

**MINUTES
RECREATION AND PARKS COMMISSION
CITY OF MORRO BAY
AUGUST 2, 2007**

CALL TO ORDER

The meeting was called to order by Chair Leabah Winter at 5:09 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Commissioners Hale, House, Munoz, Chair Winter; Staff Lueker, Wright.

ABSENT: Commissioner Solu (excused), Commissioner Hensley (excused);
Commissioner Mahan (absent).

PUBLIC COMMENT

Keith Taylor, Morro Bay – On behalf of the Friends of the Morro Bay Fire Department urged members of the public to attend the Planning Commission meeting on Monday night to show support for the subdivision at San Jacinto and Coral. Money from the sale of the property will go toward a new Fire Station.

Ed Ewing, Morro Bay – The Harbor Advisory Board will be discussing the conceptual plan for a Boat Yard this evening. He suggested the Recreation and Parks Commission combine their monies for the Coleman Park Master Plan with the Harbor Advisory Board and work together.

IN REGARD TO PUBLIC COMMENTS

None

APPROVAL OF MINUTES OF THE JUNE 7, 2007 MEETING

It was moved and seconded to accept the Minutes of the June 7, 2007 meeting for file. M/S/C (House/Munoz).

ANNOUNCEMENTS

Staff Lueker reported the Annual Rock to Pier Run was a phenomenal success. There were 860 runners and noted Commissioner Hale completed the course in about 45 minutes and Commissioner Solu's son Elijah placed second in the 10 and under age category.

Commissioner House urged the public to email members of the Planning Commission if they are not able to attend the meeting on Monday evening. Their email addresses are listed on the City website.

A. NEW BUSINESS

A-1 RECOMMENDATION TO FUND COLEMAN PARK MASTER PLAN

Staff Lueker recommended the Recreation and Parks Commission forward a recommendation to the City Council to fund up to \$48,000 of Park in Lieu funds to complete a Master Plan for Coleman Park. RRM Design Group has provided a proposal for a comprehensive Master Plan process for Coleman Park. The process will include some community workshops, a Public Hearing at the Recreation and Parks Commission and a presentation at City Council.

Commissioner House stated we should not only try to work together on the project, but not step on anyone's toes. He hopes the Boardwalk project doesn't interfere with the boat yard.

Commissioner Munoz asked about the estimated Project Value.

Staff Lueker said she looked back at the Teen Center Master Plan and the costs seem to be in line.

Chair Winter said she had a similar concern with regard to the boat yard. She added it looks like a reasonable process with a lot of opportunity for public input.

Commissioner House asked staff to speak with the Harbor Director and bring comments back to the next meeting.

Staff will check with the Harbor Director and asked if the Commission had any questions for RRM Design.

Commissioner House asked about the cost to maintain.

Staff replied that will be part of the discussion through the Master Plan process.

It was moved and seconded to table Item A-1, Recommendation To Fund Coleman Park Master Plan, have staff discuss with the Harbor Director and bring back to the September meeting for discussion. M/S/C (House/Munoz).

A-2 REVIEW OF PENDING RECREATION AND PARKS DEPARTMENT PROJECTS

Staff Lueker recommended the Commission review the pending project list and the priority assigned. She added this agenda item was requested by Commissioner Solu who is not present.

It was moved and seconded to table Item A-2, Review Of Pending Recreation And Parks Department Projects and agendize for the September meeting. M/S/C (Munoz/House).

A-3 RECREATION AND PARKS DEPARTMENT PROGRAM EVALUATIONS

Staff Lueker presented Program Evaluations for Adult Basketball, Coed Soccer and Youth Basketball. She said although the cost recovery for Adult Basketball was 93% the program may not be continued as the Department has trouble finding officials. Coed Soccer had a cost recovery of 92% and Youth Basketball recovered 84% of the costs. Staff will bring the Commission final year numbers when they are available.

Commissioner Munoz commented the cost recovery was good and asked how they compared to other cities.

Staff stated we know what we include to figure our cost recovery but we don't know what other cities include. She said she thought we do a little better with our cost recovery.

It was moved and seconded to accept this report for file. M/S/C (Hale/Munoz).

B. UNFINISHED BUSINESS

B-1 VERBAL REPORT ON THE ANNUAL PARKS TOUR

Staff Lueker thanked Driver Mel Brenneise for driving the trolley for the Annual Parks Tour. She commented the tour took an extensive look at Del Mar Park to include the site of the Tennis Courts, Dog Park, Parking Lot and the new development going in next to the park.

Commissioner Munoz commented the parking lot situation at Del Mar is a safety hazard but added the rest of the park was well kept.

Chair Winter asked if the Tennis Courts will include a windscreen.

Commissioner House asked about using Park in Lieu monies for the parking lot.

Staff replied a windscreen is included in the Tennis Court Project. She said the City council approved \$110,000 of Proposition 40 monies for the Del Mar playground and parking lot overlay. About \$800 will be spent for immediate patching. The playground will be installed during the month of August and the parking lot overlay is scheduled for September.

No action required.

B-2 RECREATION AND PARKS DEPARTMENT STATUS REPORT

Staff Lueker reviewed the Recreation and Parks Department Status Report.

Commissioner Hale asked about the Skate Park Passes.

Staff said there has been some interest but feel the fee is to high.

Commissioner Hale commented on the detailed highlight sheets for Kids Camp and the new nature programs offered this year. She asked if the public has been notified about the Del Mar Playground.

Staff replied the Department will prepare signs and a Press Release about the Del Mar Playground.

Commissioner House inquired about rental of the Teen Center and also asked about fishing trips for the youth.

Staff said there have been no rentals of the Teen Center and staff will be bringing back both the Teen Center Rental and Skate Park Pass to the Commission to look at the fees. She added that both Kids Camp and the Junior Lifeguards have been fishing this summer.

It was moved and seconded to accept the Recreation and Parks Department Status Report for file. M/S/C (Hale/Munoz).

C. WRITTEN COMMUNICATIONS

C-1 CITIZENS' REPORTS AND CORRESPONDENCE

Staff commented on the Citizen's Report regarding the hours of use at the Veteran's Memorial Building. The Commission addressed this issue at the June meeting at the hours of use were amended. She said the Police Department is pleased with the changes and staff will continue to monitor the rentals.

Staff addressed the correspondence from John and Frances Budlong with regard to putting in some trees at the Cloisters and the possibility of naming some paths for the purpose of correct dispatching of emergency responders.

Commissioner House supported the suggestions from John and Frances Budlong and suggested this be brought back as an agenda item.

Chair Winter agreed.

It was moved and seconded to bring back the Budlong's suggestions as an Agenda item. M/S/C (House/Munoz).

D. REPORTS

D-1 YOUTH SERVICES SUMMARY FOR MAY AND JUNE 2007

D-2 SPORTS AND FITNESS SUMMARY FOR MAY AND JUNE 2007

D-3 FACILITIES AND PARK USE SUMMARY FOR MAY AND JUNE 2007

It was moved and seconded to accept the following reports for file: Youth Services for May and June 2007; Sports and Fitness for May and June 2007; Facilities and Park Use for May and June 2007. M/S/C (Hensley/House).

D-4 SENIOR REPRESENTATIVE REPORT

Staff Lueker reported there is currently a draft of the Senior Agreement and it will be on the September 2007 meeting agenda as a Public Hearing.

D-5 COMMISSIONER REPORTS

None

E. PUBLIC HEARINGS

None

DECLARATION OF FUTURE AGENDA ITEMS

Commissioner Hale asked if the sand build up at the end of the boardwalk at Cloisters had been addressed.

Staff replied it had been repaired a couple weeks ago.

Commissioner House would like to see an update on the Harbor Walk Project and the estimated maintenance costs for the Boardwalk.

ADJOURNMENT

It was moved and seconded to adjourn the meeting at 6:00 p.m. M/S/C (Munoz/Hale).

RESPECTFULLY SUBMITTED,

**BARBARA WRIGHT
ADMINISTRATIVE TECHNICIAN**