

## **MINUTES – MORRO BAY RECREATION AND PARKS COMMISSION**

REGULAR MEETING –APRIL 27, 2010

VETERANS MEMORIAL BUILDING – 5:30 P.M.

**CALL TO ORDER:** Vice-Chair Munoz called the meeting to order.

**ROLL CALL:** PRESENT: Commissioner Croley, Commissioner Sidaris, Commissioner Ayoob, Commissioner Bates, Chair Hale, Staff Woods. ABSENT: Commissioner Munoz.

### **COMMISSIONER REPORTS AND ANNOUNCEMENTS**

Staff Woods announced the Recreation and Parks Department in collaboration with the Tree Committee and volunteers from Morro Bay Pups will be planting trees at Del Mar Park on Friday, April 30<sup>th</sup> at 12:00 p.m. in observance of Arbor Day. He encouraged community volunteers to attend.

### **PRESENTATIONS**

Steve Eckes shared progress of the Morro Bay Pups over the past few years. Morro Bay Pups is a completely local organization of private citizens. They launched a successful fundraising campaign last year and raised about \$50,000. Construction began last Fall. A five foot high fence has been installed around the perimeter of the Dog Park and last weekend the ‘dog bone’ sign honoring Jody Giannini. The park was constructed entirely with private funds by volunteers, contractors and the California Conservation Corps. There is currently one bench in the small dog area and two in the large dog area. An additional bench is on order for the small dog area. Rules are made by the City of Morro Bay. Morro Bay Pups. A kiosk will be installed at the entrance and will consist of a donor wall on one side. The other side will post information that clarifies the etiquette of using the areas. He encouraged members of the Commission to visit the park. Chair Hale asked if the Morro Bay Pups encountered any surprised they didn’t expect. Mr. Eckes stated the biggest surprise was that it got done with smiles on their faces, no opposition was encountered.

Elaine Giannini expressed gratitude to Joe Woods and the Commission to allow the park to honor her brother Jody Giannini. She invited staff, the Commission, the City Council and members of the public and their dogs to the Grand Opening on June 5<sup>th</sup> at 11:00 a.m. Commissioner Croley asked Ms. Giannini to tell about her brother. Ms. Giannini said her father, a former mayor of Morro Bay, sailed into Morro Bay 64 years ago. Her brother sat on the Harbor Advisory Board and the family has always been involved in the community and been well respected. Jody was very fond of animals so the park was named in his honor.

### **PUBLIC COMMENT**

None

### **A. CONSENT CALENDAR**

Unless an item is pulled for separate action by the Commission, the following items are approved without discussion.

A-1 APPROVAL OF MINUTES OF THE MARCH 23, 2010 MEETING

**RECOMMENDATION: Approve as submitted.**

A-2 CITIZEN'S REPORTS AND CORRESPONDENCE

**RECOMMENDATION: Approve as submitted.**

A-3 YOUTH SERVICES SUMMARY FOR FEBRUARY AND MARCH 2010  
SPORTS AND FITNESS SUMMARY FOR FEBRUARY AND MARCH 2010  
FACILITIES AND PARK USE FOR FEBRUARY AND MARCH 2010

**RECOMMENDATION: Approve as submitted.**

A-4 RECREATION AND PARKS DEPARTMENT STATUS REPORT

**RECOMMENDATION: Approve as submitted.**

MOTION: Commissioner Bates moved the Commission approve Consent Calendar Items A-1, A-2, and A-3 for file. The motion was seconded by Commissioner Croley and carried. (5-0)

Commissioner Croley pulled Item A-4. Staff Woods explained the Maintenance consolidation that will begin on July 1. Currently parks and building maintenance are under one Superintendent. The City Manager had continued the consolidation to include streets, street trees, storm drains and fleet maintenance. We will have support from Public Services for these divisions and we are approaching it as a team operation, however, there are still some unknowns we will be working on.

Commissioner Ayoob asked if there will still be the community clean-up in May or July when all the empty lots have to be taken care of by the property owners and will that take care of the weeds on sidewalks. Staff Woods stated weed abatement is through the Fire Department. Private property is the responsibility of the property owners and public right of ways are still the responsibility of the City.

Chair Hale announced the Pool Feasibility Survey is concluded and staff will be requesting results from one of the pool groups in about sixty days.

MOTION: Commissioner Bates moved the Commission approve Consent Calendar Item A-4 for file. The motion was seconded by Commissioner Sidaris and carried. (5-0)

**B. PUBLIC HEARINGS**

None

**C. UNFINISHED BUSINESS**

None

**D. NEW BUSINESS**

**D-1 DISCUSSION OF RECOMMENDED STAFF LEVELS PROPOSED TO CITY COUNCIL FOR THE 2010/11 FISCAL BUDGET YEAR**

Staff Woods reviewed the proposed staffing levels from the City Manager to the City Council for the 2010/11 fiscal year. They show the elimination of the Recreation and Parks Department Office Assistant IV position with a General Fund savings of \$66,000. This position is critical to the Department as Administration supports maintenance, facilities, sports, youth services, classes and activities. There is a major impact in losing that one position as we will be taking on three more divisions and administrative responsibilities. It will add to the list of administrative responsibilities we will have to absorb. If the staffing levels are implemented the Department would need to reduce our service levels to employees, other City Departments, citizens of Morro Bay and the Estero Bay community. Staff Woods reviewed the other City positions that are slated to be eliminated. He stated the first budget hearing will be held on May 19<sup>th</sup> and there will be tough decisions to be made.

Commissioner Croley asked if the Department had explored internships through Cal Poly. Staff Woods replied a replacement position has not been explored at this time. Chair Hale stated this is obviously difficult and hard to hear. She suggested at a future meeting to discuss how the commission can play a role or help with a campaign to get people to register online. Staff Woods replied the Department would welcome that discussion.

Commissioner Bates commented that most employees have different classes of duties and inquired if with the consolidation could employees be used for other duties. Staff Woods said we are working with Human Resources on a consolidation of duties and job descriptions. He added that teamwork and cross training will have to happen. The job description of a Maintenance Worker II will be restructured but not to exceed the current duties of a Maintenance Worker II. The same would occur for Maintenance Worker III and Lead Worker positions. We will be looking at days of core duties and project duties as well as how to deal with the duties for the position lost and the duties of the positions coming in.

Commissioner Ayoob asked who is we, when we speak of consolidating job descriptions. Is it a committee? Staff replied it is the City Manager on the direction of the City Council and the recommendations of the Management Partners Report. Staff Woods said he has been working with the City Manager and the Administrative Services Director.

No action required.

**D-2 RECREATION AND PARKS DEPARTMENT PROGRAM EVALUATIONS**

Dixon's Spaghetti Dinner was held on Friday, March 26, 2010 as a fundraising event for the Morro Bay Community foundation, Inc. Youth Scholarship Fund. Over 350 dinners were served and \$2,471.56 was deposited in the Youth Scholarship Fund. The event is co-sponsored by the Morro Bay Community foundation, the Recreation and Parks Commission, the Recreation and Parks Department and the Morro Bay Senior Citizens, Inc. Staff reviewed the recommendations which included to better define tasks between the sponsoring agencies to ensure nothing is overlooked. All sponsors and donors were thanked with a letter from Marlene Peter, MBCF President. Chair Hale said to bring the band back, they were great and a perfect fit! Staff said the Mudskippers band is associated with the White Caps.

Commissioner Ayoob commented more men are needed in the kitchen to assist with the heavy pans of spaghetti.

**E. FUTURE AGENDA ITEMS**

Staff Woods will bring a report on the use of Park in Lieu Funds.

Chair Hale requested a listing of upcoming Summer events the Department is involved in as well as community events.

**F. ADJOURNMENT**

Motion to adjourn the meeting by Commissioner Sidaris, second by Commissioner Ayoob. The meeting was adjourned at 6:35 p.m.

Respectfully submitted,

Barbara Wright  
Administrative Technician