

# City of Morro Bay

## City Council Agenda

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### *Mission Statement*

*The City of Morro Bay is dedicated to the preservation and enhancement of the quality of life. The City shall be committed to this purpose and will provide a level of municipal service and safety consistent with and responsive to the needs of the public.*

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**REGULAR MEETING – JANUARY 25, 2010**

**CLOSED SESSION – JANUARY 25, 2010  
CITY HALL CONFERENCE ROOM - 5:00 P.M.  
595 HARBOR ST., MORRO BAY, CA**

**CS-1 GOVERNMENT CODE SECTION 54956.8; REAL PROPERTY TRANSACTIONS.** Instructing City's real property negotiator regarding the price and terms of payment for the purchase, sale, exchange, or lease of real property.

- Property: Lease Site 86/86W; 801 Embarcadero  
Negotiating Parties: City and Caldwell  
Negotiations: Lease Terms and Conditions.

**IT IS NOTED THAT THE CONTENTS OF CLOSED SESSION MEETINGS  
ARE CONFIDENTIAL AND EXEMPT FROM DISCLOSURE.**

**PUBLIC SESSION – JANUARY 25, 2010  
VETERANS MEMORIAL HALL - 6:00 P.M.  
209 SURF ST., MORRO BAY, CA**

ESTABLISH QUORUM AND CALL TO ORDER  
MOMENT OF SILENCE  
PLEDGE OF ALLEGIANCE  
MAYOR AND COUNCILMEMBERS ANNOUNCEMENTS & PRESENTATIONS  
CLOSED SESSION REPORT

PUBLIC COMMENT PERIOD - Members of the audience wishing to address the Council on City business matters (other than Public Hearing items under Section B) may do so at this time.

To increase the effectiveness of the Public Comment Period, the following rules shall be followed:

- When recognized by the Mayor, please come forward to the podium and state your name and address for the record. Comments are to be limited to three minutes.
- All remarks shall be addressed to Council, as a whole, and not to any individual member thereof.
- The Council respectfully requests that you refrain from making slanderous, profane or personal remarks against any elected official, commission and/or staff.
- Please refrain from public displays or outbursts such as unsolicited applause, comments or cheering.
- Any disruptive activities that substantially interfere with the ability of the City Council to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.
- Your participation in City Council meetings is welcome and your courtesy will be appreciated.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk, (805) 772-6205. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

A. CONSENT CALENDAR

Unless an item is pulled for separate action by the City Council, the following actions are approved without discussion.

A-1 RESOLUTION NO. 03-10 ADOPTING THE CITY OF MORRO BAY  
INVESTMENT POLICY; (ADMINISTRATIVE SERVICES)

**RECOMMENDATION: Adopt Resolution No. 03-10.**

A-2 APPROVAL OF THE 2010/11 BUDGET CALENDAR; (ADMINISTRATIVE SERVICES)

**RECOMMENDATION: Approve the schedule of events leading to adoption of the biennial budget.**

A-3 ADOPTION OF ORDINANCE NO. 553 ADDING SECTION 3.08.105 TO THE MORRO BAY MUNICIPAL CODE ESTABLISHING A LOCAL BUSINESS PREFERENCE PROGRAM; (CITY ATTORNEY)

**RECOMMENDATION: Adopt Ordinance No. 553.**

A-4 RESOLUTION IN SUPPORT OF THE LOCAL TAXPAYER, PUBLIC SAFETY AND TRANSPORTATION PROTECTION ACT OF 2010; (CITY COUNCIL)

**RECOMMENDATION: Adopt Resolution No. 04-10.**

A-5 PROPOSED CHANGES TO THE STORMWATER MANAGEMENT PLAN; (PUBLIC SERVICES)

**RECOMMENDATION: Review and approve the proposed changes to the Stormwater Management Plan for submittal to the Regional Water Quality Control Board on January 29, 2010.**

B. PUBLIC HEARINGS, REPORTS & APPEARANCES

B-1 FIRE STATION 53 CONSTRUCTION AND FUNDING UPDATE; (FIRE)

**RECOMMENDATION: Accept the report and receive public comment.**

B-2 DISCUSSION AND DIRECTION ON PLACING A MEASURE ON THE JUNE 2010 GENERAL ELECTION BALLOT APPROVING AN INCREASE IN THE CITY'S TRANSIENT OCCUPANCY TAX; (CITY ATTORNEY)

**RECOMMENDATION: Discuss and direct staff regarding placing a measure on the June 8, 2010 ballot increasing the Transient Occupancy Tax from 10% to 12%.**

C. UNFINISHED BUSINESS

C-1 RESOLUTION NO. 05-10 ADOPTING THE MID-YEAR BUDGET ADJUSTMENTS; (ADMINISTRATIVE SERVICES)

**RECOMMENDATION: Adopt Resolution No. 05-10.**

D. NEW BUSINESS

D-1 REQUEST FROM THE MORRO BAY 4<sup>TH</sup>, INC. FOR A FEE WAIVER FOR THE 4<sup>TH</sup> OF JULY EVENT; (RECREATION & PARKS)

**RECOMMENDATION: Discuss and direct staff accordingly.**

D-2 DISCUSSION REGARDING ALTERNATIVE BIOSOLIDS MANAGEMENT OPTIONS; (CITY COUNCIL)

**RECOMMENDATION: Discuss and direct staff accordingly.**

D-3 DISCUSSION REGARDING WATER RECLAMATION OPTIONS; (CITY COUNCIL)

**RECOMMENDATION: Discuss and direct staff accordingly.**

D-4 DISCUSSION ON UNMET BIKE NEEDS FROM MORRO BAY CITIZENS BIKE COMMITTEE; (CITY COUNCIL)

**RECOMMENDATION: Discuss and direct staff accordingly.**

D-5 DISCUSSION ON FORMING A CITY COUNCIL COMPENSATION COMMITTEE PURSUANT TO THE CITY COUNCIL POLICIES AND PROCEDURES; (ADMINISTRATION)

**RECOMMENDATION: Review Section 2.6 of the City Council Policies and Procedures and provide direction to staff.**

D-6 DISCUSSION OF CITY OF MORRO BAY INTERNAL COMMITTEE APPOINTMENTS; (ADMINISTRATION)

**RECOMMENDATION: Consider the current appointments to the JPA Sub-Committee, Employee Grievance Sub-Committee, and Mobilehome Conversion Sub-Committee.**

E. DECLARATION OF FUTURE AGENDA ITEMS

F. ADJOURNMENT

**THIS AGENDA IS SUBJECT TO AMENDMENT UP TO 72 HOURS PRIOR TO THE DATE AND TIME SET FOR THE MEETING. PLEASE REFER TO THE AGENDA POSTED AT CITY HALL FOR ANY REVISIONS OR CALL THE CLERK'S OFFICE AT 772-6200 FOR FURTHER INFORMATION.**

**MATERIALS RELATED TO AN ITEM ON THIS AGENDA SUBMITTED TO THE CITY COUNCIL AFTER DISTRIBUTION OF THE AGENDA PACKET ARE AVAILABLE FOR PUBLIC INSPECTION AT CITY HALL LOCATED AT 595 HARBOR STREET; MORRO BAY LIBRARY LOCATED AT 625 HARBOR STREET; AND MILL'S COPY CENTER LOCATED AT 495 MORRO BAY BOULEVARD DURING NORMAL BUSINESS HOURS.**

**IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN A CITY MEETING, PLEASE CONTACT THE CITY CLERK'S OFFICE AT LEAST 24 HOURS PRIOR TO THE MEETING TO INSURE THAT REASONABLE ARRANGEMENTS CAN BE MADE TO PROVIDE ACCESSIBILITY TO THE MEETING.**



# Staff Report

AGENDA NO:   A-1  

MEETING DATE:   1/25/10  

**TO:**           Honorable Mayor and City Council           **DATE:**   January 19, 2010

**FROM:**       Susan Slayton, Administrative Services Director/City Treasurer

**SUBJECT:**    Resolution No. 03-10 Adopting the City of Morro Bay Investment Policy

**RECOMMENDATION:**

Staff recommends that the City Council adopt Resolution No. 03-10.

**FISCAL IMPACT:**

None.

**SUMMARY:**

Presented for Council's review is City of Morro Bay Investment Policy. No changes have been made to the policy adopted in January 2009. Staff recommends that Council review the policy and adopt Resolution No. 03-10, with any amendments made at this meeting.

**DISCUSSION:**

Since 1985, the City of Morro Bay City Council has been annually presented with the City's Investment Policy to review and adopt. Each year, the Treasurer (Finance Director) reviews the existing policy for recommended changes from the State of California or other governmental agencies, and implements them. This year, the attached policy is presented with no new revisions from the January 2009 policy.

Staff recommends that Council review the policy, and adopt Resolution No. 03-10.

Prepared By: \_\_\_\_\_

Dept Review: \_\_\_\_\_

City Manager Review: \_\_\_\_\_

City Attorney Review: \_\_\_\_\_

**RESOLUTION NO. 03-10**

**RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF MORRO BAY, CALIFORNIA  
ADOPTING THE CITY OF MORRO BAY INVESTMENT**

**THE CITY COUNCIL  
City of Morro Bay, California**

**WHEREAS**, the City Council of the City of Morro Bay desires to prudently invest idle funds of the City to maximize use of taxpayer funds; and

**WHEREAS**, the California Government Code Section 53600.3 states that “all governing bodies of local agencies or persons authorized to make investment decisions on behalf of those local agencies investing public funds pursuant to this chapter are trustees, and therefore, fiduciaries subject to the prudent investor standard”; and

**WHEREAS**, per California Government Code Section 53646(a)(2), all local agency governing boards may render to the legislative body of that local agency a statement of investment policy, which the legislative body of the local agency shall consider at a public meeting and shall also consider any change in the policy; and

**WHEREAS**, per California Government Code Section 53607, the legislative body may delegate investment authority and responsibility to the Treasurer, and/or designated staff member, for a period of one year, subject to annual review and monthly review of transactions initiated by the designee.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Morro Bay that the Investment Policy, attached hereto, is adopted, and that the City Treasurer, and/or designated staff member, is hereby authorized to carry out this policy on behalf of the City Council.

**PASSED AND ADOPTED** by the City Council of the City of Morro Bay, at a regular meeting thereof held on the 25<sup>th</sup> day of January 2010, on the following vote:

AYES:  
NOES:  
ABSENT:

ATTEST:

\_\_\_\_\_  
Janice Peters, Mayor

\_\_\_\_\_  
Bridgett Kessling, City Clerk



AGENDA NO:   A-2  

MEETING DATE:   01/25/10  

# Staff Report

**TO:**           Honorable Mayor and City Council           **DATE:** December 30, 2008

**FROM:**       Susan Slayton, Administrative Services Director/City Treasurer

**SUBJECT:**    Approval of the 2010/11 Budget Calendar

**RECOMMENDATION:**           Staff recommends that the City Council approve the schedule of events leading to adoption of the biennial budget.

**SUMMARY:**  
The following budget calendar is presented in reference to the preparation of the 2010/11 budget:

January 25	Proposed budget calendar to City Council for consideration
February 16	Finance distributes budget worksheets to all departments
March 5	Estimates due to Finance from all departments
March 15 - 26	Review preliminary budget with City Manager
April 19	Preliminary budget to Council
May 4	First Public Budget Workshop
May 19	Second Public Budget Workshop, if needed
June 14	City Council adopts FY 2009/10 operating budget

**Prepared By:** \_\_\_\_\_           **Dept Review:** \_\_\_\_\_  
**City Manager Review:** \_\_\_\_\_  
**City Attorney Review:** \_\_\_\_\_



**ORDINANCE NO. 553**

**AN ORDINANCE OF THE CITY OF MORRO BAY, CALIFORNIA,  
ADDING SECTION 3.08.105 TO THE MORRO BAY MUNICIPAL CODE  
ESTABLISHING A LOCAL BUSINESS PREFERENCE PROGRAM**

**THE CITY COUNCIL  
CITY OF MORRO BAY, CALIFORNIA**

**THE CITY OF MORRO BAY DOES HEREBY ORDAIN AS FOLLOWS:**

**Section 1.** Section 3.08.105 is added to Title 3, Chapter 3.08 of the Morro Bay Municipal Code to read as follows:

**3.08.105 Local Business Preference Program.**

**A. Findings.**

1. The City annually spends significant amounts on purchasing supplies, materials, and equipment, and contractual and professional services. The dollars used in making these purchases are derived in large measure from taxes and fees from Local Businesses and the City Council has determined that funds generated in the community should, to the extent possible, be placed back into the local economy. Therefore, the City Council has determined that it is in the best interest of the City to give a preference to Local Businesses in making such purchases whenever the application of such a preference is reasonable in light of the dollar-value received in relation to such expenditure.

2. Many of these Local Business establishments have been doing business in Morro Bay for many years. The City Council finds that the City should promote and stimulate Local Businesses by requiring that purchases of supplies, materials, equipment, and contractual services be acquired from Local Businesses.

3. The City Council further finds that this action is necessary to grow the local economy and preserve the Local Businesses that have diligently served Morro Bay for many years.

4. Strategies that encourage people to buy locally are an important component of economic sustainability. Retaining local dollars within a community reduces economic export and increases the financial productivity of taxpayer dollars and increases the consumption of local goods and services while fostering a sustainable community. In working towards a sustainable economy, the City Council recognizes that sustainable procurement policies are an important early step on the Morro Bay path to a sustainable community. Leveraging the purchasing power of the City to buy local products and services instead of products and services from outside Morro Bay strengthens the local economic activity and employment as well as sets an example that helps foster and maintain a vital economic community for future generations.

**B. Statement of Policy.** It is the policy of the City to promote employment and business opportunities for local residents and firms on all contracts and give preference to local residents, workers, businesses, contractors, and consultants to the extent consistent with the law and interests of the public.

**C. Local Preference in Purchasing.** In the bidding of, or letting for procurement of, supplies, materials, and equipment, as provided in this Chapter, the City Council or the purchasing agent shall

give a preference to Local Businesses in making such purchase or awarding such contract in an amount not to exceed five (5%) percent of the Local Business' total bid price.

D. Local Preference in Services. In awarding contracts for services, including consultant services, preference to Local Businesses shall be given whenever practicable pursuant to this Chapter consistent with the Statement of Policy in subsection 2. above. The contractor or consultant will also, to the extent legally possible, solicit applications for employment and proposals for subcontractors and subconsultants for work associated with the proposed contract from local residents and firms as opportunities occur and hire qualified local residents and firms whenever feasible.

E. Local Preference in Public Works Contracts (Sub-Contracting). The prime contractor shall use good faith efforts to sub-contract the supply of materials and equipment to Local Business enterprises and to sub-contract services to businesses whose work force resides within Morro Bay. The prime contractor shall submit evidence of such good faith efforts at the time of submission of bids. Good faith efforts may be evaluated by placing advertisements inviting proposals in local newspapers, sending request for proposals to local sub-contractors, or by demonstrating that no local sub-contractors are qualified to perform the work or supply the materials or equipment. Any notice inviting bids which may require the use of sub-contractors shall include notification of this subsection. The City Council or purchasing agent may reject as non-responsive the bid of any contractor proposing to use sub-contractors that fail to comply with the requirements of this subsection.

F. Exceptions to Local Business Preference Policy. The preference set forth in this Section shall not apply to the following purchases or contracts:

1. Goods or services provided under a cooperative purchasing agreement.
2. Purchases or contracts which are funded in whole or in part by a governmental entity and the laws, regulations, or policies governing such funding prohibit application of that preference.
3. Purchases made or contracts let under emergency or noncompetitive situations.
4. Application of the Local Business Preference to a particular purchase, contract, or category of contracts for which the City Council is the awarding authority may be waived at the City Council's discretion.

G. Quality and Fitness. The preferences established in this Section shall in no way be construed to inhibit, limit or restrict the right and obligation of the City Council and the purchasing agent to compare quality and fitness for use of supplies, materials, equipment, and services proposed for purchase and to compare the qualifications, character, responsibility, and fitness of all persons, firms, or corporations submitting bids or proposals. In addition, the preferences established in this Section shall in no way be construed to prohibit the right of the City Council or the purchasing agent from giving any other preference permitted by law or this Chapter.

H. Verification of Local Business Preference Eligibility. Any vendor or consultant claiming to be a Local Business shall so certify in the bid in writing. "Local Business" means a vendor or contractor who has paid its local business tax to the City of Morro Bay at least 6 months prior to bid or proposal opening date; does business in the Morro Bay community by providing goods, services, or construction; and maintains a physical business address located within 5 miles of the jurisdictional limits of the City of Morro Bay and performs business on a day-to-day basis. Post office boxes shall not be used for the purpose of establishing said physical address.

The purchasing agent shall not be required to verify the accuracy of any such certifications, and shall have sole discretion to determine if a vendor or consultant meets the definition of "Local

Business.” The decision of the purchasing agent declaring that any person or business is not a Local Business shall be subject to appeal.

I. Enforcement.

1. The information furnished by each bidder requesting a Local Business Preference shall be under penalty of perjury.

2. No person or business shall knowingly and with intent to defraud, fraudulently obtain, retain, attempt to obtain or retain, or aid another in fraudulently obtaining or retaining or attempting to obtain or retain certification as a Local Business for the purpose of this Section.

3. No person or business shall willfully and knowingly make a false statement with the intent to defraud, whether by affidavit, report, or other representation, to a City official or employee for the purpose of influencing the certification or denial of certification of any entity as a Local Business.

4. A business which has obtained City certification as a Local Business by reason of having furnished incorrect supporting information or by reason of having withheld information, and which knew or should have known the information furnished was incorrect or the information withheld was relevant to its request for certification, and which by reason of such certification has been awarded a contract to which it would not otherwise have been entitled, shall:

a. Pay to the City any difference between the contract amount and what the City’s costs would have been if the contract had been properly awarded;

b. In addition to the amount described in subsection a. above, be assessed a penalty in an amount not more than ten percent (10%) of the amount of the contract involved; and

c. Be subject to debarment from future award of contracts from the City.

J. Promulgation of Administrative Rules. The purchasing agent is authorized to adopt administrative rules supplemental to the provisions of this Title as necessary or appropriate to implement the provisions of this Section. The provisions of this Section and the rules adopted by the purchasing agent shall be provided to potential bidders, vendors, and contractors to the widest extent practicable.

**Section 2.** This Ordinance shall take effect and be in full force and effect thirty (30) days from and after its passage and, before the expiration of fifteen (15) days after its passage, shall be published once in a newspaper of general circulation printed and published in the City of Morro Bay, or in the alternative, the City Clerk may cause to be published a summary of this Ordinance and a certified copy of the text of this Ordinance shall be posted in the office of the City Clerk five (5) days prior to the date of adoption of this Ordinance, and within fifteen (15) days after adoption, the City clerk shall cause to be published the aforementioned summary and shall post in the office of the City Clerk a certified copy of this Ordinance. Any publication of the Ordinance or summary or posting of the Ordinance shall include the names of the members of the City Council voting for and against the same.

**INTRODUCED** at the regular meeting of the City Council of the City of Morro Bay held on the 11th day of January, 2010, by motion of \_\_\_\_\_ and seconded by \_\_\_\_\_.

**PASSED, APPROVED AND ADOPTED** by the City Council of the City of Morro Bay, on the \_\_\_\_ day of \_\_\_\_\_, 2010 by the following vote to wit:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
Janice Peters, Mayor

ATTEST:

\_\_\_\_\_  
Bridgett Kessler, City Clerk

**AGENDA NO: A-4**

**MEETING DATE: 01-25-10**

**RESOLUTION NO. 04-10**

**RESOLUTION IN SUPPORT OF THE LOCAL TAXPAYER, PUBLIC SAFETY, AND  
TRANSPORTATION PROTECTION ACT OF 2010**

**THE CITY OF MORRO BAY  
City of Morro Bay, California**

**WHEREAS**, California voters have repeatedly and overwhelmingly passed separate ballot measures to stop State raids of local government funds, and to dedicate the taxes on gasoline to fund transportation improvement projects; and

**WHEREAS**, these local government funds are critical to provide the police and fire, emergency response, parks, libraries, and other vital local services that residents rely upon every day, and gas tax funds are vital to maintain and improve local streets and roads, to make road safety improvements, relieve traffic congestion, and provide mass transit; and

**WHEREAS**, despite the fact that voters have repeatedly passed measures to prevent the State from taking these revenues dedicated to funding local government services and transportation improvement projects, the State Legislature has seized and borrowed billions of dollars in local government and transportation funds in the past few years; and

**WHEREAS**, this year's borrowing and raids of local government, redevelopment and transit funds, as well as previous, ongoing raids of local government and transportation funds, have lead to severe consequences, such as layoffs of police, fire and paramedic first responders, fire station closures, stalled economic development, healthcare cutbacks, delays in road safety improvements, public transit fare increases and cutbacks in public transit services; and

**WHEREAS**, State politicians in Sacramento have continued to ignore the will of the voters, and current law provides no penalties when state politicians take or borrow these dedicated funds; and

**WHEREAS**, a coalition of local government, transportation and transit advocates recently filed a constitutional amendment with the California Attorney General, called the Local Taxpayer, Public Safety, and Transportation Protection Act of 2010, for potential placement on California's November 2010 statewide ballot; and

**WHEREAS**, approval of this ballot initiative would close loopholes and change the Constitution to further prevent State politicians in Sacramento from seizing, diverting, shifting, borrowing, transferring, suspending or otherwise taking or interfering with tax revenues dedicated to funding local government services, including redevelopment, or dedicated to transportation improvement projects and mass transit.

**THEREFORE, BE IT RESOLVED** that the City of Morro Bay formally endorses the Local Taxpayer, Public Safety, and Transportation Protection Act of 2010, a proposed constitutional amendment.

**BE IT FURTHER RESOLVED** that we hereby authorize the listing of the City of Morro Bay in support of the Local Taxpayer, Public Safety, and Transportation Protection Act of 2010 and instruct staff to fax a copy of this resolution to campaign offices at 916.442.3510.

**PASSED AND ADOPTED** by the City Council of the City of Morro Bay at a regular meeting thereof held on the 25th day of January 2010, by the following vote:

AYES:  
NOES:  
ABSENT:

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JANICE PETERS, Mayor

ATTEST:

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BRIDGETT KESSLING, City Clerk



AGENDA NO: A-5

MEETING DATE: January 25, 2010

# Staff Report

**TO:** Honorable Mayor and City Council **DATE:** January 14, 2010  
**FROM:** Rob Livick PE/PLS, City Engineer  
Damaris Hanson CPESC, Engineering Technician III  
**SUBJECT:** Proposed changes to the Stormwater Management Plan

**RECOMMENDATION:**

Staff recommends that the City Council review and approve the proposed changes to the Stormwater Management Plan (Stormwater Plan) for submittal to the Regional Water Quality Control Board (Water Board) on January 29, 2010.

**MOTION:** I move that the City Council approve the Staff recommended changes to the Stormwater Management Plan and participate in the Joint Hydromodification Effort.

**FISCAL IMPACT:**

**Stormwater Management Plan Modifications:** The proposed modifications will eliminate duplication in the annual report by reducing the amount of reporting which in turn means less staff time spent writing the annual report and can potentially save City resources.

**Joint Hydromodification Effort:** The proposed joint effort has the potential to save the City significant costs due to sharing the cost of the Hydromodification study efforts with other Municipalities in the region. The estimated cost for the entire Phase I and II has been estimated at \$1.8 million. The Water Board has secured \$600,000 for the Joint Effort from the State Water Board's Cleanup and Abatement Account. The Water Board is not asking the City to provide any additional funding for the hydromodification control methodology study (Phase 1). Phase II of the Joint Effort is estimated to cost the remaining \$1.2 million. The Water Board is committed to seeking all available funding avenues. Should funding "grant funds" not be available, the Municipalities will be required to fund the remainder. The way in which the remainder money is divided up between the municipalities is unknown at this time. The City also has the option to not participate in phase II and could complete phase II on our own.

**SUMMARY:**

City staff is providing an update on the City's Stormwater Management Plan. Staff has made

Prepared By: \_\_\_\_\_ Dept Review: \_\_\_\_\_  
City Manager Review: \_\_\_\_\_  
City Attorney Review: \_\_\_\_\_

proposed changes to the Stormwater Plan to simplify and eliminate some of the requirements in the approved Stormwater Plan. Also the Water Board has asked the City to participate in a joint effort for developing hydromodification criteria.

**BACKGROUND:**

**Stormwater Management Plan Update:** The City's Stormwater Plan was approved by the Water Board on February 17, 2009 and our first annual reporting period ends February 28, 2010. The annual report is due to the Water Board on June 1, 2010, in which the staff will report on each Best Management Practices (BMPs) completed this reporting year. During the first annual reporting year a multitude of BMPs were completed by staff, the following summarizes a few.

***Public Education*** - Residential brochures were sent to all residents by direct mail and a collection of stormwater education books were donated to the library and Del Mar Elementary.

***Public Participation*** - Provided stormwater education videos on channel 20, participated in Coastal Clean up day and countywide snap shot day, marked all storm drains with no dumping decals and currently working on interpretative signs about the importance of recycling plastic.

***Illicit Discharge:*** - GIS mapped the storm drain system, surveyed the restaurant/food facilities on BMP currently being implemented and provided an educational flyer to the restaurant/food facilities.

***Construction Site Runoff Control*** - Conducted plan checks for erosion and sediment controls, inspected all construction sites for erosion and sediment controls and distributed stormwater education brochures with building permits.

***Post Construction Controls*** - Implementing the interim stormwater controls criteria to discretionary projects.

***Municipal Operations & Good House Keeping*** - Trained municipal staff on stormwater requirements, sweeping city streets, developed a stormwater pollution prevention plan and spill prevention plan for the Corporation yard.

**Joint Hydromodification Effort:** Water Board staff sent the City an offer to participate in a Joint Effort to develop hydromodification control criteria on October 20, 2009 (Attachment 1). The Water Board has extended this offer to all municipalities in its six-county jurisdiction. The Water Board requested that the City's declare their intent to join by November 30, 2009. Morro Bay has committed at a staff level and an official commitment will go into effect when the modified Stormwater Plan is sent to the Water Board, due by January 29, 2010. City staff is requesting Council to provide direction on whether to participate or have the City opt out and develop interim and long-term hydromodification criteria on our own.

The interim and long-term criteria are additional requirements the Water Board placed on municipalities on February 15, 2007. The City was required to amend its Stormwater Plan to develop interim and long-term hydromodification control criteria. The interim criteria are currently required to be developed by the end of the first year after the Stormwater Plan approval. Long-term hydromodification criteria are required to be developed and approved by Stormwater Plan year five. Both the interim and long-term criteria will change the way development and redevelopment occurs with respect to stormwater runoff. This Joint Effort offers an alternative to the current requirements for developing interim criteria in our current Stormwater Plan. The Water Board is providing this opportunity in response to concerns expressed by municipalities about achieving compliance with current requirements for developing interim hydromodification control criteria, and enforceable mechanisms by the end of the first permit year.

### **DISCUSSION:**

Proposed changes to Stormwater Management Plan: When the Stormwater Plan was written, the County of San Luis Obispo's plan was the most recently adopted plan by the Regional Water Board. The County's Stormwater Plan was significantly altered in their eight hour Water Board hearing. Therefore when the City began writing our Stormwater Plan staff modeled the City's Stormwater Plan after the County of San Luis Obispo's Stormwater Plan, since it was the new standard for Stormwater Plans at that time.

The City's approval process went very smoothly. Since this time staff has been working diligently to complete all of the required BMP's for each of the six minimum control measures. The way the current Stormwater Plan is written there is a lot of duplication of BMP's, which makes writing the annual report a much longer process. Staff has also come across areas of the Stormwater Plan where certain BMPs may not be appropriate for Morro Bay or the best use of limited resources. Staff talked with Water Board staff about these issues and Water Board staff agrees and indicated our Stormwater Plan could be modified if needed.

Staff has proposed the Stormwater Plan modifications to the Water Board Staff and they have been received well. Therefore staff is presenting the proposed modification (Attachment 2) to Council for approval. The revised BMP tables are also provided as Attachment 3, for the original tables please refer to the Stormwater Plan in your read file or it can be viewed on the City website: [www.morro-bay.ca.us/stormwaterplan](http://www.morro-bay.ca.us/stormwaterplan).

Joint Hydromodification Effort: Municipalities have been working with the Water Board to come up with another option for hydromodification development, as required by the February 15, 2007 letter. Municipalities are concerned with the unknown costs to develop the interim and long-term hydromodification control criteria. Municipalities do not have the expertise on staff or the resources to hire consultants. City staff has been actively working with the Technical Advisory Committee (a loose affiliation of municipalities, consultants and developers) and other outside municipalities to lobby Water Board and Low Impact

Development Center staff to find a less costly and technically sound alternative to going it alone.

In response to municipality concerns, the Water Board has secured funding for an alternative option to the February 15<sup>th</sup> criteria. The Water Board has secured a \$600,000 grant to develop region wide hydromodification control methodology (phase I). The Water Board is providing the grant to the Low Impact Development (LID) center who has hired experts to develop the hydromodification control methodology. The LID center has selected experts to develop this methodology and have developed a Scope of Work (SOW) (Attachment 4) for phase I. The SOW is divided into five tasks that allow for feedback and input by the municipalities and stakeholders within the region.

Phase II will involve implementing these step-by-step tasks (developed in Task 5) to develop the hydromodification control criteria for new and redevelopment. This phase II may become a joint effort with the participating municipalities if funding becomes available, if not the City can opt to go at it alone or fund phase II with municipalities in the region.

The Water Board is now extending an offer to the regions Municipalities to participate in the Joint Effort in lieu of the February 15<sup>th</sup> criteria. The Water Board's October 20, 2009 Joint Effort letter provides the terms for participation, steps and schedule for amending the City's Stormwater Plan and required best management practices that the Stormwater Plan will need to incorporate.

*Terms of Participation:*

The Water Board is requiring the City to comply with three requirements should the Council decide to participate, which include:

1. Work with the Low Impact Development Center's consultant team to ensure that accurate information about local hydrologic conditions are used in developing the Methodology during the first phase of the project.
2. Develop final hydromodification control criteria using the methodology developed from requirement one.
3. Implement hydromodification controls and Low Impact Development Best Management Practices in the community.

The City is being required to make changes to its Stormwater Plan that will implement the final hydromodification control criteria and low impact development. If the Council decides to participate, staff will submit the amended Stormwater Plan to include the Best Management Practices that are included in the October 20, 2009 Water Board letter (see Attachment 3, Table 4.5 Post Construction Stormwater Management in new and redevelopment). The Best Management Practices are required to ensure that the City will be able to implement the hydromodification control criteria by the end of Stormwater Plan year two.

The City will be required to use staff time to develop and implement the required Best

Management Practices. Not all of the items are new; some are already in the City's Stormwater Management Plan. Also the City has started portions of some of the BMPs with our interim stormwater requirements. Currently the City requires discretionary projects that exceed 500 square feet of new or redeveloped impervious area to treat the two year storm event and provide peak runoff rate control for the ten through hundred year rain events. In addition the City will be required to propose voluntary LID measures to projects which do not have these conditions, ministerial projects and projects with less than 500 square feet of new and redevelopment.

**CONCLUSION:**

Proposed changes to Stormwater Management Plan: The proposed changes will simplify the annual report by eliminating duplication within the Stormwater Plan and eliminate some of the requirements which staff believes may not be appropriate for Morro Bay or the best use of limited resources.

Joint Hydromodification Effort: The Water Board has indicated that if the City does not participate the City will have to do its own methodology study, prove that the methodology study is comparable to the region wide study and all the items in 1 through 4 above. Staff believes that since the Low Impact Development Center will be doing the work, it makes both technical and fiscal sense to participate in the Joint Effort. Also this will allow the City to focus its monetary resources on the implementation of the plan rather than repeating work that the Water Board is going to perform.

Attachments:

1. October 20<sup>th</sup> letter from the Water Board
2. Table of modifications to the Stormwater Plan
3. Revised BMP tables
4. Scope of Work from LID Center



Linda S. Adams  
Agency Secretary

# California Regional Water Quality Control Board

## Central Coast Region



Arnold Schwarzenegger  
Governor

Internet Address: <http://www.waterboards.ca.gov/centralcoast>  
895 Aerovista Place, Suite 101, San Luis Obispo, California 93401-7906  
Phone (805) 549-3147 • FAX (805) 543-0397

October 20, 2009

Bruce Ambo  
City of Morro Bay  
595 Harbor St.  
Morro Bay, CA 93442

Dear Bruce Ambo:

### **NOTIFICATION TO TRADITIONAL, SMALL MS4 DISCHARGERS REGARDING OPPORTUNITY TO PARTICIPATE IN THE JOINT EFFORT FOR DEVELOPING HYDROMODIFICATION CONTROL CRITERIA IN COMPLIANCE WITH THE MUNICIPAL STORMWATER PERMIT**

This letter provides Phase II municipal stormwater dischargers with the opportunity to participate in a Joint Effort to develop hydromodification control criteria as an alternative to the current requirements for developing interim criteria found in municipalities' Storm Water Management Plans (SWMPs). Water Board staff is providing this opportunity in response to concerns, expressed by municipalities, about achieving compliance with current requirements for developing interim hydromodification control criteria and enforceable mechanisms by the end of Year 1 of SWMP implementation. This letter provides some background and outlines the process by which Water Board staff will work with those municipalities choosing to participate in the Joint Effort. The process described below includes the following:

- The terms and declaration of participation in the Joint Effort;
- The steps and schedule for amending SWMPs; and
- The new best management practices that will be amended to SWMPs.

Additionally, this letter includes a discussion of factors to consider in deciding whether to participate in the joint effort.

### **BACKGROUND**

The Joint Effort for Hydromodification Control is an effort to create a methodology for developing hydromodification control criteria; derive criteria by applying that methodology; and support implementation of the resulting criteria for new and redevelopment projects. The effort includes oversight and funding by the Water Board for a team of subject area experts to develop the methodology. The Joint Effort is expected to span a period of two years, commencing with the start date for consulting contracts with subject area experts, anticipated to be the first week of November, 2009. Water Board staff will replace the current requirements for developing interim

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and long-term hydromodification control criteria with new requirements for municipalities participating in the Joint Effort.

The Water Board has secured \$600,000 for the Joint Effort from the State Water Board's Cleanup and Abatement Account. These funds have been allocated to the Central Coast Low Impact Development (LID) Center for securing contracts with subject area experts and for providing contract management and technical oversight of these consultants. The scope of work for these funds will include the development of a methodology that municipalities can use to determine their landscape-specific hydromodification control criteria. The scope of work will also include preparation of the preliminary engineering and geomorphologic analyses required to determine the hydromodification control criteria. Water Board and LID Center staff will provide more detailed information regarding the scope of work for this first phase of the Joint Effort to participating municipalities via meetings in early November. During the second year of the Joint Effort, each municipality will apply the methodology to determine its landscape-specific hydromodification control criteria.

Most critically, the Joint Effort includes an implementation strategy to ensure successful use of LID and effective controls on hydromodification. Water Board staff has designed the requirements of the implementation strategy to be consistent with municipalities' existing SWMP requirements. For example, as with current requirements for interim criteria, municipalities participating in the Joint Effort must develop applicability thresholds to determine to which projects the new criteria will apply. Also similar to current requirements, the Joint Effort requires municipalities to develop enforceable mechanisms for implementing hydromodification controls in new and redevelopment projects. The Joint Effort also requires guidance and training for those enforcing, and those subject to, requirements for hydromodification control and LID.

The Joint Effort implementation strategy can also serve to initiate municipalities' compliance with SWMP requirements for long-term watershed protection, since the implementation strategy and long-term watershed protection are both based on a foundation of enforceable mechanisms, quantifiable measures, and adequate guidance and training for those enforcing, and those subject to requirements.

The necessary steps to implement LID and effective hydromodification were the focus of a series of charettes conducted this fall by Water Board staff and attended by 115 municipal stormwater stakeholders. The outcomes of these charettes include specific milestones that Water Board staff will establish as requirements for the participating municipalities to complete throughout the two-year Joint Effort to prepare for successful implementation. (See Attachment 1: Best Management Practices for Joint Effort Participants). The language of the milestones provides municipalities with flexibility to implement their programs in a manner that works for them, while also helping to provide assurance that municipalities will implement effective programs.

## **PROCESS FOR THE JOINT EFFORT**

### **Terms of Participation Summary**

This letter is intended to solicit participation in the Joint Effort and to make clear the terms of participation. The terms of participation include a municipality agreeing to: 1) work with a consultant team to ensure that accurate information about local hydrologic conditions is used in developing the methodology during the first phase of the project, and 2) develop final

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hydromodification control criteria, and 3) execute a strategy to implement hydromodification controls and LID. Municipalities will “participate” in the Joint Effort by taking specific actions that will be codified in changes to SWMPs.

For those choosing to participate, the Water Board staff requires a written declaration of the municipality’s intent to meet the terms of participation. A template Declaration Form is attached to facilitate a municipality’s agreeing to the terms and notifying the Water Board (Enclosure). To allow the consultants to efficiently schedule their work, Water Board staff requires that each municipality choosing to participate indicate its intentions by sending a completed Declaration Form to the Water Board by November 30, 2009.

### **Process and Schedule for Amending SWMPs**

Each municipality participating in the Joint Effort must amend their SWMPs to include the Best Management Practices (BMPs) in Attachment 1, and remove and/or revise existing SWMP language that duplicates or conflicts with the language in the new BMPs. For example, existing BMPs for developing interim hydromodification control criteria in one year would be removed and replaced with the BMP to develop criteria in two years. The process and schedule for amending the SWMPs is as follows:

January 4-21, 2010	Water Board staff will assist municipalities in amending their SWMPs. Prior to the month of January, Water Board staff will contact municipality representatives to schedule meetings.
January 29, 2010	Municipalities must submit a copy of amended SWMP pages (in track changes) to the Water Board.
February 1-9, 2010	Water Board staff will review the revised SWMP pages to verify that the revisions have been correctly incorporated and will notify the municipality of any additional necessary revisions.
February 19, 2010	Municipalities must re-submit a final version of their SWMPs in word format and portable document format (pdf).
February 22-26, 2010	Water Board Executive Officer sends letters to municipalities approving SWMP revisions.

The cities of Santa Maria, Lompoc, and Santa Barbara have existing BMPs requiring them to submit interim hydromodification control criteria before January 29, 2010. Should these cities choose to participate in the Joint Effort, they must amend their SWMPs to incorporate the Joint Effort BMPs and submit their amended SWMPs by their Year 1 Annual Report submittal date, or January 29, 2010, whichever date comes sooner. The time periods for review, revision, and approval of the updated SWMPs for these cities will match the time periods described above (one week for Water Board staff review, one week for municipality revision and re-submittal, and one week for Water Board Executive Officer approval). Water Board staff will identify specific dates for each of these cities following receipt of their Declaration Form.

### **Best Management Practices**

Participants in the Joint Effort will develop the capacity to implement hydromodification control and LID based on a foundation of enforceable mechanisms, numeric performance standards and applicability criteria, and adequate guidance and training for those enforcing, and those subject to requirements. As participants build this foundation, they will also promote LID in



projects subject to their approval. The BMPs included in Attachment 1 codify the steps to building this foundation, and municipalities participating in the Joint Effort will amend their SWMPs to incorporate these BMPs. Attachment 1 also provides context for the BMPs and reflects the input of municipal stormwater stakeholders in the Central Coast Region.

#### *Schedule for Completing BMPs and Measurable Goals*

Several of the Measurable Goals are dependent on the completion of earlier milestones. The schedule for completing the Measurable Goals is therefore based on the presumption that these milestones stay on track, e.g., methodology is developed in the first year; Water Board staff vets and recommends LID guidance manuals for use by municipalities in the second quarter; the Central Coast LID Center provides assistance on municipal code revisions in the second quarter. As the Joint Effort progresses, Water Board staff will evaluate scheduling conflicts resulting from circumstances beyond the control of participating municipalities and make necessary adjustments.

### **FACTORS TO CONSIDER IN DECIDING WHETHER TO PARTICIPATE IN THE JOINT EFFORT**

The Phase II Municipal General Permit's Minimum Control Measure for Post-Construction Stormwater Management "requires long-term post-construction BMPs that protect water quality and control runoff flow, to be incorporated into development and significant redevelopment projects." The Joint Effort represents the Water Board staff's responsiveness to the challenges faced by municipalities in achieving compliance with this requirement, and it is a strategy that improves the likelihood of success in establishing effective post-construction stormwater controls. In deciding whether to participate in the Joint Effort, municipalities must consider whether compliance with this Permit requirement is more achievable and effective through participation in the Joint Effort, or through implementation of the existing BMPs in their SWMPs.

#### **Advantages of Participation**

Specific advantages of participation to consider are that the Joint Effort:

- Focuses on reasonable scientifically based techniques with clear outcomes
- Provides State funding for the initial part of the technical work (\$600K)
- Dispenses with Interim Criteria, due in one-year, and focuses on more robust, final criteria
- Ensures better consistency in the outcomes for Phase II communities, both technical and regulatory
- Provides greater certainty for the development community of what is required and the basis for those requirements
- Addresses the unique conditions of each community; one methodology – differing criteria
- Provides multiple benefits of working with others on the same schedule (saves costs and time)
- Allows municipalities to focus on their strengths (process and implementation), and delegates the highly technical, scientific work to subject area experts

#### **Cost Factors**

The cost of compliance with the SWMP post-construction stormwater requirements will vary depending on each municipalities' unique conditions, including size, growth rate, and current capacity to implement BMPs. In deciding whether to participate in the Joint Effort, the relevant question with respect to costs is whether compliance with post-construction requirements could



be achieved more affordably through the Joint Effort or through existing SWMP requirements. The cost factors to consider in evaluating that question are both direct cost factors, and risk related cost factors. For example:

#### Development of Criteria, Applicability Thresholds, and Enforceable Mechanisms

##### *Direct Cost Factors*

- Direct cost savings of Joint Effort: The Joint Effort provides State funding for developing a methodology and for compiling the information for derivation of criteria (\$600K).

##### *Risk Related Cost Factors*

- Establishment of long-term criteria necessitates at least the same level of effort as the Joint Effort (possibly more because individual municipalities will have to contract, coordinate, review and integrate products on their own). In addition to the cost of long term criteria, each municipality must also pay for establishment and use of interim criteria.
- A Joint Effort to develop a single set of hydromodification control criteria, enforceable mechanisms, and applicability thresholds in a period of two years, should be more cost effective than developing Interim Criteria, enforceable mechanisms, and applicability thresholds in one year, then Long-Term Criteria in two to four years (existing requirements) for the following reasons:
  - Municipalities will likely incur additional costs to develop and then replace Interim Criteria with Long-Term Criteria; these costs may accrue when making changes to enforceable mechanisms as well as guidance and training to implement the Long-Term Criteria.
  - Changing requirements twice in a few years will introduce complications for project applicants requiring additional resources by municipal staff for project review and approval.
  - Adopting Interim Criteria that do not fully reflect local hydrologic conditions may introduce unnecessary costs for developers and municipalities. This has been the case in some jurisdictions that applied controls developed for other regions only to repeal the requirements once they were determined to be unnecessary.
- At this time costs to an individual municipality for development of acceptable Long-Term Criteria under existing requirements can not be estimated with any more certainty than costs of deriving criteria from the methodology developed through the Joint Effort.

#### Implementation Strategy

##### *Direct Cost Factors:*

- Direct cost savings of Joint Effort: Potential savings in time and money should be realized for Joint Effort participants due to the multiple benefits of working with others on the same schedule and receiving implementation assistance from the Central Coast LID Center.
- Through the Joint Effort, municipalities will be able to focus their resources on the implementation strategy, and delegate the highly technical, scientific work to subject area experts funded by the State.

##### *Risk Related Cost Factors*

- The Water Board evaluates compliance with General Permit post-construction stormwater requirements based on the Maximum Extent Practicable standard. Participants in the Joint Effort could be at a potential advantage by helping determine how the Water Board defines this dynamic standard. For example, participants in the Joint Effort will likely undergo a streamlined review process of their implementation measures and hydromodification criteria, since the measures and criteria will be developed through collective municipality involvement and close Water Board staff participation. Municipalities not participating in the Joint Effort, on the other hand, may



incur additional costs while undergoing the Water Board staff review process when they must individually demonstrate equivalent effort and effectiveness of their implementation measures and hydromodification criteria.

### **Municipalities' Role in Developing Methodology for Hydromodification Control Criteria**

Municipalities will have the opportunity to review the draft methodology and provide comments to Water Board staff before Water Board staff approves a final methodology for application in municipalities throughout the Central Coast Region. Municipal staff will also work directly with the project consultants to ensure that accurate information about local hydrologic conditions is used in developing the methodology during the first phase of the project. Water Board staff will also provide stakeholders with status reports on the progress of the Joint Effort throughout the Region via websites and other methods of communication.

Project consultants will provide more detailed information regarding the scope of work for developing the methodology in a series of meetings in the northern, central, and southern portions of the Central Coast Region. These meetings will communicate the purpose, scope, goals and objectives of the tasks for developing the methodology to municipalities, the engineering/development community, and/or other stakeholders. The meetings will also initiate interaction between municipalities and the consultant team who will be working together (along with Water Board staff) to ensure success on this project. The presentations are currently anticipated for the week of November 16<sup>th</sup>, prior to the due date for submittal of the Declaration Form. Water Board staff will send notices with meeting locations and times to participating municipalities and interested stakeholders when they become available.

### **Implementation Assistance Available**

The Water Board established a Low Impact Development Endowment Fund (LID Fund) in 2008 to fund the services of the Central Coast LID Center. The Central Coast LID Center 2009-2010 Work Plan includes tasks for providing assistance that directly supports municipalities' implementation of Joint Effort BMPs. These tasks include:

- Assist municipalities in obtaining funding and resources to conduct analysis and revisions to municipal code. This includes implementation of a small grant program, and training for municipalities on how to integrate LID into codes. Funds for the small grant program will come from the LID Fund.
- Provide sample LID ordinances that MS4s can incorporate into their local regulatory framework.
- Provide LID Technical Optimization Guidance: Assist new and redevelopment project stakeholders in determining whether they have made adequate effort to incorporate LID into their site designs.
- Provide an education tool that municipal stormwater program staff can use to understand and communicate what is involved in the development of Applicability Thresholds.
- Work with the Water Board staff and municipalities to identify acceptable LID BMP manuals that can be used for BMP design and hydrologic analysis.
- Launch the Virtual LID Center website, in partnership with the California Stormwater Quality Association, to provide information on LID and its implementation.

Water Board staff anticipates the Central Coast LID Center work plan for 2010-2011 will include additional tasks to support municipalities in the second year of the Joint Effort toward successful implementation of LID and hydromodification controls.



**Opportunity to Address the Central Coast Water Board**

At any time, participants in the Joint Effort may elect to bring issues and concerns directly to the Central Coast Water Board. The first such opportunity will be the October 23, 2009 Water Board meeting in the City of Santa Barbara. A discussion of the status of the Joint Effort is included in the Executive Officer's Report for this meeting. See Item 21 on the meeting agenda at: [http://www.waterboards.ca.gov/centralcoast/board\\_info/](http://www.waterboards.ca.gov/centralcoast/board_info/)

**NOTIFICATION OF DECLARATION TO PARTICIPATE IN THE JOINT EFFORT**

Please return the attached Declaration Form to indicate your intention to participate in the Joint Effort by November 30, 2009. If you have any questions regarding this letter, please contact **Dominic Roques**, at [droques@waterboards.ca.gov](mailto:droques@waterboards.ca.gov) or at (805) 542-4780, or **Phillip Hammer** at [phammer@waterboards.ca.gov](mailto:phammer@waterboards.ca.gov) or at (805) 549-3882. Also, please visit our website for helpful documents about the Joint Effort under the banner, "Announcements" see at: <http://www.waterboards.ca.gov/centralcoast/>

Sincerely,



Roger W. Briggs  
Executive Officer

cc:  
Interested Parties List

Attachment 1: Best Management Practices for Joint Effort Participants  
Enclosure: Declaration Form

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## **Attachment 1: Best Management Practices for Joint Effort Participants**

Joint Effort participants must amend their SWMPs to include the BMPs in Table 1, and remove and/or revise existing SWMP language that duplicates or conflicts with the language in the new BMPs. The following provides a description of the schedule, intent, and scope of the BMPs in Table 1.

### Enforceable Mechanisms: Municipal Codes

Municipalities shape land use development through planning that in turn relies on codes, regulations, standards and other enforceable mechanisms applied to projects throughout the review and approval process. To effectively implement hydromodification controls and LID, municipalities will need to develop and/or modify these enforceable mechanisms. To accomplish this, the first step is to analyze all applicable codes, regulations, standards, and/or specifications to identify changes needed to implement hydromodification controls and LID. Once identified, making the necessary changes requires direct involvement by the various municipal officials responsible for enforcing different parts of the municipal codes. For these officials, outreach and education about the stormwater management objectives of code changes will be essential to establish effective code to implement LID and hydromodification controls.

Finally, municipalities must follow their approval process for code revisions. Therefore, Joint Effort participants have two full years to approve new and/or modified codes and regulations. Though final hydromodification control criteria may not be available until the end of the two-year period, municipalities can work toward adoption of ordinances prior to their availability. Several Central Coast stormwater entities have adopted stormwater ordinances in advance of having specific post-construction criteria by incorporating by reference a companion document that will, at a future date, include such criteria. Water Board staff will re-evaluate the timing of ordinance adoption after the first year of the Joint Effort.

### Hydromodification Control Criteria

Participating municipalities will have two years and technical assistance in developing hydromodification control criteria. In the first year, the Water Board will pay consultants to develop a methodology and compile information necessary to derive criteria. Municipalities will need to coordinate with the consultant team as it develops the methodology to ensure that the resulting methodology addresses local hydrologic conditions.

Municipalities will have the opportunity to review the methodology and provide comments to the Water Board before it adopts the methodology for application in the Central Coast Region. In the second year of the Joint Effort, municipalities will apply the methodology to derive criteria suited to their hydrologic and watershed conditions. Measurable Goals for this BMP include producing hydromodification control criteria by the end of the two-year Joint Effort, and application of the criteria by the end of the following quarter.

### Applicability Thresholds

Applicability Thresholds are the specific conditions that determine whether a development project is subject to hydromodification controls. As with current SWMP requirements for preparing Applicability Thresholds (or Criteria), municipalities participating in the Joint Effort must compile and analyze information on the scale, type and potential for new and redevelopment. Then, once hydromodification control criteria become available, municipalities can evaluate the criteria relative to their development patterns and potential, and derive appropriate Applicability Thresholds that will be consistent with long-term watershed protection goals. They must be complete by the end of the two-year Joint Effort period – a schedule that



allows for the simultaneous development of hydromodification control criteria and Applicability Thresholds with optimal cross communication to ensure a cohesive product.

The Central Coast LID Center will provide education and assistance to municipalities for developing Applicability Thresholds as part of the Joint Effort. Charette participants also gave examples of some specific steps and possible schedules (quarters, 'Q,' when completed) for completing the Applicability Threshold BMP. These include:

- Research existing criteria from other guidance manuals to determine if it can be used (Q1)
- Identify historical project scale data (i.e., square footage areas of green space and impervious cover) to determine municipal growth, development, and redevelopment patterns
- Complete an existing parcel inventory and review General Plan for planned growth to determine what types of projects are coming (Q1 to Q-4)
- Compile, review, summarize statistics of current development trends and future development sites (Q1 to Q-4)
- Match hydromodification control criteria against future projects to establish thresholds (Q5 - Q8)

#### Implementation Strategy for LID and Hydromodification Control

This BMP requires the municipality to develop and enact a strategy for implementing LID and hydromodification control for new and redevelopment projects. The strategy will provide appropriate education and outreach for all applicable target audiences, and will include specific guidance for LID BMP design and for complying with hydromodification control criteria. The strategy will also apply LID principles and features to new and redevelopment projects during the two-year period preceding adoption of hydromodification control criteria. The following Measurable Goals are specific milestones for completing this BMP.

#### Guidance

##### *LID BMP Design Guidance*

This Measurable Goal requires the municipality to develop, advertise and make available LID BMP Design Guidance suitable for all stakeholders by the end of the first year of the Joint Effort. To assist municipalities in completing this BMP, the Central Coast LID Center will recommend existing BMP manuals that provide appropriate guidance for municipal staff and project applicants. Municipalities will need to tailor the guidance for their local circumstances, possibly emphasizing different BMPs based on local conditions and development patterns. However, early identification of appropriate LID guidance will support the related Measurable Goal of interim LID implementation (see below).

##### *Hydrologic Analysis Guidance*

This Measurable Goal requires the municipality to develop specific guidance on how to meet and demonstrate compliance with new hydromodification control criteria and LID requirements; and to make the guidance available to new and redevelopment project applicants by the end of the Joint Effort. Water Board staff supports developing hydrologic analysis guidance which provide developers a simple and clear path to use to comply with hydromodification control criteria. We also recognize that guidance cannot be finalized until the specific hydromodification control criteria are known; therefore the guidance is not required to be complete until the end of the Joint Effort.

Water Board staff recognizes municipalities will need to be strategic in integrating hydromodification control criteria, applicability thresholds, and hydrologic analysis guidance during the second year of the Joint Effort. Staff finds that the schedule for completion of these Measurable Goals by the end of the two-year period will promote the necessary integration and



is an appropriate target. Central Coast LID Center assistance for implementation will also be provided throughout the Joint Effort.

Examples of helpful guidance were provided by charette participants, and include:

- Checklists for BMP applicability
- Guidelines, standard conditions of approval, required documentation
- Decision-making process, checklists, decision tree for development process
- Site specific options for developers
- Identify what BMPs/LID techniques are applicable
- Example calculations using hydromodification control criteria
- BMP sizing factors for achieving hydromodification criteria
- Client Assistance Memos for specific designs, e.g., parking lots
- Standards and stock conditions of approval for plans
- Pre-construction field meetings and pamphlets; training for maintenance; train people on requirements (updates to codes and standards)

### Education and Outreach

Municipalities participating in the Joint Effort have considerable flexibility in designing and conducting education and outreach to support implementation of LID and hydromodification requirements. However, this Measurable Goal requires them to document goals, schedules, and target audiences for education and outreach for the following strategic objectives: enforceable mechanisms, hydromodification control criteria, applicability thresholds, LID BMP design, and compliance with LID and hydromodification control criteria. Documentation will be through a Tracking Report indicating the municipality's accomplishments in education and outreach supporting these objectives.

The Central Coast LID Center will provide education and outreach assistance for the following objectives: municipal code analysis and revision, Applicability Thresholds, and LID BMP design guidance. This assistance may include training modules that can be used by municipalities in their education and outreach effort. Additionally, charette participants suggested a variety of goals for education and outreach, including:

- Plan and establish training program; create credential programs
- Conduct outreach to internal stakeholders for municipal code revisions
- Conduct outreach and education on hydromodification control criteria
- Attend training, if available, on fundamentals of developing Applicability Thresholds
- Conduct outreach for Establishing Applicability Thresholds
  - Hold a workshop with development community for input on what implementations are cost-effective and feasible
- Conduct outreach for Interim LID Implementation to development community, planning commission, city council, and staff
- Implement LID Capital Improvement Pilot Projects and demonstrations

### Interim Implementation

While several municipalities in the Central Coast Region have successfully integrated LID into development projects, it remains challenging to do so for most projects in most municipalities, since the municipalities typically lack a clear process and adequate guidance for their staff and the development community. The measurable goal for Interim LID Implementation requires municipalities to identify applicable projects and apply LID principles and features during the two-year period that precedes the availability of enforceable mechanisms for LID. Municipalities will have flexibility in defining applicable projects, but they will also be required to track and report on their effectiveness in requiring implementation of LID during this interim period.



A significant challenge for municipalities currently is the fragmented development review and permitting process. One possible measure to address this challenge is to select and disseminate LID guidance among the multiple units within municipal government to ensure more awareness among staff in these units and consistency in the specific requirements they impose on development projects. The Central Coast LID Center will recommend LID manuals in the second quarter of the Joint Effort that could serve as appropriate guidance for interim LID implementation. Municipalities' experience with requiring LID over the two-year period will facilitate a smooth transition toward the enforceable requirements that come at the end of the Joint Effort.

**Table 1: Best Management Practices and Measurable Goals for Joint Effort Participants**

<b>BMP</b>	<b>Measurable Goals</b>	<b>Schedule* (Quarters)</b>
<p><b>Enforceable Mechanisms</b> Develop and/or modify enforceable mechanisms that will effectively implement hydromodification controls and LID. Enforceable mechanisms may include municipal codes, regulations, standards, and specifications.</p>	<p>An analysis of all applicable codes, regulations, standards, and/or specifications that identifies modifications and/or additions necessary to effectively implement hydromodification controls and LID</p> <p>Approved new and/or modified enforceable mechanisms that effectively resolve regulatory conflicts and implement hydromodification controls and LID in new and redevelopment projects</p> <p>Apply new and/or modified enforceable mechanisms to all applicable new and redevelopment projects</p>	<p>Q2</p> <p>Q8</p> <p>Q9</p>
<p><b>Hydromodification Control Criteria</b> Derive municipality-specific criteria for controlling hydromodification in new and redevelopment projects using Water Board-approved methodology developed through the Joint Effort.</p>	<p>Hydromodification Control Criteria</p>	<p>Q8</p>
<p><b>Applicability Thresholds</b> Select Applicability Thresholds for applying Hydromodification Control Criteria to new and redevelopment projects. Applicability thresholds will be consistent with long-term watershed protection.</p>	<p>Applicability Thresholds</p>	<p>Q8</p>



<p><b>Implementation Strategy for LID and Hydromodification Control</b></p> <p>Develop and enact a strategy for implementing LID and hydromodification control for new and redevelopment projects. The strategy will provide appropriate education and outreach for all applicable target audiences, and will include specific guidance for LID BMP design and for complying with hydromodification control criteria. The strategy will also apply LID principles and features to new and redevelopment projects during the two-year period preceding adoption of hydromodification control criteria.</p>	<p><i>Guidance</i></p> <p>1. Develop, advertise and make available LID BMP Design Guidance suitable for all stakeholders</p>	Q4
	<p>2. Specific guidance on how to achieve and demonstrate compliance with the hydromodification control criteria and LID requirements made available to new and redevelopment project applicants</p>	Q8
	<p><i>Education and Outreach</i></p> <p>1. Documentation of goals, schedules, and target audiences for education and outreach the municipality will conduct in support of the following strategic objectives: enforceable mechanisms, hydromodification control criteria, applicability thresholds, LID BMP design, and compliance with LID and hydromodification control criteria</p>	Q2
	<p>2. Tracking Report indicating municipality's accomplishments in education and outreach supporting implementation of LID and hydromodification control for new and redevelopment projects</p>	Q8
	<p><i>Interim LID Implementation</i></p> <p>1. Apply LID principles and features to all applicable new and redevelopment projects.</p>	Q2 – 8
	<p>2. Tracking Report, for the period Q2 to Q8, identifying LID design principles and features incorporated into each applicable new and redevelopment project</p>	Q9

\*The schedule refers to the eight quarters of the two-year Joint Effort and the first quarter following. Quarter 1 will begin November 1, 2009 with commencement of the Joint Effort.

YEAR 1

- Q1 = Nov 1, 2009 - Jan 31, 2010
- Q2 = Feb 1, 2010 - April 30, 2010
- Q3 = May 1, 2010 - July 31, 2010
- Q4 = Aug 1, 2010 - Oct 30, 2010

YEAR 2

- Q5 = Nov 1, 2010 - Jan 31, 2011
- Q6 = Feb 1, 2011 - April 30, 2011



Q7 = May 1, 2011 - July 31, 2011

Q8 = Aug 1, 2011 - Oct 30, 2011

YEAR 3

Q9 = Nov 1, 2011 - Jan 31, 2012

Based on this schedule, Measurable Goals for a municipality participating in the Joint Effort must be completed by: April 30, 2010, October 30, 2010, October 30, 2011, and January 31, 2012. This last date is the date by which the municipality needs to be implementing their post-construction controls on all applicable new and redevelopment projects. Reporting on completion of all BMPs will be included in the municipalities' Annual Reports.



## DECLARATION FORM

**DATE:**

**TO:** Central Coast Water Quality Control Board  
895 Aerovista Place, Suite 101  
San Luis Obispo, CA 93401

**ATTENTION:** Dominic Roques

**DECLARATION TO PARTICIPATE IN THE JOINT EFFORT FOR  
DEVELOPING HYDROMODIFICATION CONTROL CRITERIA IN  
COMPLIANCE WITH THE MUNICIPAL STORMWATER PERMIT**

Municipality/Permittee Name: \_\_\_\_\_

I understand the terms of participating in the Central Coast Joint Effort for Developing Hydromodification as explained in the Central Coast Water Quality Control Board's October 20, 2009 letter. This correspondence serves as a declaration of the intention of the municipality listed above to participate in the Joint Effort.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

# Development and Implementation of Hydromodification Control Criteria Methodology for the Central Coast Region

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## *A Scope of Work for Phase 1 of the Joint Effort for Hydromodification Control Submitted to:*



The Central Coast Regional Water Quality Control Board  
895 Aerovista Place - Suite 101  
San Luis Obispo, CA 93401

## *Submitted by:*



The Low Impact Development Center, Inc.  
P.O. Box 747  
San Luis Obispo, CA



Tetra Tech  
301 Mentor Drive, Suite A  
Santa Barbara, CA 93111



Stillwater Sciences  
Box 904  
Santa Barbara, CA 93012

**December 22, 2009**



# Executive Summary

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The following is a detailed Scope Of Work (SOW) for the Central Coast Joint Effort for Hydromodification Control. The Joint Effort will be a two-phased approach. This SOW is for Phase 1, whose primary goals are to:

1. Develop a methodology for the development of numeric hydromodification control criteria for new and redevelopment.
2. Implement the initial steps of the methodology within Region 3 (Central Coast), which will provide the foundation for watershed characterization and process analysis that will be necessary to develop meaningful and effective hydromodification criteria.

Phase 2 (not part of this SOW) will further implement the methodology, culminating in the development of criteria that can be used in the site planning, design, and development process. The overall project goal is to develop an approach to the management of hydromodification that will meet both resource protection goals and regulatory requirements. This will be accomplished by addressing the changes in watershed functions and processes (physical, chemical, and biological) that are caused by urban development that affect watershed health. This approach can be used to protect and restore watershed functions that have been subject to degradation, and it will be applicable to new development projects (e.g., green fields) and redevelopment projects.

The scope of work includes a review and acknowledgment of previous, relevant studies; a compilation of spatial data; regional analyses of watershed and receiving water characteristics; and a preliminary analysis of key watershed processes. As part of the final deliverable for Phase 1, the team will summarize each of these tasks and will provide a clear step-by-step road-map (“methodology”) for municipal stormwater dischargers to use the deliverables from Phase 1 to develop meaningful and effective hydromodification control criteria in Phase 2. Described below in the Background Section is a brief introduction to the foundation for the approach. This is followed by a detailed description of the SOW.

## Background

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The overarching strategy of this hydromodification management approach is to **maintain and restore key watershed processes**. Although there are myriad watershed processes, only a subset of these can be assumed to be critical in the analysis and mitigation of hydromodification impacts. These key watershed processes most likely include:

- Infiltration
- Surface runoff
- Sediment delivery to stream channels
- Evapotranspiration
- Sediment (and pollutant) transport and deposition in receiving waters

The relative importance of these key watershed processes varies within and across watersheds, and so the relative emphasis on their protection—and thus the strategies needed to protect their integrity—will also vary across the region. This is a fundamentally different approach to watershed management than has yet been seen in recent hydromodification control efforts. Developing a unique strategy for every location, however, is not practical and could never be implemented. So, part of the work in this scope includes an analysis intended to stratify the Central Coast landscape into a tractable number of relatively homogeneous terrains on the basis of their watershed attributes (including dominant watershed processes) and receiving-water characteristics. This will be accomplished through a thoughtful combination of GIS-based datasets and targeted field reconnaissance, recognizing the type, scale, quality, and value of available data. Then, the project team will identify a range of physical, chemical, and biological indicators to track the success of mitigation, recognizing that the goal of this

effort is not limited, for example, to “stable channels,” but rather that channel condition is one method to evaluate whether watershed processes are maintaining their proper functions. This perspective also represents a different approach to hydromodification management—one that links watershed processes (and management of those processes) to measurable outcomes, and that recognizes that urbanization does not affect all watersheds (and the waterbodies within them) in the same way.

This work has been structured to utilize existing scientific approaches and techniques, and it explicitly is not a “research project.” Achieving genuine watershed protection in a developing landscape, however, is still challenging, and this project will attempt a balance that neither oversimplifies nor overanalyzes the subject. This effort will seek to develop and implement an approach to hydromodification management that is comprehensive enough to achieve the goal of healthy functioning watersheds in a scientifically credible fashion, but is also simple and reasonable enough to ensure implementation success.

## Scope of Work

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As described above, the development of the hydromodification management approach for the region will be a two-phase effort. This first phase SOW will focus on methods and techniques for watershed management analysis, planning, and implementation. Its objective is to develop methods that are applicable to all jurisdictions within the boundaries of the Central Coast Regional Board in the site planning and development process. The tools developed in Phase 2 will be based on sound scientific principles that are practical for the development and permit review communities. The integration of these methods into the development process, and the development of detailed site planning approaches, will also be accomplished in Phase 2 of the effort.

The SOW is divided into five tasks that will be used to produce products that display the progress of the project, and that allow for feedback and input by the jurisdictions and stakeholders within the region. The approach was developed through an initial scoping effort by the project team that included a series of workshops with stakeholder participation. A brief summary of the tasks are:

- Task 1:*            *Information Collection and Data Review.* Classification and evaluation of watershed conditions and receiving-water characteristics;
- Task 2:*            *Watershed Characterization.* Identification of the geographic-specific, dominant landscape and meteorological characteristics that impact key watershed processes (e.g., effects urban development), and grouping those characteristics for subwatersheds throughout the Central Coast Region;
- Task 3:*            *Receiving Water Classification.* Evaluation of the conditions of receiving waters within representative subwatersheds identified in Task 2 and grouping them into a limited number of discrete classes for subsequent analyses;
- Task 4:*            *Linkage Analysis.* Analysis of potential linkages between watershed and receiving water characteristics, and determination of how to use these linkages to establish varying management targets and strategies to protect or restore watershed processes; and
- Task 5:*            *Documentation of the hydromodification control criteria methodology.* Documentation of the step-by-step tasks required to develop hydromodification control criteria for new and redevelopment.

## Scope of Work – Phase 1 of the Joint Effort

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The primary goal of Phase 1 (namely, Tasks 1–5 below) is to provide the foundational watershed characterization and process analysis necessary to develop meaningful and effective hydromodification control criteria, which is the ultimate objective of a second phase of the Joint Effort (“Phase 2,” not included in this scope of work). The Phase 1 work includes a review and acknowledgment of previous and relevant studies, a compilation of spatial data, a rigorous data stratification effort, and an analysis of key watershed processes. As part of the final deliverable, the team will summarize these efforts and will provide a clear step-by-step road-map (“methodology”) for municipal stormwater dischargers to use the deliverables from Phase 1 to develop meaningful and effective hydromodification control criteria in Phase 2.

The following tasks will be completed by the Project Team.

### Task 1 Information Collection and Data Review

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Significant datasets and previous studies are available to support this project, which must be considered to ensure that the approach is built upon and does not duplicate previous efforts. This information can support a wide range of efforts for this task, but can be roughly grouped into two main areas of study: watershed characteristics; receiving water characteristics. The following subtasks outline specific data and literature compilation/review efforts associated with each area of study:

#### Task 1.1 Review and Acknowledgment of Relevant Studies and Approaches

The Project Team will assess the current science of watershed processes, with particular focus on how recent and ongoing work on hydromodification control criteria in California and nationwide can inform the watershed-based approach of the current project. This assessment will identify applications for which existing approaches provide valuable guidance and areas where those existing approaches could be improved. This review will also assess the applicability of current hydromodification approaches to receiving waters other than stream channels, and it will highlight those prior studies that embrace a watershed-process framework, suitable for regional application, that supports the broader mission of the Regional Board. Results of this review will be summarized in a technical memorandum.

#### Task 1.2 Review of Existing Data

A key element of this project is the ability of the Project Team to effectively allocate limited resources in a targeted pursuit of data. The identification, review, compilation, and processing efforts must carefully consider the scale/resolution, accuracy, and value that each dataset contributes toward overall project objectives. To ensure that the optimal balance between these factors is achieved, rules must be established to govern the data management process. Setting these criteria for data scale/resolution, accuracy, and value requires strong scientific and engineering judgment associated with extensive experience and a deep understanding of the principles of watershed processes.

Data management techniques, including the establishment of criteria thresholds are included throughout the tasks in this scope. The following tasks will be needed to review existing data necessary for this project:

##### Task 1.2.1 Identification and Prioritization of Data Needs

The Project Team will identify the priority needs and goals of the data collection process. Criteria will be established, based on the team’s prior experience, to ensure that these data needs cover the watershed characteristics and receiving water attributes long understood to play key roles in watershed processes (i.e., impervious cover, land use, soil types, topography). Based upon experience with previous similar work, the

Project Team will limit the variety of data that will be pursued only to those valuable characteristics necessary to adequately understand local watershed processes.

### **Task 1.2.2 Collection and Review of Existing Watershed Characteristics Information**

Building upon the needs identified in Task 1.2.1, the Project Team will collect and review all relevant Geographic Information System (GIS) datasets and previous studies that support regional characterization of watershed physical, hydrologic, and meteorological conditions. This review will consider information that supports characterization of existing as well as historic conditions to support more detailed analyses in Task 2. Additionally, the Project Team will solicit locally relevant data from individual municipalities throughout the region needed to achieve further refinement in urban areas. The data review process will assemble and organize the metadata associated with each dataset (e.g., source, scale/resolution) and will determine data accuracy based upon criteria agreed upon by Regional Board staff and the Project Team. A technical memorandum will be developed that summarizes the datasets available to support comprehensive watershed characterizations.

### **Task 1.2.3 Collection and Review of Existing Receiving Water Characteristics Information**

The Project Team will collect and review all relevant GIS and monitoring datasets and previous studies that will support regional characterization of receiving water conditions as they relate to disruption of key watershed processes. Similar to Task 1.2.2, this review will consider information that supports characterization of both existing and historic conditions to support more-detailed analyses in subsequent tasks. As in Task 1.2.2, the Project Team will solicit locally-relevant data from individual municipalities throughout the region needed to achieve further refinement in urban areas. The data review process will assemble and organize the metadata associated with each dataset (e.g., source, scale/resolution) and will determine data accuracy based upon criteria agreed upon by Regional Board staff and the Project Team. A technical memorandum will be developed that summarizes the datasets available to support comprehensive receiving water and geomorphological characterizations in the region. The technical memorandum will also include an assessment, based on the review of data as well as the Project Team's professional judgment, as to whether there is sufficient data (e.g. type, amount, quality) to support subsequent tasks in the SOW as well as overall project objectives (Note: a similar assessment and corresponding technical memorandum will be conducted in Task 3 as relates to the ability of field investigations and data to support project objectives).

### **Task 1.2.4 Identification of Data Gaps**

Based upon the data needs identified in Task 1.2.1 and the availability of existing data, the Project Team will identify if any key data gaps could compromise the value or integrity of the analyses to be performed in all subsequent tasks.

#### Deliverables

- Draft Technical Memorandum summarizing the review and acknowledgment of relevant studies
- Data collection meetings with participating municipalities (8 total)
- Draft Technical Memorandum summarizing the review of existing data and assessment of data quality, usability, and whether data can support subsequent SOW efforts.
- Draft Technical Memorandum II, incorporating Regional Board staff Comments
- Final Technical Memorandum incorporating stakeholder comments

## **Task 2 Watershed Characterization**

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The purpose of this task is to examine the full diversity of spatial watershed attributes and develop useful GIS layers by grouping landscape characteristics that influence key watershed processes. In subsequent tasks, these groupings will be used to evaluate potential adverse impacts to key watershed processes due to existing and anticipated future development patterns throughout the region. To accomplish this, the Project Team will perform comprehensive analyses of datasets identified in Task 1 to develop general categories and groupings of hydrologic, meteorological, and landscape characteristics. Datasets likely considered for analyses include, but are

not limited to: historic meteorological data and GIS data representing topography, soils/geology, present and past land use, vegetation cover, groundwater, etc. The anticipated outcome of this task is a series of GIS data groupings that accurately represents key characteristics of the landscape in each individual subwatershed throughout the region.

The following subtasks outline key efforts to support region-wide watershed characterization:

### **Task 2.1 Composite GIS Layers**

The purpose of this task is to carefully assemble region-wide composite GIS layers of each key watershed characteristic from the data collected and reviewed in Task 1.2. The raw GIS information identified and collected as parts of Task 1.2 will likely come from many separate sources, each with a possibly distinct purpose, spatial resolution, and accuracy. The Project Team will carefully select threshold criteria for the scale/resolution and accuracy for each of the GIS layers. The development of the criteria will be documented and justified by the Project Team to strike the balance necessary to achieve the project objectives within the given resources. It may be necessary to develop criteria that results in heterogeneous spatial resolution for some of the GIS layers to meet project objectives. For example, higher resolution may be warranted near urban areas, current and projected, while less resolution is needed for large open spaces. The deliverable of this task will include individual composite GIS layers of each key watershed and receiving water characteristic for the entirety of the Central Coast Region (as data are available).

### **Task 2.2 Subwatershed Delineation**

Accuracy and resolution of subwatersheds represented for the Central Coast Region are keys to categorizing those attributes that impact receiving waters. Although CALWTR, a state-wide watershed delineation available in public domain, is a good source for general delineations, it is not sufficiently accurate for the purposes of this project, nor are the subwatersheds appropriately sized. Therefore, an automated delineation process will be performed for the entire Central Coast Region. Part of this process will include development of a systematic method for determining subwatershed size based on insight gained from Task 2.1 for representation of key land characteristics.

The Project Team understands that Regional Board staff has a working knowledge and existing efforts underway to establish useful subwatershed delineations. Our team will work closely with the Regional Board staff to discuss ways in which these efforts can be easily integrated into this project and how the results of this project may be tailored to support future watershed analysis tasks for Regional Board staff.

### **Task 2.3 Meteorological Characterization**

The Project Team will analyze historical rainfall measurements throughout the region to assess temporal and spatial characteristics that drive hydrology and critical periods and areas requiring special attention for management. This will include evaluation of storm frequencies and intensities historically observed in the region, with additional focus on both typical and extreme conditions. The Project Team will analyze special variations, map rainfall isohyets, and identify “zones” to provide categorization of rainfall characteristics on a regional scale.

### **Task 2.4 Watershed Analysis and Characterization**

The purpose of the watershed characterization process is to process a wide range and scale of spatial data and reduce its complexity to meet the needs of subsequent watershed processes analyses. It is anticipated that the characterization process will result in simple but meaningful representation of key watershed attributes. The following tasks are necessary to characterize the key watershed GIS layers compiled in Task 1.

### Task 2.4.1 Watershed Data Categorization

Based upon the Project Team’s previous experience with landscape stratification and the findings of the initial review of previous hydromodification studies, we will begin this subtask by identifying the key land characteristics that influence the disruption of natural watershed processes (hydromodification) in the region. The full array of data contained in the GIS layers compiled in Task 1 will likely carry significant detail and a high degree of spatial variability. It will be necessary to simplify these datasets by grouping similar information based upon well-understood criteria, resulting in a more manageable range of representative conditions. These landscape characteristics will be spatially classified into groups that have similar impacts on watershed processes (e.g., topography, land use, geology, meteorological conditions). Ultimately, this classification approach will provide powerful tools for the Region-wide assessment of watershed processes.

### Task 2.4.2 Watershed Data Grouping

Once the watershed characteristics data has been classified and simplified, it is important to develop an understanding of any prominent patterns or combinations of different conditions that may exist in individual subwatersheds throughout the region. This will be done by combining the watershed classification layers to identify all possible combinations of watershed characteristics across the region. Although the total number of combinations may be quite high, many combinations will not exist in any significant way. For instance, if urban development is limited to low-slope areas, there will be no need to include grouping categories that combine urban landscape types with high slopes. This will reduce the total number of possible groupings and will result in overall simplification of the process. The Project Team will perform a statistical spatial analysis and establish threshold criteria to help identify the important combinations of these characteristics and will develop a list of groupings that encompass the range and variety of physical landscape features for the region.

### Task 2.4.3 Identification of Representative Subwatersheds for Field Verification and Subsequent Analyses

The region-wide grouping of watershed data (Task 2.4.2) provides a provisional framework for future watershed management applications; however, locally validated field data will be necessary to reliably assess watershed processes. Since it is not feasible to field verify receiving water conditions region-wide given the budget and schedule of this project, field work executed in Task 3 must be focused on a subset of “representative” subwatersheds. This will occur by selecting subwatersheds throughout the Central Coast Region that, in total, provide at least one “zonal representative” from the groupings identified in Task 2.4.2, focusing on urban areas, common groupings, and other areas where management is most needed. We anticipate between 20 and 30 such examples. Within the overarching goal of providing an example from each zone, the final selections will be informed by:

- Geographic distribution of examples across the Central Coast Region
- Potential for future urban development
- Availability and quality of jurisdiction-specific data
- Degree to which legacy effects may influence current conditions and complicate potential future mitigation options

#### Deliverables

- Draft Report summarizing:
  - GIS data compilation process
  - Subwatershed delineation process
  - Meteorological characterization process
  - Watershed characterization process
- Draft Report II incorporating Regional Board staff comments
- Final Report incorporating stakeholder comments
- GIS layers/summary tables:
  - Watershed characteristics (raw, categorized, and grouped)

- Subwatersheds
- Rainfall isohyets and “zones”
- Draft technical memorandum listing subwatersheds for field verification
- Final technical memorandum listing subwatersheds for field verification, incorporating Regional Board staff comments

## Task 3 Receiving Water Classification

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The purpose of this task is to evaluate the variety and conditions of receiving waters within the subwatersheds identified in Task 2.4.3, grouping them into a limited number of discrete classes amenable to more targeted analyses in subsequent tasks. Obvious classifications will be based on the type of receiving water (stream, lake, etc.), but we will also seek information from regional data compilations, local jurisdictions, and targeted field investigations to classify receiving water conditions corresponding to the key watershed groupings identified in Task 2. The following subtasks outline key efforts to support the classification of receiving waters:

### Task 3.1 Receiving Water Types

The first basic subdivision of receiving waters within the representative subwatersheds of Task 2.4.3 will be made using their basic physical attributes. Categories will include:

- Major rivers (Santa Ynez, Santa Maria, Salinas, etc.)
- Other streams
- Lakes
- Identified groundwater basins
- Nearshore zones with direct inflow from adjacent shoreline areas.

A minimum size of receiving water features will need to be determined that maintains an appropriate balance of detail and cost. The initial criteria will be the presence/absence on USGS 1:24,000 scale topographic maps (i.e., the “blue-line” drainage network), but it is likely that greater detail will be acquired and incorporated in urban and near-urban areas, and less in areas lying far from urbanizing areas and extensive past human disturbance.

### Task 3.2 Receiving Water Conditions

The Project Team will work with Regional Board staff, local jurisdictions, and other stakeholders to identify and compile existing data sets of receiving water conditions. Data acquisition will be limited to the subwatersheds previously identified as “representative” in Task 2.4.3. Although chemical parameters are likely to be the most voluminous of available data sets, physical (e.g., stream measurements) and biological data (e.g., trophic levels, B-IBI scores) will be at least as strongly emphasized in this compilation because of their relevance in subsequent tasks. Data acquisition will also include the identification of physical modifications, such as dams, levees, channelized reaches, and debris basins. Our priority for data collection will be as follows:

1. Mapped or inventoried physical controls on flow or morphology (dams, levees, etc.)
2. Compiled usage (current or past) of species of concern (including listed T&E species) by life stage; from CDFG, NOAA, and/or local agencies; and/or other biological data such as from B-IBI monitoring or biological assessments.
3. Most recent chemical measurements (if any) of priority pollutants, as compiled by the Regional Board or local agencies
4. Local knowledge of historic changes
5. Historical aerial photos, if/as available from project cooperators

### Task 3.3 Field Evaluation and Verification

The purpose of the field evaluation is to confirm overall receiving-water characteristics within a consistent framework, to identify unique or otherwise unrecognized (in GIS) attributes that are likely to influence watershed processes or receiving-water conditions, and to recognize the physical expression of any significant legacy effects of past disturbance on receiving waters.

This work will normally be combined with acquisition of local knowledge in Task 3.2 for logistical efficiency. Quantitative measurements will be very limited, because the objectives of this reconnaissance are limited (yet critical to the overall validity of the project results):

- confirm the physical expression of dominant watershed process(es) responsible for the downstream delivery of water and sediment (erosion, mass failures, etc.);
- identify significant impediments to sediment flux down the drainage network;
- identify any morphological indicators of active morphological instability (e.g., recent channel-bank erosion, incision, etc.);
- identify significant receiving water conditions not captured by either GIS or the local information collected in Task 3.2 (e.g., human modification of channels or shorelines, recent erosion/deposition, etc.)
- for channels, evaluate whether discrete stage(s) in the Channel Evolution Model (Simon, 1989) is (are) evident as a reflection of legacy effects; and
- assess gross morphological characteristics of the water bodies for known or anticipated biological suitability.

These objectives are best achieved (and, in many cases, can only be achieved) through on-the-ground observations by the appropriate disciplinary experts. For those receiving waters for which one-time measurements are meaningful (particularly streams), a few selected morphological measurements will be useful to determine whether the channel corresponds to regional patterns from relatively undisturbed watersheds, or if its morphology is already expressive of legacy and/or ongoing disturbance. This project scope does not include any measurements to document trends over time, although any measurements that are made will be sufficiently well-documented that subsequent investigators or local agency staff could continue to monitor the rate of morphological change. A technical memorandum will be developed that provides an assessment, based on the classification process, field verifications, and receiving water classes, as well as the Project Team's professional judgment, as to whether there is sufficient information (e.g. type, amount, quality) to support the comprehensive set of objectives for this SOW.

#### Deliverables

- Draft report of classification process, results of field verification, and final receiving water classes
- Technical Memorandum summarizing the ability of the classification process, field verification, and receiving water classes to support comprehensive SOW objectives.
- Draft Report II incorporating Regional Board staff comments
- Final Report incorporating stakeholder comments
- GIS layers/summary tables of receiving waters considered, and preliminary and final classifications and characteristics

### Task 4 Linkage Analysis of Watershed Processes

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The purpose of this task is to analyze the likely linkages between watershed conditions and receiving water characteristics, expressed in terms of altered (or intact) key watershed processes in the representative subwatersheds of Task 2.4.3. An understanding of these linkages will play a central role in establishing varying management targets and strategies to protect or restore those watershed processes, and ultimately the receiving waters that depend upon their function.

This task builds on the information regarding characteristics of each subwatershed throughout the Central Coast Region, produced in Task 2, and on the conditions of the subset of receiving waters evaluated in Task 3. The linkage analysis of this task will assess the condition of, and potential impacts on, watershed processes and the degree to which our “representative” examples can truly be generalized across the Region. The impacts to receiving waters can be viewed as indicators of the degree of disturbance of watershed processes as a whole, but most importantly they can serve this study in determining the need for multiple levels of performance criteria that can potentially be used as targets to restore watershed processes to their desirable conditions. The Project Team will provide a comprehensive analysis of the combinations of watershed conditions, receiving water characteristics, and observed or inferred watershed processes to determine if linkages can be established. Products from this task will set the framework for development of the methodology for establishing performance criteria in Task 5.

Different watershed characteristics tend to have varying impacts to receiving water conditions in different parts of the landscape. For example, increased urbanization in a watershed can result in higher storm volumes and peak storm flows that must be conveyed by downstream receiving waters, but these effects will differ depending on variations in geology, vegetation, slope, and other characteristics that can have varying influences on watershed processes. The Team will analyze results of field investigations for receiving waters and corresponding watershed characteristics to determine if such trends can be established. If combinations of watershed characteristics can be linked to receiving water conditions, on the basis of both scientific understanding of watershed processes and our empirical data, we will have a sound basis for extrapolating to the other subwatersheds in the region sharing similar characteristics. Based on the watershed characteristics determined for all subwatersheds in the Region (Task 2), predicted receiving water conditions can form the basis of multiple levels of performance criteria, which can then be assigned to different subwatersheds. Refinement of these assignments of receiving water conditions for each subwatershed can be verified in future separate efforts, as determined necessary.

#### Deliverables

1. Draft Report summarizing results of linkage analysis: watershed conditions, receiving water characteristics, and the watershed processes that connect them
2. Draft Report II incorporating Regional Board staff comments
3. Final Report incorporating stakeholder comments

## **Task 5 Methodology**

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The purpose of this task is to provide a methodology for determining regionally appropriate hydromodification control criteria throughout the Central Coast Region. This will be done by using the products developed in the previous tasks to assess key watershed processes and evaluate how they can be protected by new and re-development standards. It is anticipated that each of the deliverables resulting from Tasks 1 through 4 will provide a valuable tool or information for understanding and analyzing watershed functions at the regional and subwatershed scale. The methodology developed under this task will clearly describe how each of these tools should be used in subsequent applications.

These instructions will encapsulate the overall approach that will constitute Phase 2 of this project. That approach will entail the application and improvement of the GIS tools developed in Tasks 2 and 3, and the application of the watershed processes linkage analyses of Task 4. The watershed categorization and receiving water classification tools provide a science-based framework for assessing existing conditions, but it may be necessary to refine the criteria for any given system, populate the database with more information, or field-verify existing data in Phase 2. The Project Team will provide detailed instructions for accomplishing these tasks. Once the framework and GIS information are adequately populated for site-specific use, the tools must be applied according to the linkage analysis strategy identified in Task 4. This task will provide step-by-step instructions for building upon any empirical linkages established between development patterns and altered watershed processes. Depending upon the desired certainty of the linkage and the anticipated resources available for this analysis, these Phase 2 steps may include development of a watershed modeling system to simulate process dynamics and predict watershed condition outcomes. Alternatively, these steps may involve simpler, more presumptive assessments to

build upon the empirical linkages, presumably with more conservative control criteria to reflect their greater uncertainty. The information gained and assessed as part of Tasks 1-4 will provide an indication of the degree to which the Methodology can be based on the relationship between important watershed functions/processes, impacts to those functions/processes, and the appropriate hydromodification management practices to mitigate those impacts.

In summary, it is anticipated that the linkage analysis will aid in the determination of regionally appropriate hydromodification control criteria throughout the Central Coast Region. This will be done by using the linkage analysis to evaluate which new and re-development project requirements at a site scale can protect watershed processes. The Project Team will provide detailed instructions for (1) identifying the dominant watershed processes present in each subwatershed, (2) identifying specific storm water control measures most appropriate for individual groupings of watershed characteristics, and (3) setting performance criteria necessary to meet target objectives for protecting the dominant watershed processes. By following this methodology, control measures and performance criteria will be specifically tailored to meet the needs of individual subwatershed types.

#### Deliverables

1. Draft Methodology
2. Draft Methodology II incorporating Regional Board staff comments
3. Final Methodology incorporating stakeholder comments

## **Task 6 Project Management and Reporting**

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The Project Team will maintain communication with Regional Board staff and/or other designee to keep them apprized of progress, upcoming milestones, and any issues that could potentially impact project performance.

### **Bi-Monthly Invoicing and Reporting**

In Addition to invoicing requirements described in the Contract, a separate bi-monthly project report will accompany each invoice and will include the following information:

1. Work completed in the reporting period (activities and accomplishments) by task.
2. Work anticipated in the following reporting period by task.
3. Any issues or problems encountered and how they were resolved.
4. Identification of any current or anticipated issues related to scope, schedule, and/or budget.
5. Description of any task revisions currently necessary or anticipated.

A report template will be provided that includes the above information. The style, format and length will be suitable for distribution to various project stakeholders. Contractors will coordinate bi-monthly reports to provide comprehensive reporting.

### **Additional Project Management Support**

#### **Task Work Plans**

The Project Team will work with Regional Board staff and/or their designee to create work plans for each Task item. The purpose of the work plan is to outline all steps in chronological fashion required to complete the task to efficiently coordinate task completion by the project team (i.e., Regional Board staff, the Project Lead, and additional contractors))This includes scope work, review, meetings, submittal of interim and final task deliverables, etc. Additionally, the work plans will include indication of coordination with participating MS4s.

#### **General Project Outreach**

The Project Team will provide a reader-friendly description of each task, subtask including a general description, staff (name, title, background, photo) assigned to the task(s), whether the task will include coordination with any MS4s, expected outcomes/deliverables, and how the work fits into the overall project objective(s).

## Coordination Meetings

Communication and coordination will be integral to ensuring project success. Anticipated meetings include those with the Regional Board staff lead as well as other staff as appropriate. The Project Team will attend (via phone or in person), meetings with the Regional Board's Joint Effort Regional Team (JERT) stakeholder group. Additionally, the Project Team will hold weekly meetings to discuss project scope, schedule, and budget, to coordinate current and upcoming tasks, and to ensure that the overall project objectives and guiding principles provide the foundation for each task and deliverable. This includes Project Team meetings conducted prior to the implementation of a task to ensure that the deliverable is clear and provides value in context of Phase 1 (Methodology) and Phase 2 (parcel level hydromodification management) deliverables.

Deliverables:

- Bi-monthly project reports
- Task Work Plans developed in conjunction with the implementation of new task(s)
- Project outreach to occur in parallel with initial implementation of tasks. Ten (10) one- to two- page project task descriptions will be developed by the Contractor(s) and will be coordinated and posted on a appropriately identified website.
- Coordination Meetings.
  1. Project Team with Regional Board staff- two times per quarterly (phone meetings)
  2. Project Team attendance of Regional Board JERT- quarterly (half phone meetings)
  3. Project Team (all)- 1 hour weekly
  4. Email summary of subtask work and how deliverable(s) will be used for subsequent task(s) and Joint Effort (Phase 1 and 2) objectives- to be submitted prior to subtask implementation with Task work plans.

## Specific Role of the Project Lead

The Regional Board's designated Project Lead will support timely and satisfactory progress on this scope of work. The Project Lead will provide overall Project Management support for items described above as well as technical expertise as appropriate throughout the scope. Project management tasks include:

Deliverables (consistent with deliverable schedule described above).

- Compilation of invoices, progress reports- to be provided in hard and electronic copy to the Regional Board
- Lead on development of subtask work plans- to be provided in hard and electronic copy
- Coordination, formatting and posting of project progress- web pages to be posted on the an appropriate site.
- Coordination meetings- participation in meetings with Regional Board staff, JERT, and Project Team meetings. Additional meetings as requested by the Regional Board staff.

## Table of Proposed Changes

\*to see all the original BMP tables refer to the approved Stormwater Plan on the city website [www.morro-bay.ca.us/stormwaterplan](http://www.morro-bay.ca.us/stormwaterplan) or in the read file. (Section 4)

\*for the revised BMP tables refer to Attachment 3

### Public Outreach and Education

BMP#	Eliminate	Modify
2&3	Provide funding for PSA and Radio advertising to Partners group	
City proposed to eliminate this BMP because the Partners group has yet to form a MOU, so there is no formal process to share the cost of advertising.		
4		Distribute Residential Brochures every other year
City proposed to modify this BMP from being required to reach 20% of the residents each year, to we would reach all residents every other year by direct mailing brochures.		
5		Commercial Brochures addressed in IDDE section
City proposed to eliminate this BMP from the Public Education sections and only address this BMP in the IDDE section.		
6		Industrial Brochures addresses in IDDE section
City proposed to eliminate this BMP from the Public Education sections and only address this BMP in the IDDE section.		
7		Construction Brochures addressed in CON section
City proposed to eliminate this BMP from the Public Education sections and only address this BMP in the IDDE section.		

<b>Original BMP#</b>	<b>Eliminate</b>	<b>Modify</b>
9	Education of School age children	
The city proposed eliminating this BMP as a cost saving measure. This BMP would require us to hire a consultant to go to the Elementary and High Schools to teach them about Stormwater.		
10	Tourist brochures	
The City proposed to eliminate a portion of this BMP. The City eliminated the brochures section of the BMP. The City will still be required to develop/post stormwater informational signage at high traffic tourist areas.		
12		Change the year books will be distributed.
The City proposed to change the timing of the BMP to be every other year instead of every year.		
13		Participate in 2 public events a year in PPI section
The City proposed to eliminate this BMP in the Public Education section since it is already covered in the Public Participation section.		
14		Keep 788 FISH and main # 772-6261
The City proposed to eliminate the BMP stating that we will establish a separate phone line to be used as a stormwater hotline. The City will advertise in brochures and the city website the Public Services phone number for any stormwater complaints. Also the City will advertise the County's 788-FISH phone number which directs the called to our main line at Public Services.		
16		Storm Drain marking in PPI section
The City proposed to eliminate this BMP in the Public Education section since it is already covered in the Public Participation section.		

<b>BMP#</b>	<b>Eliminate</b>	<b>Modify</b>
17		Use Sammy on Brochures added to existing BMPs
The City proposed to eliminate this BMP, so that if we were to use other municipalities' brochures and Sammy is not included we will not be penalized. Also some of the measurable goals were difficult to achieve, i.e. percentage of people who recognize Sammy the Steelhead.		
18		Employee training program in MO1 section
The City proposed to have this BMP located in just one location, Municipal Operations section.		
19		Support IWMA in existing BMPs
The City proposed to eliminate this BMP and include the BMP with appropriate BMP's in order to eliminate multiple reporting in the annual report.		
20	Water bill inserts	
The City proposes to eliminate this BMP because when a brochure is mailed out it is mailed direct mail so that every resident receives a copy.		

## Public Participation and Involvement

<b>BMP#</b>	<b>Eliminate</b>	<b>Modify</b>
5	Participate in Snap shot day	
The City proposed to eliminate this portion of the BMP because no Volunteers are needed for the Morro Bay sites. NEP has trained volunteers they use each year.		

## Illicit Discharge Detection and Elimination

BMP#	Eliminate	Modify
3	Create Hotline number - Keep 788 FISH and main # 772-6261	
This BMP is located in the Public Education Section the City proposed to eliminate the BMP from the Illicit Discharge Section and modify the Public Education section BMP to meet the Water Boards recommendations.		
4		Complete rewrite of the BMP see IL3 in revised BMP tables
The City proposed to rewrite this BMP to make it very clear what and how we are planning to detect and inspect for illicit discharges for Restaurants, Automobile Service stations, mobile cleaners and industrial sites.		
6		Hazardous spill plan in MO7
The City proposed to eliminate this BMP from the IDDE Section, since it already exists in the Municipal Operations section.		
8		Staff training in MO1 and MO7
The City proposed to eliminate this BMP from the IDDE Section, since it already exists in the Municipal Operations section.		

**Table 4.6 Best Management Practices Implementation for Good Housekeeping and Pollution Prevention for Municipal Operations**

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The Measurable Goals and Outcomes outlined below are due within 12 months from the annual anniversary of permit coverage under the MS4 General Permit for each year indicated by an "X".

**MINIMUM CONTROL MEASURE #6: GOOD HOUSEKEEPING AND POLLUTION PREVENTION FOR MUNICIPAL OPERATIONS**

***OBJECTIVE: To examine the City's activities and develop a program to prevent the discharge from these activities. At a minimum, the program must educate staff in pollution prevention and minimize pollutant sources.***

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GOODHOUSEKEEPING AND POLLUTION PREVENTION FOR MUNICIPAL OPERATIONS										
BMP ID#	BEST MANAGEMENT PRACTICES (BMPS)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED
					1	2	3	4	5	
<b>MO1</b>	Implement an employee training program for municipal operations employees including, but not limited to, road maintenance, park and open space maintenance, fleet and building maintenance, new construction and land disturbances, water and wastewater system operators, and stormwater system maintenance operations employees. The training program includes provisions for new employee training and annual refresher training.  <a href="#">See BMP PE18</a>	To reduce pollutants in stormwater runoff by minimizing the discharge of pollutants from municipal operations.	<p><b>MO1A:</b> Implement an employee training program for Public Services, Recreation and Parks, Planning and Building, Streets, Harbor, Police and, Fire department and Wastewater staff covering how to incorporate pollution prevention and good housekeeping into municipal operations.</p> <p><b>MO1B:</b> Provide stormwater pollution prevention training to each municipal operations employee on an annual basis.</p> <p><b>MO1C:</b> Measure the effectiveness of the training using scored quizzes and evaluations. Repeat</p>	<p><b>MO1A:</b> Employee training program implemented</p> <p><b>MO1B:</b> Number of employees trained</p> <p><b>MO1C:</b> Number of Employees who pass the quizzes</p>	X	X	X	X	X	Pathogens Fecal Coliforms Nutrients Sediment Litter and Trash Pesticides and Herbicides Oil and Grease Metals Organics Oxygen demanding substances Other pollutants from urban surfaces which come into contact with stormwater

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GOODHOUSEKEEPING AND POLLUTION PREVENTION FOR MUNICIPAL OPERATIONS										
BMP ID#	BEST MANAGEMENT PRACTICES (BMPS)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED
					1	2	3	4	5	
			training for scores less than 70%.  <b>MO1D:</b> <u>Appropriate municipal employees will be trained on Illicit Discharge Detection and Elimination program</u>	<b>MO1D:</b> <u>number of employees trained</u>		X		X		
<b>MO2</b>	Implement a City street sweeping program.	To reduce the amount of pollutants in stormwater runoff from paved streets.	<b>MO2A:</b> Sweep City roads on a weekly basis in heavily soiled areas. Heavily soiled areas are the Embarcadero and Downtown areas. Remaining areas of the city will be swept on a bimonthly basis.  <b>MO2B:</b> Sweep City-owned parking lots semi-monthly  <b>MO2C:</b> Track miles swept and the amount of material collected annually.	<b>MO2A, B, and C:</b> Amount of material collected and miles of streets swept.	X	X	X	X	X	Pathogens Fecal Coliforms Nutrients Sediment Litter and Trash Pesticides and Herbicides Oil and Grease Metals Organics Oxygen demanding substances Other pollutants from urban surfaces which come into contact with stormwater

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GOODHOUSEKEEPING AND POLLUTION PREVENTION FOR MUNICIPAL OPERATIONS										
BMP ID#	BEST MANAGEMENT PRACTICES (BMPS)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED
					1	2	3	4	5	
MO3	Implement Storm drain Inspection and Maintenance Procedures and Schedules	To reduce the amount of pollutants in stormwater runoff by inspecting and properly maintaining the storm sewer system	MO3A: Implement routine inspection and cleaning procedures and schedules for storm drain catch basins and other components of the storm drain system that require cleaning at least twice per year (once before the wet-season) on an ongoing basis. Additional cleaning may be needed based on historical need in specific locations. The storm drain collection system inspection program will include inspecting all catch basins and other storm drain components twice per year. Catch basins and other storm drain	MO3A: Number of Storm drains cleaned per year		X	X	X	X	Pathogens Fecal Coliforms Nutrients Sediment Litter and Trash Pesticides and Herbicides Oil and Grease Metals Organics Oxygen demanding substances Other pollutants from urban surfaces which come into contact with stormwater

GOODHOUSEKEEPING AND POLLUTION PREVENTION FOR MUNICIPAL OPERATIONS										
BMP ID#	BEST MANAGEMENT PRACTICES (BMPS)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED
					1	2	3	4	5	
			components will be cleaned at least twice per year unless the inspections demonstrate that cleaning is not necessary.							
<b>MO4</b>	Implement Stormwater Pollution Prevention Plans (SWPPPs) and Self-Inspection Checklists for Public Works Corporation Yard	To reduce pollutants in stormwater runoff by preventing the discharge of pollutants from City Public Works Corporation Yards	<p><b>MO4A:</b> Develop and implement SWPPPs for Public Services corporation yard.</p> <p><b>MO4B:</b> Use a self-inspection checklist to conduct biannual inspections.</p> <p><b>MO4C:</b> Track the number and type of noncompliance and response time for preventive and corrective actions. Respond to all instances of noncompliance and implement corrective actions on 100% of</p>	<p><b>MO41A:</b> SWPPP implemented at Corp yard</p> <p><b>MO4B:</b> Number of Inspection checklist completed</p> <p><b>MO4C:</b> Number of noncompliance and response time completed.</p>	X	X	X	X	X	Pathogens Fecal Coliforms Nutrients Sediment Litter and Trash Pesticides and Herbicides Oil and Grease Metals Organics Oxygen demanding substances Other pollutants from urban surfaces which come into contact with stormwater

GOODHOUSEKEEPING AND POLLUTION PREVENTION FOR MUNICIPAL OPERATIONS										
BMP ID#	BEST MANAGEMENT PRACTICES (BMPS)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED
					1	2	3	4	5	
			noncompliance issues.							
<b>MO5</b>	Implement City road maintenance procedures to prevent the discharge of pollutants during maintenance operations	To reduce pollutants in stormwater runoff from City roads.	<p><b>MO5A:</b> Maintain the City road inventory.</p> <p><b>MO5B:</b> Develop and implement a road maintenance procedure manual in permit year two that includes water quality protections including, but not limited to, proper stockpiling, erosion and sediment control BMPs, spill prevention and cleanup, saw cutting, paving and striping, equipment maintenance, proper fueling, and storm drain system maintenance.</p> <p><b>MO5C:</b> Train road maintenance employees to use the</p>	<p><b>MO5B:</b> Manual developed</p> <p><b>MO5C:</b> Number of employees trained</p>	X	X	X	X	X	Pathogens Fecal Coliforms Nutrients Sediment Litter and Trash Pesticides and Herbicides Oil and Grease Metals Organics Oxygen demanding substances Other pollutants from urban surfaces which come into contact with stormwater

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GOODHOUSEKEEPING AND POLLUTION PREVENTION FOR MUNICIPAL OPERATIONS										
BMP ID#	BEST MANAGEMENT PRACTICES (BMPS)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED
					1	2	3	4	5	
			manual.							
<b>MO6</b>	Conduct City Facility Stormwater Pollution Prevention inspections including, but not limited to, Parks, City Facilities and Buildings, Vehicle and Equipment service areas, fueling stations, city construction sites, water and wastewater facilities, corporation yard and Harbor facilities in the permit coverage area.	To reduce pollutants in stormwater runoff from City facilities.	<b>MO6A:</b> Use a self-inspection checklist to inspect city facilities for stormwater pollution prevention practices and procedures.  <b>MO6B:</b> Inspect facilities annually at a minimum to ensure ongoing compliance. Respond to 100% of noncompliance conditions and track all noncompliance issues, corrective, or preventive action and response times associated with City facility inspections.	<b>MO6A,B:</b> Checklist developed and facilities inspected	X	X	X	X	X	Pathogens Fecal Coliforms Nutrients Sediment Litter and Trash Pesticides and Herbicides Oil and Grease Metals Organics Oxygen demanding substances Other pollutants from urban surfaces which come into contact with stormwater
<b>MO7</b>	Create hazardous materials storage and spill prevention and control procedures for stormwater pollution prevention in City	To reduce the possibility of pollutants entering the County storm sewer system from hazardous	<b>MO7A:</b> Create new hazardous materials storage and spill prevention and control procedures and practices for stormwater pollution	<b>MO7A:</b> Procedures created for hazardous materials and storage and spill prevention.	X	X	X	X	X	Pathogens Fecal Coliforms Nutrients Sediment Litter and Trash Pesticides and Herbicides

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GOODHOUSEKEEPING AND POLLUTION PREVENTION FOR MUNICIPAL OPERATIONS										
BMP ID#	BEST MANAGEMENT PRACTICES (BMPS)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED
					1	2	3	4	5	
	facilities.	material storage or spills from City facilities.	prevention requirements. <b>MO7B:</b> Include checks for proper hazardous materials storage and spill prevention on the self-inspection checklist used for the city facility inspections described in MO6. <b>MO7C:</b> Report the number of noncompliance and corrective actions implemented. Respond to all instances of noncompliance and implement corrective actions on 100% of noncompliance issues.	<b>MO7B:</b> Checklist developed and implemented  <b>MO7C:</b> Number of noncompliance actions and response time.	X	X	X	X	X	Oil and Grease Metals Organics Oxygen demanding substances Other pollutants from urban surfaces which come into contact with stormwater
<b>MO8</b>	Implement procedures to prevent stormwater	To prevent stormwater runoff pollution	<b>MO8A:</b> Audit city vehicle maintenance and fueling	<b>MO8A:</b> Audit conducted	X					Pathogens Fecal Coliforms Nutrients

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BMP ID#	BEST MANAGEMENT PRACTICES (BMPS)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED	
					1	2	3	4	5		
	runoff pollution from City vehicle fuel dispensing and maintenance facilities.	from city vehicle fuel dispensing and maintenance facilities.	procedures and practices for stormwater pollution prevention BMPs including, but not limited to, proper material storage and spill prevention and control, proper cleaning procedures, proper material disposal, and oil recycling.  <b>MO8B:</b> Revise procedures and retrain employees based on audit findings by Year 2.  <b>MO8C:</b> Inspect for compliance on an ongoing basis according to BMP MO6.	<b>MO8B:</b> Procedures revised  <b>MO8C:</b> Inspection conducted.		X					Sediment Litter and Trash Pesticides and Herbicides Oil and Grease Metals Organics Oxygen demanding substances Other pollutants from urban surfaces which come into contact with stormwater
<b>MO9</b>	Implement procedures to prevent stormwater runoff pollution from	To prevent stormwater runoff pollution from City	<b>MO9A:</b> Maintain oil water separator systems at least semi-annually (two	<b>MO9A:</b> Oil water separator system maintained semi-annually		X	X	X	X		Pathogens Fecal Coliforms Nutrients Sediment

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BMP ID#	BEST MANAGEMENT PRACTICES (BMPS)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED
					1	2	3	4	5	
	City vehicle and equipment washing.	vehicle and equipment washing.	times per year).  <b>MO9B:</b> Use vehicle washing systems that does not discharge into the storm drain system. Systems that treat and recycle wash water should be used.	<b>MO9B:</b> Report on the vehicle washing program		X	X	X	X	Litter and Trash Pesticides and Herbicides Oil and Grease Metals Organics Oxygen demanding substances Other pollutants from urban surfaces which come into contact with stormwater
<b>MO10</b>	Maintain the Clean Marina Program (Appendix H). Harbor department participates in the Clean Marina California Program which includes an array of BMPs including but not limited to: good boat-cleaning practices, education, signage, notices, Marina rules	To prevent stormwater runoff pollution from Marina associated operations.	<b>MO10A:</b> Maintain the Clean Marina program and inspection scores of at least 90%. (Inspections occur every five year, next inspection 2011)  <b>MO10B:</b> Internally the City will Inspect for compliance annually during the city facility	<b>MO10A:</b> Report Clean Marina scores every time an inspection occurs.  <b>MO10B:</b> Inspected facilities			X			Pathogens Fecal Coliforms Nutrients Sediment Litter and Trash Pesticides and Herbicides Oil and Grease Metals Organics Oxygen demanding substances Other pollutants

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GOODHOUSEKEEPING AND POLLUTION PREVENTION FOR MUNICIPAL OPERATIONS										
BMP ID#	BEST MANAGEMENT PRACTICES (BMPS)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED
					1	2	3	4	5	
	and regulations, waste receptacles, spill prevention. In October 2006 Morro Bay was designated as a Clean Marina with a score of 96%. The Clean Marina Program is included in Appendix H.		inspections described in BMP MO6.							from urban surfaces which come into contact with stormwater
<b>MO11</b>	Implement City landscaping and lawn care stormwater pollution prevention procedures for City facilities in the permit coverage area including, but not limited to: parks, recreational facilities, City owned buildings, and parking lots.	To prevent stormwater runoff pollution from City facility landscaping and lawn care operations.	<b>MO11A:</b> Audit City landscape and lawn care procedures and practices for stormwater pollution prevention including, but not limited to: the proper use of less toxic alternative products for pesticide and herbicide use, proper use of fertilizers, proper green waste disposal, proper irrigation practices, proper trash management and recycling practices, proper	<b>MO11A:</b> Audit conducted	X					Pathogens Fecal Coliforms Nutrients Sediment Litter and Trash Pesticides and Herbicides Oil and Grease Metals Organics Oxygen demanding substances Other pollutants from urban surfaces which come into contact with stormwater

GOODHOUSEKEEPING AND POLLUTION PREVENTION FOR MUNICIPAL OPERATIONS											
BMP ID#	BEST MANAGEMENT PRACTICES (BMPS)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED	
					1	2	3	4	5		
			<p>storage and maintenance of equipment, riparian corridor protection, and sustainable landscape design.</p> <p><b>MO11B:</b> Revise procedures and retrain employees based on audit findings.</p> <p><b>MO11C:</b> Inspect for compliance during City facility inspections described in BMP MO6.</p>	<p><b>MO11B:</b> Procedures revised</p> <p><b>MO11C:</b> Inspections Completed</p>		X					

### **Table 4.1 Best Management Practices Implementation for Public Education and Outreach**

The Measurable Goals and Outcomes outlined below are due within 12 months from the annual anniversary of permit coverage under the MS4 General Permit for each year indicated by an "X".

#### **MINIMUM CONTROL MEASURE #1: PUBLIC EDUCATION AND OUTREACH**

***OBJECTIVE: To implement a public education program to distribute educational materials to the community and/or conduct outreach activities about the impacts of stormwater discharges on waterbodies and the steps that the public can take to reduce pollutants in stormwater runoff.***

STORMWATER POLLUTION PREVENTION PUBLIC EDUCATION AND OUTREACH										
BMP ID#	BEST MANAGEMENT PRACTICES (BMPS)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED
					1	2	3	4	5	
PE1	Use collaborative regional partnerships ("SLO County Partners for Water Quality") to leverage shared resources to distribute stormwater pollution prevention public education and outreach information, materials, and activities throughout the City. Target audiences include, but are not limited to: General Public, Residential, Commercial Business, Industrial, Construction, Development, Municipal and Quasi-governmental agencies, as well as Tourists, and School Age Children. Topics to be covered are described in the BMPs below.	To reduce the <u>source</u> of stormwater pollutants by reaching out to the public and providing educational information, materials, and activities about what each individual can do to reduce pollutants in stormwater runoff.	<p><b>PE1A:</b> Participate in monthly (12) SLO County Partners for Water Quality Meetings each year for planning and evaluating the status and performance of the stormwater pollution prevention public education and outreach programs within the County and for sharing information about what is working or not working.</p> <p><b>PE1B:</b> Review new materials gathered from other agencies and programs for inclusion in the City's outreach and education program.</p>	<p><b>PE1A:</b> The number of meetings City Staff participated in.</p> <p><b>PE1B:</b> The amount of new materials added to the outreach and education program.</p>	X	X	X	X	X	Pathogens Fecal Coliforms Nutrients Sediment Litter and Trash Pesticides Herbicides Oil and Grease Metals Organics Oxygen demanding substances Other pollutants from urban surfaces which come into contact with stormwater
PE2	Provide funding to the Partners group to facilitate the broadcast of stormwater pollution	To reduce the source of stormwater pollutants using television to	<b>PE2A:</b> Measure and record the reach and frequency achieved using TV PSAs. Together with the	<b>PE2A:</b> Number of households reached  Track the number and types of responses	X	X	X	X	X	Pathogens Fecal Coliforms Nutrients Sediment Litter and Trash

STORMWATER POLLUTION PREVENTION PUBLIC EDUCATION AND OUTREACH										
BMP ID#	BEST MANAGEMENT PRACTICES (BMPS)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED
					1	2	3	4	5	
	prevention television public service announcements (PSAs) about actions the public can take to reduce stormwater pollutants such as sediment, pathogens, oil and grease, litter and trash, pesticides, herbicides, fertilizers, metals, and other chemicals.	reach out to the public and provide information about stormwater pollutants that impairs local water bodies and what actions the public can take to prevent stormwater pollution.	County Partners for Water Quality, target to reach approximately 180,000 individuals countywide using 30-second television public service announcements broadcast on at least one local TV channel at least two times per year.	and inquiries received on the stormwater hotline from the PSA's						Pesticides Herbicides Oil and Grease Metals Organics Oxygen demanding substances Other pollutants from urban surfaces which come into contact with stormwater
<b>PE3</b>	Provide funding to the Partners group to facilitate the broadcast of stormwater pollution prevention radio public service announcements about actions the public can take to reduce stormwater pollutants such as sediment, pathogens, oil and grease, litter and trash, pesticides, herbicides, fertilizers, metals, and other chemicals.	To reduce the source of stormwater pollutants using radio to reach out to the public and provide information about stormwater pollutants that impair local water bodies and what actions the public can take to prevent stormwater pollution.	<b>PE3A:</b> Measure and record the reach and frequency achieved using radio PSAs. Together with the County Partners for Water Quality, target to reach approximately 60,000 individuals countywide using 30 second radio public service announcements broadcast on at least one local radio station at least two times per year.	<b>PE3A:</b> Number of individuals reached  Track the number and types of responses and inquiries received on the stormwater hotline from the radio announcements	X	X	X	X	X	Pathogens Fecal Coliforms Nutrients Sediment Litter and Trash Pesticides Herbicides Oil and Grease Metals Organics Oxygen demanding substances Other pollutants from urban surfaces which come into contact with stormwater
<b>PE2E</b>	Distribute stormwater	To reduce the	<b>PE24A:</b> Distribute	<b>PE24A:</b> Identify the	X	X	X	X	X	Pathogens

STORMWATER POLLUTION PREVENTION PUBLIC EDUCATION AND OUTREACH										
BMP ID#	BEST MANAGEMENT PRACTICES (BMPS)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED
					1	2	3	4	5	
4	<p>pollution prevention brochures and other printed materials (provided in multilingual and/or pictorial) targeting residential audiences. Topics may include, but will not be limited to: General stormwater pollution prevention information about the impacts of urban runoff and the distinction between municipal storm sewer and sanitary sewer systems; Proper lawn and garden care; Sustainable landscaping; Proper household hazardous waste storage and disposal including used motor oil; Proper pet waste disposal; Water conservation, proper automotive car washing; Integrated Pest Management and use of less toxic household products;</p>	<p>source of stormwater pollutants using printed materials to reach out to the public and provide educational information including both general and specific stormwater pollution prevention actions that people can take in their everyday activities to reduce stormwater pollutants such as sediment, pathogens, oil and grease, litter and trash, pesticides, herbicides, fertilizers, metals, and other chemicals.</p>	<p>printed materials throughout the City <del>each every other</del> year. <del>Target to reach 20% of the households per year, with 100% of the households reached by Year 5.</del> Send residential brochures through direct mail to ensure every resident receives a brochure. Include IWMA program on brochures.</p> <p><b>PE24B:</b> Distribute appropriate printed materials to appropriate business (i.e. Distribute proper lawn and garden care in nurseries and hardware stores)</p> <p><b>PE24C:</b> Post brochures on the City's website.</p>	<p>brochures have been created Number of households reached</p> <p><b>PE24B:</b> Measure and record the number and types of brochures distributed.</p> <p><b>PE24C:</b> Brochures posted on web site (Yes/No) Track number of hits</p>	X	X	X	X	X	<p>Fecal Coliforms Nutrients Sediment Litter and Trash Pesticides Herbicides Oil and Grease Metals Organics Oxygen demanding substances Other pollutants from urban surfaces which come into contact with stormwater</p>

STORMWATER POLLUTION PREVENTION PUBLIC EDUCATION AND OUTREACH										
BMP ID#	BEST MANAGEMENT PRACTICES (BMPS)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED
					1	2	3	4	5	
	illegal dumping, and illicit discharge prohibitions; and Public hotline reporting mechanisms									
PE5	Distribute stormwater pollution prevention brochures and other educational materials (provided in multilingual and/or pictorial) targeting commercial business operations including, but not limited to: restaurants, automobile services, mobile cleaners. Priority will be given to the restaurants then automobile services and then to the mobile cleaners. Topics may include, but will not be limited to: General stormwater pollution prevention information about the impacts of urban runoff and the distinction between municipal storm sewer and sanitary sewer systems;	To reduce the source of stormwater pollutants using printed materials to reach out to commercial businesses to provide educational information including both general and specific stormwater pollution prevention actions that businesses can take to reduce stormwater pollutants such as sediment, pathogens, oil and grease, litter and trash, pesticides, herbicides, fertilizers,	<p><b>PE5A:</b> Distribute educational materials to 100% of the restaurants, automobile service, and mobile cleaning, in the City by Year 5, with a goal to distribute brochures to 20% of the businesses per year.</p> <p><b>PE5B:</b> Begin the "Green Business" incentive program with restaurants having first priority followed by automotive service then mobile cleaners.</p>	<p><b>PE5A:</b> Number of commercial businesses reached</p> <p><b>PE5A:</b> First Survey the commercial business to determine what BMPs are being implemented to get a baseline.</p> <p>Second educate commercial business on better practices Third implement a "Green Business" program for commercial business to join in Lastly use</p>	X	X	X	X	X	<p>Pathogens</p> <p>Fecal Coliforms</p> <p>Nutrients</p> <p>Sediment</p> <p>Litter and Trash</p> <p>Pesticides</p> <p>Herbicides</p> <p>Oil and Grease</p> <p>Metals</p> <p>Organics</p> <p>Oxygen demanding substances</p> <p>Other pollutants from urban surfaces which come into contact with stormwater</p>

STORMWATER POLLUTION PREVENTION PUBLIC EDUCATION AND OUTREACH										
BMP ID#	BEST MANAGEMENT PRACTICES (BMPS)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED
					1	2	3	4	5	
	Proper hazardous waste storage and disposal; Proper spill prevention and clean up; Proper solid waste storage and disposal; Waste reduction and recycling; Water conservation; Integrated Pest Management and use of less toxic products; Construction runoff control BMPs; Post Construction Stormwater Management; Low Impact Development; and Green Building. Also see BMPs PE 6, 7, 8, and 11 for outreach to other business sectors.	metals, and other chemicals.	<p><b>PE5C:</b> Measure and record the number of brochures distributed.</p> <p><b>PE5D:</b> Post brochures on City website, and record the number of hits</p>	<p>enforcement actions and record number of violations compared to the number of compliant sites.</p> <p><b>PE5C:</b> Number of brochures distributed.</p> <p><b>PE5D:</b> Brochures posted on web site (Yes/No) Number of hits</p>	X	X	X	X	X	
<b>PE6</b>	Distribute stormwater pollution prevention brochures and other printed materials (provided in multilingual and/or pictorial) targeting industrial operations in the stormwater permit coverage	To reduce the source of stormwater pollutants using printed materials to reach out to industrial operations to provide educational	<b>PE6A:</b> Distribute brochures to 100% of the industrial operations in the City by Year 5, with a goal to distribute brochures to 20% of the businesses per year.	<b>PE6A:</b> Number of businesses reached		X	X	X	X	<p>Pathogens</p> <p>Fecal Coliforms</p> <p>Nutrients</p> <p>Sediment</p> <p>Litter and Trash</p> <p>Pesticides</p> <p>Herbicides</p> <p>Oil and Grease</p> <p>Metals</p> <p>Organics</p>

STORMWATER POLLUTION PREVENTION PUBLIC EDUCATION AND OUTREACH											
BMP ID#	BEST MANAGEMENT PRACTICES (BMPS)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED	
					1	2	3	4	5		
	area. Topics may include, but will not be limited to: General stormwater pollution prevention information about the impacts of urban runoff and the distinction between municipal storm sewer and sanitary sewer systems; Proper hazardous waste storage and disposal; Proper spill prevention and clean up; Proper solid waste storage and disposal; Waste Reduction and Recycling; Water Conservation; and Littering, illegal dumping, and illicit discharge prohibitions	information including both general and specific stormwater pollution prevention actions that industrial operators can take in their everyday activities to reduce stormwater pollutants such as sediment, pathogens, oil and grease, litter and trash, pesticides, herbicides, fertilizers, metals, and other chemicals.	<p><b>PE6B:</b> Prioritize industrial sites by threat to water quality</p> <p><b>PE6C:</b> Begin the "Green Business" incentive program starting with the highest priority.</p> <p><b>PE6D:</b> Measure and record the number of brochures distributed.</p> <p><b>PE6E:</b> Post brochures on City website.</p>	<p><b>PE6B:</b> List of high medium and low sites</p> <p><b>PE6C:</b> First Survey the industrial business to determine what BMPs are being implemented to get a baseline.</p> <p>Second educate industrial business on better practices</p> <p>Third implement a "Green Businesses" program for industrial business to join in</p> <p>Lastly use enforcement actions and record number of violations compared to the number of compliant sites</p> <p><b>PE6D:</b> Number of brochures distributed.</p> <p><b>PE6E:</b> Brochures posted on web site (Yes/No) number of hit</p>		X					Oxygen demanding substances Other pollutants from urban surfaces which come into contact with stormwater
					X	X		X			
					X	X	X	X			

STORMWATER POLLUTION PREVENTION PUBLIC EDUCATION AND OUTREACH										
BMP ID#	BEST MANAGEMENT PRACTICES (BMPS)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED
					1	2	3	4	5	
PE7	Distribute stormwater pollution prevention brochures and other printed materials (provided in multilingual and/or pictorial) targeting the development community and construction industry including construction site owners and operators and contractors. Topics may include, but will not be limited to: Construction Stormwater General Permit requirements; City ordinances and permits; Stormwater Pollution Prevention Plan (SWPPP) requirements; Erosion and sediment control BMPs; Illicit discharge detection and elimination; and proper disposal and recycling of construction materials.	To reduce the source of stormwater pollutants using printed materials to reach out to the development community and construction industry to provide educational information including both general and specific stormwater pollution prevention actions that people can take in their construction and development activities to reduce stormwater pollutants such as sediment, pathogens, oil and grease, litter and trash, pesticides, herbicides, fertilizers,	<p><b>PE7A:</b> Distribute brochures with every building permit application.</p> <p><b>PE7B:</b> Distribute brochures to 100% of the General Contractors, Builders, and Developers operating in the City</p> <p><b>PE7C:</b> Measure and record the number of brochures distributed.</p> <p><b>PE7D:</b> Post brochures on the City website.</p> <p><b>PE7E:</b> Number of compliant sites</p> <p><b>PE7F:</b> Promote available erosion and sediment control workshops in the county.</p>	<p><b>PE7A:</b> Number of building permit applicants</p> <p><b>PE7B:</b> Number of brochures distributed</p> <p><b>PE7C:</b> Number of brochures distributed</p> <p><b>PE7D:</b> Brochures posted on web site (Yes/No) number of hits</p> <p><b>PE7E:</b> Compare year to year the number of sites in compliance</p> <p><b>PE7F:</b> Record the number of participants and compare to next years compliance percentage.</p>	X	X	X	X	X	Sediment Litter and Trash Building materials Chemicals associated with construction waste

STORMWATER POLLUTION PREVENTION PUBLIC EDUCATION AND OUTREACH										
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					1	2	3	4	5	
		metals, and other chemicals.								
<b>PE8</b>	<u>Provide public education on the proposed illicit discharge ordinance and the post-construction municipal code amendments including the enforcement and penalties for noncompliance.</u>	<u>To reduce the source of stormwater pollutants using printed materials to reach out to the community by providing educational information on the IDDE ordinance and the post-construction municipal code amendments including the enforcement and penalties for noncompliance</u>	<b>PE8A:</b> <u>Provide public education on the proposed illicit discharge ordinance including education of the enforcement and penalties.</u>  <b>PE8B:</b> <u>Provide public education on the proposed post-construction municipal code amendment including education of the enforcement and penalties.</u>	<b>PE8A:</b> <u>Comparing year to year the amount of illicit discharge incidences</u>  <b>PE8B:</b> <u>Comparing year to year the compliance with post-construction requirements.</u>	X	X				Pathogens Fecal Coliforms Nutrients Sediment Litter and Trash Pesticides and Herbicides Oil and Grease Metals Organics Oxygen demanding substances Other pollutants from urban surfaces which come into contact with stormwater
<b>PE9</b>	Implement educational programs for <u>school age children</u> . Topics may include, but will not be limited to: Why stormwater pollution prevention is important; Impacts on local water bodies and ecosystems;	To reduce pollutants in stormwater runoff by educating school age children and their families about stormwater pollution prevention and	<b>PE9A:</b> Distribute educational materials targeting grades 1+5, and high school students for the two schools within the coverage area. Educational materials or presentations shall be made to 20% of the students per year.	<b>PE9A:</b> Number of students reached Amount of education material distributed Number of participants		X	X	X	X	Pathogens Fecal Coliforms Nutrients Sediment Litter and Trash Pesticides Herbicides Oil and Grease Metals Organics Oxygen

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					1	2	3	4	5	
	What kids and their families can do to prevent stormwater pollution, Watershed stewardship service learning opportunities, the Don't Trash California campaign, the Our Water Our World Program, and the SWRCB Water Quality educational curriculum.	what actions they can take to reduce stormwater pollutants such as sediment, pathogens, oil and grease, litter and trash, pesticides, herbicides, fertilizers, metals, and other chemicals.	<b>PE9B:</b> Coordinate with the SLO County Partners to provide Sammy the Steelhead educational appearances at public events for children.	<b>PE9B:</b> Number of children focused events that Sammy the Steelhead participates in	X	X	X	X	X	demanding substances Other pollutants from urban surfaces which come into contact with stormwater
<b>PE3</b>	Provide public education on the proposed illicit discharge ordinance and the post-construction municipal code amendments including the enforcement and penalties for noncompliance.	To reduce the source of stormwater pollutants using printed materials to reach out to the community by providing educational information on the IDDE ordinance and the post-construction municipal code amendments including the enforcement and penalties for noncompliance	<b>PE3A:</b> Provide public education on the proposed illicit discharge ordinance including education of the enforcement and penalties.  <b>PE3B:</b> Provide public education on the proposed post-construction municipal code amendment including education of the enforcement and penalties.	<b>PE3A:</b> Comparing year to year the amount of illicit discharge incidences  <b>PE3B:</b> Comparing year to year the compliance with post-construction requirements.	X	X		X	X	Pathogens Fecal Coliforms Nutrients Sediment Litter and Trash Pesticides and Herbicides Oil and Grease Metals Organics Oxygen demanding substances Other pollutants from urban surfaces which come into contact with stormwater

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					1	2	3	4	5	
PE10 PE4	Distribute Post stormwater pollution prevention brochures and other printed materials information targeting tourists throughat hotels and local tourist attractions. Topics may include, but will not be limited to include: Why stormwater pollution prevention is important; Impacts of urban runoff on local water bodies; Keep the Central Coast Beautiful; Stormwater Pollution Prevention Travel Tips; Clean Water recreational guides; Don't Feed the Wildlife, the Marine Plastic Debris Problem, and Don't Trash California campaign.	To reduce pollutants in stormwater runoff by educating tourists about stormwater pollution prevention and what actions they can take to reduce stormwater pollutants such as sediment, pathogens, oil and grease, litter and trash, pesticides, herbicides, fertilizers, metals, and other chemicals.	PE10A: Distribute brochures to 100% of the hotels and local tourist attractions in the City by Year 5 with a goal to distribute brochures to 20% of the businesses per year.  PE104B: Partner with the National Estuary Program to provide interpretive signage at high tourist impact areas	PE10A: Number of hotels and tourist attractions reached  PE104B: Number of signs installed	X	X	X	X	X	Nutrients Sediment Litter and Trash Pesticides Herbicides Oil and Grease Metals Organics Oxygen demanding substances Other pollutants from urban surfaces which come into contact with stormwater
PE11	Distribute stormwater pollution prevention educational materials using the City's Stormwater Pollution Prevention Website. Audiences and topics	To reduce pollutants in stormwater runoff by educating the public about the importance of	PE11A: Maintain and update the City Stormwater Pollution Prevention website at least once per quarter.	PE11A: Number of website updates	X	X	X	X	X	Nutrients Sediment Litter and Trash Pesticides Herbicides Oil and Grease Metals

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					1	2	3	4	5	
	may include, but would not be limited to: General Public; Residential BMPs; Commercial Business BMPs; Industrial BMPs; Tourists, School Age Children and Educators. See BMPs above for topics to be covered.	stormwater pollution prevention and the public's role using the internet to distribute stormwater pollution prevention information and provide contact information for public comment and requests for additional information.	PE11B: Record the number of website hits to measure utilization.	PE11B: Number of website hits	X	X	X	X	X	Organics Oxygen demanding substances Other pollutants from urban surfaces which come into contact with stormwater
PE12 PE5	Establish a collection of stormwater pollution prevention educational materials at the local library for school, youth, and other community groups.	To reduce pollutants in stormwater runoff by providing water quality educational materials for the public and by providing contact information for public comment and requests for information.	PE512A: Measure and record the number and types of requests for library materials.	PE12APE5A: Number of materials checked out	X	X	X	X	X	Pathogens Fecal Coliforms Nutrients Sediment Litter and Trash Pesticides Herbicides Oil and Grease Metals Organics Oxygen demanding substances Other pollutants from urban surfaces which come into contact with stormwater

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					1	2	3	4	5	
PE13	Support and participate in public events and provide stormwater pollution prevention printed materials and public displays including, but not limited to: Watershed Fairs, Coast and Creek Cleanups, Home and Garden Shows, Educational Workshops, Community Events, and Farmers Markets.	To reduce pollutants in stormwater runoff by reaching out to the public and providing stormwater pollution prevention educational displays and materials at public events especially events that involve the public in cleanup and watershed stewardship activities to provide an interactive opportunity to learn by doing.	<p>PE13A: Support and participate in at least two public events or displays per year</p> <p>PE13B: Record the number of people participating and the amount of printed materials distributed. Target to reach at least 2,000 people per year using public events and displays.</p>	<p>PE13A: Number of events or displays a year</p> <p>PE13B: Number of people in attendance</p> <p>If it is a clean up event the amount of debris removed</p> <p>Track the number of brochures taken by participants in the event</p>	X	X	X	X	X	Pathogens Fecal Coliforms Nutrients Sediment Litter and Trash Pesticides Herbicides Oil and Grease Metals Organics Oxygen demanding substances Other pollutants from urban surfaces which come into contact with stormwater
PE14 PE6	Provide a Stormwater Pollution Prevention Telephone Information Line and /Reporting Line for the public to get more information and report stormwater pollution problems.	To identify stormwater problems areas by providing an easy to use means for citizens to report stormwater problems, complaints, and potential	PE14APE6A: Maintain the 788-FISH SLO County Partners for Water Quality Stormwater Information Line to direct users to their local stormwater pollution prevention program.	PE614A: Maintain information line	X	X	X	X	X	Pathogens Fecal Coliforms Nutrients Sediment Litter and Trash Pesticides Herbicides Oil and Grease Metals Organics Oxygen

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					1	2	3	4	5	
		violations.	<p><b>PE14BPE6B:</b> Create and promote a the Public Services Main Line Citywide for Pollution Reporting Hotline in printed materials and on the City Stormwater Pollution Prevention Website beginning in Year 1.</p> <p><b>PE14C:</b> Record the number of Hotline calls received. Track the types of reports and inquiries and how they were resolved.</p> <p><b>PE6C:</b> Record the number of stormwater concerns and/or complaints and document follow up actions and problem resolution. Track and trend types. Report results in annual report. 100% of the stormwater reports must be responded to.</p> <p><b>PE6D:</b> Measure and record hotline follow-</p>	<p><b>PE14BPE6B:</b> Create Promote reporting hotline and post hotline number on stormwater web site</p> <p><b>PE6DPE14C:</b> Number and types of calls received. Report response times</p>	X	X	X	X	X	<p>demanding substances Other pollutants from urban surfaces which come into contact with stormwater</p>

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STORMWATER POLLUTION PREVENTION PUBLIC EDUCATION AND OUTREACH										
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					1	2	3	4	5	
PE15 PE7	Implement a special pet waste management and responsible pet ownership public education and outreach campaign targeting dogs and cat owners. The program will place special emphasis on protecting sea otters and other sensitive wildlife. The program will also emphasize public health concerns for surfers and other recreational water users and shellfish harvesting as well as other water quality problems associated with urban runoff contaminated by pathogens and nutrients from fecal material. Critical topics include, but are not limited to: instructions on how to properly dispose of cat litter and other pet wastes in the	To prevent the introduction of pathogen and nutrient contaminants in stormwater runoff from animal wastes in urban areas. To protect public health, sea otters and other wildlife, and water quality by educating the public about the proper disposal of pet and animal wastes and other responsible pet owner behaviors.	up response times.  <b>PE15APE7A:</b> Provide mutt mitt stations in all City Parks by Year 3. Partner with the Morro Bay Mutt Mitt Program to maintain mutt mitt supplies on an ongoing basis.  <b>PE15BPE7B:</b> Adopt a pet waste ordinance including enforcement provisions by the end of Year 3. Publicize the pet waste ordinance on an ongoing basis. The number and type of enforcement actions will be tracked beginning in permit year three.  <b>PE15CPE7C:</b> Distribute pet waste management brochures at Pet Stores and, Veterinarian Offices within the City.	<b>PE15APE7A:</b> Number of Mutt Mitts distributed annually  <b>PE15BPE7B:</b> Pet waste ordinance adopted on schedule (Yes/No)  Number and types of enforcement actions resulting from ordinance, compare year to year  <b>PE15CPE7C:</b> Number of pet waste management brochures distributed			X	X	X	Pathogens Fecal Coliforms Nutrients Sediment Litter and Trash Pesticides Herbicides Oil and Grease Metals Organics Oxygen demanding substances Other pollutants from urban surfaces which come into contact with stormwater
					X	X	X	X		
					X	X	X	X		

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					1	2	3	4	5	
	trash rather than flushing it down the toilet to keep pathogens out of creeks and the ocean, pet spay/neuter programs, and feral animal control programs.		<b>PE15DPE7D:</b> Post pet waste management public education and outreach information on the City website.	<b>PE15DPE7D:</b> Brochures posted on web site (Yes/No) number of hits						
<b>PE16</b>	Storm Drain Marking Education and Outreach Events  Also see BMP PP4.	To reduce the source of pollutants entering the storm sewer system by engaging the public in volunteer storm drain marking events to increase stormwater pollution prevention awareness.	<b>PE16A:</b> Maintain storm drain markings on an ongoing basis. Twenty percent of storm drain inlets will be checked annually to ensure they are still marked with a no dump message, and staff will respond to public comments regarding missing storm drain markers.	<b>PE16A:</b> Percentage of storm drains checked annually	X	X	X	X	X	Pathogens Fecal Coliforms Nutrients Sediment Litter and Trash Pesticides Herbicides Oil and Grease Metals Organics Oxygen demanding substances Other pollutants from urban surfaces which come into contact with stormwater
<b>PE17</b>	Utilize the Sammy the Steelhead Stormwater Pollution Prevention Icon, Logo, and Slogan for public education and outreach materials.	To reduce pollutants in stormwater runoff by educating the public about the importance of	<b>PE17A:</b> Promote the use of Sammy the Steelhead, the SLO County Partners for Water Quality stormwater pollution prevention icon in the	<b>PE17A:</b> Number of publications distributed utilizing Sammy the Steelhead icon Track percentage of people at these event who recognize Sammy	X	X	X	X	X	Pathogens Fecal Coliforms Nutrients Sediment Litter and Trash Pesticides Herbicides

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					1	2	3	4	5	
		stormwater pollution prevention and the public's role using an effective stormwater pollution prevention icon, slogan, and logo that will be recognized countywide.	<p>stormwater pollution prevention public education and outreach program.</p> <p><b>PE17B:</b> Promote the use of the SLO County Partners for Water Quality logo and slogan, <b>"You are the solution to stormwater pollution."</b> in the stormwater pollution prevention public education and outreach program.</p> <p><b>PE17C:</b> Provide funding to SLO County Partners for Water Quality to utilize the stormwater pollution prevention icon, slogan, and logo in at least three media formats (print, television, radio and/or public displays/events).</p>	<p>the steelhead.</p> <p><b>PE17B:</b> Number of publications distributed utilizing the SLO County Partners for Water Quality logo and slogan</p> <p><b>PE17C:</b> Amount of funding provided to SLO County Partners for Water Quality to utilize the stormwater pollution prevention icon and slogan</p>	X	X	X	X	X	Oil and Grease Metals Organics Oxygen demanding substances Other pollutants from urban surfaces which come into contact with stormwater
<b>PE18</b>	Implement an employee training program for municipal operations employees including,	To reduce pollutants in stormwater runoff by educating	<b>PE18A:</b> Implement an employee training program for Public Services, Recreation and Parks, Planning	<b>PE18A:</b> Number of employees trained	X	X	X	X	X	Pathogens Fecal Coliforms Nutrients Sediment Litter and Trash

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					1	2	3	4	5	
	but not limited to, road maintenance, park and open space maintenance, fleet and building maintenance, new construction and land disturbances, water and wastewater system operators, and stormwater system maintenance operations employees. The training program includes provisions for new employee training and annual refresher training.  <b>Also see BMP MC1.</b>	municipal departments and personnel that performs activities that can contribute to stormwater pollution.	and Building, Streets, Harbor, Police and Fire department and Wastewater staff covering how to incorporate pollution prevention and good housekeeping into municipal operations.  <b>PE18B:</b> Provide stormwater pollution prevention training to each municipal operations employee on an annual basis.  <b>PE18C:</b> Measure the effectiveness of the training using scored quizzes and evaluations. Repeat training for scores less than 70%.	<b>PE18B:</b> Number of employees trained annually  <b>PE18C:</b> Percentage of employees trained who pass the quiz	X	X	X	X	X	Pesticides Herbicides Oil and Grease Metals Organics Oxygen demanding substances Other pollutants from urban surfaces which come into contact with stormwater
<b>PE19</b>	Support and promote the SLO County Integrated Waste Management Authority (IWMA) Recycling and Household Hazardous Waste Programs.	To reduce pollutants in stormwater runoff from litter and illegal dumping by promoting recycling and household hazardous waste programs.	<b>PE19A:</b> Include the SLO County IWMA Recycling and Household Hazardous Waste Programs in the Stormwater Pollution Prevention public education and outreach and public participation and	<b>PE19A:</b> Number of publications that include information about the SLO County IWMA Recycling and Household Hazardous Waste Programs	X	X	X	X	X	Pathogens Fecal Coliforms Nutrients Sediment Litter and Trash Pesticides Herbicides Oil and Grease Metals Organics Oxygen

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					1	2	3	4	5	
			involvement-BMPs.  <b>PE19A:</b> Work with the SLO County IWMA to host an annual spring waste disposal event.	<b>PE19C:</b> Types and amounts of waste collected			X	X	X	demanding substances Other pollutants from urban surfaces which come into contact with stormwater
<b>PE20</b>	Provide water bill inserts educating residents about stormwater pollution prevention.	To reduce the source of stormwater pollutants	<b>PE20:</b> Send out water bill inserts two times during the permitting period to educate residents about stormwater pollution prevention	<b>PE20:</b> Number of water bill inserts sent out. Track the number of response or request received on the hotline		X		X		Pathogens Fecal Coliforms Nutrients Sediment Litter and Trash Pesticides Herbicides Oil and Grease Metals Organics Oxygen demanding substances Other pollutants from urban surfaces which come into contact with stormwater
<b>PE8</b>	Distribute stormwater pollution prevention educational materials using the City's Stormwater Pollution Prevention Website. Audiences and topics may include, but would not be limited	To reduce pollutants in stormwater runoff by educating the public about the importance of stormwater pollution	<b>PE8A:</b> Maintain and update the City Stormwater Pollution Prevention website at least once per quarter.  <b>PE8B:</b> Record the number of website	<b>PE8A:</b> Number of website updates  <b>PE8B:</b> Number of website hits	X	X	X	X	X	Nutrients Sediment Litter and Trash Pesticides Herbicides Oil and Grease Metals Organics Oxygen

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					1	2	3	4	5	
	to: General Public; Residential BMPs; Commercial Business BMPs; Industrial BMPs; Tourists, School Age Children and Educators. See BMPs above for topics to be covered.	prevention and the public's role using the internet to distribute stormwater pollution prevention information and provide contact information for public comment and requests for additional information.	hits to measure utilization.							demanding substances Other pollutants from urban surfaces which come into contact with stormwater
<b>PE24</b> <b>PE9</b>	Provide PSAs on public access channel 20 educating residents about stormwater pollution prevention.	To reduce the source of stormwater pollutants	<b>PE24PE9A:</b> Provide at least one PSA per year on public access channel 20 educating residents about stormwater pollution prevention.	<b>PE9A24:</b> Number of PSAs run per year and content of PSA  Track the number of hotline call generated by the PSA's	X	X	X	X	X	Pathogens Fecal Coliforms Nutrients Sediment Litter and Trash Pesticides Herbicides Oil and Grease Metals Organics Oxygen demanding substances Other pollutants from urban surfaces which come into contact with stormwater
<b>PE22</b> <b>PE10</b>	The City will evaluate community-based	To enhance the Public Education	<b>PE22APE10A:</b> Begin implementing CBSM	<b>PE22APE10A:</b> Compare public's			X	X	X	

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STORMWATER POLLUTION PREVENTION PUBLIC EDUCATION AND OUTREACH										
BMP ID#	BEST MANAGEMENT PRACTICES (BMPS)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED
					1	2	3	4	5	
	social marketing (CBSM) strategies through the EPA's "A guide for Conducting Watershed Outreach Campaigns" manual. CBSM strategies will be incorporated into the City's program where appropriate.	program by creating public awareness and in changing behaviors towards the appropriate BMP.	strategies into appropriate BMP.	behavior from the pervious years without CBSM strategies being used.						
<b>PE11</b>	<u>Support and promote the SLO County Integrated Waste Management Authority (IWMA) Recycling and Household Hazardous Waste Programs.</u>	<u>To reduce pollutants in stormwater runoff from litter and illegal dumping by promoting recycling and household hazardous waste programs.</u>	<b>PE11A:</b> <u>Work with the SLO County IWMA to host an annual spring waste disposal event.</u>	<b>PE11A:</b> <u>Types and amounts of waste collected</u>			X	X	X	<u>Pathogens</u> <u>Litter and Trash</u> <u>Pesticides</u> <u>Herbicides</u> <u>Oil and Grease</u> <u>Metals</u> <u>Other pollutants from urban surfaces which come into contact with stormwater</u>

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## **Table 4.2 Best Management Practices Implementation for Public Participation and Involvement**

The Measurable Goals and Outcomes outlined below are due within 12 months from the annual anniversary of permit coverage under the MS4 General Permit for each year indicated by an "X".

### **MINIMUM CONTROL MEASURE #2: PUBLIC PARTICIPATION AND INVOLVEMENT**

***OBJECTIVE: To comply with all state and local notice requirements and include the public in developing, implementing, and reviewing the stormwater management program including efforts to reach out and engage residents of the City of Morro Bay.***

STORMWATER POLLUTION PREVENTION PUBLIC PARTICIPATION AND INVOLVEMENT										
BMP ID#	BEST MANAGEMENT PRACTICES (BMPS)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED
					1	2	3	4	5	
PP1	Comply with public notice requirements for stormwater public participation and involvement activities.	To ensure compliance with applicable public notice requirements.	<p><b>PP1A:</b> Determine public notice requirements for each public participation and involvement activity and ensure compliance.</p> <p><b>PP1B:</b> Maintain records for public participation and involvement events.</p>	<p><b>PP1A:</b> Maintain records indicating compliance with public noticing requirements</p> <p><b>PP1B:</b> Maintain written documentation of public noticing</p>	X	X	X	X	X	N/A
PP2	Hold Public Involvement Stakeholder Meetings and Workshops	To promote community support for the SWMP and to ensure the community has opportunities to provide input and direction regarding SWMP development, implementation, and review.	<p><b>PP2A:</b> Maintain a master stormwater stakeholder and interested parties list.</p> <p><b>PP2B:</b> Organize and conduct at least one stormwater stakeholder meeting per year to review the status and performance of the SWMP.</p> <p><b>PP2C:</b> Post the SWMP and stormwater annual report on the City's website for public review.</p>	<p><b>PP2A:</b> Maintain a master stormwater stakeholder and interested parties list.</p> <p><b>PP2B:</b> Number of stakeholder meetings</p> <p><b>PP2C:</b> Annual report posted to web site (Yes/No)</p>	X	X	X	X	X	Pathogens Fecal Coli forms Nutrients Sediment Litter and Trash Pesticides Herbicides Oil and Grease Metals Organics Oxygen demanding substances Other pollutants from urban surfaces which come into contact with stormwater

STORMWATER POLLUTION PREVENTION PUBLIC PARTICIPATION AND INVOLVEMENT										
BMP ID#	BEST MANAGEMENT PRACTICES (BMPS)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED
					1	2	3	4	5	
			<b>PP2D:</b> Provide a copy of the annual report in the City Library, City Hall and the Public Services Department for public review.	<b>PP2D:</b> Annual report available in the City Library, City Hall and the Public Services Department for public review. (Yes/No)	X	X	X	X	X	
<b>PP3</b>	Promote public participation in Coastal Cleanup Day and Creek Cleanups by collaborating with the SLO County Partners for water quality to advertise the events and assist with provision of incentives to participants.	To promote community support for the SWMP and to reduce pollution from litter, trash, and illegal dumping.	<b>PP3A:</b> Promote and support at least one annual coast and/or creek cleanup opportunities within the SWMP coverage area. Record the amount and types of trash and debris removed and the number of participants.  <b>PP3B:</b> Promote and support at least one public event per permit year with the partners group.	<b>PP3A:</b> Number of coast and/or creek cleanups. Amount and types of trash and debris removed Number of participants Number of Morro Bay citizen volunteers Number of school aged children participants  <b>PP3B:</b> Report Number of participants And number of school aged children participants	X	X	X	X	X	Litter and trash
<b>PP4</b>	Storm Drain Marking Program	To promote community support for the SWMP and to reduce pollution from litter and	<b>PP4A:</b> Storm drain marking will be required on <b>all</b> new development projects with storm drains inlets.	<b>PP4A:</b> How many projects have storm drain inlets and how many projects marked the storm drain inlets	X	X	X	X	X	Pathogens Fecal Coli forms Nutrients Sediment Litter and Trash Pesticides

STORMWATER POLLUTION PREVENTION PUBLIC PARTICIPATION AND INVOLVEMENT										
BMP ID#	BEST MANAGEMENT PRACTICES (BMPS)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED
					1	2	3	4	5	
		illegal dumping.	<b>PP4B:</b> Maintain storm drain markings on an ongoing basis. Twenty percent of storm drain inlets will be checked annually to ensure they are still marked with a no dump message, and staff will respond to public comments regarding missing storm drain markers.	<b>PP4B:</b> Percentage of storm drains checked annually	X	X	X	X	X	Herbicides Oil and Grease Metals Organics Oxygen demanding substances Other pollutants from urban surfaces which come into contact with stormwater
<b>PP5</b>	Promote and support Watershed Stewardship Programs including, but not limited to: volunteer water quality monitoring, watershed planning, community reforestation, storm drain marking, community cleanups, and other environmental restoration activities.	To promote community support for the SWMP and reduce pollution from urban runoff.	<b>PP5A:</b> Promote and support the National Estuary Program's (NEP) Urban Watch and First Flush Monitoring Programs in the Chorro Watershed.  <b>PP5B:</b> Participate in the Countywide Snapshot Day Citizen's Monitoring Program.  <b>PP5B:</b> Partner with Morro Bay Beautiful to host at least one	<b>PP5A:</b> Number of meetings with NEP to discuss the Urban Watch and First Flush Programs Link to reports on City's web site (Yes/No)  <b>PP5B:</b> Number of participants and number of Morro Bay citizen volunteers in Countywide Snapshot Day Citizen's Monitoring Program  <b>PP5B:</b> Number of tree planting held annually	X	X	X	X	X	Pathogens Fecal Coliforms Nutrients Sediment Litter and Trash Pesticides Herbicides Oil and Grease Metals Organics Oxygen demanding substances Other pollutants from urban surfaces which come into contact with stormwater

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STORMWATER POLLUTION PREVENTION PUBLIC PARTICIPATION AND INVOLVEMENT										
BMP ID#	BEST MANAGEMENT PRACTICES (BMPS)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED
					1	2	3	4	5	
			tree-planting day per year.							

### Table 4.3 Best Management Practices Implementation for Illicit Discharge Detection and Elimination

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The Measurable Goals and Outcomes outlined below are due within 12 months from the annual anniversary of permit coverage under the MS4 General Permit for each year indicated by an "X".

#### MINIMUM CONTROL MEASURE #3: ILLICIT DISCHARGE DETECTION AND ELIMINATION

**OBJECTIVE:** *To adopt and enforce ordinances or take equivalent measures that prohibit illicit discharges and to implement a program to detect and eliminate illicit discharges.*

Address the following categories of non-stormwater discharges or flows (i.e., authorized non-stormwater discharges) only where they are identified as significant contributors of pollutants to the Small MS4:

1. water line flushing;
2. landscape irrigation;
3. diverted stream flows;
4. rising ground waters;
5. uncontaminated ground water infiltration (as defined at 40 CFR §35.2005(20) to separate storm sewers;
6. uncontaminated pumped ground water;
7. discharges from potable water sources;
8. foundation drains;
9. air conditioning condensation;
10. irrigation water;
11. springs;
12. water from crawl space pumps;
13. footing drains;
14. lawn watering;
15. individual residential car washing;
16. flows from riparian habitats and wetlands; and
17. dechlorinated swimming pool discharges

“Discharges or flows from fire fighting activities are excluded from the effective prohibition against non-stormwater and need only be addressed where they are identified as significant sources of pollutants to the waters of the U.S.”

The authorized non-stormwater discharges identified by the general permit will require further review to determine if they are significant pollutant contributors. If any of the above discharges are deemed significantly contributors to stormwater pollution, BMPs will be added to remediate these individual negative impacts. The Storm Water Ordinance is proposed to have a section identifying provisions for enforcement against individuals responsible for an exempt non-storm water source that is determined to be a significant source of pollution or a nuisance. Appropriate resolution of each enforcement case will be determined on a case-by-case basis; consistent with the provisions of the City’s adopted Storm Water Ordinance.

ILLCIT DISCHARGE DETECTION AND ELIMINATION (IDDE)										
BMP ID#	BEST MANAGEMENT PRACTICES (BMPS)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED
					1	2	3	4	5	
IL1	Adopt an ordinance prohibiting illicit discharges and including enforcement provisions. The ordinance will include a system of enforcement and penalties. Model ordinances will be used to help draft this ordinance. The 17 categories of non-stormwater discharges or flows (i.e., authorized non-stormwater discharges) will be addressed only where they are identified as significant contributors of pollutants to the Small MS4. If any of the 17 non stormwater discharges are deemed significantly	To reduce pollutants in stormwater runoff by enforcing illicit discharge prohibitions.	<p><b>IL1A:</b> Ordinance to be drafted and adopted by Year 2. The ordinance will include progressive penalties and enforcement provisions. The ordinance will go through the Cities public review process including, posting of a legal ad 10 days prior to the City Council meeting and available for viewing at the Library.</p> <p><b>IL1B:</b> Determine which non stormwater discharges are deemed significant pollutants to the MS4. Any of the 17 non stormwater discharges that are determined to be significant pollutants to the City's MS4,</p>			X				Pathogens Fecal Coliforms Nutrients Sediment Litter and Trash Pesticides and Herbicides Oil and Grease Metals Organics Oxygen demanding substances Other pollutants from urban surfaces which come into contact with stormwater

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ILLCIT DISCHARGE DETECTION AND ELIMINATION (IDDE)										
BMP ID#	BEST MANAGEMENT PRACTICES (BMPS)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED
					1	2	3	4	5	
	contributors to stormwater pollution, BMPs will be added to remediate these individual negative impacts		these discharges will be prohibited in the ordinance.  <b>IL1C:</b> Establish a system of enforcement and penalties and train inspectors prior to ordinance adoption.  <b>IL1D:</b> Adopt Ordinance  <b>IL1E:</b> Enforce Ordinance where applicable	<b>IL1C:</b> Enforcement procedures developed and number of employees trained  <b>IL1C:</b> Number of violations from year to year	X	X				
<b>IL2</b>	Use GIS to map the storm drain conveyance system showing the location of storm drain features all outfalls and the names and locations of all waters of the US that receive discharges from those outfalls. Also the storm drain	To reduce pollutants in storm water runoff by mapping the storm sewer system to facilitate tracking the source of stormwater pollutants.	<b>IL2A:</b> Start storm drain maps and finish by year 2.  <b>IL2B:</b> Update maps on an annual basis to include new and modified storm drain facilities.	<b>IL2A:</b> Storm Drain map completed  <b>IL2B:</b> Storm drain map updated.	X	X		X	X	Pathogens Fecal Coliforms Nutrients Sediment Litter and Trash Pesticides and Herbicides Oil and Grease Metals Organics Oxygen demanding

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City of Morro Bay  
Stormwater Management Plan

ILLCIT DISCHARGE DETECTION AND ELIMINATION (IDDE)										
BMP ID#	BEST MANAGEMENT PRACTICES (BMPS)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED
					1	2	3	4	5	
	filters will be mapped along with other BMPs implemented.									substances Other pollutants from urban surfaces which come into contact with stormwater
<b>IL3</b>	Implement procedures for illicit connections/discharges inspections and dry weather screening for the storm drain system including residential, restaurant business, and industrial auto service facilities, mobile cleaners and industrial facilities. These procedures will apply to anyone discharging into the City storm drain system. The procedures will ensure that any illicit connection or discharge detected	To reduce pollutants in storm water runoff by detecting and eliminating illicit connections and discharges to the storm sewer system.	<u>Restaurants</u> <b>IL3A:</b> Develop and implement a procedure and checklist for detecting illicit connections and discharges for restaurants.  <b>IL3B:</b> Inspect for illicit	<u>Restaurants</u> <b>IL3A: IL3D:</b> First Survey the restaurants and provide brochures to determine what BMPs are being implemented to get a baseline.  <b>IL3A1:</b> Second Educate (provide brochures) restaurants on better practices  <b>Third:</b> Implement a "Green Business" incentive program for restaurants to join in 50% of the restaurants will be	X X					Pathogens Fecal Coliforms Nutrients Sediment Litter and Trash Pesticides and Herbicides Oil and Grease Metals Organics Oxygen demanding substances Other pollutants from urban surfaces which come into contact with stormwater

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ILLCIT DISCHARGE DETECTION AND ELIMINATION (IDDE)										
BMP ID#	BEST MANAGEMENT PRACTICES (BMPS)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED
					1	2	3	4	5	
	will be detected and eliminated.		<a href="#">connections and discharges and dry weather discharges.</a> <a href="#">The enforcement and penalty provisions of the adopted ordinance in BMP IL1 will be implemented in year 3-5 to allow for education and ordinance adoption.</a> <b>L3A:</b> Begin "Green Business" incentive program for restaurants, automobile service stations and mobile cleaners	<a href="#">visited in year 2 &amp;3.</a>  <a href="#">Lastly use enforcement actions and record number of violations</a>  <b>IL3BB:</b> Number of illicit discharges found and number of facilities inspected Compare year to year  <b>Automobile Service Facilities</b> <b>IL3C:</b> Survey the automotive service facilities to determine what BMPs are being implemented to get a baseline. 50% of the Automotive facilities will be contacted in				X	X	
						X	X			
								X		
						X				
							X			
						X				

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ILLCIT DISCHARGE DETECTION AND ELIMINATION (IDDE)										
BMP ID#	BEST MANAGEMENT PRACTICES (BMPS)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED
					1	2	3	4	5	
			<p><b>IL3B:</b> Conduct illicit discharge and detection inspections for restaurants with the fats oils and grease (FOG) program. 80% of restaurants will be inspected annually through the FOG inspection program. FOG inspectors will report all stormwater violations to the Public Services Department for follow up. For all violations the City must follow up on all reports, and include response actions and response times in the Annual Report.</p> <p><b>Automobile Service Facilities</b></p> <p><b>IL3C:</b> Develop and implement a procedure and</p>	<p>year 2 &amp;3.</p> <p><b>IL3C1:</b> Educate (provide brochures) automotive service facilities on better practices Implement a "Green Business" incentive program for automotive service facilities to join in 50% of the Automotive facilities will be contacted in year 2 &amp;3.</p> <p><b>IL3D:</b> Number of illicit discharges found and number of facilities inspected Compare year to year</p>			X			
						X				
							X			
								X	X	
							X			
									X	
						X				

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ILLCIT DISCHARGE DETECTION AND ELIMINATION (IDDE)											
BMP ID#	BEST MANAGEMENT PRACTICES (BMPS)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED	
					1	2	3	4	5		
			<p><u>checklist for detecting illicit connections and discharges, 50% of the Automotive facilities will be contacted each year.</u></p> <p><b>IL3D:</b> <u>Inspect for illicit connections and discharges and dry weather discharges during storm drain inspections. The enforcement and penalty provisions of</u></p>	<p><b>Industrial Facilities</b></p> <p><b>IL3E:</b> <u>Survey the industrial facilities to determine what BMPs are being implemented to get a baseline. 50% of the Industrial facilities will be contacted in year 3 &amp; 4.</u></p> <p><b>IL3E1:</b> <u>Educate (provide brochures) industrial facilities on better practices Implement a "Green Business" incentive program for industrial facilities to join in. 50% of the Industrial facilities will be contacted in year 3 &amp; 4.</u></p> <p><b>IL3F:</b> <u>Number of illicit discharges found and number of facilities</u></p>			X				
							X				
								X			
						X					
							X				
								X	X		

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ILLCIT DISCHARGE DETECTION AND ELIMINATION (IDDE)										
BMP ID#	BEST MANAGEMENT PRACTICES (BMPS)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED
					1	2	3	4	5	
			<p>the adopted ordinance in BMP IL1 will be implemented in years 3- 5.</p> <p><b>Industrial Facilities</b>  <b>IL3E:</b> Develop and implement a procedure and checklist for detecting illicit connections and discharges</p>	<p>inspected            Compare year to year</p> <p><b>IL3C:</b> Inspection program created</p> <p>Inspections preformed</p> <p>Number of illicit discharges found and number of facilities inspected            Compare year to year</p>			X	X		

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ILLCIT DISCHARGE DETECTION AND ELIMINATION (IDDE)										
BMP ID#	BEST MANAGEMENT PRACTICES (BMPS)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED
					1	2	3	4	5	
			<p><b>IL3F:</b> Inspect for illicit connections and discharges and dry weather discharges. The enforcement and penalty provisions of the adopted ordinance in BMP IL1 will be implemented in year 3- 5. <b>IL3C:</b> Perform illicit discharge and detection inspections for industrial facilities. 50% of industrial facilities will be inspected every other year through an inspection program. Inspectors will report all stormwater violations to the Public Services, Engineering Department for follow up. For all violations the City must follow up on all reports, and</p>	<p><b>IL3D:</b> Determine if there are less violations</p>						

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ILLCIT DISCHARGE DETECTION AND ELIMINATION (IDDE)										
BMP ID#	BEST MANAGEMENT PRACTICES (BMPS)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED
					1	2	3	4	5	
			<p><del>include response actions and response times in the Annual Report.</del></p> <p><del>IL3D: Track and trend violations to determine additional preventive and corrective actions that may be needed. Report these results every other year.</del></p>							
<b>IL4</b>	Adopt and enforce a Pet Waste Management Ordinance to be incorporated within the illicit discharge ordinance. See IL1  Also see BMP PE18.	To reduce pollutants in storm water runoff by adopting and enforcing a pet waste ordinance to prohibit the introduction of animal wastes into waterbodies.	<b>IL4A:</b> Adopt and enforce a pet waste ordinance according to schedule with the illicit discharge ordinance see IL1. The ordinance adoption process includes public review see IL1.	<b>IL4A:</b> Ordinance adopted		X	X	X	X	Pathogens Fecal Coliforms Nutrients
<b>IL5</b>	Maintain the pump-out stations free of charge at various locations throughout	To reduce the potential of illicit discharges of boat sewage	<b>IL5A:</b> Maintain the Harbor departments free of charge pump out stations, along	<b>IL5A:</b> Since the pump-out stations are free of charge it is difficult to determine	X	X	X	X	X	Fecal Coliforms Nutrients

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ILLICIT DISCHARGE DETECTION AND ELIMINATION (IDDE)										
BMP ID#	BEST MANAGEMENT PRACTICES (BMPS)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED
					1	2	3	4	5	
	the bay. Maintain the signage of pump out locations and pamphlet handouts of the pump-out locations. See the Clean Marina Program in Appendix H.	into the bay, by providing free of charge pump out stations for the disposal of sanitary waste.	with signage and pamphlets delineating where the pump out station are located. (also see the clean marina program MO10 )  <b>IL5B:</b> Enforce existing provisions in Municipal Code chapter 15.24.010 which prohibits discharge of waste. (also see the clean marina program MO10)	the amount of use. The pump-out stations do have to be maintained/repaired so this will used to measure their use.  <b>IL5B:</b> Number of violations	X	X	X	X	X	
<b>IL6</b>	Maintain the waste oil disposal for used oil, oil filters, oily diapers, and oily bilge water. See the Clean Marina Program in Appendix H.	To reduce the potential of illegal dumping of oily wastes in the bay by providing a disposal site	<b>IL6A:</b> Maintain the Harbor departments waste oil disposal for used oil, oil filters, oily diapers, and oily bilge water. (also see the clean marina program MO10 )  <b>IL6B:</b> Maintain the pamphlet with	<b>IL6A:</b> The amount of oil waste disposed of by the Harbor department will be tracked and used as a means to measure the use. Also a list of names and waste disposed will be maintained.  <b>IL6B:</b> Number of pamphlets distributed.	X	X	X	X	X	Oil and Grease

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ILLCIT DISCHARGE DETECTION AND ELIMINATION (IDDE)										
BMP ID#	BEST MANAGEMENT PRACTICES (BMPS)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED
					1	2	3	4	5	
			information and VHF radio or telephone number for waste oil disposal information. (also see the clean marina program MO10).							

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### Table 4.4 Best Management Practices Implementation for Construction Site Runoff Control

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The Measurable Goals and Outcomes outlined below are due within 12 months from the annual anniversary of permit coverage under the MS4 General Permit for each year indicated by an "X".

#### **MINIMUM CONTROL MEASURE #4: CONSTRUCTION SITE RUNOFF CONTROL**

***OBJECTIVE: To develop a program to control the discharge of pollutants from construction sites which must comply with the Construction General Permit; construction sites greater than or equal to one acre in size and smaller projects that are part of a larger common plan of development or sale that would disturb one acre or more. The program must include inspections of construction sites and enforcement actions against violators.***

CONSTRUCTION SITE RUNOFF CONTROL										
BMP ID#	BEST MANAGEMENT PRACTICES (BMPS)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED
					1	2	3	4	5	
CON1	Revise City Municipal Code Chapter 14.48 to update erosion and sediment control requirements and <u>enforcement provisions</u> for construction activities that are required to comply with the General Permit for discharge of stormwater associated with Construction Activities (Construction General Permit). Also revise chapter 14.48 to include construction activities that are not required to comply with the Construction General Permit, construction activities which disturb less than one acre of land.	To reduce pollutants in stormwater runoff by controlling the discharge of pollutants from construction activities subject to the Construction General Permit and construction activities under an acre by adopting and enforcing regulations requiring construction site erosion and sediment controls.	<b>CON1A:</b> Revise existing Municipal Code chapter 14.48 to require additional specific construction site runoff control measures as required by the Construction General Permit and including, but not limited to: use of good site planning, minimization of soil movement, erosion and sediment control BMPs, good housekeeping practices for recycling and disposal of discarded building materials, concrete truck washouts, chemicals, litter, and sanitary waste at construction sites. The municipal code revisions shall include provisions for enforcement and	<b>CON1A:</b> Revised Municipal code chapter 14.48	X	X	X		X	Sediment Litter and Trash Building materials and chemicals associated with construction waste

CONSTRUCTION SITE RUNOFF CONTROL										
BMP ID#	BEST MANAGEMENT PRACTICES (BMPS)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED
					1	2	3	4	5	
			<p>penalties for noncompliance.</p> <p><b>CON1B:</b> Enforce new regulations on construction sites subject to the Construction General Permit.</p> <p><b>CON1B:</b> Enforce new municipal code regulations on construction sites less than one acre of land, starting year two to allow for public education in year one.</p>	<p><b>CON1B:</b> Number of construction sites subject to the Construction General Permit, compared to the number inspected.</p> <p><b>CON1B:</b> Number of building permits for construction site less than one acre and number inspected. Compare how many are compliant from year to year</p>	X	X	X	X	X	
						X	X	X	X	

CONSTRUCTION SITE RUNOFF CONTROL										
BMP ID#	BEST MANAGEMENT PRACTICES (BMPS)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED
					1	2	3	4	5	
								X		
<b>CON2</b>	Conduct construction site building and grading plan reviews.  See erosion and sediment control handout at the end of	To reduce pollutants in stormwater runoff by controlling the discharge of pollutants from	<b>CON2A:</b> Review grading and building plans to verify that erosion and sediment control BMPs are included and are adequate before	<b>CON2A:</b> Erosion control requirements added to building and grading plan review checklist. Track how many building plans have	X	X	X	X	X	Sediment Litter and Trash Building materials and chemicals associated with construction waste

CONSTRUCTION SITE RUNOFF CONTROL										
BMP ID#	BEST MANAGEMENT PRACTICES (BMPS)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED
					1	2	3	4	5	
	this section for city of Morro Bay's erosion and sediment control plan requirements	construction sites as defined in Chapter 14 of the Morro Bay Municipal Code using construction site plan reviews.	issuing a building permit. <b>CON2B:</b> Ensure any project which should be covered under the Construction General Permit displays the WIDID RWQCB permit number on the plans.	erosion and sediment controls <b>CON2B:</b> WIDID number added to building and grading plan review checklist.	X	X	X	X	X	
<b>CON3</b>	Conduct construction site inspections and enforce construction site runoff control requirements.	To reduce pollutants in stormwater runoff by controlling the discharge of pollutants from construction sites by conducting construction site inspections and enforcement.	<b>CON3A:</b> Inspect construction site stormwater BMPs to ensure that they are being implemented and are properly maintained. Highest priority will go to site over an acre, steep slopes (over 15%) and sites with detailed erosion control plans. Create an erosion and sediment checklist for on-site inspections.	<b>CON3A:</b> Inspection procedures implemented:  Checklist created	X	X	X	X	X	Sediment Litter and Trash Building materials and chemicals associated with construction waste

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CONSTRUCTION SITE RUNOFF CONTROL										
BMP ID#	BEST MANAGEMENT PRACTICES (BMPS)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED
					1	2	3	4	5	
			<p><b>CON3B:</b> The City will track erosion control inspections in the same way all inspections are tracked in our permit tracking program HDL.</p> <p><b>CON3C:</b> Inspectors shall attend the training course on Erosion and Sediment Control for Construction Projects to insure they are properly trained</p>	<p><b>CON3B:</b> Number of inspections conducted, number of compliant sites compared to number of non-compliant sites, enforcement action for non compliant site</p> <p><b>CON3C:</b> Training certificates if applicable will be included in the annual report</p>	X	X	X	X	X	
<b>CON4</b> <b>CON4</b>	<a href="#">Distribute stormwater pollution prevention brochures and other printed materials (provided in multilingual and/or pictorial) targeting the development community and</a>	<a href="#">To reduce the source of stormwater pollutants using printed materials to reach out to the development community and</a>	<p><b>CON4A:</b> <a href="#">Distribute brochures with building permit applications. Include IWMA program on brochures.</a></p> <p><b>CON4B:</b> <a href="#">Distribute brochures the</a></p>	<p><b>CON4A:</b> <a href="#">Number of building permit applicants</a></p> <p><b>CON4B:</b> <a href="#">Number of brochures distributed</a></p>	X	X	X	X	X	<a href="#">Sediment Litter and Trash Building materials Chemicals associated with construction waste</a> <a href="#">Sediment Litter and Trash Building materials</a>

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CONSTRUCTION SITE RUNOFF CONTROL										
BMP ID#	BEST MANAGEMENT PRACTICES (BMPS)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED
					1	2	3	4	5	
	<a href="#">construction industry including construction site owners and operators and contractors. Topics may include, but will not be limited to: Construction Stormwater General Permit requirements; City ordinances and permits; Stormwater Pollution Prevention Plan (SWPPP) requirements; Erosion and sediment control BMPs; Illicit discharge detection and elimination; and proper disposal and recycling of construction materials. Conduct a public education and outreach program for construction runoff controls targeting</a>	<a href="#">construction industry to provide educational information including both general and specific stormwater pollution prevention actions that people can take in their construction and development activities to reduce stormwater pollutants such as sediment, pathogens, oil and grease, litter and trash, pesticides, herbicides, fertilizers, metals, and</a>	<a href="#">General Contractors, Builders, and Developers operating in the City</a>  <b>CON4C:</b> Measure and record the number of brochures distributed.  <b>CON4D:</b> Post brochures on the City website.  <b>CON4E:</b> Number of compliant sites  <b>CON4A:</b> Issue construction site education and outreach information with 100% of all construction permit applications for all projects which are subject to Municipal	  <b>CON4C:</b> Number of brochures distributed  <b>CON4D:</b> Brochures posted on web site (Yes/No) number of hits  <b>CON4E:</b> Compare year to year the number of sites in compliance  <b>CON4A:</b> Number of brochures issued with building permits. Report in the annual report the number of compliant sites compared to the number of non-compliant sites and	X	X	X	X	X	and chemicals associated with construction waste

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CONSTRUCTION SITE RUNOFF CONTROL											
BMP ID#	BEST MANAGEMENT PRACTICES (BMPS)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED	
					1	2	3	4	5		
	project applicants, contractors, developers, property owners and other responsible parties. Also see BMP PE7.	other chemicals. To reduce pollutants in stormwater runoff by controlling the discharge of pollutants from construction sites using public education and outreach.	Code chapter 14.48. <b>CON4B:</b> Include construction site runoff control public education and outreach information in the Stormwater Pollution Prevention Public Education and Outreach Program. See BMP PE7.  <b>CON4C:</b> Measure and record the number of permittee receiving education and outreach materials to ensure that 100% of the applicants with projects which are subject to Municipal Code chapter 14.48.  <b>CON4D:</b> Post education and outreach information	compare year to year for an effectiveness measures.  <b>CON4C:</b> Number of permittees who received education and outreach materials compared to the number of building permit applications  Track number of complaints from hotline  <b>CON4D:</b> Track number of hits			X				
					X	X		X	X		
							X				
					X	X		X	X		
							X				

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City of Morro Bay  
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CONSTRUCTION SITE RUNOFF CONTROL										
BMP ID#	BEST MANAGEMENT PRACTICES (BMPS)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED
					1	2	3	4	5	
			<a href="#">on erosion and sediment control on the City website. See BMP PE7.</a>							
<b>CON5</b>	Develop and disseminate a construction site BMP policy and procedures guidance manual. The CASQA Construction BMP Manual will be used as a model.	To reduce pollutants in stormwater runoff by controlling the discharge of pollutants from construction sites by providing guidance on policies and procedures.	<p><b>CON5A:</b> Develop construction site BMP policy and procedures guidance manual.</p> <p><b>CON5A:</b> Disseminate policy and procedure guidance materials handouts with building permits and the City website. See CON4.</p>	<p><b>CON5A:</b> BMP policy and procedures guidance manual developed Number of manual distributed</p> <p><b>CON5A:</b> Compare the amount of compliant sites year to year after manual is distributed</p>	X		X	X	X	Sediment Litter and Trash Building materials and chemicals associated with construction waste
<b>CON6</b>	Train municipal operations staff involved in reviewing grading and building plans, inspecting construction sites, or managing or monitoring construction sites for	To reduce pollutants in stormwater runoff by controlling the discharge of pollutants from construction sites by training	<b>CON6A:</b> City staff shall attend workshops and training courses on construction site runoff control and potential water quality impacts on an ongoing basis. The	<b>CON6A:</b> Number of employees who attended workshops and training courses	X	X	X	X	X	Sediment Litter and Trash Building materials and chemicals associated with construction waste

CONSTRUCTION SITE RUNOFF CONTROL										
BMP ID#	BEST MANAGEMENT PRACTICES (BMPs)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED
					1	2	3	4	5	
	runoff control.	City staff in erosion and sediment control and all other aspects of effective construction site runoff control.	training will include at a minimum the Construction Stormwater General Permit requirements and erosion and sediment control BMPs.							
<b>CON7</b>	Use the Public Stormwater Pollution Prevention Hotline for citizen reporting on construction site runoff violations.  <i>Also see BMPs PE14</i>	To reduce the discharge of pollutants from construction sites using citizen reporting.	<b>CON7A:</b> <a href="#">Create a hotline for citizens to call and report on construction site runoff violations. See BMP PE14 Use the 788-FISH or 772-6261 as a hotline for citizens to call and report on construction site runoff violations.</a>  <b>CON7B:</b> Record the number of citizen reports and problem resolution and report annually. 100% of citizen reports will be responded to.	<b>CON7A:</b> Number of construction site runoff complaints, compare year to year in the annual report  <b>CON7B:</b> Number of construction site runoff complaints, compared to the number of complaints responded. Enforcement actions if any will also be reported.	X	X	X	X	X	Sediment Litter and Trash Building materials and chemicals associated with construction waste

### **Table 4.5 Best Management Practices Implementation for Post-Construction Stormwater Management in New Development and Redevelopment**

The Measurable Goals and Outcomes outlined below are due within 12 months from the annual anniversary of permit coverage under the MS4 General Permit for each year indicated by an "X".

#### **MINIMUM CONTROL MEASURE #5: POST-CONSTRUCTION STORMWATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT**

***OBJECTIVE: To require long-term post-construction BMPs that protect water quality and control runoff flow to be incorporated into new development and significant redevelopment projects. Post-construction programs are most effective when they stress (1) low impact design; (2) source controls; and (3) treatment controls.***

City of Morro Bay  
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POST-CONSTRUCTION STORMWATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT										
BMP ID#	BEST MANAGEMENT PRACTICES (BMPS)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED
					1	2	3	4	5	
<b>PC1</b>	Continue enforcing Morro Bay's current Zoning Ordinance with existing riparian buffer zones of 50 feet and wetland buffer zones of 100 feet.	To reduce pollutants in the riparian and wetlands areas by increasing the buffer zones, to the maximum extent practicable.	<b>PC1A:</b> Continue requiring projects to protect riparian and wetland areas by requiring a buffer zone, according to Morro Bay's Zoning Ordinance chapter 17.40.040, to the maximum extent practicable.	<b>PC1A:</b> Continued enforcement of Morro Bay's Zoning Ordinance chapter 17.40.040	X	X	X	X	X	Nutrients Sediment Litter and Trash Pesticides and Herbicides Oil and Grease Metals Organics Other pollutants from urban surfaces which come into contact with stormwater
<b>PC2</b>	Revise the CEQA initial study checklist to include urban runoff quantity and quality and post-construction stormwater management considerations.	To reduce pollutants in stormwater runoff by checking for good site design and post-construction stormwater management during the CEQA process.	<b>PC2A:</b> Revise the CEQA initial study checklist by the end of permit year 2.	<b>PC2A:</b> CEQA checklist revised	X	X				Nutrients Sediment Litter and Trash Pesticides and Herbicides Oil and Grease Metals Organics Other pollutants from urban surfaces which come into contact with stormwater
<b>PC3</b>	Continue to review post-construction	To reduce pollutants in stormwater runoff	<b>PC3A:</b> Continue to review current post-	<b>PC3A:</b> Number of building permits	X	X	X	X	X	Nutrients Sediment

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City of Morro Bay  
Stormwater Management Plan

POST-CONSTRUCTION STORMWATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT										
BMP ID#	BEST MANAGEMENT PRACTICES (BMPS)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED
					1	2	3	4	5	
	stormwater management in the development review process.	by checking for good site design and post-construction stormwater management during the development review process.	construction stormwater management in the development review process and incorporate the new requirements once developed.	reviewed for stormwater management.						Litter and Trash Pesticides and Herbicides Oil and Grease Metals Organics Other pollutants from urban surfaces which come into contact with stormwater
<a href="#">PC4</a>	<a href="#">Implement a post-construction stormwater management maintenance inspection program. The program will include the following components: inspections during construction to ensure BMPs are built as planned, specific timeframe after construction termination for the first post construction site inspection, post</a>	<a href="#">To reduce pollutants in stormwater runoff by inspecting for post-construction stormwater management controls during the site inspection and ongoing storm drain inspection processes.</a>	<a href="#">PC4A: Create a maintenance inspection program. Inspect project sites with post-construction runoff controls as defined in the revised City Municipal Code (14.48).</a>  <a href="#">PC4B: Inspect projects with post construction controls during construction to ensure BMPs are built as planned</a>	<a href="#">PC4A: Number of site inspections for post-construction runoff controls. Number of sites in compliance with the maintenance inspection program</a>  <a href="#">PC4B: Number of inspections of construction sites subject to the post construction hydromodification controls.</a>			X	X	X	<a href="#">Nutrients</a> <a href="#">Sediment</a> <a href="#">Litter and Trash</a> <a href="#">Pesticides and Herbicides</a> <a href="#">Oil and Grease</a> <a href="#">Metals</a> <a href="#">Organics</a> <a href="#">Other pollutants from urban surfaces which come into contact with stormwater</a>

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City of Morro Bay  
Stormwater Management Plan

POST-CONSTRUCTION STORMWATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT										
BMP ID#	BEST MANAGEMENT PRACTICES (BMPS)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED
					1	2	3	4	5	
	<a href="#">construction inspections to ensure proper BMP maintenance and BMP effectiveness (in coordination with a self certification program) and tracking of approved treatment and flow/volumes based BMPs.</a>									
<b>PC4</b>	Implement a post-construction stormwater management maintenance inspection program. The program will include the following components; inspections during construction to ensure BMPs are built as planned; specific timeframe after construction termination for the first post construction site inspection, post	To reduce pollutants in stormwater runoff by inspecting for post-construction stormwater management controls during the site inspection and ongoing storm drain inspection processes.	<b>PC4A:</b> Create a maintenance inspection program. Inspect project sites with post-construction runoff controls as defined in the revised City Municipal Code (see PC1).  <b>PC4B:</b> Inspect projects one acre or more and sites less than one acre in size that are part of a larger common plan of development or	<b>PC4A:</b> Number of site inspections for post-construction runoff controls. Number of sites in compliance with the maintenance inspection program  <b>PC4B:</b> Number of inspections of construction sites subject to the General Construction Permit.		X	X	X	X	Nutrients Sediment Litter and Trash Pesticides and Herbicides Oil and Grease Metals Organics Other pollutants from urban surfaces which come into contact with stormwater

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City of Morro Bay  
Stormwater Management Plan

POST-CONSTRUCTION STORMWATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT										
BMP ID#	BEST MANAGEMENT PRACTICES (BMPS)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED
					1	2	3	4	5	
	construction inspections to ensure proper BMP maintenance and BMP effectiveness (in coordination with a self-certification program) and tracking of approved treatment and flow/volumes-based BMPs.		sale in size for compliance with statewide General Construction Permit and SWPPP requirements for post-construction BMPs (these inspections must occur until the City begins the PC5A inspections to ensure compliance.)							
<b>PC5</b>	Develop and implement a Low Impact Development (LID) Design Standards Manual. The San Diego County Low impact development handbook stormwater management strategies and San Luis County's low impact development handbook can be used as a model for developing this manual.	To reduce pollutants in stormwater runoff by implementing Low Impact Development Design Standards in Morro Bay.	<b>PC5A:</b> Develop and publish the LID Design Manual. Compliance with Design Standards required in the ordinance described in BMP PC1. The LID Design Manual is required to provide design specifications and guidance to help project proponents achieve compliance with the ordinance.  <b>PC5B:</b> Provide copies of the LID	<b>PC5A,B:</b> LID manual created				X		Nutrients Sediment Litter and Trash Pesticides and Herbicides Oil and Grease Metals Organics Other pollutants from urban surfaces which come into contact with stormwater

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City of Morro Bay  
Stormwater Management Plan

POST-CONSTRUCTION STORMWATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT										
BMP ID#	BEST MANAGEMENT PRACTICES (BMPS)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED
					1	2	3	4	5	
			Design Manual on the City website and at the Permit counter.							
PC6	Provide Low Impact Development public education and outreach for project applicants, contractors, developers, architects, property owners, and other interested parties.	To reduce pollutants in stormwater runoff by educating the public about the benefits, value, and standards for Low Impact Development and maintenance of long term post construction stormwater management facilities in the City of Morro Bay.	PC6A: Distribute LID and impervious surface reduction public education and outreach information with construction permit applications for projects subject to the stormwater requirements in PC1.	PC6A: Number of LID manuals distributed.		X	X	X	X	Nutrients Sediment Litter and Trash Pesticides and Herbicides Oil and Grease Metals Organics Other pollutants from urban surfaces which come into contact with stormwater
PC57	Include the importance of post construction stormwater management in the revised Conservation	To reduce pollutants in stormwater runoff by requiring implementation and long-term maintenance of post-	PC57A: Include policies for post construction stormwater management in the new revision of the	PC57A: Conservation and Open Space Element updated					X	Nutrients Sediment Litter and Trash Pesticides and Herbicides Oil and Grease

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POST-CONSTRUCTION STORMWATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT										
BMP ID#	BEST MANAGEMENT PRACTICES (BMPS)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED
					1	2	3	4	5	
	and Open Space Element of the General Plan.	construction stormwater management BMPs.	Conservation and Open Space Element. Such policies are codified and enforced through City ordinances. The revision will take place in year five due the fact that the General plan has to go to California Coastal Commission.							Metals Organics Other pollutants from urban surfaces which come into contact with stormwater
<b>PC8</b>	Adopt interim hydromodification control criteria by the end of year one. Acceptable options are listed at the end of this section. Refer to Appendix G for more details.	To maximize infiltration of clean stormwater and minimize runoff volume and rate.	<b>PC8A:</b> Revise the municipal code section 14.48 to include the interim hydromodification control criteria for new and redevelopment projects  <b>PC8B:</b> Require new and redevelopment projects which have not been deemed complete to comply with interim hydromodification criteria.	<b>PC8A:</b> The number of projects which have interim hydromodification control criteria		X				
							X			

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POST-CONSTRUCTION STORMWATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT										
BMP ID#	BEST MANAGEMENT PRACTICES (BMPS)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED
					1	2	3	4	5	
<b>PC96</b>	The City will implement long-term watershed planning by participation in the San Luis Obispo County Hydromodification Technical Advisory Committee (SLOCHTAC). Refer to Appendix G for more details.	The intent of the SLOCHTAC is to provide technical review and recommendations for Hydromodification Control Criteria, Low Impact Development Strategies and Other related Storm Water Quality Issues to insure that all the MS-4 agencies within San Luis Obispo County develop technically feasible, cost effective hydromodification plans that protect Water Quality.	<b>PC69A:</b> Assist in the development of <u>interim</u> hydromodification control criteria to provide long-term watershed planning by developing <u>long-term</u> hydromodification control criteria.  <b>PC9B:</b> <u>Revise the municipal code section 14.48 to include the long-term hydromodification control criteria for new and redevelopment projects</u>		X	X	X	X	X	
<b>PC7</b>	<u>Enforceable Mechanisms</u> Develop and/or modify enforceable mechanisms that will effectively implement hydromodification controls and LID. Enforceable mechanisms may include municipal	<u>To eliminate areas in Morro Bay's code that will prevent LID and Hydromodification controls from being implemented.</u>	<b>PC7A:</b> <u>An analysis of all applicable codes, regulations, standards, and/or specifications that identifies modifications and/or additions necessary to effectively implement hydromodification</u>		<u>Q2</u>					

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City of Morro Bay  
Stormwater Management Plan

POST-CONSTRUCTION STORMWATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT										
BMP ID#	BEST MANAGEMENT PRACTICES (BMPS)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED
					1	2	3	4	5	
	<a href="#">codes, regulations, standards, and specifications.</a>		<p>controls and LID</p> <p><b>PC7B:</b> <a href="#">Approved new and/or modified enforceable mechanisms that effectively resolve regulatory conflicts and implement hydromodification controls and LID in new and redevelopment projects</a></p> <p><b>PC7C:</b> <a href="#">Apply new and/or modified enforceable mechanisms to all applicable new and redevelopment projects</a></p>				<a href="#">Q8</a>			
							<a href="#">Q9</a>			

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POST-CONSTRUCTION STORMWATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT												
BMP ID#	BEST MANAGEMENT PRACTICES (BMPs)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED		
					1	2	3	4	5			
<b>PC8</b>	<p><b>Implementation Strategy for LID and Hydromodification Control</b> Develop and enact a strategy for implementing LID and hydromodification control for new and redevelopment projects. The strategy will provide appropriate education and outreach for all applicable target audiences, and will include specific guidance for LID BMP design and for complying with hydromodification control criteria. The strategy will also apply LID principles and features to new and redevelopment projects during the two-year period preceding adoption of hydromodification control criteria.</p>		<p><b>Guidance</b> <b>PC8A:</b> Develop, advertise and make available LID BMP Design Guidance suitable for all stakeholders Specific guidance on how to achieve.</p> <p><b>PC8B:</b> Specific guidance on how to achieve and demonstrate compliance with the hydromodification control criteria and LID requirements made available to new and redevelopment project applicants</p> <p><b>Education and Outreach</b> <b>PC8C:</b> Documentation of goals, schedules, and target audiences for education and outreach the</p>				Q4					

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City of Morro Bay  
Stormwater Management Plan

POST-CONSTRUCTION STORMWATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT										
BMP ID#	BEST MANAGEMENT PRACTICES (BMPS)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED
					1	2	3	4	5	
			<p>municipality will conduct in support of the following strategic objectives: enforceable mechanisms, hydromodification control criteria, applicability thresholds, LID BMP design, and compliance with LID and hydromodification control criteria</p> <p><b>PC9D:</b> Tracking Report indicating municipality's accomplishments in education and outreach supporting implementation of LID and hydromodification control for new and redevelopment projects</p> <p><b>Interim LID Implementation</b></p> <p><b>PC9E:</b> Apply LID principles and</p>							

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City of Morro Bay  
Stormwater Management Plan

POST-CONSTRUCTION STORMWATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT										
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					1	2	3	4	5	
			<p>features to all applicable new and redevelopment projects.</p> <p><b>PC9F:</b> Tracking Report, for the period Q2 to Q8, identifying LID design principles and features incorporated into each applicable new and redevelopment project.</p>			Q5	Q8			

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City of Morro Bay  
Stormwater Management Plan

POST-CONSTRUCTION STORMWATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT										
BMP ID#	BEST MANAGEMENT PRACTICES (BMPS)	BMP INTENT	MEASURABLE GOALS AND OUTCOMES	EFFECTIVENESS MEASURE	BMP IMPLEMENTATION TIMETABLE					POTENTIAL POLLUTANTS ADDRESSED
					1	2	3	4	5	
<b>PC10</b>	<b>Hydromodification Control Criteria</b> Derive municipality-specific criteria for controlling hydromodification in new and redevelopment projects using Water Board-approved methodology developed through the Joint Effort.		<b>PC10A:</b> <b>Hydromodification Control Criteria Developed</b>				Q8			
<b>PC11</b>	<b>Applicability Thresholds</b> Select Applicability Thresholds for applying Hydromodification Control Criteria to new and redevelopment projects. Applicability thresholds will be consistent with long-term watershed protection.		<b>PC11A:</b> <b>Applicability Thresholds</b>				Q8			

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Q1 = Nov 1, 2009 - Jan 31, 2010  
Q2 = Feb 1, 2010 - April 30, 2010

Q3 = May 1, 2010 - July 31, 2010

Q4 = Aug 1, 2010 - Oct 30, 2010

Q5 = Nov 1, 2010 - Jan 31, 2011

Q6 = Feb 1, 2011 - April 30, 2011

Q7 = May 1, 2011 - July 31, 2011

Q8 = Aug 1, 2011 - Oct 30, 2011

Q9 = Nov 1, 2011 - Jan 31, 2012

#### Water Board Options for Interim Hydromodification controls

##### Option 1:

For new development and redevelopment projects, Effective impervious area all be maintained at less than five percent (5%) of total project area. For new development and redevelopment projects that create and/or replace 5,000 square feet or more of impervious surface, the post construction runoff hydrographs shall match within one percent (1%) the pre construction runoff hydrographs, for a range of events with return periods from 1 year to 10 years. For projects whose disturbed project area exceeds two acres, preserve the pre construction drainage density (miles of stream length per square mile of watershed) for all drainage areas serving a first order stream or larger, and ensure that post project time of concentration is equal or greater than pre project time of concentration.

"As effective as" means the City may use other approaches (including other variables or numeric criteria, different than Option 1 criteria, appropriate for the Morro Bay Watershed) to control hydromodification and protect the biological and physical integrity of the City's watersheds. Other acceptable approaches to develop interim criteria that are as effective as Option 1 include:

##### Option 2:

Adopt and implement hydromodification criteria developed by another local municipality and approved by the Water Board, such as the criteria the Water Board adopted for the City of Salinas, as interim criteria.

##### Option 3:

Use the following methodology to develop interim flow control and infiltration criteria:

- Identify a range of runoff flow rates for which post project runoff flow rates and durations shall not exceed predevelopment runoff rates and durations, where the increased discharge rates and durations will result in off site erosion or other significant adverse impacts to beneficial uses. Pre development refers to the soil type, vegetation and amount of impervious surface existing on the site prior to the development project.
- Establish numeric criteria for development projects to maximize infiltration on site and approximate natural infiltration levels to the maximum extent practicable and to effectively implement applicable low impact development strategies.

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City of Morro Bay  
Stormwater Management Plan

- ~~□ Identify the projects, including project type, size and location, to which the City will apply the interim criteria. The projects to which the City will apply the interim criteria will include all those projects that will cause off-site erosion or other significant adverse impacts to beneficial uses.~~
- ~~□ Identify methods to be used by project proponents to demonstrate compliance with the interim discharge rate and duration criteria, including continuous simulation of the entire rainfall record.~~
- ~~□ Identify methods to be used by project proponents to demonstrate compliance with the interim infiltration criteria, including analysis of site imperviousness.~~

~~\*Refer to Appendix G for more details.~~

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AGENDA NO: B-1

MEETING DATE: January 25, 2010

# Staff Report

**TO:** Honorable Mayor and City Council      **DATE:** January 19, 2010  
**FROM:** Michael Pond, Fire Chief  
**SUBJECT:** Fire Station 53 Construction and Funding Update

## **RECOMMENDATION:**

Staff recommends the City Council accept this report and open a public hearing to receive public comment. No action is required by Council to continue moving forward with this project.

Completing the Fire Station 53 construction project was listed as “Goal D”, one of the top five priorities at the 2009 City Council priority setting workshop.

## **FISCAL IMPACT:**

The September 20, 2009 award of the ARRA funded FEMA Fire Station Grant of \$1,602,940 has reduced the city commitment for funding fire station construction from \$3 million to \$1,497,350.

## **SUMMARY:**

On March 9, 2009, the City Council authorized the City Manager to secure funding through a loan with the USDA in an amount not to exceed \$3,000,000. Additionally, the City Council allocated \$168,000 of Measure Q funds annually to service the USDA loan. The award of the ARRA funded FEMA Fire Station Construction Grant has reduced the city’s potential share to \$1,497,350 for this project. The current USDA loan rate is 4% and the debt service will be \$86,310 annually for a thirty year loan.

Renderings of Fire Station 53 plans are attached for review. Staff will be re-submitting corrected construction plans for building and planning review around February 11th. Once approved and final funding is received from FEMA and the USDA, bid documents will be finalized and the project sent out for bid. FEMA has advised that their review of environmental and historical documents and release of funds should be complete in the next 90 days. A public hearing and a renewed architectural agreement are the last tasks required before the USDA can complete our loan.

**Prepared By:** \_\_\_\_\_

**Dept Review:** \_\_\_\_\_

**City Manager Review:** \_\_\_\_\_

**City Attorney Review:** \_\_\_\_\_

**BACKGROUND:**

The City has been working to replace the damaged and aging fire station since the 2003 San Simeon Earthquake. Phase I, the replacement of the apparatus bays was completed in November 2008. With council support, staff continued work on the design and pursuit of funding for Phase II of the Fire Station 53 construction project. Phase II includes the construction of a two story structure that includes administrative offices, a training room, and living quarters. On March 9, 2009, the City Council unanimously approved authorization for the City Manager to enter into a \$3 million dollar USDA loan. The March 9 staff report requesting authorization to secure a USDA loan to fund Fire Station 53 Phase II is provided as Attachment 1.

**DISCUSSION:**

The proposed two story structure will be built on the site of the old fire station. The soil at this site has already been over excavated and re-compacted in preparation for this project. Both CEQA and the USDA environmental evaluations (equivalent of NEPA) found no environmental issues with this project. Also, there are no historical issues associated with this project. Copies of floor plans and elevation are included as Attachments 2, 3, and 4.

Fire Station 53 construction plans were submitted for plan review and comments have been provided to our architects. Corrections have been made and plans will be ready for re-submittal around February 11th. Additional design work may be required to comply with federal sustainability requirements. Staff continues to scrutinize sustainability requirements and await official word from FEMA. Before the City can expend any additional funds, however, we must first receive approval of our environmental and historical documentation. Staff provided environmental and historical documentation to FEMA on October 13, 2009. FEMA has advised that their review of environmental and historical documentation could take 90-180 days. We are now beyond the initial 90 day period.

**CONCLUSION:**

The fire station construction project continues to move forward while we wait for the release of funds. The January 25<sup>th</sup> public hearing and a renewed architectural agreement will satisfy the final requirements for the USDA loan and we expect the release of federal grant funds in the next 90 days.



Attachment 1

AGENDA NO:

MEETING DATE:

# Staff Report

**TO:** Honorable Mayor and City Council **DATE:** March 2, 2009  
**FROM:** Michael Pond, Fire Chief  
**SUBJECT:** Authorization to Secure a USDA Loan to Fund Fire Station 53 Phase II

## **RECOMMENDATION:**

Staff recommends the City Council authorize the City Manager to sign loan documents with the United States Department of Agriculture to secure funding for Phase II of the Fire Station 53 replacement project, in an amount not to exceed \$3,000,000 and annual payments not to exceed \$200,000 per year.

## **FISCAL IMPACT:**

Phase II construction is estimated to cost up to \$3,000,000. The USDA will currently provide a loan at 4.75% for up to 40 years. The annual debt service on \$3,000,000 for 40 years is \$168,900. Annual payments for terms shorter than 40 years are available. Approving an annual payment not to exceed \$200,000 gives the City flexibility in securing the best loan terms for the City. If approved, Staff would ask that Council allocate Measure Q revenues, during the budget process, to service the annual debt payments.

## **BACKGROUND:**

Completing construction of Fire Station 53 was identified as one of the top seven goals for the City Council in 2008. At the recent 2009 goal setting workshop, this project advanced to one of the top five goals. Phase II of the Fire Station 53 replacement project includes the construction of offices, training room/secondary EOC, and living quarters. The following information chronicles activities affecting the Fire Station 53 Phase II project.

- November 16, 2006 - Council approved the total demolition of the old fire station and directed Chief Pond and Bill Boucher to identify space needs for Phase II offices and living quarters.
- January 8, 2007 - Council directed that funding options for architects costs for Phase II of the fire station be part of the mid-year budget discussion.
- April 23, 2007 - Council unanimously approved the award of a design contract in the amount of \$189,800 to Fraser/Seiple Architects for Phase II of Fire Station 53.
- July 14, 2007 – The old Fire Station 53 was demolished.
- July 21, 2008 - The Planning Commission unanimously approved the Phase II Fire Station 53 project.

**DISCUSSION:**

Fraser/Seiple Architects believe construction plans for Phase II of Fire Station 53 will be complete and ready for bid in June of 2009. In order for the City to keep the process moving, funding must be secured to support the award of the construction contract. The USDA advised that we need to move expeditiously, to assure funding is approved and in place, to accommodate our going out to bid in June of 2009.

Staff also considered an I-Bank loan to fund this project. While the I-Bank presented a good interest rate, we found that they charge a premium for paying off a loan early and there is an ongoing annual administrative fee. The USDA does not have a penalty for paying off the loan early and there is no on-going administrative fee. The ability to pay off the loan early is an important consideration for the City. On July 11, 2005 council unanimously approved a motion directing proceeds from the sale of the Cloisters property be used for fire stations. When sold, proceeds will be used to pay down the loan and offset much of the costs of this project. A USDA loan provides an interim funding source until the Cloisters property is sold.

Staff believes Measure Q revenues are an appropriate funding source to service the annual debt payments of \$168,000-\$200,000 for this new facility. These annual payments are well under previous Measure Q allocations to the Fire Department. In 2007 council allocated 60% of Measure Q revenues to the Fire Department with \$445,000 being used for a new fire engine. In 2008 council allocated \$250,000 to the fire station project and an additional \$125,000 for the purchase of a new rescue vehicle.

Staff would like Council's approval to continue working to secure this USDA loan, however, we recently became aware of other significant funding opportunities. The Federal Stimulus package of February 2009 provides \$210,000,000 for new fire stations and equipment. These funds are accessible through the Fire Act Grant and there is an additional amount available through USDA grants. The Morro Bay Fire Department will be submitting grant applications and aggressively pursue these federal grants. While we are hopeful for an award, we have not seen the limitations of the grants. There is never a guarantee of success with any grant but the Phase II project was previously submitted as a shovel-ready project.

**CONCLUSION:**

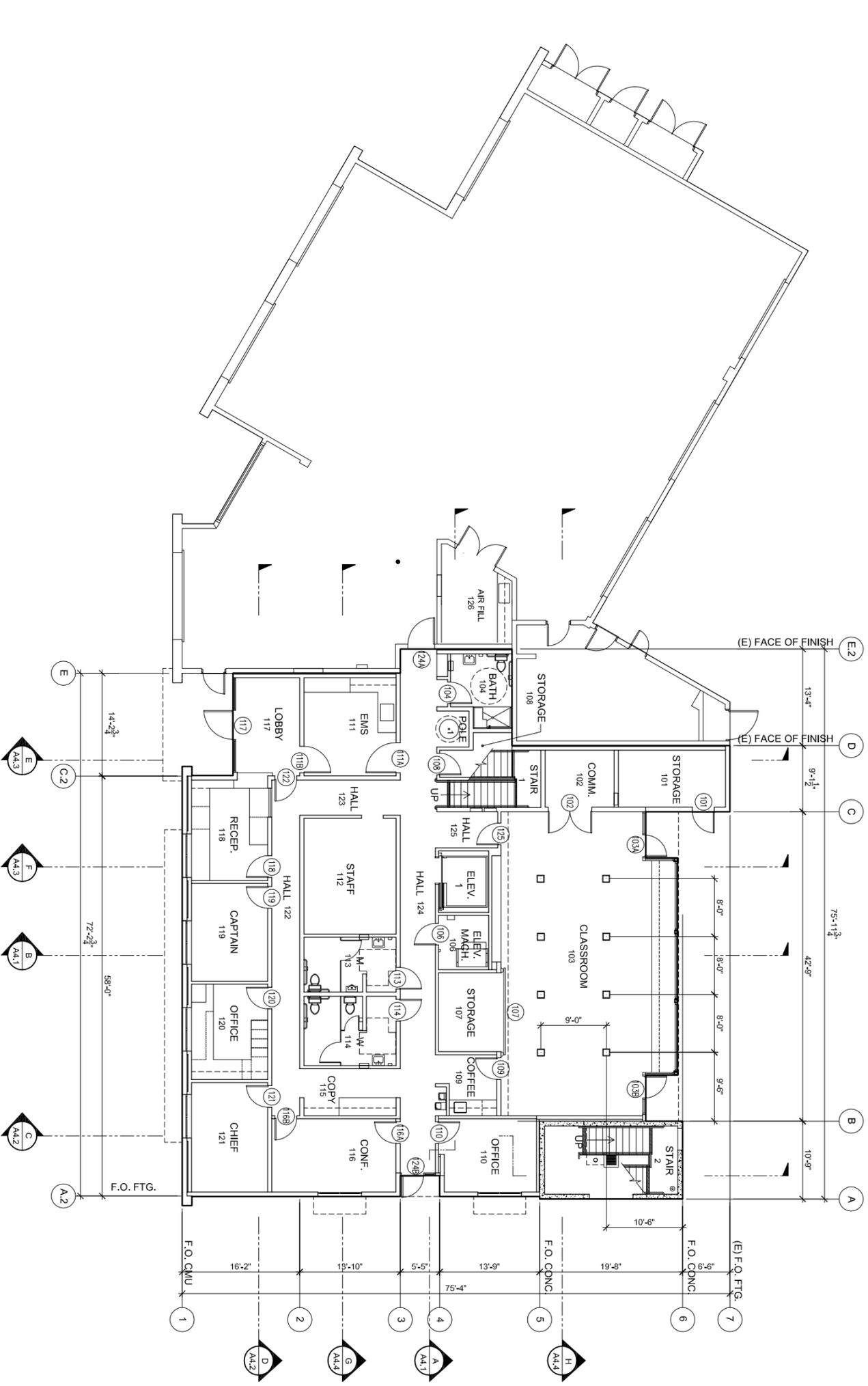
Funding this project with a USDA loan, will allow the City Council to accomplish a significant project that is identified as one of the top 5 goals for 2009. Staff is confident that ongoing Measure Q revenues will be sufficient to service the debt until the Cloisters property sells. Once the Cloisters property is sold, proceeds can be used to significantly pay down any debt. Staff will continue a parallel path to aggressively pursue federal grant funding available through the stimulus package. If this staff recommendation is approved, Council will still have an opportunity to provide final approval or denial of the construction contract award in the late summer or early fall of 2009.

**Prepared By:** \_\_\_\_\_

**Dept Review:**\_\_\_\_\_

**City Manager Review:** \_\_\_\_\_

**City Attorney Review:** \_\_\_\_\_



**ROOM AREAS (NET SF):**

STAIR 1:	114	113 MEN'S RESTROOM:	96
STAIR 2:	173	114 WOMEN'S RESTROOM:	121
POLE 1:	22	115 COPY:	87
101 STORAGE:	116	116 CONFERENCE:	173
102 COMMUNICATION:	75	117 LOBBY:	119
103 CLASSROOM:	949	118 RECEPTION:	145
104 BATH:	78	119 CAPTAIN:	141
105 ELEVATOR 1:	59	120 OFFICE:	138
106 ELEVATOR MACHINE:	52	121 CHIEF:	158
107 STORAGE:	94	122 HALL:	178
108 STORAGE:	50	123 HALL:	67
109 COFFEE:	62	124 HALL:	360
110 OFFICE:	133	125 HALL:	42
111 EMS:	172	126 AIR FILL:	109
112 STAFF:	203		



SIGNED \_\_\_\_\_  
 PROJECT MANAGER FMS  
 DRAWN BY \_\_\_\_\_  
 DATES \_\_\_\_\_  
 PLOT 8/12/2009



PROJECT  
**Morro Bay**  
**Fire Department**  
**715 Harbor Street**  
**STATION**  
**53**  
 Phase 2  
 Offices and  
 Living Quarters

CLIENT JOB # ARCHITECT JOB #  
 0702

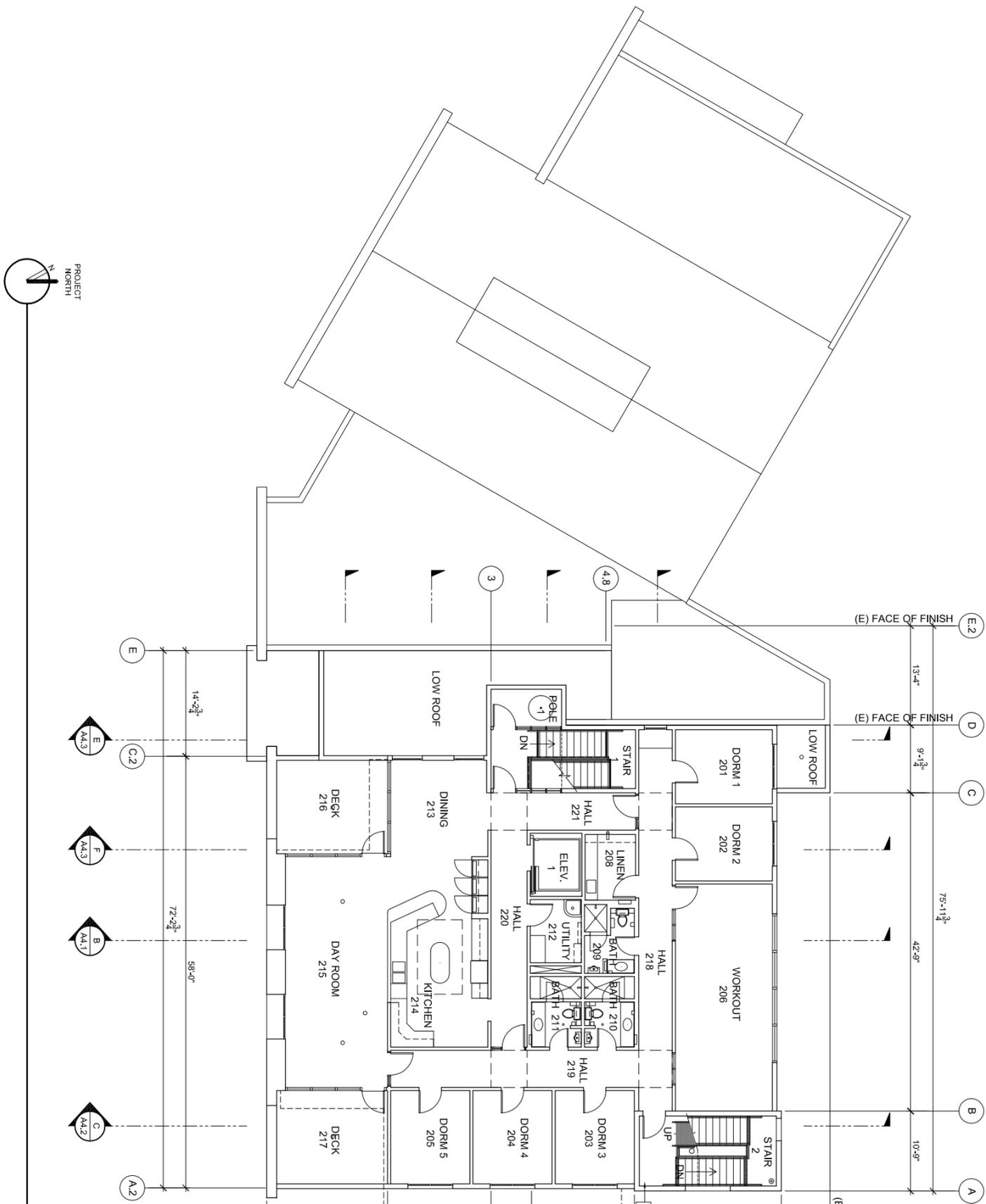
SHEET TITLE  
**DIMENSIONED GROUND**  
**FLOOR PLAN**

SCALE : 1/8" = 1'-0"  
 SHEET #

**A2.2**

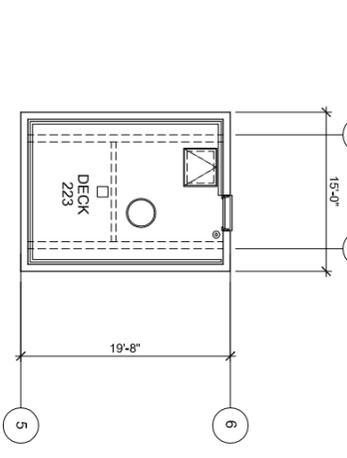
The user of these plans and specifications shall be restricted to the original site for which they were prepared and publication hereof is expressly intended to show the work of the architect. This is not to be construed as a license to reproduce or use these plans and specifications for any other project without the written consent of the architect. The architect shall not be responsible for the construction of the project or the occupancy of these facilities.

When dimensions on these drawings shall have precedence over scaled dimensions, contractors shall verify and be the responsible party for the accuracy of the dimensions on the job and shall report any discrepancies to the architect for resolution prior to commencing work.

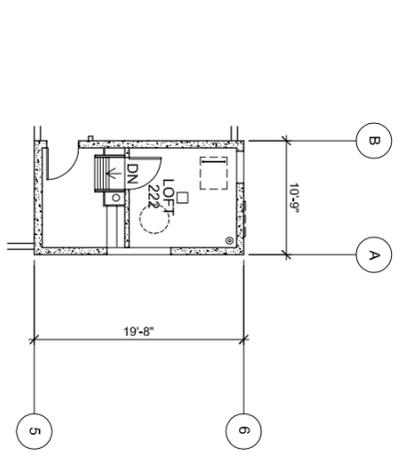


ROOM AREAS (NET SF):

STAIR 1 LANDING:	39	212 UTILITY:	58
POLE 1:	24	213 DINING:	166
201 DORM 1:	129	214 KITCHEN:	333
202 DORM 2:	129	215 DAY ROOM:	424
203 DORM 3:	133	216 DECK:	186
204 DORM 4:	133	217 DECK:	186
205 DORM 5:	133	218 HALL:	231
206 WORKOUT:	395	219 HALL:	166
208 LINEN:	60	220 HALL:	141
209 BATH:	60	221 HALL:	97
210 BATH:	63	222 LOFT:	95
211 BATH:	65	223 DECK:	251



11 TOWER DECK PLAN  
1/8"



12 LOFT PLAN  
1/8"



SIGNED \_\_\_\_\_  
 PROJECT MANAGER FMS  
 DRAWN BY \_\_\_\_\_  
 DATES \_\_\_\_\_  
 PLOT 8/12/2008



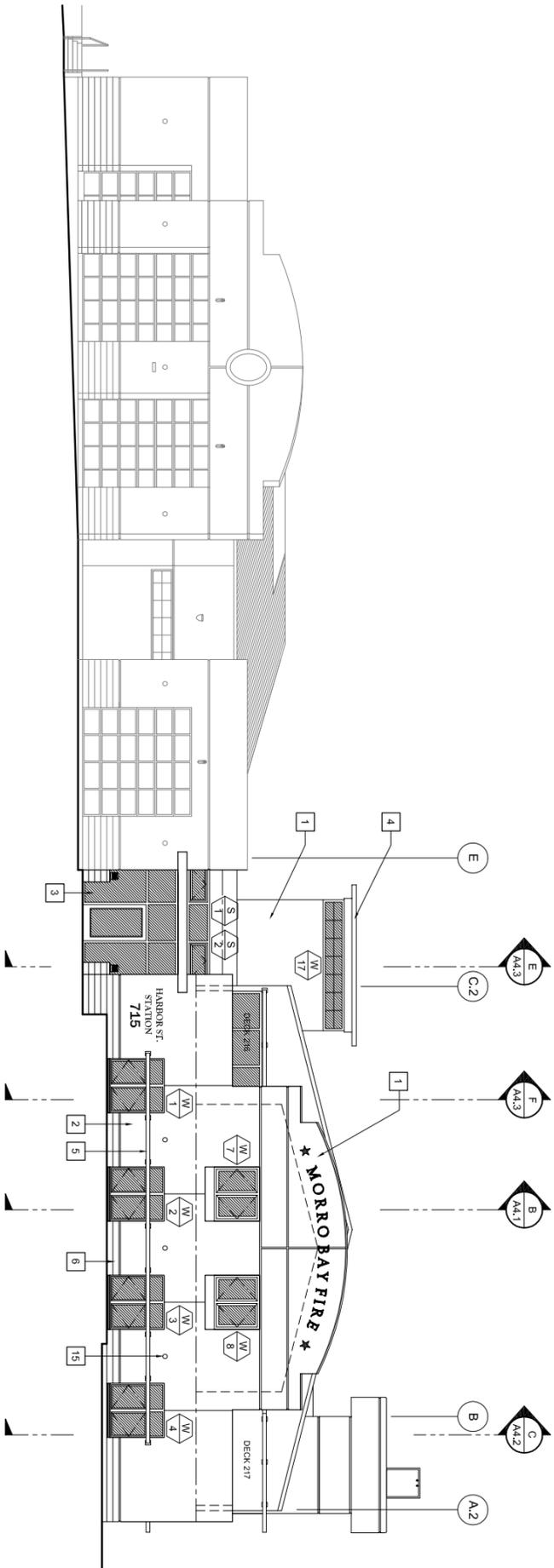
PROJECT  
**Morro Bay**  
**Fire Department**  
**715 Harbor Street**  
**STATION 53**  
 Phase 2  
 Offices and  
 Living Quarters

CLIENT JOB # ARCHITECT JOB #  
 0702

SHEET TITLE  
**DIMENSIONED UPPER FLOOR PLAN**

SCALE : 1/8" = 1'-0"  
 SHEET #  
**A2.4**

The use of these plans and specifications shall be restricted to the original site for which they were prepared and publication hereof is expressly intended to such use, in perpetuity. This title to these plans and specifications remain with the designers and specifications shall constitute prima facie evidence of the acceptance of these restrictions.  
 When dimensions on these drawings shall have precedence over scaled dimensions, contractors shall verify and be the responsible party for any discrepancy to the architect for resolution prior to commencing work.



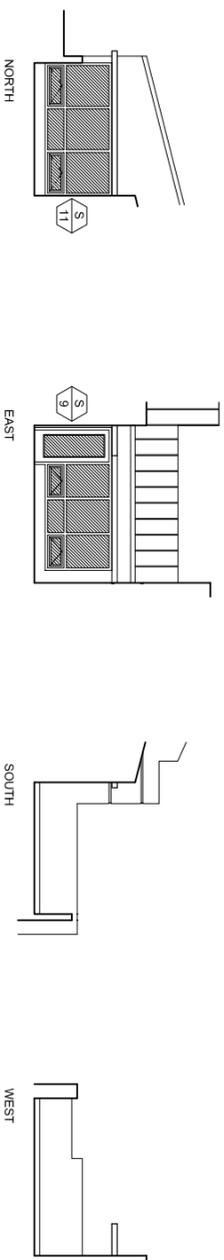
**ELEVATION KEYNOTES**

1. BEIGE PLASTER
2. RED PLASTER
3. ALUMINUM STOREFRONT
4. FASCIA TO MATCH METAL ROOF COMPONENTS
5. ALUMINUM SUNSHADE
6. GROUND-FACE BLOCK
7. PAINTED CONCRETE
8. FIRE SHUTTER CLAD WITH DIAMOND PLATE
9. METAL LOUVER
10. STAINLESS STEEL GATE AND FRAME
11. STANDING SEAM METAL ROOF
12. INSULATED TRANSLUCENT PANEL GLAZING
13. STAINLESS STEEL HANDRAIL AND CABLE RAILINGS
14. GLAZED SPANDREL PANEL
15. EXTERIOR LIGHTING PER ELECTRICAL

**SOUTH ELEVATION**



**DECK 217 ELEVATIONS**



**DECK 216 ELEVATIONS**

The use of these plans and specifications shall be restricted to the original site for which they were prepared and publication in any other project without the express written consent of the architect. Title to these plans and specifications remain with the architect and shall constitute prima facie evidence of the architect's design and specifications. Contractors shall have precedence over scaled dimensions. Contractors shall verify and be the responsible party for the accuracy of all dimensions and shall report any discrepancies to the architect for resolution prior to commencing work.



PROJECT MANAGER FMS

DRAWN BY

DATES PLOT 8/12/2009

SIGNED

PROJECT

Morro Bay  
Fire Department  
715 Harbor Street

**STATION 53**

Phase 2  
Offices and  
Living Quarters

CLIENT JOB # ARCHITECT JOB #  
0702



EXTERIOR ELEVATIONS

SCALE : 1/8" = 1'-0"

SHEET #

**A3.1**



AGENDA NO: B-2  
MEETING DATE: 01/25/10

## Staff Report

**TO:** Honorable Mayor and City Council                      **DATE:** January 20, 2010  
**FROM:** Rob Schultz, City Attorney  
**SUBJECT:** Discussion and Direction Regarding Placing a Measure on the June 2010  
General Election Ballot Approving an Increase of the City's Transient  
Occupancy Tax (TOT)

### **RECOMMENDATION:**

Staff requests direction from Council regarding placing a measure on the June 8, 2010 ballot increasing the Transient Occupancy Tax (TOT) from 10% to 12%. The deadline for submittal of such a measure to the County is February 24, 2010.

### **FISCAL IMPACT:**

If the Council decides to move forward with a Transient Occupancy Tax (TOT) ordinance and the voters pass the measure, the City could expect to receive an additional \$375,000 in TOT revenue per year.

### **SUMMARY:**

At the June 23, 2009 meeting, City Council directed staff to draft enabling documents to submit a tax measure increasing the City's TOT on the June 8, 2010 ballot for voter approval as part of the general municipal election. At the December 25, 2009 Council Meeting, Staff presented the attached draft documents for review and comment. After receiving public comment, the City Council continued the hearing to this meeting.

### **DISCUSSION:**

Transient Occupancy Tax (TOT) at a rate of 10% per rental is currently collected by all entities renting lodging for 30 days or less. Those taxes are remitted monthly to the City, and that revenue stream accounts for approximately 18% of the General Fund's revenues before transfers in. TOT is the second largest revenue source to the City. (Property tax is the largest.)

In order to increase TOT, the City must hold an election at the same time that that an election is held

Prepared By: \_\_\_\_\_                      Dept Review: \_\_\_\_\_  
City Manager Review: \_\_\_\_\_  
City Attorney Review: \_\_\_\_\_

where members of the City Council will be elected. In addition, pursuant to State law, any increase of the tax rate must first be approved by a 2/3 vote (4 members) of the City Council and then a majority vote of the City's voters who vote at a regular Municipal Election.

Attached hereto is the draft ordinance, which will increase the City's existing Transient Occupancy Tax by 2% (from 10% to 12%), placing the ordinance on the ballot for the June 8, 2010 election. The City Council must also adopt Resolution \_\_\_-10 calling for an election on the proposed tax. The resolution calling the election must include the type of tax, the tax rate, the method of collection, and the date of the election. The resolution may also direct the City Attorney to prepare an impartial analysis of the proposed tax and may include reference to procedures for submitting arguments and rebuttal arguments both supporting and opposing the proposed tax. In order to meet the deadline for the June 8, 2010 general municipal election, Council needs to take the actions by February 24, 2010 calling for the measure to be placed on the June 8, 2010 ballot.

As previously reported to Council, the national economic crisis has badly impacted City revenues and created a long term projection revenue/expenditure gap. Although the FY09/10 budget is currently balanced due to budget reductions, the City must do more to maintain fiscal stability in the future. Furthermore, it is anticipated that the State of California will address its continuing shortfall by taking even more money from local entities.

Staff's long term financial projections suggest a revenue/expenditure gap that can be bridged only through further reductions or by finding additional and expanding existing sources of revenue. Therefore, on June 23, 2009, Council directed the City Attorney to draft the appropriate documents to place an ordinance on the ballot for the upcoming Municipal Election that would increase the rate of the City's existing Transient Occupancy Tax ("TOT") by 2%. Staff has prepared draft documents for review and comment.

**CONCLUSION:**

Staff requests that Council review this report and provide direction to Staff.

**RESOLUTION NO. \_\_\_\_-10**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORRO BAY  
ORDERING THAT A MEASURE RELATED TO INCREASING THE CITY'S  
TRANSIENT OCCUPANCY TAX BE SUBMITTED TO THE VOTERS AT THE  
REGULAR MUNICIPAL ELECTION ON JUNE 8, 2010**

**THE CITY COUNCIL OF THE CITY OF MORRO BAY DOES RESOLVE AND ORDER AS  
FOLLOWS:**

Section 1. The City Council, pursuant to its right and authority, does hereby order submitted to the voters at the Regular Municipal Election to be held on June 8, 2010 the following measure:

Shall an ordinance be adopted to increase the rate of the City's existing transient occupancy tax from ten percent (10%) to twelve percent (12%)?	YES _____	NO _____
---	--------------	-------------

Section 2. The text of the proposed ordinance to be submitted to the voters is attached hereto as Exhibit "A" and incorporated herein by reference.

Section 3. The ballots to be used at the election shall be in form and content as required by law.

Section 4. The San Luis County election department is authorized, instructed and directed to procure and furnish any and all official ballots, notices, printed matter and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election and is authorized to canvass the returns of the election.

Section 5. The polls for the election shall be open at seven o'clock a.m. on the day of the election and shall remain open continuously from that time until eight o'clock p.m. of the same day when the polls shall be closed, except as provided in California Elections Code Section 14401.

Section 6. In all particulars not recited in this Resolution, the election shall be held and conducted as provided by law for holding municipal elections.

Section 7. The City Clerk is hereby directed to file a certified copy of this Resolution with the Board of Supervisors and the election department of the County of San Luis Obispo, not later than February 24, 2010.

Section 8. The City Clerk shall certify to the passage and adoption of this Resolution and shall enter it into the book of original resolutions.

**Passed and Adopted** by the City Council, City of Morro Bay at a regular meeting thereof held on the \_\_\_\_ day of \_\_\_\_\_ 2010, by the following vote:

**Ayes:**  
**Noes:**  
**Absent:**  
**Abstain:**

\_\_\_\_\_  
JANICE PETERS, Mayor

**Attest:**

\_\_\_\_\_  
BRIDGETT KESSLING, City Clerk

**ORDINANCE NO. \_\_\_\_**

**AN ORDINANCE OF THE CITY OF MORRO BAY AMENDING  
THE PROVISIONS OF MUNICIPAL CODE SECTION 3.24.030 TO INCREASE  
THE RATE OF THE CITY'S EXISTING TRANSIENT OCCUPANCY TAX  
FROM TEN PERCENT (10%) TO TWELVE PERCENT (12%)**

**THE CITY COUNCIL OF THE CITY OF MORRO BAY DOES ORDAIN AS  
FOLLOWS:**

Section 1. Section 3.24.030 of Chapter 3.24 of Title 3 of the Morro Bay Municipal Code is hereby amended to read as follows:

For the privilege of occupancy in any hotel, each transient is subject to and shall pay a tax in the amount of twelve percent (12%) of the rent charged by the operator. The tax constitutes a debt owed by the transient to the city which is extinguished only by payment to the operator or to the city. The transient shall pay the tax to the operator of the hotel at the time the rent is paid. If the rent is paid in installments, a proportionate share of the tax shall be paid with each installment. The unpaid tax shall be due upon the transient ceasing to occupy space in the hotel. If, for any reason, the tax due is not paid to the operator of the hotel, the tax administrator may require that such tax shall be paid directly to the tax administrator.

Section 2. Notwithstanding Section 9217 of the California Elections Code, without a vote of the people, the City Council may do any and all of the following: (i) repeal this Ordinance; (ii) reduce the rate of the transient occupancy tax below twelve percent (12%); or (iii) increase the rate of the transient occupancy tax to twelve percent (12%) if it has been previously reduced below such rate. In no event shall the City Council increase the rate of the transient occupancy tax in excess of twelve percent (12%) without approval by a majority of the voters voting in an election on the increase.

Section 3. If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held to be invalid or unenforceable by a court of competent jurisdiction, the remaining portions of this Ordinance shall nonetheless remain in full force and effect. The City Council of the City of Morro Bay hereby declares that it would have adopted each section, subsection, sentence, clause, phrase, or portion of this Ordinance, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, or portions of this Ordinance be declared invalid or unenforceable.

Section 4. If adopted, this Ordinance will increase the rate of the City's existing Transient Occupancy Tax, which is a general tax of the City, by 2%. This Ordinance was proposed by the City Council of the City of Morro Bay through the approval and introduction of the Ordinance and the adoption of Resolution \_\_\_\_-10 by the affirmative votes of not less than four of its Members as required by Government Code Section 53724(b).

Section 5. The Mayor is hereby authorized to attest to the adoption of this Ordinance by signing where indicated below. This Ordinance shall take effect ten (10) days following certification of the vote by the City Council.

**PASSED, APPROVED AND ADOPTED** by the City Council of the City of Morro Bay, on the \_\_\_\_ day of \_\_\_\_\_, 2010 by the following vote to wit:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

---

JANICE PETERS, Mayor

ATTEST:

---

BRIDGETT KESSLING, City Clerk



AGENDA NO: C-1

MEETING DATE: 01/25/10

# Staff Report

**TO: Honorable Mayor and City Council**

**DATE: January 20, 2010**

**FROM: Susan Slayton, Administrative Services Director/City Treasurer**

**SUBJECT: Resolution No. 05-10 Adopting the Mid-Year Budget Amendments**

**RECOMMENDATION:**

Staff recommends that Council adopt Resolution 05-10, authorizing the budget amendments, as revised.

**MOTION: I move that Council adopt Resolution No. 05-10, authorizing the budget amendments, as revised.**

**FISCAL IMPACT:**

Revenue amendments:

General Fund	\$894,631
Measure Q	\$50,000
Transit	(\$81,002)
Gen'l Gov't Capital Improv't	\$3,040,000

Expenditure amendments:

General Fund	\$894,275
Transit	(\$15,938)
Water Revenue	\$695,000
Sewer Revenue	\$ 80,000
Gen'l Gov't Capital Improv't	\$3,040,000
Water Capital Improvement	\$290,000
Harbor Capital Improvement	\$30,000

**SUMMARY:**

The 2009/10 mid-year performance reports are presented, along with the requested budget amendments that are summarized above. Staff recommends that Council adopt Resolution No. 05-10, as revised.

Prepared by: \_\_\_\_\_ Dept Review: \_\_\_\_\_

City Manager Review: \_\_\_\_\_

City Attorney Review: \_\_\_\_\_

**DISCUSSION:**

The requested budget amendments are presented on the attached pages with a description justifying each request. Separately provided is a December 31, 2010 budget performance report for all funds.

The General Fund has been economically adjusted to move certain critical revenues, such as sales tax and TOT, into the proper reporting period.

The economy is beginning to stabilize, and Morro Bay continues to trudge along. We are more fortunate than the other cities in the County; we have not suffered the sales and property tax losses that they have experienced. We have and continue to weather this recession with very little financial loss. Below are our core revenues' performances for the past 5 years plus the 2009/10 estimate, as revised with this mid-year Resolution:

	<u>2009/10</u>	<u>2008/09</u>	<u>2007/08</u>	<u>2006/07</u>	<u>2005/06</u>	<u>2004/05</u>
Prop tax	3,615,322	3,652,244	3,637,226	3,525,966	3,271,111	2,516,897
Sales tax	1,050,000	1,027,309	1,134,895	1,143,860	1,111,576	1,082,832
TOT	1,850,000	1,865,027	1,955,889	1,967,074	1,805,636	1,663,360

With all the economic woes that we have been continually heard about for the past year and a half, Morro Bay has managed to remain stable. We are expecting a slight loss in property taxes for 2009/10, \$37k. Sales tax dropped between 2006/07 and 2007/08 by \$9k, and declined additionally in 2008/09 by \$108k. Actual figures for 2009/10 indicate slight growth, which has been confirmed by our sales tax consultant, HdL. Transient Occupancy Tax (TOT) declined between 2006/07 and 2007/08 by \$11k, and further declined in 2008/09 \$91k. While the 2009/10 figures indicate a rebound from 2008/09, a conservative amendment has been suggested. An additional bit of good news was sent out from CalPERS; CalPERS earned an 11.80 percent return on investments for the one-year period ended December 31, 2009. This, along with CalPERS commitment to spread its investment losses over 20 years, bodes well for future contribution rates.

The General Fund Budget Performance Report demonstrates expenditures spent in excess of revenues by \$57k. Since all revenues and expenditures have not been accrued, this number is not significant.

Resolution No. 05-10, adopting the mid-year budget amendments, is presented for approval. The Resolution's supporting spreadsheet will reflect any amendments made at this meeting.

**RESOLUTION NO. 05-10**

**RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF MORRO BAY, CALIFORNIA, AUTHORIZING THE MID-YEAR  
2009/10 AMENDMENTS TO THE CITY'S OPERATING AND CAPITAL  
IMPROVEMENT BUDGETS**

**THE CITY COUNCIL  
City of Morro Bay, California**

**WHEREAS**, the City of Morro Bay is required to appropriate and expend public funds to conduct its day-to-day business activities; and

**WHEREAS**, the City Council adopted the original Operating and Capital Improvement Budgets on June 29, 2009 by Resolution No. 37-09; and

**WHEREAS**, the City Council deems it necessary to amend said budgets.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Morro Bay, California, that the operating budgets of the City of Morro Bay are amended by additional revenues and appropriations as shown on the attached schedule.

**PASSED AND ADOPTED** by the City Council of the City of Morro Bay at a regular meeting thereof held on the 25<sup>th</sup> day of January 2010, by the following vote:

AYES:

NOES:

ABSENT:

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JANICE PETERS, Mayor

ATTEST:

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BRIDGETT KESSLING, City Clerk

2009/10 MID-YEAR BUDGET ADJUSTMENTS

GENERAL FUND

<u>DEPARTMENT</u>	<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>2009/10 BUDGET</u>			<u>JUSTIFICATION</u>
			<u>CURRENT</u>	<u>PROPOSED</u>	<u>CHANGE</u>	
REVENUE:						
Finance	001-3510-3011	Property tax, unsecured	\$ 2,466,072	\$ 2,487,197	\$ 21,125	Adjust to County estimates
	001-3510-3012	Property tax, unsecured	\$ -	\$ 57,035	\$ 57,035	Adjust to County estimates
	001-3510-3020	Property Tax-Cnty Adm	\$ (66,300)	\$ (101,525)	\$ (35,225)	Adjust to County estimates
	001-3510-3021	Property Tax in Lieu-VLF	\$ 745,000	\$ 834,143	\$ 89,143	Adjust to County estimates
	001-3510-3022	Prop. Tax In-Lieu Sales	\$ 330,000	\$ 272,172	\$ (57,828)	Adjust to County estimates
	001-3510-3051	Sales tax	\$ 1,100,000	\$ 1,050,000	\$ (50,000)	Adjust for performance
	001-3510-3064	Transient occupancy tax	\$ 1,800,000	\$ 1,850,000	\$ 50,000	Adjust for performance
	001-3510-3068	Natural gas franchise	\$ 275,000	\$ 200,000	\$ (75,000)	Adjustment based on Dynegy report
Information Services	001-3520-3922	Refunds/restitution	\$ -	\$ 4,274	\$ 4,274	Microsoft CA Government Entities class action settlement
Fire	001-4210-3302	Federal grant	\$ -	\$ 5,950	\$ 5,950	Homeland Security grant
	001-4210-3472	Other fire services	75,000	66,146	(8,854)	Reduction in anticipated mutual aid reimbursements
	001-4210-3473	EMS service/transport	81,263	79,150	(2,113)	Drop in CPI affected contract with San Luis Ambulance
Public Services	001-5205-3426	Plan checking fees	75,000	50,000	(25,000)	Revenues not performing due to economy
	001-4210-3472	Building inspection fees	90,000	60,000	(30,000)	Revenues not performing due to economy
Interfund transfers in	001-7710-3830	Capital improvement	-	1,153,800	1,153,800	Cash refunded to the General Fund from Enterprise Funds for roundabout
Water	001-7710-3830	Enterprise - Water	329,731	238,123	(91,608)	Adjust to Cost Allocation Plan less City Attorney
Sewer	001-4210-3472	Enterprise - Sewer	229,524	147,434	(82,090)	Adjust to Cost Allocation Plan less City Attorney
Harbor	001-4210-3472	Enterprise - Harbor	302,682	273,704	(28,978)	Adjust to Cost Allocation Plan less City Attorney
Subtotal revenue increases			<u>\$ 7,832,972</u>	<u>\$ 8,727,603</u>	<u>\$ 894,631</u>	

2009/10 MID-YEAR BUDGET ADJUSTMENTS

GENERAL FUND

<u>DEPARTMENT</u>	<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>2009/10 BUDGET</u>			<u>JUSTIFICATION</u>
			<u>CURRENT</u>	<u>PROPOSED</u>	<u>CHANGE</u>	
EXPENDITURE:						
City Manager	001-3110-5110	Fuel	360	1,500	1,140	Pool car is being used more frequently
	001-3110-6106	Contractual services	1,000	3,000	2,000	Departmental cost for digital map
Human Resources	001-3140-6106	Contractual services	11,445	31,445	20,000	Additional services - labor negotiator
	001-3140-6510	Meetings	537	1,250	713	Increase in recruitment costs
City Attorney	001-3210-4110	Regular pay	184,000	100,000	(84,000)	Cost allocation charged directly thru payroll
	001-3210-4910	Employer paid benefits	66,614	40,000	(26,614)	Cost allocation charged directly thru payroll
Accounting/Treasury	001-3510-6103	Financial audits	35,000	50,000	15,000	Additional costs associated with 2008/09 audit
	001-3510-6741	Misc bank charges	2,500	8,000	5,500	Bank analysis fee not regularly charged in the past due to bank error
Information Tech	001-3520-5175	Computer supplies	4,000	8,274	4,274	Upgrades to Microsoft product line
	001-3520-6106	Contractual services	1,188	12,500	11,312	Additional costs due to increased services (e-suite, new website)
Police	001-4110-4310	Part-time salaries	34,000	59,000	25,000	Hire a retired police officer to assist Detectives
Fire	001-4210-4120	Overtime pay	143,940	173,140	29,200	Increase \$3,200 for Homeland Security grant-reimbursed overtime; move \$26k from part-time
	001-4210-4310	Part-time pay	143,520	117,520	(26,000)	Move to Overtime
	001-4210-6125	Professional development	13,059	15,809	2,750	Costs to be reimbursed by Homeland Security grant
Public Services Admin	001-5205-6519	Association memberships	2,900	4,900	2,000	SLO Green Build membership not budgeted
Rec & Parks Facilities	001-6150-6106	Contract services	-	12,000	12,000	Termite extermination in City Hall; window repair
Interfund transactions	001-7710-8570	TRFR to capital improv	-	900,000	900,000	Costs associated with completion of capital projects and Fire Station, Phase II
Subtotal expenditures increases			\$ 644,063	\$ 1,538,338	\$ 894,275	
Increased revenue over expenditure increases					\$ 356	

City of Morro Bay  
**Budget Performance Report**  
 Fiscal Year To Date: 12/31/2009

Account Number	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
<b>Fund: 003 Sales &amp; Use Tax Measure Q</b>							
<b>REVENUE</b>							
<b>Department: 1111 Undistributed/Non-Dept.</b>							
3051	Sales Tax-City Portion	\$700,000.00	\$0.00	\$700,000.00	\$339,146.38	\$360,853.62	48%
<b>Department: 1111 Undistributed/Non-Dept.</b>		<b>\$700,000.00</b>	<b>\$0.00</b>	<b>\$700,000.00</b>	<b>\$339,146.38</b>	<b>\$360,853.62</b>	<b>48%</b>
<b>Department: 4210 Fire Department</b>							
3301	Fed Grant Capital Impv	\$0.00	\$0.00	\$0.00	(\$15,000.00)	\$15,000.00	+++
<b>Department: 4210 Fire Department Totals:</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$15,000.00)</b>	<b>\$15,000.00</b>	<b>+++</b>
<b>REVENUE Totals</b>		<b>\$700,000.00</b>	<b>\$0.00</b>	<b>\$700,000.00</b>	<b>\$324,146.38</b>	<b>\$375,853.62</b>	<b>46%</b>
<b>EXPENSE</b>							
<b>Department: 4110 Police Department</b>							
5109	Uniforms/Safety Equipment	\$0.00	\$0.00	\$0.00	\$9,876.56	(\$9,876.56)	+++
5150	Weapons/Range/Ammunition	\$0.00	\$0.00	\$0.00	\$19,692.66	(\$19,692.66)	+++
5504	Machinery/Equip/Supplies	\$64,700.00	\$0.00	\$64,700.00	\$5,750.48	\$58,949.52	9%
5530	Small Tools	\$0.00	\$0.00	\$0.00	\$1,481.45	(\$1,481.45)	+++
6601	Outside Equip. Repair/Mat	\$0.00	\$0.00	\$0.00	\$400.00	(\$400.00)	+++
7201	Automobiles	\$43,250.00	\$0.00	\$43,250.00	\$16,718.95	\$26,531.05	39%
8110	Interest Expense	\$0.00	\$0.00	\$0.00	\$1,300.35	(\$1,300.35)	+++
<b>Department: 4110 Police Department Totals:</b>		<b>\$107,950.00</b>	<b>\$0.00</b>	<b>\$107,950.00</b>	<b>\$55,220.45</b>	<b>\$52,729.55</b>	<b>51%</b>
<b>Department: 4210 Fire Department</b>							
4110	Regular Pay	\$59,074.00	\$0.00	\$59,074.00	\$20,094.04	\$38,979.96	34%
4120	Overtime Pay	\$35,640.00	\$0.00	\$35,640.00	\$41,486.96	(\$5,846.96)	116%
4310	Part-Time Pay	\$44,020.00	\$0.00	\$44,020.00	\$44,020.00	\$0.00	100%
4599	Other Pay	\$0.00	\$0.00	\$0.00	\$2,076.90	(\$2,076.90)	+++
4910	Employer Paid Benefits	\$52,387.00	\$0.00	\$52,387.00	\$16,566.43	\$35,820.57	32%
5199	Misc. Operating Supplies	\$0.00	\$0.00	\$0.00	\$1,045.00	(\$1,045.00)	+++
6199	Other Professional Svc	\$0.00	\$0.00	\$0.00	\$1,900.00	(\$1,900.00)	+++
6603	Outside Ground Repair	\$0.00	\$0.00	\$0.00	\$934.00	(\$934.00)	+++
7102	Buildings & Structures	\$168,000.00	\$0.00	\$168,000.00	\$0.00	\$168,000.00	0%
<b>Department: 4210 Fire Department Totals:</b>		<b>\$359,121.00</b>	<b>\$0.00</b>	<b>\$359,121.00</b>	<b>\$128,123.33</b>	<b>\$230,997.67</b>	<b>36%</b>
<b>Department: 5230 Street Maintenance</b>							
5502	Building Maint. Supplies	\$0.00	\$0.00	\$0.00	\$2,474.06	(\$2,474.06)	+++
6106	Contractual Services	\$275,000.00	\$0.00	\$275,000.00	\$100,000.00	\$175,000.00	36%
<b>Department: 5230 Street Maintenance Totals:</b>		<b>\$275,000.00</b>	<b>\$0.00</b>	<b>\$275,000.00</b>	<b>\$102,474.06</b>	<b>\$172,525.94</b>	<b>37%</b>
<b>Department: 5235 Storm Drain/Creek Maint.</b>							
6105	Consulting Services	\$0.00	\$0.00	\$0.00	\$999.60	(\$999.60)	+++
6106	Contractual Services	\$150,000.00	\$0.00	\$150,000.00	\$120,532.00	\$29,468.00	80%

# Budget Performance Report

Fiscal Year To Date: 12/31/2009

Department: 5235 Storm Drain/Creek Maint.	\$150,000.00	\$0.00	\$150,000.00	\$121,531.60	\$28,468.40	81%
<b>EXPENSE Totals</b>	<b>\$892,071.00</b>	<b>\$0.00</b>	<b>\$892,071.00</b>	<b>\$407,349.44</b>	<b>\$484,721.56</b>	<b>46%</b>
<b>Revenue Totals:</b>	<b>\$700,000.00</b>	<b>\$0.00</b>	<b>\$700,000.00</b>	<b>\$324,146.38</b>	<b>\$375,853.62</b>	<b>46%</b>
<b>Expenditure Totals:</b>	<b>\$892,071.00</b>	<b>\$0.00</b>	<b>\$892,071.00</b>	<b>\$407,349.44</b>	<b>\$484,721.56</b>	<b>46%</b>
<b>Fund Totals: Sales &amp; Use Tax Measure Q</b>	<b>(\$192,071.00)</b>	<b>\$0.00</b>	<b>(\$192,071.00)</b>	<b>(\$83,203.06)</b>	<b>(\$108,867.94)</b>	

**Fund: 007 MBT-BID**

**REVENUE**

Department: 3510 Accounting & Treasury						
3064 Transient Occupancy Tax	\$0.00	\$0.00	\$0.00	\$181,196.47	(\$181,196.47)	+++
<b>Department: 3510 Accounting &amp; Treasury Totals:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$181,196.47</b>	<b>(\$181,196.47)</b>	<b>+++</b>
<b>REVENUE Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$181,196.47</b>	<b>(\$181,196.47)</b>	<b>+++</b>

**EXPENSE**

Department: 3170 Promotion & Advertising						
6105 Consulting Services	\$0.00	\$0.00	\$0.00	\$280.00	(\$280.00)	+++
6107 Promotion & Advertising	\$0.00	\$0.00	\$0.00	\$10,351.91	(\$10,351.91)	+++
6111 TV Ads - Central Region	\$0.00	\$0.00	\$0.00	\$2,750.00	(\$2,750.00)	+++
6113 Print Ads - So. Region	\$0.00	\$0.00	\$0.00	\$13,910.81	(\$13,910.81)	+++
6115 Print Ads - Cent. Region	\$0.00	\$0.00	\$0.00	\$4,620.55	(\$4,620.55)	+++
6116 Print Ads - Other Regions	\$0.00	\$0.00	\$0.00	\$14,424.30	(\$14,424.30)	+++
6118 Promotion - Media	\$0.00	\$0.00	\$0.00	\$1,587.96	(\$1,587.96)	+++
6126 Adverstising Prod/Design	\$0.00	\$0.00	\$0.00	\$19,912.50	(\$19,912.50)	+++
<b>Department: 3170 Promotion &amp; Advertising</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$67,838.03</b>	<b>(\$67,838.03)</b>	<b>+++</b>
Department: 3510 Accounting & Treasury						
5201 Other Expense	\$0.00	\$0.00	\$0.00	\$98.96	(\$98.96)	+++
<b>Department: 3510 Accounting &amp; Treasury Totals:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$98.96</b>	<b>(\$98.96)</b>	<b>+++</b>
<b>EXPENSE Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$67,936.99</b>	<b>(\$67,936.99)</b>	<b>+++</b>

<b>Revenue Totals:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$181,196.47</b>	<b>(\$181,196.47)</b>	<b>+++</b>
<b>Expenditure Totals:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$67,936.99</b>	<b>(\$67,936.99)</b>	<b>+++</b>
<b>Fund Totals: MBT-BID</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$113,259.48</b>	<b>(\$113,259.48)</b>	

**Fund: 050 Gen. Gov. Vehicle Replacement**

**REVENUE**

Department: 1111 Undistributed/Non-Dept.						
3710 Interest Income	\$1,600.00	\$0.00	\$1,600.00	\$0.00	\$1,600.00	0%
<b>Department: 1111 Undistributed/Non-Dept.</b>	<b>\$1,600.00</b>	<b>\$0.00</b>	<b>\$1,600.00</b>	<b>\$0.00</b>	<b>\$1,600.00</b>	<b>0%</b>
<b>REVENUE Totals</b>	<b>\$1,600.00</b>	<b>\$0.00</b>	<b>\$1,600.00</b>	<b>\$0.00</b>	<b>\$1,600.00</b>	<b>0%</b>

**EXPENSE**

Department: 4110 Police Department						
7201 Automobiles	\$66,000.00	\$0.00	\$66,000.00	\$54,756.72	\$11,243.28	83%
<b>Department: 4110 Police Department Totals:</b>	<b>\$66,000.00</b>	<b>\$0.00</b>	<b>\$66,000.00</b>	<b>\$54,756.72</b>	<b>\$11,243.28</b>	<b>83%</b>

Department: 5205 Public Services Admin

City of Morro Bay  
**Budget Performance Report**  
 Fiscal Year To Date: 12/31/2009

7201	Automobiles	\$0.00	\$0.00	\$0.00	\$29,627.72	(\$29,627.72)	+++
<b>Department: 5205 Public Services Admin Totals:</b>		\$0.00	\$0.00	\$0.00	\$29,627.72	(\$29,627.72)	+++
<b>Department: 6110 R &amp; P Administration</b>							
7202	Trucks	\$0.00	\$0.00	\$0.00	(\$1,500.00)	\$1,500.00	+++
<b>Department: 6110 R &amp; P Administration Totals:</b>		\$0.00	\$0.00	\$0.00	(\$1,500.00)	\$1,500.00	+++
<b>EXPENSE Totals</b>		\$66,000.00	\$0.00	\$66,000.00	\$82,884.44	(\$16,884.44)	126%
<b>Revenue Totals:</b>		\$1,600.00	\$0.00	\$1,600.00	\$0.00	\$1,600.00	0%
<b>Expenditure Totals:</b>		\$66,000.00	\$0.00	\$66,000.00	\$82,884.44	(\$16,884.44)	126%
<b>Fund Totals: Gen. Gov. Vehicle Replacement</b>		(\$64,400.00)	\$0.00	(\$64,400.00)	(\$82,884.44)	\$18,484.44	
<b>Fund: 051 General Accumulation</b>							
<b>REVENUE</b>							
<b>Department: 1111 Undistributed/Non-Dept.</b>							
3710	Interest Income	\$9,000.00	\$0.00	\$9,000.00	\$0.00	\$9,000.00	0%
3960	Proceeds of Litigation	\$500,000.00	\$0.00	\$500,000.00	\$0.00	\$500,000.00	0%
<b>Department: 1111 Undistributed/Non-Dept.</b>		\$509,000.00	\$0.00	\$509,000.00	\$0.00	\$509,000.00	0%
<b>REVENUE Totals</b>		\$509,000.00	\$0.00	\$509,000.00	\$0.00	\$509,000.00	0%
<b>Department: 7710 Interfund Transactions</b>							
8410	Intrafund Expense Trans.	\$500,000.00	\$0.00	\$500,000.00	\$0.00	\$500,000.00	0%
<b>Department: 7710 Interfund Transactions Totals:</b>		\$500,000.00	\$0.00	\$500,000.00	\$0.00	\$500,000.00	0%
<b>EXPENSE Totals</b>		\$500,000.00	\$0.00	\$500,000.00	\$0.00	\$500,000.00	0%
<b>Revenue Totals:</b>		\$509,000.00	\$0.00	\$509,000.00	\$0.00	\$509,000.00	0%
<b>Expenditure Totals:</b>		\$500,000.00	\$0.00	\$500,000.00	\$0.00	\$500,000.00	0%
<b>Fund Totals: General Accumulation</b>		\$9,000.00	\$0.00	\$9,000.00	\$0.00	\$9,000.00	
<b>Fund: 053 Water Equip. Replacement</b>							
<b>REVENUE</b>							
<b>REVENUE Totals</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
<b>EXPENSE</b>							
<b>Department: 5240 Water</b>							
7302	Equipment Acquisition	\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$40,000.00	0%
<b>Department: 5240 Water Totals:</b>		\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$40,000.00	0%
<b>EXPENSE Totals</b>		\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$40,000.00	0%
<b>Revenue Totals:</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
<b>Expenditure Totals:</b>		\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$40,000.00	0%
<b>Fund Totals: Water Equip. Replacement</b>		(\$40,000.00)	\$0.00	(\$40,000.00)	\$0.00	(\$40,000.00)	
<b>Fund: 054 Sewer Equip. Replacement</b>							
<b>REVENUE</b>							
<b>Department: 7710 Interfund Transactions</b>							
3802	Intrafund Revenue Trans.	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00	0%
<b>Department: 7710 Interfund Transactions Totals:</b>		\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00	0%
<b>REVENUE Totals</b>		\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00	0%

City of Morro Bay  
**Budget Performance Report**  
 Fiscal Year To Date: 12/31/2009

<b>EXPENSE</b>							
<b>Department: 5251 Wastewater Collection</b>							
7202	Trucks	\$50,000.00	\$0.00	\$50,000.00	\$0.00	\$50,000.00	0%
7302	Equipment Acquisition	\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$40,000.00	0%
<b>Department: 5251 Wastewater Collection Totals:</b>		\$90,000.00	\$0.00	\$90,000.00	\$0.00	\$90,000.00	0%
<b>EXPENSE Totals</b>		\$90,000.00	\$0.00	\$90,000.00	\$0.00	\$90,000.00	0%
<b>Revenue Totals:</b>		\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00	0%
<b>Expenditure Totals:</b>		\$90,000.00	\$0.00	\$90,000.00	\$0.00	\$90,000.00	0%
<b>Fund Totals: Sewer Equip. Replacement</b>		(\$75,000.00)	\$0.00	(\$75,000.00)	\$0.00	(\$75,000.00)	
<b>Fund: 055 Harbor Equip. Replacement</b>							
<b>REVENUE</b>							
<b>REVENUE Totals</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
<b>EXPENSE</b>							
<b>Department: 6510 Harbor Department</b>							
7202	Trucks	\$0.00	\$0.00	\$0.00	\$42,075.33	(\$42,075.33)	+++
<b>Department: 6510 Harbor Department Totals:</b>		\$0.00	\$0.00	\$0.00	\$42,075.33	(\$42,075.33)	+++
<b>EXPENSE Totals</b>		\$0.00	\$0.00	\$0.00	\$42,075.33	(\$42,075.33)	+++
<b>Revenue Totals:</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
<b>Expenditure Totals:</b>		\$0.00	\$0.00	\$0.00	\$42,075.33	(\$42,075.33)	+++
<b>Fund Totals: Harbor Equip. Replacement</b>		\$0.00	\$0.00	\$0.00	(\$42,075.33)	\$42,075.33	
<b>Fund: 200 Comm. Development Grants</b>							
<b>REVENUE</b>							
<b>Department: 3620 Cal Home</b>							
3371	State Grant Public Svc	\$120,000.00	\$0.00	\$120,000.00	\$0.00	\$120,000.00	0%
<b>Department: 3620 Cal Home Totals:</b>		\$120,000.00	\$0.00	\$120,000.00	\$0.00	\$120,000.00	0%
<b>Department: 3650 CDGB</b>							
3371	State Grant Public Svc	\$164,475.00	\$0.00	\$164,475.00	\$0.00	\$164,475.00	0%
<b>Department: 3650 CDGB Totals:</b>		\$164,475.00	\$0.00	\$164,475.00	\$0.00	\$164,475.00	0%
<b>Department: 3680 Home</b>							
3371	State Grant Public Svc	\$123,150.00	\$0.00	\$123,150.00	\$0.00	\$123,150.00	0%
<b>Department: 3680 Home Totals:</b>		\$123,150.00	\$0.00	\$123,150.00	\$0.00	\$123,150.00	0%
<b>REVENUE Totals</b>		\$407,625.00	\$0.00	\$407,625.00	\$0.00	\$407,625.00	0%
<b>EXPENSE</b>							
<b>Department: 3620 Cal Home</b>							
6106	Contractual Services	\$120,000.00	\$0.00	\$120,000.00	\$0.00	\$120,000.00	0%
<b>Department: 3620 Cal Home Totals:</b>		\$120,000.00	\$0.00	\$120,000.00	\$0.00	\$120,000.00	0%
<b>Department: 3650 CDGB</b>							
4910	Employer Paid Benefits	\$0.00	\$0.00	\$0.00	\$691.03	(\$691.03)	+++
4999	Labor Costs Applied	\$0.00	\$0.00	\$0.00	\$987.57	(\$987.57)	+++
5175	Computer Operating Supp.	\$0.00	\$0.00	\$0.00	\$2,112.23	(\$2,112.23)	+++

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5199	Misc. Operating Supplies	\$0.00	\$0.00	\$0.00	\$433.02	(\$433.02)	+++
6106	Contractual Services	\$164,475.00	\$0.00	\$164,475.00	\$4.00	\$164,471.00	0%
6710	Notices & Publications	\$0.00	\$0.00	\$0.00	\$404.36	(\$404.36)	+++
<b>Department: 3650 CDGB Totals:</b>		<b>\$164,475.00</b>	<b>\$0.00</b>	<b>\$164,475.00</b>	<b>\$4,632.21</b>	<b>\$159,842.79</b>	<b>3%</b>
<b>Department: 3680 Home</b>							
4910	Employer Paid Benefits	\$0.00	\$0.00	\$0.00	\$1,406.67	(\$1,406.67)	+++
4999	Labor Costs Applied	\$0.00	\$0.00	\$0.00	\$3,683.27	(\$3,683.27)	+++
5199	Misc. Operating Supplies	\$0.00	\$0.00	\$0.00	\$15.36	(\$15.36)	+++
6106	Contractual Services	\$123,150.00	\$0.00	\$123,150.00	\$13.50	\$123,136.50	0%
6510	Meetings & Conferences	\$0.00	\$0.00	\$0.00	\$1,129.45	(\$1,129.45)	+++
6511	Mileage Reimbursement	\$0.00	\$0.00	\$0.00	\$169.00	(\$169.00)	+++
6710	Notices & Publications	\$0.00	\$0.00	\$0.00	\$5.00	(\$5.00)	+++
<b>Department: 3680 Home Totals:</b>		<b>\$123,150.00</b>	<b>\$0.00</b>	<b>\$123,150.00</b>	<b>\$6,422.25</b>	<b>\$116,727.75</b>	<b>5%</b>
<b>EXPENSE Totals</b>		<b>\$407,625.00</b>	<b>\$0.00</b>	<b>\$407,625.00</b>	<b>\$11,054.46</b>	<b>\$396,570.54</b>	<b>3%</b>
<b>Revenue Totals:</b>		<b>\$407,625.00</b>	<b>\$0.00</b>	<b>\$407,625.00</b>	<b>\$0.00</b>	<b>\$407,625.00</b>	<b>0%</b>
<b>Expenditure Totals:</b>		<b>\$407,625.00</b>	<b>\$0.00</b>	<b>\$407,625.00</b>	<b>\$11,054.46</b>	<b>\$396,570.54</b>	<b>3%</b>
<b>Fund Totals: Comm. Development Grants</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$11,054.46)</b>	<b>\$11,054.46</b>	
<b>Fund: 201 CDBG Loan Repayment Fund</b>							
<b>REVENUE</b>							
<b>Department: 1111 Undistributed/Non-Dept.</b>							
3342	CDBG Principal Repayment	\$0.00	\$0.00	\$0.00	\$9,810.80	(\$9,810.80)	+++
3710	Interest Income	\$0.00	\$0.00	\$0.00	\$345.00	(\$345.00)	+++
<b>Department: 1111 Undistributed/Non-Dept.</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,155.80</b>	<b>(\$10,155.80)</b>	<b>+++</b>
<b>REVENUE Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,155.80</b>	<b>(\$10,155.80)</b>	<b>+++</b>
<b>EXPENSE</b>							
<b>EXPENSE Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>
<b>Revenue Totals:</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,155.80</b>	<b>(\$10,155.80)</b>	<b>+++</b>
<b>Expenditure Totals:</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>
<b>Fund Totals: CDBG Loan Repayment Fund</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,155.80</b>	<b>(\$10,155.80)</b>	
<b>Fund: 204 CDBG 04/05 Housing Rehab</b>							
<b>REVENUE</b>							
<b>Department: 1111 Undistributed/Non-Dept.</b>							
3342	CDBG Principal Repayment	\$0.00	\$0.00	\$0.00	\$39,881.00	(\$39,881.00)	+++
<b>Department: 1111 Undistributed/Non-Dept.</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$39,881.00</b>	<b>(\$39,881.00)</b>	<b>+++</b>
<b>REVENUE Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$39,881.00</b>	<b>(\$39,881.00)</b>	<b>+++</b>
<b>EXPENSE</b>							
<b>EXPENSE Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>
<b>Revenue Totals:</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$39,881.00</b>	<b>(\$39,881.00)</b>	<b>+++</b>
<b>Expenditure Totals:</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>

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<b>Fund Totals: CDBG 04/05 Housing Rehab</b>		\$0.00	\$0.00	\$0.00	\$39,881.00	(\$39,881.00)	
<b>Fund: 205 05/06 Home Partnership</b>							
<b>REVENUE</b>							
<b>REVENUE Totals</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
<b>EXPENSE</b>							
<b>Department: 5206 General Grant Admin</b>							
4910	Employer Paid Benefits	\$0.00	\$0.00	\$0.00	\$0.07	(\$0.07)	+++
<b>Department: 5206 General Grant Admin Totals:</b>		\$0.00	\$0.00	\$0.00	\$0.07	(\$0.07)	+++
<b>Department: 5208 Grant Loans</b>							
6106	Contractual Services	\$0.00	\$0.00	\$0.00	\$50,000.00	(\$50,000.00)	+++
<b>Department: 5208 Grant Loans Totals:</b>		\$0.00	\$0.00	\$0.00	\$50,000.00	(\$50,000.00)	+++
<b>EXPENSE Totals</b>		\$0.00	\$0.00	\$0.00	\$50,000.07	(\$50,000.07)	+++
<b>Revenue Totals:</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
<b>Expenditure Totals:</b>		\$0.00	\$0.00	\$0.00	\$50,000.07	(\$50,000.07)	+++
<b>Fund Totals: 05/06 Home Partnership</b>		\$0.00	\$0.00	\$0.00	(\$50,000.07)	\$50,000.07	
<b>Fund: 250 State Gas Tax Fund</b>							
<b>REVENUE</b>							
<b>Department: 5230 Street Maintenance</b>							
3211	Gas Tax - Section 2105	\$60,000.00	\$0.00	\$60,000.00	\$15,112.10	\$44,887.90	25%
3212	Gas Tax - Section 2106	\$50,000.00	\$0.00	\$50,000.00	\$13,303.73	\$36,696.27	27%
3213	Gas Tax - Section 2107	\$80,000.00	\$0.00	\$80,000.00	\$20,434.37	\$59,565.63	26%
3214	Gas Tax - Section 2107.5	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	0%
3990	Other Misc. Revenues	\$0.00	\$0.00	\$0.00	\$42,540.70	(\$42,540.70)	+++
<b>Department: 5230 Street Maintenance Totals:</b>		\$193,000.00	\$0.00	\$193,000.00	\$91,390.90	\$101,609.10	47%
<b>REVENUE Totals</b>		\$193,000.00	\$0.00	\$193,000.00	\$91,390.90	\$101,609.10	47%
<b>EXPENSE</b>							
<b>Department: 7710 Interfund Transactions</b>							
8510	Transfer To General Fund	\$193,000.00	\$0.00	\$193,000.00	(\$37,978.48)	\$230,978.48	-20%
<b>Department: 7710 Interfund Transactions Totals:</b>		\$193,000.00	\$0.00	\$193,000.00	(\$37,978.48)	\$230,978.48	-20%
<b>EXPENSE Totals</b>		\$193,000.00	\$0.00	\$193,000.00	(\$37,978.48)	\$230,978.48	-20%
<b>Revenue Totals:</b>		\$193,000.00	\$0.00	\$193,000.00	\$91,390.90	\$101,609.10	47%
<b>Expenditure Totals:</b>		\$193,000.00	\$0.00	\$193,000.00	(\$37,978.48)	\$230,978.48	-20%
<b>Fund Totals: State Gas Tax Fund</b>		\$0.00	\$0.00	\$0.00	\$129,369.38	(\$129,369.38)	
<b>Fund: 280 Traffic Safety Fund</b>							
<b>REVENUE</b>							
<b>Department: 4110 Police Department</b>							
3620	Statutory Violations	\$40,000.00	\$0.00	\$40,000.00	\$8,943.52	\$31,056.48	22%
<b>Department: 4110 Police Department Totals:</b>		\$40,000.00	\$0.00	\$40,000.00	\$8,943.52	\$31,056.48	22%
<b>Department: 4185 Traffic Safety PD Grants</b>							

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3371	State Grant Public Svc	\$0.00	\$0.00	\$0.00	\$920.32	(\$920.32)	+++
<b>Department: 4185 Traffic Safety PD Grants</b>		\$0.00	\$0.00	\$0.00	\$920.32	(\$920.32)	+++
<b>REVENUE Totals</b>		\$40,000.00	\$0.00	\$40,000.00	\$9,863.84	\$30,136.16	25%
<b>EXPENSE</b>							
<b>Department: 7710 Interfund Transactions</b>							
8510	Transfer To General Fund	\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$40,000.00	0%
<b>Department: 7710 Interfund Transactions Totals:</b>		\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$40,000.00	0%
<b>EXPENSE Totals</b>		\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$40,000.00	0%
<b>Revenue Totals:</b>		\$40,000.00	\$0.00	\$40,000.00	\$9,863.84	\$30,136.16	25%
<b>Expenditure Totals:</b>		\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$40,000.00	0%
<b>Fund Totals: Traffic Safety Fund</b>		\$0.00	\$0.00	\$0.00	\$9,863.84	(\$9,863.84)	
<b>Fund: 282 Special Safety Grants</b>							
<b>REVENUE</b>							
<b>REVENUE Totals</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
<b>EXPENSE</b>							
<b>EXPENSE Totals</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
<b>Revenue Totals:</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
<b>Expenditure Totals:</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
<b>Fund Totals: Special Safety Grants</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Fund: 299 Parking In-Lieu Fund</b>							
<b>REVENUE</b>							
<b>Department: 1111 Undistributed/Non-Dept.</b>							
3430	Parking In-Lieu	\$13,447.00	\$0.00	\$13,447.00	\$0.00	\$13,447.00	0%
3710	Interest Income	\$4,200.00	\$0.00	\$4,200.00	\$951.40	\$3,248.60	23%
<b>Department: 1111 Undistributed/Non-Dept.</b>		\$17,647.00	\$0.00	\$17,647.00	\$951.40	\$16,695.60	5%
<b>REVENUE Totals</b>		\$17,647.00	\$0.00	\$17,647.00	\$951.40	\$16,695.60	5%
<b>EXPENSE</b>							
<b>Department: 7710 Interfund Transactions</b>							
8570	TRFR To Enterprise Fund	\$24,345.00	\$0.00	\$24,345.00	\$0.00	\$24,345.00	0%
<b>Department: 7710 Interfund Transactions Totals:</b>		\$24,345.00	\$0.00	\$24,345.00	\$0.00	\$24,345.00	0%
<b>EXPENSE Totals</b>		\$24,345.00	\$0.00	\$24,345.00	\$0.00	\$24,345.00	0%
<b>Revenue Totals:</b>		\$17,647.00	\$0.00	\$17,647.00	\$951.40	\$16,695.60	5%
<b>Expenditure Totals:</b>		\$24,345.00	\$0.00	\$24,345.00	\$0.00	\$24,345.00	0%
<b>Fund Totals: Parking In-Lieu Fund</b>		(\$6,698.00)	\$0.00	(\$6,698.00)	\$951.40	(\$7,649.40)	
<b>Fund: 301 Transit Fund</b>							
<b>REVENUE</b>							
<b>Department: 5261 Dial - A - Ride</b>							
3231	DAR LTF Transit	\$282,572.00	\$0.00	\$282,572.00	\$0.00	\$282,572.00	0%
3232	DAR LTF TDA Audit	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	0%

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3235	Slorta Transit Assistance	\$68,046.00	\$0.00	\$68,046.00	\$0.00	\$68,046.00	0%
3281	Donation From Private Agy	\$109,000.00	\$0.00	\$109,000.00	\$0.00	\$109,000.00	0%
3453	Van Farebox Receipts	\$53,418.00	\$0.00	\$53,418.00	\$19,163.50	\$34,254.50	36%
<b>Department: 5261 Dial - A - Ride Totals:</b>		<b>\$514,536.00</b>	<b>\$0.00</b>	<b>\$514,536.00</b>	<b>\$19,163.50</b>	<b>\$495,372.50</b>	<b>4%</b>
<b>Department: 5262 Bikeway Paths</b>							
3233	DAR LTF Bikepaths	\$7,186.00	\$0.00	\$7,186.00	\$0.00	\$7,186.00	0%
<b>Department: 5262 Bikeway Paths Totals:</b>		<b>\$7,186.00</b>	<b>\$0.00</b>	<b>\$7,186.00</b>	<b>\$0.00</b>	<b>\$7,186.00</b>	<b>0%</b>
<b>Department: 5265 Trolley</b>							
3380	County Grant Capital Impr	\$165,000.00	\$0.00	\$165,000.00	\$0.00	\$165,000.00	0%
3453	Van Farebox Receipts	\$15,500.00	\$0.00	\$15,500.00	\$10,106.06	\$5,393.94	65%
3469	Special Events	\$0.00	\$0.00	\$0.00	\$1,927.00	(\$1,927.00)	+++
3499	Other Rev/Current Svc	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	0%
3730	Rental Income	\$6,040.00	\$0.00	\$6,040.00	\$3,434.23	\$2,605.77	57%
<b>Department: 5265 Trolley Totals:</b>		<b>\$196,540.00</b>	<b>\$0.00</b>	<b>\$196,540.00</b>	<b>\$15,467.29</b>	<b>\$181,072.71</b>	<b>8%</b>
<b>Department: 7710 Interfund Transactions</b>							
3810	Trans. From General Fund	\$24,874.00	\$0.00	\$24,874.00	\$0.00	\$24,874.00	0%
3820	Trans. From Special Rev.	\$24,345.00	\$0.00	\$24,345.00	\$0.00	\$24,345.00	0%
<b>Department: 7710 Interfund Transactions Totals:</b>		<b>\$49,219.00</b>	<b>\$0.00</b>	<b>\$49,219.00</b>	<b>\$0.00</b>	<b>\$49,219.00</b>	<b>0%</b>
<b>Department: 8446 DAR Transit Vehicle 05/06</b>							
3381	County Grant Public Svc	\$0.00	\$0.00	\$0.00	\$825.79	(\$825.79)	+++
<b>Department: 8446 DAR Transit Vehicle 05/06 Totals:</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$825.79</b>	<b>(\$825.79)</b>	<b>+++</b>
<b>Department: 8447 DAR Transit Generator</b>							
3382	County Grant Other	\$0.00	\$0.00	\$0.00	\$15,850.29	(\$15,850.29)	+++
<b>Department: 8447 DAR Transit Generator Totals:</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$15,850.29</b>	<b>(\$15,850.29)</b>	<b>+++</b>
<b>Department: 8472 DAR Transit Vehicle 07/08</b>							
3381	County Grant Public Svc	\$0.00	\$0.00	\$0.00	\$825.77	(\$825.77)	+++
<b>Department: 8472 DAR Transit Vehicle 07/08 Totals:</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$825.77</b>	<b>(\$825.77)</b>	<b>+++</b>
<b>REVENUE Totals</b>		<b>\$767,481.00</b>	<b>\$0.00</b>	<b>\$767,481.00</b>	<b>\$52,132.64</b>	<b>\$715,348.36</b>	<b>7%</b>
<b>EXPENSE</b>							
<b>Department: 5261 Dial - A - Ride</b>							
4910	Employer Paid Benefits	\$0.00	\$0.00	\$0.00	\$2.04	(\$2.04)	+++
4999	Labor Costs Applied	\$25,638.00	\$0.00	\$25,638.00	\$0.00	\$25,638.00	0%
5110	Fuel Oil & Lubricants	\$26,655.00	\$0.00	\$26,655.00	\$11,762.22	\$14,892.78	44%
5301	General Office Supplies	\$100.00	\$0.00	\$100.00	\$0.00	\$100.00	0%
5305	Forms Printing	\$770.00	\$0.00	\$770.00	\$0.00	\$770.00	0%
5503	Rolling Stock Supplies	\$25.00	\$0.00	\$25.00	\$0.00	\$25.00	0%
5504	Machinery/Equip/Supplies	\$3,000.00	\$0.00	\$3,000.00	\$3,914.04	(\$914.04)	130%

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6103	Financial Audits	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	0%
6105	Consulting Services	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00	0%
6106	Contractual Services	\$239,250.00	\$0.00	\$239,250.00	\$89,148.79	\$150,101.21	37%
6107	Promotion & Advertising	\$2,700.00	\$0.00	\$2,700.00	\$2,712.00	(\$12.00)	100%
6160	Vehicle Inspections	\$150.00	\$0.00	\$150.00	\$150.00	\$0.00	100%
6162	Mandated Fees/Inspections	\$8,210.00	(\$8,210.00)	\$0.00	\$0.00	\$0.00	+++
6199	Other Professional Svc	\$68,046.00	\$0.00	\$68,046.00	\$0.00	\$68,046.00	0%
6201	Telephone	\$1,500.00	\$0.00	\$1,500.00	\$243.79	\$1,256.21	16%
6300	Utilities	\$1,700.00	\$0.00	\$1,700.00	\$1,013.75	\$686.25	60%
6472	Other Ins./Employee Bond	\$3.00	\$0.00	\$3.00	\$0.00	\$3.00	0%
6519	Association Membership	\$320.00	\$0.00	\$320.00	\$320.00	\$0.00	100%
6604	Outside Vehicle Repair/Maint	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	0%
6741	Misc. Bank Charges	\$100.00	\$0.00	\$100.00	\$40.25	\$59.75	40%
7204	Other Vehicles	\$69,000.00	\$0.00	\$69,000.00	\$0.00	\$69,000.00	0%
<b>Department: 5261 Dial - A - Ride Totals:</b>		<b>\$466,667.00</b>	<b>(\$8,210.00)</b>	<b>\$458,457.00</b>	<b>\$109,306.88</b>	<b>\$349,150.12</b>	<b>24%</b>
<b>Department: 5262 Bikeway Paths</b>							
8540	TRFR To Capital Imp Fund	\$7,186.00	\$0.00	\$7,186.00	\$0.00	\$7,186.00	0%
<b>Department: 5262 Bikeway Paths Totals:</b>		<b>\$7,186.00</b>	<b>\$0.00</b>	<b>\$7,186.00</b>	<b>\$0.00</b>	<b>\$7,186.00</b>	<b>0%</b>
<b>Department: 5265 Trolley</b>							
5110	Fuel Oil & Lubricants	\$6,059.00	\$0.00	\$6,059.00	\$5,855.50	\$203.50	97%
5301	General Office Supplies	\$0.00	\$0.00	\$0.00	\$35.99	(\$35.99)	+++
5504	Machinery/Equip/Supplies	\$1,100.00	\$0.00	\$1,100.00	\$769.88	\$330.12	70%
6105	Consulting Services	\$0.00	\$0.00	\$0.00	\$100.00	(\$100.00)	+++
6106	Contractual Services	\$46,986.00	\$0.00	\$46,986.00	\$32,219.35	\$14,766.65	69%
6107	Promotion & Advertising	\$240.00	\$0.00	\$240.00	\$23.46	\$216.54	10%
6160	Vehicle Inspections	\$0.00	\$0.00	\$0.00	\$61.75	(\$61.75)	+++
6502	Shipping & Moving	\$0.00	\$0.00	\$0.00	\$61.55	(\$61.55)	+++
6604	Outside Vehicle Repair/Maint	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	0%
7204	Other Vehicles	\$165,000.00	\$0.00	\$165,000.00	\$0.00	\$165,000.00	0%
<b>Department: 5265 Trolley Totals:</b>		<b>\$220,885.00</b>	<b>\$0.00</b>	<b>\$220,885.00</b>	<b>\$39,127.48</b>	<b>\$181,757.52</b>	<b>18%</b>
<b>Department: 7710 Interfund Transactions</b>							
8510	Transfer To General Fund	\$72,743.00	\$0.00	\$72,743.00	\$10,299.00	\$62,444.00	14%
<b>Department: 7710 Interfund Transactions Totals:</b>		<b>\$72,743.00</b>	<b>\$0.00</b>	<b>\$72,743.00</b>	<b>\$10,299.00</b>	<b>\$62,444.00</b>	<b>14%</b>
<b>EXPENSE Totals</b>		<b>\$767,481.00</b>	<b>(\$8,210.00)</b>	<b>\$759,271.00</b>	<b>\$158,733.36</b>	<b>\$600,537.64</b>	<b>21%</b>
<b>Revenue Totals:</b>		<b>\$767,481.00</b>	<b>\$0.00</b>	<b>\$767,481.00</b>	<b>\$52,132.64</b>	<b>\$715,348.36</b>	<b>7%</b>
<b>Expenditure Totals:</b>		<b>\$767,481.00</b>	<b>(\$8,210.00)</b>	<b>\$759,271.00</b>	<b>\$158,733.36</b>	<b>\$600,537.64</b>	<b>21%</b>

City of Morro Bay  
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<b>Fund Totals: Transit Fund</b>		\$0.00	\$8,210.00	\$8,210.00	(\$106,600.72)	\$114,810.72	
<b>Fund: 311 Water Revenue Fund</b>							
<b>REVENUE</b>							
<b>Department: 5240 Water</b>							
3454	Water Services	\$3,300,000.00	\$0.00	\$3,300,000.00	\$1,702,117.14	\$1,597,882.86	52%
3455	Water NSF Fees	\$0.00	\$0.00	\$0.00	\$210.00	(\$210.00)	+++
3456	Water Reconnection Fees	\$3,700.00	\$0.00	\$3,700.00	\$2,091.00	\$1,609.00	57%
3459	Water Service Application	\$10,000.00	\$0.00	\$10,000.00	\$6,535.39	\$3,464.61	65%
3496	Meter Charges	\$26,000.00	\$0.00	\$26,000.00	\$10,854.10	\$15,145.90	42%
3631	Penalties	\$40,000.00	\$0.00	\$40,000.00	\$35,522.22	\$4,477.78	89%
3905	Bad Debts Recovery	(\$6,600.00)	\$0.00	(\$6,600.00)	\$6.07	(\$6,606.07)	0%
<b>Department: 5240 Water Totals:</b>		\$3,373,100.00	\$0.00	\$3,373,100.00	\$1,757,335.92	\$1,615,764.08	52%
<b>Department: 7710 Interfund Transactions</b>							
3802	Intrafund Revenue Trans.	\$244,063.00	\$0.00	\$244,063.00	\$0.00	\$244,063.00	0%
<b>Department: 7710 Interfund Transactions Totals:</b>		\$244,063.00	\$0.00	\$244,063.00	\$0.00	\$244,063.00	0%
<b>REVENUE Totals</b>		<b>\$3,617,163.00</b>	<b>\$0.00</b>	<b>\$3,617,163.00</b>	<b>\$1,757,335.92</b>	<b>\$1,859,827.08</b>	<b>49%</b>
<b>EXPENSE</b>							
<b>Department: 3510 Accounting &amp; Treasury</b>							
5199	Misc. Operating Supplies	\$0.00	\$0.00	\$0.00	\$1,460.00	(\$1,460.00)	+++
5301	General Office Supplies	\$0.00	\$0.00	\$0.00	(\$79.02)	\$79.02	+++
5504	Machinery/Equip/Supplies	\$0.00	\$0.00	\$0.00	\$152.18	(\$152.18)	+++
6106	Contractual Services	\$0.00	\$0.00	\$0.00	\$8,816.73	(\$8,816.73)	+++
<b>Department: 3510 Accounting &amp; Treasury Totals:</b>		\$0.00	\$0.00	\$0.00	\$10,349.89	(\$10,349.89)	+++
<b>Department: 5240 Water</b>							
4110	Regular Pay	\$384,911.00	\$0.00	\$384,911.00	\$170,887.56	\$214,023.44	44%
4120	Overtime Pay	\$14,000.00	\$0.00	\$14,000.00	\$12,174.63	\$1,825.37	87%
4310	Part-Time Pay	\$7,500.00	\$0.00	\$7,500.00	\$21,476.60	(\$13,976.60)	286%
4515	Standby Pay	\$12,000.00	\$0.00	\$12,000.00	\$6,093.50	\$5,906.50	51%
4599	Other Pay	\$25,000.00	\$0.00	\$25,000.00	\$2,314.76	\$22,685.24	9%
4910	Employer Paid Benefits	\$204,673.00	\$0.00	\$204,673.00	\$100,711.84	\$103,961.16	49%
4999	Labor Costs Applied	\$25,000.00	\$0.00	\$25,000.00	\$13,964.55	\$11,035.45	56%
5110	Fuel Oil & Lubricants	\$23,000.00	\$0.00	\$23,000.00	\$4,883.71	\$18,116.29	21%
5199	Misc. Operating Supplies	\$40,000.00	\$0.00	\$40,000.00	\$24,037.94	\$15,962.06	60%
5302	Copying Supplies	\$60,000.00	\$0.00	\$60,000.00	\$0.00	\$60,000.00	0%
5502	Building Maint. Supplies	\$0.00	\$0.00	\$0.00	\$57,600.28	(\$57,600.28)	+++
5504	Machinery/Equip/Supplies	\$0.00	\$0.00	\$0.00	\$980.25	(\$980.25)	+++
5969	Water Conservation Rebate	\$10,000.00	\$0.00	\$10,000.00	\$3,600.00	\$6,400.00	36%

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6101	Legal Services	\$14,500.00	\$0.00	\$14,500.00	\$500.00	\$14,000.00	3%
6105	Consulting Services	\$7,500.00	\$0.00	\$7,500.00	\$22,916.28	(\$15,416.28)	306%
6106	Contractual Services	\$130,000.00	\$0.00	\$130,000.00	\$86,693.10	\$43,306.90	67%
6131	State Water Contract	\$2,100,000.00	\$0.00	\$2,100,000.00	\$1,404,045.49	\$695,954.51	67%
6161	Licenses & Permits	\$25,000.00	\$0.00	\$25,000.00	\$18,403.07	\$6,596.93	74%
6199	Other Professional Svc	\$0.00	\$0.00	\$0.00	\$380.46	(\$380.46)	+++
6220	Postage	\$0.00	\$0.00	\$0.00	\$10.60	(\$10.60)	+++
6300	Utilities	\$0.00	\$0.00	\$0.00	\$24,161.01	(\$24,161.01)	+++
6399	Other Utilities	\$199,909.00	\$0.00	\$199,909.00	\$1,035.08	\$198,873.92	1%
6401	General Liability	\$42,031.00	\$0.00	\$42,031.00	\$17,512.90	\$24,518.10	42%
6411	Property Damage Ins.	\$1,130.00	\$0.00	\$1,130.00	\$470.85	\$659.15	42%
6472	Other Ins./Employee Bond	\$91.00	\$0.00	\$91.00	\$91.00	\$0.00	100%
6473	Vehicle Insurance	\$854.00	\$0.00	\$854.00	\$355.85	\$498.15	42%
6499	Earthquake & Flood Insurance	\$0.00	\$0.00	\$0.00	\$28,586.30	(\$28,586.30)	+++
6510	Meetings & Conferences	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	0%
6514	Travel Expense	\$1,500.00	\$0.00	\$1,500.00	\$107.08	\$1,392.92	7%
6519	Association Membership	\$2,500.00	\$0.00	\$2,500.00	\$68.50	\$2,431.50	3%
6710	Notices & Publications	\$8,000.00	\$0.00	\$8,000.00	\$6,754.10	\$1,245.90	84%
8711	Non Capital Asset Expense	\$0.00	\$0.00	\$0.00	\$253,320.90	(\$253,320.90)	+++
8750	Bad Debts Written Off	\$0.00	\$0.00	\$0.00	\$5,129.87	(\$5,129.87)	+++
8760	UM Customer Adjustments	\$0.00	\$0.00	\$0.00	\$7,095.83	(\$7,095.83)	+++
<b>Department: 5240 Water Totals:</b>		<b>\$3,340,099.00</b>	<b>\$0.00</b>	<b>\$3,340,099.00</b>	<b>\$2,296,363.89</b>	<b>\$1,043,735.11</b>	<b>69%</b>
<b>Department: 7710 Interfund Transactions</b>							
8510	Transfer To General Fund	\$329,731.00	\$0.00	\$329,731.00	\$0.00	\$329,731.00	0%
<b>Department: 7710 Interfund Transactions Totals:</b>		<b>\$329,731.00</b>	<b>\$0.00</b>	<b>\$329,731.00</b>	<b>\$0.00</b>	<b>\$329,731.00</b>	<b>0%</b>
<b>EXPENSE Totals</b>		<b>\$3,669,830.00</b>	<b>\$0.00</b>	<b>\$3,669,830.00</b>	<b>\$2,306,713.78</b>	<b>\$1,363,116.22</b>	<b>63%</b>
<b>Revenue Totals:</b>		<b>\$3,617,163.00</b>	<b>\$0.00</b>	<b>\$3,617,163.00</b>	<b>\$1,757,335.92</b>	<b>\$1,859,827.08</b>	<b>49%</b>
<b>Expenditure Totals:</b>		<b>\$3,669,830.00</b>	<b>\$0.00</b>	<b>\$3,669,830.00</b>	<b>\$2,306,713.78</b>	<b>\$1,363,116.22</b>	<b>63%</b>
<b>Fund Totals: Water Revenue Fund</b>		<b>(\$52,667.00)</b>	<b>\$0.00</b>	<b>(\$52,667.00)</b>	<b>(\$549,377.86)</b>	<b>\$496,710.86</b>	
<b>Fund: 321 Sewer Revenue Fund</b>							
<b>REVENUE</b>							
<b>Department: 5251 Wastewater Collection</b>							
3452	Sewer Services	\$2,750,000.00	\$0.00	\$2,750,000.00	\$1,475,593.01	\$1,274,406.99	54%
3631	Penalties	\$4,000.00	\$0.00	\$4,000.00	\$13,123.94	(\$9,123.94)	328%
3730	Rental Income	\$18,000.00	\$0.00	\$18,000.00	\$9,790.87	\$8,209.13	54%
3905	Bad Debts Recovery	(\$2,750.00)	\$0.00	(\$2,750.00)	\$390.36	(\$3,140.36)	-14%
3919	Auctioned Property	\$0.00	\$0.00	\$0.00	\$100.00	(\$100.00)	+++

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<b>Department: 5251 Wastewater Collection Totals:</b>		\$2,769,250.00	\$0.00	\$2,769,250.00	\$1,498,998.18	\$1,270,251.82	54%
<b>Department: 7710 Interfund Transactions</b>							
3802	Intrafund Revenue Trans.	\$549,792.00	\$0.00	\$549,792.00	\$0.00	\$549,792.00	0%
<b>Department: 7710 Interfund Transactions Totals:</b>		\$549,792.00	\$0.00	\$549,792.00	\$0.00	\$549,792.00	0%
<b>REVENUE Totals</b>		<b>\$3,319,042.00</b>	<b>\$0.00</b>	<b>\$3,319,042.00</b>	<b>\$1,498,998.18</b>	<b>\$1,820,043.82</b>	<b>45%</b>
<b>EXPENSE</b>							
<b>Department: 3510 Accounting &amp; Treasury</b>							
5199	Misc. Operating Supplies	\$0.00	\$0.00	\$0.00	\$1,324.07	(\$1,324.07)	+++
5301	General Office Supplies	\$0.00	\$0.00	\$0.00	\$56.91	(\$56.91)	+++
5504	Machinery/Equip/Supplies	\$0.00	\$0.00	\$0.00	\$152.19	(\$152.19)	+++
6106	Contractual Services	\$0.00	\$0.00	\$0.00	\$7,883.23	(\$7,883.23)	+++
<b>Department: 3510 Accounting &amp; Treasury Totals:</b>		\$0.00	\$0.00	\$0.00	\$9,416.40	(\$9,416.40)	+++
<b>Department: 5251 Wastewater Collection</b>							
4110	Regular Pay	\$333,481.00	\$0.00	\$333,481.00	\$118,784.20	\$214,696.80	36%
4120	Overtime Pay	\$4,000.00	\$0.00	\$4,000.00	\$750.82	\$3,249.18	19%
4310	Part-Time Pay	\$7,500.00	\$0.00	\$7,500.00	\$0.00	\$7,500.00	0%
4515	Standby Pay	\$12,000.00	\$0.00	\$12,000.00	\$6,230.00	\$5,770.00	52%
4599	Other Pay	\$5,000.00	\$0.00	\$5,000.00	\$2,223.22	\$2,776.78	44%
4910	Employer Paid Benefits	\$195,667.00	\$0.00	\$195,667.00	\$72,087.64	\$123,579.36	37%
4999	Labor Costs Applied	\$25,000.00	\$0.00	\$25,000.00	\$15,776.71	\$9,223.29	63%
5109	Uniforms/Safety Equipment	\$0.00	\$0.00	\$0.00	\$206.59	(\$206.59)	+++
5110	Fuel Oil & Lubricants	\$18,000.00	\$0.00	\$18,000.00	\$4,095.31	\$13,904.69	23%
5120	Chemical Supplies	\$0.00	\$0.00	\$0.00	\$2,618.30	(\$2,618.30)	+++
5199	Misc. Operating Supplies	\$52,000.00	\$0.00	\$52,000.00	\$56,228.76	(\$4,228.76)	108%
5201	Other Expense	\$0.00	\$0.00	\$0.00	\$79.95	(\$79.95)	+++
5502	Building Maint. Supplies	\$15,000.00	\$0.00	\$15,000.00	\$1,383.33	\$13,616.67	9%
6101	Legal Services	\$12,500.00	\$0.00	\$12,500.00	\$0.00	\$12,500.00	0%
6105	Consulting Services	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	0%
6106	Contractual Services	\$175,000.00	\$0.00	\$175,000.00	\$59,521.07	\$115,478.93	34%
6125	Professional Development	\$0.00	\$0.00	\$0.00	\$150.00	(\$150.00)	+++
6161	Licenses & Permits	\$4,500.00	\$0.00	\$4,500.00	\$2,338.64	\$2,161.36	52%
6300	Utilities	\$0.00	\$0.00	\$0.00	\$11,837.99	(\$11,837.99)	+++
6399	Other Utilities	\$30,000.00	\$0.00	\$30,000.00	\$778.38	\$29,221.62	3%
6401	General Liability	\$21,015.00	\$0.00	\$21,015.00	\$8,756.29	\$12,258.71	42%
6411	Property Damage Ins.	\$565.00	\$0.00	\$565.00	\$235.40	\$329.60	42%
6472	Other Ins./Employee Bond	\$28.00	\$0.00	\$28.00	\$28.00	\$0.00	100%
6473	Vehicle Insurance	\$488.00	\$0.00	\$488.00	\$203.35	\$284.65	42%

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6499	Earthquake & Flood Insurance	\$0.00	\$0.00	\$0.00	\$12,262.82	(\$12,262.82)	+++
6510	Meetings & Conferences	\$500.00	\$0.00	\$500.00	\$116.46	\$383.54	23%
6514	Travel Expense	\$1,050.00	\$0.00	\$1,050.00	\$229.87	\$820.13	22%
6519	Association Membership	\$2,000.00	\$0.00	\$2,000.00	\$940.50	\$1,059.50	47%
6710	Notices & Publications	\$8,000.00	\$0.00	\$8,000.00	\$360.06	\$7,639.94	5%
6810	Equipment Rental	\$0.00	\$0.00	\$0.00	\$19.44	(\$19.44)	+++
7302	Equipment Acquisition	\$0.00	\$0.00	\$0.00	\$18,581.79	(\$18,581.79)	+++
8721	Payment To Other Agency	\$1,225,855.00	\$0.00	\$1,225,855.00	\$0.00	\$1,225,855.00	0%
8750	Bad Debts Written Off	\$0.00	\$0.00	\$0.00	\$6,478.87	(\$6,478.87)	+++
8760	UM Customer Adjustments	\$0.00	\$0.00	\$0.00	\$2,162.80	(\$2,162.80)	+++
<b>Department: 5251 Wastewater Collection Totals:</b>		\$2,150,149.00	\$0.00	\$2,150,149.00	\$405,466.56	\$1,744,682.44	19%
<b>Department: 7710 Interfund Transactions</b>							
8510	Transfer To General Fund	\$229,524.00	\$0.00	\$229,524.00	\$0.00	\$229,524.00	0%
<b>Department: 7710 Interfund Transactions Totals:</b>		\$229,524.00	\$0.00	\$229,524.00	\$0.00	\$229,524.00	0%
<b>Department: 8439 Chorro Valley Alternative</b>							
4910	Employer Paid Benefits	\$0.00	\$0.00	\$0.00	\$590.96	(\$590.96)	+++
4999	Labor Costs Applied	\$0.00	\$0.00	\$0.00	\$2,311.96	(\$2,311.96)	+++
<b>Department: 8439 Chorro Valley Alternative</b>		\$0.00	\$0.00	\$0.00	\$2,902.92	(\$2,902.92)	+++
<b>EXPENSE Totals</b>		\$2,379,673.00	\$0.00	\$2,379,673.00	\$417,785.88	\$1,961,887.12	18%
<b>Revenue Totals:</b>		\$3,319,042.00	\$0.00	\$3,319,042.00	\$1,498,998.18	\$1,820,043.82	45%
<b>Expenditure Totals:</b>		\$2,379,673.00	\$0.00	\$2,379,673.00	\$417,785.88	\$1,961,887.12	18%
<b>Fund Totals: Sewer Revenue Fund</b>		\$939,369.00	\$0.00	\$939,369.00	\$1,081,212.30	(\$141,843.30)	
<b>Fund: 331 Harbor Operating Fund</b>							
<b>REVENUE</b>							
<b>Department: 6510 Harbor Department</b>							
3291	Other Donations/Cont.	\$0.00	\$0.00	\$0.00	\$9,600.00	(\$9,600.00)	+++
3401	Sale of Copies & Books	\$0.00	\$0.00	\$0.00	\$73.25	(\$73.25)	+++
3437	Live Aboard Services	\$6,000.00	\$0.00	\$6,000.00	\$2,114.46	\$3,885.54	35%
3439	Other Harbor Services	\$14,000.00	\$0.00	\$14,000.00	\$5,701.09	\$8,298.91	41%
3440	Harbor Leases	\$1,445,000.00	\$0.00	\$1,445,000.00	\$819,441.30	\$625,558.70	57%
3441	North T-Pier Dockage	\$58,000.00	\$0.00	\$58,000.00	\$22,875.62	\$35,124.38	39%
3442	South T-Pier Dockage	\$38,000.00	\$0.00	\$38,000.00	\$17,993.09	\$20,006.91	47%
3443	Mooring Rental	\$72,000.00	\$0.00	\$72,000.00	\$55,510.74	\$16,489.26	77%
3444	Slip Rental	\$78,000.00	\$0.00	\$78,000.00	\$67,494.38	\$10,505.62	87%
3445	Slip Transient Sublease	\$38,000.00	\$0.00	\$38,000.00	\$15,957.35	\$22,042.65	42%
3447	Floating Dockage Rental	\$6,000.00	\$0.00	\$6,000.00	\$3,322.31	\$2,677.69	55%
3499	Other Rev/Current Svc	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	0%

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3914	Commission From Pay Phone	\$0.00	\$0.00	\$0.00	\$5.26	(\$5.26)	+++
3919	Auctioned Property	\$0.00	\$0.00	\$0.00	\$1,100.00	(\$1,100.00)	+++
3990	Other Misc. Revenues	\$2,000.00	\$0.00	\$2,000.00	\$162.00	\$1,838.00	8%
<b>Department: 6510 Harbor Department Totals:</b>		<b>\$1,759,000.00</b>	<b>\$0.00</b>	<b>\$1,759,000.00</b>	<b>\$1,021,350.85</b>	<b>\$737,649.15</b>	<b>58%</b>
<b>Department: 7710 Interfund Transactions</b>							
3802	Intrafund Revenue Trans.	\$51,671.00	\$0.00	\$51,671.00	\$0.00	\$51,671.00	0%
<b>Department: 7710 Interfund Transactions Totals:</b>		<b>\$51,671.00</b>	<b>\$0.00</b>	<b>\$51,671.00</b>	<b>\$0.00</b>	<b>\$51,671.00</b>	<b>0%</b>
<b>REVENUE Totals</b>		<b>\$1,810,671.00</b>	<b>\$0.00</b>	<b>\$1,810,671.00</b>	<b>\$1,021,350.85</b>	<b>\$789,320.15</b>	<b>56%</b>
<b>EXPENSE</b>							
<b>Department: 6510 Harbor Department</b>							
4110	Regular Pay	\$520,801.00	\$0.00	\$520,801.00	\$274,783.32	\$246,017.68	53%
4120	Overtime Pay	\$4,000.00	\$0.00	\$4,000.00	\$3,097.16	\$902.84	77%
4310	Part-Time Pay	\$92,000.00	\$0.00	\$92,000.00	\$51,594.31	\$40,405.69	56%
4515	Standby Pay	\$9,000.00	\$0.00	\$9,000.00	\$5,390.00	\$3,610.00	60%
4599	Other Pay	\$12,000.00	\$0.00	\$12,000.00	\$6,342.99	\$5,657.01	53%
4910	Employer Paid Benefits	\$274,117.00	\$0.00	\$274,117.00	\$146,841.24	\$127,275.76	54%
5101	Janitorial Supplies	\$0.00	\$0.00	\$0.00	\$252.30	(\$252.30)	+++
5105	First Aide Supplies	\$1,000.00	\$0.00	\$1,000.00	\$803.51	\$196.49	80%
5106	Photographic Supplies	\$200.00	\$0.00	\$200.00	\$0.00	\$200.00	0%
5108	Communication Supplies	\$2,600.00	\$0.00	\$2,600.00	\$0.00	\$2,600.00	0%
5109	Uniforms/Safety Equipment	\$4,000.00	\$0.00	\$4,000.00	\$2,028.87	\$1,971.13	51%
5110	Fuel Oil & Lubricants	\$18,000.00	\$0.00	\$18,000.00	\$6,288.63	\$11,711.37	35%
5125	Repairs/Maint. Materials	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	0%
5199	Misc. Operating Supplies	\$0.00	\$0.00	\$0.00	\$883.41	(\$883.41)	+++
5201	Other Expense	\$0.00	\$0.00	\$0.00	\$183.30	(\$183.30)	+++
5301	General Office Supplies	\$3,500.00	\$0.00	\$3,500.00	\$752.00	\$2,748.00	21%
5303	Books & Manuals	\$200.00	\$0.00	\$200.00	\$0.00	\$200.00	0%
5304	Periodical/Subscriptions	\$400.00	\$0.00	\$400.00	\$169.20	\$230.80	42%
5305	Forms Printing	\$2,000.00	\$0.00	\$2,000.00	\$1,781.14	\$218.86	89%
5501	Grounds Maint. Supplies	\$6,000.00	\$0.00	\$6,000.00	\$1,052.45	\$4,947.55	18%
5502	Building Maint. Supplies	\$2,000.00	\$0.00	\$2,000.00	\$421.93	\$1,578.07	21%
5504	Machinery/Equip/Supplies	\$10,500.00	\$0.00	\$10,500.00	\$3,994.11	\$6,505.89	38%
5530	Small Tools	\$1,500.00	\$0.00	\$1,500.00	\$1,557.61	(\$57.61)	104%
6101	Legal Services	\$21,000.00	\$0.00	\$21,000.00	\$0.00	\$21,000.00	0%
6102	Legislative Analyst	\$10,500.00	\$0.00	\$10,500.00	\$0.00	\$10,500.00	0%
6103	Financial Audits	\$12,000.00	\$0.00	\$12,000.00	\$0.00	\$12,000.00	0%
6106	Contractual Services	\$18,000.00	\$0.00	\$18,000.00	\$6,771.80	\$11,228.20	38%

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6107	Promotion & Advertising	\$3,500.00	\$0.00	\$3,500.00	\$199.89	\$3,300.11	6%
6125	Professional Development	\$5,200.00	\$0.00	\$5,200.00	\$0.00	\$5,200.00	0%
6199	Other Professional Svc	\$1,000.00	\$0.00	\$1,000.00	\$403.28	\$596.72	40%
6201	Telephone	\$6,500.00	\$0.00	\$6,500.00	\$0.00	\$6,500.00	0%
6220	Postage	\$2,000.00	\$0.00	\$2,000.00	\$34.79	\$1,965.21	2%
6300	Utilities	\$107,000.00	\$0.00	\$107,000.00	\$54,904.86	\$52,095.14	51%
6305	Disposal	\$0.00	\$0.00	\$0.00	\$48.96	(\$48.96)	+++
6399	Other Utilities	\$0.00	\$0.00	\$0.00	\$18.11	(\$18.11)	+++
6401	General Liability	\$42,031.00	\$0.00	\$42,031.00	\$17,512.90	\$24,518.10	42%
6411	Property Damage Ins.	\$1,130.00	\$0.00	\$1,130.00	\$470.85	\$659.15	42%
6472	Other Ins./Employee Bond	\$0.00	\$0.00	\$0.00	\$91.00	(\$91.00)	+++
6473	Vehicle Insurance	\$610.00	\$0.00	\$610.00	\$254.15	\$355.85	42%
6510	Meetings & Conferences	\$6,000.00	\$0.00	\$6,000.00	\$3,895.27	\$2,104.73	65%
6519	Association Membership	\$4,000.00	\$0.00	\$4,000.00	\$1,550.00	\$2,450.00	39%
6601	Outside Equip. Repair/Mat	\$30,000.00	\$0.00	\$30,000.00	\$17,166.65	\$12,833.35	57%
6602	Outside Structural Repair	\$6,000.00	\$0.00	\$6,000.00	\$3,944.00	\$2,056.00	66%
6603	Outside Ground Repair	\$3,500.00	\$0.00	\$3,500.00	\$618.00	\$2,882.00	18%
6604	Outside Vehicle Repair/Maint	\$2,000.00	\$0.00	\$2,000.00	\$51.75	\$1,948.25	3%
6640	Maintenance Contracts	\$2,800.00	\$0.00	\$2,800.00	\$564.00	\$2,236.00	20%
6710	Notices & Publications	\$1,000.00	\$0.00	\$1,000.00	\$107.97	\$892.03	11%
6742	Cr. Card Processing Chgs.	\$0.00	\$0.00	\$0.00	\$140.74	(\$140.74)	+++
6750	Business Equipment Rental	\$27,400.00	(\$27,400.00)	\$0.00	\$1,284.72	(\$1,284.72)	+++
6810	Equipment Rental	\$3,000.00	\$0.00	\$3,000.00	\$2,636.30	\$363.70	88%
7205	Vessels	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$25,000.00	0%
8110	Interest Expense	\$62,000.00	\$0.00	\$62,000.00	\$58,761.26	\$3,238.74	95%
8130	Principal Repayment	\$73,000.00	\$0.00	\$73,000.00	\$76,097.74	(\$3,097.74)	104%
8711	Non Capital Asset Expense	\$0.00	\$27,400.00	\$27,400.00	\$19,997.91	\$7,402.09	73%
<b>Department: 6510 Harbor Department Totals:</b>		<b>\$1,442,989.00</b>	<b>(\$0.00)</b>	<b>\$1,442,989.00</b>	<b>\$775,744.38</b>	<b>\$667,244.62</b>	<b>54%</b>
<b>Department: 7710 Interfund Transactions</b>							
8410	Intrafund Expense Trans.	\$65,000.00	\$0.00	\$65,000.00	\$0.00	\$65,000.00	0%
8510	Transfer To General Fund	\$302,682.00	\$0.00	\$302,682.00	\$0.00	\$302,682.00	0%
<b>Department: 7710 Interfund Transactions Totals:</b>		<b>\$367,682.00</b>	<b>\$0.00</b>	<b>\$367,682.00</b>	<b>\$0.00</b>	<b>\$367,682.00</b>	<b>0%</b>
<b>EXPENSE Totals</b>		<b>\$1,810,671.00</b>	<b>(\$0.00)</b>	<b>\$1,810,671.00</b>	<b>\$775,744.38</b>	<b>\$1,034,926.62</b>	<b>43%</b>
<b>Revenue Totals:</b>		<b>\$1,810,671.00</b>	<b>\$0.00</b>	<b>\$1,810,671.00</b>	<b>\$1,021,350.85</b>	<b>\$789,320.15</b>	<b>56%</b>
<b>Expenditure Totals:</b>		<b>\$1,810,671.00</b>	<b>(\$0.00)</b>	<b>\$1,810,671.00</b>	<b>\$775,744.38</b>	<b>\$1,034,926.62</b>	<b>43%</b>

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<b>Fund Totals: Harbor Operating Fund</b>		\$0.00	\$0.00	\$0.00	\$245,606.47	(\$245,606.47)	
<b>Fund: 430 Risk Management</b>							
<b>REVENUE</b>							
<b>Department: 1111 Undistributed/Non-Dept.</b>							
3710	Interest Income	\$25,000.00	\$0.00	\$25,000.00	\$1,300.35	\$23,699.65	5%
3922	Refunds/Adj/Restitution	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$20,000.00	0%
<b>Department: 1111 Undistributed/Non-Dept.</b>		\$45,000.00	\$0.00	\$45,000.00	\$1,300.35	\$43,699.65	3%
<b>Department: 4312 Worker's Comp Insurance</b>							
3916	Chgs To Other Departments	\$110,208.00	\$0.00	\$110,208.00	\$0.00	\$110,208.00	0%
3922	Refunds/Adj/Restitution	\$0.00	\$0.00	\$0.00	\$7,036.40	(\$7,036.40)	+++
<b>Department: 4312 Worker's Comp Insurance</b>		\$110,208.00	\$0.00	\$110,208.00	\$7,036.40	\$103,171.60	6%
<b>Department: 4314 Unemployment Reserve</b>							
3916	Chgs To Other Departments	\$17,000.00	\$0.00	\$17,000.00	\$0.00	\$17,000.00	0%
<b>Department: 4314 Unemployment Reserve</b>		\$17,000.00	\$0.00	\$17,000.00	\$0.00	\$17,000.00	0%
<b>Department: 4316 Liability Insurance</b>							
3909	Special Event Insurance	\$0.00	\$0.00	\$0.00	\$4,443.81	(\$4,443.81)	+++
3916	Chgs To Other Departments	\$586,429.00	\$0.00	\$586,429.00	\$143,155.84	\$443,273.16	24%
<b>Department: 4316 Liability Insurance Totals:</b>		\$586,429.00	\$0.00	\$586,429.00	\$147,599.65	\$438,829.35	25%
<b>Department: 4317 Other Insurance</b>							
3916	Chgs To Other Departments	\$20,000.00	\$0.00	\$20,000.00	\$1,102.00	\$18,898.00	6%
<b>Department: 4317 Other Insurance Totals:</b>		\$20,000.00	\$0.00	\$20,000.00	\$1,102.00	\$18,898.00	6%
<b>Department: 4318 Property Damage/Fire Ins</b>							
3916	Chgs To Other Departments	\$14,729.00	\$0.00	\$14,729.00	\$85,710.05	(\$70,981.05)	582%
<b>Department: 4318 Property Damage/Fire Ins</b>		\$14,729.00	\$0.00	\$14,729.00	\$85,710.05	(\$70,981.05)	582%
<b>Department: 4320 Vehicle Insurance</b>							
3916	Chgs To Other Departments	\$11,660.00	\$0.00	\$11,660.00	\$4,858.75	\$6,801.25	42%
<b>Department: 4320 Vehicle Insurance Totals:</b>		\$11,660.00	\$0.00	\$11,660.00	\$4,858.75	\$6,801.25	42%
<b>REVENUE Totals</b>		<b>\$805,026.00</b>	<b>\$0.00</b>	<b>\$805,026.00</b>	<b>\$247,607.20</b>	<b>\$557,418.80</b>	<b>31%</b>
<b>EXPENSE</b>							
<b>Department: 4308 Health Flex Plan</b>							
6106	Contractual Services	\$0.00	\$0.00	\$0.00	\$29.40	(\$29.40)	+++
<b>Department: 4308 Health Flex Plan Totals:</b>		\$0.00	\$0.00	\$0.00	\$29.40	(\$29.40)	+++
<b>Department: 4312 Worker's Comp Insurance</b>							
6451	Worker's Comp. Insurance	\$110,208.00	\$0.00	\$110,208.00	\$110,208.00	\$0.00	100%
<b>Department: 4312 Worker's Comp Insurance</b>		\$110,208.00	\$0.00	\$110,208.00	\$110,208.00	\$0.00	100%
<b>Department: 4314 Unemployment Reserve</b>							

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6461	Unemployment Insurance	\$17,000.00	\$0.00	\$17,000.00	\$6,054.00	\$10,946.00	36%
<b>Department: 4314 Unemployment Reserve</b>		<b>\$17,000.00</b>	<b>\$0.00</b>	<b>\$17,000.00</b>	<b>\$6,054.00</b>	<b>\$10,946.00</b>	<b>36%</b>
<b>Department: 4316 Liability Insurance</b>							
6106	Contractual Services	\$0.00	\$0.00	\$0.00	\$27,060.00	(\$27,060.00)	+++
6401	General Liability	\$547,710.00	\$0.00	\$547,710.00	\$547,710.00	\$0.00	100%
6421	Boiler Insurance	\$0.00	\$0.00	\$0.00	\$4,105.00	(\$4,105.00)	+++
6499	Earthquake & Flood Insurance	\$0.00	\$0.00	\$0.00	\$12,683.52	(\$12,683.52)	+++
<b>Department: 4316 Liability Insurance Totals:</b>		<b>\$547,710.00</b>	<b>\$0.00</b>	<b>\$547,710.00</b>	<b>\$591,558.52</b>	<b>(\$43,848.52)</b>	<b>108%</b>
<b>Department: 4317 Other Insurance</b>							
6472	Other Ins./Employee Bond	\$20,000.00	\$0.00	\$20,000.00	\$4,346.00	\$15,654.00	22%
6499	Earthquake & Flood Insurance	\$0.00	\$0.00	\$0.00	\$14,229.50	(\$14,229.50)	+++
<b>Department: 4317 Other Insurance Totals:</b>		<b>\$20,000.00</b>	<b>\$0.00</b>	<b>\$20,000.00</b>	<b>\$18,575.50</b>	<b>\$1,424.50</b>	<b>93%</b>
<b>Department: 4318 Property Damage/Fire Ins</b>							
6411	Property Damage Ins.	\$14,729.00	\$0.00	\$14,729.00	\$16,500.00	(\$1,771.00)	112%
<b>Department: 4318 Property Damage/Fire Ins</b>		<b>\$14,729.00</b>	<b>\$0.00</b>	<b>\$14,729.00</b>	<b>\$16,500.00</b>	<b>(\$1,771.00)</b>	<b>112%</b>
<b>Department: 4320 Vehicle Insurance</b>							
6473	Vehicle Insurance	\$11,660.00	\$0.00	\$11,660.00	\$14,764.00	(\$3,104.00)	127%
<b>Department: 4320 Vehicle Insurance Totals:</b>		<b>\$11,660.00</b>	<b>\$0.00</b>	<b>\$11,660.00</b>	<b>\$14,764.00</b>	<b>(\$3,104.00)</b>	<b>127%</b>
<b>EXPENSE Totals</b>		<b>\$721,307.00</b>	<b>\$0.00</b>	<b>\$721,307.00</b>	<b>\$757,689.42</b>	<b>(\$36,382.42)</b>	<b>105%</b>
<b>Revenue Totals:</b>		<b>\$805,026.00</b>	<b>\$0.00</b>	<b>\$805,026.00</b>	<b>\$247,607.20</b>	<b>\$557,418.80</b>	<b>31%</b>
<b>Expenditure Totals:</b>		<b>\$721,307.00</b>	<b>\$0.00</b>	<b>\$721,307.00</b>	<b>\$757,689.42</b>	<b>(\$36,382.42)</b>	<b>105%</b>
<b>Fund Totals: Risk Management</b>		<b>\$83,719.00</b>	<b>\$0.00</b>	<b>\$83,719.00</b>	<b>(\$510,082.22)</b>	<b>\$593,801.22</b>	
<b>Fund: 500 Assessment Districts</b>							
<b>REVENUE</b>							
<b>Department: 6162 North Point Park</b>							
3018	Property Tax Spec. Assess	\$5,645.00	\$0.00	\$5,645.00	\$2,246.00	\$3,399.00	40%
<b>Department: 6162 North Point Park Totals:</b>		<b>\$5,645.00</b>	<b>\$0.00</b>	<b>\$5,645.00</b>	<b>\$2,246.00</b>	<b>\$3,399.00</b>	<b>40%</b>
<b>Department: 6163 Loperena Storm Drain No 1</b>							
3018	Property Tax Spec. Assess	\$2,832.00	\$0.00	\$2,832.00	\$1,477.92	\$1,354.08	52%
<b>Department: 6163 Loperena Storm Drain No 1</b>		<b>\$2,832.00</b>	<b>\$0.00</b>	<b>\$2,832.00</b>	<b>\$1,477.92</b>	<b>\$1,354.08</b>	<b>52%</b>
<b>Department: 6167 Cloisters Park</b>							
3018	Property Tax Spec. Assess	\$148,944.00	\$0.00	\$148,944.00	\$67,514.40	\$81,429.60	45%
<b>Department: 6167 Cloisters Park Totals:</b>		<b>\$148,944.00</b>	<b>\$0.00</b>	<b>\$148,944.00</b>	<b>\$67,514.40</b>	<b>\$81,429.60</b>	<b>45%</b>
<b>REVENUE Totals</b>		<b>\$157,421.00</b>	<b>\$0.00</b>	<b>\$157,421.00</b>	<b>\$71,238.32</b>	<b>\$86,182.68</b>	<b>45%</b>
<b>EXPENSE</b>							
4310	Part-Time Pay	\$0.00	\$0.00	\$0.00	\$30.51	(\$30.51)	+++

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4910	Employer Paid Benefits	\$0.00	\$0.00	\$0.00	\$49.04	(\$49.04)	+++
4999	Labor Costs Applied	\$4,800.00	\$0.00	\$4,800.00	\$62.06	\$4,737.94	1%
5501	Grounds Maint. Supplies	\$200.00	\$0.00	\$200.00	\$0.00	\$200.00	0%
6199	Other Professional Svc	\$0.00	\$0.00	\$0.00	\$315.00	(\$315.00)	+++
6399	Other Utilities	\$208.00	\$0.00	\$208.00	\$0.00	\$208.00	0%
6401	General Liability	\$250.00	\$0.00	\$250.00	\$104.15	\$145.85	42%
6603	Outside Ground Repair	\$87.00	\$0.00	\$87.00	\$0.00	\$87.00	0%
6710	Notices & Publications	\$100.00	\$0.00	\$100.00	\$0.00	\$100.00	0%
<b>Department: 6162 North Point Park Totals:</b>		<b>\$5,645.00</b>	<b>\$0.00</b>	<b>\$5,645.00</b>	<b>\$560.76</b>	<b>\$5,084.24</b>	<b>10%</b>
<b>Department: 6167 Cloisters Park</b>							
4110	Regular Pay	\$58,013.00	\$0.00	\$58,013.00	\$7,365.25	\$50,647.75	13%
4120	Overtime Pay	\$500.00	\$0.00	\$500.00	\$0.00	\$500.00	0%
4310	Part-Time Pay	\$0.00	\$0.00	\$0.00	\$589.86	(\$589.86)	+++
4599	Other Pay	\$11,000.00	\$0.00	\$11,000.00	\$0.00	\$11,000.00	0%
4910	Employer Paid Benefits	\$30,795.00	\$0.00	\$30,795.00	\$8,873.77	\$21,921.23	29%
4999	Labor Costs Applied	\$0.00	\$0.00	\$0.00	\$12,520.98	(\$12,520.98)	+++
5109	Uniforms/Safety Equipment	\$1,000.00	\$0.00	\$1,000.00	\$118.98	\$881.02	12%
5110	Fuel Oil & Lubricants	\$2,000.00	\$0.00	\$2,000.00	\$464.97	\$1,535.03	23%
5199	Misc. Operating Supplies	\$1,600.00	\$0.00	\$1,600.00	\$305.40	\$1,294.60	19%
5501	Grounds Maint. Supplies	\$4,000.00	\$0.00	\$4,000.00	\$1,520.51	\$2,479.49	38%
5530	Small Tools	\$250.00	\$0.00	\$250.00	\$0.00	\$250.00	0%
6170	Pest Control Services	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	0%
6199	Other Professional Svc	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	0%
6300	Utilities	\$1,500.00	\$0.00	\$1,500.00	\$13,510.24	(\$12,010.24)	901%
6303	Water	\$24,000.00	\$0.00	\$24,000.00	\$0.00	\$24,000.00	0%
6305	Disposal	\$350.00	\$0.00	\$350.00	\$0.00	\$350.00	0%
6401	General Liability	\$3,500.00	\$0.00	\$3,500.00	\$1,458.35	\$2,041.65	42%
6411	Property Damage Ins.	\$300.00	\$0.00	\$300.00	\$125.00	\$175.00	42%
6472	Other Ins./Employee Bond	\$0.00	\$0.00	\$0.00	\$10.00	(\$10.00)	+++
6473	Vehicle Insurance	\$600.00	\$0.00	\$600.00	\$250.00	\$350.00	42%
6601	Outside Equip. Repair/Mat	\$1,000.00	\$0.00	\$1,000.00	\$587.23	\$412.77	59%
6602	Outside Structural Repair	\$4,436.00	\$0.00	\$4,436.00	\$0.00	\$4,436.00	0%
6710	Notices & Publications	\$100.00	\$0.00	\$100.00	\$0.00	\$100.00	0%
<b>Department: 6167 Cloisters Park Totals:</b>		<b>\$148,944.00</b>	<b>\$0.00</b>	<b>\$148,944.00</b>	<b>\$47,700.54</b>	<b>\$101,243.46</b>	<b>32%</b>
<b>EXPENSE Totals</b>		<b>\$154,589.00</b>	<b>\$0.00</b>	<b>\$154,589.00</b>	<b>\$48,261.30</b>	<b>\$106,327.70</b>	<b>31%</b>
<b>Revenue Totals:</b>		<b>\$157,421.00</b>	<b>\$0.00</b>	<b>\$157,421.00</b>	<b>\$71,238.32</b>	<b>\$86,182.68</b>	<b>45%</b>
<b>Expenditure Totals:</b>		<b>\$154,589.00</b>	<b>\$0.00</b>	<b>\$154,589.00</b>	<b>\$48,261.30</b>	<b>\$106,327.70</b>	<b>31%</b>
<b>Fund Totals: Assessment Districts</b>		<b>\$2,832.00</b>	<b>\$0.00</b>	<b>\$2,832.00</b>	<b>\$22,977.02</b>	<b>(\$20,145.02)</b>	

City of Morro Bay  
**Budget Performance Report**  
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**Fund: 599 MB/CS Waste Water Fund**

**REVENUE**

**Department: 5255 Wastewater Treatment**

3499	Other Rev/Current Svc	\$3,134,936.00	\$0.00	\$3,134,936.00	\$0.00	\$3,134,936.00	0%
<b>Department: 5255 Wastewater Treatment Totals:</b>		<b>\$3,134,936.00</b>	<b>\$0.00</b>	<b>\$3,134,936.00</b>	<b>\$0.00</b>	<b>\$3,134,936.00</b>	<b>0%</b>
<b>REVENUE Totals</b>		<b>\$3,134,936.00</b>	<b>\$0.00</b>	<b>\$3,134,936.00</b>	<b>\$0.00</b>	<b>\$3,134,936.00</b>	<b>0%</b>

**Department: 5255 Wastewater Treatment**

4110	Regular Pay	\$437,720.00	\$0.00	\$437,720.00	\$217,194.82	\$220,525.18	50%
4120	Overtime Pay	\$5,000.00	\$0.00	\$5,000.00	\$2,785.87	\$2,214.13	56%
4515	Standby Pay	\$12,775.00	\$0.00	\$12,775.00	\$6,125.00	\$6,650.00	48%
4599	Other Pay	\$2,000.00	\$0.00	\$2,000.00	\$811.71	\$1,188.29	41%
4910	Employer Paid Benefits	\$250,836.00	\$0.00	\$250,836.00	\$122,841.16	\$127,994.84	49%
5101	Janitorial Supplies	\$1,250.00	\$0.00	\$1,250.00	\$295.76	\$954.24	24%
5105	First Aide Supplies	\$500.00	\$0.00	\$500.00	\$107.54	\$392.46	22%
5108	Communication Supplies	\$500.00	\$0.00	\$500.00	\$0.00	\$500.00	0%
5109	Uniforms/Safety Equipment	\$13,200.00	\$0.00	\$13,200.00	\$9,141.82	\$4,058.18	69%
5110	Fuel Oil & Lubricants	\$3,500.00	\$0.00	\$3,500.00	\$3,434.54	\$65.46	98%
5112	Lab Supplies	\$16,500.00	\$0.00	\$16,500.00	\$11,542.01	\$4,957.99	70%
5120	Chemical Supplies	\$95,000.00	\$0.00	\$95,000.00	\$56,050.19	\$38,949.81	59%
5125	Repairs/Maint. Materials	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	0%
5170	Computer Paper	\$1,500.00	(\$1,500.00)	\$0.00	\$246.81	(\$246.81)	+++
5175	Computer Operating Supp.	\$0.00	\$1,500.00	\$1,500.00	\$0.00	\$1,500.00	0%
5199	Misc. Operating Supplies	\$1,500.00	\$0.00	\$1,500.00	\$328.72	\$1,171.28	22%
5301	General Office Supplies	\$1,200.00	\$0.00	\$1,200.00	\$29.93	\$1,170.07	2%
5302	Copying Supplies	\$150.00	\$0.00	\$150.00	\$316.79	(\$166.79)	211%
5303	Books & Manuals	\$100.00	\$0.00	\$100.00	\$0.00	\$100.00	0%
5501	Grounds Maint. Supplies	\$2,500.00	\$0.00	\$2,500.00	\$75.89	\$2,424.11	3%
5502	Building Maint. Supplies	\$15,000.00	\$0.00	\$15,000.00	\$13,541.26	\$1,458.74	90%
5504	Machinery/Equip/Supplies	\$55,000.00	\$0.00	\$55,000.00	\$23,016.99	\$31,983.01	42%
5530	Small Tools	\$2,000.00	\$0.00	\$2,000.00	\$1,161.99	\$838.01	58%
6101	Legal Services	\$200.00	\$0.00	\$200.00	\$0.00	\$200.00	0%
6103	Financial Audits	\$6,000.00	\$0.00	\$6,000.00	\$5,900.00	\$100.00	98%
6104	Engineering Services	\$105,000.00	\$0.00	\$105,000.00	\$0.00	\$105,000.00	0%
6105	Consulting Services	\$25,000.00	\$0.00	\$25,000.00	\$1,580.00	\$23,420.00	6%
6106	Contractual Services	\$190,000.00	\$0.00	\$190,000.00	\$79,092.90	\$110,907.10	42%
6125	Professional Development	\$2,500.00	\$0.00	\$2,500.00	\$872.65	\$1,627.35	35%
6160	Vehicle Inspections	\$250.00	\$0.00	\$250.00	\$0.00	\$250.00	0%

City of Morro Bay  
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6161	Licenses & Permits	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$6,000.00	0%
6162	Mandated Fees/Inspections	\$20,000.00	\$0.00	\$20,000.00	\$2,073.84	\$17,926.16	10%
6199	Other Professional Svc	\$1,500.00	\$0.00	\$1,500.00	\$436.94	\$1,063.06	29%
6201	Telephone	\$2,000.00	\$0.00	\$2,000.00	\$395.63	\$1,604.37	20%
6231	Pager Services	\$300.00	\$0.00	\$300.00	\$96.24	\$203.76	32%
6301	Electricity	\$119,909.00	\$0.00	\$119,909.00	\$50,038.65	\$69,870.35	42%
6302	Natural Gas	\$25,000.00	\$0.00	\$25,000.00	\$900.09	\$24,099.91	4%
6303	Water	\$7,500.00	\$0.00	\$7,500.00	\$3,149.58	\$4,350.42	42%
6305	Disposal	\$600.00	\$0.00	\$600.00	\$366.66	\$233.34	61%
6307	Disposal of Sludge	\$15,000.00	\$0.00	\$15,000.00	\$8,589.93	\$6,410.07	57%
6399	Other Utilities	\$14,000.00	\$0.00	\$14,000.00	\$6,983.33	\$7,016.67	50%
6401	General Liability	\$42,031.00	\$0.00	\$42,031.00	\$17,512.90	\$24,518.10	42%
6411	Property Damage Ins.	\$1,130.00	\$0.00	\$1,130.00	\$470.85	\$659.15	42%
6472	Other Ins./Employee Bond	\$91.00	\$0.00	\$91.00	\$91.00	\$0.00	100%
6473	Vehicle Insurance	\$244.00	\$0.00	\$244.00	\$101.65	\$142.35	42%
6499	Earthquake & Flood Insurance	\$180,000.00	\$0.00	\$180,000.00	\$231,466.93	(\$51,466.93)	129%
6502	Shipping & Moving	\$1,000.00	\$0.00	\$1,000.00	\$442.79	\$557.21	44%
6510	Meetings & Conferences	\$300.00	\$0.00	\$300.00	\$0.00	\$300.00	0%
6511	Mileage Reimbursement	\$0.00	\$0.00	\$0.00	\$16.50	(\$16.50)	+++
6514	Travel Expense	\$1,500.00	\$0.00	\$1,500.00	\$371.25	\$1,128.75	25%
6519	Association Membership	\$150.00	\$0.00	\$150.00	\$0.00	\$150.00	0%
6601	Outside Equip. Repair/Mat	\$130,000.00	\$0.00	\$130,000.00	\$53,064.07	\$76,935.93	41%
6602	Outside Structural Repair	\$5,000.00	\$0.00	\$5,000.00	\$424.95	\$4,575.05	8%
6603	Outside Ground Repair	\$0.00	\$0.00	\$0.00	\$156,706.53	(\$156,706.53)	+++
6604	Outside Vehicle Repair/Maint	\$2,500.00	\$0.00	\$2,500.00	\$51.75	\$2,448.25	2%
6810	Equipment Rental	\$2,500.00	\$0.00	\$2,500.00	\$211.56	\$2,288.44	8%
7302	Equipment Acquisition	\$0.00	\$22,500.00	\$22,500.00	\$10,220.50	\$12,279.50	45%
8721	Payment To Other Agency	\$30,000.00	\$0.00	\$30,000.00	\$0.00	\$30,000.00	0%
<b>Department: 5255 Wastewater Treatment Totals:</b>		<b>\$1,879,936.00</b>	<b>\$0.00</b>	<b>\$1,879,936.00</b>	<b>\$1,100,678.47</b>	<b>\$779,257.53</b>	<b>59%</b>
<b>Department: 8433 WWTP Upgrade Design</b>							
4910	Employer Paid Benefits	\$0.00	\$0.00	\$0.00	\$3,618.45	(\$3,618.45)	+++
4999	Labor Costs Applied	\$0.00	\$0.00	\$0.00	\$11,087.60	(\$11,087.60)	+++
5199	Misc. Operating Supplies	\$0.00	\$0.00	\$0.00	\$1,498.04	(\$1,498.04)	+++
6105	Consulting Services	\$0.00	\$0.00	\$0.00	\$5,525.00	(\$5,525.00)	+++
6199	Other Professional Svc	\$1,000,000.00	\$0.00	\$1,000,000.00	\$0.00	\$1,000,000.00	0%
<b>Department: 8433 WWTP Upgrade Design Totals:</b>		<b>\$1,000,000.00</b>	<b>\$0.00</b>	<b>\$1,000,000.00</b>	<b>\$21,729.09</b>	<b>\$978,270.91</b>	<b>2%</b>
<b>Department: 8438 WWTP Master Plan (JPA)</b>							

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4910	Employer Paid Benefits	\$0.00	\$0.00	\$0.00	\$366.94	(\$366.94)	+++
4999	Labor Costs Applied	\$0.00	\$0.00	\$0.00	\$1,189.00	(\$1,189.00)	+++
6104	Engineering Services	\$0.00	\$0.00	\$0.00	\$28,348.89	(\$28,348.89)	+++
6105	Consulting Services	\$0.00	\$0.00	\$0.00	\$34,000.62	(\$34,000.62)	+++
7102	Buildings & Structures	\$55,000.00	\$0.00	\$55,000.00	\$0.00	\$55,000.00	0%
<b>Department: 8438 WWTP Master Plan (JPA)</b>		<b>\$55,000.00</b>	<b>\$0.00</b>	<b>\$55,000.00</b>	<b>\$63,905.45</b>	<b>(\$8,905.45)</b>	<b>116%</b>
<b>Department: 8462 Environmental Permit</b>							
4910	Employer Paid Benefits	\$0.00	\$0.00	\$0.00	\$647.34	(\$647.34)	+++
4999	Labor Costs Applied	\$0.00	\$0.00	\$0.00	\$2,489.30	(\$2,489.30)	+++
6106	Contractual Services	\$0.00	\$0.00	\$0.00	\$30,071.94	(\$30,071.94)	+++
7102	Buildings & Structures	\$200,000.00	\$0.00	\$200,000.00	\$0.00	\$200,000.00	0%
<b>Department: 8462 Environmental Permit Totals:</b>		<b>\$200,000.00</b>	<b>\$0.00</b>	<b>\$200,000.00</b>	<b>\$33,208.58</b>	<b>\$166,791.42</b>	<b>17%</b>
<b>EXPENSE Totals</b>		<b>\$3,134,936.00</b>	<b>\$0.00</b>	<b>\$3,134,936.00</b>	<b>\$1,219,521.59</b>	<b>\$1,915,414.41</b>	<b>39%</b>
<b>Revenue Totals:</b>		<b>\$3,134,936.00</b>	<b>\$0.00</b>	<b>\$3,134,936.00</b>	<b>\$0.00</b>	<b>\$3,134,936.00</b>	<b>0%</b>
<b>Expenditure Totals:</b>		<b>\$3,134,936.00</b>	<b>\$0.00</b>	<b>\$3,134,936.00</b>	<b>\$1,219,521.59</b>	<b>\$1,915,414.41</b>	<b>39%</b>
<b>Fund Totals: MB/CS Waste Water Fund</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$1,219,521.59)</b>	<b>\$1,219,521.59</b>	
<b>Fund: 900 Governmental Impact Fees</b>							
<b>REVENUE</b>							
<b>Department: 3110 City Manager's Office</b>							
3950	Impact Fees	\$0.00	\$0.00	\$0.00	\$10,264.44	(\$10,264.44)	+++
<b>Department: 3110 City Manager's Office Totals:</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,264.44</b>	<b>(\$10,264.44)</b>	<b>+++</b>
<b>Department: 4110 Police Department</b>							
3950	Impact Fees	\$0.00	\$0.00	\$0.00	\$3,311.11	(\$3,311.11)	+++
<b>Department: 4110 Police Department Totals:</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,311.11</b>	<b>(\$3,311.11)</b>	<b>+++</b>
<b>Department: 4210 Fire Department</b>							
3950	Impact Fees	\$0.00	\$0.00	\$0.00	\$3,642.21	(\$3,642.21)	+++
<b>Department: 4210 Fire Department Totals:</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,642.21</b>	<b>(\$3,642.21)</b>	<b>+++</b>
<b>Department: 5230 Street Maintenance</b>							
3950	Impact Fees	\$0.00	\$0.00	\$0.00	\$15,231.11	(\$15,231.11)	+++
<b>Department: 5230 Street Maintenance Totals:</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$15,231.11</b>	<b>(\$15,231.11)</b>	<b>+++</b>
<b>Department: 5235 Storm Drain/Creek Maint.</b>							
3950	Impact Fees	\$0.00	\$0.00	\$0.00	\$662.23	(\$662.23)	+++
<b>Department: 5235 Storm Drain/Creek Maint.</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$662.23</b>	<b>(\$662.23)</b>	<b>+++</b>
<b>Department: 6160 R &amp; P Parks Division</b>							
3950	Impact Fees	\$0.00	\$0.00	\$0.00	\$10,292.60	(\$10,292.60)	+++
<b>Department: 6160 R &amp; P Parks Division Totals:</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,292.60</b>	<b>(\$10,292.60)</b>	<b>+++</b>
<b>REVENUE Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$43,403.70</b>	<b>(\$43,403.70)</b>	<b>+++</b>
<b>Revenue Totals:</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$43,403.70</b>	<b>(\$43,403.70)</b>	<b>+++</b>
<b>Expenditure Totals:</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>
<b>Fund Totals: Governmental Impact Fees</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$43,403.70</b>	<b>(\$43,403.70)</b>	

City of Morro Bay  
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<b>Fund: 904 Park Fee Fund</b>							
<b>REVENUE</b>							
<b>Department: 6160 R &amp; P Parks Division</b>							
3431	Parks In-Lieu	\$0.00	\$0.00	\$0.00	\$64,890.00	(\$64,890.00)	+++
3922	Refunds/Adj/Restitution	\$0.00	\$0.00	\$0.00	\$125.00	(\$125.00)	+++
<b>Department: 6160 R &amp; P Parks Division Totals:</b>		\$0.00	\$0.00	\$0.00	\$65,015.00	(\$65,015.00)	+++
<b>REVENUE Totals</b>		\$0.00	\$0.00	\$0.00	\$65,015.00	(\$65,015.00)	+++
<b>EXPENSE</b>							
<b>Department: 6160 R &amp; P Parks Division</b>							
5199	Misc. Operating Supplies	\$0.00	\$0.00	\$0.00	\$21,689.20	(\$21,689.20)	+++
5501	Grounds Maint. Supplies	\$0.00	\$0.00	\$0.00	\$259.22	(\$259.22)	+++
5504	Machinery/Equip/Supplies	\$0.00	\$0.00	\$0.00	\$612.41	(\$612.41)	+++
5530	Small Tools	\$0.00	\$0.00	\$0.00	\$79.37	(\$79.37)	+++
6106	Contractual Services	\$0.00	\$0.00	\$0.00	\$4,158.33	(\$4,158.33)	+++
6199	Other Professional Svc	\$0.00	\$0.00	\$0.00	\$11,158.87	(\$11,158.87)	+++
8711	Non Capital Asset Expense	\$0.00	\$0.00	\$0.00	\$11,669.92	(\$11,669.92)	+++
<b>Department: 6160 R &amp; P Parks Division Totals:</b>		\$0.00	\$0.00	\$0.00	\$49,627.32	(\$49,627.32)	+++
<b>EXPENSE Totals</b>		\$0.00	\$0.00	\$0.00	\$49,627.32	(\$49,627.32)	+++
<b>Revenue Totals:</b>		\$0.00	\$0.00	\$0.00	\$65,015.00	(\$65,015.00)	+++
<b>Expenditure Totals:</b>		\$0.00	\$0.00	\$0.00	\$49,627.32	(\$49,627.32)	+++
<b>Fund Totals: Park Fee Fund</b>		\$0.00	\$0.00	\$0.00	\$15,387.68	(\$15,387.68)	
<b>Fund: 911 Capital Projects Fund</b>							
<b>REVENUE</b>							
<b>Department: 8230 MB Blvd/Quintana Intersec</b>							
3916	Chgs To Other Departments	\$0.00	\$0.00	\$0.00	\$769,475.88	(\$769,475.88)	+++
<b>Department: 8230 MB Blvd/Quintana Intersec</b>		\$0.00	\$0.00	\$0.00	\$769,475.88	(\$769,475.88)	+++
<b>Department: 8419 Boardwalk Design/Const.</b>							
3970	Donations	\$0.00	\$0.00	\$0.00	\$1,452.50	(\$1,452.50)	+++
<b>Department: 8419 Boardwalk Design/Const.</b>		\$0.00	\$0.00	\$0.00	\$1,452.50	(\$1,452.50)	+++
<b>REVENUE Totals</b>		\$0.00	\$0.00	\$0.00	\$770,928.38	(\$770,928.38)	+++
<b>EXPENSE</b>							
<b>Department: 7710 Interfund Transactions</b>							
8510	Transfer To General Fund	\$0.00	\$0.00	\$0.00	\$1,153,860.88	(\$1,153,860.88)	+++
<b>Department: 7710 Interfund Transactions Totals:</b>		\$0.00	\$0.00	\$0.00	\$1,153,860.88	(\$1,153,860.88)	+++
<b>Department: 8230 MB Blvd/Quintana Intersec</b>							
4910	Employer Paid Benefits	\$0.00	\$0.00	\$0.00	\$269.12	(\$269.12)	+++
4999	Labor Costs Applied	\$0.00	\$0.00	\$0.00	\$998.64	(\$998.64)	+++
6106	Contractual Services	\$0.00	\$0.00	\$0.00	\$1,260.09	(\$1,260.09)	+++

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<b>Department: 8230 MB Blvd/Quintana Intersec</b>		\$0.00	\$0.00	\$0.00	\$2,527.85	(\$2,527.85)	+++
<b>Department: 8419 Boardwalk Design/Const.</b>							
4910	Employer Paid Benefits	\$0.00	\$0.00	\$0.00	\$62.09	(\$62.09)	+++
4999	Labor Costs Applied	\$0.00	\$0.00	\$0.00	\$291.18	(\$291.18)	+++
6105	Consulting Services	\$0.00	\$0.00	\$0.00	\$445.46	(\$445.46)	+++
<b>Department: 8419 Boardwalk Design/Const.</b>		\$0.00	\$0.00	\$0.00	\$798.73	(\$798.73)	+++
<b>Department: 8422 Fire Station 53 Design</b>							
4910	Employer Paid Benefits	\$0.00	\$0.00	\$0.00	\$1.47	(\$1.47)	+++
<b>Department: 8422 Fire Station 53 Design Totals:</b>		\$0.00	\$0.00	\$0.00	\$1.47	(\$1.47)	+++
<b>Department: 8423 Direction Sign Program</b>							
4910	Employer Paid Benefits	\$0.00	\$0.00	\$0.00	\$0.36	(\$0.36)	+++
<b>Department: 8423 Direction Sign Program Totals:</b>		\$0.00	\$0.00	\$0.00	\$0.36	(\$0.36)	+++
<b>Department: 8444 Fire Station 1 Admin</b>							
4910	Employer Paid Benefits	\$0.00	\$0.00	\$0.00	\$1,806.59	(\$1,806.59)	+++
4999	Labor Costs Applied	\$0.00	\$0.00	\$0.00	\$4,935.82	(\$4,935.82)	+++
6105	Consulting Services	\$0.00	\$0.00	\$0.00	\$64,608.62	(\$64,608.62)	+++
6106	Contractural Services	\$0.00	\$0.00	\$0.00	\$2,090.10	(\$2,090.10)	+++
6513	Meals & Lodging	\$0.00	\$0.00	\$0.00	\$32.19	(\$32.19)	+++
<b>Department: 8444 Fire Station 1 Admin Totals:</b>		\$0.00	\$0.00	\$0.00	\$73,473.32	(\$73,473.32)	+++
<b>Department: 8453 Corp. Yard Space Needs</b>							
4910	Employer Paid Benefits	\$0.00	\$0.00	\$0.00	\$0.08	(\$0.08)	+++
<b>Department: 8453 Corp. Yard Space Needs</b>		\$0.00	\$0.00	\$0.00	\$0.08	(\$0.08)	+++
<b>Department: 8463 Emergency Generator</b>							
4910	Employer Paid Benefits	\$0.00	\$0.00	\$0.00	\$0.27	(\$0.27)	+++
<b>Department: 8463 Emergency Generator Totals:</b>		\$0.00	\$0.00	\$0.00	\$0.27	(\$0.27)	+++
<b>Department: 8467 MB Blvd Overlay/Kern-Main</b>							
4910	Employer Paid Benefits	\$0.00	\$0.00	\$0.00	\$0.32	(\$0.32)	+++
<b>Department: 8467 MB Blvd Overlay/Kern-Main</b>		\$0.00	\$0.00	\$0.00	\$0.32	(\$0.32)	+++
<b>Department: 9818 Tennis Ct. DelMar Park</b>							
6106	Contractural Services	\$0.00	\$0.00	\$0.00	\$14,575.00	(\$14,575.00)	+++
<b>Department: 9818 Tennis Ct. DelMar Park Totals:</b>		\$0.00	\$0.00	\$0.00	\$14,575.00	(\$14,575.00)	+++
<b>EXPENSE Totals</b>		\$0.00	\$0.00	\$0.00	\$1,245,238.28	(\$1,245,238.28)	+++
<b>Revenue Totals:</b>		\$0.00	\$0.00	\$0.00	\$770,928.38	(\$770,928.38)	+++
<b>Expenditure Totals:</b>		\$0.00	\$0.00	\$0.00	\$1,245,238.28	(\$1,245,238.28)	+++
<b>Fund Totals: Capital Projects Fund</b>		\$0.00	\$0.00	\$0.00	(\$474,309.90)	\$474,309.90	
<b>Fund: 921 Water Capital Impv Fund</b>							
<b>REVENUE</b>							
<b>Department: 7710 Interfund Transactions</b>							
3802	Intrafund Revenue Trans.	\$100,000.00	\$0.00	\$100,000.00	\$0.00	\$100,000.00	0%
<b>Department: 7710 Interfund Transactions Totals:</b>		\$100,000.00	\$0.00	\$100,000.00	\$0.00	\$100,000.00	0%

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<b>REVENUE Totals</b>		\$100,000.00	\$0.00	\$100,000.00	\$0.00	\$100,000.00	0%
<b>EXPENSE</b>							
<b>Department: 8133 MtBE Continuing Oversight</b>							
4910	Employer Paid Benefits	\$0.00	\$0.00	\$0.00	\$0.02	(\$0.02)	+++
<b>Department: 8133 MtBE Continuing Oversight Totals:</b>		\$0.00	\$0.00	\$0.00	\$0.02	(\$0.02)	+++
<b>Department: 8425 Blanca Pipeline</b>							
4910	Employer Paid Benefits	\$0.00	\$0.00	\$0.00	\$0.04	(\$0.04)	+++
<b>Department: 8425 Blanca Pipeline Totals:</b>		\$0.00	\$0.00	\$0.00	\$0.04	(\$0.04)	+++
<b>Department: 8437 Nutmeg Tank</b>							
4910	Employer Paid Benefits	\$0.00	\$0.00	\$0.00	\$0.05	(\$0.05)	+++
6105	Consulting Services	\$0.00	\$0.00	\$0.00	\$804.88	(\$804.88)	+++
8999	Capital Project Budget	\$100,000.00	\$0.00	\$100,000.00	\$0.00	\$100,000.00	0%
<b>Department: 8437 Nutmeg Tank Totals:</b>		\$100,000.00	\$0.00	\$100,000.00	\$804.93	\$99,195.07	1%
<b>Department: 8442 Nitrate Study</b>							
6101	Legal Services	\$0.00	\$0.00	\$0.00	\$65.93	(\$65.93)	+++
<b>Department: 8442 Nitrate Study Totals:</b>		\$0.00	\$0.00	\$0.00	\$65.93	(\$65.93)	+++
<b>EXPENSE Totals</b>		\$100,000.00	\$0.00	\$100,000.00	\$870.92	\$99,129.08	1%
<b>Revenue Totals:</b>		\$100,000.00	\$0.00	\$100,000.00	\$0.00	\$100,000.00	0%
<b>Expenditure Totals:</b>		\$100,000.00	\$0.00	\$100,000.00	\$870.92	\$99,129.08	1%
<b>Fund Totals: Water Capital Impv Fund</b>		\$0.00	\$0.00	\$0.00	(\$870.92)	\$870.92	
<b>Fund: 922 Sewer Capital Impv Fund</b>							
<b>REVENUE</b>							
<b>Department: 7710 Interfund Transactions</b>							
3802	Intrafund Revenue Trans.	\$400,000.00	\$0.00	\$400,000.00	\$0.00	\$400,000.00	0%
<b>Department: 7710 Interfund Transactions Totals:</b>		\$400,000.00	\$0.00	\$400,000.00	\$0.00	\$400,000.00	0%
<b>REVENUE Totals</b>		\$400,000.00	\$0.00	\$400,000.00	\$0.00	\$400,000.00	0%
<b>EXPENSE</b>							
<b>Department: 8228 Reconstruct Lift St.#3</b>							
4910	Employer Paid Benefits	\$0.00	\$0.00	\$0.00	\$113.87	(\$113.87)	+++
4999	Labor Costs Applied	\$0.00	\$0.00	\$0.00	\$339.71	(\$339.71)	+++
6105	Consulting Services	\$0.00	\$0.00	\$0.00	\$12,787.47	(\$12,787.47)	+++
6106	Contractural Services	\$0.00	\$0.00	\$0.00	\$1,115.34	(\$1,115.34)	+++
6399	Other Utilities	\$0.00	\$0.00	\$0.00	\$2,500.00	(\$2,500.00)	+++
8999	Capital Project Budget	\$200,000.00	\$0.00	\$200,000.00	\$0.00	\$200,000.00	0%
<b>Department: 8228 Reconstruct Lift St.#3 Totals:</b>		\$200,000.00	\$0.00	\$200,000.00	\$16,856.39	\$183,143.61	8%
<b>Department: 8310 Reconstruct Lift ST. #2</b>							
4910	Employer Paid Benefits	\$0.00	\$0.00	\$0.00	\$115.83	(\$115.83)	+++
4999	Labor Costs Applied	\$0.00	\$0.00	\$0.00	\$339.71	(\$339.71)	+++
6105	Consulting Services	\$0.00	\$0.00	\$0.00	\$1,735.25	(\$1,735.25)	+++
6106	Contractural Services	\$0.00	\$0.00	\$0.00	\$1,751.50	(\$1,751.50)	+++

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8950	Construction In Progres	\$0.00	\$0.00	\$0.00	(\$1,937.60)	\$1,937.60	+++
8999	Capital Project Budget	\$200,000.00	\$0.00	\$200,000.00	\$0.00	\$200,000.00	0%
<b>Department: 8310 Reconstruct Lift ST. #2 Totals:</b>		\$200,000.00	\$0.00	\$200,000.00	\$2,004.69	\$197,995.31	1%
<b>Department: 8443 WWTP Revenue Program</b>							
4910	Employer Paid Benefits	\$0.00	\$0.00	\$0.00	\$0.59	(\$0.59)	+++
<b>Department: 8443 WWTP Revenue Program</b>		\$0.00	\$0.00	\$0.00	\$0.59	(\$0.59)	+++
<b>EXPENSE Totals</b>		\$400,000.00	\$0.00	\$400,000.00	\$18,861.67	\$381,138.33	5%
<b>Revenue Totals:</b>		\$400,000.00	\$0.00	\$400,000.00	\$0.00	\$400,000.00	0%
<b>Expenditure Totals:</b>		\$400,000.00	\$0.00	\$400,000.00	\$18,861.67	\$381,138.33	5%
<b>Fund Totals: Sewer Capital Impv Fund</b>		\$0.00	\$0.00	\$0.00	(\$18,861.67)	\$18,861.67	
<b>Fund: 923 Harbor Capital Impv Fund</b>							
<b>REVENUE</b>							
<b>Department: 7710 Interfund Transactions</b>							
3802	Intrafund Revenue Trans.	\$65,000.00	\$0.00	\$65,000.00	\$0.00	\$65,000.00	0%
<b>Department: 7710 Interfund Transactions Totals:</b>		\$65,000.00	\$0.00	\$65,000.00	\$0.00	\$65,000.00	0%
<b>REVENUE Totals</b>		\$65,000.00	\$0.00	\$65,000.00	\$0.00	\$65,000.00	0%
<b>EXPENSE</b>							
<b>Department: 8413 N. T-Pier Maintenance</b>							
6810	Equipment Rental	\$0.00	\$0.00	\$0.00	\$19,162.13	(\$19,162.13)	+++
<b>Department: 8413 N. T-Pier Maintenance Totals:</b>		\$0.00	\$0.00	\$0.00	\$19,162.13	(\$19,162.13)	+++
<b>Department: 8435 Boat Repair/Storage Yard</b>							
6106	Contractural Services	\$0.00	\$0.00	\$0.00	\$33,180.64	(\$33,180.64)	+++
<b>Department: 8435 Boat Repair/Storage Yard</b>		\$0.00	\$0.00	\$0.00	\$33,180.64	(\$33,180.64)	+++
<b>Department: 8476 Lifeguard Tower</b>							
8999	Capital Project Budget	\$18,000.00	\$0.00	\$18,000.00	\$0.00	\$18,000.00	0%
<b>Department: 8476 Lifeguard Tower Totals:</b>		\$18,000.00	\$0.00	\$18,000.00	\$0.00	\$18,000.00	0%
<b>Department: 8477 Parking Kiosks for Launch Ramp</b>							
8999	Capital Project Budget	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00	0%
<b>Department: 8477 Parking Kiosks for Launch</b>		\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00	0%
<b>EXPENSE Totals</b>		\$33,000.00	\$0.00	\$33,000.00	\$52,342.77	(\$19,342.77)	159%
<b>Revenue Totals:</b>		\$65,000.00	\$0.00	\$65,000.00	\$0.00	\$65,000.00	0%
<b>Expenditure Totals:</b>		\$33,000.00	\$0.00	\$33,000.00	\$52,342.77	(\$19,342.77)	159%
<b>Fund Totals: Harbor Capital Impv Fund</b>		\$32,000.00	\$0.00	\$32,000.00	(\$52,342.77)	\$84,342.77	
<b>Fund: 924 State Park Marina</b>							
<b>REVENUE</b>							
<b>Department: 8107 St Park Marina Dredging</b>							
3440	Harbor Leases	\$0.00	\$0.00	\$0.00	\$30,732.91	(\$30,732.91)	+++
<b>Department: 8107 St Park Marina Dredging</b>		\$0.00	\$0.00	\$0.00	\$30,732.91	(\$30,732.91)	+++
<b>Department: 8445 State Park Marina Grant</b>							
3440	Harbor Leases	\$50,000.00	\$0.00	\$50,000.00	\$0.00	\$50,000.00	0%

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<b>Department: 8445 State Park Marina Grant</b>	\$50,000.00	\$0.00	\$50,000.00	\$0.00	\$50,000.00	0%
<b>REVENUE Totals</b>	\$50,000.00	\$0.00	\$50,000.00	\$30,732.91	\$19,267.09	61%
<b>EXPENSE</b>						
<b>Department: 6510 Harbor Department</b>						
6106 Contractural Services	\$0.00	\$0.00	\$0.00	\$1,553.00	(\$1,553.00)	+++
<b>Department: 6510 Harbor Department Totals:</b>	\$0.00	\$0.00	\$0.00	\$1,553.00	(\$1,553.00)	+++
<b>Department: 8445 State Park Marina Grant</b>						
4910 Employer Paid Benefits	\$0.00	\$0.00	\$0.00	\$0.13	(\$0.13)	+++
6106 Contractural Services	\$50,000.00	\$0.00	\$50,000.00	\$0.00	\$50,000.00	0%
<b>Department: 8445 State Park Marina Grant</b>	\$50,000.00	\$0.00	\$50,000.00	\$0.13	\$49,999.87	0%
<b>EXPENSE Totals</b>	\$50,000.00	\$0.00	\$50,000.00	\$1,553.13	\$48,446.87	3%
<b>Revenue Totals:</b>	\$50,000.00	\$0.00	\$50,000.00	\$30,732.91	\$19,267.09	61%
<b>Expenditure Totals:</b>	\$50,000.00	\$0.00	\$50,000.00	\$1,553.13	\$48,446.87	3%
<b>Fund Totals: State Park Marina</b>	\$0.00	\$0.00	\$0.00	\$29,179.78	(\$29,179.78)	
<b>Fund: 941 Affordable Housing In-Lieu Fund</b>						
<b>REVENUE</b>						
<b>Department: 1111 Undistributed/Non-Dept.</b>						
3432 Housing In-Lieu	\$0.00	\$0.00	\$0.00	\$3,609.90	(\$3,609.90)	+++
<b>Department: 1111 Undistributed/Non-Dept.</b>	\$0.00	\$0.00	\$0.00	\$3,609.90	(\$3,609.90)	+++
<b>REVENUE Totals</b>	\$0.00	\$0.00	\$0.00	\$3,609.90	(\$3,609.90)	+++
<b>EXPENSE</b>						
<b>EXPENSE Totals</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
<b>Revenue Totals:</b>	\$0.00	\$0.00	\$0.00	\$3,609.90	(\$3,609.90)	+++
<b>Expenditure Totals:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
<b>Fund Totals: Affordable Housing In-Lieu Fund</b>	\$0.00	\$0.00	\$0.00	\$3,609.90	(\$3,609.90)	
<b>Fund: 951 Water Accumulation Fund</b>						
<b>REVENUE</b>						
<b>Department: 1111 Undistributed/Non-Dept.</b>						
3710 Interest Income	\$50,000.00	\$0.00	\$50,000.00	\$0.00	\$50,000.00	0%
<b>Department: 1111 Undistributed/Non-Dept.</b>	\$50,000.00	\$0.00	\$50,000.00	\$0.00	\$50,000.00	0%
<b>Department: 5205 Public Services Admin</b>						
3455 Water NSF Fees	\$0.00	\$0.00	\$0.00	\$138.00	(\$138.00)	+++
<b>Department: 5205 Public Services Admin Totals:</b>	\$0.00	\$0.00	\$0.00	\$138.00	(\$138.00)	+++
<b>Department: 5240 Water</b>						
3950 Impact Fees	\$0.00	\$0.00	\$0.00	\$4,126.00	(\$4,126.00)	+++
<b>Department: 5240 Water Totals:</b>	\$0.00	\$0.00	\$0.00	\$4,126.00	(\$4,126.00)	+++
<b>REVENUE Totals</b>	\$50,000.00	\$0.00	\$50,000.00	\$4,264.00	\$45,736.00	9%
<b>EXPENSE</b>						
<b>Department: 5240 Water</b>						
6603 Outside Ground Repair	\$0.00	\$0.00	\$0.00	\$255,098.38	(\$255,098.38)	+++

City of Morro Bay  
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<b>Department: 5240 Water Totals:</b>	\$0.00	\$0.00	\$0.00	\$255,098.38	(\$255,098.38)	+++
<b>Department: 7710 Interfund Transactions</b>						
8410            Intrafund Expense Trans.	\$344,063.00	\$0.00	\$344,063.00	\$0.00	\$344,063.00	0%
<b>Department: 7710 Interfund Transactions Totals:</b>	\$344,063.00	\$0.00	\$344,063.00	\$0.00	\$344,063.00	0%
<b>EXPENSE Totals</b>	\$344,063.00	\$0.00	\$344,063.00	\$255,098.38	\$88,964.62	74%
<b>Revenue Totals:</b>	\$50,000.00	\$0.00	\$50,000.00	\$4,264.00	\$45,736.00	9%
<b>Expenditure Totals:</b>	\$344,063.00	\$0.00	\$344,063.00	\$255,098.38	\$88,964.62	74%
<b>Fund Totals: Water Accumulation Fund</b>	(\$294,063.00)	\$0.00	(\$294,063.00)	(\$250,834.38)	(\$43,228.62)	
<b>Fund: 952 Sewer Accumulation Fund</b>						
<b>REVENUE</b>						
<b>Department: 5251 Wastewater Collection</b>						
3950            Impact Fees	\$0.00	\$0.00	\$0.00	\$7,576.00	(\$7,576.00)	+++
<b>Department: 5251 Wastewater Collection Totals:</b>	\$0.00	\$0.00	\$0.00	\$7,576.00	(\$7,576.00)	+++
<b>REVENUE Totals</b>	\$0.00	\$0.00	\$0.00	\$7,576.00	(\$7,576.00)	+++
<b>EXPENSE</b>						
<b>Department: 7710 Interfund Transactions</b>						
8410            Intrafund Expense Trans.	\$964,792.00	\$0.00	\$964,792.00	\$0.00	\$964,792.00	0%
<b>Department: 7710 Interfund Transactions Totals:</b>	\$964,792.00	\$0.00	\$964,792.00	\$0.00	\$964,792.00	0%
<b>EXPENSE Totals</b>	\$964,792.00	\$0.00	\$964,792.00	\$0.00	\$964,792.00	0%
<b>Revenue Totals:</b>	\$0.00	\$0.00	\$0.00	\$7,576.00	(\$7,576.00)	+++
<b>Expenditure Totals:</b>	\$964,792.00	\$0.00	\$964,792.00	\$0.00	\$964,792.00	0%
<b>Fund Totals: Sewer Accumulation Fund</b>	(\$964,792.00)	\$0.00	(\$964,792.00)	\$7,576.00	(\$972,368.00)	
<b>Fund: 953 Harbor Accumulation Fund</b>						
<b>REVENUE</b>						
<b>Department: 7710 Interfund Transactions</b>						
3802            Intrafund Revenue Trans.	\$65,000.00	\$0.00	\$65,000.00	\$0.00	\$65,000.00	0%
<b>Department: 7710 Interfund Transactions Totals:</b>	\$65,000.00	\$0.00	\$65,000.00	\$0.00	\$65,000.00	0%
<b>REVENUE Totals</b>	\$65,000.00	\$0.00	\$65,000.00	\$0.00	\$65,000.00	0%
<b>EXPENSE</b>						
<b>Department: 7710 Interfund Transactions</b>						
8530            TRFR To Special Rev. Fund	\$116,671.00	\$0.00	\$116,671.00	\$0.00	\$116,671.00	0%
<b>Department: 7710 Interfund Transactions Totals:</b>	\$116,671.00	\$0.00	\$116,671.00	\$0.00	\$116,671.00	0%
<b>EXPENSE Totals</b>	\$116,671.00	\$0.00	\$116,671.00	\$0.00	\$116,671.00	0%
<b>Revenue Totals:</b>	\$65,000.00	\$0.00	\$65,000.00	\$0.00	\$65,000.00	0%
<b>Expenditure Totals:</b>	\$116,671.00	\$0.00	\$116,671.00	\$0.00	\$116,671.00	0%
<b>Fund Totals: Harbor Accumulation Fund</b>	(\$51,671.00)	\$0.00	(\$51,671.00)	\$0.00	(\$51,671.00)	
<b>Revenue Grand Totals:</b>	\$16,225,612.00	\$0.00	\$16,225,612.00	\$6,231,778.79	\$9,993,833.21	38%
<b>Expenditure Grand Totals:</b>	\$16,900,054.00	(\$8,210.00)	\$16,891,844.00	\$7,931,364.43	\$8,960,479.57	47%
<b>Grand Totals:</b>	(\$674,442.00)	\$8,210.00	(\$666,232.00)	(\$1,699,585.64)	\$1,033,353.64	

City of Morro Bay  
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Account Number	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
<b>Fund: 001 General Fund</b>							
<b>EXPENSE</b>							
<b>Department: 2110 City Council</b>							
4110	Regular Pay	\$33,900.00	\$0.00	\$33,900.00	\$16,577.65	\$17,322.35	49%
4910	Employer Paid Benefits	\$39,786.00	\$0.00	\$39,786.00	\$19,002.95	\$20,783.05	48%
5110	Fuel Oil & Lubricants	\$100.00	\$0.00	\$100.00	\$0.00	\$100.00	0%
5199	Misc. Operating Supplies	\$100.00	\$0.00	\$100.00	\$68.98	\$31.02	69%
5301	General Office Supplies	\$100.00	\$0.00	\$100.00	\$0.00	\$100.00	0%
5305	Forms Printing	\$0.00	\$0.00	\$0.00	\$120.06	(\$120.06)	+++
6101	Legal Services	\$0.00	\$0.00	\$0.00	\$2,520.20	(\$2,520.20)	+++
6401	General Liability	\$9,308.00	\$0.00	\$9,308.00	\$4,654.00	\$4,654.00	50%
6411	Property Damage Ins.	\$706.00	\$0.00	\$706.00	\$353.00	\$353.00	50%
6472	Other Ins./Employee Bond	\$8.00	\$0.00	\$8.00	\$8.00	\$0.00	100%
6510	Meetings & Conferences	\$250.00	\$0.00	\$250.00	\$220.00	\$30.00	88%
6511	Mileage Reimbursement	\$200.00	\$0.00	\$200.00	\$0.00	\$200.00	0%
6513	Meals & Lodging	\$100.00	\$0.00	\$100.00	\$34.36	\$65.64	34%
6514	Travel Expense	\$500.00	\$0.00	\$500.00	\$24.73	\$475.27	5%
<b>Department: 2110 City Council Totals:</b>		<b>\$85,058.00</b>	<b>\$0.00</b>	<b>\$85,058.00</b>	<b>\$43,583.93</b>	<b>\$41,474.07</b>	<b>50%</b>
<b>Department: 3110 City Manager's Office</b>							
4110	Regular Pay	\$222,331.00	\$0.00	\$222,331.00	\$103,927.97	\$118,403.03	47%
4599	Other Pay	\$11,000.00	\$0.00	\$11,000.00	\$2,067.71	\$8,932.29	19%
4910	Employer Paid Benefits	\$72,698.00	\$0.00	\$72,698.00	\$29,884.96	\$42,813.04	41%
5105	First Aide Supplies	\$0.00	\$0.00	\$0.00	\$2.52	(\$2.52)	+++
5110	Fuel Oil & Lubricants	\$360.00	\$0.00	\$360.00	\$607.65	(\$247.65)	169%
5175	Computer Operating Supp.	\$0.00	\$0.00	\$0.00	\$136.99	(\$136.99)	+++
5199	Misc. Operating Supplies	\$300.00	\$0.00	\$300.00	\$113.84	\$186.16	38%
5301	General Office Supplies	\$1,500.00	\$0.00	\$1,500.00	\$675.09	\$824.91	45%
5302	Copying Supplies	\$0.00	\$0.00	\$0.00	\$21.21	(\$21.21)	+++
5303	Books & Manuals	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	0%
5304	Periodical/Subscriptions	\$450.00	\$0.00	\$450.00	\$256.89	\$193.11	57%
5305	Forms Printing	\$350.00	\$0.00	\$350.00	\$0.00	\$350.00	0%
6105	Consulting Services	\$9,875.00	\$0.00	\$9,875.00	\$2,229.10	\$7,645.90	23%
6106	Contractual Services	\$1,000.00	\$0.00	\$1,000.00	\$1,981.80	(\$981.80)	198%
6125	Professional Development	\$500.00	\$0.00	\$500.00	\$0.00	\$500.00	0%
6199	Other Professional Svc	\$68,400.00	\$0.00	\$68,400.00	\$28,411.90	\$39,988.10	42%
6201	Telephone	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	0%
6300	Utilities	\$5,379.00	\$0.00	\$5,379.00	\$3,944.25	\$1,434.75	73%
6302	Natural Gas	\$480.00	\$0.00	\$480.00	\$0.00	\$480.00	0%
6303	Water	\$480.00	\$0.00	\$480.00	\$0.00	\$480.00	0%
6305	Disposal	\$864.00	\$0.00	\$864.00	\$0.00	\$864.00	0%
6401	General Liability	\$5,826.00	\$0.00	\$5,826.00	\$2,913.00	\$2,913.00	50%
6411	Property Damage Ins.	\$283.00	\$0.00	\$283.00	\$141.50	\$141.50	50%
6472	Other Ins./Employee Bond	\$21.00	\$0.00	\$21.00	\$21.00	\$0.00	100%
6473	Vehicle Insurance	\$122.00	\$0.00	\$122.00	\$61.00	\$61.00	50%
6510	Meetings & Conferences	\$1,680.00	\$0.00	\$1,680.00	\$0.00	\$1,680.00	0%
6513	Meals & Lodging	\$1,800.00	\$0.00	\$1,800.00	\$680.40	\$1,119.60	38%
6519	Association Membership	\$10,112.00	\$0.00	\$10,112.00	\$5,520.00	\$4,592.00	55%
6710	Notices & Publications	\$6,600.00	\$0.00	\$6,600.00	\$2,484.77	\$4,115.23	38%
6750	Business Equipment Rental	\$3,600.00	\$0.00	\$3,600.00	\$1,171.08	\$2,428.92	33%
8721	Payment To Other Agency	\$15,000.00	\$0.00	\$15,000.00	\$13,492.33	\$1,507.67	90%
<b>Department: 3110 City Manager's Office Totals:</b>		<b>\$445,011.00</b>	<b>\$0.00</b>	<b>\$445,011.00</b>	<b>\$200,746.96</b>	<b>\$244,264.04</b>	<b>45%</b>
<b>Department: 3115 Contract Services</b>							
6106	Contractual Services	\$10,000.00	\$0.00	\$10,000.00	\$10,000.00	\$0.00	100%
6740	Fiscal Management Fees	\$5,000.00	\$0.00	\$5,000.00	\$1,486.34	\$3,513.66	30%
6770	County Booking Fees	\$61,323.00	\$0.00	\$61,323.00	\$34,502.50	\$26,820.50	56%
<b>Department: 3115 Contract Services Totals:</b>		<b>\$76,323.00</b>	<b>\$0.00</b>	<b>\$76,323.00</b>	<b>\$45,988.84</b>	<b>\$30,334.16</b>	<b>60%</b>
<b>Department: 3120 Elections</b>							

City of Morro Bay  
**Budget Performance Report**  
 Fiscal Year To Date: 12/31/2009

Account Number	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
<b>Fund: 001 General Fund</b>							
5301	General Office Supplies	\$0.00	\$0.00	\$0.00	\$3.34	(\$3.34)	+++
5303	Books & Manuals	\$100.00	\$0.00	\$100.00	\$67.70	\$32.30	68%
5305	Forms Printing	\$400.00	\$0.00	\$400.00	\$0.00	\$400.00	0%
6199	Other Professional Svc	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	0%
<b>Department: 3120 Elections Totals:</b>		<b>\$10,500.00</b>	<b>\$0.00</b>	<b>\$10,500.00</b>	<b>\$71.04</b>	<b>\$10,428.96</b>	<b>1%</b>
<b>Department: 3140 Human Resources</b>							
4110	Regular Pay	\$56,728.00	\$0.00	\$56,728.00	\$28,480.81	\$28,247.19	50%
4599	Other Pay	\$1,200.00	\$0.00	\$1,200.00	\$589.57	\$610.43	49%
4910	Employer Paid Benefits	\$26,323.00	\$0.00	\$26,323.00	\$12,090.45	\$14,232.55	46%
5105	First Aide Supplies	\$150.00	\$0.00	\$150.00	\$2.52	\$147.48	2%
5175	Computer Operating Supp.	\$300.00	\$0.00	\$300.00	\$0.00	\$300.00	0%
5199	Misc. Operating Supplies	\$0.00	\$0.00	\$0.00	\$70.14	(\$70.14)	+++
5301	General Office Supplies	\$1,100.00	\$0.00	\$1,100.00	\$550.62	\$549.38	50%
5302	Copying Supplies	\$0.00	\$0.00	\$0.00	\$6.21	(\$6.21)	+++
5304	Periodical/Subscriptions	\$430.00	\$0.00	\$430.00	\$199.00	\$231.00	46%
5305	Forms Printing	\$340.00	\$0.00	\$340.00	\$0.00	\$340.00	0%
5352	Award/Trophy Supplies	\$555.00	\$0.00	\$555.00	\$0.00	\$555.00	0%
6106	Contractual Services	\$11,445.00	\$0.00	\$11,445.00	\$13,233.65	(\$1,788.65)	116%
6300	Utilities	\$0.00	\$0.00	\$0.00	\$98.30	(\$98.30)	+++
6472	Other Ins./Employee Bond	\$0.00	\$0.00	\$0.00	\$16.00	(\$16.00)	+++
6510	Meetings & Conferences	\$537.00	\$0.00	\$537.00	\$550.00	(\$13.00)	102%
6513	Meals & Lodging	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	0%
6514	Travel Expense	\$0.00	\$0.00	\$0.00	\$113.22	(\$113.22)	+++
6519	Association Membership	\$670.00	\$0.00	\$670.00	\$0.00	\$670.00	0%
6750	Business Equipment Rental	\$0.00	\$0.00	\$0.00	\$1,171.08	(\$1,171.08)	+++
6760	Recruitment	\$18,000.00	\$0.00	\$18,000.00	\$2,175.46	\$15,824.54	12%
<b>Department: 3140 Human Resources Totals:</b>		<b>\$118,778.00</b>	<b>\$0.00</b>	<b>\$118,778.00</b>	<b>\$59,347.03</b>	<b>\$59,430.97</b>	<b>50%</b>
<b>Department: 3170 Promotion &amp; Advertising</b>							
5199	Misc. Operating Supplies	\$0.00	\$0.00	\$0.00	\$19.80	(\$19.80)	+++
6105	Consulting Services	\$0.00	\$0.00	\$0.00	\$637.50	(\$637.50)	+++
6107	Promotion & Advertising	\$13,000.00	\$0.00	\$13,000.00	\$0.00	\$13,000.00	0%
6110	TV Ads - Northern Region	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	0%
6111	TV Ads - Central Region	\$5,000.00	\$0.00	\$5,000.00	\$10,119.65	(\$5,119.65)	202%
6113	Print Ads - So. Region	\$19,000.00	\$0.00	\$19,000.00	\$22,809.85	(\$3,809.85)	120%
6115	Print Ads - Cent. Region	\$9,800.00	\$0.00	\$9,800.00	\$8,396.28	\$1,403.72	86%
6116	Print Ads - Other Regions	\$27,700.00	\$0.00	\$27,700.00	\$9,660.39	\$18,039.61	35%
6118	Promotion - Media	\$8,000.00	\$0.00	\$8,000.00	\$2,737.50	\$5,262.50	34%
6119	Promotion - Other	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$6,000.00	0%
6126	Adverstising Prod/Design	\$22,000.00	\$0.00	\$22,000.00	\$19,016.18	\$2,983.82	86%
<b>Department: 3170 Promotion &amp; Advertising Totals:</b>		<b>\$113,500.00</b>	<b>\$0.00</b>	<b>\$113,500.00</b>	<b>\$73,397.15</b>	<b>\$40,102.85</b>	<b>65%</b>
<b>Department: 3172 Visitor's Center</b>							
5199	Misc. Operating Supplies	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	0%
5304	Periodical/Subscriptions	\$300.00	\$0.00	\$300.00	\$0.00	\$300.00	0%
5305	Forms Printing	\$4,400.00	\$0.00	\$4,400.00	\$0.00	\$4,400.00	0%
6106	Contractual Services	\$115,600.00	\$0.00	\$115,600.00	\$0.00	\$115,600.00	0%
6107	Promotion & Advertising	\$4,015.00	\$0.00	\$4,015.00	\$93,633.75	(\$89,618.75)	2,332%
6120	Trade Shows - Space Rent	\$3,900.00	\$0.00	\$3,900.00	\$0.00	\$3,900.00	0%
6122	Trade Shows - Susistence	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	0%
6199	Other Professional Svc	\$1,800.00	\$0.00	\$1,800.00	\$0.00	\$1,800.00	0%
6201	Telephone	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	0%
6220	Postage	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	0%
6300	Utilities	\$4,300.00	\$0.00	\$4,300.00	\$0.00	\$4,300.00	0%
6812	Space Rental	\$15,700.00	\$0.00	\$15,700.00	\$0.00	\$15,700.00	0%
<b>Department: 3172 Visitor's Center Totals:</b>		<b>\$160,515.00</b>	<b>\$0.00</b>	<b>\$160,515.00</b>	<b>\$93,633.75</b>	<b>\$66,881.25</b>	<b>58%</b>
<b>Department: 3174 Website Devel.&amp; Maint.</b>							

City of Morro Bay  
**Budget Performance Report**  
 Fiscal Year To Date: 12/31/2009

Account Number	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
<b>Fund: 001 General Fund</b>							
6126	Adverstising Prod/Design	\$18,050.00	\$0.00	\$18,050.00	\$0.00	\$18,050.00	0%
<b>Department: 3174 Website Devel.&amp; Maint.</b>		\$18,050.00	\$0.00	\$18,050.00	\$0.00	\$18,050.00	0%
<b>Department: 3210 City Attorney</b>							
4110	Regular Pay	\$184,000.00	\$0.00	\$184,000.00	\$35,374.82	\$148,625.18	19%
4599	Other Pay	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	0%
4910	Employer Paid Benefits	\$66,614.00	\$0.00	\$66,614.00	\$12,271.05	\$54,342.95	18%
5105	First Aide Supplies	\$0.00	\$0.00	\$0.00	\$2.52	(\$2.52)	+++
5108	Communication Supplies	\$50.00	\$0.00	\$50.00	\$0.00	\$50.00	0%
5175	Computer Operating Supp.	\$350.00	\$0.00	\$350.00	\$2,107.98	(\$1,757.98)	602%
5199	Misc. Operating Supplies	\$0.00	\$0.00	\$0.00	\$60.13	(\$60.13)	+++
5301	General Office Supplies	\$150.00	\$0.00	\$150.00	\$92.28	\$57.72	62%
5302	Copying Supplies	\$150.00	\$0.00	\$150.00	\$202.41	(\$52.41)	135%
5303	Books & Manuals	\$170.00	\$0.00	\$170.00	\$188.78	(\$18.78)	111%
5304	Periodical/Subscriptions	\$120.00	\$0.00	\$120.00	\$0.00	\$120.00	0%
6101	Legal Services	\$8,000.00	\$0.00	\$8,000.00	\$150.00	\$7,850.00	2%
6106	Contractural Services	\$500.00	\$0.00	\$500.00	\$273.59	\$226.41	55%
6125	Professional Development	\$3,862.00	\$0.00	\$3,862.00	\$523.64	\$3,338.36	14%
6199	Other Professional Svc	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	0%
6201	Telephone	\$0.00	\$0.00	\$0.00	\$365.02	(\$365.02)	+++
6220	Postage	\$100.00	\$0.00	\$100.00	\$0.00	\$100.00	0%
6300	Utilities	\$0.00	\$0.00	\$0.00	\$363.42	(\$363.42)	+++
6401	General Liability	\$3,522.00	\$0.00	\$3,522.00	\$1,761.00	\$1,761.00	50%
6411	Property Damage Ins.	\$247.00	\$0.00	\$247.00	\$123.50	\$123.50	50%
6472	Other Ins./Employee Bond	\$21.00	\$0.00	\$21.00	\$21.00	\$0.00	100%
6510	Meetings & Conferences	\$75.00	\$0.00	\$75.00	\$121.67	(\$46.67)	162%
6511	Mileage Reimbursement	\$1,250.00	\$0.00	\$1,250.00	\$0.00	\$1,250.00	0%
6513	Meals & Lodging	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	0%
6519	Association Membership	\$650.00	\$0.00	\$650.00	\$105.00	\$545.00	16%
6604	Outside Vehicle Repair/Maint	\$0.00	\$0.00	\$0.00	\$525.00	(\$525.00)	+++
6750	Business Equipment Rental	\$3,500.00	\$0.00	\$3,500.00	\$1,171.08	\$2,328.92	33%
<b>Department: 3210 City Attorney Totals:</b>		\$280,831.00	\$0.00	\$280,831.00	\$55,803.89	\$225,027.11	20%
<b>Department: 3510 Accounting &amp; Treasury</b>							
4110	Regular Pay	\$306,851.00	\$0.00	\$306,851.00	\$149,298.15	\$157,552.85	49%
4310	Part-Time Pay	\$15,600.00	\$0.00	\$15,600.00	\$3,672.00	\$11,928.00	24%
4599	Other Pay	\$7,500.00	\$0.00	\$7,500.00	\$2,364.00	\$5,136.00	32%
4910	Employer Paid Benefits	\$115,295.00	\$0.00	\$115,295.00	\$50,172.62	\$65,122.38	44%
5105	First Aide Supplies	\$0.00	\$0.00	\$0.00	\$2.52	(\$2.52)	+++
5175	Computer Operating Supp.	\$0.00	\$0.00	\$0.00	\$278.24	(\$278.24)	+++
5199	Misc. Operating Supplies	\$0.00	\$0.00	\$0.00	\$355.27	(\$355.27)	+++
5301	General Office Supplies	\$7,300.00	\$0.00	\$7,300.00	\$1,692.96	\$5,607.04	23%
5302	Copying Supplies	\$0.00	\$0.00	\$0.00	\$21.20	(\$21.20)	+++
5305	Forms Printing	\$1,750.00	\$0.00	\$1,750.00	\$1,253.22	\$496.78	72%
6103	Financial Audits	\$35,000.00	\$0.00	\$35,000.00	\$18,630.95	\$16,369.05	53%
6105	Consulting Services	\$0.00	\$0.00	\$0.00	\$656.84	(\$656.84)	+++
6106	Contractural Services	\$63,750.00	\$0.00	\$63,750.00	\$38,121.61	\$25,628.39	60%
6125	Professional Development	\$557.00	\$0.00	\$557.00	(\$340.00)	\$897.00	-61%
6220	Postage	\$17,000.00	\$0.00	\$17,000.00	\$6,024.82	\$10,975.18	35%
6300	Utilities	\$8,500.00	\$0.00	\$8,500.00	\$2,947.27	\$5,552.73	35%
6401	General Liability	\$10,608.00	\$0.00	\$10,608.00	\$5,304.00	\$5,304.00	50%
6411	Property Damage Ins.	\$848.00	\$0.00	\$848.00	\$424.00	\$424.00	50%
6472	Other Ins./Employee Bond	\$50.00	\$0.00	\$50.00	\$50.00	\$0.00	100%
6510	Meetings & Conferences	\$400.00	\$0.00	\$400.00	\$53.38	\$346.62	13%
6519	Association Membership	\$595.00	\$0.00	\$595.00	\$268.33	\$326.67	45%
6740	Fiscal Management Fees	\$0.00	\$0.00	\$0.00	\$2,681.38	(\$2,681.38)	+++
6741	Misc. Bank Charges	\$2,500.00	\$0.00	\$2,500.00	\$3,049.89	(\$549.89)	122%
6750	Business Equipment Rental	\$3,500.00	\$0.00	\$3,500.00	\$1,052.00	\$2,448.00	30%

City of Morro Bay  
**Budget Performance Report**  
 Fiscal Year To Date: 12/31/2009

Account Number	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
<b>Fund: 001 General Fund</b>							
8711	Non Capital Asset Expense	\$0.00	\$0.00	\$0.00	\$25,046.84	(\$25,046.84)	+++
<b>Department: 3510 Accounting &amp; Treasury</b>		<b>\$597,604.00</b>	<b>\$0.00</b>	<b>\$597,604.00</b>	<b>\$313,081.49</b>	<b>\$284,522.51</b>	<b>52%</b>
<b>Department: 3520 Information Services</b>							
4110	Regular Pay	\$81,757.00	\$0.00	\$81,757.00	\$40,649.25	\$41,107.75	50%
4599	Other Pay	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	0%
4910	Employer Paid Benefits	\$31,713.00	\$0.00	\$31,713.00	\$14,687.50	\$17,025.50	46%
5175	Computer Operating Supp.	\$4,000.00	\$0.00	\$4,000.00	\$1,122.41	\$2,877.59	28%
5301	General Office Supplies	\$500.00	\$0.00	\$500.00	\$78.74	\$421.26	16%
6105	Consulting Services	\$8,000.00	\$0.00	\$8,000.00	\$1,605.00	\$6,395.00	20%
6106	Contractual Services	\$1,188.00	\$0.00	\$1,188.00	\$8,543.30	(\$7,355.30)	719%
6201	Telephone	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	0%
6220	Postage	\$0.00	\$0.00	\$0.00	\$19.22	(\$19.22)	+++
6300	Utilities	\$0.00	\$0.00	\$0.00	\$270.16	(\$270.16)	+++
6472	Other Ins./Employee Bond	\$16.00	\$0.00	\$16.00	\$16.00	\$0.00	100%
6473	Vehicle Insurance	\$122.00	\$0.00	\$122.00	\$50.85	\$71.15	42%
6640	Maintenance Contracts	\$13,203.00	\$0.00	\$13,203.00	\$3,390.29	\$9,812.71	26%
<b>Department: 3520 Information Services Totals:</b>		<b>\$143,999.00</b>	<b>\$0.00</b>	<b>\$143,999.00</b>	<b>\$70,432.72</b>	<b>\$73,566.28</b>	<b>49%</b>
<b>Department: 4110 Police Department</b>							
4110	Regular Pay	\$1,387,485.00	\$0.00	\$1,387,485.00	\$650,926.37	\$736,558.63	47%
4120	Overtime Pay	\$80,000.00	\$0.00	\$80,000.00	\$34,723.95	\$45,276.05	43%
4310	Part-Time Pay	\$34,000.00	\$0.00	\$34,000.00	\$21,223.00	\$12,777.00	62%
4515	Standby Pay	\$8,000.00	\$0.00	\$8,000.00	\$3,037.45	\$4,962.55	38%
4599	Other Pay	\$88,000.00	\$0.00	\$88,000.00	\$54,940.42	\$33,059.58	62%
4910	Employer Paid Benefits	\$799,467.00	\$0.00	\$799,467.00	\$390,980.09	\$408,486.91	49%
5101	Janitorial Supplies	\$1,700.00	\$0.00	\$1,700.00	\$785.76	\$914.24	46%
5105	First Aide Supplies	\$400.00	\$0.00	\$400.00	\$889.09	(\$489.09)	222%
5109	Uniforms/Safety Equipment	\$36,600.00	\$0.00	\$36,600.00	\$7,086.35	\$29,513.65	19%
5110	Fuel Oil & Lubricants	\$40,000.00	\$0.00	\$40,000.00	\$14,497.87	\$25,502.13	36%
5113	Evidence Supplies	\$1,000.00	\$0.00	\$1,000.00	\$802.45	\$197.55	80%
5150	Weapons/Range/Ammunition	\$7,500.00	\$0.00	\$7,500.00	\$3,137.85	\$4,362.15	42%
5175	Computer Operating Supp.	\$8,000.00	\$0.00	\$8,000.00	\$4,910.89	\$3,089.11	61%
5199	Misc. Operating Supplies	\$0.00	\$0.00	\$0.00	\$215.49	(\$215.49)	+++
5301	General Office Supplies	\$3,000.00	\$0.00	\$3,000.00	\$1,582.28	\$1,417.72	53%
5303	Books & Manuals	\$350.00	\$0.00	\$350.00	\$0.00	\$350.00	0%
5304	Periodical/Subscriptions	\$2,400.00	\$0.00	\$2,400.00	\$269.89	\$2,130.11	11%
5305	Forms Printing	\$3,150.00	\$0.00	\$3,150.00	\$1,850.86	\$1,299.14	59%
5350	Audio-Visual Supplies	\$0.00	\$0.00	\$0.00	\$73.31	(\$73.31)	+++
5502	Building Maint. Supplies	\$1,000.00	\$0.00	\$1,000.00	\$104.89	\$895.11	10%
5503	Rolling Stock Supplies	\$4,000.00	\$0.00	\$4,000.00	\$2,011.84	\$1,988.16	50%
5504	Machinery/Equip/Supplies	\$5,000.00	\$0.00	\$5,000.00	\$3,907.64	\$1,092.36	78%
5530	Small Tools	\$3,600.00	\$0.00	\$3,600.00	\$159.05	\$3,440.95	4%
6101	Legal Services	\$1,700.00	\$0.00	\$1,700.00	\$0.00	\$1,700.00	0%
6105	Consulting Services	\$500.00	\$0.00	\$500.00	\$297.00	\$203.00	59%
6106	Contractual Services	\$3,700.00	\$0.00	\$3,700.00	\$1,995.00	\$1,705.00	54%
6107	Promotion & Advertising	\$500.00	\$0.00	\$500.00	\$427.22	\$72.78	85%
6125	Professional Development	\$29,294.00	\$0.00	\$29,294.00	\$4,782.29	\$24,511.71	16%
6150	Fingerprinting	\$400.00	\$0.00	\$400.00	\$196.00	\$204.00	49%
6151	Investigations	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	100%
6153	Pre-Employment Testing	\$4,000.00	\$0.00	\$4,000.00	\$4,210.90	(\$210.90)	105%
6170	Pest Control Services	\$500.00	\$0.00	\$500.00	\$214.00	\$286.00	43%
6199	Other Professional Svc	\$1,500.00	\$0.00	\$1,500.00	\$1,100.00	\$400.00	73%
6201	Telephone	\$20,000.00	\$0.00	\$20,000.00	\$2,059.32	\$17,940.68	10%
6220	Postage	\$500.00	\$0.00	\$500.00	\$182.35	\$317.65	36%
6300	Utilities	\$0.00	\$0.00	\$0.00	\$10,832.91	(\$10,832.91)	+++
6301	Electricity	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00	0%
6302	Natural Gas	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	0%

City of Morro Bay  
**Budget Performance Report**  
 Fiscal Year To Date: 12/31/2009

Account Number	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
<b>Fund: 001 General Fund</b>							
6303	Water	\$1,100.00	\$0.00	\$1,100.00	\$0.00	\$1,100.00	0%
6305	Disposal	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	0%
6401	General Liability	\$65,392.00	\$0.00	\$65,392.00	\$32,696.00	\$32,696.00	50%
6411	Property Damage Ins.	\$2,612.00	\$0.00	\$2,612.00	\$1,306.00	\$1,306.00	50%
6472	Other Ins./Employee Bond	\$270.00	\$0.00	\$270.00	\$270.00	\$0.00	100%
6473	Vehicle Insurance	\$2,195.00	\$0.00	\$2,195.00	\$1,097.50	\$1,097.50	50%
6510	Meetings & Conferences	\$2,500.00	\$0.00	\$2,500.00	\$866.25	\$1,633.75	35%
6519	Association Membership	\$1,430.00	\$0.00	\$1,430.00	\$1,290.00	\$140.00	90%
6601	Outside Equip. Repair/Mat	\$2,000.00	\$0.00	\$2,000.00	\$432.50	\$1,567.50	22%
6602	Outside Structural Repair	\$500.00	\$0.00	\$500.00	\$0.00	\$500.00	0%
6604	Outside Vehicle Repair/Maint	\$18,000.00	\$0.00	\$18,000.00	\$6,289.09	\$11,710.91	35%
6640	Maintenance Contracts	\$10,600.00	\$0.00	\$10,600.00	\$265.00	\$10,335.00	3%
6750	Business Equipment Rental	\$3,500.00	\$0.00	\$3,500.00	\$1,451.72	\$2,048.28	41%
6810	Equipment Rental	\$0.00	\$0.00	\$0.00	\$47.50	(\$47.50)	+++
8721	Payment To Other Agency	\$4,500.00	\$0.00	\$4,500.00	\$4,000.00	\$500.00	89%
<b>Department: 4110 Police Department Totals:</b>		<b>\$2,710,345.00</b>	<b>\$0.00</b>	<b>\$2,710,345.00</b>	<b>\$1,275,425.34</b>	<b>\$1,434,919.66</b>	<b>47%</b>
<b>Department: 4115 Communications</b>							
4110	Regular Pay	\$255,551.00	\$0.00	\$255,551.00	\$127,629.59	\$127,921.41	50%
4120	Overtime Pay	\$22,550.00	\$0.00	\$22,550.00	\$12,163.05	\$10,386.95	54%
4310	Part-Time Pay	\$21,000.00	\$0.00	\$21,000.00	\$1,887.00	\$19,113.00	9%
4599	Other Pay	\$0.00	\$0.00	\$0.00	\$12,991.21	(\$12,991.21)	+++
4910	Employer Paid Benefits	\$100,285.00	\$0.00	\$100,285.00	\$53,109.20	\$47,175.80	53%
5175	Computer Operating Supp.	\$1,000.00	\$0.00	\$1,000.00	\$661.29	\$338.71	66%
5301	General Office Supplies	\$2,500.00	\$0.00	\$2,500.00	\$528.61	\$1,971.39	21%
5504	Machinery/Equip/Supplies	\$525.00	\$0.00	\$525.00	\$0.00	\$525.00	0%
6125	Professional Development	\$2,100.00	\$0.00	\$2,100.00	\$1,401.64	\$698.36	67%
6201	Telephone	\$6,200.00	\$0.00	\$6,200.00	\$0.00	\$6,200.00	0%
6300	Utilities	\$0.00	\$0.00	\$0.00	\$2,381.46	(\$2,381.46)	+++
6519	Association Membership	\$160.00	\$0.00	\$160.00	\$0.00	\$160.00	0%
6601	Outside Equip. Repair/Mat	\$2,500.00	\$0.00	\$2,500.00	\$1,183.80	\$1,316.20	47%
6640	Maintenance Contracts	\$17,500.00	\$0.00	\$17,500.00	\$13,749.72	\$3,750.28	79%
6750	Business Equipment Rental	\$3,000.00	\$0.00	\$3,000.00	\$1,451.70	\$1,548.30	48%
8721	Payment To Other Agency	\$14,000.00	\$0.00	\$14,000.00	\$3,844.88	\$10,155.12	27%
<b>Department: 4115 Communications Totals:</b>		<b>\$448,871.00</b>	<b>\$0.00</b>	<b>\$448,871.00</b>	<b>\$232,983.15</b>	<b>\$215,887.85</b>	<b>52%</b>
<b>Department: 4210 Fire Department</b>							
4110	Regular Pay	\$808,537.00	\$0.00	\$808,537.00	\$380,098.67	\$428,438.33	47%
4120	Overtime Pay	\$108,300.00	\$35,640.00	\$143,940.00	\$61,411.37	\$82,528.63	43%
4310	Part-Time Pay	\$99,500.00	\$44,020.00	\$143,520.00	\$17,396.86	\$126,123.14	12%
4510	Acting Pay	\$3,708.00	\$0.00	\$3,708.00	\$0.00	\$3,708.00	0%
4599	Other Pay	\$11,000.00	\$0.00	\$11,000.00	\$32,043.99	(\$21,043.99)	291%
4910	Employer Paid Benefits	\$604,757.00	\$0.00	\$604,757.00	\$296,673.72	\$308,083.28	49%
5101	Janitorial Supplies	\$485.00	\$0.00	\$485.00	\$321.29	\$163.71	66%
5105	First Aide Supplies	\$8,500.00	\$0.00	\$8,500.00	\$3,558.10	\$4,941.90	42%
5106	Photographic Supplies	\$100.00	\$0.00	\$100.00	\$3.25	\$96.75	3%
5108	Communication Supplies	\$2,500.00	\$0.00	\$2,500.00	\$1,280.18	\$1,219.82	51%
5109	Uniforms/Safety Equipment	\$4,100.00	\$0.00	\$4,100.00	\$2,521.71	\$1,578.29	62%
5110	Fuel Oil & Lubricants	\$19,000.00	\$0.00	\$19,000.00	\$8,887.52	\$10,112.48	47%
5111	Fire Hoses & Couplings	\$3,500.00	\$0.00	\$3,500.00	\$30.92	\$3,469.08	1%
5121	Safety Equipment	\$13,680.00	\$0.00	\$13,680.00	\$9,928.41	\$3,751.59	73%
5130	Advanced Life Support Equ	\$800.00	\$0.00	\$800.00	\$773.43	\$26.57	97%
5175	Computer Operating Supp.	\$1,075.00	\$0.00	\$1,075.00	\$0.00	\$1,075.00	0%
5199	Misc. Operating Supplies	\$1,400.00	\$0.00	\$1,400.00	\$543.65	\$856.35	39%
5301	General Office Supplies	\$700.00	\$0.00	\$700.00	\$350.07	\$349.93	50%
5302	Copying Supplies	\$550.00	\$0.00	\$550.00	\$128.22	\$421.78	23%
5303	Books & Manuals	\$420.00	\$0.00	\$420.00	\$83.01	\$336.99	20%
5304	Periodical/Subscriptions	\$80.00	\$0.00	\$80.00	\$62.95	\$17.05	79%

City of Morro Bay  
**Budget Performance Report**  
 Fiscal Year To Date: 12/31/2009

Account Number	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
<b>Fund: 001 General Fund</b>							
5305	Forms Printing	\$615.00	\$0.00	\$615.00	\$0.00	\$615.00	0%
5350	Audio-Visual Supplies	\$150.00	\$0.00	\$150.00	\$0.00	\$150.00	0%
5501	Grounds Maint. Supplies	\$100.00	\$0.00	\$100.00	\$35.28	\$64.72	35%
5502	Building Maint. Supplies	\$500.00	\$0.00	\$500.00	\$334.70	\$165.30	67%
5503	Rolling Stock Supplies	\$4,000.00	\$0.00	\$4,000.00	\$1,649.27	\$2,350.73	41%
5504	Machinery/Equip/Supplies	\$3,000.00	\$0.00	\$3,000.00	\$1,729.79	\$1,270.21	58%
5530	Small Tools	\$3,000.00	\$0.00	\$3,000.00	\$2,592.74	\$407.26	86%
6104	Engineering Services	\$6,000.00	\$0.00	\$6,000.00	\$2,875.00	\$3,125.00	48%
6106	Contractual Services	\$6,745.00	\$0.00	\$6,745.00	\$1,623.28	\$5,121.72	24%
6125	Professional Development	\$13,059.00	\$0.00	\$13,059.00	\$5,368.53	\$7,690.47	41%
6162	Mandated Fees/Inspections	\$370.00	\$0.00	\$370.00	\$370.88	(\$0.88)	100%
6199	Other Professional Svc	\$250.00	\$0.00	\$250.00	\$0.00	\$250.00	0%
6220	Postage	\$100.00	\$0.00	\$100.00	\$180.53	(\$80.53)	181%
6300	Utilities	\$11,900.00	\$0.00	\$11,900.00	\$6,343.59	\$5,556.41	53%
6303	Water	\$2,450.00	\$0.00	\$2,450.00	\$0.00	\$2,450.00	0%
6305	Disposal	\$1,258.00	\$0.00	\$1,258.00	\$0.00	\$1,258.00	0%
6401	General Liability	\$26,584.00	\$0.00	\$26,584.00	\$13,292.00	\$13,292.00	50%
6411	Property Damage Ins.	\$1,158.00	\$0.00	\$1,158.00	\$579.00	\$579.00	50%
6472	Other Ins./Employee Bond	\$164.00	\$0.00	\$164.00	\$164.00	\$0.00	100%
6473	Vehicle Insurance	\$4,464.00	\$0.00	\$4,464.00	\$2,232.00	\$2,232.00	50%
6510	Meetings & Conferences	\$600.00	\$0.00	\$600.00	\$176.64	\$423.36	29%
6513	Meals & Lodging	\$1,700.00	\$0.00	\$1,700.00	\$889.38	\$810.62	52%
6519	Association Membership	\$585.00	\$0.00	\$585.00	\$450.00	\$135.00	77%
6601	Outside Equip. Repair/Mat	\$1,800.00	\$0.00	\$1,800.00	\$835.98	\$964.02	46%
6602	Outside Structural Repair	\$300.00	\$0.00	\$300.00	\$0.00	\$300.00	0%
6604	Outside Vehicle Repair/Maint	\$9,900.00	\$0.00	\$9,900.00	\$2,633.05	\$7,266.95	27%
6640	Maintenance Contracts	\$780.00	\$0.00	\$780.00	\$374.99	\$405.01	48%
6710	Notices & Publications	\$720.00	\$0.00	\$720.00	\$0.00	\$720.00	0%
6720	Medical Examinations	\$6,600.00	\$0.00	\$6,600.00	\$0.00	\$6,600.00	0%
6730	Data Processing	\$300.00	\$0.00	\$300.00	\$0.00	\$300.00	0%
6750	Business Equipment Rental	\$1,600.00	\$0.00	\$1,600.00	\$566.41	\$1,033.59	35%
8721	Payment To Other Agency	\$2,002.00	\$0.00	\$2,002.00	\$1,000.00	\$1,002.00	50%
<b>Department: 4210 Fire Department Totals:</b>		<b>\$1,805,446.00</b>	<b>\$79,660.00</b>	<b>\$1,885,106.00</b>	<b>\$862,394.36</b>	<b>\$1,022,711.64</b>	<b>46%</b>
<b>Department: 4220 EOC Disaster Preparedness</b>							
5175	Computer Operating Supp.	\$100.00	\$0.00	\$100.00	\$0.00	\$100.00	0%
5199	Misc. Operating Supplies	\$300.00	\$0.00	\$300.00	\$0.00	\$300.00	0%
5504	Machinery/Equip/Supplies	\$1,600.00	\$0.00	\$1,600.00	\$0.00	\$1,600.00	0%
6106	Contractual Services	\$0.00	\$0.00	\$0.00	\$1,875.00	(\$1,875.00)	+++
6201	Telephone	\$1,774.00	\$0.00	\$1,774.00	\$153.12	\$1,620.88	9%
6300	Utilities	\$0.00	\$0.00	\$0.00	\$484.28	(\$484.28)	+++
6513	Meals & Lodging	\$150.00	\$0.00	\$150.00	\$0.00	\$150.00	0%
6601	Outside Equip. Repair/Mat	\$500.00	\$0.00	\$500.00	\$0.00	\$500.00	0%
<b>Department: 4220 EOC Disaster Preparedness</b>		<b>\$4,424.00</b>	<b>\$0.00</b>	<b>\$4,424.00</b>	<b>\$2,512.40</b>	<b>\$1,911.60</b>	<b>57%</b>
<b>Department: 5205 Public Services Admin</b>							
4110	Regular Pay	\$500,912.00	\$0.00	\$500,912.00	\$309,172.01	\$191,739.99	62%
4120	Overtime Pay	\$2,000.00	\$0.00	\$2,000.00	\$4,773.23	(\$2,773.23)	239%
4310	Part-Time Pay	\$12,500.00	\$0.00	\$12,500.00	\$12,048.73	\$451.27	96%
4599	Other Pay	\$4,200.00	\$0.00	\$4,200.00	\$5,573.12	(\$1,373.12)	133%
4910	Employer Paid Benefits	\$230,903.00	\$0.00	\$230,903.00	\$119,386.11	\$111,516.89	52%
4999	Labor Costs Applied	\$5,000.00	\$0.00	\$5,000.00	\$786.79	\$4,213.21	16%
5109	Uniforms/Safety Equipment	\$0.00	\$0.00	\$0.00	\$81.18	(\$81.18)	+++
5110	Fuel Oil & Lubricants	\$3,000.00	\$0.00	\$3,000.00	\$650.68	\$2,349.32	22%
5125	Repairs/Maint. Materials	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	0%
5199	Misc. Operating Supplies	\$14,000.00	\$0.00	\$14,000.00	\$5,212.61	\$8,787.39	37%
5201	Other Expense	\$0.00	\$0.00	\$0.00	\$1,119.99	(\$1,119.99)	+++
5303	Books & Manuals	\$3,500.00	\$0.00	\$3,500.00	\$1,062.09	\$2,437.91	30%

City of Morro Bay  
**Budget Performance Report**  
 Fiscal Year To Date: 12/31/2009

Account Number	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
<b>Fund: 001 General Fund</b>							
5502	Building Maint. Supplies	\$0.00	\$0.00	\$0.00	\$195.21	(\$195.21)	+++
6105	Consulting Services	\$12,500.00	\$0.00	\$12,500.00	\$5,060.00	\$7,440.00	40%
6106	Contractual Services	\$0.00	\$0.00	\$0.00	\$32,946.10	(\$32,946.10)	+++
6125	Professional Development	\$6,624.00	\$0.00	\$6,624.00	\$125.00	\$6,499.00	2%
6160	Vehicle Inspections	\$200.00	\$0.00	\$200.00	\$0.00	\$200.00	0%
6161	Licenses & Permits	\$350.00	\$0.00	\$350.00	\$2,455.50	(\$2,105.50)	702%
6199	Other Professional Svc	\$200.00	\$0.00	\$200.00	\$83.29	\$116.71	42%
6220	Postage	\$0.00	\$0.00	\$0.00	\$6.52	(\$6.52)	+++
6300	Utilities	\$15,000.00	\$0.00	\$15,000.00	\$4,871.99	\$10,128.01	32%
6399	Other Utilities	\$0.00	\$0.00	\$0.00	\$326.37	(\$326.37)	+++
6401	General Liability	\$38,199.00	\$0.00	\$38,199.00	\$19,099.50	\$19,099.50	50%
6411	Property Damage Ins.	\$1,554.00	\$0.00	\$1,554.00	\$777.00	\$777.00	50%
6472	Other Ins./Employee Bond	\$84.00	\$0.00	\$84.00	\$84.00	\$0.00	100%
6473	Vehicle Insurance	\$244.00	\$0.00	\$244.00	\$122.00	\$122.00	50%
6510	Meetings & Conferences	\$300.00	\$0.00	\$300.00	\$0.00	\$300.00	0%
6513	Meals & Lodging	\$2,150.00	\$0.00	\$2,150.00	\$251.06	\$1,898.94	12%
6514	Travel Expense	\$1,500.00	\$0.00	\$1,500.00	\$264.29	\$1,235.71	18%
6519	Association Membership	\$2,900.00	\$0.00	\$2,900.00	\$4,419.78	(\$1,519.78)	152%
6601	Outside Equip. Repair/Mat	\$100.00	\$0.00	\$100.00	\$0.00	\$100.00	0%
6604	Outside Vehicle Repair/Maint	\$2,200.00	\$0.00	\$2,200.00	\$70.25	\$2,129.75	3%
6701	Outside Clerical/Sec. Svc	\$7,000.00	\$0.00	\$7,000.00	\$0.00	\$7,000.00	0%
6710	Notices & Publications	\$0.00	\$0.00	\$0.00	\$3,233.98	(\$3,233.98)	+++
6750	Business Equipment Rental	\$7,000.00	\$0.00	\$7,000.00	\$0.00	\$7,000.00	0%
<b>Department: 5205 Public Services Admin Totals:</b>		<b>\$878,120.00</b>	<b>\$0.00</b>	<b>\$878,120.00</b>	<b>\$534,258.38</b>	<b>\$343,861.62</b>	<b>60%</b>
<b>Department: 5220 Vehicle Maintenance</b>							
4110	Regular Pay	\$49,353.00	\$0.00	\$49,353.00	\$23,986.46	\$25,366.54	49%
4120	Overtime Pay	\$850.00	\$0.00	\$850.00	\$0.00	\$850.00	0%
4910	Employer Paid Benefits	\$32,414.00	\$0.00	\$32,414.00	\$16,822.26	\$15,591.74	52%
4999	Labor Costs Applied	\$1,377.00	\$0.00	\$1,377.00	\$1,925.42	(\$548.42)	140%
5105	First Aide Supplies	\$50.00	\$0.00	\$50.00	\$0.00	\$50.00	0%
5109	Uniforms/Safety Equipment	\$750.00	\$0.00	\$750.00	\$97.86	\$652.14	13%
5110	Fuel Oil & Lubricants	\$0.00	\$0.00	\$0.00	(\$59,208.64)	\$59,208.64	+++
5125	Repairs/Maint. Materials	\$500.00	\$0.00	\$500.00	\$0.00	\$500.00	0%
5199	Misc. Operating Supplies	\$1,600.00	\$0.00	\$1,600.00	\$862.05	\$737.95	54%
5502	Building Maint. Supplies	\$0.00	\$0.00	\$0.00	\$359.26	(\$359.26)	+++
6106	Contractual Services	\$0.00	\$0.00	\$0.00	\$4,906.19	(\$4,906.19)	+++
6160	Vehicle Inspections	\$50.00	\$0.00	\$50.00	\$0.00	\$50.00	0%
6161	Licenses & Permits	\$2,000.00	\$0.00	\$2,000.00	\$830.36	\$1,169.64	42%
6162	Mandated Fees/Inspections	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$20,000.00	0%
6199	Other Professional Svc	\$500.00	\$0.00	\$500.00	\$0.00	\$500.00	0%
6300	Utilities	\$5,000.00	\$0.00	\$5,000.00	\$646.59	\$4,353.41	13%
6399	Other Utilities	\$0.00	\$0.00	\$0.00	\$77.81	(\$77.81)	+++
6401	General Liability	\$2,953.00	\$0.00	\$2,953.00	\$1,476.50	\$1,476.50	50%
6411	Property Damage Ins.	\$141.00	\$0.00	\$141.00	\$70.50	\$70.50	50%
6472	Other Ins./Employee Bond	\$16.00	\$0.00	\$16.00	\$16.00	\$0.00	100%
6473	Vehicle Insurance	\$122.00	\$0.00	\$122.00	\$61.00	\$61.00	50%
6510	Meetings & Conferences	\$421.00	\$0.00	\$421.00	\$0.00	\$421.00	0%
6513	Meals & Lodging	\$400.00	\$0.00	\$400.00	\$0.00	\$400.00	0%
6514	Travel Expense	\$200.00	\$0.00	\$200.00	\$0.00	\$200.00	0%
6720	Medical Examinations	\$95.00	\$0.00	\$95.00	\$0.00	\$95.00	0%
6810	Equipment Rental	\$0.00	\$0.00	\$0.00	\$117.50	(\$117.50)	+++
<b>Department: 5220 Vehicle Maintenance Totals:</b>		<b>\$118,792.00</b>	<b>\$0.00</b>	<b>\$118,792.00</b>	<b>(\$6,952.88)</b>	<b>\$125,744.88</b>	<b>-6%</b>
<b>Department: 5230 Street Maintenance</b>							
4110	Regular Pay	\$76,198.00	\$0.00	\$76,198.00	\$46,749.80	\$29,448.20	61%
4120	Overtime Pay	\$850.00	\$0.00	\$850.00	\$31.03	\$818.97	4%
4910	Employer Paid Benefits	\$41,353.00	\$0.00	\$41,353.00	\$25,960.00	\$15,393.00	63%

City of Morro Bay  
**Budget Performance Report**  
 Fiscal Year To Date: 12/31/2009

Account Number	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
<b>Fund: 001 General Fund</b>							
4999	Labor Costs Applied	\$1,200.00	\$0.00	\$1,200.00	\$2,679.73	(\$1,479.73)	223%
5109	Uniforms/Safety Equipment	\$1,080.00	\$0.00	\$1,080.00	\$400.01	\$679.99	37%
5110	Fuel Oil & Lubricants	\$3,400.00	\$0.00	\$3,400.00	\$3,003.86	\$396.14	88%
5125	Repairs/Maint. Materials	\$4,000.00	\$0.00	\$4,000.00	\$84.77	\$3,915.23	2%
5199	Misc. Operating Supplies	\$14,000.00	\$0.00	\$14,000.00	\$6,720.99	\$7,279.01	48%
5201	Other Expense	\$0.00	\$0.00	\$0.00	\$0.20	(\$0.20)	+++
5501	Grounds Maint. Supplies	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	0%
5502	Building Maint. Supplies	\$0.00	\$0.00	\$0.00	\$2,919.91	(\$2,919.91)	+++
5530	Small Tools	\$300.00	\$0.00	\$300.00	\$0.00	\$300.00	0%
6106	Contractual Services	\$65,100.00	\$0.00	\$65,100.00	\$39,303.12	\$25,796.88	60%
6160	Vehicle Inspections	\$0.00	\$0.00	\$0.00	\$239.10	(\$239.10)	+++
6161	Licenses & Permits	\$1,060.00	\$0.00	\$1,060.00	\$0.00	\$1,060.00	0%
6300	Utilities	\$5,689.00	\$0.00	\$5,689.00	\$1,430.36	\$4,258.64	25%
6399	Other Utilities	\$3,610.00	\$0.00	\$3,610.00	\$3,572.37	\$37.63	99%
6401	General Liability	\$4,868.00	\$0.00	\$4,868.00	\$2,434.00	\$2,434.00	50%
6411	Property Damage Ins.	\$73.00	\$0.00	\$73.00	\$36.50	\$36.50	50%
6472	Other Ins./Employee Bond	\$7.00	\$0.00	\$7.00	\$7.00	\$0.00	100%
6473	Vehicle Insurance	\$96.00	\$0.00	\$96.00	\$48.00	\$48.00	50%
6519	Association Membership	\$173.00	\$0.00	\$173.00	\$141.00	\$32.00	82%
6603	Outside Ground Repair	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00	0%
6810	Equipment Rental	\$3,900.00	\$0.00	\$3,900.00	\$0.00	\$3,900.00	0%
<b>Department: 5230 Street Maintenance Totals:</b>		<b>\$242,957.00</b>	<b>\$0.00</b>	<b>\$242,957.00</b>	<b>\$135,761.75</b>	<b>\$107,195.25</b>	<b>56%</b>
<b>Department: 5232 Street Trees</b>							
4110	Regular Pay	\$20,607.00	\$0.00	\$20,607.00	\$0.00	\$20,607.00	0%
4120	Overtime Pay	\$850.00	\$0.00	\$850.00	\$0.00	\$850.00	0%
4910	Employer Paid Benefits	\$10,811.00	\$0.00	\$10,811.00	\$2,298.73	\$8,512.27	21%
4999	Labor Costs Applied	\$0.00	\$0.00	\$0.00	\$6,204.79	(\$6,204.79)	+++
5109	Uniforms/Safety Equipment	\$270.00	\$0.00	\$270.00	\$0.00	\$270.00	0%
5110	Fuel Oil & Lubricants	\$1,350.00	\$0.00	\$1,350.00	\$0.00	\$1,350.00	0%
5125	Repairs/Maint. Materials	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	0%
5199	Misc. Operating Supplies	\$9,233.00	\$0.00	\$9,233.00	\$0.00	\$9,233.00	0%
5501	Grounds Maint. Supplies	\$300.00	\$0.00	\$300.00	\$0.00	\$300.00	0%
5530	Small Tools	\$300.00	\$0.00	\$300.00	\$0.00	\$300.00	0%
6105	Consulting Services	\$2,400.00	\$0.00	\$2,400.00	\$0.00	\$2,400.00	0%
6106	Contractual Services	\$50,475.00	\$0.00	\$50,475.00	\$9,575.00	\$40,900.00	19%
6160	Vehicle Inspections	\$30.00	\$0.00	\$30.00	\$0.00	\$30.00	0%
6161	Licenses & Permits	\$15.00	\$0.00	\$15.00	\$0.00	\$15.00	0%
6162	Mandated Fees/Inspections	\$75.00	\$0.00	\$75.00	\$0.00	\$75.00	0%
6300	Utilities	\$4,268.00	\$0.00	\$4,268.00	\$0.00	\$4,268.00	0%
6401	General Liability	\$1,033.00	\$0.00	\$1,033.00	\$516.50	\$516.50	50%
6411	Property Damage Ins.	\$79.00	\$0.00	\$79.00	\$39.50	\$39.50	50%
6472	Other Ins./Employee Bond	\$3.00	\$0.00	\$3.00	\$3.00	\$0.00	100%
6473	Vehicle Insurance	\$330.00	\$0.00	\$330.00	\$165.00	\$165.00	50%
6810	Equipment Rental	\$2,100.00	\$0.00	\$2,100.00	\$0.00	\$2,100.00	0%
<b>Department: 5232 Street Trees Totals:</b>		<b>\$107,529.00</b>	<b>\$0.00</b>	<b>\$107,529.00</b>	<b>\$18,802.52</b>	<b>\$88,726.48</b>	<b>17%</b>
<b>Department: 5234 Street Lighting</b>							
6300	Utilities	\$0.00	\$0.00	\$0.00	\$29,019.78	(\$29,019.78)	+++
6301	Electricity	\$110,000.00	\$0.00	\$110,000.00	\$0.00	\$110,000.00	0%
<b>Department: 5234 Street Lighting Totals:</b>		<b>\$110,000.00</b>	<b>\$0.00</b>	<b>\$110,000.00</b>	<b>\$29,019.78</b>	<b>\$80,980.22</b>	<b>26%</b>
<b>Department: 5235 Storm Drain/Creek Maint.</b>							
4110	Regular Pay	\$101,168.00	\$0.00	\$101,168.00	\$0.00	\$101,168.00	0%
4120	Overtime Pay	\$850.00	\$0.00	\$850.00	\$0.00	\$850.00	0%
4515	Standby Pay	\$150.00	\$0.00	\$150.00	\$0.00	\$150.00	0%
4910	Employer Paid Benefits	\$46,455.00	\$0.00	\$46,455.00	\$4,733.45	\$41,721.55	10%
4999	Labor Costs Applied	\$0.00	\$0.00	\$0.00	\$13,536.54	(\$13,536.54)	+++
5109	Uniforms/Safety Equipment	\$300.00	\$0.00	\$300.00	\$0.00	\$300.00	0%

City of Morro Bay  
**Budget Performance Report**  
 Fiscal Year To Date: 12/31/2009

Account Number	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
<b>Fund: 001 General Fund</b>							
5110	Fuel Oil & Lubricants	\$2,250.00	\$0.00	\$2,250.00	\$0.00	\$2,250.00	0%
5125	Repairs/Maint. Materials	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	0%
5199	Misc. Operating Supplies	\$19,853.00	\$0.00	\$19,853.00	\$774.03	\$19,078.97	4%
5501	Grounds Maint. Supplies	\$500.00	\$0.00	\$500.00	\$0.00	\$500.00	0%
5530	Small Tools	\$300.00	\$0.00	\$300.00	\$0.00	\$300.00	0%
6106	Contractual Services	\$9,000.00	\$0.00	\$9,000.00	\$1,655.16	\$7,344.84	18%
6160	Vehicle Inspections	\$50.00	\$0.00	\$50.00	\$0.00	\$50.00	0%
6161	Licenses & Permits	\$5,210.00	\$0.00	\$5,210.00	\$1,800.00	\$3,410.00	35%
6300	Utilities	\$7,113.00	\$0.00	\$7,113.00	\$0.00	\$7,113.00	0%
6401	General Liability	\$1,721.00	\$0.00	\$1,721.00	\$860.50	\$860.50	50%
6411	Property Damage Ins.	\$131.00	\$0.00	\$131.00	\$65.50	\$65.50	50%
6472	Other Ins./Employee Bond	\$5.00	\$0.00	\$5.00	\$5.00	\$0.00	100%
6473	Vehicle Insurance	\$550.00	\$0.00	\$550.00	\$275.00	\$275.00	50%
6510	Meetings & Conferences	\$43.00	\$0.00	\$43.00	\$0.00	\$43.00	0%
6519	Association Membership	\$0.00	\$0.00	\$0.00	\$350.00	(\$350.00)	+++
6810	Equipment Rental	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	0%
<b>Department: 5235 Storm Drain/Creek Maint.</b>		<b>\$202,149.00</b>	<b>\$0.00</b>	<b>\$202,149.00</b>	<b>\$24,055.18</b>	<b>\$178,093.82</b>	<b>12%</b>
<b>Department: 5270 Curbside Recycling</b>							
4310	Part-Time Pay	\$20,000.00	\$0.00	\$20,000.00	\$10,000.00	\$10,000.00	0%
<b>Department: 5270 Curbside Recycling Totals:</b>		<b>\$20,000.00</b>	<b>\$0.00</b>	<b>\$20,000.00</b>	<b>\$10,000.00</b>	<b>\$10,000.00</b>	<b>0%</b>
<b>Department: 6110 R &amp; P Administration</b>							
4110	Regular Pay	\$184,232.00	\$0.00	\$184,232.00	\$88,661.39	\$95,570.61	48%
4310	Part-Time Pay	\$0.00	\$0.00	\$0.00	\$2,160.00	(\$2,160.00)	+++
4599	Other Pay	\$0.00	\$0.00	\$0.00	\$3,801.45	(\$3,801.45)	+++
4910	Employer Paid Benefits	\$79,021.00	\$0.00	\$79,021.00	\$37,587.16	\$41,433.84	48%
5175	Computer Operating Supp.	\$2,200.00	\$0.00	\$2,200.00	\$0.00	\$2,200.00	0%
5199	Misc. Operating Supplies	\$750.00	\$0.00	\$750.00	\$308.34	\$441.66	41%
5301	General Office Supplies	\$600.00	\$0.00	\$600.00	\$1,419.23	(\$819.23)	237%
5305	Forms Printing	\$100.00	\$0.00	\$100.00	\$0.00	\$100.00	0%
6106	Contractual Services	\$43,000.00	\$0.00	\$43,000.00	\$13,052.73	\$29,947.27	30%
6107	Promotion & Advertising	\$200.00	\$0.00	\$200.00	\$0.00	\$200.00	0%
6220	Postage	\$250.00	\$0.00	\$250.00	\$185.00	\$65.00	74%
6300	Utilities	\$3,500.00	\$0.00	\$3,500.00	\$855.85	\$2,644.15	24%
6401	General Liability	\$6,011.00	\$0.00	\$6,011.00	\$3,005.50	\$3,005.50	50%
6411	Property Damage Ins.	\$281.00	\$0.00	\$281.00	\$140.50	\$140.50	50%
6472	Other Ins./Employee Bond	\$9.00	\$0.00	\$9.00	\$9.00	\$0.00	100%
6473	Vehicle Insurance	\$122.00	\$0.00	\$122.00	\$61.00	\$61.00	50%
6510	Meetings & Conferences	\$337.00	\$0.00	\$337.00	\$460.83	(\$123.83)	137%
6513	Meals & Lodging	\$0.00	\$0.00	\$0.00	\$152.02	(\$152.02)	+++
6519	Association Membership	\$700.00	\$0.00	\$700.00	\$610.00	\$90.00	87%
6640	Maintenance Contracts	\$2,300.00	\$0.00	\$2,300.00	\$945.51	\$1,354.49	41%
6741	Misc. Bank Charges	\$0.00	\$0.00	\$0.00	\$17.05	(\$17.05)	+++
7102	Buildings & Structures	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$6,000.00	0%
<b>Department: 6110 R &amp; P Administration Totals:</b>		<b>\$329,613.00</b>	<b>\$0.00</b>	<b>\$329,613.00</b>	<b>\$153,432.56</b>	<b>\$176,180.44</b>	<b>46%</b>
<b>Department: 6125 Dance 39+</b>							
6106	Contractual Services	\$12,000.00	\$0.00	\$12,000.00	\$5,688.00	\$6,312.00	47%
<b>Department: 6125 Dance 39+ Totals:</b>		<b>\$12,000.00</b>	<b>\$0.00</b>	<b>\$12,000.00</b>	<b>\$5,688.00</b>	<b>\$6,312.00</b>	<b>47%</b>
<b>Department: 6130 Rec &amp; Parks Sports</b>							
4110	Regular Pay	\$54,825.00	\$0.00	\$54,825.00	\$27,133.18	\$27,691.82	49%
4120	Overtime Pay	\$500.00	\$0.00	\$500.00	\$437.54	\$62.46	88%
4310	Part-Time Pay	\$90,000.00	\$0.00	\$90,000.00	\$58,426.51	\$31,573.49	65%
4910	Employer Paid Benefits	\$17,621.00	\$0.00	\$17,621.00	\$17,601.05	\$19.95	100%
5102	Recreation Supplies	\$22,000.00	\$0.00	\$22,000.00	\$17,003.35	\$4,996.65	77%
5105	First Aide Supplies	\$100.00	\$0.00	\$100.00	\$0.00	\$100.00	0%
5109	Uniforms/Safety Equipment	\$500.00	\$0.00	\$500.00	\$91.51	\$408.49	18%
5199	Misc. Operating Supplies	\$2,300.00	\$0.00	\$2,300.00	\$561.23	\$1,738.77	24%

City of Morro Bay  
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Account Number	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
<b>Fund: 001 General Fund</b>							
5301	General Office Supplies	\$1,000.00	\$0.00	\$1,000.00	\$313.67	\$686.33	31%
5305	Forms Printing	\$500.00	\$0.00	\$500.00	\$400.92	\$99.08	80%
5352	Award/Trophy Supplies	\$9,000.00	\$0.00	\$9,000.00	\$3,262.37	\$5,737.63	36%
6106	Contractual Services	\$6,800.00	\$0.00	\$6,800.00	\$6,470.77	\$329.23	95%
6201	Telephone	\$550.00	\$0.00	\$550.00	\$20.09	\$529.91	4%
6401	General Liability	\$1,855.00	\$0.00	\$1,855.00	\$927.50	\$927.50	50%
6411	Property Damage Ins.	\$141.00	\$0.00	\$141.00	\$70.50	\$70.50	50%
6472	Other Ins./Employee Bond	\$17.00	\$0.00	\$17.00	\$17.00	\$0.00	100%
6473	Vehicle Insurance	\$61.00	\$0.00	\$61.00	\$30.50	\$30.50	50%
6519	Association Membership	\$7,642.00	\$0.00	\$7,642.00	\$3,374.50	\$4,267.50	44%
6640	Maintenance Contracts	\$1,500.00	\$0.00	\$1,500.00	\$945.49	\$554.51	63%
6812	Space Rental	\$18,000.00	\$0.00	\$18,000.00	\$2,858.25	\$15,141.75	16%
<b>Department: 6130 Rec &amp; Parks Sports Totals:</b>		<b>\$234,912.00</b>	<b>\$0.00</b>	<b>\$234,912.00</b>	<b>\$139,945.93</b>	<b>\$94,966.07</b>	<b>60%</b>
<b>Department: 6140 R &amp; P Youth Services</b>							
4110	Regular Pay	\$54,850.00	\$0.00	\$54,850.00	\$27,506.45	\$27,343.55	50%
4120	Overtime Pay	\$0.00	\$0.00	\$0.00	\$93.45	(\$93.45)	+++
4310	Part-Time Pay	\$183,000.00	\$0.00	\$183,000.00	\$107,654.81	\$75,345.19	59%
4910	Employer Paid Benefits	\$23,789.00	\$0.00	\$23,789.00	\$27,636.14	(\$3,847.14)	116%
5102	Recreation Supplies	\$9,500.00	\$0.00	\$9,500.00	\$3,308.09	\$6,191.91	35%
5105	First Aide Supplies	\$500.00	\$0.00	\$500.00	\$53.72	\$446.28	11%
5109	Uniforms/Safety Equipment	\$1,500.00	\$0.00	\$1,500.00	\$374.81	\$1,125.19	25%
5199	Misc. Operating Supplies	\$1,000.00	\$0.00	\$1,000.00	\$710.53	\$289.47	71%
5301	General Office Supplies	\$1,000.00	\$0.00	\$1,000.00	\$554.45	\$445.55	55%
5304	Periodical/Subscriptions	\$35.00	\$0.00	\$35.00	\$2.95	\$32.05	8%
5305	Forms Printing	\$500.00	\$0.00	\$500.00	\$212.92	\$287.08	43%
6125	Professional Development	\$917.00	\$0.00	\$917.00	\$135.00	\$782.00	15%
6150	Fingerprinting	\$500.00	\$0.00	\$500.00	\$304.00	\$196.00	61%
6161	Licenses & Permits	\$800.00	\$0.00	\$800.00	\$440.00	\$360.00	55%
6201	Telephone	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	0%
6300	Utilities	\$939.00	\$0.00	\$939.00	\$583.06	\$355.94	62%
6401	General Liability	\$1,761.00	\$0.00	\$1,761.00	\$880.50	\$880.50	50%
6411	Property Damage Ins.	\$141.00	\$0.00	\$141.00	\$70.50	\$70.50	50%
6472	Other Ins./Employee Bond	\$26.00	\$0.00	\$26.00	\$26.00	\$0.00	100%
6473	Vehicle Insurance	\$61.00	\$0.00	\$61.00	\$30.50	\$30.50	50%
6519	Association Membership	\$250.00	\$0.00	\$250.00	\$475.00	(\$225.00)	190%
6640	Maintenance Contracts	\$3,000.00	\$0.00	\$3,000.00	\$1,891.00	\$1,109.00	63%
6742	Cr. Card Processing Chgs.	\$0.00	\$0.00	\$0.00	\$47.36	(\$47.36)	+++
<b>Department: 6140 R &amp; P Youth Services Totals:</b>		<b>\$285,069.00</b>	<b>\$0.00</b>	<b>\$285,069.00</b>	<b>\$172,991.24</b>	<b>\$112,077.76</b>	<b>61%</b>
<b>Department: 6143 Teen Programs Division</b>							
4110	Regular Pay	\$0.00	\$0.00	\$0.00	\$306.38	(\$306.38)	+++
4310	Part-Time Pay	\$48,000.00	\$0.00	\$48,000.00	\$23,246.00	\$24,754.00	48%
4910	Employer Paid Benefits	\$0.00	\$0.00	\$0.00	\$3,560.68	(\$3,560.68)	+++
5102	Recreation Supplies	\$12,000.00	\$0.00	\$12,000.00	\$3,183.77	\$8,816.23	27%
5105	First Aide Supplies	\$500.00	\$0.00	\$500.00	\$0.00	\$500.00	0%
5109	Uniforms/Safety Equipment	\$200.00	\$0.00	\$200.00	\$0.00	\$200.00	0%
5199	Misc. Operating Supplies	\$1,200.00	\$0.00	\$1,200.00	\$545.18	\$654.82	45%
5301	General Office Supplies	\$300.00	\$0.00	\$300.00	\$326.45	(\$26.45)	109%
5304	Periodical/Subscriptions	\$150.00	\$0.00	\$150.00	\$0.00	\$150.00	0%
5305	Forms Printing	\$0.00	\$0.00	\$0.00	\$148.44	(\$148.44)	+++
6106	Contractual Services	\$3,000.00	\$0.00	\$3,000.00	\$66.95	\$2,933.05	2%
6199	Other Professional Svc	\$400.00	\$0.00	\$400.00	\$0.00	\$400.00	0%
6300	Utilities	\$0.00	\$0.00	\$0.00	\$3,432.61	(\$3,432.61)	+++
6472	Other Ins./Employee Bond	\$5.00	\$0.00	\$5.00	\$5.00	\$0.00	100%
<b>Department: 6143 Teen Programs Division</b>		<b>\$65,755.00</b>	<b>\$0.00</b>	<b>\$65,755.00</b>	<b>\$34,821.46</b>	<b>\$30,933.54</b>	<b>53%</b>
<b>Department: 6145 Skate Park Division</b>							
4310	Part-Time Pay	\$0.00	\$0.00	\$0.00	\$99.33	(\$99.33)	+++

City of Morro Bay  
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Account Number	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
<b>Fund: 001 General Fund</b>							
4910	Employer Paid Benefits	\$0.00	\$0.00	\$0.00	\$9.07	(\$9.07)	+++
4999	Labor Costs Applied	\$0.00	\$0.00	\$0.00	(\$49.17)	\$49.17	+++
<b>Department: 6145 Skate Park Division Totals:</b>		\$0.00	\$0.00	\$0.00	\$59.23	(\$59.23)	+++
<b>Department: 6150 R &amp; P City Facilities</b>							
4110	Regular Pay	\$130,358.00	\$0.00	\$130,358.00	\$64,179.91	\$66,178.09	49%
4120	Overtime Pay	\$650.00	\$0.00	\$650.00	\$220.62	\$429.38	34%
4310	Part-Time Pay	\$20,000.00	\$0.00	\$20,000.00	\$8,823.74	\$11,176.26	44%
4599	Other Pay	\$0.00	\$0.00	\$0.00	\$905.50	(\$905.50)	+++
4910	Employer Paid Benefits	\$49,400.00	\$0.00	\$49,400.00	\$39,617.39	\$9,782.61	80%
5101	Janitorial Supplies	\$15,000.00	\$0.00	\$15,000.00	\$10,144.09	\$4,855.91	68%
5109	Uniforms/Safety Equipment	\$1,000.00	\$0.00	\$1,000.00	\$1,393.43	(\$393.43)	139%
5110	Fuel Oil & Lubricants	\$6,000.00	\$0.00	\$6,000.00	\$1,025.07	\$4,974.93	17%
5199	Misc. Operating Supplies	\$0.00	\$0.00	\$0.00	\$269.90	(\$269.90)	+++
5201	Other Expense	\$0.00	\$0.00	\$0.00	\$8,444.58	(\$8,444.58)	+++
5502	Building Maint. Supplies	\$5,000.00	\$0.00	\$5,000.00	\$2,625.33	\$2,374.67	53%
5504	Machinery/Equip/Supplies	\$4,000.00	\$0.00	\$4,000.00	\$816.53	\$3,183.47	20%
5530	Small Tools	\$500.00	\$0.00	\$500.00	\$290.39	\$209.61	58%
6106	Contractual Services	\$0.00	\$0.00	\$0.00	\$2,530.00	(\$2,530.00)	+++
6199	Other Professional Svc	\$3,000.00	\$0.00	\$3,000.00	\$1,427.48	\$1,572.52	48%
6220	Postage	\$50.00	\$0.00	\$50.00	\$0.00	\$50.00	0%
6300	Utilities	\$26,734.00	\$0.00	\$26,734.00	\$10,785.14	\$15,948.86	40%
6303	Water	\$4,200.00	\$0.00	\$4,200.00	\$0.00	\$4,200.00	0%
6305	Disposal	\$6,675.00	\$0.00	\$6,675.00	\$0.00	\$6,675.00	0%
6401	General Liability	\$8,279.00	\$0.00	\$8,279.00	\$4,139.50	\$4,139.50	50%
6411	Property Damage Ins.	\$495.00	\$0.00	\$495.00	\$247.50	\$247.50	50%
6472	Other Ins./Employee Bond	\$33.00	\$0.00	\$33.00	\$33.00	\$0.00	100%
6473	Vehicle Insurance	\$366.00	\$0.00	\$366.00	\$183.00	\$183.00	50%
6601	Outside Equip. Repair/Mat	\$3,000.00	\$0.00	\$3,000.00	\$117.75	\$2,882.25	4%
6602	Outside Structural Repair	\$4,000.00	\$0.00	\$4,000.00	\$869.99	\$3,130.01	22%
6604	Outside Vehicle Repair/Maint	\$3,000.00	\$0.00	\$3,000.00	\$651.85	\$2,348.15	22%
6640	Maintenance Contracts	\$6,000.00	\$0.00	\$6,000.00	\$226.20	\$5,773.80	4%
6741	Misc. Bank Charges	\$0.00	\$0.00	\$0.00	\$8.17	(\$8.17)	+++
6810	Equipment Rental	\$0.00	\$0.00	\$0.00	\$170.00	(\$170.00)	+++
7102	Buildings & Structures	\$0.00	\$0.00	\$0.00	\$43.50	(\$43.50)	+++
8711	Non Capital Asset Expense	\$0.00	\$0.00	\$0.00	\$7,860.00	(\$7,860.00)	+++
<b>Department: 6150 R &amp; P City Facilities Totals:</b>		\$297,740.00	\$0.00	\$297,740.00	\$168,049.56	\$129,690.44	56%
<b>Department: 6160 R &amp; P Parks Division</b>							
4110	Regular Pay	\$172,837.00	\$0.00	\$172,837.00	\$95,335.61	\$77,501.39	55%
4120	Overtime Pay	\$650.00	\$0.00	\$650.00	\$0.00	\$650.00	0%
4310	Part-Time Pay	\$0.00	\$0.00	\$0.00	\$629.45	(\$629.45)	+++
4910	Employer Paid Benefits	\$76,140.00	\$0.00	\$76,140.00	\$55,152.53	\$20,987.47	72%
4999	Labor Costs Applied	\$0.00	\$0.00	\$0.00	\$1,406.79	(\$1,406.79)	+++
5101	Janitorial Supplies	\$0.00	\$0.00	\$0.00	\$1,806.69	(\$1,806.69)	+++
5109	Uniforms/Safety Equipment	\$1,000.00	\$0.00	\$1,000.00	\$1,696.72	(\$696.72)	170%
5110	Fuel Oil & Lubricants	\$8,000.00	\$0.00	\$8,000.00	\$3,367.72	\$4,632.28	42%
5125	Repairs/Maint. Materials	\$0.00	\$0.00	\$0.00	\$170.37	(\$170.37)	+++
5199	Misc. Operating Supplies	\$5,650.00	\$0.00	\$5,650.00	\$431.63	\$5,218.37	8%
5501	Grounds Maint. Supplies	\$4,000.00	\$0.00	\$4,000.00	\$2,453.70	\$1,546.30	61%
5502	Building Maint. Supplies	\$0.00	\$0.00	\$0.00	\$77.18	(\$77.18)	+++
5504	Machinery/Equip/Supplies	\$0.00	\$0.00	\$0.00	\$55.06	(\$55.06)	+++
5530	Small Tools	\$1,000.00	\$0.00	\$1,000.00	\$713.09	\$286.91	71%
6199	Other Professional Svc	\$5,000.00	\$0.00	\$5,000.00	\$1,824.00	\$3,176.00	36%
6300	Utilities	\$181,600.00	\$0.00	\$181,600.00	\$98,028.78	\$83,571.22	54%
6401	General Liability	\$4,796.00	\$0.00	\$4,796.00	\$2,398.00	\$2,398.00	50%
6411	Property Damage Ins.	\$336.00	\$0.00	\$336.00	\$168.00	\$168.00	50%
6472	Other Ins./Employee Bond	\$30.00	\$0.00	\$30.00	\$20.00	\$10.00	67%

City of Morro Bay  
**Budget Performance Report**  
 Fiscal Year To Date: 12/31/2009

Account Number	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
<b>Fund: 001 General Fund</b>							
6473	Vehicle Insurance	\$10.00	\$0.00	\$10.00	\$5.00	\$5.00	50%
6601	Outside Equip. Repair/Mat	\$1,000.00	\$0.00	\$1,000.00	\$1,107.29	(\$107.29)	111%
6602	Outside Structural Repair	\$6,000.00	\$0.00	\$6,000.00	\$2,917.34	\$3,082.66	49%
6603	Outside Ground Repair	\$0.00	\$0.00	\$0.00	\$1,952.05	(\$1,952.05)	+++
6604	Outside Vehicle Repair/Maint	\$4,000.00	\$0.00	\$4,000.00	\$7,035.06	(\$3,035.06)	176%
6640	Maintenance Contracts	\$0.00	\$0.00	\$0.00	\$24.87	(\$24.87)	+++
6810	Equipment Rental	\$4,000.00	\$0.00	\$4,000.00	\$2,966.41	\$1,033.59	74%
<b>Department: 6160 R &amp; P Parks Division Totals:</b>		<b>\$476,049.00</b>	<b>\$0.00</b>	<b>\$476,049.00</b>	<b>\$281,743.34</b>	<b>\$194,305.66</b>	<b>59%</b>
<b>Department: 6210 Property Management</b>							
6106	Contractual Services	\$8,000.00	\$0.00	\$8,000.00	\$55.00	\$7,945.00	1%
6170	Pest Control Services	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	0%
6300	Utilities	\$0.00	\$0.00	\$0.00	\$155.72	(\$155.72)	+++
<b>Department: 6210 Property Management Totals:</b>		<b>\$9,000.00</b>	<b>\$0.00</b>	<b>\$9,000.00</b>	<b>\$210.72</b>	<b>\$8,789.28</b>	<b>2%</b>
<b>Department: 6212 Special Signage</b>							
6107	Promotion & Advertising	\$5,000.00	\$0.00	\$5,000.00	\$1,046.19	\$3,953.81	21%
<b>Department: 6212 Special Signage Totals:</b>		<b>\$5,000.00</b>	<b>\$0.00</b>	<b>\$5,000.00</b>	<b>\$1,046.19</b>	<b>\$3,953.81</b>	<b>21%</b>
<b>Department: 7710 Interfund Transactions</b>							
8570	TRFR To Enterprise Fund	\$24,874.00	\$0.00	\$24,874.00	\$12,437.00	\$12,437.00	50%
	TRFR To Cap Improv				\$474,309.90	(\$474,309.90)	+++
8590	TRFR To Trust & Agency	\$0.00	\$0.00	\$0.00	\$186,946.58	(\$186,946.58)	+++
<b>Department: 7710 Interfund Transactions Totals:</b>		<b>\$24,874.00</b>	<b>\$0.00</b>	<b>\$24,874.00</b>	<b>\$673,693.48</b>	<b>(\$648,819.48)</b>	<b>+++</b>
<b>EXPENSE Totals</b>		<b>\$10,438,814.00</b>	<b>\$79,660.00</b>	<b>\$10,518,474.00</b>	<b>\$5,706,028.49</b>	<b>\$4,812,445.51</b>	<b>54%</b>
<b>REVENUE Totals</b>		<b>10,455,693.00</b>	<b>-</b>	<b>10,455,693.00</b>	<b>5,649,307.20</b>	<b>4,806,385.80</b>	<b>54%</b>
<b>EXCESS REVENUE(EXPENDITURE)</b>					<b>(56,721.29)</b>		



AGENDA NO: D-1

MEETING DATE: 01/25/10

## Staff Report

**TO:** Honorable Mayor and City Council      **DATE:** January 18, 2010

**FROM:** Andrea K. Lueker, City Manager  
Joe Woods, Recreation and Parks Director

**SUBJECT:** Request from the Morro Bay 4<sup>th</sup>, Inc. for a Fee Waiver for the 4<sup>th</sup> of July Event

### RECOMMENDATION

Staff recommends the City Council review the staff report regarding the fee waiver and mailing request and provide staff further direction

**MOTION:** I move the City Council approve/not approve the requested fee waiver and mailing request for the Morro Bay 4<sup>th</sup> non-profit organization.

### FISCAL IMPACT

Typically, the City has charged certain costs as well as permit fees to the 4<sup>th</sup> of July event and those cost totals have ranged from \$1,500-2,000 each year. Not included in those costs charged to the permit applicant and absorbed by the City include equipment costs and personnel costs for planning meetings.

Secondly, the fiscal impact for insertion of a flyer requesting donations would not include costs associated with copying, stuffing (as those would be absorbed by the permit applicant), but would include indirect costs the City has experienced in years past with answering questions and sorting our payments where residents include a donation with the water bill payment (on the same check).

### DISCUSSION:

The Morro Bay 4<sup>th</sup>, Inc. has approached the City to request a fee waiver for costs associated with the 4<sup>th</sup> of July Public Area Use Permit (attachment A). The group has also asked the City include a flyer requesting donations to be inserted with the monthly water bill sent to water users.

Prepared By: \_\_\_\_\_ Dept Review: \_\_\_\_\_  
City Manager Review: \_\_\_\_\_  
City Attorney Review: \_\_\_\_\_

**Fee Waiver**

The City, as previously directed by the City Council, has charged Public Area User Permit applicants for costs such as personnel used during an event and in preparation, but has not charged for any use of City equipment including vehicles used by City staff, barricades, cones, etc. The City has also not charged the applicant for reimbursement for any personnel costs associated with planning meetings or meeting following the event for event evaluation. Those costs, for the 4<sup>th</sup> of July event (traditional daylong event in Tidelands Park and a fireworks show) have ranged between \$1,500-2,000 each year. The Morro Bay 4<sup>th</sup> Committee is asking to have those fees waived by the City Council.

**Insertion of Flyer with the City's Water Bill**

The City of Morro Bay has numerous requests each year from non-profit agencies to include information in the City's Water Bill mailing. The policy, to date, has been to only include city-related materials (i.e. water conservation measure) or information on City events in the water billing. The Chamber was allowed to insert a donation request for 4<sup>th</sup> of July funding with the water billing due to the relationship between the City and the Chamber. Now that the 4<sup>th</sup> of July event has been taken over by a non-profit committee, staff would suggest that if the City Council determine they will allow the donation request to be inserted in the City's Water Bill mailing, this action would be considered an exception to the long standing policy of not allowing non-profit agencies to include material in the City's Water Bill mailing. The City Council may also want to consider allowing the insertion for this year, but not in years to follow.

u.w.stfrpt morro bay 4<sup>th</sup> fee waiver 1 10



- e. Continue participation with SLO Integrated Waste Management Authority and encourage the development of a countywide public education campaign focused on increasing awareness about proper disposal behaviors and the expensive impacts from inappropriate disposal of poisonous materials in the water treatment system. (i.e. Cat litter, pharmaceutical drugs, etc)

## **BACKGROUND:**

The Morro Bay/Cayucos Water Treatment Plant construction project, as currently proposed, eliminates the existing onsite composting program and sludge drying beds. The new biosolids management plan is to pay to haul the material via truck to a Kern County based composting facility. Addition of tertiary treatment will increase the volume of biosolids to be disposed. Hauling expenses will be susceptible to fuel cost increases and tightened regulations.

The benefits of a locally based Biosolids Management or Minimization Plan are:

- More control and predictability in long term operational costs
- Continue leadership by example and retained knowledge of program
- Improved Carbon Footprint of WWTP operations and maintenance
- Energy generation potential
- Improved ability to identify and address pollution sources in the system
- Ability to regulate and protect local area from out of area biosolids

### *Update Regional Biosolids Composting Project Concept*

The Morro Bay/Cayucos water treatment plant composting operation is the only such program in the County. All other SLO County water treatment plants are dependent on trucking of treated biosolids to either an out-of-county composting operation or to a local landfill. Both of these choices are best described as “temporary avoidance behavior”.

Other municipalities and the County of San Luis Obispo have discussed the concept of a San Luis County regional biosolids composting project. In the past several months the County has convened two meetings to discuss the possibility of utilizing vermiculture in the processing of biosolids as is being done in other states and countries. There may be an opportunity to set up some pilot programs in SLO County and there is discussion of developing a Request for Proposals (RFP) to solicit proposals for an Environmental Impact Report (EIR) to evaluate the various disposal options of locally generated biosolids. Our own WWTP Manager Bruce Keogh has attended these meetings. The next move is to develop the RFP for the EIR and bring together representatives from the county, cities and special districts that operate wastewater treatment facilities to help draft the RFP. Interestingly, water is anticipated to be a major limiting factor of the project.

Knowing that the cost of the EIR will likely be in the \$250 K range, the project will need the participation of several operators to successfully fund the EIR. Due to estimated costs, it is assumed that the funding and operation of such a project is best approached from a regional, “economics of scale” perspective.

Additional “out-of-County” option:

The City of San Luis Obispo currently utilizes the Santa Maria based composting operation “Engel & Grey” and reports that they were selected as the closest, most affordable option. A review of their situation by City of SLO staff is included below:

“The (City of San Luis Obispo) Council approved an agreement with Engel and Gray in 2001 for composting the City’s biosolids and again in 2005. The City has budgeted \$135,000 in 2009-10 and \$137,000 for 2010-11. Our current agreement will expire in late 2010. Staff has been very pleased with the service and professionalism of Engel and Gray.

City of SLO: Our contract with Engel and Gray includes loading the biosolids at the Water Reclamation Facility and hauling them to Engel and Gray’s permitted composting facility in Santa Maria . The biosolids are mixed with green waste then wind- rowed, turned periodically, and monitored for temperature, moisture, and a variety of other criteria to ensure a properly composted product. Engel and Gray market its compost under the “Harvest Blend” brand.

The City and other county wastewater agencies, including Morro Bay , have been meeting routinely to discuss biosolids issues in San Luis Obispo County with a goal of beneficially using County material within the County. Currently every agency’s biosolids, save most of Morro Bay ’s, are being hauled out of the County.”



AGENDA NO: D-3

MEETING DATE: 1/25/2010

## Staff Report

**TO:** Honorable Mayor and City Council

**DATE:** January 25, 2010

**FROM:** Noah Smukler, City Councilmember

**SUBJECT:** Discussion Regarding Water Reclamation Options

### **RECOMMENDATION:**

The City Council considers this information and direct staff accordingly.

### **FISCAL IMPACT:**

The fiscal impact to the City of Morro Bay will be determined by effectiveness of our plan.

### **SUMMARY:**

In the 1990's, because of drought and groundwater pollution, the City of Morro Bay became a leader in water conservation efforts. The City is currently dealing with severe water supply challenges that again require a retooling of our water supply portfolio. Is wastewater reclamation and recycling a viable option and, if so, what are the necessary steps to evaluate and implement a plan?

As stated in the City's Urban Water Management Plan (2005): "Overall, upgrading the Morro Bay/Cayucos Wastewater Treatment Plant or constructing a new plant will probably be required for a viable recycled water project. Given the other water supply options available, it does not appear that recycled water provides a cost effective project alternative at this time. In the future if the wastewater treatment plant must upgrade to tertiary treatment in order to meet NPDES permit requirements, and then recycled water projects should then be considered." Currently, we are developing a plan for a new Wastewater Treatment Plant while simultaneously experiencing severe impacts to our "other water supply options available including the State Water Project and our groundwater basins (Morro and Chorro). The criteria identified as triggers to evaluate recycled water projects in the Urban Water Management Plan are upon us. Have we evaluated all viable options to determine the most appropriate integrated urban water management project for the community of Morro Bay?

**Prepared By:** NOS                      **Dept Review:** \_\_\_\_\_

**City Manager Review:** \_\_\_\_\_

**City Attorney Review:** \_\_\_\_\_

### **Benefits of a Wastewater Reclamation Project:**

It is acknowledged that a variety of sources strengthen and stabilize the City's long-term water resources. A goal of the City's water planning effort is to have water supply sources that will have sufficient water available during water shortages created by seasonal water cycles, facility maintenance, droughts, disasters and pollution events. Water shortage events create emergency situations that threaten the community's well being, increase liability exposure and incur emergency supply costs.

The potential benefits of a wastewater reclamation project with an urban and/or agricultural reuse or groundwater recharge element include:

- Reduces impacts of drought through basin recharge
- Stabilization of potable water supply
- Prevents and/or reduces seawater intrusion in ground water aquifer
- Enhancement/stabilization of local agricultural industry
- Protection of greenbelts through additional availability of water
- Enhancement and/or protection of environmental resources and habitat
- Enhancement to water quality (nitrate contamination)
- Reduced dependency of outside water resources
- Enhancement of local water portfolio in the case of State Water Project interruptions
- Offsets deficiencies to current water supplies and facilities (see Attachment A)
- Potential to sell portions of State Water allocation

### **Recommendations:**

- a. Per the 2005 Urban Water Management plan, triggered by the WWTP upgrade and the City's compromised water supply situation, evaluate and consider water-recycling projects.
- b. Request CA Coastal Commission (CCC) staff to review WWTP upgrade project now, which will assist in developing the most appropriate project and possibly avoid costly delays by ensuring consistency with our LCP and other issues of value to the CCC. Early outreach and coordination with the Coastal Commission should ensure that the City and Commission are working to achieve the same desired goals and objectives. The communication should specifically request CCC staff to comment on the implementation of wastewater reclamation components in conjunction with the WWTP project.
- c. Update the elements of the 1999 Wastewater Reclamation feasibility study focused on reuse opportunities (urban and agricultural, public and private) to determine if capacity and interest exists to utilize projected effluent flows from the WWTP.

- d. Ensure the Morro Bay Planning Commission (and PWAB?) has opportunity to comment on project EIR with at least one meeting held during the EIR public comment period.
- e. Survey the Community to determine their desire to fund a water reclamation project in conjunction with the WWTP upgrade.
- f. Identify existing abandoned industrial conduit and pipelines throughout the community and consider feasibility of an adaptive reuse recycled wastewater distribution opportunity.
- g. Besides the 1999 Chorro Valley option, private land options have not been evaluated to determine if superior site alternatives for wastewater treatment and/or reclamation exist. A review of options should be included to confirm the existing proposal has the highest value.
- h. The farmers in the Morro Valley who have approached the City with interest in receiving the reclaimed water and funding their share of the distribution system should be thanked for their interest, identified as stakeholders in the process and updated on developments as we proceed.
- i. Consider the involvement of the Cal Poly Civic and Environmental Engineering Department to aid in the update of the City's wastewater reclamation studies.
- j. To reduce demand on existing water supply resources, continue our conservation efforts by encouraging the utilization of decentralized grey water recycling and rainwater catchment systems and consider updating the City's "Toilet Retrofit Program" to include new "high efficiency toilets" and a pilot "single or double vault composting toilet" element. The City should also consider developing a "water audit program".

## **BACKGROUND:**

The Morro Bay/Cayucos Water Treatment Plant construction project, as currently proposed, does not include analysis of an updated reclamation and recycling plan, but postpones action until the proposed plant is online. The current project proposes continued ocean discharge of the approximately 4 Million Gallons/Year (~ 1.09 mgd) and develops a Wastewater Reclamation element at a later date after baselines for effluent quality are established (estimated 2018)

Over the last 30 years, the City of Morro Bay has consistently identified Wastewater Reclamation as a potentially valuable addition to the Community's water supply portfolio. As identified in the City's Urban Water Management Plan (2005), "The recycled water could represent a valuable resource for use by the City to offset groundwater demands." Correspondingly, Wastewater Reclamation continues to be identified in the Plan as our second highest-ranking priority long-term potable water resource, second only to conservation. The success of the City's water conservation efforts provide a foundation for a successful water reclamation program and poses a case for the City to adopt Wastewater Reclamation as the first priority

The feasibility of using recycled water was most recently evaluated in the *City of Morro Bay Analysis and Recommendations for a Water Management Plan* (1994), in the *Phase 2 Community Development Block Grant Wastewater Feasibility Study* (1999) and in the *Cayucos/Morro Bay Comprehensive Recycled Water Study* (1999). Some of the potential recycled water projects evaluated in these studies included: industrial use at the concrete plant, irrigating public parks, school yards and the Morro Bay Golf Course; agricultural irrigation in Morro Valley; enhancement of stream flow in Morro Creek or Chorro Creeks. It is important to note this conclusion in the last study: “Due to the small size of the Morro and Chorro basins, and due to their shallow depths and short groundwater retention time, recharge of recycled water into groundwater basins does not presently (1999) appear feasible from the regulatory and economic perspectives, and is not considered further in this report.” It can be argued that the regulatory and economic perspectives have changed considerably since 1999 due to statewide and local drought conditions, environmental restrictions to the State Water Project and the City’s water rights in the Chorro Basin, the Federal economic stimulus program and the California Coastal Commission’s intent to replace ocean discharge with wastewater recycling projects. Morro and Chorro Valley groundwater levels have declined and the water quality deteriorated. Both basins are critical components of the City’s water portfolio, are considered to have low storage capacity and, therefore, are susceptible to drought conditions. A well-planned reclamation project would have a restorative effect on the health of either basin.

#### **Attachment A – Existing City Water Supply Portfolio Summary and Outstanding Concerns**

- State Water Project: unknown future delivery potential, costs, reliability and emergency/planned maintenance interruption issues
- Chorro Valley: Drought sensitive, Nitrate Contamination, Environmental Restrictions, Minimum Flow Requirements, City groundwater rights compromised and in negotiation
- Morro Valley: Drought Sensitive, Nitrate Contamination, MTBE experience, seawater intrusion issues
- Desalination Plant & Reverse Osmosis Train: O & M costs (including energy), limited maximum capacity, potential of mechanical failure

## **Attachment B - Excerpts of City of Morro Bay Water Management Plan Status Report (12/08)**

Measure 5 (of 13): *“Even with delivery of State Water, use of reclaimed water is the City’s second highest priority and remains a productive source of potential conservation for both large and small scale projects, respectively, and as a result, should be pursued when funded by a potential user, required as part of a wastewater plant upgrade or permit condition or when it is shown as cost effective for City use. Staff is further directed to pursue small-scale projects, as both internal and external funding sources are made available.”*

Action Summary: The City performed two separate wastewater reclamation analyses since the adoption of the Water Management Plan, one to provide tertiary level treatment for the entire Morro Bay – Cayucos Wastewater Treatment Plant (WWTP) and the other to construct a separate facility in the Chorro Creek watershed. Both analyses yielded the results that reclamation was not yet cost-effective for City use. The Morro Bay – Cayucos Wastewater Treatment Plant Master Plan identified a tertiary treatment upgrade as the selected alternative. The tertiary treatment upgrade will facilitate future reclamation projects.”

“2. Reclamation: Pursuant to the Water Management Plan, two wastewater reclamation analyses were performed in 1997 and 1999, both concluding that without full grant permitting, design and construction funding and operational financial contributions by reclaimed water users, wastewater reclamation is not yet a financially viable water resource for the community. In 2007 the City of Morro Bay and the Cayucos Sanitary District acting under the Joint Powers Agreement adopted a facilities master plan and elected to pursue a tertiary upgrade to the existing wastewater treatment plant with an eye toward reclamation. Once the proposed wastewater treatment plant tertiary upgrade is complete, it is anticipated that this high quality effluent will provide increased opportunity for wastewater reuse.”



AGENDA NO: D-4

MEETING DATE: 01/25/10

# Staff Report

**TO: Mayor and City Council**

**DATE: January 19, 2010**

**FROM: Betty Winholtz, Council Member**

**SUBJECT: Discussion on Unmet Bike Needs from Morro Bay Citizens Bike Committee**

## **RECOMMENDATION:**

1) Consider directing the City's SLOCOG representative to communicate the Council's support for the Unmet Bike Needs at the February 3, 2010 meeting; 2) consider directing the City's Planning Commission to review and make recommendation back to City Council this spring regarding the recommended additions to the City's Bikeways Plan.

## **FISCAL IMPACT:**

If projects are set in motion, fiscal impact will depend upon which projects are selected, available grants, and staff time. Costs range from a few hundred dollars to millions.

## **BACKGROUND:**

While not an official City advisory body, the Morro Bay Citizens Bike Committee has an informal relationship with the City through the City's Recreation and Parks Commission. When asked, the Committee gives advice. Annually, it submits recommendations to the County Council of Governments regarding Unmet Needs. November 9, 2009, the City Council received an oral report regarding this year's recommendations.

## **DISCUSSION:**

The City continues to refocus on amenities and tourism to strengthen the town as a desirable place to live and destination to visit. The out-of-doors is our greatest asset. Safe mobility in the out-of-doors is very important.

Two years ago, February 10, 2008, the Morro Bay Citizens Bike Committee submitted the following list. The status of each item has been updated as of this report.

**1. Class II bike lanes on North Main.** Funds were applied for March 13, 2009, through the federal American Recovery and Reinvestment Act of 2009. In August 2009, the City was notified that the money was available following submittal of "plans/specs in order to receive

Prepared By: B. Winholtz

Dept Review: \_\_\_\_\_

City Manager Review: \_\_\_\_\_

City Attorney Review: \_\_\_\_\_

notice to proceed."

**2. Bike rack by the Rock.** The City donated a bike rack to State Parks. This has been accomplished.

**3. Bridge across Morro Creek.** This is controversial and tied to the power plant development.

**4. Bikeway through the power plant property.** This is also tied to the power plant development.

**5. Lower State Park Road paved.** February 25, 2008, City Council authorized a letter be sent to the local State Parks Superintendent supporting this project.

**6. Bike Trail along Lower State Park Road.** In the same February 25, 2008, letter to State Parks, City Council supported this project as well.

**7. Repair bike trail along Morro Bay High School.** Some repairs were done in 2009. This will be ongoing.

**8. Toro Creek bike bridge parallel to Highway 1 connecting Morro Bay and Cayucos.** This goal is part of the North Coast Scenic Byway plan which the City Council has endorsed. As a result of an award from the American Recovery and Reinvestment Act announced November 12, 2008, a planning document is currently underway at the Council of Governments (SLOCOG).

For 2010, with the intent to make the community safer, two new Unmet Bike Needs are recommended:

a) **Address the bicycle turning movements** at the intersection of Main Street and Quintana Road, and add it to the City Bikeways Plan.

b) **Construct a Class I bike trail** on the west side of Main Street above the sidewalk from the Quintana/Main intersection to Surf Street.

For 2010, to make the City safer and more attractive for cyclists, the following are recommended for inclusion in the City's Bikeways Plan:

a) **Short- and long-term bicycle parking** shall be provided whenever a new structure is erected or enlarged or whenever a new use is established which requires a total of 10 more vehicle parking spaces.

b) **The City shall perform an annual review** of bicycle facilities to identify and repair deficiencies, particularly striping.

**CONCLUSION:**

Consider the four recommendations and take action as appropriate.



AGENDA NO: D-5

MEETING DATE: 01/25/10

# Staff Report

**TO:** Honorable Mayor and City Council

**DATE:** January 20, 2010

**FROM:** Andrea K. Lueker, City Manager

**SUBJECT:** Discussion on Forming a City Council Compensation Committee Pursuant to the City Council Policies and Procedures

**RECOMMENDATION:**

Staff requests that Council review Section 2.6 of the City Council Policies and Procedures and provide direction to Staff.

**MOTION:** I move that the City Council approve/deny the formation of a City Council Compensation Committee.

**DISCUSSION**

The City Council Policies and Procedures indicate that a Council Compensation Committee should be formed by January 31<sup>st</sup> of each even-numbered year. The policy sections specify the makeup of the Committee and call for the Committee to study Council compensation and bring back recommendations to the City Council. The pertinent policies read as follows:

**2.6 COUNCIL COMPENSATION COMMITTEE**

A five-member review committee shall be appointed by January 31, in even-numbered years and shall bring its proposed recommendations in resolution form to the City Council within 90 days, or no later than May 1st.

**2.6.1 MEMBERSHIP**

The committee membership shall have as broad a representation as possible, including but not limited to, two former elected officials who are not currently serving on the Council, and one citizen-at-large.

**2.6.2 REVIEW RESPONSIBILITY**

Prepared By: \_\_\_\_\_

Dept Review: \_\_\_\_\_

City Manager Review: \_\_\_\_\_

City Attorney Review: \_\_\_\_\_

The committee shall review the full Council compensation package including salary, benefits, expense reimbursement, professional development allowances and any other compensation provided the City Council. Review should include, but shall not be limited to: 1) compensation of Council and Mayors of cities of similar population and/or budget size; 2) compensation practices of both Charter and General Law cities; 3) Government Code provisions for General Law cities; and 4) Council and Mayor responsibilities in Morro Bay at the time of the committee's review; and, 5) any structural changes that may have occurred in municipal government either as a result of State legislation or by actions of the local electorate that may have added to or deducted from the duties and responsibilities of the Council Members and/or Mayor.

At both the January 9, 2006 and the January 14, 2008 City Council meetings, the City Council voted unanimously to deny the formation of a City Council Compensation Committee.



AGENDA NO: D-6

MEETING DATE: 01/25/10

# Staff Report

**TO:** Honorable Mayor and City Council

**DATE:** January 20, 2010

**FROM:** Andrea K. Lueker, City Manager

**SUBJECT:** Discussion of City of Morro Bay Internal Committee Appointments

**RECOMMENDATION:**

Staff recommends the City Council consider the current appointments to the JPA Sub-Committee, Council Sub-Committee on Employee Grievances and the Mobilehome Conversion Sub-Committee and consider any changes for the upcoming year.

**MOTION:** I move that the City Council appoint \_\_\_\_ & \_\_\_\_ to the JPA Sub-Committee, \_\_\_\_ & \_\_\_\_ to the Council Sub-Committee on Employee Grievances and \_\_\_\_ & \_\_\_\_ to the Mobilehome Conversion Sub-Committee.

**FISCAL IMPACT:**

None.

**DISCUSSION:**

The following City Council Members currently serve on the following City of Morro Bay Internal Committees:

**Council Sub-Committee on Employee Grievances**  
**JPA Sub-Committee**  
**Mobilehome Conversion Sub-Committee**

Janice Peters & Carla Borchard  
Janice Peters & Rick Grantham  
Betty Winholtz & Rick Grantham

This item was agendized for a review of those appointments and to make any changes as deemed by the City Council.

Prepared By: \_\_\_\_\_

Dept Review: \_\_\_\_\_

City Manager Review: \_\_\_\_\_

City Attorney Review: \_\_\_\_\_