



# City of Morro Bay

is now taking applications for

## Aides and Teachers

at Kids' Club Children's Center – LIC # 401710899

A Licensed School-Age Childcare Program

\$14.00 - \$17.01 /HOUR (Depending on education and experience)

**About the Position:** This recruitment is to fill a vacancy as an Aide/Teacher for the Youth Services Division. Under the direct supervision of the Kids' Club Director must provide quality childcare for school-age children. All Staff must work cooperatively to plan, prepare, and present daily age-appropriate recreational activities, as well as, be able to professionally interact with children, parents, and co-workers. All Staff must attend staff meetings, trainings, and follow all policies and procedures set forth by Morro Bay Recreation Services.

### **Qualifications :**

Aides must be at least 16 years old and may be currently enrolled in a local high school.

Teachers must be high school graduates and have or be enrolled in at least 6 semester units in the principle area of Early Childhood Education. Teachers and aides must be and able to obtain current CPR and First Aid, current physical exam, and current T.B. test (within the last 6 months). Teachers and aides must be able and willing to be "role-models" for all children on how to live a healthy productive life. Also, Teachers and aides must have the ability to interact in an appropriate manner with all children and families of varied cultures, backgrounds, and experiences, and provide an enhanced environment where children of all backgrounds and abilities feel safe and comfortable.

**Hours/Scheduling:** Kids' Club is open Mondays through Fridays only. There are two basic shifts, before school and after school for an approximate of 10 to 25 hours per week.

**Application Process:** Applications may be obtained through the Morro Bay Recreation Services Division at 1001 Kennedy Way, the Morro Bay Human Resources Department at 595 Harbor Street, or online at <https://www.morrobayca.gov/DocumentCenter/View/12101/MB-HR-EmpAppFO-2> . A City job application must be filled out completely and submitted along with copies of required certifications to the Recreation Services Division office at the above address.

**Selection/Testing Process:** All applications received will be reviewed for completeness, job related qualifications and proper certifications. **Those candidates possessing the most desirable qualifications will be invited to participate in an oral interview.** Morro Bay Recreation Services will administer all testing and interviews. Prior to being hired, all successful candidates must pass a background check and fingerprinting.

**Final Filing Date:** Open until filled.