

## **MINUTES – MORRO BAY RECREATION AND PARKS COMMISSION**

REGULAR MEETING – DECEMBER 3, 2009  
VETERANS MEMORIAL BUILDING – 5:00 P.M.

**CALL TO ORDER:** Chair Hale called the meeting to order.

**ROLL CALL:** PRESENT: Commissioner Sidaris, Commissioner Munoz, Commissioner Croley, Chair Hale; Staff Woods. ABSENT: Commissioner Mahan, Commissioner O’Toole.

### **COMMISSIONER REPORTS, PRESENTATIONS AND ANNOUNCEMENTS**

Staff Woods announced the Lighted Boat Parade will be held this coming Saturday, December 5<sup>th</sup> in the Bay. It will begin at 6:30 p.m. but encouraged people to arrive early. The Annual Holiday Tree Lighting will begin at 4:30 p.m. at City Park on Sunday, December 6<sup>th</sup>. There will be refreshments, music, entertainment and a special visitor.

### **PUBLIC COMMENT**

None

### **A. CONSENT CALENDAR**

Unless an item is pulled for separate action by the Commission, the following items are approved without discussion.

A-1 APPROVAL OF MINUTES OF THE NOVEMBER 5, 2009 MEETING

**RECOMMENDATION: Approve as submitted.**

A-2 CITIZEN’S REPORTS AND CORRESPONDENCE

**RECOMMENDATION: Approve as submitted.**

A-3 YOUTH SERVICES SUMMARY FOR OCTOBER 2009  
SPORTS AND FITNESS SUMMARY FOR OCTOBER 2009  
FACILITIES AND PARK USE FOR OCTOBER 2009

**RECOMMENDATION: Approve as submitted.**

A-4 RECREATION AND PARKS DEPARTMENT STATUS REPORT

**RECOMMENDATION: Approve as submitted.**

Commissioner Munoz pulled Item A-4. He asked when the final pool study will be ready. Staff Woods said the identified items for the survey have been reviewed and the list will be finalized when it goes to the consultants. Staff believes it will be ready in January but will follow up. Commissioner Munoz asked

if the finalized study would be available on our website for people to view. Staff did not have the answer but felt it was a good idea to have it on our website.

Chair Hale inquired about the rationale for doing a phone survey rather than a web based survey. Staff replied that all the proposals that were submitted had the component of a phone survey.

Chair Hale asked for an update on the Del Mar Dog Park and when it will open. Staff reported the Morro Bay Pups has been working with the California Conservation Corps. They have purchased furniture, receptacles and mutt mitt dispensers and are working on signage. There has been one meeting to discuss rules. No opening date has been set.

Commissioner Munoz asked about the Teen Advisory Committee, is it going to meet monthly on the third Thursday. Staff replied the TAC will meet again in January. Every other month will be a full advisory committee meeting; the other months will be teens only. Commissioner Munoz also asked about fundraising. Staff said they had space at the Street Faire donated at no cost and sold donated beanies and planters. They raised \$180.00. Commissioner Croley asked where the money raised will go. Staff said it is deposited in the TAC Trust Fund Account. The monies will be used to supply goods for the snack bar at Lila Keiser they will be operating during tournaments, field trips and to offset the cost of the Teen Center.

MOTION: Commissioner Munoz moved the Commission approve Consent Calendar Items A-1, A-2, A-3 and A-4 for file. The motion was seconded by Commissioner Croley and carried. (4-0)

## **B. PUBLIC HEARINGS**

None

## **C. UNFINISHED BUSINESS**

### **C-1 DEL MAR TENNIS COURT IMPROVEMENT PROJECT UPDATE**

The Tennis Court improvement project began in 2002 and is funded by both General Fund and Grant monies. Prior to completion, the project stalled due to lack of access to the allocated grant money. Recently, the State has made the allocated grant funds available, and Staff is proceeding to complete the project prior to the grant deadline of March 31, 2012. Staff hopes to release the bid package in January 2010 so Council may review and award a contract in March 2010. Project construction to begin in April 2010 with completion in June 2010 and the tennis courts open to play in July 2010. The Tennis Court Improvement Project is identified in the Del Mar Park Master Plan and currently has sufficient funding for completion.

Chair Hale asked how many courts there will be. Staff Woods replied there will be two courts.

MOTION: Commissioner Munoz moved the Commission accept the Del Mar Tennis Court Project Update for file. The motion was seconded by Commissioner Croley and carried. (4-0)

**D. NEW BUSINESS**

**D-1 PUBLIC RESTROOM BEAUTIFICATION AND IMPROVEMENTS**

Chair Hale had requested a discussion on the installation of a warm water rinse off station at the Rock Restroom and the possibility of beautifying the public restrooms in City Parks. Staff has started the review process of the public restrooms. Staff Woods briefly discussed the construction of the Rock Restroom in 2007 with the primary goal being to build a durable vandal resistant facility that would require less maintenance. The end result was a simple block structure with stainless steel fixtures and no amenities. The design did not account for expansion of the utilities, but incorporated only the minimal amount of piping and electricity necessary to provide functionality. Staff will investigate the potential options for heating the water at the rinse stations and will bring back to the February 2010 meeting. He added that we are looking at an inline electric water heater, however if we want to recuperate some cost a coin operated unit would need to be installed, however there are space constraints. There is also solar but we don't want to subsidize all the costs. Staff reported that renovation of the public restrooms is scheduled for February/March. Staff will be inventory each restroom and compile a list for completion. This task list will be presented at the February meeting.

Chair Hale commented that other communities must have the same concerns with vandalism of soap dispensers and other amenities and perhaps we should investigate their solutions. She stated people would use the warm showers and felt that soap dispensers were a priority with the emphasis on preventing the H1N1 virus.

Staff Woods said we could possibly look at behind the wall soap dispensers.

Commissioner Croley said the priorities should be on the heavily used restrooms.

MOTION: Commissioner Munoz made a motion to accept the Public Restroom Beautification and Improvements report for file. The motion was seconded by Commissioner Sidaris and carried. (4-0)

**D-2 DISCUSSION OF THE POSSIBILITY OF CANCELING THE JANUARY 7, 2010 RECREATION AND PARKS COMMISSION MEETING**

Staff Woods asked the Commission to consider the cancellation of the January 2010 meeting. As part of the Maintenance Management Plan staff has the obligation for annual maintenance and the Veteran's Memorial building is scheduled during the first two weeks of January. He said the Harbor Advisory Committee will be considering the cancellation of their January meeting and the Planning Commission has requested a location change for their January 4, 2010 meeting.

Commissioner Munoz commented that if we don't have a lot of items to be discussed we could cancel but if there are items pending we could relocate to the Community Center. Staff Woods stated there are no Public Hearings, mostly updates and discussions; however, he would like the Coleman Park / Target Rock Ad Hoc Committee to meet in January.

MOTION: Commissioner Sidaris made a motion to cancel the January 2010 Recreation and Parks Commission meeting. The motion was seconded by Commissioner Munoz and carried. (4-0)

### **D-3 RECREATION AND PARKS DEPARTMENT PROGRAM EVALUATIONS**

Staff Woods presented the Review of the 2009 Fall Adult Softball League. Program costs were \$12,847.04 and cost allocations and support costs were \$2,080.00 for total program costs of \$14,927.04. Total revenues were \$12,675.00. The cost recovery was 85%. This program is classified under the Merit Service category which has a target revenue goal of 70-79%. One of the recommendations is to reduce the number of games from 12 to 10 to reduce costs.

Staff Woods also presented the 2009 Estero Bay Youth Soccer program evaluation for the Commission's review. There were 142 boys and girls ages 4-14 participating. Several teams participated in the Cal Poly Soccer Buddies program. Program costs totaled \$10,718.00 and cost allocation was \$1,704.00 for a total of \$12,422.00. Revenues were \$11,495.00 for a cost recovery of 93%. This program is classified as a Merit Service Program with a target revenue goal of 70-79%. It is recommended to continue in the Cal Poly Soccer Buddies Program and work on collaborating with them to offer a coaches clinic. Staff Woods added that the fields at Lila Keiser are uneven and staff is working on a State Grant to address these concerns.

Commissioner Sidaris asked how old the fields are and if the unevenness is caused by natural erosion. Staff replied there are a lot of gophers at Keiser. Chari Hale commented how great it was the teams got to play at Cal Poly.

MOTION: Commissioner Croley made a motion to accept the Recreation and Parks Department Evaluations presented for file. The motion was seconded by Commissioner Sidaris and carried. (4-0)

### **E. FUTURE AGENDA ITEMS**

Commissioner Croley asked for an update on the Estero Bay Youth coalition.

Chair Hale would like to talk about Kids' Club shirts and the possibility of recycling them.

Commissioner Munoz would like to agendaize changing the day and time of the Recreation and Parks Commission meeting.

### **E. ADJOURNMENT**

Motion to adjourn the meeting by Commissioner Munoz, second by Commissioner Sidaris. The meeting was adjourned.

Respectfully submitted,

Barbara Wright  
Administrative Technician