

AGENDA ITEM: A-1

DATE: January 14, 2013

ACTION: APPROVED

SYNOPSIS MINUTES - MORRO BAY PUBLIC WORKS ADVISORY BOARD
REGULAR MEETING – OCTOBER 18, 2012
VETERAN’S HALL – 6:00 P.M.

Chairperson Makowetski called the meeting to order at 6:00 p.m.

PRESENT:	Matt Makowetski	Chairperson
	Ron Burkhart	Vice-Chairperson
	Richard Rutherford	Board Member
	Stephen Shively	Board Member

ABSENT:	Bill Olson	Board Member
---------	------------	--------------

STAFF:	Rob Livick	Public Services Director
--------	------------	--------------------------

ESTABLISH QUORUM AND CALL TO ORDER
MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE
ANNOUNCEMENTS/PRESENTATIONS

CONSENT CALENDAR

A-1 Approval of minutes from Public Works Advisory Board meeting of August 16, 2012 –
Recommendation: Approve minutes.

MOTION: Rutherford moved to approve the August 16, 2012 minutes. The motion was seconded by Shively and carried unanimously. (4-0).

A-2 Director’s Report/Information Items – Recommendation: Receive and file.

Burkhart stated he was pleased with the work being done on City streets and sewer pump stations.

Shively asked staff to clarify where the cape seal was being applied in the City. Livick addressed his question and also noted the process offers about ten years of additional life to the street surface.

Shively asked if alternative plans have been created should the City lose the appeal to build the Wastewater Treatment Plant at the proposed location. Livick clarified that, as part of the City’s response to the appeal, staff has prepared an alternative sites evaluation based on Coastal Commission staff request. The three potential sites are the existing site, the Chevron property, and the Righetti site. Shively and Livick discussed the elevation and associated operating costs for the various sites. Livick noted the Public Services Department has been tasked by the Morro Bay/Cayucos Sanitary District JPA to pursue the project at the existing site.

Chairperson Makowetski asked staff to clarify when the new fire station will open and how it will be staffed. Livick stated the move-in day is scheduled for December 9, 2012.

Chairperson Makowetski asked if the Morro Creek Bike Bridge will be added to the Director's Report. Livick confirmed the project will be added to the report since the City is in the process of executing agreements with Cal Trans to get funding. Livick stated the next step is get Requests for Proposals for design and permitting services. Responding to Chairperson Makowetski's question, Livick stated the project will be an extension of the existing Harbor Walk, and will eventually connect to the Cayucos Bike Bridge. Livick noted he will add the bike component to the Director's Report as well. He also discussed another bike project which will extend from the high school to the power plant.

Rutherford asked how long Quintana Road will remain a one way road, and Livick stated it will remain that way until February.

Livick informed the Board that Dylan Wade had resigned and the Public Services Department will be going to City Council to get authorization to fill that position and recruit for an administrative position that has been recently vacated.

Chairperson Makowetski noted status updates for the Wastewater Treatment Plant are available online, and the JPA meetings are held on the second Thursday of the month. The next meeting will be held in Morro Bay.

Chairperson Makowetski asked what would happen if the state water supply went down and how long Morro Bay would be able to sustain its own needs. Livick stated on November 2, 2012, state water will go down for 17 days for annual maintenance, during which time the City will run its brackish water R/O system. Livick also discussed the City's emergency procedures for supplying water to the City. By this time next year, the City will have its brackish water system upgrade completed which will allow it to keep up with peak demands. Livick noted the desalination plant is run only when needed, and not on a continual basis.

Chairperson Makowetski asked for an update regarding Lift Station #2 and Lift Station #3. Livick stated Lift Station #2 is nearly complete and Lift Station #3 is well underway. It is expected to be completed in February 2012.

Chairperson Makowetski asked for an update with the street rehabilitation program. Livick stated various street repairs are occurring throughout the City. He also noted the Department has about \$100,000 in Community Development Block Grant money that has been set aside for sidewalk gap closures and curb ramps.

Chairperson Makowetski stated on the City's website, residents can click on "Citizen E-Request" which is an online tool residents can use to input public works maintenance requests from City staff. Livick also noted there is now an option for tree maintenance on the "E-Request" form. This form should be used for non-emergency issues only.

OLD BUSINESS – None.

NEW BUSINESS – None.

FUTURE AGENDA ITEMS

Joint Update on Pavement Management and Streets Maintenance Programs

Rutherford asked staff to address the increase in water billing costs. Livick explained it will be examined in more detail as more staffing becomes available in the Public Services Department.

ADJOURNMENT

The meeting adjourned at 6:40 p.m. to the next scheduled meeting to be held at the Veteran's Memorial Hall on Thursday, December 20, 2012, at 6:00 p.m.