

**MINUTES
RECREATION AND PARKS COMMISSION
CITY OF MORRO BAY
OCTOBER 2, 2008**

CALL TO ORDER

The meeting was called to order by Chair Solu at 5:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Commissioners Hensley, Hale, Mahan, Munoz, Wenger, Chair Solu; Staff Salyer-Frith, Woods.

ABSENT: Commissioner Vaughan (excused).

PUBLIC COMMENT

None

IN REGARD TO PUBLIC COMMENTS

None

APPROVAL OF MINUTES OF THE SEPTEMBER 4, 2008 MEETING

It was moved and seconded to accept the Minutes of the September 4, 2008 meeting for file. M/S/C (Munoz/Wenger).

ANNOUNCEMENTS

Chair Solu reminded everyone of the 1st Annual Morro Bay Community Foundation 'Rock 2 Rock' Fun Run this Saturday, October 4th beginning at 8:30 a.m. at Morro Rock.

Staff Woods announced the fundraiser for 'Faces of Fishing' will be held this Friday evening at the Morro Bay community Center. The Morro Bay Harbor Festival is this Saturday and Sunday on the Embarcadero.

A. NEW BUSINESS

A-1 PRESENTATION BY PETER CRON OF THE INTEGRATED WASTE MANAGEMENT AUTHORITY

Peter Cron reported the Integrated Waste Management Authority is a regional agency formed in 1994 to serve all of San Luis Obispo County. He said all recycling is taken to the Cold Canyon Land Fill. The IWMA provides desk side

recycling containers and public recycling opportunities. The goal is to keep it convenient, simple and comingled. Most containers are blue and the graphics are clear and large. Container selection is important to the area. Slotted lids limit the size of containers that can be recycled and the IWMA makes containers available for events. He said the recycling containers should be put next to garbage containers; people if given a choice will usually separate the recyclables. The intent is to put together a simple program with simple text and pictures, make the message very clear as to what is and what isn't recyclable. He added that grant opportunities are available through the Department of Conservation.

Commissioner Mahan asked about programs for the schools. Mr. Cron replied IWMA has a School Based Education Program.

Commissioner Hale inquired about the time frame for getting recycling in place in our parks. Mr. Cron said the parks are looked at to assess their needs and the grant cycle is once a year. The whole process can take from one and a half to three years. Staff is involved from beginning to end.

Commissioner Mahan asked about cost to the Department. Mr. Cron replied that they try to cover all typical costs through the grant. You can pick and choose as to what extent you want to go to.

Commissioner Wenger wanted to know the time frame of the grant cycle. Mr. Cron said the grants are offered in April, you apply and they are usually awarded in October.

Commissioner Hale asked about the odds of getting approved for a grant. Mr. Cron said the odds are good and IWMA will help with the grants.

A motion was made to recommend staff to pursue an evaluation of the parks with IWMA to see if recycling can be enhanced. M/S/C (Munoz/Hale).

A-2 RECREATION AND PARKS DEPARTMENT PROGRAM EVALUATIONS

Staff Salyer-Frith provided a program evaluation for Kids Club 2007/2008 School Year. This program is classified under the Merit Service Level and target revenue goal is 70%-79% excluding direct costs. The program recovered 111% of costs excluding indirect costs and 88% including direct costs. She said online registration now offers a discount and about half the families use it. She recommends offering priority registration one week prior to open registration to children currently enrolled and their siblings as well as incoming Kindergarten children.

Commissioner Hale commented she liked the recommendation of offering priority registration.

Staff Salyer-Frith presented the Kids Camp 2008 evaluation. This program is also classified in the Merit Service Level with a target revenue goal of 70%-79% excluding indirect costs. The program recovered 122% of costs excluding indirect costs and 89% including indirect costs. Kids Camp offers flexible rates and children

may attend as little as one day or everyday of the 8-week program. Recommendations for 2009 include a change in some field trip destinations. There has not been a fee increase in over three years and it is recommended a fee increase be considered.

Commissioner Mahan asked what the current fees were and what kind of increase is recommended.

Staff Salyer-Frith replied one day is currently \$35.00 and five days is \$125.00. She thought maybe \$5.00 or a variation across the board.

Staff Woods presented the 2008 Adult Spring Softball Program evaluation. The program is classified Merit Service with a target revenue of 70%-79%. Excluding indirect costs the program recovered 107% and including the indirect costs the recovery was 88%. It was recommended to recruit more upper division teams and continue with the recommendations already in place.

The 2008 Labor Day Classic was held over the Labor Day weekend and 24 teams were in attendance. Twenty-two of the teams were from the San Joaquin Valley which brought in additional revenue to City businesses. This program is classified as an Enterprise Program with a target revenue goal of 100%. Including indirect costs the program recovered 100% including indirect costs.

The 2008 Junior Lifeguard Program included a one week pool program and two 3-week beach programs. The programs received generous in-kind support from local businesses and organizations as well as scholarships provided by the Morro Bay Community Foundation and the Surfrider Foundation. This program is classified as Private Service with a target revenue goal of 80%-100%. This target does not include indirect costs and realized a cost recovery of 103%. It is recommended to recruit staff early and work with the Harbor Department in obtaining USLA Certified Agency Status in the delivery of a Lifeguard Academy.

It was moved and seconded to accept the Recreation and Parks Department Program Evaluations for file. M/S/C (Munoz/Hensley).

B. UNFINISHED BUSINESS

B-1 RECREATION AND PARKS DEPARTMENT STATUS REPORT

Staff Woods reviewed the Recreation and Parks Department Status Report. He added that staff is moving forward with the Morro Bay Community Pool Foundation MOU and the MBCPF is working on a feasibility study. The Department has received a CD with the preliminary design report for the Morro Bay to Cayucos Connector. The City has a contract with Civic Plus for the City website redesign. It is planned to be live in mid-March.

It was moved and seconded to accept the Recreation and Parks Department Status Report for file. M/S/C (Munoz/Hensley).

C. WRITTEN COMMUNICATIONS**C-1 CITIZENS' REPORTS AND CORRESPONDENCE**

Staff Woods commented on a Citizen's Report regarding 'meat bees' along the bike path at Cloisters. There was a letter from the Morro Bay Citizens Bike Committee thanking the Public Services Department for sweeping the Class I bikeway next to the High School and for trimming the limbs and brush growing into the Class II bike lanes on South Bay Blvd. The San Luis Bicycle Club also wrote a letter to Public services for the work done on the Class II bike lanes along South Bay Blvd.

It was moved and seconded to accept the Citizen's Reports and Correspondence for file. M/S/C (Munoz/Hensley).

D. REPORTS**D-1 YOUTH SERVICES SUMMARY FOR AUGUST 2008****D-2 SPORTS AND FITNESS SUMMARY FOR AUGUST 2008****D-3 FACILITIES AND PARK USE SUMMARY FOR AUGUST 2008**

It was moved and seconded to accept the following reports for file: Youth Services for August 2008; Sports and Fitness for August 2008; Facilities and Park Use for August 2008. M/S/C (Munoz/Hensley).

D-4 SENIOR REPRESENTATIVE REPORT

None

D-5 COMMISSIONER REPORTS

Commissioner Mahan reported on the letter the Commission wrote to the City Council confirming that the Commission unanimously supports the Morro Bay Community Pool foundation's endeavors to get a pool in Morro Bay and urges the City Council to also support their endeavors.

It was moved and seconded to direct staff to forward the letter to the City Council. M/S/C (Hale/Wenger).

DECLARATION OF FUTURE AGENDA ITEMS

Commissioner Mahan wants to have further discussion on the Activity Fair.

ADJOURNMENT

It was moved and seconded to adjourn the meeting. The meeting was adjourned at 6:04 p.m. M/S/C (Munoz/Hale).

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RESPECTFULLY SUBMITTED,

**BARBARA WRIGHT
ADMINISTRATIVE TECHNICIAN**

u/w/commissn/rpcmin10-02-08