

MINUTES - PUBLIC WORKS ADVISORY BOARD (PWAB)
REGULAR MEETING – MAY 17, 2017
VETERANS MEMORIAL HALL – 5:30P.M.

AGENDA ITEM: <u>A-1</u>
DATE: <u>June 21, 2017</u>
ACTION: <u>APPROVED</u>

PRESENT:

Ric Deschler	Chairman
Steve Shively	Vice Chair
Chris Parker	Board Member
Stewart Skiff	Board Member
John Erwin	Board Member
Janith Goldman	Board Member
Christian Erendson	Board Member

STAFF:

Rob Livick	Public Works Director
Janeen Burlingame	Management Analyst
Mike Wilcox	Maintenance Superintendent, Public Works
Joe Mueller	Utilities Division Manager
Damaris Hanson	Environmental Programs Manager
Gina Gregory	Office Assistant

ESTABLISH QUORUM, CALL TO ORDER AND MOMENT OF SILENCE

The meeting was called to order at 5:31 p.m.

A quorum was present and there was a moment of silence.

ANNOUNCEMENTS

<https://youtu.be/G-CsmKAjj2w?t=1m12s>

John Erwin stated that he would not be available for the June 21, 2017 Advisory Board meeting.

Stewart Skiff stated that he had visited all the bench areas in Morro Bay and has information to share.

Rob Livick announced that the two community open houses for the Water Reclamation Facility Project for Sunday June 4th and Monday June 5th have been cancelled due to Council action. Rescheduling could be sometime after the summer break.

PRESENTATIONS – None

PUBLIC COMMENT PERIOD

<https://youtu.be/G-CsmKAjj2w?t=1m44s>

The public comment period was opened.

Walter Heath, Morro Bay, thanked the board for the opportunity to speak. He expressed a concern regarding the money that was set aside for the lighting of the tree canopies in the downtown area is hoping that it is still in there for the 2017-2018 budget. The lighting would provide ambiance and safety. He would appreciate follow-through on this item.

The public comment period was closed.

A. CONSENT AGENDA

<https://youtu.be/G-CsmKAjj2w?t=4m32s>

A-1 APPROVAL OF MINUTES OF MARCH 15, 2017 MEETING

MOTION: Steve Shively moved to approve Item A-1. The motion was seconded by Stewart Skiff and carried 7-0-0 unanimously.

B. BUSINESS ITEMS

- B-1 Directors Report – Informational summary of current Public Works Activities
<https://youtu.be/G-CsmKAjj2w?t=5m14s>

Rob Livick presented the staff report.

The Board asked questions of staff and commented on the Director's Report.

- B-2 Discussion on Adopt-A-Park/Street Program and Memorial Programs
<https://youtu.be/G-CsmKAjj2w?t=27m45s>

Janeen Burlingame presented the Adopt-A-Park/Street Program and Memorial Programs staff report.

The public comment period was opened.

Walter Heath, Morro Bay, recommends that Public Works be more proactive on the annual renewals including recognitions and thank you to the volunteers. There are locations where Adopt-A-Park work is not being done; Morro Bay in Bloom has stepped in to help other volunteer groups. He would like all groups that are performing civic beautification projects to know they are welcome at the Citizens Beautification and Heritage Committee meetings and that people have come to them with requests and that they put them on unmet list and submit them to the Advisory Board. He would like an annual check in and face to face meeting along with the annual renewals.

The public comment period was closed.

Discussion, comments and questions continued amongst Board members and staff.

MOTION: Steve Shively moved Council approves the Staff recommendations outlined in the staff report with a change to delete the word automatic on the renewals for the continuing the Adopt-A-Park program. The motion was seconded by Chris Parker and carried 7-0-0 unanimously.

MOTION: Ric Deschler moved Council approves the Staff recommendations outlined in the staff report with a change to delete the word automatic on the renewals for continuing the Adopt-A-Street program. The motion was seconded by Janith Goldman and carried 7-0-0 unanimously.

MOTION: Steve Shively moved to approve the Staff recommendations outlined in the staff report regarding memorial plaques. The motion was seconded by Stewart Skiff and carried 7-0-0 unanimously.

- B-3 2016 Annual Water Report and recommendation for Allocation of Water Equivalency Units (WEU's) for 2017
<https://youtu.be/G-CsmKAjj2w?t=1h34m36s>

Damaris Hanson presented the 2016 Annual Water Report and recommendation for Allocation of Water Equivalency Units (WEU's) for 2017 staff report.

The public comment period was opened, seeing none, the public comment period was closed.

MOTION: Steve Shively moved to approve the Staff's three (3) recommendations regarding the Annual Water Report and the Allocation of the 2017 Water Equivalency Units as given. The motion was seconded by Chris Parker and carried 6-1-0 with Chairman Ric Deschler voting nay.

Discussion, comments and questions continued amongst Board members and staff.

ADJOURNMENT

The meeting adjourned at 7:50 P.M. to a regular Public Works Advisory Board meeting to be held on June 21, 2017 at 5:30 p.m. at the Veteran's Memorial Building, 209 Surf Street.