: LOOKING EAST



PERSPECTIVE B: LOOKING WEST

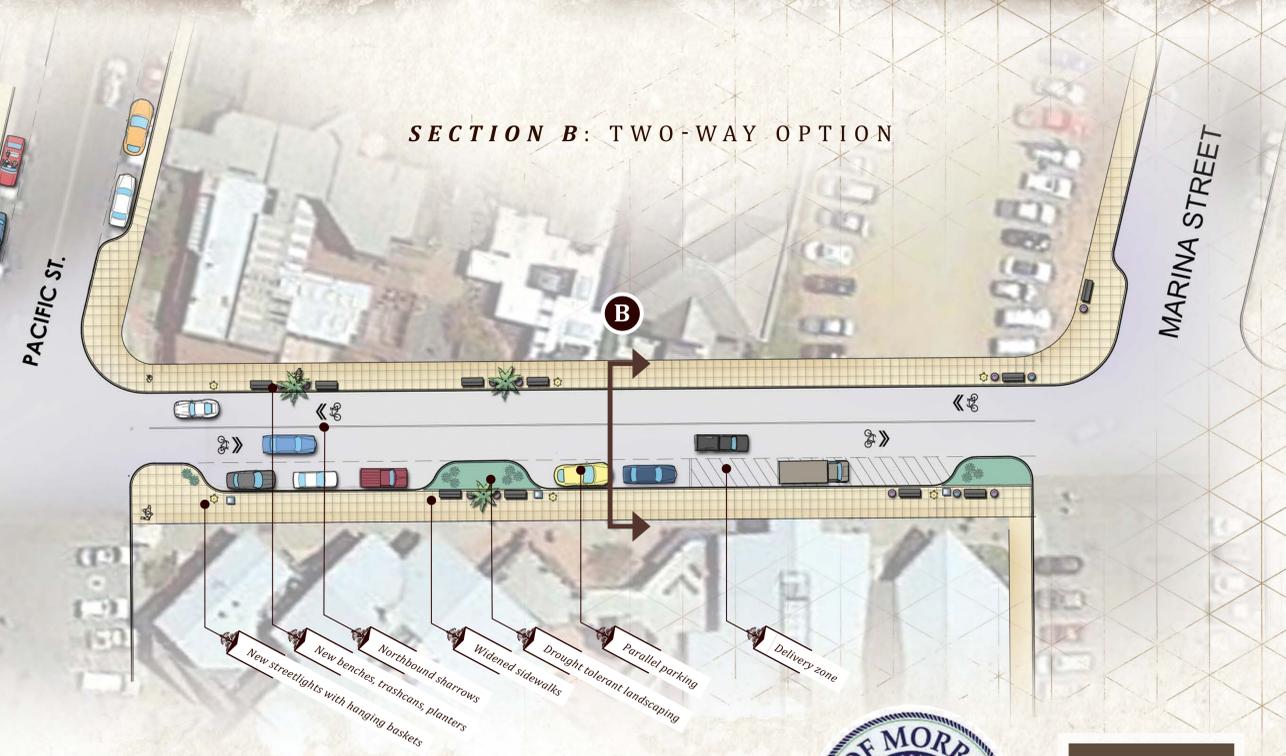
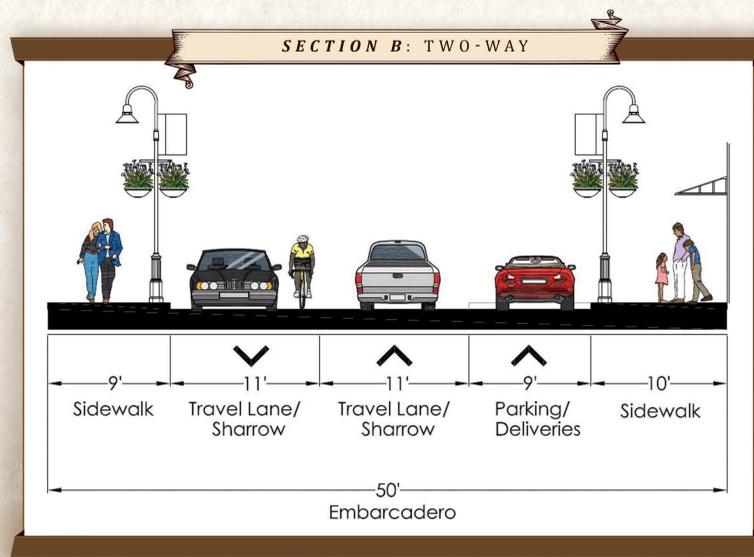
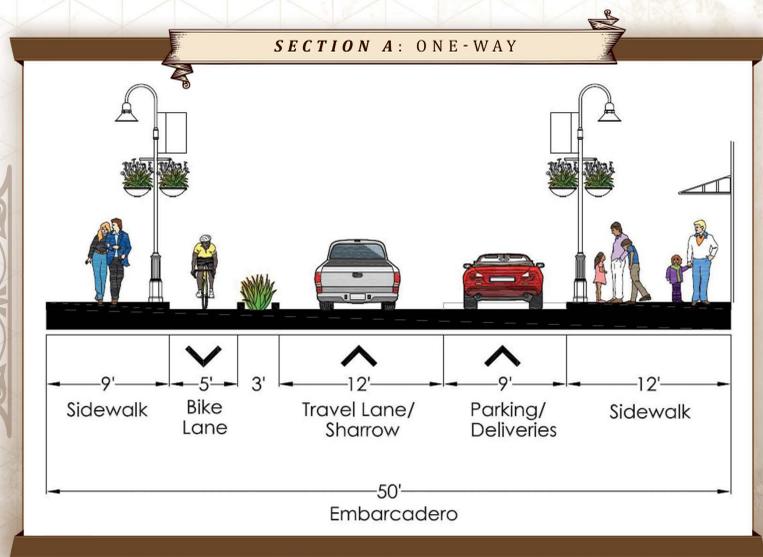


Morro Bay
CENTENNIAL PARKWAY
November 16, 2016



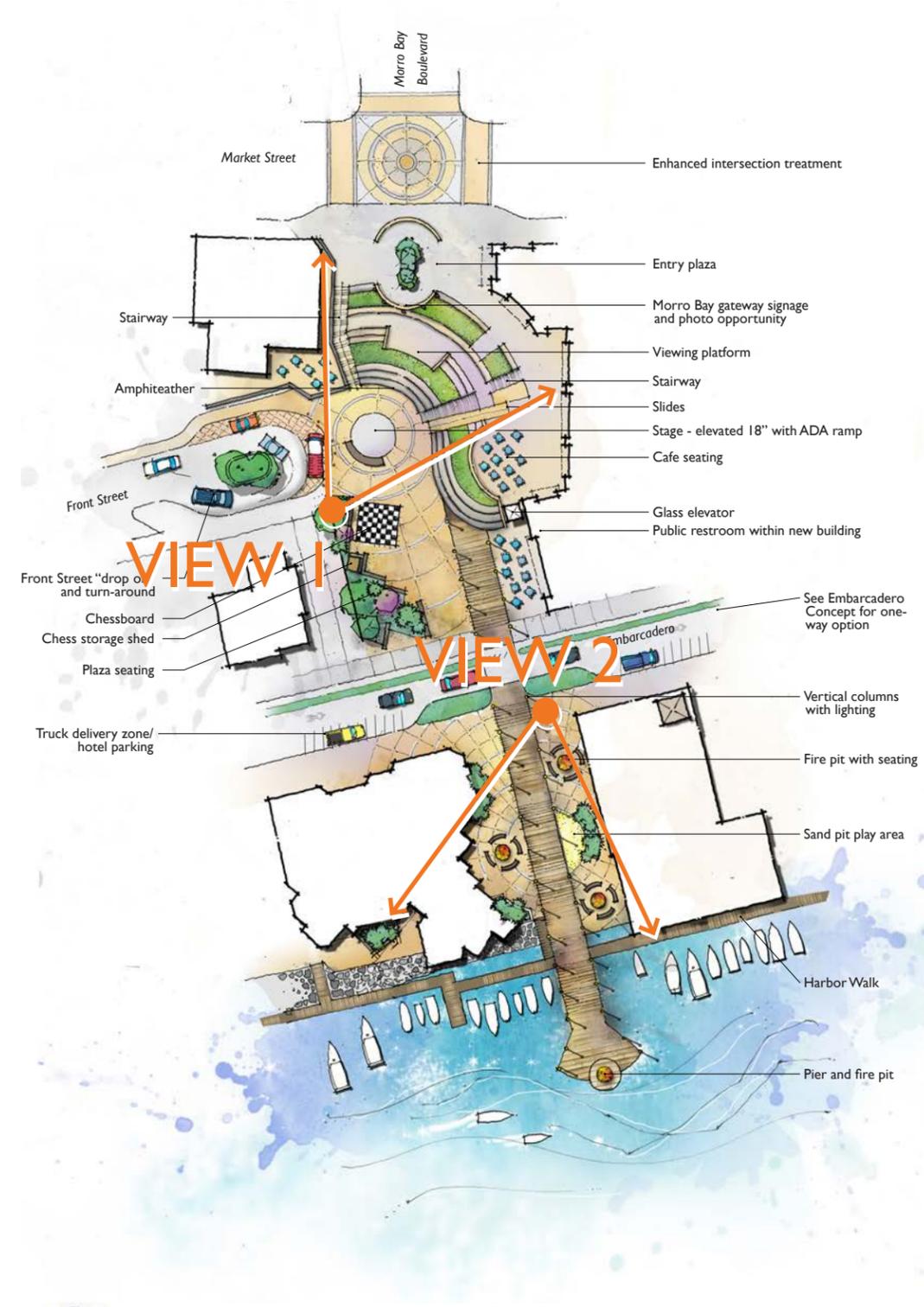
MORRO BAY

EMBARCADERO



Morro Bay
EMBARCADERO
November 16, 2016





MORRO BAY CENTENNIAL PARKWAY

Before and Afters

MORRO BAY, CA.

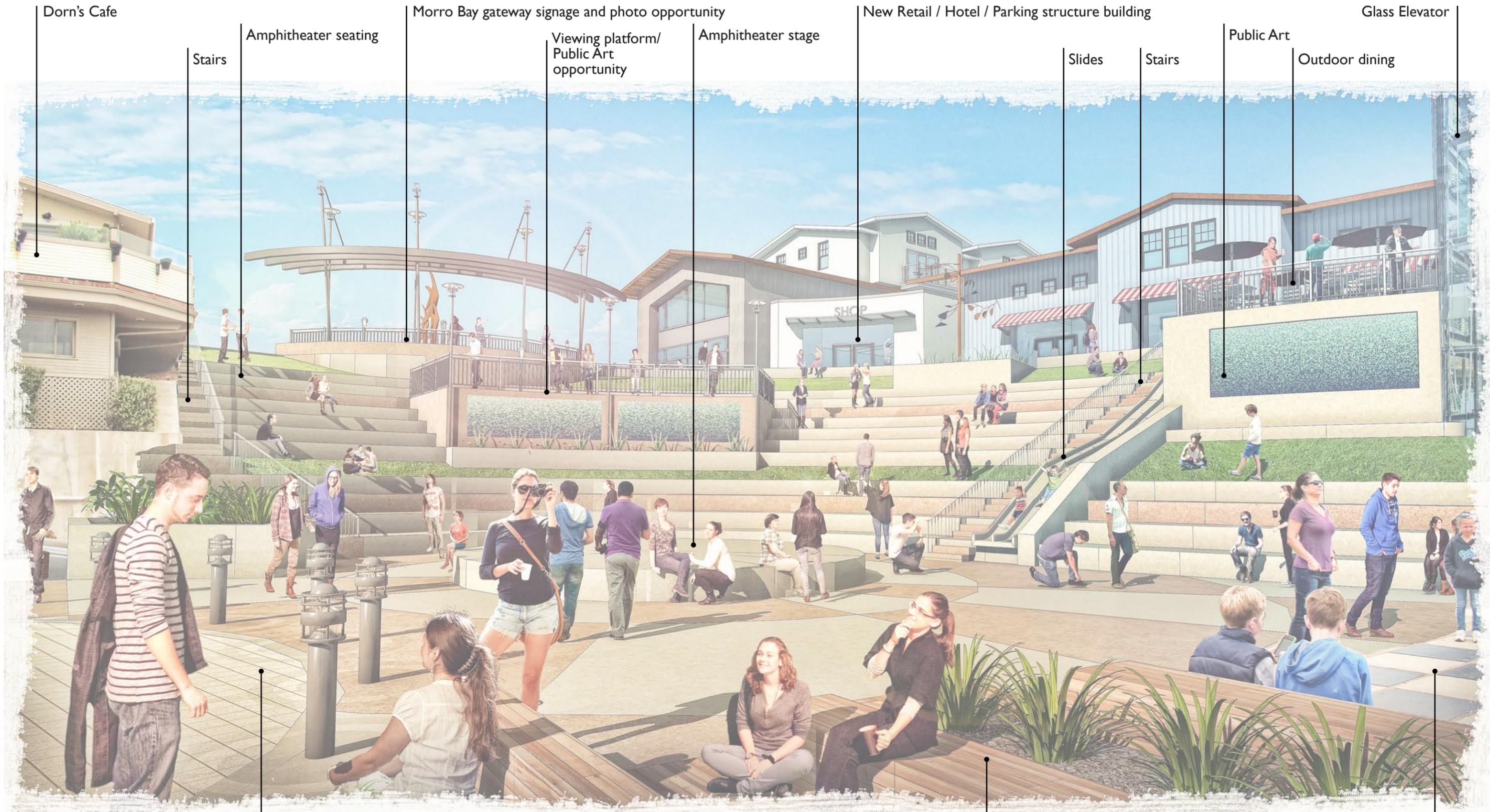


MORRO BAY CENTENNIAL PARKWAY
Before and Afters - View 1
MORRO BAY, CA.



MORRO BAY CENTENNIAL PARKWAY
Before and Afters - View 1
MORRO BAY, CA.





Dorn's Cafe

Amphitheater seating

Morro Bay gateway signage and photo opportunity

Viewing platform/
Public Art
opportunity

Amphitheater stage

New Retail / Hotel / Parking structure building

Slides

Stairs

Public Art

Outdoor dining

Glass Elevator

New Drop-off and turn around

Plaza Seating

Existing Chessboard



MORRO BAY CENTENNIAL PARKWAY

Before and Afters - View 1

MORRO BAY, CA.



MORRO BAY CENTENNIAL PARKWAY

Before and Afters - View 2

MORRO BAY, CA.



MORRO BAY CENTENNIAL PARKWAY

Before and Afters - View 2

MORRO BAY, CA.



Rose's Landing

New Public Fire Pit

Enhanced Pier

Sand Pit Play Area

Redeveloped Mixed-Use building with active retail at Ground floor

Vertical Column "Piers" with lighting



New Public Fire Pit and seating area

Special Paving to extend "Pier"



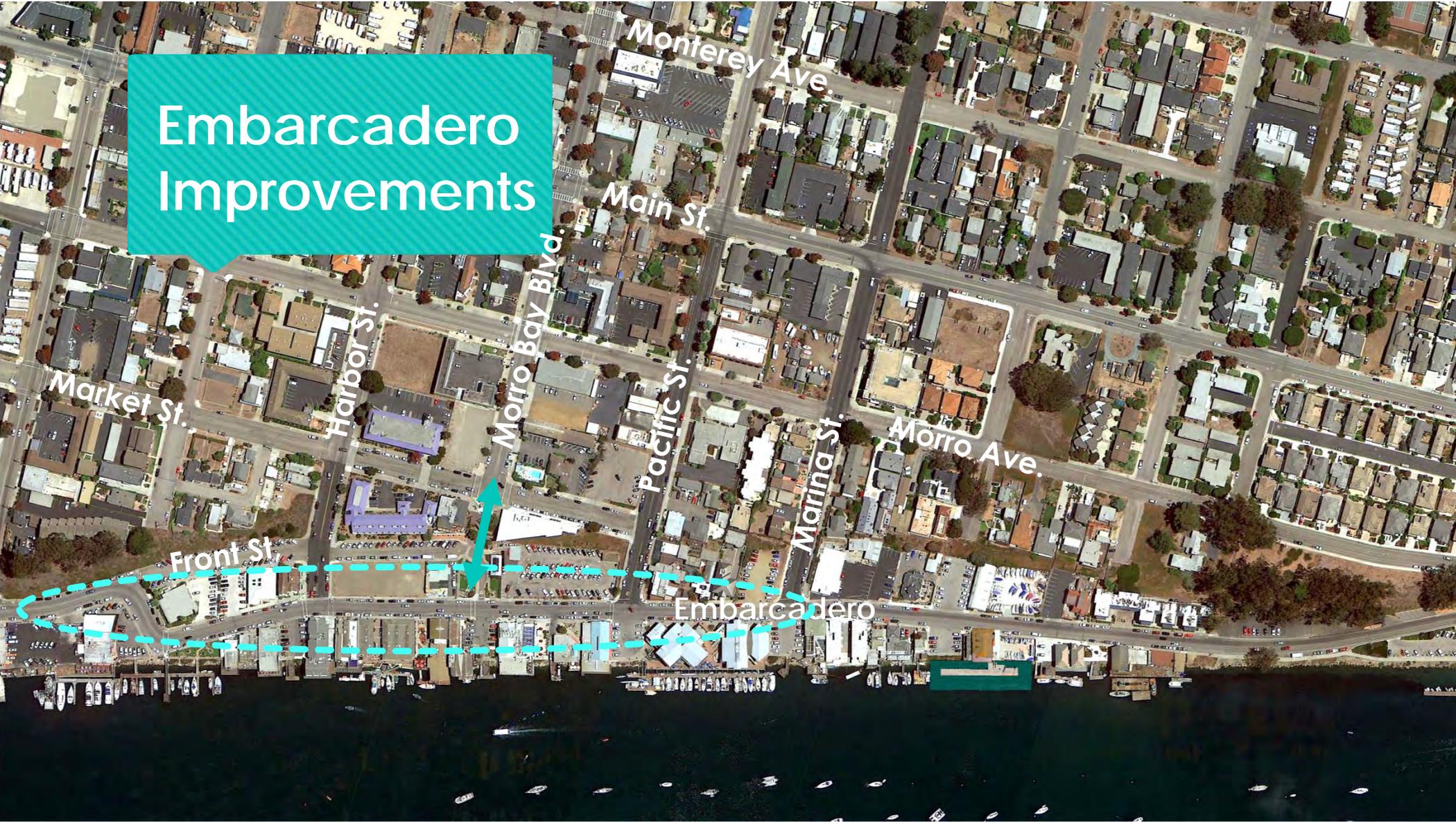
MORRO BAY CENTENNIAL PARKWAY

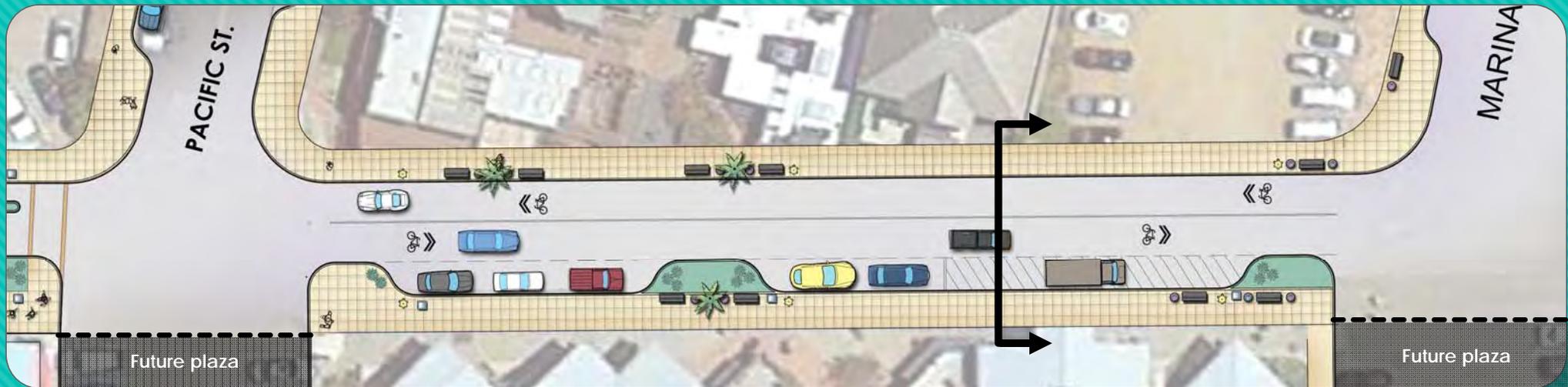
Before and Afters - View 2

MORRO BAY, CA.



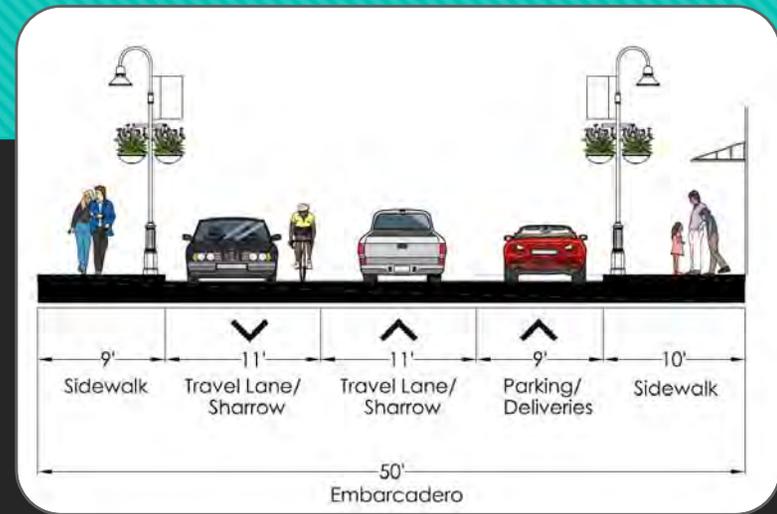
Embarcadero Improvements

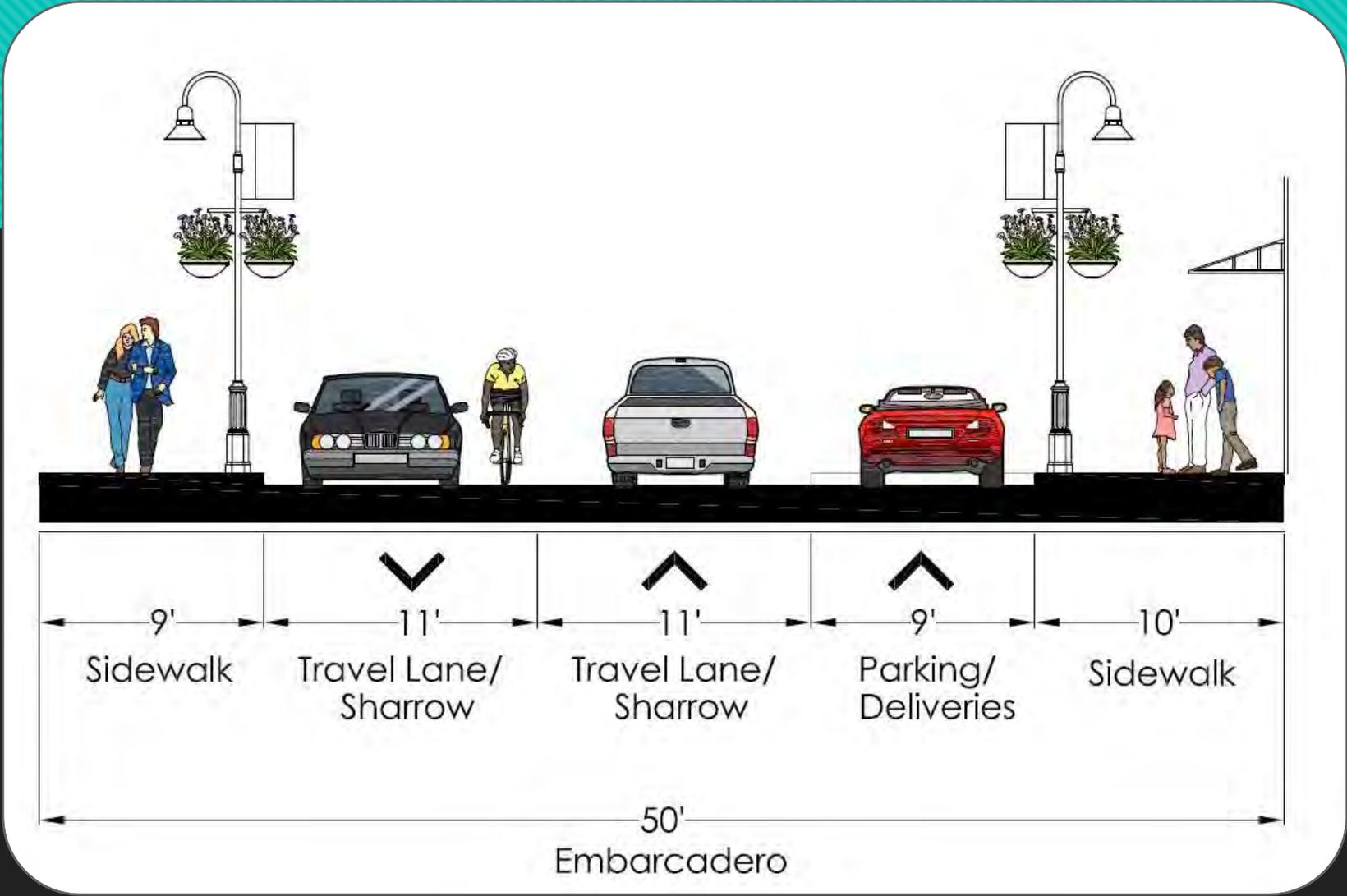




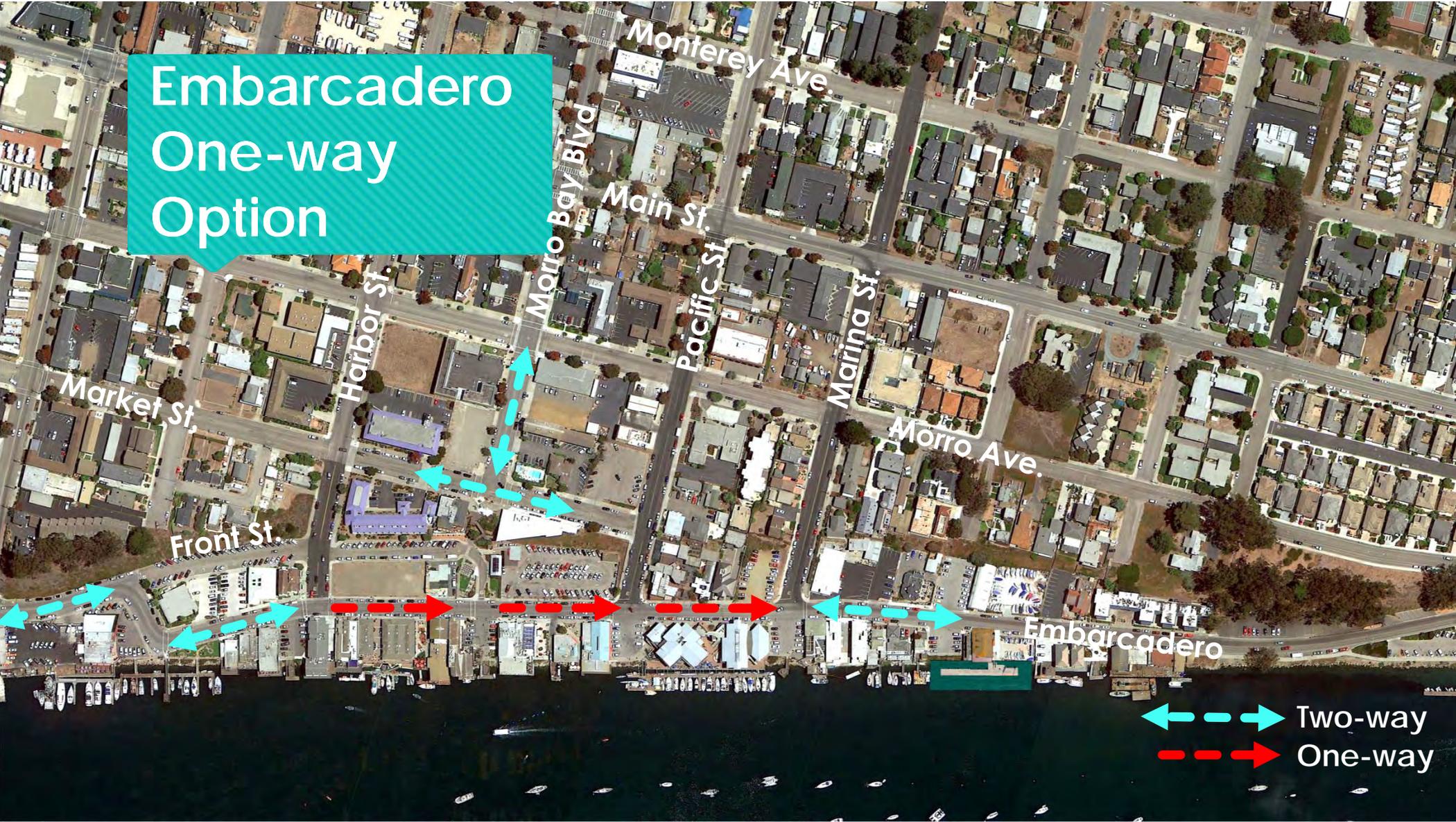
Embarcadero Two-way

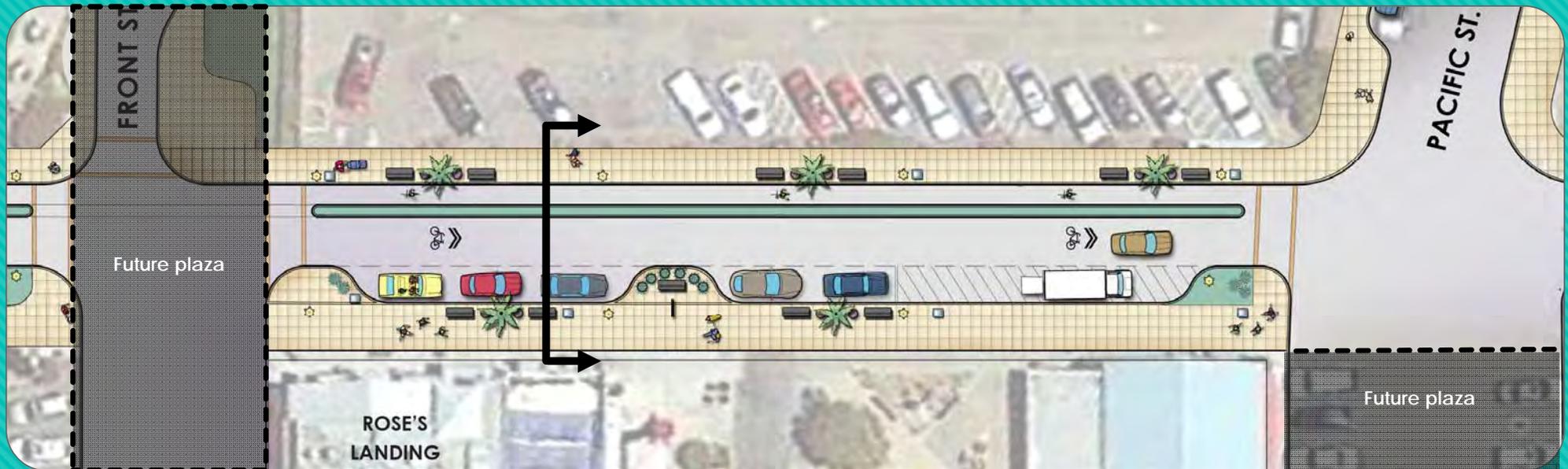
- 2-way travel with shared lanes for bicycles and cars
- Parallel parking/delivery zone on bay side
- Widened sidewalk (10')





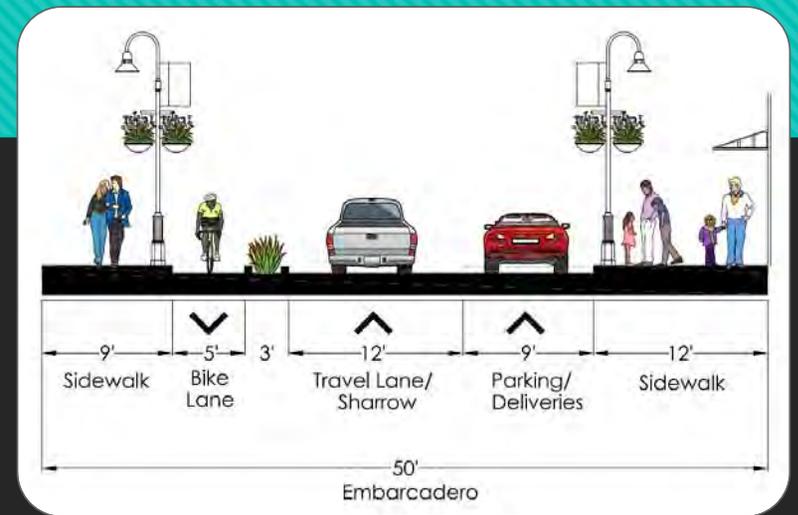
Embarcadero One-way Option

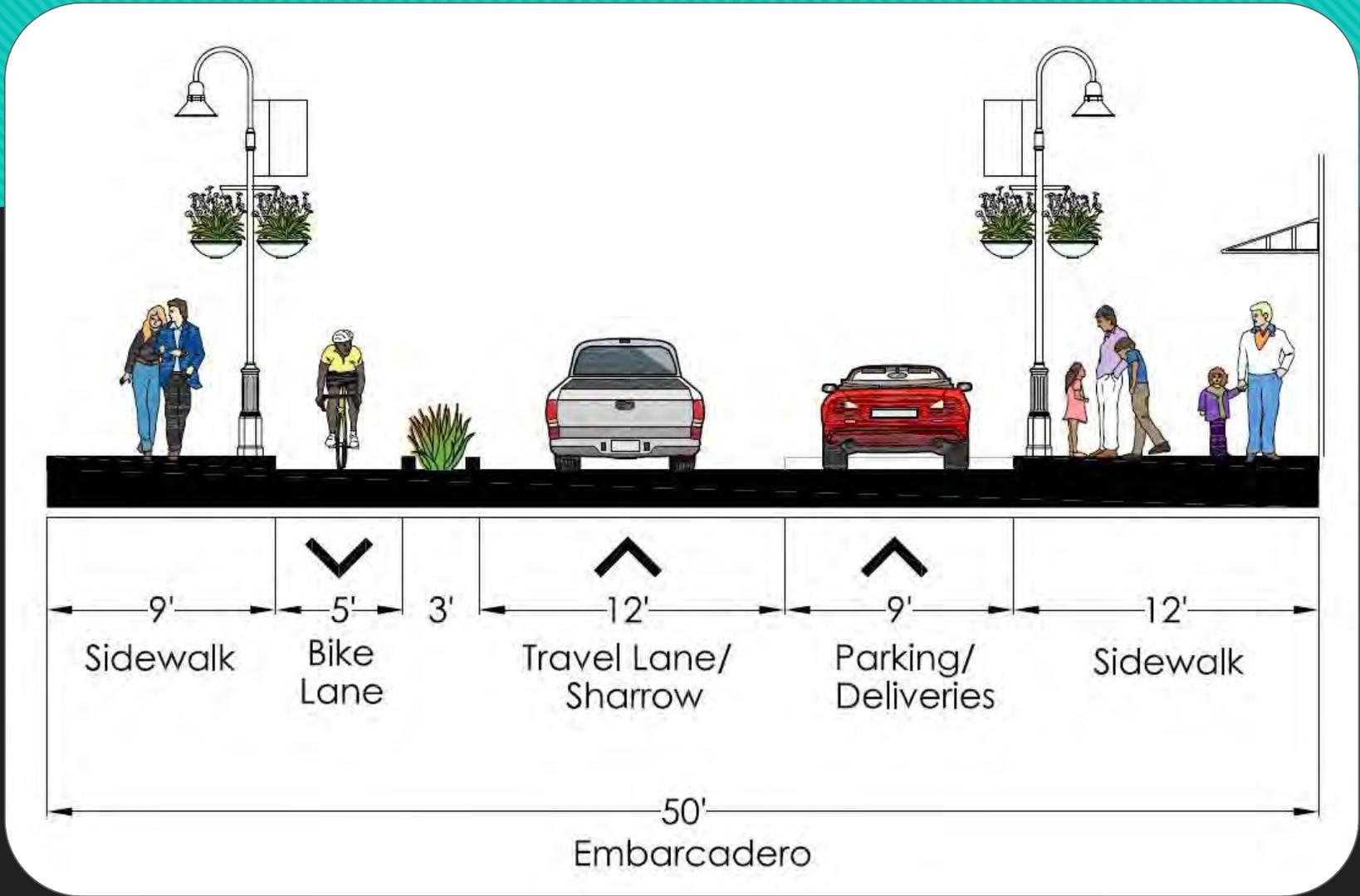




Embarcadero One-way

- 1-way travel with shared lane for bicycles and cars
- Parallel parking/delivery zone on bay side
- Widened sidewalk (12')
- One-way cycle track for bicycles





Embarcadero Streetscape Enhancements



Drought tolerant landscaping



Pier pilings and rope



Cable fencing



Wayfinding Signage

Embarcadero Streetscape Furnishings



Mosaic trash receptacles



Pedestrian light columns



Benches



Street Lighting



Custom bike racks

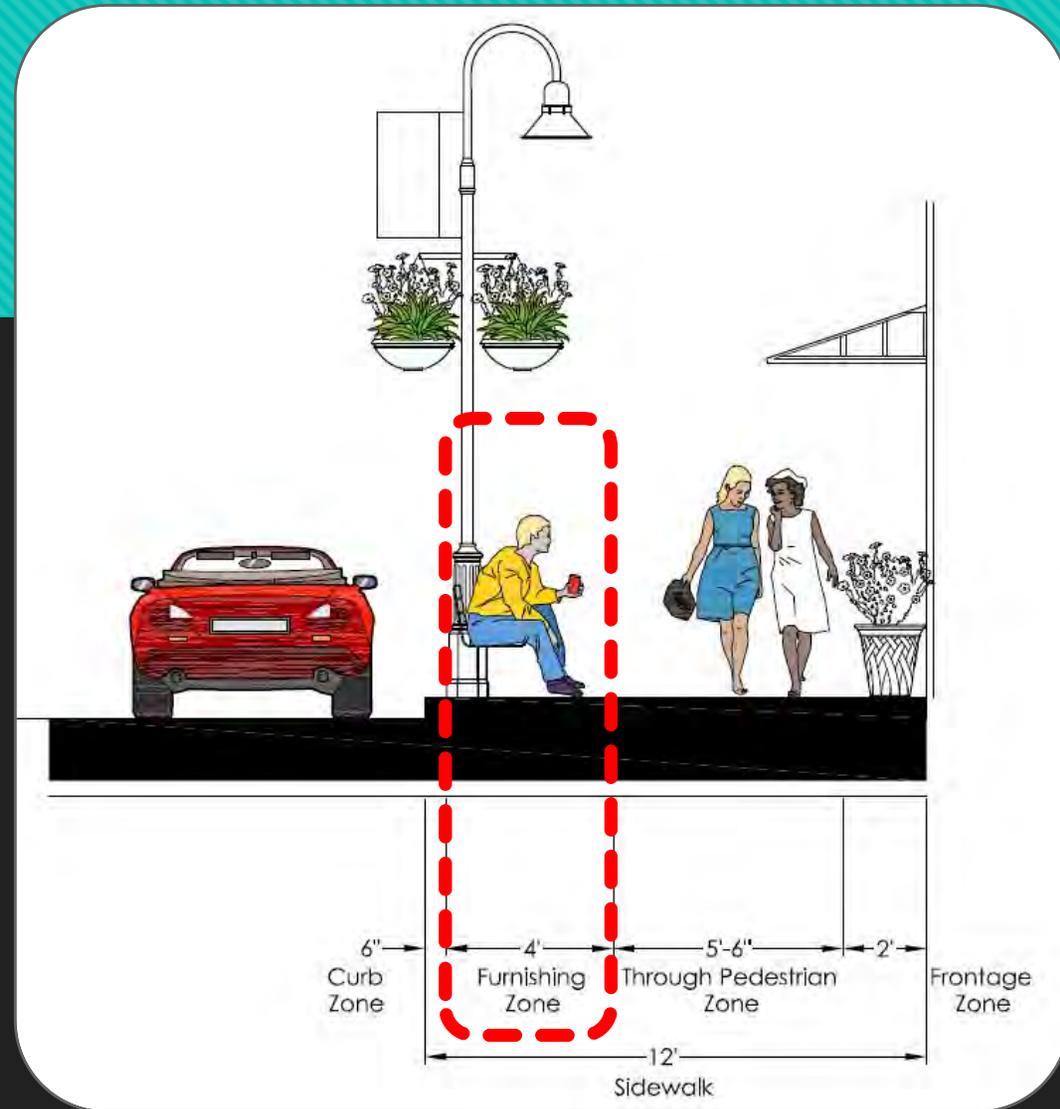


Sidewalk Zones

Furnishing Zone

(4' Min. on sidewalks 10' or greater)

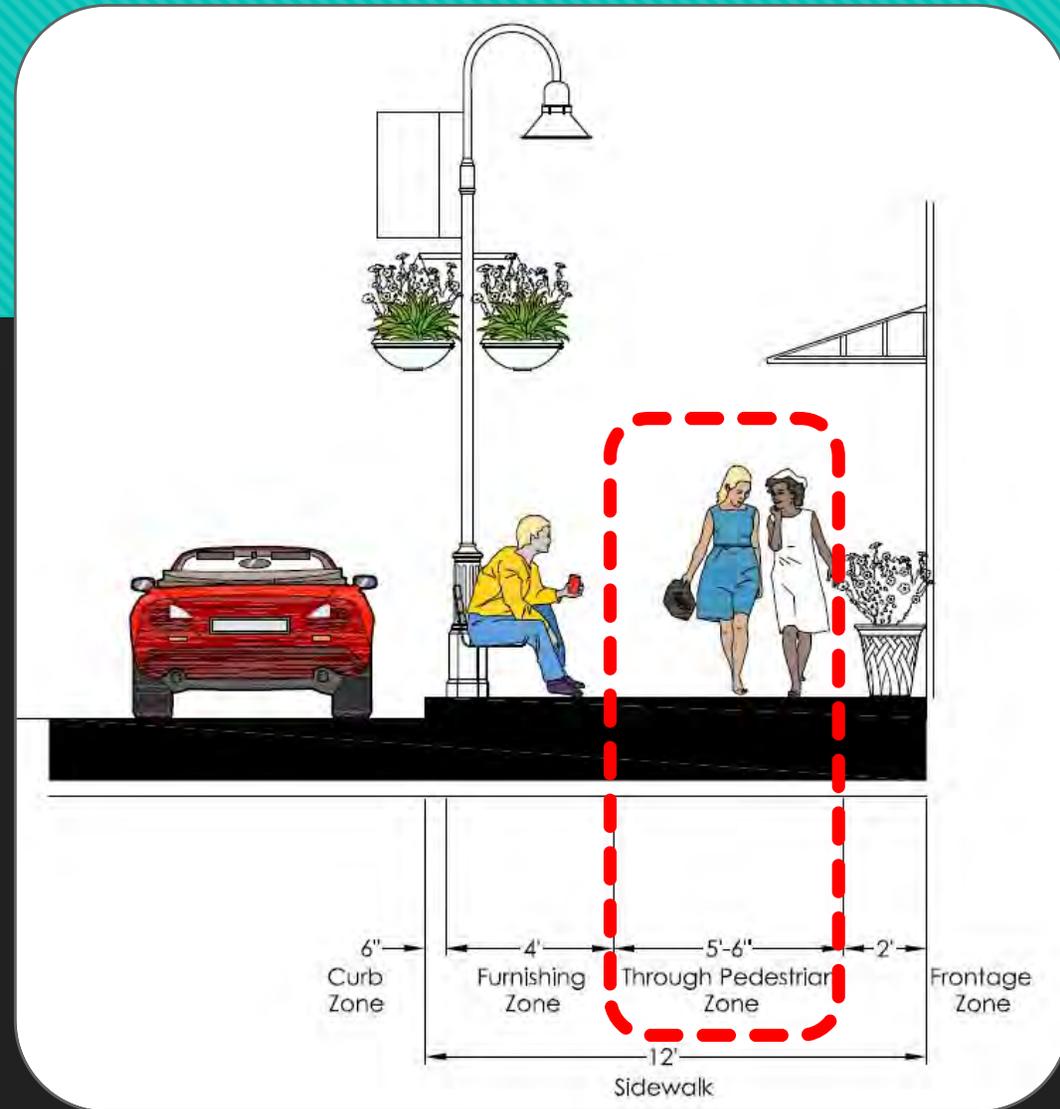
- Trees, planters, landscaping
- Trash and recycling receptacles
- Bicycle Racks
- Street lights
- Wayfinding/signage
- Benches
- Consolidated news racks



Sidewalk Zones

Through Pedestrian Zone

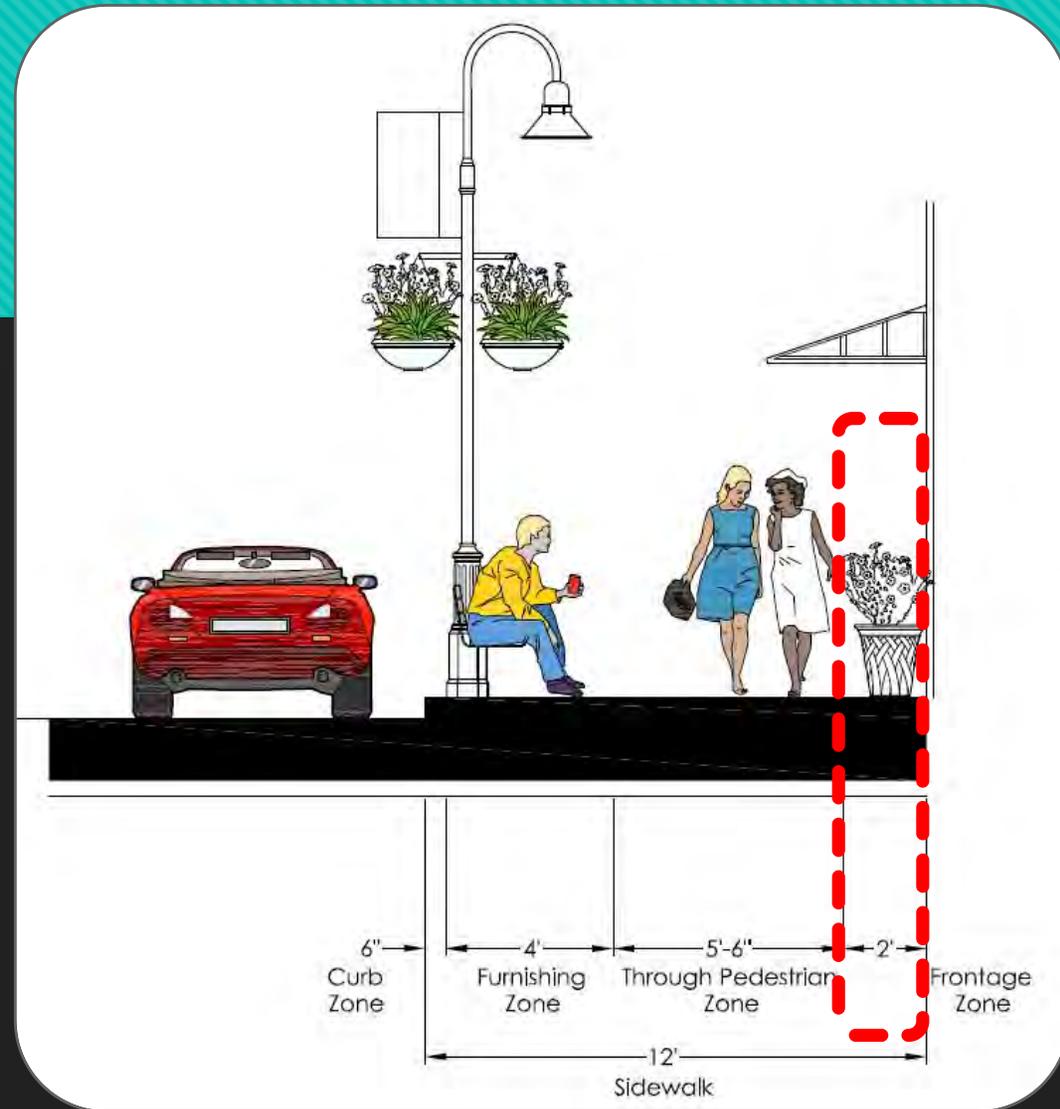
- Allow 2' width per person walking side by side



Sidewalk Zones

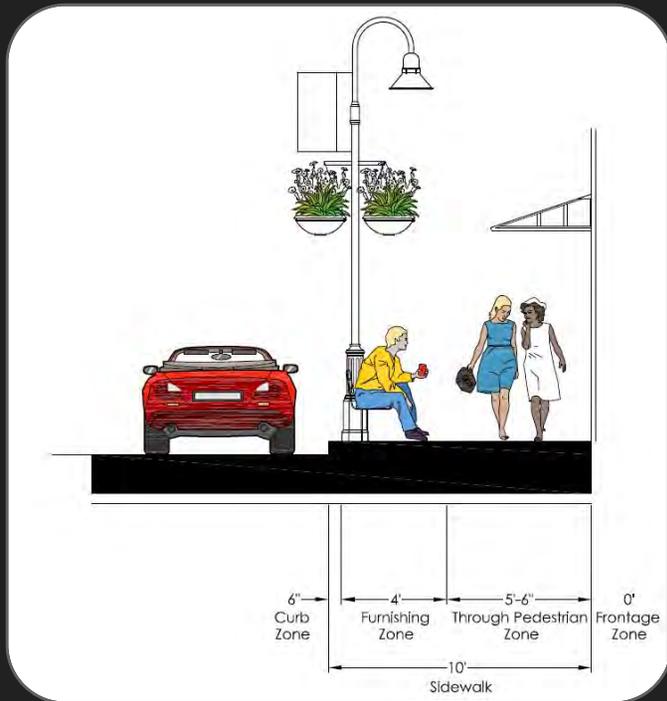
Frontage Zone – Area adjacent to building

- Benches
- Planters
- Building architectural elements
- Outdoor café seating



Sidewalk Zones – Preference?

10-foot Sidewalk
(2-way travel with sharrows)



12-foot Sidewalk
(1-way travel with sharrow and one-way cycle track)

