

AGENDA ITEM: A-2

DATE: June 19, 2014

ACTION: APPROVED

SYNOPSIS MINUTES – MORRO BAY PUBLIC WORKS ADVISORY BOARD
MEETING – APRIL 17, 2014
VETERAN’S HALL – 6:00 P.M.

Chairperson Makowetski called the meeting to order at 6:00 p.m.

PRESENT:	Matt Makowetski	Chairperson
	Ron Burkhart	Vice-Chairperson
	Janith Goldman	Board Member
	Marlys McPherson	Board Member
	Deborah Owen	Board Member
	David Sozinho	Board Member
STAFF:	Rob Livick	Public Services Director
	Rick Sauerwein	Capital Projects Manager
	Barry Rands	Associate Civil Engineer

ESTABLISH QUORUM AND CALL TO ORDER
MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE
ANNOUNCEMENTS/PRESENTATIONS

PUBLIC COMMENT

Chairperson Makowetski opened Public Comment period.

Robert Davis, Morro Bay Bike Committee representative, presented the Board with a copy of the bike map noting it was a collaborative effort with SLOCOG Rideshare, the Public Services Department, Hay Printing, the SLO Bicycle Club and the Tourism Bureau.

Jim Pauly, Morro Bay resident, stated he would like see all streets in the hillside area above Ironwood be done in the upcoming fiscal year and suggested when working on the streets to underground utilities.

Chairperson Makowetski stated he received e-mails from Nancy Bast, resident on Fairview, stating she would like speed control signs posted in her area with MPH painted on the streets, and from Blue Heron Trailer Park residents expressing concern with paving in the trailer park.

Chairperson Makowetski closed Public Comment period.

A. CONSENT CALENDAR

A-1 Approval of Minutes of February 29, 2014 Meeting
Recommendation: Approve minutes.

MOTION: Board Member Shively moved to approve the minutes. The motion was seconded by Vice Chairperson Burkhart and carried unanimously. (7-0)

A-2 Director's Report – Verbal Report
Recommendation: Receive and file.

Boardmember Goldman asked if the average water usage listed of 90 gal per day per person is low. Livick replied it is low for California noting the central coast is among the lowest in the State.

Boardmember Shively asked if the sidewalks on Beach Street between Main Street and the Embarcadero were existing or if they are all brand new. Livick replied they are all new sidewalks.

Boardmember McPherson asked if the water conservation efforts are enough or if more is needed. Livick replied people have done what is reasonable and the City has seen a reasonable reduction in water use for this water year.

Burkhart asked how citizens contact the city regarding pot holes. Livick stated Let Us Know on the City's website is the correct way to contact the city regarding issues.

Boardmember Sozinho asked for an update on the permit from the California Coastal Commission for the Desalination plant. Livick stated the City is working the Commission on providing information requested and is looking at an outside firm to get the process moving forward.

Chairperson Makowetski asked is a water year. Livick stated the State Water program uses the calendar year and the County is based on rain cycle which runs from June to May. Makowetski stated he met with Bruce Keogh of the Wastewater Treatment Plant, noting that the City would like people to not throw away napkins in the toilet. Livick stated any woven product like makeup wipes, floor mop wipes and the like should not be put in the toilet.

Chairperson Makowetski asked where the sidewalk projects are going to be installed. Sauerwein stated Beach Street, Main south of Pacific, Pacific at Main, Dunes between Monterey and Main, and Main just north of Dunes. Livick noted these projects were funded through CDBG program for gap closures.

B. OLD BUSINESS - None

C. NEW BUSINESS

C-1 City Participation in FEMA's Community Rating System

Barry Rands presented the FEMA staff report.

Boardmember McPherson, Rands and Livick discussed the Flood Plain Ordinance and what City facilities are located in the flood plain.

Boardmember Shively and Rands discussed the vertical datum changes, how many revisions have been made to the ordinance since original adoption, whether or not the acreage in the flood plain increased with the revision, and where most of the City's flood plains are located.

Boardmember Sozinho and Rands discussed the percentage of residential versus commercial properties in the flood plain.

Boardmember Goldman and Rands discussed how the City could increase its rating.

Boardmembers Owen, Shively and staff discussed what constitutes insurable flooding with FEMA.

C-2 Seimens Presentation: Energy and Cost Savings

Ernest Kim, Seimens representative, presented the Energy Efficiency and Modernization Project report.

Boardmember Burkhart, Livick and Kim discussed customer billing as it relates to more accurately measuring water useage and its impact on future customer rate increases.

Boardmember Goldman stated her support for the project.

Boardmember Sozinho and Kim discussed financing options, timing for implementation, and local job opportunities.

Boardmember Shively and Kim discussed who lines up the financing for the City, how meter reading cost savings were calculated, and interior heating and lighting savings.

Boardmember McPherson and Kim discussed the percentage of cost savings coming from water meters versus the other facility infrastructure changes, who owns the water meters and whether or not additional items could be looked at in the more detailed audit.

Chairperson Makowetski and Kim discussed the financial cost to the City if it does not go through with the project after the investment grade audit is completed.

Vice Chairperson Burkhart and Kim discussed the cost savings, including how they are calculated.

Sauerwein and Kim discussed who is at risk for changes to the baseline usage. Kim noted it would be Seimens.

Boardmember Shively and Kim discussed automatic meter readers and how they work, noting it is wireless.

Boardmember Owen stated she is supportive of recommending this to the City Council for further review noting she likes that the City is trying to be proactive instead of reactive.

Chairperson Makowetski and Livick discussed the benefits of moving forward with the project.

Vice Chairperson Burkhart, Livick and Sauerwein discussed whether or not other companies were looked at for the same type of project.

MOTION: Boardmember Shively moved to recommend the City Council initiate a letter of intent to Seimens. The motion was seconded by Boardmember Goldman and passed. (6-0-1, Vice Chairperson Burkhart abstained)

C-3 Approval of the Updated Sewer System Management Plan

Bruce Keogh presented the staff report.

Chairperson Makowetski and Keogh discussed upcoming capital improvements.

Boardmember Shively, Keogh and Sauerwein discussed whether or not a head works would be used when the plant moves.

Keogh stated members of the public as well as the Board are welcome to tour the plant.

MOTION: Boardmember Shively moved to recommend the City Council approve the updated Sewer System Management Plan as written. Boardmember McPherson seconded and the motion passed unanimously. (7-0)

C-4 Review of List from Morro Bay Citizens Bike Committee List of Unmet Bicycle Needs

Livick presented the staff report.

Chairperson Makowetski opened Public Comment period.

Robert Davis, Morro Bay Bike Committee Chair, expressed appreciation to Livick for taking out the bollards, noting there may be better ways to prevent cars from entering the bike path. He requested signs be put up prohibiting golf carts on bike paths and request placing the pavement repair of the Class 1 bike path from Coral, Morro Bay High School and the PG&E driveway on the high priority list using risk management funds.

Caitlin Sullivan, Morro Bay resident, stated she almost hit a pole on a bike path she was riding on when she looked away for just a couple of seconds.

Dave Aubrect, San Luis Obispo Bike Club Bicycle Advocate, expressed excitement about the bike path for the Morro Creek Bridge project, the repainting of lane striping and agreed with Davis about repairing the Class 1 path through Cloisters and the High School. He requested more bike parking be installed and stated the area is a mecca for bicycle tourism.

Chairperson Makowetski closed Public Comment period.

Boardmember Shively stated supports the idea of installing bike corrals but would also like to see enforcement of them and citing those who park their bike on the sidewalk and not in the corral.

Boardmember Owen and Livick discussed how the projects were ranked.

Boardmember Shively and Livick discussed bike corrals versus striping the area for bike parking. Livick noted the City has a bike rack donation program.

Boardmember McPherson asked if the Morro Bay Bicycle Committee has ranked the projects or have preferences.

Boardmembers, Livick and Davis discussed projects and the Board identified priorities to include:

1. Replace bollards in the center of Class I bike paths with flexible delineator posts.
2. Provide more bike parking facilities at popular destinations.
3. Address tree root encroachment underneath the Class I multi-use trail from Main Street to the Cloisters.
4. Extend the Harborwalk north from Morro Creek to south end of the Morro Bay-Cayucos connector.
5. Refresh bike lane painting as needed throughout the City.

MOTION: Boardmember Burkhart moved to forward the Unmet Bicycle Needs list to the City Council with priority projects being numbers 2, 3, 6, 10 and 11. Boardmember McPherson seconded the motion and the motion passed unanimously. (7-0)

C-5 Streets Summit: A Review of the 2013/2014 Activities and Recommendations for Future Work

Sauerwein presented the street maintenance priorities report.

Boardmember Shively and staff discussed ADA and pedestrian access in relation to north Morro Bay and potential use of funding for streets projects from the water fund.

Boardmember Sozinho expressed appreciation that street work is distributed throughout the City and not just in one area.

Boardmember Goldman and staff discussed how the street work would be funded.

Chairperson Makowetski and Sauerwein discussed the list of streets worked on 2013/2014.

MOTION: Boardmember McPherson moved to submit the Street Summit Review of 2013/2014 Activities and Recommendations for Future Work to the City Council as written. Boardmember Shively seconded the motion and the motion passed unanimously. (7-0)

D. FUTURE AGENDA ITEMS

- WWTP Tour

E. ADJOURNMENT

Adjourn at 8:44 p.m. to the next Public Works Advisory Board meeting at the Veteran's Memorial Building, 209 Surf Street, on **Thursday, June 19, 2014 at 6:00 p.m.**