

**MINUTES  
RECREATION AND PARKS COMMISSION  
CITY OF MORRO BAY  
JANUARY 8, 2009**

**CALL TO ORDER**

The meeting was called to order by Chair Solu at 5:00 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**PRESENT:** Commissioners Hensley, Vaughan, Mahan, Munoz, Chair Solu; Staff Woods.

**ABSENT:** Commissioner Hale; Commissioner Wenger.

**PUBLIC COMMENT**

None

**ACTIONS IN REGARD TO PUBLIC COMMENTS**

None

**APPROVAL OF MINUTES OF THE NOVEMBER 6, 2008 MEETING**

It was moved and seconded to accept the Minutes of the November 6, 2008 meeting for file. M/S/C (Mahan/Munoz).

**ANNOUNCEMENTS**

Commissioner Vaughan announced the Monarch Butterflies are back in Pismo Beach and other events of interest through the Small Wilderness Area Program and the Natural History Museum.

Chair Solu said the Del Mar Art Auction is looking to the business community and families for donations of goods and services. The public can contact Joan Solu at 459-3274.

**A. NEW BUSINESS**

**A-1 REVIEW OF THE RECREATION AND PARKS COMMISSION BY-LAWS AND POLICIES AND PROCEDURES**

Staff Woods stated City Council directed staff to review the current By-Laws with the various commissions and advisory boards. Items of interest to the Council are: frequency of meetings, number of Commissioners on each board and the meeting cancellation policy. Staff would like to take a recommendation back to City Council

as soon as possible.

Chair Solu preferred having seven members on the Commission with four needed for a quorum. Commissioner Hensley agreed it would generate better discussion and be less biased. Munoz felt seven members gives the Commission flexibility and Mahan agreed that the seven members will make for better decision making.

With the frequency of meetings Commissioner Mahan felt there might be some merit to holding meetings every other month with the option to call meetings more frequently if needed. Chair Solu stated that topics that need to be discussed will be delayed for a longer period of time. Commissioner Hensley agreed that meeting every other month could cause some problems with the public having to wait to speak up on issues.

A motion was made by Commissioner Munoz and seconded by Commissioner Mahan to recommend to City Council an amendment to the Policies and Procedures 1.1.2.1 by inserting after the word *emergency or mutually agreed upon by Staff and the Chair prior to the noticing of a regular meeting.* M/S/C (Munoz/Mahan).

## **A-2 DISCUSSION OF THE 2009 SLOCAPRA COMMISSIONER'S WORKSHOP**

Staff Woods informed the Commissioners of the 2009 Commissioner's Workshop hosted by the San Luis Obispo County Association of Park and Recreation Administrators. It will be held on Saturday, February 21, 2009 at the National Geographic Center at Hearst Castle in San Simeon. CPRS Executive Director, Jane Adams, will be presenting 'Building The Brand' and there will be a panel discussion on Campaigning for Parks and Recreation in the Community. The day will conclude with a tour of the Piedras Blancas Lighthouse and the Elephant Seal Reserve. He urged members of the Commission to attend.

## **A-3 RECREATION AND PARKS DEPARTMENT PROGRAM EVALUATIONS**

Staff Woods presented the Program Evaluation for the Annual Holiday tree Lighting held at City Park on Sunday, December 7, 2008. Total direct costs totaled \$969.57 and indirect costs came to \$514.00 for a total of \$1,483.57. There were no revenue for this event and the cost recovery was 0%. Keith and Cheryl Taylor and Stan and Janice House each donated \$100 to provide entertainment from Pacific Dance Theater and the Morro Bay High School Chamber Choir.

Staff Woods presented an evaluation on Estero Bay Youth Soccer. Total direct costs were \$12,092.41 and indirect costs were \$2,101.00. total expenses were \$14,193.41. Registration fees provided \$13,629.00 in revenue so there was a net loss of \$564.41. The cost recovery was 96%. This is a Merit Service program with a target cost recovery of 70-79%.

The 2000 Fall Adult Softball Program had total direct costs of \$12,579.60 and indirect costs of \$2,522.00 totaling total expenses of \$15,101.60. Total revenues were \$12,870.00 for a net loss of \$2,231.60. The cost recovery was 85%. This is a Merit Service program with a target revenue goal of 70-79%.

Chair Solu stated there were several problems with the reversible jerseys. The

participants reported they were hot due to the double thickness and the adhesive used for the iron-on numbers didn't seem to hold.

Staff replied that with regard to being too hot, we will wait and see how they work during basketball. The adhesive problem could be due to quality control. Volunteers were used to put the numbers on and there were probably some variances with the amount of pressure used during the process.

Commissioner Mahan asked about the cost of porta-potties used during soccer and if it might be more cost effective for the Department to purchase some.

Staff replied with concerns of sanitation and service as the personnel that takes care of them is specialized. Staff will look at limiting the use of porta-potties for future programs

It was moved and seconded to accept the Recreation and Parks Department Program Evaluations for file. M/S/C (Mahan/Hensley).

## **B. UNFINISHED BUSINESS**

### **B-1 RECREATION AND PARKS DEPARTMENT STATUS REPORT**

Staff Woods reviewed the Recreation and Parks Department Status Report. He stated that the State has placed a freeze on all Bond funding, therefore the Del Mar Park Tennis Court project is on hold. The Morro Bay Community Pool Foundation has submitted a MOU draft proposal for review. The Morro Bay Pups off leash dog area project is scheduled to be reviewed by Planning Commission at their January 19, 2009 meeting. Morro Bay Recreation and Parks, the Harbor Department and SLO County Parks are working together to organize and administer the USLA Lifeguard Academy in Morro Bay. The application has passed the State Level Review and has moved on to the National Level Review. Youth Basketball games will begin on January 9<sup>th</sup> with 26 teams participating. There are 8 Coed Soccer teams and games begin January 12<sup>th</sup>.

Commissioner Vaughan asked if there was a target date for the completion of the Morro Bay to Cayucos Connector.

Staff replied the project is currently in environmental review. He will try to get dates for the next status report.

It was moved and seconded to accept the Recreation and Parks Department Status Report for file. M/S/C (Munoz/Hensley).

## **C. WRITTEN COMMUNICATIONS**

### **C-1 CITIZENS' REPORTS AND CORRESPONDENCE**

Staff presented a Citizen's Report about broken plexiglass on the playground structure at Monte Young Park. Staff has replaced the plexiglass.

Citizen's Reports and Correspondence was accepted for file.

**D. REPORTS**

**D-1 YOUTH SERVICES SUMMARY FOR OCTOBER AND NOVEMBER 2008**

**D-2 SPORTS AND FITNESS SUMMARY FOR OCTOBER AND NOVEMBER 2008**

**D-3 FACILITIES AND PARK USE SUMMARY FOR OCTOBER AND NOVEMBER 2008**

Commissioner Mahan asked how the Department decides on which activities are offered. Is it cost, what is offered in other cities or instructors who offer their services. Staff replied we consider all of them. We look for instructors and may try a new class to see how it goes and then reevaluate to see if the minimum number of participants is being met.

Commissioner Mahan asked Commissioner Vaughan if the needs of the senior community are being met. Commissioner Vaughan said when someone suggests a new activity the Seniors try to accommodate them and give it a try. The Emeritus Program through Cuesta offers a wide variety of programs and the Seniors also offer trips. She added the needs are basically covered.

It was moved and seconded to accept the following reports for file: Youth Services for October and November 2008; Sports and Fitness for October and November 2008; Facilities and Park Use for October and November 2008. M/S/C (Solu/Mahan).

**D-4 SENIOR REPRESENTATIVE REPORT**

Commissioner Vaughan reported the Seniors Have a trip scheduled to the Chumash Casino on February 9<sup>th</sup> and it is open to the public. There has been a big increase in the food distribution program. It is currently going on six days a week.

**D-5 COMMISSIONER REPORTS**

Chair Solu reported the Morro Bay Community Foundation is looking to provide more support for Dixon's Spaghetti Fundraiser on March 27, 2009. They are looking for support from the Commission for help with set-up.

It was moved and seconded to accept Item D-4 Senior Representative Report and Item D-5 Commissioner Reports for file. M/S/C (Hensley/Vaughan).

**DECLARATION OF FUTURE AGENDA ITEMS**

Chair Solu would like to bring back the Coleman Park planning and the possibility to have the Cal Poly Ag Division become part of the process with a botanical program beach program.

**ADJOURNMENT**

It was moved and seconded to adjourn the meeting. The meeting was adjourned at 6:15 p.m. M/S/C (Hensley/Mahan).

**RESPECTFULLY SUBMITTED,**

**BARBARA WRIGHT  
ADMINISTRATIVE TECHNICIAN**

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