



# CITY OF MORRO BAY PUBLIC WORKS ADVISORY BOARD AGENDA

*The City of Morro Bay is dedicated to the preservation and enhancement of the quality of life.  
The City shall be committed to this purpose and will provide a level of municipal service and  
safety consistent with and responsive to the needs of the public.*

Veteran's Memorial Building  
Regular Meeting, 6:00 p.m.

209 Surf Street, Morro Bay  
Wednesday, February 17, 2010

Bill Olson, Chair  
Matt Makowetski, Vice-Chair  
Jenny Brantlee

June Krystoff-Jones  
Susan Shaw  
Richard Rutherford  
John Zweemer

- I. CALL TO ORDER AND ROLL CALL**
- II. PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**
- III. ACCEPTANCE OF AGENDA**
- IV. ANNOUNCEMENTS**
- V. WRITTEN COMMUNICATIONS**
- VI. PUBLIC COMMENTS/PRESENTATIONS**
- VII. CONSENT CALENDAR**
  - A. Approval of Minutes of January 20, 2010
- VIII. DIRECTOR'S REPORT/INFORMATION ITEMS – No action required**
- IX. NEW BUSINESS**
  - A. Election of Officers - Board
- X. OLD BUSINESS**
  - A. None
- XI. FUTURE AGENDA ITEMS**

Main and San Jacinto Intersection (Brantlee)	Pavement Management Plan (Livick)
Transit Service Plan (Burlingame)	Stormwater Management Plan Status Report (Livick)
City Facility Tour (Staff)	Water Conservation (Wade)
Bike Plan Update (Livick)	Collection System Repairs (Randall)
- XII. ADJOURNMENT – Next Regular Meeting: 6:00 p.m., Wednesday, March 17, 2010**

THIS AGENDA IS SUBJECT TO AMENDMENT UP TO 72 HOURS PRIOR TO THE DATE AND TIME SET FOR THE MEETING. PLEASE REFER TO THE AGENDA POSTED AT THE DEPARTMENT OF PUBLIC SERVICES, 955 SHASTA AVENUE, FOR ANY REVISIONS OR CALL THE DEPARTMENT AT 772-6261 FOR FURTHER INFORMATION.

MATERIALS RELATED TO AN ITEM ON THIS AGENDA SUBMITTED TO THE PUBLIC WORKS ADVISORY BOARD AFTER DISTRIBUTION OF THE AGENDA PACKET ARE AVAILABLE FOR PUBLIC INSPECTION AT; PUBLIC SERVICES OFFICE AT 955 SHASTA AVENUE, MORRO BAY, CA 93442; MORRO BAY LIBRARY AT 625 HARBOR STREET, MORRO BAY, CA 93442; MILLS/ASAP REPROGRAPHICS AT 495 MORRO BAY BOULEVARD, MORRO BAY, CA 93442 DURING NORMAL BUSINESS HOURS. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DEPARTMENT OF PUBLIC SERVICES AT LEAST 24 HOURS PRIOR TO THE MEETING TO INSURE THAT REASONABLE ARRANGEMENTS CAN BE MADE TO PROVIDE ACCESSIBILITY TO THE MEETING.

# Morro Bay

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## Citizens Bike Committee

Recreation and Parks Department  
595 Harbor Street, Morro Bay CA 93442



*Mission Statement: Dedicated to the advocacy and creation of an efficient interconnected network of safe, scenic bikeways and community paths in the Morro Bay area.*

February 6, 2010

To: Recreation and Parks Commission  
Recreation and Parks Department  
Public Works Advisory Board

Citizens Bike Committee met February 3, 2010 with Mr Rob Livick, City Engineer in attendance.

Committee members reviewed the draft City Bike Plan update and provided comments to Mr Livick for consideration. Mr Livick expects to take a draft of the plan to PWAB for review in April. He will subsequently present the plan to Planning Commission and then to Council.

Committee expressed appreciation for restriping bike lanes in the area of the intersection of Main Street with Quintana. Highly visible lane striping serves to increase bicycling safety; however, turning movements from Main Street or Quintana onto the Class I bike lane are still a serious problem. Another concern is the northbound bike lane that jumps into the center of the traveled way between straight-ahead traffic and the right turn lane as it approaches the intersection. This striping is particularly important because of cyclists' exposure to traffic but the paint seems to wear off especially quickly in this area because so many cars drive across it.

Committee discussed the Council's motion on January 25, 2010, regarding inclusion of the following items into the Bike Plan. Mr Livick will seek clarification of the second item as to whether the underlined "or" really means "or" or whether the Council intended it to be "and."

- Address the bicycle turning movements at the intersection of Main Street and Quintana Road, and add it to the City Bikeways Plan.
- Short- and long-term bicycle parking shall be provided whenever a new structure is erected or enlarged or whenever a new use is established which requires a total of 10 more vehicle parking spaces.
- The City shall perform an annual review of bicycle infrastructure such as striping, signage, racks, paving etc. to identify and repair deficiencies, particularly striping.

Mr Livick stated that he expects final Caltrans approval of the North Main Street Bike Lanes project by March 2010. He is coordinating the project with sewer work to be done in the same area and thinks that the project will go to bid in the summer of this year. He has been able to provide design-standard bike lanes without losing on-street parking between Atascadero Road and San Jacinto. The section from San Jacinto to Yerba Buena will require parking restrictions but he has received no adverse public reaction to that at this time. Sidewalks will be constructed where necessary to meet FHWA standards for the project which is funded by the American Recovery and Reinvestment Act.

I reported that County Parks and Caltrans have surveyed Cayucos residents as to their desire for pedestrian/bicyclist undercrossings of Hwy 1 at either end of Studio Drive. More than 75% of respondents favor them.

I also reported that the Class I bike trail from San Luis Obispo to Morro Bay is part of the Parks and Recreation Element of the County General Plan and is being adopted into the 2010 update of the County Bike Plan.

Next meeting will be July 7, 2010, at the Community Center Conference Room at 5pm.  
Robert Davis, Chair

AGENDA ITEM: VII-A \_\_\_\_\_

DATE: 2-17-2010 \_\_\_\_\_

ACTION: \_\_\_\_\_

**CITY OF MORRO BAY  
PUBLIC WORKS ADVISORY BOARD  
SYNOPSIS MINUTES**

(Complete audio- and videotapes of this meeting are available from the City upon request)

Veterans Memorial Hall  
Regular Meeting, 6:00 p.m.

209 Surf Street, Morro Bay  
Wednesday, January 20, 2010

Bill Olson, Chair

Matt Makowetski, Vice Chair  
Jenny Brantlee  
Susan Shaw

June Krystoff-Jones  
Richard Rutherford  
John Zweemer

**I. CALL TO ORDER AND ROLL CALL**

The meeting was called to order at 6:01 p.m.

Members Present: Bill Olson, Matt Makowetski, June Krystoff-Jones, Jenny Brantlee, Richard Rutherford and Susan Shaw

Members Absent: John Zweemer

Staff Present: Rob Livick, Dan Doris, Brian Cowen, and Cathy Weaver

**II. MOMENT OF SILENCE**

Olson called for a moment of silence.

**III. ACCEPTANCE OF AGENDA: Accepted as presented**

**IV. ANNOUNCEMENTS: None**

**V. WRITTEN COMMUNICATIONS: None.**

**VI. PUBLIC COMMENTS/PRESENTATIONS:**

A. City of Morro Bay Graywater Policy. Building Official Dan Doris gave his presentation, and questions raised included: Brantley asked about the cost of the Graywater Guide and did all of the suggestions require leech fields? Doris said the guides could be picked up at Public Services for no cost, and because we live in an environmentally sensitive area the graywater could not be allowed to pool or pond as runoff would make its way to the bay.

**VII. CONSENT CALENDAR:**

A. Approval of Minutes from the November 18, 2009 Meeting

MOTION: Shaw to approve minutes as presented (Rutherford 2nd)

Vote: 6-0

**VIII. DIRECTOR'S REPORT/INFORMATION ITEMS:** Livick highlighted the following items: Tree on private property fell and went through house on Alta Court; some localized flooding; street crew busy picking up branches and placing sand bags; new crack sealer being used, it will keep water from infiltrating road base; Parker Stripping doing work in town; West Coast Arborist delayed till next week, 5 trees will be removed; and Ebersole is working on

our Bike Plan. Board Members noted some potholes and more street repairs being needed. Makowetski asked about the Fire Station grant being awarded. Shaw asked about a large limb that needed to be removed at Ridgeway and Kern. Makowetski asked for a water update and asked when the desal plant was used. Livick explained that the City went to the least expensive source of water first/which was State Water. A Board Member tour was discussed that would include all City facilities.

IX. NEW BUSINESS: None

X. OLD BUSINESS: None

XI. FUTURE AGENDA ITEMS: Election of Chair and Vice Chair. Traffic problems at Main, San Jacinto, and Highway One. Circulation Element update; and Bike Plan update when available. Brantlee said she wouldn't be in town for the next meeting but would like to attend by conference call.

XII. ADJOURNMENT

The meeting was adjourned at 6:34 p.m. to the next regularly scheduled meeting at the Veteran's Hall on Wednesday, February 17, 2010, at 6:00 pm.

PUBLIC WORKS ADVISORY BOARD  
 City of Morro Bay, Department of Public Services  
**Director's Report / Information Items**  
 02/09/2010

AGENDA NO.: **VIII**

DATE: **02/17/2010**

Category	Information Item	Staff Contact	Status
Transit	Dial-A-Ride	Janeen Burlingame	<p>The City has been participating in the Transit Efficiencies Group formed by the San Luis Obispo Council of Governments and has met several times over the last eleven months to identify current services as well as gaps in service along the north coast between Morro Bay, Los Osos, and Cayucos in order to develop service and financial plans for consideration. The Morro Bay transit service plan is tentatively scheduled to come before the PWAB in March for review.</p> <p>Work has begun on the Triennial Performance Audit, including two site visits from the auditor. The audit is required by Transportation Development Act law to be performed every three years to evaluate system performance and make recommendations to improve efficiency and effectiveness as necessary.</p> <p>After the State's recent loss in the Courts regarding the taking of State Transit Assistance funds (STA) for general fund uses, the Governor has put forth a proposal to eliminate the sales tax on fuel with a partial increase in the excise tax on fuel (a per gallon tax), with the balance (5.2 cents per gallon) going to a reduction in the overall fuel tax for a consumer savings. This proposal would eliminate all dedicated state support for public transit (STA) at a time of high public demand for transit services and a state mandate to address greenhouse gas reduction in which public transit is a major tool. STA is one of two funding sources used by the City to fund Dial-a-Ride operations.</p>
Wastewater	Joint Powers Agreement	Bruce Keogh	<p>- <b>Morro Bay – Cayucos WWTP:</b> An RFP has been prepared and 5 consulting engineering firms have responded. Staff has reviewed the responses and is recommending that the Board award a contract to MWH for 2.7 million. The Board will meet on February 16<sup>th</sup> to potentially award this contract. This will begin the design phase of the project several months ahead of schedule and will enable the design and permitting consultant to better coordinate their work.</p>
Other Capital Projects	Fire Station 53 Admin/Living Quarters Project	Dylan Wade	<p>The project has been awarded a 1.6 million dollar FEMA grant. The project team is awaiting completion of the NEPA process by the grant agency. Once the grant requirements have been met the project will be prepared to go out to bid.</p>

Category	Information Item	Staff Contact	Status
Water	Resource Management, Operations	Dylan Wade	<p><u>-Mandatory Water Conservation Measures:</u> Mandatory Water Conservation Measures are in effect. The community is currently at a Moderately Restricted Water Supply condition in accordance with section 13 of the municipal code.</p> <p><u>-State Water Project:</u> The delivery allocation and statewide deliveries have been set at 5% for 2010. This the lowest delivery percentages in the State Water Project's history. Under this delivery scenario the community will have difficulties delivering sufficient quantities of water during the summer peak this year.</p> <p>- <u>Potable Water Production:</u> Total potable annual water production for 2009 was 1429 acre feet with 235 acre feet of groundwater, 64 acre feet of desalinated water, and 1069 acre feet of State Water. Total January Water production was 89.88 af with 31.79 af of brackish treated water, 28.40 af of State water, and 29.69 af of groundwater.</p> <p>- <u>Chorro Valley:</u> The City has met with the first customer on the Chorro Valley pumping line to discuss removal from the system. The City also met with the County Planning Department to determine their requirements for water supply at these residences. With both the groundwater nitrate contamination and the requirements of the Groundwater Rule continuing to provide water to customers outside of the City limits has become untenable.</p> <p>- <u>Desal Plant Brackish Treatment System:</u> The newly installed BWRO treatment trains are our current major source of water for the community. While we are running this facility the drinking water system switches from chloramines to a free chlorine disinfectant. The chlorine has a stronger taste and odor associated with it then the chloramines. Even with the increased chlorine odor the water is safe to drink. An application has been made with the California Department of Public Health to begin Ammonia injection. Once approval to do that has been received, or once State water deliveries increase the system will switch back to the more familiar chloramines.</p> <p>- <u>Desal Plant NPDES Permit:</u> The Desalination Plant recently received a new operating permit. We changed from an individual permit to a general permit that has significantly less expensive testing requirements. This change alone will result in an annual savings of about thirty thousand in laboratory charges.</p>
Collection System	Collection System	Dylan Wade, Jim Hayes	<p><u>Lift Station 3 (Quintana Road):</u> The 50% design submittal package has been received from the consultant and is pending division review. The lift station has continued to experience problems with reliability.</p> <p><u>Lift Station 2 (Front Street):</u> Design work is complete on the Lift Station #2 Replacement Project. The preparation of bid documents including the Front end specification are the last remaining work item. The lift station has continued to experience problems with reliability.</p> <p>- <u>Collection System:</u> The collections crews are working on reviewing Sections # 6 for necessary repairs. We will be collecting a number of repairs and will likely let several contracts for this work during this year. In addition we will be letting a series of minor contracts to explore new techniques and technologies for implementing system repairs and rehabilitation. In this process we are hoping to develop some standard methods for dealing with these repair tasks.</p>

Category	Information Item	Staff Contact	Status
Streets/Sidewalks	Local Street Maintenance Projects  ARRA (Stimulus \$)  Sidewalk Repairs	Rob Livick	<p>The City's Street crew is continuing to work on routine street maintenance activities such as pothole patching, maintenance of the Rock parking lot, and catch basin cleaning.</p> <p>If you have a street maintenance issue please call the Public Services office at 772-6261 so that we can add it to the list of work.</p> <p>Final Plans and Specs for the North Main Bikelane project approved by Caltrans. under preparation. Street has enough width to accommodate parking and Class II bikelane in the Critical parking area.</p> <p>The City has contracted with Precision Concrete Cutting for the removal of the vertical deviations between 0.35" and 2". The work is being performed in the downtown, Embarcadero, Main St and Quintana Road along with a few other outlying areas.</p>
Trees		Rob Livick	Routine trimming and removal of Street Trees is on hold until July 1, 2010. The only tree work in the right of way will be for emergency and safety concerns.
Storm Water	Storm Water Plan	Rob Livick	City Council approved the modifications to the City's Stormwater plan at their January 25, 2010 meeting.
Bike Paths	City-wide Bike Lanes	Rob Livick	A Cal Poly grad student intern is working on the graphics for the City's Bicycle Transportation Plan. Morro Bay Citizens Bike Committee has reviewed the draft. Once the graphics (maps) are complete the plan will be reviewed by this Board, Planning Commission and City Council.

**\* Please contact individual staff members prior to the meeting if possible for more detailed information.**