



**CITY OF MORRO BAY
PUBLIC WORKS ADVISORY BOARD
AGENDA**

*The City of Morro Bay is dedicated to the preservation and enhancement of the quality of life.
The City shall be committed to this purpose and will provide a level of municipal service and
safety consistent with and responsive to the needs of the public.*

Veteran's Memorial Building
Regular Meeting, 6:00 p.m.

209 Surf Street, Morro Bay
Wednesday, January 20, 2010

Bill Olson, Chair
Matt Makowetski, Vice-Chair
Jenny Brantlee

June Krystoff-Jones
Susan Shaw
Richard Rutherford
John Zweemer

- I. CALL TO ORDER AND ROLL CALL**
- II. PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**
- III. ACCEPTANCE OF AGENDA**
- IV. ANNOUNCEMENTS**
- V. WRITTEN COMMUNICATIONS**
- VI. PUBLIC COMMENTS/PRESENTATIONS**
 - A. City of Morro Bay Graywater Policy (Doris)**
- VII. CONSENT CALENDAR**
 - A. Approval of Minutes of November 18, 2009
- VIII. DIRECTOR'S REPORT/INFORMATION ITEMS – No action required**
- IX. NEW BUSINESS**
 - A. None
- X. OLD BUSINESS**
 - A. None
- XI. FUTURE AGENDA ITEMS**

Transit Service Plan (Burlingame) - March
Bike Plan Update (Livick) – February
Stormwater Management Plan Status Report (Livick) - April
- XII. ADJOURNMENT – Next Regular Meeting: 6:00 p.m., Wednesday, February 17, 2010**

THIS AGENDA IS SUBJECT TO AMENDMENT UP TO 72 HOURS PRIOR TO THE DATE AND TIME SET FOR THE MEETING. PLEASE REFER TO THE AGENDA POSTED AT THE DEPARTMENT OF PUBLIC SERVICES, 955 SHASTA AVENUE, FOR ANY REVISIONS OR CALL THE DEPARTMENT AT 772-6261 FOR FURTHER INFORMATION.

MATERIALS RELATED TO AN ITEM ON THIS AGENDA SUBMITTED TO THE PUBLIC WORKS ADVISORY BOARD AFTER DISTRIBUTION OF THE AGENDA PACKET ARE AVAILABLE FOR PUBLIC INSPECTION AT; PUBLIC SERVICES OFFICE AT 955 SHASTA AVENUE, MORRO BAY, CA 93442; MORRO BAY LIBRARY AT 625 HARBOR STREET, MORRO BAY, CA 93442; MILLS/ASAP REPROGRAPHICS AT 495 MORRO BAY BOULEVARD, MORRO BAY, CA 93442 DURING NORMAL BUSINESS HOURS. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DEPARTMENT OF PUBLIC SERVICES AT LEAST 24 HOURS PRIOR TO THE MEETING TO INSURE THAT REASONABLE ARRANGEMENTS CAN BE MADE TO PROVIDE ACCESSIBILITY TO THE MEETING.

AGENDA ITEM: VII-A _____

DATE: 1-20-2010 _____

ACTION: _____

**CITY OF MORRO BAY
PUBLIC WORKS ADVISORY BOARD
SYNOPSIS MINUTES**

(Complete audio- and videotapes of this meeting are available from the City upon request)

Veterans Memorial Hall
Regular Meeting, 6:00 p.m.

209 Surf Street, Morro Bay
Wednesday, November 18, 2010

Bill Olson, Chair

Matt Makowetski, Vice Chair
Jenny Brantlee
Susan Shaw

June Krystoff-Jones
Richard Rutherford
John Zweemer

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 6:02 p.m.

Members Present: Bill Olson, Matt Makowetski, John Zweemer, June Krystoff-Jones, Jenny Brantlee, and Susan Shaw

Members Absent: Richard Rutherford

Staff Present: Rob Livick, Damaris Hanson, and Cathy Weaver

II. MOMENT OF SILENCE

Olson called for a moment of silence.

III. ACCEPTANCE OF AGENDA: Krystoff-Jones noted the date was incorrect in the Adjournment Item, next meeting should be December 16th, 2009. Accepted as corrected. Vote: 6-0

IV. ANNOUNCEMENTS: None

V. WRITTEN COMMUNICATIONS: None.

VI. PUBLIC COMMENTS/PRESENTATIONS: None

VII. CONSENT CALENDAR: Approval of Minutes from the October 21, 2009 Meeting

MOTION: Brantlee to approve minutes as presented (Kristoff-Jones 2nd) Vote: 6-0

VIII. DIRECTOR'S REPORT/INFORMATION ITEMS: Livick said he would be happy to answer any questions the Board had on the report. Questions raised included: Water Moritorium, when would it be lifted; State Water deliveries; WWTP Request For Proposals; Street Crack Sealer; Potable Water Production; Desal Plant Brackish Treatment System; Chloramines vs Chlorine; When was stripping at Main & Quintana to be done; Livick explained traffic stripping project; Lift Station 2 and 3 repairs; Olson asked Livick if City could work on a field trip to State water treatment plant in the spring; A number of potholes were noted; City Street trees. Bicycle Plan, and Cal Trans North Main Street Bike Plan.

IX. NEW BUSINESS: Storm Water Program Update, Livick gave his presentation and said he was there for any comments the Board had. A few typos and comma suggestions were made; It was noted by a few Board Members that not enough information was provided in order for them to adequately review the modifications being proposed by staff. The distribution of this information to the public was discussed. Hanson noted the plan was on the City's Website. It was determined to put this item on the next Agenda in case any Board Members had comments.

X. OLD BUSINESS: None

XI. FUTURE AGENDA ITEMS: Handicapped parking on Main Street; Storm Water Program Update Comments; Gray Water Presentation; and Bike Plan Update when available.

XII. ADJOURNMENT

Motion: Krystoff-Jones to cancel December Public Works Advisory Board Meeting (Shaw 2nd). Vote: 6-0

The meeting was adjourned at 7:02 p.m. to the next regularly scheduled meeting at the Veteran's Hall on Wednesday, January 20, 2010, at 6:00 pm.

PUBLIC WORKS ADVISORY BOARD
 City of Morro Bay, Department of Public Services
Director's Report / Information Items
 01/13/2010

AGENDA NO.: <u>VIII</u> DATE: <u>01/20/2010</u>
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Category	Information Item	Staff Contact	Status
Transit	Dial-A-Ride	Janeen Burlingame	<p>The City Council at the December 14 meeting approved the use of alternative non-general fund revenue sources to combat the 12.3% loss in State transit funding that would occur mid-year in order to not have to reduce dial-a-ride service by 50% through June 30, 2010.</p> <p>The City has been participating in the Transit Efficiencies Group formed by the San Luis Obispo Council of Governments and has met several times over the last eleven months to identify current services as well as gaps in service along the north coast between Morro Bay, Los Osos, and Cayucos in order to develop service and financial plans for consideration. The Morro Bay transit service plan is tentatively scheduled to come before the PWAB in March for review.</p>
Wastewater	Joint Powers Agreement	Bruce Keogh	<p>- <u>Morro Bay – Cayucos WWTP</u>: The wastewater plant Environmental Impact Report (EIR) will be revised, and a new Notice of Preparation (NOP) prepared to reflect the flood mitigation measures. The JPA Board voted on September 8th to relocate portions of the treatment plant to the South as a flood mitigation measure. The board confirmed their decision to proceed with tertiary treatment however, the onsite bio-solids composting program will be replaced with an offsite composting program. An RFP has been prepared and 5 consulting engineering firms have responded. Staff has reviewed the responses and is currently negotiating both scope and fee with the preferred consultant. Staff will recommend a consultant to the board at the January board meeting.</p>
Other Capital Projects	Fire Station 53 Admin/Living Quarters Project	Dylan Wade	<p>The project has been awarded a 1.6 million dollar FEMA grant. The project team is working on the NEPA process in support of the grant. The project has completed its building department review of the plans and the project team is preparing the necessary corrections. Once the grant requirements have been met and the building department review comments incorporated the project will be ready to go out to bid.</p>

Category	Information Item	Staff Contact	Status
Water	Resource Management, Operations	Dylan Wade	<p><u>-Mandatory Water Conservation Measures:</u> Mandatory Water Conservation Measures are in effect. The community is currently at a Moderately Restricted Water Supply condition in accordance with section 13</p> <p><u>-State Water Project:</u> The delivery allocation and statewide deliveries have been set at 5% for 2010. This is one of the lowest delivery percentages in the State Water Project's history. Under this delivery scenario the community will have difficulties delivering water this year.</p> <p>- <u>Potable Water Production:</u> Total potable annual water production for 2009 was 1429 acre feet with 235 acre feet of groundwater, 64 acre feet of desalinated water, and 1069 acre feet of State Water.</p> <p>- <u>Nitrate Analysis:</u> The Chorro Valley Nitrate report is complete and is available for the public on the Water department home page. Staff has presented this report to PWAB, and will be following up the Council and the local agricultural community.</p> <p>- <u>Desal Plant Brackish Treatment System:</u> The newly installed BWRO treatment trains are our current major source of water for the community. While we are running this facility the drinking water system switches from chloramines to a free chlorine disinfectant. The chlorine has a stronger taste and odor associated with it then the chloramines. Even with the increased chlorine odor the water is safe to drink.</p>
Collection System	Collection System	Dylan Wade, Jim Hayes	<p><u>Lift Station 3 (Quintana Road):</u> Design work is ongoing on the Lift Station #3 Replacement Project. The lift station has continued to experience problems with reliability.</p> <p><u>Lift Station 2 (Front Street):</u> Design work is complete on the Lift Station #2 Replacement Project. The preparation of bid documents including the Front end specification are the last remaining work item. The lift station has continued to experience problems with reliability.</p> <p>- <u>Collection System:</u> The collections crews are working on reviewing Sections # 1, 2, and 3 for necessary repairs. We will be collecting a number of repairs and will likely let several contracts for this work during this year. In addition we will be letting a series of minor contracts to explore new techniques and technologies for implementing system repairs and rehabilitation. The first of these repair contracts was completed in December.</p>

Category	Information Item	Staff Contact	Status
Streets	Local Street Maintenance Projects Striping ARRA (Stimulus \$)	Rob Livick	<p>The City's Street crew is continuing to work on pothole patching, and catch basin cleaning along with periodic tree trimming and hanger removals. The City acquired a new crack sealer. It is used to fill cracks in the pavement with a rubberized asphaltic compound to prevent water infiltration and base failure.</p> <p>The City's striping contractor (Harker Striping) is working on refreshing striping around the City in critical areas. The striping work is dependent on temperature and weather; once the next weather window opens, they will be back in town to continue the work (South Bay, Main, and other locations).</p> <p>North Main Bikelane project approved by Caltrans. Final Plans and Specs under preparation. Street has enough width to accommodate parking and Class II bikelane in the Critical parking area.</p>
Trees		Rob Livick	<p>Trimming and Removal of Street Trees is allowed until January 31, 2010.</p> <p>West Coast Arborists will be working the last two weeks in January at various locations. Removals at: 542 Madera, 2700 Main, 731 Marina, 960 Quintana, 960 Main and 315 Morro Bay Blvd.</p>
Storm Water	Storm Water Plan	Rob Livick	Update and proposed modifications going to City Council at their January 25, 2010 meeting.
Bike Paths	City-wide Bike Lanes	Rob Livick	A Cal Poly grad student intern is working on the City's Bicycle Transportation Plan Update. Morro Bay Citizens Bike Committee is reviewing draft.

*** Please contact individual staff members prior to the meeting if possible for more detailed information.**